



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Only Meeting in January 2017

DATE: Tuesday, January 24, 2017, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
 - Chancellor**
 - * **School of Continuing Education Annual Report and Institutional Effectiveness Report**
 - By: Valentina Purtell, School of Continuing Education Provost, and Tina King, Director of Institutional Research and Planning**

College Presidents/Provost

- g. **Comments:**

**Resource Table Personnel
Members of the Board of Trustees**

h. **Approval of Minutes of the Organizational Meeting of December 13, 2016.**

g. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Cypress College President

3. FINANCE & FACILITIES

[a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**

[b] Pursuant to Education Code §76140 and §76141, authorization is requested that the nonresident tuition fee for the 2017-18 school year for the North Orange County Community College District be set with an additional charge for capital outlay.

[c] It is recommended that the Board adopt a resolution establishing the named persons be authorized to sign Payroll Notices of employment/change of status, time sheets, vendor orders for payment, and warrant registers as indicated, and that all previous authorization of signatures be rescinded, as authorized by §85232 of the Education Code. **(The Resolution is available for review in the District's Business Office.)**

[d] Authorization is requested to file the Notice of Completion for Bid #2016-08, First Floor Tenant Improvement at Anaheim Campus, with Caltec Corp and pay the final retention payment when due.

[e] Authorization is requested to enter into a consultant agreement with Nossaman LLP, to provide state and federal advocacy services. The terms of the agreement are from February 1, 2017, to January 31, 2018.

4. INSTRUCTIONAL RESOURCES

[a] It is recommended that the Board approve the curriculum changes for Cypress College, to be effective Fall 2016 and Fall 2017.

[b] It is recommended that the Board approve the curriculum changes for Fullerton College, to be effective Fall 2017.

- [c] It is recommended that the Board ratify the 2016-17 NOCCCD and Brea Olinda Unified School District College and Career Access Pathways Dual Enrollment Partnership Agreement.
- [d] Authorization is requested to accept new revenue from the CTE Data Unlocked Grant in the amount of \$50,000 for Fullerton College.
- [e] Authorization is requested to accept new revenue from the CTE Data Unlocked Grant in the amount of \$50,000 for the School of Continuing Education.
- [f] Authorization is requested for Fullerton College to accept donations to its divisions, departments, and library.
- g. It is recommended that the Board approve the School of Continuing Education Institutional Self-Study for Reaffirmation of Accreditation.

5. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

Resignation
 Change in Salary Classification
 Additional Duty Days @ Per Diem
 Leaves of Absence
 Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Retirement
 Declination of Offer of Employment
 Resignation
 Termination
 New Personnel
 Voluntary Changes in Assignment
 Professional Growth & Development
 Stipend for Additional Administrative Duties
 Leaves of Absence
 New Management Job Description

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	January 24, 2017	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0112470 - P0114277, check numbers C0044567 - C0044701; F0209138 - F0209396; Q0005235 - Q0005248; 88458973 - 88460014; V0031400 - V0031403; 70079251 - 70079257; disbursements E8669860 - E8670473; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0112470 - P0114277 through December 14, 2016, totaling \$3,422,831.70, and check numbers C0044567 - C0044701, totaling \$87,964.68; check numbers F0209138 - F0209396, totaling \$7,563,276.58; check numbers Q0005235 - Q0005248, totaling \$4,525.82; check numbers 88458973 - 88460014, totaling \$5,084,150.09; check numbers V0031400 - V0031403, totaling \$3,027.00; check numbers 70079251 - 70079257, totaling \$2,738.00; and disbursements E8669860 - E8670473, totaling \$797,896.50, through December 31, 2016.

Fred Williams

Recommended by

Approved for Submittal

3.a

Item No.

BOARD RECAP
FOR THE PERIOD NOVEMBER 24, 2016, THROUGH DECEMBER 14, 2016
BOARD MEETING 1/24/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112470	Independent Roofing Consultants	\$6,450.00		CC	Consulting Services Related to CC Science Math Bldg.
P0113955	GST	\$3,375.88		CC	Computer Monitors
P0113956	Nth Generation Computing Inc	\$5,700.00		AC	Software Maintenance
P0113957	Micro Focus (US) Inc	\$1,441.00		AC	Software Maintenance
P0113958	Joint Review Committee on Educ in Di	\$50.00		CC	Clinical Site Fee - Ultrasound (Accreditation)
P0113959	Nth Generation Computing Inc	\$880.00		AC	Software Maintenance
P0113960	Sasco Electric	\$800.00		FC	Computer Network Cabling Installation
P0113961	City of Fullerton	\$1,500.00		SCE	Blanket Order for Graduation Ceremony Security Services
P0113962	SolarWinds Inc	\$45,030.00		FC	Software License and Maintenance
P0113964	Sodexo Inc and Affiliates	\$411.12		FC	Catering for Jump Start Project 2016-2017
P0113965	Sodexo Inc and Affiliates	\$210.60		FC	Catering for Business Division
P0113966	Tejada, Stephanie	\$100.00		FC	CARE Student Auto Repair Reimbursement
P0113967	Malacara, Jennifer	\$100.00		FC	CARE Student Auto Repair Reimbursement
P0113968	School Datebooks Inc	\$1,676.80		FC	2017-2018 College Campus Planners
P0113969	American College Health Association	\$475.00		FC	Institutional Membership
P0113970	ACTT	\$750.00		FC	Site License for ESL
P0113971	Rockfire Grill	\$1,020.00		AC	District Staff Appreciation Luncheon
P0113972	Nugier Industries Inc	\$1,004.81		FC	Press Machine Repair for Automotive Department
P0113973	Benner Metals Corp	\$1,000.00		FC	Blanket Order for Welding Parts and Supplies
P0113974	Gaylord Bros	\$554.60		FC	Storage Containers
P0113975	Sodexo Inc and Affiliates	\$93.15		FC	Catering for Math and Computer Science Department Meeting
P0113976	CDW Government Inc	\$7,158.25	Capital Outlay	FC	Computer Server Power Supply
P0113977	Varidesk LLC	\$534.61		FC	Adjustable Desk Stand
P0113978	Superior Signs and Graphics	\$2,594.09	Capital Outlay	CC	Laminated Signs for Culinary Arts
P0113979	GST	\$100,519.25	Capital Outlay	FC	(100) Computers for Student Computer Labs; B/A: 11/22/16
P0113980	Dimension Data	\$5,838.00	Capital Outlay	FC	Network Software License
P0113981	Canon USA Inc	\$1,500.00		FC	Camera Repairs for Journalism Department
P0113982	T&S Machines	\$117,680.00		CC	CNC Machine for Auto Technology Department; B/A: 11/22/16
P0113996	Efficient Environmental Service Inc	\$75.00		SCE	Biohazardous Waste Removal
P0113997	Bishop Co	\$1,340.55		CC	Landscaping Supplies
P0113998	Royal Plywood Co LLC	\$3,000.00		FC	Blanket Order for Lumber Supplies

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113999	Higher Education Publications Inc.	\$243.01		AC	Textbooks
P0114000	Sodexo Inc and Affiliates	\$167.40		FC	Catering for International Students Finals Week
P0114001	Amazon Business	\$267.35		CC	Chemistry Lab Supplies
P0114002	Contreras, Gilbert	\$2,550.00		FC	Reimbursement for Student Field Trip to a Conference
P0114003	Mosqueda-Ponce, Therese	\$312.75		CC	Reimbursement for Puente Program Field Trip Food
P0114007	Maldonado, Elisa	\$250.00		FC	Honorarium for Natural Science Seminar
P0114009	Sweetwater Sound Inc	\$13,186.83		CC	Audio Equipment for Art and Computer Graphic Dept.
P0114011	Action Wholesale Products Inc	\$550.00		FC	Blanket Order for Shelving and Supplies
P0114012	Coast Fitness Repair Shop Inc	\$446.01		FC	Re-Upholster Scorer's Table
P0114013	SolarWinds Inc	\$4,848.00	Capital Outlay	FC	Software Maintenance
P0114014	Singlewire Software LLC	\$995.00	Capital Outlay	FC	Software License
P0114015	Sodexo Inc and Affiliates	\$144.08		FC	Catering for Student Discuss Session
P0114016	Stoneware Inc	\$687.50		FC	Software Licenses
P0114017	Sodexo Inc and Affiliates	\$200.79		FC	Catering for Educational Opportunity Program Study Abroad Training
P0114018	CDW Government Inc	\$17,806.00	Capital Outlay	FC	Software License Renewal
P0114019	Sodexo Inc and Affiliates	\$2,509.82		FC	Catering for Classified Appreciation Lunch
P0114020	Learning Services	\$799.00		SCE	Network Software License
P0114021	CDW Government Inc	\$22,092.06	Capital Outlay	FC	Computer Network and Storage
P0114022	Fullerton College	\$30.00		FC	Parking Permit for Foster Youth Success Initiative
P0114038	CDW Government Inc	\$1,496.28		AC	Computer
P0114039	Watson, Kenjus	\$1,000.00		CC	Guest Speaker for Professional Development
P0114040	Coast Arbor	\$1,000.00		AC	Blanket Order for Landscape & Gardening Supplies
P0114041	Nth Generation Computing Inc	\$337,077.79		AC	Backup Server for District Disaster Recovery; B/A: 11/22/16
P0114042	Lake Chevrolet	\$49,837.56	Capital Outlay	FC	Passenger Van for FC Natural Science Division
P0114043	CDW Government Inc	\$514.23		AC	Printer
P0114044	National League for Nursing Inc	\$1,828.00		CC	Software License
P0114045	Dimension Data	\$11,866.70	Capital Outlay	FC	Computer Network Servers
P0114046	Dimension Data	\$53,070.00	Capital Outlay	FC	Software License and Maintenance
P0114047	CDW Government Inc	\$52,982.89	Capital Outlay	FC	Computer Servers
P0114048	Qualtrics LLC	\$1,250.00		AC	Software License
P0114049	CDW Government Inc	\$1,743.65		FC	Computer Monitors
P0114050	Dimension Data	\$519.42	Capital Outlay	FC	Computer Server Software License
P0114051	Howard Roofing Company Inc	\$17,105.00	Capital Outlay	AC	Labor and Materials to Replace Broken Tiles FC Cafeteria
P0114054	Amazon Business	\$55.39		FC	Physics Lab Supplies

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114055	Labe, Zachary	\$200.00		FC	Honorarium for Natural Science Seminar
P0114056	CI Solutions	\$2,880.00		FC	Software Maintenance
P0114057	Amazon Business	\$45.34		CC	Textbook
P0114058	Pacific Parking Systems Inc	\$12,300.00		FC	Maintenance Agreement for Parking Permit Stations
P0114060	Jostens	\$51.79		FC	College Degree Printing Services
P0114061	PRG Lighting	\$583.20		FC	Institutional Software
P0114062	Howard Roofing Company Inc	\$5,796.00	Capital Outlay	AC	Labor and Materials to Repair Roof - Building 1000 @ FC
P0114063	JM & J Contractors	\$980.00	Capital Outlay	AC	Installation of Wrought Iron Fencing in Parking Lot @ FC
P0114064	CDW Government Inc	\$134.76		AC	Office Supplies
P0114065	Fullerton Joint Union HSD	\$1,200.00		SCE	Blanket Order for SCE Achievement Ceremony
P0114066	AquaSave	\$17,073.00	Capital Outlay	AC	Landscape & Irrigation Water Saving Renovation @ FC
P0114067	Emergency Lighting Equipment Services Co. Inc	\$14,120.28		CC	Replacement Batteries for Backup Power - Physical Plant Department
P0114069	Heidelberg USA Inc.	\$735.78		FC	Printing Supplies for the Printing Technology Department
P0114070	Sundt Construction Inc	\$644,551.00	Bond	AC	SEM & VRC Construction Services; B/A: 11/08/16
P0114071	Allsteel Inc	\$8,131.18		FC	Workstation for Welding Technology Lab
P0114072	LPA Inc	\$984,500.00	Bond	AC	Architectural Services for CC Veteran Resources Center; B/A: 10/11/16
P0114074	Ludford, Deborah	\$404.84		AC	Campus Website Domain Name Registration
P0114075	Knott's Berry Farm	\$7,360.45		CC	Hotel Fees for STEM Program End of Year Banquet
P0114076	Garcia, Yanet	\$661.04		CC	Reimbursement for Guest Speaker - Science, Tech, Engineering Program
P0114077	South Coast Higher Education Council	\$50.00		CC	Membership Fees
P0114078	American College Health Association	\$375.00		CC	Institutional Membership
P0114080	GST	\$113.41		CC	Computer Memory
P0114082	Harbor Wholesale Electronic Supply Inc	\$1,000.00		CC	Blanket Order for Electrical Supplies
P0114083	Blackboard, Inc	\$34,797.52		CC	Blackboard Website Hosting Renewal; BA: 03/22/16
P0114084	Cal Pro Specialties	\$447.14		SCE	Student Equity Conference Promotional Materials
P0114085	GST	\$1,250.64		CC	Printer
P0114086	Federal Express	\$100.00		SCE	Blanket Order for Mailing Services
P0114087	Outdoor Dimensions	\$22,911.33		CC	Trophy Case for Physical Education Department
P0114088	Henry Schein Inc	\$949.04		CC	Medical Supplies for Health Science Department
P0114089	Exacta Dental Products Inc	\$1,658.49		CC	Dental Supplies for Health Science Department
P0114090	Joint Review Committee on Educ in Diagnostic Med Sonograph	\$1,200.00		CC	Annual Fee - Ultrasound Accreditation
P0114091	Henry Schein Inc	\$1,515.84		CC	Dental Lab Supplies
P0114092	Monoprice Inc	\$890.94		CC	Computer Hard Drives
P0114093	S-Comm Inc	\$6,463.81		SCE	Wireless Communicator for Disabilities Services

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114094	National Council for Marketing and Public Relations	\$150.00		SCE	Webinar - Mobile In-App Advertising
P0114095	Assist Design	\$4,443.01		CC	Graduation Sashes for Educational Opportunity Programs Department
P0114096	CDW Government Inc	\$28,836.39		SCE	Computer Memory
P0114097	Toshiba Business Solutions	\$5,714.29		CC	Coin Operated Copier for Library
P0114098	Toshiba Business Solutions	\$9,460.59		CC	Coin Operated Copier for Library
P0114099	Toshiba Business Solutions	\$5,714.29		CC	Coin Operated Copier for Library
P0114100	Lucas, Mayra	\$400.00		FC	Workshop Seminar
P0114101	Toscano, Silvia	\$200.00		FC	Workshop Seminar
P0114103	Enviser	\$2,874.00		CC	Lighting and Temperature Control Unit Installation
P0114104	California Stage and Lighting Inc	\$39,797.17		FC	Lighting Control Panel for Campus Theater
P0114105	SolarWinds Inc	\$18,658.52		CC	Software License Maintenance
P0114106	Betts, Eddie	\$1,200.00		FC	Workshop Facilitator
P0114107	Stryker Sales Corporation	\$8,385.40		CC	Emergency Evacuation Chairs
P0114108	Dyson B2B Inc	\$1,775.84		CC	Bathroom Hand Dryers
P0114110	Dream Shapers	\$290.00		CC	Workshop Speaker for Kwanza Event
P0114111	GST	\$776.53		CC	Printer
P0114112	Monoprice Inc	\$14,255.14		CC	Computer Hard Drives
P0114113	YBH Restaurants Inc	\$1,075.95		CC	Catering for Legacy Mentor Dinner
P0114114	Compview	\$9,063.36		CC	Projectors for Classroom Instruction
P0114115	Office Depot	\$500.00		CC	Blanket Order for Office Supplies
P0114116	Bearcom Wireless Worldwide	\$67,987.20		CC	Campus Radio Communication Upgrade - Facilities Department
P0114117	Young, Eldon	\$470.00		CC	Reimbursement for Meals for Legacy Students
P0114118	Intellitext	\$10,000.00		CC	Blanket Order for Transcription Services
P0114119	Anaheim Union High School District	\$493.00		CC	Transportation Fees to Magnolia High School for Cyber Patriot Program
P0114120	Everest/Soady Company	\$5,721.32		CC	Custom Backpacks for Educational Opportunity Programs (EOPS)
P0114121	Sodexo Inc and Affiliates	\$233.07		FC	Catering for Business Division Speakers
P0114122	Refrigeration Supplies Distributor	\$1,000.00		CC	Blanket Order for Heating and Air Conditioning Supplies
P0114123	Sodexo Inc and Affiliates	\$540.00		FC	Catering for Veterans Day Celebration
P0114124	Nth Generation Computing Inc	\$3,247.00		AC	Software Support Services
P0114125	CDW Government Inc	\$326.22		CC	Computer Network Server Rack
P0114126	Case & Sons Construction Inc	\$2,400.00		CC	Wall Patching and Lighting Installation Project
P0114127	Compview	\$332.17		CC	Projector Enclosure
P0114128	GST	\$322.93		CC	Printer
P0114129	Trend Offset Printing Services Inc	\$3,657.97		AC	Kids College Winter 2017 Catalog Printing

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114130	Sodexo Inc and Affiliates	\$192.24		FC	Catering for Educational Opportunity Program Workshops
P0114131	GST	\$761.41		CC	Computer Memory
P0114132	Sodexo Inc and Affiliates	\$242.56		FC	Catering for Student Equity Directors Meeting
P0114133	ClearVision	\$11,080.80		SCE	Instructional Visual Equipment for Disabled Students
P0114134	Adorama	\$405.01		CC	Camera Bags for Computer Graphics Department
P0114135	Sasco Electric	\$2,070.00		CC	Electrical Wiring Installation for Room 215C
P0114136	Norwalk-La Mirada Unified School District	\$366.50		CC	Transportation for Norwalk HS to Cypress College for Disabled Students
P0114137	Sasco Electric	\$1,100.00		CC	Network Wiring Installation Project
P0114138	Monoprice Inc	\$1,069.14		CC	Computer Hard Drives
P0114139	Educational Credit Management Corporation	\$642.00		CC	Credit Management Services for Financial Aid Department
P0114140	Gordon, Stewart	\$500.00		FC	Guest Speaker for Piano Pedagogy Class
P0114141	Sasco Electric	\$1,316.00	Capital Outlay	FC	Emergency Electrical Services
P0114142	Serrato, Claudia	\$200.00		FC	Workshop Seminar
P0114143	Pickering, Justin	\$400.00		FC	Workshop Seminar
P0114144	Strata Information Group	\$1,800.00		CC	BANNER System Services
P0114158	Sierra	\$12.00		FC	Publication Subscription
P0114159	YBH Restaurants Inc	\$7,475.87		CC	Catering for Majors2Careers Showcase
P0114160	Upbeat Inc	\$11,347.50	Capital Outlay	CC	Trash Cans and Outdoor Tables for Campus
P0114161	Atlantic City Games Inc	\$514.18		FC	Marketing Supplies
P0114162	African Cultural Study Group at Long Beach	\$1,900.00		CC	Workshop for Theater Department
P0114164	Southern California Fitness Service	\$1,194.00		FC	Preventive Maintenance for Fitness Equipment
P0114165	Lipiz Gonzalez, Elaine	\$311.48		CC	Reimbursement for Catering for Transfer Workshop
P0114166	CDW Government Inc	\$1,920.48		FC	Printer Feeder
P0114167	Sasco Electric	\$1,450.00		FC	Network Cabling Installation
P0114168	Sodexo Inc and Affiliates	\$582.93		FC	Catering for Business Division
P0114169	Nth Generation Computing Inc	\$4,400.00		AC	Software Support Renewal
P0114170	Sasco Electric	\$1,800.00	Capital Outlay	FC	Cabling Installation
P0114171	Sodexo Inc and Affiliates	\$49.64		FC	Catering for Business Division
P0114172	Ultra Services LLC	\$235.95		FC	Webhosting for Journalism Department
P0114173	Sodexo Inc and Affiliates	\$99.27		FC	Catering for Business Division
P0114174	Sidepath Inc	\$2,548.27		CC	Computers
P0114175	Ran Graphics Inc	\$6,384.96		CC	Spring 2017 Class Schedule Printing
P0114176	Dimension Data	\$7,473.89	Capital Outlay	FC	Computer Server Software Update
P0114177	The Fountain Guys, Ltd	\$2,160.02		CC	Replacement Water Pumps for Facilities Department

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114178	Primm, John	\$1,500.00		FC	Workshop for Dance Program
P0114179	Lincoln Aquatics	\$260.01		FC	Aquatic Supplies for Physical Education Department
P0114180	Sidepath Inc	\$961.33		CC	Computer
P0114181	Amazon Business	\$68.99		CC	Office Supplies
P0114182	Inventive Labs Corporation	\$1,122.10	Capital Outlay	FC	Software License
P0114183	Sodexo Inc and Affiliates	\$459.51		FC	Catering for Staff Development Event
P0114184	Sodexo Inc and Affiliates	\$725.72		FC	Catering for Educational Opportunity Program Staff Workshop
P0114185	Elko Wire Rope of Phoenix LLC	\$671.18		CC	Theater Room Supplies
P0114186	Fullerton College	\$2,200.00		FC	Child Development Lab Fees for Educational Opportunity Program
P0114187	Sodexo Inc and Affiliates	\$186.30		FC	Catering for Region 8 ClockWork Consortium Meeting
P0114188	Cypress College	\$221.40		CC	Catering for Counseling Luncheon
P0114189	Beatty, John	\$150.00		FC	Honorarium for Kwanzaa Celebration
P0114190	State of California	\$10,573.73		AC	Workers Compensation Self Insurance Assessment Fee 2016-17
P0114191	Phoenix Group Information Systems	\$3,000.00		CC	Software Programming Services
P0114192	Sasco Electric	\$3,200.00	Capital Outlay	FC	Network Cabling Project
P0114193	Anguelov, Katalin	\$500.00		CC	Reimbursement for Student Expo Registration Fees
P0114194	Goodwill Industries of Orange County	\$20,000.00		FC	Blanket Order for Interpretation Services
P0114195	Spectrum Laboratory Products Inc	\$4,050.12		FC	Chemistry Lab Supplies
P0114196	H & H Specialties Inc	\$8,154.54		CC	Fire Curtain Rigging Repair for Theater Department
P0114197	Dinair Airbrush Makeup Systems Inc	\$300.00		FC	Blanket Order for Cosmetic Supplies
P0114198	Amazon Business	\$478.66		FC	Physics Lab Supplies
P0114199	Vericom Technologies Inc	\$75.00		SCE	Software License
P0114200	Amazon Business	\$318.87		SCE	Textbooks
P0114201	Corporate Business Interiors Inc	\$3,959.60		FC	Furniture Installation for Welding Technology
P0114202	Office Depot	\$1,425.00		CC	Blanket Order for Office Supplies
P0114203	Pacific Parts & Controls Inc	\$45,399.05		CC	Electric Meters for Campus Wide Utilities Upgrade
P0114204	Stroud, Liliann	\$340.74		CC	Reimbursement for Food for CalWORKs Holiday Party
P0114216	OPT	\$532.34		FC	Astronomy Lab Supplies
P0114217	Amazon Business	\$123.42		CC	Chemistry Lab Supplies
P0114218	IPTelSupport	\$19,500.00		FC	Campus-wide Telephone Service Maintenance/Upgrade
P0114219	Efficient IP Inc	\$71,285.50	Capital Outlay	FC	Computer Software Upgrade
P0114220	Cynmar Corporation	\$314.40		CC	Chemistry Lab Supplies
P0114221	Fisher Scientific Co LLC	\$117.39		CC	Chemistry Lab Supplies
P0114222	Diamedical USA Equipment LLC	\$271.76		CC	Nursing Program Instructional Supplies

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114223	GST	\$446.13		CC	Printer
P0114224	Chemers Gallery Inc	\$1,200.00		CC	Display Case Framing for Intercultural Diversity Center
P0114225	Transportation Charter Services Inc	\$20,000.00		CC	Blanket Order for Transportation Services
P0114227	Amazon Business	\$17.99		FC	Office Supplies
P0114234	School Specialty Inc	\$343.53		SCE	Instructional Supplies
P0114235	O'Kelly, Morrie	\$300.00		FC	Honorarium - Speaker for Kwanza Celebration
P0114236	J W Pepper of Los Angeles	\$2,000.00		FC	Blanket Order for Music Materials
P0114237	Orange County Air Conditioning	\$4,008.88		AC	Repair and Recharge Air Conditioning Unit
P0114238	Orange County Air Conditioning	\$2,986.00		AC	Electrical Installation for Lighting Panels
P0114239	Sodexo Inc and Affiliates	\$52.91		FC	Catering for Reentry Support Program Group
P0114240	Edmars Entrance Solution Inc	\$5,000.00		AC	Blanket Order for Entrance Door Repairs
P0114241	Amazon Business	\$304.42		FC	Instructional Media Supplies
P0114242	Arthur J Gallagher & Company	\$25,359.00		AC	15-16 Workers Compensation Excess Supplemental Insurance Premium
P0114244	Advanced Equipment Corporation	\$2,500.00		FC	Blanket Order for Doors and Locks Repairs
P0114245	Dimension Data	\$23,672.59		FC	Internet Based Telephone Services Update
P0114247	PerkinElmer Health Sciences Inc	\$581.16		FC	Chemistry Lab Supplies
P0114248	Marx Bros Fire Extinguisher Co Inc	\$522.00		AC	Annual Fire Extinguisher Inspection
P0114249	Fishman, Darlene	\$258.67		CC	Printing Services
P0114250	Pyramed Health Systems	\$3,650.00		CC	Patient Web Portal Activation and Setup
P0114251	La Habra Fence Co Inc	\$4,496.00		FC	Soccer Field Fence Installation Project
P0114252	Office Depot	\$105.57		CC	Computer Accessories
P0114253	English Council of California Two Year Colleges	\$250.00		FC	Institutional Membership
P0114254	GST	\$776.53		CC	Printer
P0114255	Apple Computer Inc	\$596.66		CC	Computer
P0114256	Office Depot	\$154.42		FC	Office Supplies
P0114257	Great Scott Tree Service Inc	\$20,000.00		FC	Blanket Order for Tree Trimming and Landscaping Services
P0114258	Golden Trophy & Awards Co	\$655.00		CC	Engraving Services
P0114259	Apple Computer Inc	\$7,863.83		CC	Computers
P0114260	Grainger Inc	\$185.44		FC	Hardware Supplies for Printing Technology
P0114261	Orange County Air Conditioning	\$5,188.47		AC	Heater and Air Conditioning Machine Repair
P0114262	P2S Engineering Inc	\$7,700.00	Capital Outlay	AC	Heater and Air Conditioning Upgrade for Building 3000
P0114263	BSN Sports LLC	\$8,470.56	Capital Outlay	AC	Installation of Baseball Infield Netting
P0114264	Dimension Data	\$35,776.12	Capital Outlay	FC	Computer Network Infrastructure Server
P0114265	Instructure Inc	\$7,500.00		FC	Software Subscription License

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114266	CN School and Office Solutions Inc	\$998.95		CC	Office Furniture
P0114267	Joint Review Committee on Education	\$2,100.00		CC	2017 Annual Accreditation Fee for Radiology Department
P0114268	Masterstudies AS	\$2,538.84		CC	Web Marketing Subscription
P0114269	Le, Thomas-James	\$250.00		FC	Reimbursement for Property Damage to Vehicle
P0114271	B & H Photo Video Inc	\$425.75		FC	Classroom Supplies
P0114272	Fullerton College	\$2,420.00		FC	Childcare Fees for Child Development Lab
P0114273	School Outfitters LLC	\$2,797.12		FC	Magnetic Whiteboards for the Music Department
P0114274	Pacific College Testing	\$648.00		CC	Software License
P0114276	J W Pepper of Los Angeles	\$2,500.00		FC	Blanket Order for Music Materials
P0114277	J W Pepper of Los Angeles	\$750.00		FC	Blanket Order for Music Materials

\$3,422,831.70

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	X
Resolution	
Information	
Enclosure(s)	

DATE: January 24, 2017

SUBJECT: 2017-18 Nonresident Tuition Fee

BACKGROUND: Education Code §76140 requires the Board of Trustees to establish the tuition fee for nonresidents no later than February 1 for the succeeding fiscal year. The nonresident tuition fee is based on the expense of education adjusted by a projected inflation factor of 3.8%, as provided by the Department of Finance.

Using District expenditures for credit classes and applying the allowed two-year inflation factor of 3.8% results in a calculated rate of \$210 per unit. Ed Code provides several options for the District to choose in setting its nonresident tuition fee:

1.	The statewide average cost, based on the statewide average expense of education per FTES	\$234
2.	The District's computed cost, based on our expense of education excluding cost of noncredit classes	\$210
3.	No more than a contiguous district's proposed rate	See Table
4.	The highest statewide average rate, based on the succeeding year, current year, or any of the four prior years	\$234
5.	No more than 2015-16 average rate of public community colleges, based on 12 or more states with cost of living comparable to California	\$425

Additionally, the District is authorized under Education Code §76141, amended by Assembly Bill No. 947 which was approved on October 11, 2009, to charge any nonresident student a capital outlay fee not to exceed the amount that was expended by the District for capital outlay in the preceding fiscal year. Any fee charged for capital outlay cannot exceed 50% of the current nonresident tuition fee established by the District and the funds must be expended for capital outlay purposes. The calculated rate or maximum rate for capital outlay purposes is \$15 per unit.

Any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from the capital outlay fee. To qualify under the economic hardship waiver, a student must demonstrate a "hardship" that encompasses the financial circumstances of a person who is a recipient of benefits under the Assistance for Needy Families Program, the Supplemental Income/State Supplementary Program, or a general assistance program.

The following table lists the proposed nonresident tuition rates that are being recommended by fiscal offices for districts contiguous to the North Orange County Community College District (NOCCCD). These rates are subject to Board approval and may differ from the actual rates established.

<i>District</i>	<i>2017-2018 Proposed Nonresident Tuition Rate</i>	<i>Capital Outlay</i>	<i>Total Combined Rate</i>
Cerritos	\$234	\$29	\$263
Chaffey	\$234	\$11	\$245
Coast	\$210	\$37	\$247
Long Beach	\$234	\$40	\$274
Mt. San Antonio	\$234	\$30	\$264
Rancho Santiago	\$250	\$35	\$285
South Orange	\$256	\$74	\$330

The following table compares the proposed rates for 2017-18 with the per-unit nonresident tuition fees that have been charged by the NOCCCD for the last five years:

<i>Year</i>	<i>Nonresident Tuition Rate</i>	<i>Capital Outlay</i>	<i>Combined Rate</i>
2017-18 (Proposed)	\$234	\$15	\$249
2016-17	\$211	\$12	\$223
2015-16	\$200	\$9	\$209
2014-15	\$193	\$19	\$212
2013-14	\$190	\$19	\$209
2012-13	\$179	\$23	\$202

This agenda item was prepared and submitted by Kashmira Vyas, Interim District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 5020, Nonresident Tuition.

FUNDING SOURCE AND FINANCIAL IMPACT: Nonresident tuition fees will be recorded in the General Fund with the additional capital outlay portion recorded in the Capital Outlay Fund to be used for purposes of capital outlay, maintenance, and equipment.

RECOMMENDATION: Pursuant to Education Code §76140 and §76141, authorization is requested that the nonresident tuition fee for the 2017-18 school year for the North Orange County Community College District be set at \$234 per-unit with an additional charge for capital outlay of \$15 per-unit. This results in a \$26 per-unit increase effective for all course terms beginning or ending on or after July 1, 2017.

Any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from the capital outlay fee. To qualify under the economic hardship waiver, a student must demonstrate a "hardship" that encompasses the financial circumstances of a person who is a recipient of benefits under the Assistance for Needy Families Program, the Supplemental Income/State Supplementary Program, or a general assistance program.

Fred Williams

Recommended by

Approved for Submittal

3.b.3

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: January 24, 2017

SUBJECT: 2016-17 Designation of Authorized Signatures
for Orange County Department of Education
Activity

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u></u>
Enclosure(s)	<u>X</u>

BACKGROUND: The District processes payroll and vendor payment activity through the Orange County Department of Education (OCDE), which requires a completed Authorization of Signatures resolution form for our most recent approved signers for each type of activity processed. For vendor payments, this list corresponds to the authorized signers on the bank account maintained at OCDE, last approved by the Board on 8/23/2016. For payroll activity, the personnel correspond to those noted in Administrative Procedure 6150, Designation of Authorized Signatures, Section 1.3, authorized signers for tax forms and county transactions excluding checks. This agenda item was submitted by Kashmira Vyas, Interim District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6150, Designation of Authorized Signatures.

FUNDING SOURCE AND FINANCIAL IMPACT: N/A.

RECOMMENDATION: It is recommended that the Board adopt a resolution establishing the named persons be authorized to sign Payroll Notices of employment/change of status, time sheets, vendor orders for payment, and warrant registers as indicated, and that all previous authorization of signatures be rescinded, as authorized by §85232 of the Education Code.

Fred Williams

Recommended by

Approved for Submittal

3.c

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	January 24, 2017	Information	
		Enclosure(s)	
SUBJECT:	Notice of Completion for Bid #2016-08, First Floor Tenant Improvement at Anaheim Campus		

BACKGROUND: On June 28, 2016, the Board awarded a contract to Caltec Corp for the First Floor Tenant Improvement at Anaheim Campus. The project is complete and filing of the Notice of Completion of Work is now required. This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Measure X funds.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2016-08, First Floor Tenant Improvement at Anaheim Campus, with Caltec Corp and pay the final retention payment when due.

Fred Williams

Recommended by

Approved for Submittal

3.d

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	January 24, 2017	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Extension of Consulting Agreement with Nossaman LLP	Enclosure(s)	<u> </u>

BACKGROUND: In order to increase North Orange County Community College District's (NOCCCD) legislative visibility and efficacy, it is proposed that NOCCCD extend their consulting agreement with Nossaman LLP to provide state and federal advocacy services. Nossaman LLP will work with the Chancellor's Office, and other appropriate elected officials and staff as directed, to assist in achieving the Chancellor's 2016-2017 goals. The current one-year agreement ends on January 31, 2017.

The scope of services for this proposal is outlined below:

- Assist the District in developing and maintaining strong and productive relationships with the Orange County legislative delegation, legislative leaders, key committee chairs and members, and the Administration.
- Assist the Chancellor's Office and assigned District staff in developing a valuable state and federal advocacy strategy and dynamic legislative agenda for the year.
- Proactively identify state and federal budget issues that will impact funding for the District's priorities, programs and operations, and aggressively advocate on the District's behalf.
- Monitor and provide regular updates, as well as monthly electronic reports, on legislative activities, pending legislation, state and federal budget matters, administrative activities and the status of all pending District action items.
- Review state and federal statutes, regulations, guidelines, directives and other administrative policies, both proposed and adopted.
- Identify legislative and regulatory opportunities and threats, as well as potential grant funding opportunities, to help the District fund its priority projects.
- Lobby legislators and committee staff, request amendments, attend legislative hearings and provide testimony.
- Provide the District an End of Session report on the final outcome of legislation and state budget matters of interest to the District and a forecast of important issues in the upcoming year at the state and federal level.

This agenda item was submitted by Kai Stearns-Moore, District Director, Public Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including:

 3.e.1
Item No.

transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Nossaman LLP fees in the amount of \$6,250 per month plus reimbursable expenses will be charged to Public Affairs current-year funds. This is approximately a 4.17% rate increase over last year's contract, and the first time in two years that the monthly fee has increased.

RECOMMENDATION: Authorization is requested to enter into a consultant agreement with Nossaman LLP, in the amount of \$6,250 per month plus reimbursable expenses, to provide state and federal advocacy services. The terms of the agreement are from February 1, 2017, to January 31, 2018. Authorization is also requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams
Recommended by

Approved for Submittal

3.e.2
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	January 24, 2017	Information	_____
		Enclosure(s)	X
SUBJECT:	Cypress College Curriculum Matters		

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Mark Majarian, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2016 and Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM
Board Agenda
January 24, 2017

(DCCC approved December 9, 2016)

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MGT 151 C Business Mathematics Units: 3 Lecture: 3 Laboratory: 0	* remove AA GE (board approved 12/8/15)	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	Fall 2016	Math prerequisite needed for AA GE requirements

REVISED DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Counseling	<p>CSU General Education (CSU GE Breadth) Certificate of Achievement</p> <p>BIOL 174 C - units from 5 to 4 BIOL 175 C – units from 5 to 4, title change from Organismal Biology to Evolution and Biodiversity BIOL 276 C – units from 5 to 4 ANTH 208 C, ANTH 210 C - ANTH 211 C added ANTH 225 C – title from Cultures of Mesoamerica to Ancient Cultures of Mexico and Central America ANTH 106 C – title from World Prehistory to Human Prehistory and Ancient Civilizations ENGL 127 C - added PHIL 100HC – expanded title – Honors <u>Introduction (from Intro) to Philosophy</u> ETHS 150 C – title Introduction to Chicana/o Studies change / (slash) to – (dash) ETHS 151 C – title Chicana/o History I change / (slash) to – (dash) ETHS 152 C – title Chicana/o History II change / (slash) to – (dash) ETHS 153 C – title Chicana/o Contemporary Issues change / (slash) to – (dash) ETHS 235 C – title from the Civil Rights Movement to American Social Justice Movements</p> <p>KIN 127 C, LIN 131 C, KIN 132 C, KIN 136 C, KIN 141 C, KIN 165 C, KIN 166 C, KIN 170 C, KIN 173 C, KIN 181 C, KIN 182</p>	2017 Fall	Title, prefix and unit changes on courses within certificate

	<p>C, KIN 185 C, KIN 188 C, KIN 191 C, KIN 211 C, KIN 230 C, KIN 236 C, KIN 249 C, KIN 270 C, KIN 280 C, KIN 281 C, KIN 283 C, KIN 285 C – added</p> <p>PE to KIN prefix, no number changes: PE/KIN 197 C, PE/KIN 202 C, PE/KIN 235 C, PE/KIN 244 C</p> <p>PE 102 C to KIN 130 C, PE 104 C to KIN 198 C, PE 105 C to KIN 160 C, PE 107 C to KIN 163 C, PE 114 C to KIN 133 C, PE 121 C to KIN 134 C, PE 122 C to KIN 110 C, PE 129 C to KIN 135 C, PE 134 C to KIN 111 C, PE 135 C to KIN 112 C, PE 136 C to KIN 114 C, PE 139 C to KIN 168 C, PE 141 C to KIN 169 C, PE 144 C to KIN 183 C, PE 146 C to KIN 192 C, PE 148 C to KIN 138 C, PE 149 C to KIN 116 C, PE 150 C to KIN 139 C, PE 154 C to KIN 159 C, PE 162 C to KIN 199 C, PE 163 C to KIN 120 C, PE 168 C to KIN 145 C, PE 170 C to KIN 121 C, PE 171 C to KIN 193 C, PE 172 C to KIN 194 C, PE 178 C to KIN 146 C, PE 179 C to KIN 109 C, PE 180 C to KIN 195 C, PE 182 C to KIN 147 C, PE 187 C to KIN 148 C, PE 189 C to KIN 196 C, PE 234 C to KIN 284 C, PE 237 C to KIN 255 C</p> <p>PE 100 C to KIN 100 C – title from Adaptive P E Weight Training to Adapted Kinesiology Weight Training</p> <p>PE 101 C to KIN 101 C – title from Adaptive P E-Activity to Adapted Kinesiology-Activity</p> <p>PE 108 C to KIN 164 C – title from Bowling to Bowling Beginning</p> <p>PE 109 C to KIN 180 C – title from Futsal (Indoor Soccer) to Futsal – Indoor Soccer</p> <p>PE 115 C to KIN 171 C - title Golf to Golf Beginning</p> <p>PE 126 C to KIN 186 C – title Sand Volleyball – Beginning to Beach Volleyball - Beginning</p> <p>PE 128 C to KIN 187 C – title Sand Volleyball – Intermediate to Beach Volleyball - Intermediate</p> <p>PE 142 C to KIN 137 C Title from Mountaineering/Rock Climbing to Mountaineering and Rock Climbing</p> <p>PE 145 C to KIN 184 C Title from Volleyball - Intermediate/Advanced to Volleyball – Intermediate</p> <p>PE 151 to KIN 117 C Title Water Aerobics / Pool Exercises to Water Aerobics</p> <p>PE 152 C to KIN 140 C - Units from .5-2 to .5-1</p> <p>PE 156 C to KIN 142 C - Units from .5-2 to .5-1</p> <p>PE 157 C to KIN 172 C - title Golf to Golf Intermediate</p> <p>PE 159 C to KIN 143 C - Units from .5-2 to .5-1</p> <p>PE 160 C to KIN 190 C - title Basketball to Basketball Intermediate</p> <p>PE 161 C to KIN 144 C - title Body Conditioning / Fitness to Body Conditioning</p> <p>PE 181 C to KIN 189 C - title Basketball to Basketball Beginning</p> <p>PE 193 C to KIN 149 C - title from Weight Training/Weight Lifting to Weight Training and Lifting</p> <p>PE 203 C to KIN 203 C - title from Intercollegiate-Basketball (M) to Intercollegiate Basketball–Men</p> <p>PE 204 C to KIN 204 C - title from Intercollegiate-Basketball (W) to Intercollegiate Basketball-Women</p> <p>PE 208 C to KIN 206 C - title Intercollegiate-Golf to Intercollegiate Golf-Men</p> <p>PE 209 C to KIN 210 C - title from Intercollegiate-Soccer to Intercollegiate Soccer-Men</p>		
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	<p>PE 210 C to KIN 212 C - title Intercollegiate-Softball (W) to Intercollegiate Softball-Women</p> <p>PE 211 C to KIN 213 C - title Intercollegiate-Swimming (M) to Intercollegiate Swimming-Men</p> <p>PE 212 C to KIN 214 C - title Intercollegiate-Swimming (W) to Intercollegiate Swimming-Women</p> <p>PE 214 C to KIN 215 C - title Intercollegiate – Tennis to Intercollegiate Tennis</p> <p>PE 217 C to KIN 205 C – title Intercollegiate-Sand Volleyball (W) to Intercollegiate Beach Volleyball-Women</p> <p>PE 218 C to KIN 217 C - title Intercollegiate-Volleyball (W) to Intercollegiate Volleyball-Women</p> <p>PE 219 C to KIN 218 C - title Intercollegiate – Water Polo to Intercollegiate Water Polo-Women</p> <p>PE 222 C to KIN 222 C - title Intercollegiate-Badminton (W) to Intercollegiate Badminton-Women</p> <p>PE 231 C to KIN 231 C – title Elementary School Movement-PE to Elementary School Movement-Kinesiology</p>		
Counseling	<p>Intersegmental General Education Transfer Curriculum (IGETC) Certificate of Achievement</p> <p>BIOL 174 C – units from 5 to 4</p> <p>BIOL 175 C – units from 5 to 4 & Title change from Organismal Biology to Evolution and Biodiversity</p> <p>BIOL 276 C – units from 5 to 4</p> <p>ANTH 208 C, ANTH 210 C, ANTH 211 C – added</p> <p>ANTH 225 C – Title from Cultures of Mesoamerica to Ancient Cultures of Mexico and Central America</p> <p>ANTH 106 C – Title from World Prehistory to Human Prehistory and Ancient Civilizations</p> <p>ETHS 150 C – title Introduction to Chicana/o Studies change / (slash) to – (dash)</p> <p>ETHS 151 C – title Chicana/o History I change / (slash) to – (dash)</p> <p>ETHS 152 C – title Chicana/o History II change / (slash) to – (dash)</p> <p>ETHS 153 C – title Chicana/o Contemporary Issues change / (slash) to – (dash)</p> <p>ETHS 235 C – added</p> <p>PHIL 100HC – Expanded title – Honors <u>Introduction (from Intro)</u> to Philosophy</p> <p>KIN 249 C, KIN 280 C, KIN 281 C, KIN 283 C, KIN 285 C – added</p>	2017 Fall	Title, prefix and unit changes on courses within certificate

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	January 24, 2016	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Dr. Jennifer Combs, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.b.1

Item No.

**Board of Trustees Meeting
Board Attachment
January 24, 2017**

Approved by DCCC 12/09/2016

NEW COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 277 F Studio Concepts: Jewelry Fabrication	Units: 3 Lecture: 2 Laboratory: 4 Prerequisite: ART 276 F CSU Transfer Course	25	Students are involved in the use of hand tools, power tools, use of metal (molten or sheet stock) advanced mold casting and metal forming. Faculty provide individualized instruction and supervise to ensure the safe use of tools, torches, air tools, grinder, saws, drills, polisher, power rolling mill and metal shear.	2017 Fall	The Fine Arts Division has decided that skill-building through advancement of certain courses is essential for student success. This course is being created as one in the series of graduated level courses that further the skill development and portfolio development of Art Majors.

REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PE 202 F Intercollegiate Baseball Units: 3 Lecture: 0 Laboratory: 10	<ul style="list-style-type: none"> • Catalog Description Update • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Method of Instruction • Objectives Revision • Schedule Description Update • Six-Year Review • Student Learning Outcomes • Textbooks • Title Revision • Unit Revision (2 to 3) 	40	Labs in which the instructor supervises students as they proceed in their work and answers questions, but does NOT provide extensive individualized feedback/evaluation on a regular basis.	2017 Fall	Six-Year Review, SLO's, Units changed from 2 to 3 because of the many advanced theories and applications of baseball Learning the various rules and applications of baseball in regards to compliance with game rules, advanced theories involved with the collegiate level of play, involvement of extended practice sessions, strength development, and the ability to perform at an extremely competitive level. Fits state formula for hours to units. Title revised from 'Baseball' to 'Intercollegiate Baseball.

REVISED PROGRAMS

DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION						
Geology	<p><u>Geology Associate in Science Degree</u></p> <p>The Geology Associate in Science Degree is designed to introduce the student to the field of geology. Students who complete the degree will be prepared for future study in geology or related fields. This degree requires a total of 18-20 units of which 8 units are in required courses. An additional 10-12 units must be chosen from the list of restricted electives.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Required Courses (8 units)</td> <td style="width: 40%; text-align: right;">Units</td> </tr> <tr> <td>ESC 100 F Physical Geology</td> <td style="text-align: right;">3</td> </tr> <tr> <td>ESC 100LF Physical Geology Lab</td> <td style="text-align: right;">1</td> </tr> </table>	Required Courses (8 units)	Units	ESC 100 F Physical Geology	3	ESC 100LF Physical Geology Lab	1	2017 Fall	Fast-track proposal to reflect course number change in MATH (FY 2017): MATH 150AF --> MATH 151 F and MATH 150BF --> MATH 152 F. Update restricted electives with new course numbers.
Required Courses (8 units)	Units								
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ESC 100LF Physical Geology Lab	1								

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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	January 24, 2017	Resolution	<u> </u>
SUBJECT:	NOCCCD CCAP Dual Enrollment Partnership Agreement with BOUSD	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: On November 5, 2015, the Governor signed into legislation AB288, that establishes the College and Career Access Pathways (CCAP) Act to authorize California Community College districts to enter into formal partnership agreements with local school districts to expand access to dual enrollment opportunities for high school students. The goals of offering or expanding dual enrollment opportunities are to:

- Increase exposure to college coursework and environments for students who may not already be college bound or who are underrepresented in higher education,
- Develop seamless pathways from high school to community college for career technical education or preparation for transfer
- Improve high school graduation rates
- Assist high school pupils achieve college and career readiness.

The community college is prohibited from providing physical education course opportunities to high school pupils participating in the AB 288 CCAP Partnership Agreement or any other course opportunities that do not assist in the attainment of at least one of these goals.

In addition to college exposure and becoming more college and career ready, high school pupils enrolled in the CCAP Partnership Agreement courses will not incur a fee; potentially reducing the cost of their college degree by a wide margin.

The Brea Olinda Unified School District has agreed with Fullerton College to participate in this opportunity for the 2016-2017 school year. The NOCCCD Board of Trustees approved the NOCCCD CCAP Dual Enrollment Partnership Agreement template that has been used for the agreement with BOUSD on their June 28, 2016 meeting. The BOUSD Board of Trustees approved this AB 288 CCAP Partnership Agreement on their January 9, 2017 Board meeting.

The 2016-2017 NOCCCD and BOUSD CCAP Dual Enrollment Partnership Agreement outlines in a comprehensive fashion the terms of partnership, from the institutions to the students to the faculty to the courses to facility. All the legally required components of a CCAP Partnership Agreement are included and addressed in this agreement.

This agenda item was prepared by Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3250: Institutional Planning

FUNDING SOURCE AND FINANCIAL IMPACT: AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided attendance requirements for high schools are met. NOCCCD/Fullerton College are going to claim apportionment from the classes offered under this agreement.

RECOMMENDATION: It is recommended that the Board ratify the 2016-2017 NOCCCD and BOUSD CCAP Dual Enrollment Partnership Agreement.

Cherry Li-Bugg
Recommended by

Approved for Submittal

4.c.2
Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2016-2017**

This College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Fullerton College (“COLLEGE”) a college of the North Orange County Community College District, (NOCCCD), 1830 W. Romneya Drive, Anaheim, CA 92801, and Brea Olinda Unified School District (“SCHOOL DISTRICT”).

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the North Orange County Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in North Orange County and within the regional service area of NOCCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, NOCCCD and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, NOCCCD and COLLEGE;

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. TERM OF AGREEMENT

- 1.1 The term of this CCAP Agreement shall be for one year beginning on July 1, 2016 and ending on June 30, 2017, and requires annual renewal each year by July 1, unless otherwise terminated in accordance with Section 19 of this Agreement.
- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total

number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall also establish protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses. Sec. 2 (c)(1)

- 1.3 The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.4 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership. Sec. 2 (c)(3)

2. DEFINITIONS

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of NOCCCD and applicable law. Sec. 2 (a)
- 2.2 Consistent with AB 288, this CCAP Agreement may include “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or

preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and NOCCCD standards and policies.
- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and NOCCCD policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.
- 3.8 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less

than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

4. COLLEGE APPLICATION PROCEDURE

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.
- 4.4 COLLEGE admission and registration requires that each participating student has completed the COLLEGE enrollment application process.
- 4.5 Participating students enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by California Education Code Sections 49011, 76060.5, 76140, 76223, 76300, 76350, and 79121. Sec. 2 (f)(q)

5. PARTICIPATING STUDENTS

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The NOCCCD governing board shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT.
- 5.3 Participating students must meet all NOCCCD prerequisite requirements as established by NOCCCD and stated in the college catalog before enrolling in a course offered as part of this CCAP Agreement.
- 5.4 Grades earned by students enrolled in courses offered as part of this CCAP Agreement will be posted on the official COLLEGE transcript. Students may submit a request for Pass/No Pass if the course is designated as such in the COLLEGE catalog.

- 5.5 Students enrolled in courses offered as part of this CCAP Agreement will be directed to the official catalog of the COLLEGE for information regarding applicable policies and procedures.
- 5.6 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement will be eligible for student support services, which shall be available to them at the COLLEGE or through the SCHOOL DISTRICT. COLLEGE shall ensure that student support services, including counseling and guidance, assistance with assessment and placement, and tutoring are available to participating students at the COLLEGE. SCHOOL DISTRICT shall ensure that support services, including counseling and guidance, and assistance with assessment and placement are available to students at the SCHOOL DISTRICT.
- 5.7 Students who withdraw from courses offered as part of this CCAP Agreement will not receive COLLEGE credit. Students must comply with, and submit appropriate information/paperwork, by all published deadlines. Transcripts will be annotated according to COLLEGE policy.
- 5.8 A course dropped within the NOCCCD drop “without a W” deadline will not appear on the SCHOOL DISTRICT or the COLLEGE transcript.

6. CCAP AGREEMENT COURSES

- 6.1 COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement. Sec. 2 (o)(1)
- 6.2 Courses offered as part of this CCAP Agreement at the COLLEGE may not limit enrollment in the course. Sec. 2 (o)(1)
- 6.3 The COLLEGE is responsible for all courses and educational programs offered as part of this CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.4 The scope, nature, time, location, and listing of courses offered by the COLLEGE shall be determined by COLLEGE with the approval of the NOCCCD Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with NOCCCD academic standards.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.

- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department and approved by the COLLEGE curriculum committee, the NOCCCD Board of Trustees and the state Chancellor's Office.
- 6.8 Courses offered as part of this CCAP Agreement and taught by SCHOOL DISTRICT instructor are part of an approved Instructional Service Agreement as required by NOCCCD Administrative Procedure 4610.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to NOCCCD and COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between NOCCCD and/or COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the NOCCCD regulations, policies, procedures, prerequisites, and standards, shall prevail.
- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE and/or NOCCCD shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with NOCCCD academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with NOCCCD and COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with NOCCCD guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors, including those who are SCHOOL DISTRICT employees.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

7. INSTRUCTOR(S)

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the NOCCCD.
- 7.2 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.3 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.4 Instructors who teach COLLEGE courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity.
- 7.5 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended, and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.6 Prior to teaching, faculty provided by the SCHOOL DISTRICT shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
- 7.7 Faculty provided by the SCHOOL DISTRICT will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.8 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of NOCCCD.

- 7.9 The COLLEGE may select instructors from SCHOOL DISTRICT personnel. SCHOOL DISTRICT personnel selected to be instructors remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of NOCCCD specifically with regard to their duties as instructors under this CCAP Agreement.
- 7.10 The COLLEGE shall determine the number of instructors, the ratio of instructors to students, and the subject areas of instruction, subject to approval by NOCCCD.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with NOCCCD policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 The COLLEGE will provide SCHOOL DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this CCAP Agreement, including conducting appropriate student assessments, outreach/recruitment activities and compliance with NOCCCD policy and COLLEGE procedures and academic standards.

- 9.4 The SCHOOL DISTRICT shall provide personnel to perform clerical services and services associated with student outreach and recruitment activities, student assessment and college applications, the enrollment of eligible students and other related services as deemed necessary.
- 9.5 The SCHOOL DISTRICT's personnel will perform services specified in 9.4 as part of their regular assignment. SCHOOL DISTRICT personnel performing these services will be employees of SCHOOL DISTRICT, subject to the authority of SCHOOL DISTRICT, but will also be subject to the direction of COLLEGE, specifically with regard to their duties pertaining to the COLLEGE courses offered under this CCAP Agreement.
- 9.6 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)
- The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)
 - The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
 - The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
 - The total number of full-time equivalent students generated by CCAP partnership participants. Sec. 2 (t)(1)(D)

10. APPORTIONMENT

- 10.1 NOCCCD shall include all eligible students enrolled in this CCAP Agreement courses in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments.
- 10.2 For purposes of allowances and apportionment from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 NOCCCD shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)

- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s)

11. CERTIFICATIONS

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 NOCCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3 The SCHOOL DISTRICT agrees and acknowledges that NOCCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
 - A community college course that is oversubscribed or has a waiting list shall not be offered or included in this CCAP Agreement. Sec. 2 (k)(2)
 - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this

Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)

- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

12. PROGRAM IMPROVEMENT

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

13. RECORDS

- 13.1 Permanent records of student attendance, grades and achievement will be maintained by SCHOOL DISTRICT for SCHOOL DISTRICT students who enroll in a course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for COLLEGE students shall be maintained by COLLEGE.
- 13.2 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

14. REIMBURSEMENT

- 14.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

15. FACILITIES

- 15.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to NOCCCD or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 15.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that

no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.

- 15.3 The COLLEGE facilities may be used subject to mutual agreement by the parties as expressed in the Appendix to this Agreement.

16. INDEMNIFICATION

16.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and NOCCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.

16.2 The NOCCCD agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of NOCCCD and COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the NOCCCD and COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

17. INSURANCE

17.1 The SCHOOL DISTRICT, in order to protect the NOCCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/THREE MILLION DOLLARS (\$3,000,000) aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE and NOCCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement.

A certificate of insurance including a separate endorsement shall be furnished to the COLLEGE and to NOCCCD.

17.2 For the purpose of Workers' Compensation, SCHOOL DISTRICT shall be the "primary employer" for all its personnel who perform services as instructors and support staff. SCHOOL DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement. SCHOOL DISTRICT agrees to hold harmless, indemnify, and defend COLLEGE and NOCCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL DISTRICT personnel connected with providing services under this Agreement. SCHOOL DISTRICT is not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the SCHOOL DISTRICT.

18. NON-DISCRIMINATION

18.1 Neither the SCHOOL DISTRICT nor the COLLEGE and NOCCCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

19. TERMINATION

19.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by April 15 for the following fall semester and by December 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.

20. NOTICES

20.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

Fullerton College
321 E. Chapman Avenue
Fullerton, CA 92832
Attn: José Ramón Núñez, Ph.D. Vice President, Instruction

NOCCCD
North Orange County Community College District
1830 W. Romneya Dr., Anaheim, CA 92801

Attn: Cherry Li-Bugg, PhD. Vice Chancellor, Educational Services and
Technology

Brea Olinda Unified School District
1 Civic Center Circle, Level 2
Brea, CA 92821

Attn: Anne Flesher, Assistant Superintendent, Personnel & Educational
Services

21. INTEGRATION

21.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

22. MODIFICATION AND AMENDMENT

22.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

23. GOVERNING LAWS

23.1 This agreement shall be interpreted according to the laws of the State of California.

24. COMMUNITY COLLEGE DISTRICT BOUNDARIES

24.1 For locations outside the geographical boundaries of NOCCCD, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

25. SEVERABILITY

25.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

26. COUNTERPARTS

26.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on December 20, 2016

By: _____

BOUSD
Dr. Brad Mason
Superintendent Of Schools

By: _____

Fullerton College
José Ramón Núñez, Ph.D.
Vice President, Instruction

By: _____

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
Cherry Li-Bugg, PhD.
Vice Chancellor, Educational Services and Technology

APPENDIX

**COLLEGE AND CAREER ACCESS PATHWAYS (CCAP)
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT**

WHEREAS, the College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Fullerton College (“COLLEGE”) a college of the North Orange County Community College District (NOCCCD), 1830 W. Romneya Dr., Anaheim, CA 92801 and Brea Olinda Unified School District, 1 Civic Center Circle, Level 2, Brea, CA 92821 and

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. CCAP AGREEMENT

- a. COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)
- b. COLLEGE shall file this CCAP Agreement with the office of the Chancellor of the California community colleges prior to the start of the partnership. Sec. 2 (c)(2)
- c. COLLEGE and SCHOOL DISTRICT shall review and establish new or amended CCAP Agreements annually on or before July 1, and follow the protocols set forth in (a) and (b) of this section.
- d. NOCCCD, COLLEGE and SCHOOL DISTRICT point of contact: Sec. 2 (c)(2)

LOCATION	NAME	TELEPHONE	EMAIL
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NOCCCD:	W. Cherry Li-Bugg, Ph.D.	714-808-4787	clibugg@nocccd.edu
College:	José Ramón Núñez, Ph.D.	714-992-7031	jnunez@fullcoll.edu
School District:	Anne Flesher	714-990-7818	aflesher@bousd.us

2. STUDENT SELECTION

- a. Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of this CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142. In all circumstances the COLLEGE shall claim allowable FTES for the enrollment of high school students in this CCAP Agreement community college courses.
- b. SCHOOL DISTRICT shall select students consistent with the intent of AB 288 to include: high school students “who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” *Sec. 2 (a)* and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” *Sec. 1 (d)*
- c. COLLEGE and SCHOOL DISTRICT shall certify that participating students will have a signed parental consent form on file with the COLLEGE. *Preamble and Sec. 2 (c)(1)*
- d. COLLEGE and SCHOOL DISTRICT shall certify that participating students may enroll in up to a maximum of 15-unit load per term, the units may not constitute more than four courses per term, the units are part of an academic (educational) program identified as part of this CCAP Agreement and the units are part of an academic (educational) program designed to award students both a high school diploma and an associate degree or a certificate or credential. *Sec. 2 (p) (1-3)*

3. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

4. **CCAP AGREEMENT PROGRAM YEAR FALL 2016** - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

PROGRAM YEAR: 2016-2017

COLLEGE: Fullerton College

EDUCATIONAL PROGRAM: Counseling
HIGH SCHOOL:

SCHOOL DISTRICT: Brea Olinda Unified School District

TOTAL NUMBER OF STUDENTS TO BE SERVED: 90				TOTAL PROJECTED FTES: 3 FTES			
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
1. College Orientation	COUN 100 F	Spring 2017	3:00pm-6:20pm	4/17/17 to 5/15/17 M (18 hrs.)	TBD	X CC <input type="checkbox"/> HS	<input type="checkbox"/> CC X HS Brea Olinda HS
2. College Orientation	COUN 100 F	Spring 2017	3:00pm-6:20pm	4/19/17 to 5/17/17 W (18 hrs.)	TBD	X CC <input type="checkbox"/> HS	<input type="checkbox"/> CC X HS Brea Olinda HS
3. College Orientation	COUN 100 F	Spring 2017	9:00am-12:20pm	4/22/17 to 5/21/17 S (18 hrs.)	TBD	X CC <input type="checkbox"/> HS	<input type="checkbox"/> CC X HS Brea Olinda HS

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

These Counseling courses have been offered previously to college bound BOUSD students. The courses helped those students to access college and be successful as they begin their college career.
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5. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
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College Orientation	N/A			

6. MANDATED ANNUAL STATE REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure accurate and timely reporting of the total number of full-time equivalent students generated by CCAP partnership community college district participants.
- b. COLLEGE and SCHOOL DISTRICT shall report the annual total number of unduplicated high school student headcount by school site enrolled in each CCAP Agreement are aggregated by gender and ethnicity and reconciled on or before July 1st, 2017 and shall be reported annually in compliance with all applicable state and federal privacy laws. The NOCCCD shall annually report the student data to the office of the Chancellor of the California Community Colleges. *Sec. 2 (t) (1)(A)*
- c. COLLEGE and SCHOOL DISTRICT shall report the annual total number of community college courses by category and type and by school site enrolled in under this CCAP Agreement. *Sec. 2 (t) (1)(B)*
- d. COLLEGE and SCHOOL DISTRICT shall report the annual total number of the unduplicated high school student headcount and the percentage of successful course completions, by course category and type and by school site. *Sec. 2 (t)(1)(C)*
- e. COLLEGE and SCHOOL DISTRICT shall report the annual total number of full-time equivalent students generated by this CCAP Agreement. *Sec. 2 (t)(1)(D)*
- f. COLLEGE and SCHOOL DISTRICT shall ensure that the point of contact for each site establish protocols for the collection and dissemination of participating student data each semester within 30 days of the end of the term.

7. CCAP AGREEMENT DATA MATCH AND REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- b. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

8. PRIVACY OF STUDENT RECORDS

- a. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student

education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian’s prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)

- b. **Limitation on Use.** COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- c. **Recordkeeping Requirements.** COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- d. **Acknowledgement of Receipt of Notice of FERPA Regulations.** By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian’s prior written consent.

9. FACILITIES USE

- a. COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 15, Facilities, of this CCAP Agreement.
- b. COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

BUILDING	CLASSROOM	DAYS	HOURS
N/A			

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	X
DATE:	January 24, 2017	Information	
		Enclosure(s)	X
SUBJECT:	Fullerton College Business, CIS, Economic and Workforce Development Division CTE Data Unlocked Initiative Grant		

BACKGROUND: Fullerton College has been awarded a CTE Data Unlocked grant award in the amount of \$50,000 for the period July 19, 2016 through October 31, 2017. The amount awarded was determined by the California Community College Chancellor’s Office (CCCCO) and will be administered by Rancho Santiago Community College District. The purpose of the award is to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California community colleges.

This Board Agenda Item is submitted by Doug Benoit, Dean of Business, Computer Information Systems, Economic and Workforce Development Division.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses; and District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community’s educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: Board Policy 3280 (1.0) The Board will be informed about all grants received by the District; and, (2.0) The Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: Fullerton College is the recipient of a CTE Data Unlocked Grant in the amount of \$50,000. All funding will be received following Board approval and must be spent on program development and improvement by October 31, 2017. Grant funds are to be administered by the Rancho Santiago Community College District to the North Orange County Community College District on behalf of Fullerton College.

RECOMMENDATION: Authorization is requested to accept new revenue from the CTE Data Unlocked Grant in the amount of \$50,000. It is also requested that resolutions be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Fullerton College
CTE Enhancement Fund 60% Allocation Grant**

**Budget
January 25, 2017 - June 30, 2017**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
20000 Non-Instructional Salaries		
Professional Expert	18290 5730 52415 0900 7100	\$ 25,000
60000 Equipment		
Equipment - Software	18290 5730 60000 0900 7100	\$ 25,000
	Total Expenses	\$ 50,000
80000 Revenue		
Other Reimbursable Categorical	18290 5730 86543 0900 7100	\$ 50,000
	Total Revenue	\$ 50,000

Note: CCCCCO Application did not provide for Indirect Costs

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	X
DATE:	January 24, 2017	Information	
		Enclosure(s)	X
SUBJECT:	School of Continuing Education Career Technical Education CTE Data Unlocked Initiative Grant		

BACKGROUND: The School of Continuing Education (SCE) Career Technical Education Department has been awarded a CTE Data Unlocked Initiative grant through a sub-agreement between Rancho Santiago Community College District (RSCCD) and the North Orange County Community College District. The agreement was approved by the RSCCD Board on October 24, 2016. Performance period is July 1, 2016, through October 21, 2017.

CTE Data Unlocked, part of the Chancellor’s Office action on the Strong Workforce Taskforce recommendations, provides tools, training, technical assistance and funding to help colleges find, understand and use CTE data. An SCE team participated in a training in spring and became eligible to receive funding and 10 hours of technical assistance to support CTE data usage, and to strengthen local processes like program review, accreditation and integrated planning.

This agenda item is submitted by Martha Gutierrez, Dean of Instruction and Student Services.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: The School of Continuing Education has been awarded \$50,000 for the period of July 1, 2016, through October 21, 2017. However, the California Community Colleges Chancellor’s Office allows continued use of funds to achieve NOCCCD goals for CTE data management and capacity development for three years from project start date.

RECOMMENDATION: Authorization is requested to accept new revenue for the School of Continuing Education CTE Data Unlocked project in the amount of \$50,000 for the period of July 1, 2016 through October 21, 2017. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures with the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**School of Continuing Education
CTE Data Unlocked Initiative**

**Budget
July 1, 2016 - October 31, 2017**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>					<u>PROPOSED BUDGET</u>
20000 Noninstructional Salaries						
Academic Administration	18291	9793	12510	6010	7100 N	8,000
Classified Staff	18291	8310	21110	6020	7100 N	10,000
Professional Expert	18291	9793	23400	6010	7100 N	10,000
30000 Employee Benefits						
Benefits	18291	9793	30000	6010	7100 N	\$3,300
Benefits	18291	8310	21110	6020	7100 N	\$3,600
Benefits	18291	9793	23400	6010	7100 N	\$1,100
40000 Supplies and Materials						
supplies and materials	18291	9793	44110	6010	7100	500
50000 Other Operating Expenses						
	18291	9793	51900	6010	7100	12,000
	18291	9793	52415	6010	7100	1,500
Grand Totals						\$50,000
80000 Revenue						
Other Reimbursable Categorical	18291	9793	86543	6010	7100	\$50,000

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	January 24, 2017	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Donations		

BACKGROUND: Businesses and individuals frequently make monetary donations or donate supplies and equipment that are of value to Fullerton College and its instructional programs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is in compliance with Board Policy 3820, Gifts and Donations.

FUNDING SOURCE AND FINANCIAL IMPACT: The monetary and supplies/equipment donations to Fullerton College will assist with expenses associated with the Fullerton College instructional programs and departments which would otherwise be funded through the division budgets.

RECOMMENDATION: Authorization is requested for Fullerton College to accept the following donations:

To Fullerton College EOPS/CARE, CalWORKS & FYSI Department, Adopt-an-Angel:

- **\$20 Cash Donation** – Jane Ishibashi
- **\$20 Cash Donation** – Ann Lynne Negus
- **\$30 Cash Donation** – Cindy Zarske
- **\$40 Cash Donation** – Carolyn Whelchel
- **\$40 Cash Donation** – Robert Morgan
- **\$50 Cash Donation** – Dixie Stretch
- **\$50 Cash Donation** – Pilar Ellis
- **\$100 Cash Donation** – Brian Couron
- **\$200 Cash Donation** – Juan Pablo Gonzalez

To the Fullerton College Humanities Division, Foreign Language Department French Film Festival:

- **\$200 Cash Donation** – Phoenix Club, Inc.
- **\$200 Cash Donation** – Houser & Skehan, Inc. (DBA Bourbon Street Bar and Grill)
- **\$200 Cash Donation** – Smooth & Skinny (Brea Location)
- **\$200 Cash Donation** – Jilla Havah and Ali Hosseinzadeh (DBA Portal Languages)
- **\$200 Cash Donation** – Vista Higher Learning (Leslie McIver)

- **\$200 Value 20' x 3' Street Banner** – TCP Printing
- **\$300 Value Appetizers and Baked Goods** – Les Amis
- **\$300 Value Appetizers and Baked Goods** – Jagerhaus German Restaurant
- **\$300 Value Appetizers and Baked Goods** – Moulin Bistro
- **\$300 Value Appetizers and Baked Goods** – Pando Artisan Boulangerie & Café
- **\$300 Value Appetizers and Baked Goods** – Choux Creme

To the Fullerton College Library:

- **Five Miscellaneous Books** – Jane Ishibashi
- **The Latino Condition: A Critical Reader** - Anonymous
- **One Hundred Twenty Books** – Sean Chamberlin
- **Three Books** – Masumi Oberlin
- **Twenty-seven periodicals, one calendar, one map, 50 books, three CDs, one voice recorder** – John Ayala
- **Eleven Miscellaneous Books** – Anonymous
- **Five History Books** – Bob Sherrill
- **Inland Empire Utilities Agency: 65 Years of Making Every Drop Count** – Terry Catlin
- **Banned Books: Challenging Our Freedom to Read** – Valentin Macias
- **I Knew You Could!** – Don Mai

To the Fullerton College Physical Education Division, Baseball:

- **\$63 Cash Donation** – Debra Hanson-Cabrera
- **\$81 Cash Donation** – Gerardo Ramirez and Carolina Valle
- **\$100 Cash Donation** – Debra and Brian Martin
- **\$100 Cash Donation** – Irwin International, Inc.
- **\$153 Cash Donation** – Gabriel and Luz Jaime
- **\$200 Cash Donation** – Jose Rojas and Maria de la Paz Rojas
- **\$200 Cash Donation** – Kathleen Berry
- **\$216 Cash Donation** – Jeffrey S. Anderson Family Trust
- **\$300 Cash Donation** – Michael and Kathleen Gerakos
- **\$300 Cash Donation** – R. and C. Bell
- **\$400 Cash Donation** – Gary and Rosendy Wheelock
- **\$400 Cash Donation** – Bob Kim Agency
- **\$700 Cash Donation** – Ted and Kaye Case
- **\$720 Cash Donation** – Jeffrey S. Anderson Family Trust

To the Fullerton College Physical Education Division, Basketball:

- **\$35 Cash Donation** – Edward Joseph Clarke
- **\$40 Cash Donation** – Brian and Maureen Mills

To the Fullerton College Physical Education Division, Women's Basketball:

- **\$50 Cash Donation** – Marlon J. Blake
- **\$50 Cash Donation** – Jean Savusa
- **\$75 Cash Donation** – Teresa and Joel Griffin
- **\$75 Cash Donation** – Rachel Chavez Roschel
- **\$100 Cash Donation** – Michael and Janice Curry
- **\$100 Cash Donation** – Laura A. Vossman
- **\$150 Cash Donation** – Lorena Figueroa

- **\$150 Cash Donation** – Laura Diane Higgs

To the Fullerton College Physical Education Division, Dance Team:

- **\$20 Cash Donation** – Jacqueline Taylor
- **\$50 Cash Donation** – David and Cindy McIntosh
- **\$100 Cash Donation** – J. F. Lasher
- **\$100 Cash Donation** – Alfredo and Isabel Rivera
- **\$150 Cash Donation** – Les Samuelson and Diane White
- **\$200 Cash Donation** – Jose Rivera and Araceli Bonilla Rivera

To the Fullerton College Physical Education Division, Golf:

- **\$100 Cash Donation** – Don C. Devore

To the Fullerton College Physical Education Division, Men’s Soccer:

- **\$50 Cash Donation** – Claudia Molina
- **\$75 Cash Donation** – Martin Herrera
- **\$250 Cash Donation** – Softscapes Corporation, Landscaping Services

To the Fullerton College Physical Education Division, Softball:

- **\$20 Cash Donation** – Mark Schwendimann and Brenda Allen
- **\$40 Cash Donation** – Sara Aquiniga and Rosa Flores
- **\$40 Cash Donation** – Jack Kavanagh
- **\$100 Cash Donation** – Jan Patrick
- **\$200 Cash Donation** – Joyce M. Rivera
- **\$400 Cash Donation** – Colleen Dilay

To the Fullerton College Physical Education Division, Tennis:

- **\$5,000 Cash Donation** – Susan Colvin

To the Fullerton College Physical Education Division, Volleyball:

- **\$35 Cash Donation** – Kimberly Anne Ford

To the Fullerton College Technology and Engineering Division, Printing Department:

- **Three Bearing Blocks and an NRP Rotary Die** – RotoMetrics (Mr. Phil Taylor)

To the Fullerton College Technology and Engineering Division, Welding Department:

- **Portable Welding Booth with Welding/Cutting Supplies; Lincoln AC 225 SMAW Welder; Oxy-Fuel Cutting Set with Harris Regulators; Two Rod Ovens/Filler Storage Containers; Two Pedestal Grinders; Bolt Bin/Organizer** – Kai Busse

**Fullerton College
Donors
Submitted for Board Approval
January 24, 2017**

To Fullerton College EOPS/CARE, CalWORKS & FYSI Department, Adopt-an-Angel:

\$20 Cash Donation

Donated by: Jane Ishibashi
Fullerton College

\$20 Cash Donation

Donated by: Ann Lynne Negus
Fullerton College

\$30 Cash Donation

Donated by: Cindy Zarske
Fullerton College

\$40 Cash Donation

Donated by: Carolyn Whelchel
Fullerton College

\$40 Cash Donation

Donated by: Robert Morgan
Fullerton College

\$50 Cash Donation

Donated by: Dixie Stretch
Fullerton College

\$50 Cash Donation

Donated by: Pilar Ellis
Fullerton College

\$100 Cash Donation

Donated by: Brian Couron
Fullerton College

\$200 Cash Donation

Donated by: Juan Pablo Gonzalez
Fullerton College

To the Fullerton College Humanities Division, Foreign Language Department, French Film Festival:

\$200 Cash Donation

Donated by: Phoenix Club Inc.
German Association in Orange County
1340 S. Sanderson Ave.
Anaheim, CA 92806

\$200 Cash Donation

Donated by: Houser & Skehan, Inc.
DBA Bourbon Street Bar & Grill
110 E. Commonwealth Ave.
Fullerton, CA 92832

\$200 Cash Donation

Donated by: Smooth & Skinny
Brea Location
445 S. Associated Road
Brea, CA 92821

\$200 Cash Donation

Donated by: Jilla Havah and Ali Hosseinzadeh
DBA Portal Languages
110 E. Wilshire Ave.
Fullerton, CA 92832

\$200 Cash Donation

Donated by: Vista Higher Learning
Leslie McIver
500 Boylston Street, Suite 620
Boston, MA 02116

20'x3' Street Banner (\$200 Value)

Donated by: TCP Printing
1435 N. Harbor Blvd.
Fullerton, CA 92835

Appetizers and Baked Goods (\$300 Value)

Donated by: Les Amis
128 C W. Wilshire Ave.
Fullerton, CA 92832

Appetizers and Baked Goods (\$300 Value)

Donated by: Jagerhaus German Restaurant
2525 East Ball Road
Anaheim, CA 92806

Appetizers and Baked Goods (\$300 Value)

Donated by: Moulin Bistro
1000 N. Bristol Street
Newport Beach, California

Appetizers and Baked Goods (\$300 Value)

Donated by: Pando Artisan Boulangerie & Café
400 South Anaheim Blvd., #214
Anaheim, CA 92805

Appetizers and Baked Goods (\$300 Value)

Donated by: Choux Crème
115 E. Commonwealth Ave., Unit A
Fullerton, CA 92832

To the Fullerton College Library:

Five Miscellaneous Books

Donated by: Jane Ishibashi
Fullerton College

The Latino Condition: A Critical Reader

Donated by: Anonymous

One Hundred Twenty Books

Donated by: Sean Chamberlin
Fullerton College

Three Books (Winnie-the-Pooh, Inside of a Dog, Final Audit)

Donated by: Masumi Oberlin
Fullerton College

Twenty-Seven Periodicals, One Calendar, One Map, 50 Books, Three CDs, One Voice Recorder

Donated by: John Ayala
607 E. Las Palmas Drive
Fullerton, CA 92835

Eleven Miscellaneous Books

Donated by: Anonymous

Five History Books

Donated by: Bob Sherrill
19441 Holiday Lane
Santa Ana, CA 92705

Inland Empire Utilities Agency: 65 Years of Making Every Drop Count

Donated by: Terry Catlin, Board President
Inland Empire Utilities Agency
P.O. Box 9020
Chino Hills, CA 91709

Banned Books: Challenging Our Freedom to Read

Donated by: Valentin Macias
Fullerton College

I Knew You Could!

Donated by: Don Mai
Fullerton College

To the Fullerton College Physical Education Division, Baseball:

\$63 Cash Donation

Donated by: Debra Hanson-Cabrera
1425 West Roberta Ave.
Fullerton, CA 92833

\$81 Cash Donation

Donated by: Gerardo Ramirez and Carolina Valle
2316 Canyon Park Drive
Diamond Bar, CA 91765

\$100 Cash Donation

Donated by: Debra and Brian Martin
844 Hillcrest Drive
Pomona, CA 91768

\$100 Cash Donation

Donated by: Irwin International, Inc.
P.O. Box 4000
Corona, CA 92878

\$153 Cash Donation

Donated by: Gabriel and Luz Jaime
118 N. Rose
Anaheim, CA 92805

\$200 Cash Donation

Donated by: Jose Rojas and Maria de la Paz Rojas
1146 W. Fay Lane, Apt. 1
Anaheim, CA 92805

\$200 Cash Donation

Donated by: Kathleen Berry
124 Nieto Avenue
Long Beach, CA 90803

\$300 Cash Donation

Donated by: Michael and Kathleen Gerakos
58 Seton
Irvine, CA 92612

\$300 Cash Donation

Donated by: R. and C. Bell
710 Rosarita Drive
Fullerton, CA 92836

\$400 Cash Donation

Donated by: Gary and Rosendy Wheelock
3354 N. Park Street
Buckeye, AZ 85396

\$400 Cash Donation

Donated by: Bob Kim Agency
15185 Springdale Street
Huntington Beach, CA 92649

\$700 Cash Donation

Donated by: Ted and Kaye Case
17736 Buena Vista
Yorba Linda, CA 92886

\$720 Cash Donation

Donated by: Jeffrey S. Anderson Family Trust
4052 Paso Fino Way
Yorba Linda, CA 92886

To the Fullerton College Physical Education Division, Basketball Program:

\$35 Cash Donation

Donated by: Edward Joseph Clarke
4119 Carol Drive #2
Fullerton, CA 92833

\$40 Cash Donation

Donated by: Brian and Maureen Mills
19010 Allegheny Road
Apple Valley, CA 92307

To the Fullerton College Physical Education Division, Women's Basketball:

\$50 Cash Donation

Donated by: Marlon J. Blake
2400 Durant Avenue 115
Cleary Hall
Berkeley, CA 94720

\$50 Cash Donation

Donated by: Jean Savusa
2592 Illinois Street
East Palo Alto, CA 94303

\$75 Cash Donation

Donated by: Teresa and Joel Griffin
20662 Elizabeth Lane
Huntington Beach, CA 92646

\$75 Cash Donation

Donated by: Rachel Chavez Roschel
1520 South Pomona Ave., Unit B17
Fullerton, CA 92832

\$100 Cash Donation

Donated by: Michael and Janice Curry
2805 Ridgecrest Drive

Gillette, WY 82718

\$100 Cash Donation

Donated by: Laura A. Vossman
3703 E. Colorado Street
Long Beach, CA 90815

\$150 Cash Donation

Donated by: Lorena Figueroa
3242 S. Main Street, Apt. 47C
Santa Ana, CA 92707

\$150 Cash Donation

Donated by: Laura Diane Higgs
4450 Faculty Avenue
Long Beach, CA 90808

To the Fullerton College Physical Education Division, Dance Team:

\$20 Cash Donation

Donated by: Jaqueline Taylor
1055 W. Hill Avenue
Fullerton, CA 92833

\$50 Cash Donation

Donated by: David and Cindy McIntosh
1244 N. Raymond Ave.
Fullerton, CA 92831

\$100 Cash Donation

Donated by: J. F. Lasher
480 Bareback Court
Norco, CA 92860

\$100 Cash Donation

Donated by: Alfredo and Isabel Rivera
1030 N. Stephenson Street
Anaheim, CA 92801

\$150 Cash Donation

Donated by: Les Samuelson, D.D.S. and Diane White, D.D.S.
410 W. Central Avenue, Suite 208
Brea, CA 92821

\$200 Cash Donation

Donated by: Jose Rivera and Araceli Bonilla Rivera
16709 Sampan Circle
Cerritos, CA 90703

To the Fullerton College Physical Education Division, Golf Program:

\$100 Cash Donation

Donated by: Don C. Devore
1017 Davis Way
Placentia, CA 92870

To the Fullerton College Physical Education Division, Men's Soccer:

\$50 Cash Donation

Donated by: Claudia Molina
516 S. Alvy Street
Anaheim, CA 92802

\$75 Cash Donation

Donated by: Martin Herrera
401 W. La Veta, Apt. 140R
Orange, CA 92866

\$250 Cash Donation

Donated by: Softscapes Corporation, Landscaping Services
2157 Batavia Street
Orange, CA 92865

To the Fullerton College Physical Education Division, Softball:

\$20 Cash Donation

Donated by: Mark Schwendimann and Brenda Allen
964 Doral Court
Ontario, CA 91761

\$40 Cash Donation

Donated by: Sara Aquiniga and Rosa Flores
7703 Bradwell Avenue
Whittier, CA 90606

\$40 Cash Donation

Donated by: Jack R. Kavanagh
3731 Tibbetts Street, Suite 10
Riverside, CA 92506

\$100 Cash Donation

Donated by: Jan Patrick
3727 Bluff Street
Norco, CA 92860

\$200 Cash Donation

Donated by: Joyce M. Rivera
8615 Vicki Drive
Whittier, CA 90606

\$400 Cash Donation

Donated by: Colleen Dilay
16141 Trailwinds Drive

Fontana, CA 92337

To the Fullerton College Physical Education Division, Tennis:

\$5,000 Cash Donation

Donated by: Susan Colvin
16012 Esquilme Drive
Chino Hills, CA 91709

To the Fullerton College Physical Education Division, Volleyball:

\$35 Cash Donation

Donated by: Kimberly Anne Ford
27860 Kimberly Drive
Yorba Linda, CA 92887

To the Fullerton College Technology and Engineering Division, Printing Department:

Three Bearing Blocks and an NRP Rotary Die

Donated by: RotoMetrics
Mr. Phil Taylor
6179 Napa Ave.
Alta Loma, CA 91701

To the Fullerton College Technology and Engineering Division, Welding Department:

**Portable Welding Booth with Welding/Cutting Supplies; Lincoln AC 225 SMAW
Welder; Oxy-Fuel Cutting Set with Harris Regulators; Two Rod Ovens/Filler Storage
Containers; Two Pedestal Grinders; Bolt Bin/Organizer**

Donated by: Kai Busse
6702 Forest Street
Cypress, CA 90630

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	January 24, 2017	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	School of Continuing Education (SCE) Self-Study for Reaffirmation of Accreditation	Enclosure(s)	<u> X </u>

BACKGROUND: Each institution affiliated with the Accrediting Commission for Schools Western Association of Schools & Colleges (WASC) accepts the obligation to undergo evaluation through institutional self-study and professional peer review. The cycle of evaluation requires a comprehensive self-study every six years and a visit by a team of peers.

The School of Continuing Education received its first 6-year accreditation with no mid-term review and no warnings in 2011. Over 100 SCE faculty, staff, and students participated and contributed to the preparation of the SCE Institutional Self-Study for Reaffirmation of Accreditation. The SCE team is preparing for the visiting team who will be on campus March 19-22, 2017.

Following the submission of the draft report in November 2016, the final updates, modifications, enhancements, photos, and evidence links were added to the SCE Institutional Self-Study and approved at a special Provost's Cabinet meeting on January 10, 2017.

This item is submitted by SCE WASC Accreditation Chairs, Dr. Adam Gottdank and Julie Schoepf.

How does this relate to the five District Strategic Directions? Accreditation falls within the general framework of the District Strategic Directions. It focuses on (1) Innovation and Relevancy for All Learners; (2) Intra-District & Community Collaboration; and (3) Effective & Efficient Use of Resources.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3200 Accreditation.

FUNDING SOURCE AND FINANCIAL IMPACT: Expenses related to the publication and submittal of the self-study report will come from the Accreditation budget within the general fund of the School of Continuing Education.

RECOMMENDATION: It is recommended that the Board of Trustees approve the School of Continuing Education's Institutional Self-Study for Reaffirmation of Accreditation.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: January 24, 2017 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

RESIGNATION

Bakhit, Khetam K.	FC	Dean, Academic Services Eff. 02/01/2017 PN FCM991
Vergara, Derek	FC	Dean, Student Support Services Eff. 01/27/2017 PN FCM975

CHANGE IN SALARY CLASSIFICATION

Carey, Jennifer	SCE	Non-Credit Basic Skills/Learning Center Instructor From: Class B, Step 1 To: Class C, Step 7 Eff. 01/09/2017
De la Cruz, Damon	CC	Mortuary Science Instructor From: Class B, Step 1 To: Class F, Step 7 Eff. 01/27/2017

ADDITIONAL DUTY DAYS @ PER DIEM

Kresse, Douglas	FC	Forensics Coach	11 days
Rodriguez, Jeanette	FC	Forensics Coach	11 days
Samano, Jeffrey	FC	Forensics Coach	11 days

LEAVES OF ABSENCE

Bianchino, Annie	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester
Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester
Dadson, Guy	FC	Chemistry Instructor Load Banking Leave With Pay (11.67%) Eff. 2017 Spring Semester
Franks, Joe	CC	Psychiatric Technology Instructor Load Banking Leave With Pay (19.67%) Eff. 2017 Spring Semester

Academic Personnel
January 24, 2017

Liu, Annie	FC	English Instructor Load Banking Leave With Pay (26.67%) Eff. 2017 Spring Semester
McCament, Dave	CC	Mortuary Science Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester
Mitts, Teri Lynn	CC	Radiologic Technology Instructor Load Banking Leave With Pay (3.33%) Eff. 2017 Spring Semester
Reinhardt-Zacair, Catherine	FC	Foreign Language Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester
Sonne, Kathryn	CC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SPRING SEMESTER,
WINTER/SPRING TRIMESTER

Ali, Alefiyah	CC	Column 1, Step 1
Amescua, Juan	CC	Column 1, Step 1
Bejarano, Danielle	FC	Column 1, Step 1
Berry, Melissa	FC	Column 1, Step 1
Borissova, Svetlana	CC	Column 1, Step 1
Bridges, Andrew	FC	Column 2, Step 1
BrownCockrell, Laron	FC	Column 1, Step 1
Colby, Kathryn	FC	Column 3, Step 1
Colby, Kenneth	FC	Column 1, Step 1
DeBiase II, Vincent	SCE	Column 2, Step 1
Dorn, Iris	CC	Column 1, Step 1
Doust, Atousa	FC	Column 1, Step 1
Drucker, Jesse	FC	Column 3, Step 1
Estephan, Joseph	CC	Column 1, Step 4
Farmer, Thomas	FC	Column 2, Step 1
Fike Jr, Lawrence	F	Column 2, Step 1
Gibson, Kristin	FC	Column 1, Step 1
Gordon, Emily	FC	Column 1, Step 1
Hamamoto, Jordan	CC	Column 1, Step 1
Heffner, Jessica	FC	Column 1, Step 1
Huynh, Paul	CC	Column 1, Step 1
Ingato, Dominique	CC	Column 2, Step 1

Academic Personnel
January 24, 2017

Johnson, Jacqueline	FC	Column 1, Step 1
Johnson, Jasmine	FC	Column 1, Step 1
Johnson, Samantha	FC	Column 1, Step 1
Keo-Trang, Zelida	FC	Column 1, Step 1
Killian, Jennifer	FC	Column 1, Step 1
Kinder, Tina	SCE	Column 2, Step 1
Kohl, Colin	FC	Column 1, Step 1
Larsen, Sarah	SCE	Column 2, Step 1
Lewis, Jeremy L.	CC	Column 1, Step 1
Lyrse II, Barry	CC	Column 1, Step 1
Macias, Raymond	CC	Column 1, Step 1
Martinez, Daniel	CC	Column 1, Step 1
Matikinyidze, Rufaro	SCE	Column 2, Step 1
McMath-Akers, Lisa	FC	Column 3, Step 1
Mendoza, Eric	CC	Column 1, Step 1
Mudd, Inna	SCE	Column 2, Step 1
Muoio, Ryan	CC	Column 1, Step 1
Okuhata, Mark	CC	Column 3, Step 1
Orliski, Constance	FC	Column 3, Step 1
Papandreu, Dimitri	FC	Column 3, Step 1
Perez, Christina	FC	Column 1, Step 1
Petyo, Michael	FC	Column 1, Step 1
Pham, Calvin	FC	Column 1, Step 1
Pham, Jacqueline	CC	Column 1, Step 1
Plett, Timothy	CC	Column 1, Step 1
Reza, Adriana	CC	Column 3, Step 1
Shore, Chelsea	FC	Column 1, Step 1
Strain, Ashley	CC	Column 2, Step 1
Tolentino, Lynette	CC	Column 1, Step 1
Rahbar, Yashar	FC	Column 1, Step 1
Rossi, Erin	FC	Column 1, Step 1
Ulloa, Daniel	CC	Column 1, Step 1
Walker, Christine	FC	Column 1, Step 1
Wotipka, Robin	CC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Bejarano, Danielle	FC	Column 1, Step 1
Brenier, Leah	FC	Column 1, Step 1
Chung, Lynn	FC	Column 1, Step 1
Holden, Jordan	SCE	Column 2, Step 1
Shyrokova, Anna	FC	Column 1, Step 1
Simpliciano, Leland	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Academic Personnel
January 24, 2017

Fansler, Kam-Lin	CC	Column 1, Step 1
Sehdev, Chander	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Bianchino, Annie	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Dadson, Guy	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 3 hours Eff. 12/16/2016
Fernandez, Chris	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 3 hours Eff. 12/16/2016
Ford, Julie	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Spring Semester
Foster, Samuel	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Harris, Lee	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Spring Semester

Academic Personnel
January 24, 2017

Lazarus, Laura	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Phma, Nghia	SCE	ASHP Accreditation Stipend not to exceed \$50.00 Eff. 12/16/2016
Rauda, Iris	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Salzameda, Bridget	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Shields, Julie	SCE	ASHP Accreditation Stipend not to exceed \$50.00 Eff. 12/16/2016
Smith-Norman, Ravipan	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Spring Semester
Stanton, Gretchen	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Welch-Wheatley, Janine	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Spring Semester

Academic Personnel
January 24, 2017

Yeon, Jennifer

SCE ASHP Accreditation
Stipend not to exceed \$50.00
Eff. 12/16/2016

Yimenu, Tilahun

FC Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class F
Not to exceed 3 hours
Eff. 12/16/2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: January 24, 2017 Resolution _____
Information _____
SUBJECT: Classified Personnel Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
January 24, 2017

RETIREMENT

Fast, Bonnie	CC	Library Assistant III 12-month position (100%) Eff. 04/10/2017 PN CCC945
Smith, Shirley	CC	Director, Campus Public Safety 12-month position (100%) Eff. 01/18/2017 PN CCM966

DECLINATION OF OFFER OF EMPLOYMENT

Each, Kathryn	FC	Administrative Assistant III 12-month position (100%) PN FCC765
Esparza, Joe	CC	Facilities Custodian I 10-month position (100%) PN CCC747

RESIGNATION

Avagian, Karine	CC	Student Services Technician 12-month position (100%) Eff. 02/01/2017 PN CCC724
Dean, Brian	CC	Admissions and Records Technician 12-month position (100%) Eff. 01/18/2017 PN CCC836
Gomez, Tanya	FC	Student Services Specialist 12-month position (100%) Eff. 01/20/2017 PN FCC638
McClain, Sean	SCE	Administrative Assistant II 12-month position (100%) Eff. 01/03/2017 PN SCC871

Classified Personnel
January 24, 2017

Sendejas, Desiree	CC	Campus Safety Officer 12-month position (100%) Eff. 01/14/2017 CCC778
Stern, Brian	AC	Senior Research and Planning Analyst 12-month position (100%) Eff. 12/16/2016 PN DEC929

TERMINATION

@01189723	FC	Temporary Management Position (100%) Eff. 1/27/2017 PN FCT976
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NEW PERSONNEL

Beas, Gisela	CC	Special Project Director, Charger Experience Program Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 02/01/2016 - 06/30/2017 PN CCT728
Cornell, Kerrie	SCE	Administrative Assistant I 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 01/03/2017 PN SCC987
De La Cruz, Melissa	SCE	Admissions and Records Technician 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 01/04/2017 PN SCC908
Duran, Federico	CC	Groundskeeper 12-month position (100%) Range 29, Step E Classified Salary Schedule Eff. 01/09/2017 PN CCC826

Classified Personnel
January 24, 2017

Goncalves, Adriana	FC	Administrative Assistant III 12-month position (100%) Range 41, Step A Classified Salary Schedule Eff. 01/25/2017 PN FCC765
Kagawa, Marcie	CC	Campus Marketing/Outreach Assistant 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 01/25/2017 PN CCC722
Mix, Christina	CC	Administrative Assistant III 12-month position (100%) Range 41, Step C Classified Salary Schedule Eff. 01/03/2017 PN CCC850
Saghieh, Oscar	FC	Project Manager, Campus Capital Projects 12-month position (100%) Range 24, Column A Management Salary Schedule Eff. 02/01/2017 PN FCM950
Valenzuela, Carmen	AC	Executive Assistant II 12-month position (100%) Range 27C, Step D Confidential Salary Schedule Eff. 01/09/2017 PN DEN996

VOLUNTARY CHANGES IN ASSIGNMENT

Babbo, Mary Ann	SCE	Administrative Assistant II (100%) Extension of Temporary Change in Assignment To: SCE Administrative Assistant III 12-month position (100%) Range 41, Step D + 10% Longevity Classified Salary Schedule Eff. 01/01/2017 – 06/30/2017
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Classified Personnel
January 24, 2017

Salcedo, Daniel	FC	Administrative Assistant II (100%) Extension of Temporary Change in Assignment To: FC Administrative Assistant III 12-month position (100%) Range 41, Step D + 10% Longevity Classified Salary Schedule Eff. 01/01/2017 – 02/10/2017
Sanchez, Patricia	CC	Executive Assistant 12-month position (100%) PN CCC832 Permanent Lateral Transfer To: FC Administrative Assistant III 12-month position (100%) Eff. 01/25/2017 PN FCC978

PROFESSIONAL GROWTH & DEVELOPMENT

Morales, Melisa	SCE	Administrative Assistant II (100%) 2nd Increment (\$350) Eff. 07/01/2017
Thompson, Scott	FC	Student Services Specialist (100%) 2nd Increment (\$350) Eff. 07/01/2018

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Bernal, Alex	CC	Campus Safety Officer (100%) 6% Stipend (Performing Management Duties) Eff. 01/09/2017 – 06/30/2017
Carmi, Boaz	AC	Systems Analyst, Technology (100%) Date Correction for 6% Stipend Eff. 01/01/2017 – 06/30/2017

LEAVES OF ABSENCE

Beard, Claudia	FC	Account Clerk (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/16/2016 – 12/22/2016 (Consecutive Leave)
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Classified Personnel
January 24, 2017

Calderon-Teneza, Roselle	CC	Financial Aid Technician (100%) Unpaid Personal Leave Eff. 01/03/2017 – 01/15/2018
Crumpler, Lark	CC	Special Projects Manager, Outreach (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 11/09/2016 – 02/08/2017 (Consecutive Leave)
Holguin, Rae Lynn	SCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/22/2016 – 12/21/2017 (Intermittent Leave)
Holmes, Roy	CC	Facilities Custodian II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/10/2016 – 01/13/2017 (Consecutive Leave)
Lee, Anthony	AC	IT Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/01/2016 – 02/01/2017 (Consecutive Leave)
Ortega, Danny	CC	Campus Safety Officer (100%) Military Leave With Pay Eff. 01/20/2017 – 01/23/2017
Reza, Garrett	SCE	Admissions and Records Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/22/2016 – 12/22/2016 (Consecutive Leave)
Verjan, Maria	FC	Facilities Custodian II (100%) Unpaid Personal Leave Eff. 01/11/2017 – 02/06/2017

NEW MANAGEMENT JOB DESCRIPTION

Assistant Project Manager, Campus Capital Projects
Range 13 Management Salary Schedule

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Assistant Project Manager, Campus Capital Projects	Range: 13(CL)	Management Schedule
Date Revised:		Date Approved:	
THIS IS A DESIGNATED CLASSIFIED MANAGEMENT POSITION SUBJECT TO A ONE-YEAR PROBATIONARY PERIOD			

PRIMARY PURPOSE

Under the direct supervision of the Project Manager, Campus Capital Projects, coordinates developing, planning, organizing, and coordinating the daily construction activities for the District's campus capital projects, including preparing cost estimates, scheduling and recommending construction projects, coordinating all requirements of the Division of the State Architect's Office (DSA), and developing and coordinating submittals for the State Schedule Maintenance Program.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Coordinates with the District departments, Campus Maintenance & Operations department, architects and engineers, DSA inspectors, and contractors to ensure projects are delivered in an effective, timely and responsible manner and are in compliance with District standards, applicable laws, codes, rules, and regulations.
2.	Researches and assists in developing District standards for a wide variety of construction-related projects, ensuring all proposed standards conform to current building codes and federal, state, and local regulations and guidelines.
3.	Assists in planning, scheduling, and coordinating District capital construction projects. Assists in developing schedules for projects to minimize impact on instruction programs and office functions.
4.	Maintains and establishes document control protocols for all facilities projects, from inception through design, construction, close out, and audit. Updates and maintains campus and facility site and building plans for inventory purposes and annual space planning.
5.	Analyzes and reviews student enrollment projections and enrollment surveys to evaluate facility needs and capacities in relation to annual and long-term facility plans; reviews applicable Master Plans for sites.
6.	Assists Campus Capital Project Manager, District's Purchasing and Facilities & Construction departments during mandatory pre-bid meetings and bid openings, pre-construction meetings and conferences to clarify construction features and document submittals policies.
7.	Reviews contracts and recommends the award of contracts for construction, renovation, and alternation projects. Assists in the review, analysis, and preparation of contracts for professional services as needed.
8.	Assists in reviewing, analyzing, preparing, and administering requests for proposals, solicitations, quotes for services, and qualifications of consultants/vendors/contractors related to pre-construction and construction activities as assigned.
9.	Reads and interprets building plans, drawings, specifications, planning reports and other documents to assure conformance with building safety codes, codes, applicable laws, and regulations. Performs and interprets statistical calculations.
10.	Verifies architectural and engineering cost estimates.

<p>NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION</p>
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11.	Assists in the development of annual budgets. Assists in fiscal analysis relating to facilities planning and construction accounting, budgeting, processing invoices, and payment requests. Audits accounts to ensure funds are appropriately expended and comply with appropriate state and federal regulations.
12.	Assists in the preparation of expenditure and close-out reports with the State Chancellor's Office, Division of State Architect or other regulatory agencies as assigned.
13.	Meets, prioritizes, coordinates, and schedules various capital projects with Campus and District administrators, maintenance personnel, contractors, department chairs, faculty, and staff as they relate to facilities planning/construction activities.
14.	Assists in preparation of oral and written materials, reports, Board of Trustees meeting agenda item(s), and conducts follow-up activities as necessary for specialized facilities planning/projects.
15.	Inspects completed and work-in-progress construction projects on a daily basis. Inspects and recommends the removal of fire, safety, or health hazards including assisting in coordinating asbestos-related issues.
16.	Reviews and recommends purchasing requests. Makes recommendations on change orders. Ensures all paperwork is completed and filed.
17.	Prioritizes and coordinates duties and assignments to ensure effective workflow and to facilitate operations. Completes and processes required documents and reports.
18.	Uses word processing, spreadsheet, project management, and planning software tools to produce charts, graphs, tables, and other type documents. Uses and learns a variety of software systems, including facilities database management and fiscal management, or web-based systems that campus may utilize in the course of planning, design and construction, typical to facility planning.
19.	Performs duties such as receiving visitors and incoming calls, schedules meetings and appointments; prepares reports, minutes of meetings, requisitions and statistical materials; may compose standard letters; operates office machines and equipment, such as but not limited to calculators, fax machines, photocopying, and personal computers.
20.	Performs other duties as assigned.

EDUCATION AND EXPERIENCE

Bachelor's degree in architecture, engineering, construction management or other facilities related degree and five years of increasingly responsible experience within the last seven years in construction planning, estimating, coordination, inspection, and project management.

Experience in local bond and state funded projects preferred. –Experience working in a California community college facilities management position preferred.

Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of methods of project management, budgeting, scheduling, contracts, planning and construction, materials, equipment, supplies related to facilities.

Knowledge of materials and methods of building construction practices and delivery methods including the laws governing the construction, maintenance, and repair of educational facilities including labor costs.

Knowledge of estimating materials and labor costs.

Knowledge of basic architectural and engineering principles and practices.

Knowledge of construction industry standard principles and practices.

Knowledge of state and local agency laws and regulations, such as the Division of State Architect (DSA), Division of Industrial Relations (DIR), and California Department of Education, building codes, and other governmental agency requirements for facilities planning and construction.

Knowledge of California Environmental Quality Act, Storm Water Pollution and Prevention Programs, Hazardous Materials Abatement Programs, Energy Saving Incentives and Programs.

Knowledge of safety practices and requirements to comply with various safety and hazardous materials training requirements such as those required by the Occupancy Safety and Health Administration (OSHA) and National Institute for Occupational Safety and Health (NIOSCH).

Knowledge of budgeting principles and practices.

Knowledge of customer service principles including the use of tact, patience, and courtesy.

Ability to interpret, apply, and explain local, state and federal laws governing construction of community college facilities, but not limited to, Title 24 of the California Code of Regulations (California Building Standards Code), American with Disabilities Act (Title II and III), fire, safety, and energy conservation.

Ability to apply District operations, organization, policies, and objectives experience.

Ability to update and apply District Standards.

Ability to perform public speaking.

Ability to communicate effectively orally and written English with diverse constituencies within and outside of the district.

Ability to prepare various reports.

Ability to manage multiple projects simultaneously with critical activities and deadlines.

Ability to prioritize and schedule work.

Ability to evaluate the quality of work performed by outside professionals and contractors.

Ability to access drawings and plans in the California State Chancellor's Office FUSION program.

Ability to operate computer and assigned software, including scheduling software to develop detailed construction schedules.

Ability to utilize AutoCAD including knowledge of Building Information Modeling (BIM) and clash detection.

Ability to maintain and organize detailed records.

Ability to work independently with little direction.

Ability to drive a vehicle to conduct work and visit multiple facilities and active construction sites; observing legal and defensive driving practices.

Ability to maintain sensitive to and understand the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds in a community college.

SPECIAL REQUIREMENTS

Valid California driver's license. Must be able to travel between campuses, other District locations, and other sites.

WORKING CONDITIONS

Office environment subject to constant interruptions and frequent interaction with others. Field environment requiring site inspections; may involve exposures to various chemicals, hazardous materials,

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

high voltage, excessive noise, high locations, and/or cramped conditions. Essential functions require maintaining physical condition necessary for ambulating for extended period of time; walking over rough or uneven surfaces; moderate to heavy lifting; and near visual acuity for creating computer-generated work and reading printed materials.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: January 24, 2017 Resolution _____
Information _____
SUBJECT: Professional Experts Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
January 24, 2017

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Anderson, Janna	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Anderson, Janna	FC	Project Coordinator	Graduate Student Internship Program (BSI project #8)	10	01/30/2017	05/26/2017
Anderson, Lisa	FC	Technical Expert I	Choreographer – Opera Theatre Workshop	5	01/03/2017	01/27/2017
Baca, Asher	SCE	Technical Expert I	Entry/Re-Entry Strategy	26	12/05/2016	01/08/2017
Banares, Jerica	FC	Project Expert	Graduate Student Mentorship Program	26	01/30/2017	05/26/2017
Bianchino, Annie	FC	Technical Expert II	Chemistry Boot Camps	20	12/14/2016	02/11/2017
Billings, Ryan	CC	Project Expert	Communication Support for 50 th Anniversary & Awareness	26	01/26/2017	05/30/2017
Blake, Marlon	FC	Project Coordinator	Incite – Academic Support for Student Athletes	26	01/30/2017	04/07/2017
Blake, Marlon	FC	Project Coordinator	Incite – Academic Support for Student Athletes	26	04/17/2017	05/19/2017
Bracamontes, Brent	FC	Project Coordinator	Student diversity Success Initiative	26	01/30/2017	03/31/2017
Bracamontes, Brent	FC	Project Coordinator	Student diversity Success Initiative	26	04/17/2017	05/19/2017
Brydges, Michael	CC	Technical Expert II	Professional Development Co-Coordinator	25	01/09/2017	01/27/2017
Bui, Tuan	FC	Project Expert	SSSP Related Data and Research Project	26	03/06/2017	06/30/2017
Campa, Dyeneka	SCE	Technical Expert I	I-BEST	26	12/05/2016	01/08/2017
Cangiano, Dya	CC	Project Manager	English success Center Co-Coordinator	26	01/03/2017	06/30/2017
Carpenter, Melissa	CC	Technical Expert II	Perkins Grant	26	01/30/2017	06/13/2017
Chan, Theodore	FC	Technical Expert II	Chemistry Boot Camps	20	12/14/2016	02/11/2017
Clarke, Edward	FC	Project Expert	Incite-Academic Support for Student Athletes	26	01/30/2017	04/07/2017
Clarke, Edward	FC	Project Expert	Incite-Academic Support for Student Athletes	26	04/17/2017	05/19/2017
Coburn, Sarah	CC	Technical Expert II	Middle School Career Connections/Strategic Plan	26	07/01/2016	11/30/2016
Costello, Jeanne	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017

Professional Experts
January 24, 2017

DeBiase II, Vincent	SCE	Technical Expert I	Entry/Re-Entry Strategy Technical Expert	26	12/19/2016	01/08/2017
Diaz, Amelia	FC	Project Expert	Graduate Student Mentorship Program	26	01/30/2017	05/26/2017
Dobyns, Sheilah	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Doherty, Doreen	SCE	Technical Expert I	I-BEST	26	12/05/2016	01/08/2017
Dunne, Catherine	SCE	Project Manager	ASHP Accreditation Site Visit	26	12/07/2016	12/16/2016
Dunne, Catherine	SCE	Technical Expert I	I-BEST	26	12/05/2016	01/08/2017
Eisner, Doug	FC	Project Coordinator	Graduate Student Internship Program (BSI project #8)	10	01/30/2017	05/26/2017
England, Elli	FC	Project Coordinator	Puente Embedded Tutor Pilot Faculty Coordinator	2	08/15/2016	12/10/2016
Esparza-Newcomb, Evergisla	SCE	Project Expert	Assessment Proctor	26	01/09/2017	06/11/2017
Farnham, Paul	FC	Project Coordinator	Graduate Student Internship Program (BSI project #8)	10	01/30/2017	05/26/2017
Floerke, Brandon	FC	Project Coordinator	Supplemental Instruction Coordination	40	01/05/2017	01/26/2017
Foster, Samuel	FC	Technical Expert II	Chemistry Boot Camps	20	12/14/2016	02/11/2017
Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Team Lead – Quality Focus Essay	20	12/10/2016	01/29/2017
Fouquette, Danielle	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Gomez, Bruce	FC	Project Expert	Graduate Student Mentorship Program	26	01/30/2017	05/26/2017
Gottdank, Adam	SCE	Project Manager	Accreditation	26	01/01/2017	03/31/2017
Grande, Jolena	CC	Project Manager	Baccalaureate Degree Pilot Program	8	01/03/2017	05/27/2017
Graves, Gary	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/30/2017	05/27/2017
Guardado, Cynthia	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Gutierrez, Ruth	CC	Technical Expert II	Professional Development Co-Coordinator	25	01/09/2017	01/27/2017
Haptonstall, Joelle	SCE	Project Manager	AEBG DSS Workgroup Project Manager	26	01/09/2017	03/24/2017
Hill-West, Jami	SCE	Technical Expert I	I-BEST	26	12/05/2016	01/08/2017
Hinaro, Nahrin	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/30/2017	05/27/2017
Ho, Christopher	FC	Project Expert	Graduate Student Mentorship Program	26	01/30/2017	05/26/2017
Hui, Arthur	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017

Professional Experts
January 24, 2017

Jepson, Jane	CC	Technical Expert I	Teacher Prep Pipeline Grant	8	01/02/2017	02/02/2017
Jones-Ramey, Brian	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Kane, Raenie	SCE	Technical Expert I	I-BEST	26	12/05/2016	01/08/2017
Kiesselbach, Kennth	SCE	Project Expert	Career Pathways Specialist	26	12/14/2016	06/30/2017
Kimball, Marcia	CC	Project Expert	Database Development	26	01/03/2017	03/28/2017
Kirkham, Richard	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Krag, Samantha	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Krag, Samantha	FC	Project Coordinator	Graduate Student Internship Program, (BSI project #8)	10	01/30/2017	05/26/2017
Kvaska, Kirsten	SCE	Project Expert	Mobility Trainer/Vocational Specialist	26	01/05/2017	06/30/2017
Lam, Mymy	CC	Technical Expert I	Pipeline Grant	8	01/02/2016	02/02/2016
Langgle, Linda	SCE	Project Manager	ACCT Transitions Coordinator (Career and College)	26	01/04/2017	03/31/2017
Lazarus, Laura	FC	Technical Expert II	Chemistry Boot Camp	20	12/14/2016	02/11/2017
Lee, Tania	SCE	Project Expert	Entry/Re-Entry Strategy Tutor	26	01/09/2017	04/12/2017
Loayza, Santiago	SCE	Technical Expert I	I-BEST	26	12/05/2016	01/08/2017
Mann, William	CC	Project Expert	Physical Science Lab	26	01/03/2017	06/30/2017
Maynard, Lauren	FC	Project Expert	Graduate Student Mentorship Program	26	01/30/2017	05/26/2017
McAlister, Kathleen	CC	Project Coordinator	Distance Education Coordinator	20	12/12/2016	05/27/2017
McClurkin, Tina	SCE	Technical Expert I	I-BEST/CTE Program	26	12/05/2016	01/08/2017
McClurkin, Tina	SCE	Technical Expert I	Strong Workforce Committee	24	12/13/2016	12/20/2016
McMullin, Erika	FC	Project Expert	Professional Lab Expert Facilitator	5	01/30/2017	05/27/2017
Mejia, Jovannys	FC	Project Coordinator	Student Diversity Success Initiative	26	01/17/2017	06/09/2017
Mejia, Rosa	CC	Project Coordinator	STEM Project Coordinator	26	01/16/2017	06/09/2017
Miller, Tania	CC	Project Manager	MLC Coordinator	26	01/23/2017	04/07/2017
Miller, Tania	CC	Project Manager	MLC Coordinator	26	04/17/2017	04/21/2017
Miller, Tania	CC	Project Manager	MLC Coordinator	26	05/08/2017	05/26/2017

Professional Experts
January 24, 2017

Mohammad, Dania	FC	Project Expert	Graduate Student Mentorship Program	26	01/30/2017	05/26/2017
Morfin, Mayra	SCE	Project Expert	Job Coach	26	01/09/2017	04/07/2017
Murillo, Raquel	SCE	Project Coordinator	SSSP Outcomes Project	26	01/04/2017	03/10/2017
Nashawati, Rama	CC	Project Expert	Biology Lab Clerk	26	01/27/2017	05/27/2017
Neider, Kayli	SCE	Project Expert	Mobility Trainer/Vocational Specialist	26	01/09/2017	03/24/2017
Nichols, Stephen	CC	Technical Expert I	PERKINS IV – Enhancing Student Success	20	01/03/2017	06/30/2017
Ngo, Eric	FC	Project Expert	SSSP Related Data and Research Project	26	01/03/2017	04/12/2017
Nguyen, Amanda	FC	Project Expert	SSSP Related Data and Research Project	26	01/03/2017	03/03/2017
Nguyen, Amanda	FC	Project Expert	SSSP Related Data and Research Project	26	04/26/2017	06/30/2017
Nguyen, John	FC	Project Expert	Student Diversity Success Initiative	26	01/30/2017	03/31/2017
Nguyen, John	FC	Project Expert	Student Diversity Success Initiative	26	04/17/2017	05/19/2017
Nguyen, Sharon	SCE	Project Expert	DDS Staff Support to I.V.E.S. Program	26	12/26/2016	06/30/2017
Okonyan, Stefani	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Oo, Jennifer	SCE	Technical Expert I	Curriculum Development for Allied Health	26	12/07/2016	01/08/2017
Oo, Jennifer	SCE	Technical Expert I	I-BEST/CTE Program	26	12/05/2016	01/08/2017
Oo, Jennifer	SCE	Technical Expert I	Strong Workforce Committee	24	12/13/2016	12/20/2016
Parsons, Eric	FC	Project Expert	Graduate Student Mentorship Program	26	01/30/2017	05/26/2017
Pelletier, Daniel	CC	Technical Expert I	Teacher Prep Pipeline Grant	8	01/02/2017	02/02/2017
Perez, Imelda	SCE	Technical Expert I	I-BEST Program	26	12/05/2016	01/08/2017
Ponce, Yolanda	SCE	Project Coordinator	Retention Specialist	26	01/09/2017	06/30/2017
Ramon, Gudellia	FC	Project Expert	Student Diversity Success Initiative	26	01/17/2017	06/15/2017
Reeves, Megan	SCE	Project Coordinator	C2C Coordinator	26	01/09/2017	03/10/2017
Roman, Alexandra	FC	Project Expert	Graduate Student Mentorship Program	26	01/30/2017	05/26/2017
Rosen, Ellen	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Ryan, Sarah	SCE	Project Expert	Equity-Funded Projects	26	01/09/2017	06/16/2017

Professional Experts
January 24, 2017

Sagal, Caroline	FC	Project Expert	Student Diversity Success Initiative	26	01/30/2017	04/07/2017
Sagal, Caroline	FC	Project Expert	Student Diversity Success Initiative	26	04/17/2017	05/19/2017
Salzameda, Bridget	FC	Technical Expert II	Chemistry Boot Camps	20	12/14/2016	02/11/2017
Samano, Jeffrey	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Sanchez Tapia, Lenine	FC	Project Expert	SSSP Related Data and Research Project	26	01/03/2017	03/03/2017
Seidel, Jay	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/30/2017	05/27/2017
Sipple, Ruth	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Spinks, Cassandra	FC	Project Coordinator	Student Diversity Success Initiative	26	01/17/2017	06/30/2017
Stanojkovic, Alli	SCE	Technical Expert I	I-BEST	26	12/05/2016	01/08/2017
Sueng, Susan	SCE	Technical Expert I	I-BEST	26	12/05/2016	01/08/2017
Sutherland, Clinton	FC	Project Expert	Incite – Academic Support for Student Athletes	26	01/17/2017	06/15/2017
Taylor, Gail	CC	Project Manager	Cypress College 2017 Americana Awards	26	01/03/2017	06/30/2017
Taylor, Matthew	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Vandervort, Kimberly	FC	Project Coordinator	Humanities Division Professional Learning Day – Spring 2017	15	01/17/2017	01/20/2017
Vescial, Keith	CC	Technical Expert I	Student Success and Support Advising	10	01/03/2017	02/28/2017
Wada, Kathryn	CC	Technical Expert I	Student Success and Support Advising	10	01/03/2017	02/28/2017
Williams, Courtney	SCE	Project Expert	Job Coach	13	01/09/2017	04/07/2017
Zarske, Cindy	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/30/2017	05/27/2017

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Landry, Erin	Tuition Rate	Spring	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: January 24, 2017 Resolution _____
SUBJECT: Hourly Personnel Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
January 24, 2017

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aburto, Catherine	CC	Tech/Paraprof - Assist in STEM program	02/27/17	05/26/17	TE B 4
Anderson, Shyla	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Baniago, Romel	CC	Tech/Paraprof - Assist in STEM program	02/27/17	05/26/17	TE A 3
Castro, Maria	SCE	Non-Direct Instr Support - Assist in the ESL Learning Center	02/02/17	05/05/17	TE A 4
Cendejas, Krystal	FC	Clerical/Secretarial - Assist in campus Tutoring Center	01/25/17	04/25/17	TE A 4
Checkcinco, F.	CC	Clerical/Secretarial - Assist in Admissions and Records Office	02/27/17	05/29/17	TE A 4
Choudhry, Mahwish	CC	Clerical/Secretarial - Assist in Admissions and Records Office	01/25/17	04/25/17	TE A 1
Coronado, Emily	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Crisostomo Urzua, J.	FC	Service/Maint - Assist campus custodial staff	01/09/17	04/03/17	TE B 2
Dacuycuy, Tiffany	FC	Clerical/Secretarial - Assist in Fine Arts Division with various projects	01/30/17	04/30/17	TE B 4
Davis, Brittany	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	01/25/17	06/30/17	TE A 1
Fontanilla, Elizabeth	FC	Tech/Paraprof - Athletic Program Assistant - Beach Volleyball	01/30/17	05/01/17	TE H 4
Galindo, Guadalupe	CC	Clerical/Secretarial - Assist in Career Center	02/06/17	04/28/17	TE A 1
Garcia, Cassandra	FC	Clerical/Secretarial - Assist in campus Tutoring Center	03/01/17	05/30/17	TE A 4
Gaynor, Melanie	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Giron, Hernandez	SCE	Non-Direct Instr Support - Assist in the ESL Learning Center	02/20/17	05/19/17	TE A 4
Gladys, Collin	CC	Tech/Paraprof - Athletic Program Assistant for Women's Swimming	02/15/17	05/31/17	TE H 1
Gonzales, Raul	CC	Non-Direct Instr Support - Assist with Photography Lab	01/30/17	04/27/17	TE B 3
Guzman, DeAnna	FC	Direct Instr Support - Assist in ACT computer lab	02/06/17	03/11/17	TE A 2
Hack, Lawrence	CC	Tech/Paraprof - Assist in Photography Lab	03/01/17	05/31/17	TE B 3
Hoang, Wendy	FC	Clerical/Secretarial - Assist in Facilities Office	01/03/17	04/04/17	TE B 3
Hurtado, Brianna	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	01/25/17	06/30/17	TE A 1
Inthavong, Akhom	FC	Tech/Paraprof - Athletic Program Assistant - Women's Tennis	01/30/17	04/26/17	TE H 4
Kavanaugh, Nicole	FC	Clerical/Secretarial - Clerical assistance for the Art Department	01/25/17	04/25/17	TE B 4
Kim, Edward	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	01/25/17	06/30/17	TE A 1
Martin, Esmeralda	FC	Clerical/Secretarial - Assist in the Veterans Resource Center	01/06/17	03/28/17	TE B 4

Hourly Personnel
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Martinez Blanco, Diana	FC	Tech/Paraprof - Assist in ACT computer lab	01/30/17	06/30/17	TE B 1
Mattingly, Adam	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	01/25/17	06/30/17	TE A 1
Montez, Margarita	CC	Non-Direct Instr Support - Assist with Dental Clinic Translations	01/30/17	05/28/17	TE B 4
Moscoso, Mary Margaret	SCE	Clerical/Secretarial - Assist in the Admissions and Records Office	01/25/17	04/25/17	TE A 4
Olivarria, Joshua	FC	Clerical/Secretarial - Assist in campus Counseling Dept	01/30/17	06/30/17	TE A 1
Ramos, Juan	FC	Clerical/Secretarial - Assist Counseling Dept with student recruiting/outreach	01/25/17	04/25/17	TE A 2
Randazzo, Kelcie	FC	Tech/Paraprof - Athletic Program Assistant - Beach Volleyball	01/30/17	05/01/17	TE H 4
Roberts, Aaron	FC	Tech/Paraprof - Assist ACT with various projects	01/25/17	04/02/17	TE B 1
Saldivar, Digna	CC	Clerical/Secretarial - Assist in the Admissions and Records Office	01/25/17	04/25/17	TE A 1
Salgado, Melissa	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Saril, Sarah	CC	Clerical/Secretarial - Assist in Bursar Fee Station	01/30/17	04/30/17	TE A 1
Taylor-Parker, Kelan	FC	Clerical/Secretarial - Assist in Facilities Office	01/03/17	04/04/17	TE A 2
Torres, Kyelo	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Vazquez, Carlos	FC	Service/Maint - Assist Campus Safety Dept with various duties	01/25/17	03/11/17	TE B 3
Vazquez, Carlos	FC	Service/Maint - Assist Campus Safety Dept with various duties	05/15/17	06/30/17	TE B 3
Villalva, Yolanda	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	01/25/17	06/30/17	TE A 1
Ware, Jared	FC	Tech/Paraprof - Athletic assistant for Track and Field	02/09/17	05/11/17	TE H 1
Yrineo, Kaitlyn	FC	Clerical/Secretarial - Assist with outreach to feeder high schools	03/01/17	05/30/17	TE A 3

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Ahn, Gloria	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE B 1
Aldama, Genesis	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Amarasanaa, Erdene	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 2
Ambriz, Maricela	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Ardalan, Alexander	FC	Direct Instr Support - Tutor students in the campus Math Lab	01/30/17	06/30/17	TE A 2
Baca, Devin	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Bakhit, Mark	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE B 2

Hourly Personnel
January 24, 2017

Baltazar, Clementina	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Bankson, Maria	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 3
Bartholomew, Saige	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Baughman, James	FC	Direct Instr Support - Tutor students in the campus Math Lab	01/30/17	06/30/17	TE A 2
Bennett, Tenele	CC	Direct Instr Support - Interpreter for hearing-impaired students	01/30/17	06/30/17	TE D 4
Binford, Sabrina	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Blas, Taylor	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Bodily, Jacob	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/23/17	06/30/17	TE B 1
Bruno, Joanne	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Cantero, Noah	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE B 1
Carlos, Linda	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 3
Caylor, Carla	FC	Direct Instr Support - Tutor student in the campus Tutoring Center	01/25/17	06/30/17	TE A 2
Chavarin, Jesse	CC	Direct Instr Support - Tutor for Math Learning Center	01/25/17	06/30/17	TE A 3
Choi, Min Jim	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/23/17	06/30/17	TE B 1
Cogan, Kevin	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Coronel, Jason	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Coyhis, Alexandria	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Darajorn, Niruth	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE B 1
De Paz, Nathalei	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/23/17	06/30/17	TE B 1
Devoid, Travis	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 3
Dini, Azam	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 3
Estrada Tiempos, Jose	FC	Direct Instr Support - Tutor/Mentor for the Chemistry PUMP Program	01/25/17	06/30/17	TE B 4
Feng, Jackson	FC	Direct Instr Support - Tutor/Mentor for the Chemistry PUMP Program	01/25/17	06/30/17	TE B 4
Foreman, Virginia	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Fox, Brian	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/23/17	06/30/17	TE B 1
Gonzalez, Cristal	FC	Direct Instr Support - Tutor student in the campus Tutoring Center	01/25/17	06/30/17	TE A 2
Hadri, Ahmed	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 3
Hart, Danae	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/23/17	06/30/17	TE B 1
Hertz, Jana	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 3

Hourly Personnel
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Herzog, Raymond	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 4
Hostert, Brittany	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Huynh, David	FC	Direct Instr Support - Tutor student in the campus Tutoring Center	01/25/17	06/30/17	TE A 1
Ibarra, Ivan	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 3
Jacome, Kimberly	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/23/17	06/30/17	TE B 1
Jarrar, Suzan	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Johnson, Shane	CC	Direct Instr Support - Tutor for the Learning Resource Center	01/25/17	06/30/17	TE A 3
Jones, Nathaniel	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 1
Joseph, Deneyce	CC	Direct Instr Support - Tutor for the Learning Resource Center	01/25/17	06/30/17	TE B 3
Kang, Daniel	CC	Direct Instr Support - Tutor for the Learning Resource Center	01/25/17	06/30/17	TE A 4
Kim, Hye-Yeon	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Kim, Jungwha	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 4
Lane, Alyssa	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Lara, Yesenia	CC	Direct Instr Support - Tutor for the Learning Resource Center	01/25/17	06/30/17	TE A 3
LeValley, Olivia	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/23/17	06/30/17	TE B 1
Lin, Kuntai	FC	Direct Instr Support - Tutor students in the campus Math Lab	01/30/17	06/30/17	TE A 2
Llacsca, Karen	CC	Direct Instr Support - Tutor for the Learning Resource Center	01/25/17	06/30/17	TE A 2
Loayza, Ector	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Martinez, Evelyn	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE B 1
Medlin, Angelica	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Milledge, Cameron	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Mitchell, Ashley	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Montes, Michelle	CC	Direct Instr Support - Tutor for the Learning Resource Center	01/25/17	06/30/17	TE B 4
Morales, Erick	CC	Direct Instr Support - Tutor for the Learning Resource Center	01/25/17	06/30/17	TE A 3
Morales, Sarai	FC	Direct Instr Support - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3
Moreno, Hunter	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Nguyen, Louis	CC	Direct Instr Support - Tutor for the Learning Resource Center	01/25/17	06/30/17	TE B 3
Ogundipe, Enioia	FC	Direct Instr Support - Tutor for Chemistry students	01/25/17	06/30/17	TE B 4
Ostrecher, Audrey	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1

Hourly Personnel
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Park, Chan Young	FC	Direct Instr Support - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3
Ponce, Megan	FC	Direct Instr Support - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3
Reinhart, Julia	CC	Direct Instr Support - Tutor students in the Math Learning Center	01/25/17	06/30/17	TE A 2
Resong, Eric	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Reyna, Bryan	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Rivera, Clarissa	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Rojo, Maria	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Rosales, Hector	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 2
Ruiz, Jennifer	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Salerno, Alec	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Salzman, Michael	FC	Direct Instr Support - Tutor for the campus Tutoring Center	01/30/17	06/30/17	TE A 1
Saslow, Linda	FC	Direct Instr Support - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 4
Shermer, Magdalena	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 4
Solis, Fabiola	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Sunda, Zayd	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Talbot, Jesse	SCE	Direct Instr Support - Tutor students with disabilities	03/13/17	06/09/17	TE A 1
Terry, Lynda	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Toste, Nicholas	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Trujillo, Gisselle	FC	Direct Instr Support - Tutor for Entering Scholars Program	01/25/17	06/30/17	TE B 1
Vazquez, Rosa	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Vega, Katherine	FC	Direct Instr Support - Tutor students in the campus Math Lab	01/30/17	06/30/17	TE A 2
Vega-Roman, Edwin	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE B 1
Villa, Neily	FC	Direct Instr Support - Tutor student in the campus Tutoring Center	01/25/17	06/30/17	TE A 1
Willig, Abigail	FC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/23/17	06/30/17	TE B 1
You, Hyenyun	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 2
Youkhana, Aiden	CC	Direct Instr Support - Tutor for Supplemental Instruction Program	01/25/17	06/30/17	TE A 1
Zwickl, Carolyn	SCE	Direct Instr Support - Tutor students with disabilities	01/25/17	06/30/17	TE A 2

Hourly Personnel
January 24, 2017

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Dimas, Janet	FC	Tech/Paraprof - State-mandated coverage in Child Care Center	01/03/17	04/07/17	TE B 4
Dimas, Janet	FC	Tech/Paraprof - State-mandated coverage in Child Care Center	04/17/17	06/30/17	TE B 4
Guzman, DeAnna	FC	Clerical/Secretarial - Substitute for vacant Admin Assistant II PN FCC723	12/12/16	02/04/17	TE B 4
Huayek, Hanne	FC	Clerical/Secretarial - Substitute for vacant Temp. Project Director FCT973	01/30/17	05/01/17	TE B 4
Mool, Pragyee	SCE	Clerical/Secretarial - Substitute for vacant Admin Assistant II PN SCC871	01/03/17	03/30/17	TE B 4
Nguyen, Sabrina	FC	Clerical/Secretarial - Substitute for vacant Admin Assistant I PN FCC698	01/03/17	03/30/17	TE B 4
Ramirez, Alexis	AC	Clerical/Secretarial - Substitute for vacant Payroll Specialist PN DEC995	01/11/17	04/07/17	TE A 2
Ridley, Sara	SCE	Clerical/Secretarial - Substitute for vacant Admin Assistant II PN SCC974	01/25/17	04/19/17	TE A 4
St. John, Daria	AC	Clerical/Secretarial - Substitute for vacant Admin Assistant I PN DEC997	01/03/17	03/30/17	TE B 4
Thomas, Taylor	SCE	Clerical/Secretarial - Substitute for vacant Admin Assistant I PN SCC977	01/17/17	04/17/17	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Atkins, Alexis	FC	Full-time Student - Clerical assistance for the campus Library	01/30/17	06/30/17	TE A 1
Ayala, Alexiss	CC	Full-time Student - Assist at the Learning Resource Center front counter	01/30/17	06/30/17	TE A 1
Bedolla, Nancy	CC	Work Study Student - Assist in the PE Office	12/09/16	06/30/17	TE A 1
Blancaneaux, M.	CC	Full-time Student - Assist in PE Department	01/30/17	06/30/17	TE A 1
Bonnin, Eric	FC	Full-time Student - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3
Brown, Elizabeth	FC	Full-time Student - Tutor students in the campus Tutoring Center	01/30/17	06/30/17	TE A 2
Dabu, Joseph	FC	Full-time Student - Clerical assistance for Pathway Transformation Initiative	12/12/16	06/30/17	TE B 2
Davila, James	CC	Full-time Student - Assist at the Learning Resource Center front counter	01/30/17	06/30/17	TE A 1
Del Rio, Maria	FC	Work Study Student - Assist in the campus Writing Center	01/16/17	06/30/17	TE A 3
Diaz, Ernesto	FC	Full-time Student - Clerical assistance for the International Student Center	01/30/17	06/30/17	TE A 1
Espinoza, Christian	CC	Work Study Student - Assist in Transfer Center	12/13/16	06/30/17	TE A 1
Everett, Ethan	FC	Full-time Student - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3

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Franquez, Andrea	FC	Work Study Student - Assist in in the CalWORKs Office	01/16/17	06/30/17	TE A 3
Freeman, Elijah	FC	Full-time Student - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3
Garcia, Jacqueline	CC	Full-time Student - Assist at the Learning Resource Center front counter	01/30/17	06/30/17	TE A 1
Gout, Kirstyn	CC	Work Study Student - Assist in English Success Center	12/15/16	06/30/17	TE A 1
Hay, Rony	FC	Full-time Student - Assist with Semster Abroad Program	01/23/17	06/30/17	TE A 1
Hildebrandt, Von	FC	Work Study Student - Assist in the campus Skills Center	01/16/17	06/30/17	TE A 3
Holguin, Krystal	FC	Full-time Student - Assist in ACT computer lab	01/30/17	06/30/17	TE A 1
Hunter, Lauren	FC	Work Study Student - Assist in the campus Bookstore	12/16/16	06/30/17	TE A 2
Huynh, Tho	CC	Full-time Student - Assist at the Learning Resource Center front counter	01/30/17	06/30/17	TE A 1
Ibarra, Alexis	FC	Full-time Student - Assist with Semster Abroad Program	01/23/17	06/30/17	TE A 1
Jaimes Davila, Selina	CC	Full-time Student - Assist in the STEM program	01/30/17	06/30/17	TE A 3
Johnston, Dylan	FC	Full-time Student - Tutor students in the campus Math Lab	01/30/17	06/30/17	TE A 2
Khandaker, Tanjina	FC	Work Study Student - Assist in the campus Skills Center	01/16/17	06/30/17	TE A 3
Kingsbury, Heather	FC	Full-time Student - Assist with Semster Abroad Program	01/23/17	06/30/17	TE A 1
Le, Thomas-James	FC	Full-time Student - Assist in ACT computer lab	01/30/17	06/30/17	TE B 1
Le, Thomas-James	FC	Full-time Student - Assist in ACT computer lab	01/30/17	06/30/17	TE A 1
Lewis, Ryan	CC	Full-time Student - Assist in Bistro operations	01/30/17	06/30/17	TE A 2
Li, Sa	FC	Full-time Student - Assist in the International Student Center	01/30/17	06/30/17	TE A 1
Lopez Gaspar, G.	FC	Full-time Student - Clerical assistant for the Admissions and Records Office	01/30/17	06/30/17	TE A 2
Magana, Alexis	FC	Full-time Student - Tutor for the Supplemental Instruction Program	01/25/17	06/30/17	TE B 1
Martinez, Maria	FC	Full-time Student - Assist in campus Music Lab	01/26/17	06/30/17	TE A 1
Meza, Alyssa	FC	Full-time Student - Assist in campus Music Lab	01/26/17	06/30/17	TE A 1
Moreno, Peter	FC	Full-time Student - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3
Munoz, Daniel	FC	Full-time Student - Assist in ACT computer lab	01/30/17	06/30/17	TE A 1
Nguyen, Thy	FC	Work Study Student - Assist in the campus Skills Center	01/16/17	06/30/17	TE A 3
Norris, Jared	FC	Full-time Student - Tutor for the Supplemental Instruction Program	01/25/17	06/30/17	TE B 1
Nunez, Alysha	CC	Full-time Student - Assist in STEM program	02/23/17	06/30/17	TE A 3
Payton, Emily	FC	Full-time Student - Clerical assistance for the campus Library	01/30/17	06/30/17	TE A 2
Perkins, Krystal	FC	Full-time Student - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3

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Pham, Jennie	FC	Full-time Student - Clerical assistance for the campus Counseling Dept	01/30/17	06/30/17	TE A 2
Pham, Quynh	FC	Full-time Student - Clerical assistance for the International Student Center	01/30/17	06/30/17	TE A 1
Pineda, Alma	FC	Full-time Student - Tutor for the PAL Tutoring Program	01/30/17	06/30/17	TE B 4
Prieto, Vanessa	FC	Work Study Student - Student Ambassador to assist students	01/16/17	06/30/17	TE A 2
Ramirez, Angel	FC	Full-time Student - Assist in ACT computer lab	01/30/17	06/30/17	TE B 1
Ramos, Claudia	FC	Full-time Student - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3
Rodriguez-Castro, J.	CC	Full-time Student - Assist in STEM program	01/25/17	06/30/17	TE B 4
Sanchez, Elizabeth	CC	Full-time Student - Assist in Bursar Fee Station	01/16/17	06/30/17	TE A 2
Sandoval, Neyva	FC	Full-time Student - Assist in campus Music Lab	01/26/17	06/30/17	TE A 1
Scott, Aaron	FC	Full-time Student - Tutor students in the campus Writing Center	02/16/17	06/30/17	TE A 3
Smith, Alexander	CC	Work Study Student - Assist in Admissions and Records Office	01/17/17	06/30/17	TE A 1
Tapia, Nancy	FC	Work Study Student - Student Ambassador to assist students	01/16/17	06/30/17	TE A 2
Tercero, Vincent	FC	Full-time Student - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3
Tharp, Jordan	FC	Full-time Student - Tutor students in the campus Writing Center	01/30/17	06/30/17	TE A 3
Thomas, Taylor	SCE	Full-time Student - Tutor students with disabilities	01/25/17	06/30/17	TE A 2
Tran, Tuan	FC	Work Study Student - Assist in the campus Skills Center	01/16/17	06/30/17	TE A 3
Tu, Kirk	CC	Full-time Student - Tutor for Computer Information Systems students	01/30/17	06/30/17	TE B 1
Tyson, Shadonna	CC	Full-time Student - Assist at the Learning Resource Center front counter	01/30/17	06/30/17	TE A 1
Valdivia, Samuel	CC	Work Study Student - Assist in Career Center	01/04/17	06/30/17	TE A 1
Vasquez, Destiny	CC	Work Study Student - Assist in the PE/Gym	12/19/16	06/30/17	TE A 1
Vincent, Krystal	CC	Full-time Student - Assist in Bursar Fee Station	01/16/17	06/30/17	TE A 2
Vincent, Krystal	FC	Work Study Student - Assist in the Physical Education Department	12/16/16	06/30/17	TE A 2
Wagner, Leslie	FC	Full-time Student - Tutor students in the campus Writing Center	02/13/17	06/30/17	TE A 3
Warren, Makayla	FC	Full-time Student - Clerical assistance for Pathway Transformation Initiative	12/12/16	06/30/17	TE B 2
Woods, Shelby	FC	Full-time Student - Clerical assistance for the campus Library	01/30/17	06/30/17	TE A 1
Zahir, Fahim	FC	Full-time Student - Assist in ACT computer lab	01/30/17	06/30/17	TE A 1
Zhou, Yue	FC	Full-time Student - Clerical assistance for the International Student Center	01/30/17	06/30/17	TE A 1

Hourly Personnel
January 24, 2017

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: January 24, 2017

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
January 24, 2017

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Program	Begin	End
Aquino, Christopher	CC	Physical Education - Softball	01/30/2017	05/26/2017
Benitez, Gabriela	FC	Veterans Administration Work Study	01/03/2017	05/27/2017
Castillo, Victoria	CC	Physical Education - Softball	01/30/2017	05/26/2017
Chavez, Jocelyn	FC	Internship - Counseling	01/16/2017	05/31/2017
Chin, Nathan	FC	Veterans Administration Work Study	01/03/2017	05/27/2017
Cho, Eric	FC	Veterans Administration Work Study	01/03/2017	05/27/2017
Crisantos, Angela	FC	Internship - Counseling	01/16/2017	05/31/2017
Crisantos, Stephany	FC	Internship - Counseling	01/16/2017	05/31/2017
Cruz, Marvin	FC	Veterans Administration Work Study	01/03/2017	05/27/2017
Epstein, Kenneth	CC	Physical Education - Baseball	01/30/2017	05/26/2017
Eteaki, Elisepa	CC	Physical Education - Women's Basketball	01/30/2017	05/26/2017
Fajardo, Deshields	CC	Physical Education - Women's Basketball	01/30/2017	05/26/2017
Fierro, Richard	CC	Physical Education - Aquatics	01/30/2017	05/26/2017
Flores, Stephanie	FC	Internship - Student Services/EOPS	02/28/2017	05/27/2017
Garrison, Casey	CC	Physical Education - Women's Basketball	01/30/2017	05/26/2017
Garza, Catalina	FC	Internship - Student Services/EOPS	02/28/2017	05/27/2017
Gatoloai, Stephen	FC	Veterans Administration Work Study	01/03/2017	05/27/2017
Godoy, Russel	FC	Veterans Administration Work Study	01/03/2017	05/27/2017
Gutierrez, Alyssa	CC	Physical Education - Softball	01/30/2017	05/26/2017
Hanson, Megan	CC	Physical Education - Women's Basketball	01/30/2017	05/26/2017
Huynh, Kristine	FC	Internship - Counseling	01/16/2017	05/31/2017
Ibarra, Barry	CC	Physical Education - Women's Basketball	01/30/2017	05/26/2017
Ishizu, Kevin	CC	Physical Education - Training Room	01/30/2017	05/26/2017
Jordan, Daniel	CC	Physical Education - Aquatics	01/30/2017	05/26/2017
Laruffa, Ron	CC	Physical Education - Baseball	01/30/2017	05/26/2017
Link, Michael	CC	Physical Education - Training Room	01/30/2017	05/26/2017
Maciag, Andrea	FC	Veterans Administration Work Study	01/03/2017	05/27/2017
Mahaffey, Travis	FC	Veterans Administration Work Study	01/03/2017	05/27/2017
Maldonado, Marcela	FC	Internship - Counseling	01/16/2017	05/31/2017
Morello, Michael	CC	Physical Education - Baseball	01/30/2017	05/26/2017
Mortensen, Tina	CC	Physical Education - Tennis	01/30/2017	05/26/2017
Nguyen, Sam	CC	Physical Education - Women's Basketball	01/30/2017	05/26/2017
Ravischandran, Rishi	CC	Physical Education - Training Room	01/30/2017	05/26/2017
Reyes, Ana	FC	Veterans Administration Work Study	01/03/2017	05/27/2017
Salazar, Michele	FC	DSS - Personal Assistant	01/30/2017	05/27/2017
Salhus, Tera	CC	Physical Education - Women's Basketball	01/30/2017	05/26/2017
Seitz, Elissa	FC	Internship - Counseling	01/16/2017	05/31/2017
Soria, Sam	CC	Physical Education - Women's Basketball	01/30/2017	05/26/2017
Steele, Brian	FC	Veterans Resource Center	01/03/2017	06/30/2017
Tai, Andrew	CC	Physical Education - Training Room	01/30/2017	05/26/2017

Volunteer Personnel
January 24, 2017

Taylor-Brown, Christopher	CC	Physical Education - Softball	01/30/2017	05/26/2017
Thomas, Steven	CC	Physical Education - Training Room	01/30/2017	05/26/2017
Tibon, Jamie	FC	Internship - Health Center	02/01/2017	05/27/2017
Vann, Amber	CC	Physical Education - Tennis	01/30/2017	05/26/2017
Vilchis, Rosemary	FC	Internship - Counseling	02/21/2017	04/14/2017
Wade, Matthew	CC	Physical Education - Training Room	01/30/2017	05/26/2017