



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Regular Meeting in January 2021

**DATE:** Tuesday, January 26, 2021, at 5:30 p.m.

**PLACE:** Zoom Teleconference

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting may do so virtually via the YouTube link listed on the agenda.

Public comments for Zoom teleconference meetings will only be accepted via email. Submissions should be sent to [chancellor@nocccd.edu](mailto:chancellor@nocccd.edu) with “Public Comment” noted in the email subject line and must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit.

The Board of Trustees reserves the right to change the order of the agenda items as the need arises.

All Board meetings, excluding closed sessions, shall be electronically recorded.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board via email submissions which must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit. The Board does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 5**  
Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion. An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office.

- f. **Chancellor’s Report**
  - \* **2020-21 Governor’s Budget Proposal**  
**By: Fred Williams, Vice Chancellor, Finance & Facilities**

- g. **Comments:**  
**Chancellor's Staff**  
**Resource Table Personnel**  
**Members of the Board of Trustees**

2. a. **Approval of Minutes of the Organizational and Regular Meeting of December 15, 2020.**

- b. **CLOSED SESSION: Per the following sections of the Government Code:**

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor**

### 3. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to accept new revenue and to make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2020-2021 allocations totaling \$1,063,205. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, §58308. **(The Resolutions are available for review in the District's Business Office.)**
- [c] Authorization is requested to approve the 2020-2021 General Fund transfers, netting to the amount of \$4,482,523, and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolution is available for review in the District's Business Office.)**
- [d] Authorization is requested for the District to offer a Supplemental Early Retirement Plan (SERP), administered by Public Agency Retirement Services (PARS), for eligible employees, effective January 27, 2021.
- [e] Authorization is requested to approve the Assessment by Schools Excess Liability Fund (SELF) process payment in the amount of \$196,239.53 for the liability program years 1996/97, 1999/20, 2006/07, and 2016/17, which is an additional liability that resulted from AB 218.

- [f] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items.
- [g] Authorization is requested to file the Notice of Completion for the Energy Management System Upgrade project at Anaheim Campus with Trane and pay the final retention payment when due.
- [h] It is recommended that the Board approve the updated Master Agreement between NOCCCD, Cypress College, and the Cypress College Foundation.
- i. It is recommended that the Board receive information related to the Sundt construction projects at Cypress College.
- [j] Authorization is requested to adopt Resolution No. 20/21-12, approving the use of the design-build contracting method for the New Chapman Newell Instructional Building and New Maintenance and Operations Building at Fullerton College.
- [k] Authorization is requested to enter into an agreement with Pfeiffer Partners Architects, Inc. to provide architectural consultant services for the Music-Drama Complex Buildings 1000 and 1300 Replacement Project at Fullerton College, effective February 1, 2021 through February 1, 2026.
- l. It is recommended that the Board receive information related to the contract Change Order #1 – BN Builders, Inc. for the new Instructional Building and Central Plant Expansion/Replacement at Fullerton College.
- [m] It is recommended that the Board authorize the District to augment the Project Task Order Agreement with Dovetail to provide Furniture, Fixture & Equipment (FF&E) Coordination Consulting Services for Building 300-500 Renovation Project Task Order Agreement from July 2018 to December 2023, for a total amount not to exceed \$153,360.
- [n] It is recommended that the Board approve the Deductive Change Order #1 for Bid # 1920-50, Fullerton College Building 3100 Data Room HVAC Replacement Project, with NKS Mechanical Contracting Inc. in the amount of \$27,275.39.
- [o] Authorization is requested to enter into a two-year agreement with CampusLogic Inc. for \$351,390 for the subscription services to continue the use of Student Forms and Award Letter from April 1, 2021 through March 31, 2023 and the Virtual Advisor from March 1, 2021 – March 31, 2023.
- [p] Authorization is requested for Fullerton College to accept donations to its divisions, departments, and/or programs.
- [q] Authorization is requested to enter into a one-year lease term agreement with Anaheim Place Partners, LP, at 505 N. Euclid Avenue, (Suites 200, 250), Anaheim, CA 92801 for a total consideration of \$114,552 from February 1, 2021 through January 31, 2022 for the California Adult Education Program (CAEP).

#### 4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2021.
- [b] It is recommended that the Board approve the amendment of the 2019-2020 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [c] It is recommended that the Board approve the amendment of the 2018-2021 NOCCCD and Placentia Yorba Linda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

#### 5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:
  - Retirement
  - Resignation
  - Release
  - Temporary Contract
  - Change in Salary Classification
  - Payment for Independent Learning Contract
  - Leaves of Absence
  - Temporary Academic Hourly
- [b] Request approval of the following items concerning classified personnel:
  - Resignation
  - Change in Hire Date
  - New Personnel
  - Rehires
  - Voluntary Changes in Assignment
  - Leaves of Absence
  - Professional Growth & Development
  - Stipend for Additional Administrative Duties
  - Stipend for Additional Management Duties
  - New Classified Job Description
- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

6. **GENERAL**

- a. It is recommended that the Board discuss Board Goals.
- b. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>          X          </u>
<b>DATE:</b>	January 26, 2021	Resolution	<u>                          </u>
		Information	<u>                          </u>
<b>SUBJECT:</b>	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>                          X          </u>

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0140537 - P0143158, check numbers C0052317 - C0052367; F0268863 - F0269848; Q0000000 - Q0000000; 88508906 - 88509523; V0031832 - V0031832; 70112808 - 70113642; disbursements E8908948 - E8910987; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0140537 - P0143158 through January 5, 2021, totaling \$4,929,972.46, and check numbers C0052317 - C0052367, totaling \$26,503.88; check numbers F0268863 - F0269848, totaling \$204,947.02; check numbers Q0000000 - Q0000000, totaling \$0.00; check numbers 88508906 - 88509523, \$13,263,442.19; check numbers V0031832 - V0031832, totaling \$800.00; check numbers 70112808 - 70113642, totaling \$81,888.56; and disbursements E8908948 - E8910987, totaling \$1,579,864.17, through December 31, 2020.

Fred Williams

Recommended by



Approved for Submittal

3.a.1

Item No.

**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140537	Orange County Air Conditioning	\$ 27,840.00		AC	Maintenance Agreement for Emergency Management
P0140538	Orange County Air Conditioning	\$ 4,640.00		AC	Labor & Materials for Data Aire Units
P0140540	Gale Supply Co	\$ 7,000.00		CC	Blanket Order for Facilities Supplies
P0140541	Glasby Maintenance Supply Co.	\$ 7,000.00		CC	Blanket Order for Custodial Supplies
P0140615	King Van & Storage Inc	\$ 2,000.00		NOCE	Blanket Order for Moving Services
P0140625	Anaheim Place Partners LP	\$ 9,968.00		NOCE	Blanket Order for Common Area Maintenance Fees
P0140657	Bremer's Plumbing & Boiler Services Inc	\$ 10,000.00		AC	Blanket Order for Plumbing Repairs
P0140672	Office Solutions	\$ 3,800.00		CC	Blanket Order for Office Supplies
P0140685	Cameron Welding Supply	\$ 900.00		CC	Blanket Order for Auto Parts
P0140869	Home Depot	\$ 22,750.00		CC	Blanket Order for Supplies
P0140872	Office Solutions	\$ 3,000.00		CC	Blanket Order for Office Supplies
P0140882	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0141052	Tennant Sales and Service Co	\$ 1,250.00		CC	Blanket Order for Golf Cart Supplies and Parts
P0141125	Art Supply Warehouse	\$ 1,300.00		CC	Blanket Order for Classroom Supplies
P0141219	Glasby Maintenance Supply Co.	\$ 12,900.00		AC	Blanket Order for Facilities Supplies
P0141245	Encore Welding and Industrial Supply LLC	\$ 7,500.00		FC	Blanket Order for Instructional Supplies
P0141360	Office Solutions	\$ 1,000.00		FC	Blanket Order for Office Supplies
P0141482	VWR Funding Inc	\$ 64,167.84		FC	Custom-made Instructional Lab Kits
P0141562	Johnson Controls Fire Protection LP	\$ 25,134.00		AC	Mtn Agreement Fire Alarm System Test & Inspection
P0141563	KT Industries Inc	\$ 39,975.00		AC	Maintenance Srvs of Voltage Switchboard
P0141568	Toshiba Business Solutions	\$ 1,764.95		CC	Maintenance Agreement for Copier
P0141598	Edmars Entrance Solution Inc	\$ 2,000.00		AC	Blanket Order for Door Repairs
P0141643	Eversoft Inc	\$ 2,000.00		AC	Blanket Order for Equipment Repairs
P0141651	Substance Media Inc	\$ 790.00		FC	Independent Contractor for Video Services
P0141713	Henry Schein Inc	\$ 10,000.00		CC	Blanket Order for Instructional Supplies
P0141767	Interact Communications Inc	\$ 22,200.00		FC	Independent Contractor for Marketing Services
P0141915	GST	\$ 617.80		CC	(4) Printers
P0141940	Amazon Business	\$ 699.30		AC	Membership Fee
P0142202	ARC Document Solutions LLC	\$ 1,057.30		AC	COVID Decal Installation
P0142306	Harbor Freight Tools	\$ 500.00		CC	Blanket Order for Parts and Supplies
P0142342	Glasby Maintenance Supply Co.	\$ 20,403.86		CC	Blanket Order for Custodial Supplies
P0142343	Gorm Inc	\$ 10,031.95		CC	Blanket Order for Custodial Supplies
P0142363	United Site Services of CA Inc	\$ 1,076.82		CC	Portable Toilet Rental and Services
P0142414	Amazon Business	\$ 481.59		FC	Instructional Supplies
P0142472	Eaton Corporation	\$ 4,568.00		AC	Battery Charging Services
P0142473	Orvac Electronics	\$ 2,000.00		FC	Blanket Order for Instructional Supplies
P0142474	VMI Inc	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0142475	B & H Photo Video Inc	\$ 2,500.00		FC	Blanket Order for Instructional Supplies
P0142476	OC Sewing & Vacuum	\$ 500.00		FC	Blanket Order for Servicing Sewing Machines
P0142477	Refrigeration Supplies Distributor	\$ 2,000.00		CC	Blanket Order for Instructional Supplies

Item No. 3.a.2

**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0142478	Airgas USA LLC	\$ 800.00		CC	Blanket Order for Instructional Supplies
P0142498	B&K Electric Wholesale	\$ 723.39		CC	Electrical Supplies
P0142523	Ram Air Engineering Inc	\$ 23,247.19	Bond	AC	Install Split System in MDF Room Central Plant AC
P0142546	Language Services Associates Inc	\$ 3,060.00		NOCE	Agreement for Interpreting Services
P0142578	Cypress College	\$ 406.00		CC	Student Testing Fees
P0142619	Sidepath Inc	\$ 46,753.82	Bond	AC	Computers for CC new Associated Student Workspace
P0142629	Grainger Inc	\$ 474.06		FC	Instructional Supplies
P0142637	Fisher Scientific Co LLC	\$ 32.54		CC	Instructional Lab Materials
P0142638	KBC Tools & Machinery	\$ 1,296.26		FC	Instructional Supplies
P0142639	GST	\$ 38,963.09	Bond	AC	AC Systems for CC Associated Students Bldg
P0142640	Li9 Inc	\$ 5,225.00		FC	Annual Maintenance Agreement for OneBlox
P0142641	Alberto Lule	\$ 350.00		FC	Guest Speaking Services
P0142642	Derek O'Brien	\$ 100.00		FC	Guest Performer Services
P0142643	Full Compass Systems Ltd	\$ 1,446.86		CC	Audio Equipment
P0142644	Jostens	\$ 36.38		FC	College Degrees
P0142645	Community College League of California	\$ 65,031.91		CC	Database Renewal Fees
P0142652	Science Take-Out LLC	\$ 6,069.81		CC	Instructional Lab Supplies
P0142653	Commission on Accreditation for Health Informatics and Infc	\$ 3,000.00		CC	Annual Accreditation Fee - HIT Program
P0142655	Sadia Mahmood	\$ 400.00		NOCE	CTE Healthcare Jobs Workshop
P0142658	North Orange County ROP	\$ 7,900.00		NOCE	Online Tutoring Services
P0142659	EV Infrastructure LLC	\$ 1,596.00	Capital Outlay	AC	EV Station Conduit Reroute at FC
P0142660	GST	\$ 134,038.63	Bond	AC	Computers for CC New VRC
P0142661	Love and Logic Institute Inc	\$ 545.22		NOCE	Instructional Supplies
P0142662	Jostens	\$ 6.74		FC	College Degrees
P0142663	Jostens	\$ 29.05		FC	College Degrees
P0142664	BCT Entertainment	\$ 1,964.50		FC	Instructional Supplies
P0142665	Musson Theatrical Inc	\$ 543.30		FC	Music Supplies
P0142666	Amazon Business	\$ 1,636.05		FC	Instructional Supplies
P0142667	Home Depot	\$ 2,005.93		FC	Instructional Materials
P0142668	Royal Plywood Co LLC	\$ 4,683.85		FC	Plywood Supplies
P0142669	Full Compass Systems Ltd	\$ 890.39		FC	Audio Supplies
P0142670	Microphone Madness Inc	\$ 3,232.68		FC	Microphones
P0142672	Craig Michael	\$ 100.00		FC	Honorarium
P0142673	Stacy Hollenbeck	\$ 100.00		FC	Honorarium
P0142674	Allied 100 LLC	\$ 13,334.13		FC	AED Units
P0142675	Chefs Toys - Accusharp	\$ 18,055.68		CC	Culinary Equipment
P0142676	Hubert Company LLC	\$ 235.35		FC	Catering Supplies
P0142677	Coastal Carbonic	\$ 1,056.12		CC	Covid Supplies
P0142678	2K Medical Billing Systems	\$ 1,399.00		NOCE	Software Support Renewal

Item No. 3.a.3



**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0142681	Elsevier Inc	\$ 13,612.50		CC	Software
P0142682	Empowered Students LLC	\$ 470,000.00		NOCE	Launch Your Career Partnership Agrmt -BA 10/13/20
P0142683	United Scope LLC	\$ 1,831.54		CC	Instructional Lab Supplies
P0142685	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0142687	Toshiba Business Solutions	\$ 462.26		FC	Maintenance Agreement for Copier
P0142688	United Site Services of CA Inc	\$ 758.70		CC	Rental of Portable Restroom
P0142689	American System Integrators	\$ 760.00	Capital Outlay	NOCE	Labor for Installation of Code Blue Phones
P0142696	Interact Communications Inc	\$ 11,600.00		FC	Independent Contractor Agreement
P0142698	EBP Inc	\$ 162.88		FC	Instructional Supplies
P0142699	Ahern Rental Inc	\$ 31,311.73		FC	Mobile Lift Equipment
P0142703	Hoist Service Inc	\$ 1,000.00		FC	Blanket Order for Auto Lift Repairs
P0142704	Toshiba Business Solutions	\$ 462.26		FC	Maintenance Agreement for Copier
P0142705	Toshiba Business Solutions	\$ 788.25		FC	Maintenance Agreement for Copier
P0142707	Rolando Sanabria	\$ 838.35		FC	Reimbursement
P0142708	Embalmers Supply Company	\$ 489.00		CC	Freight Cost for Donated Supplies
P0142709	Sodexo Inc and Affiliates	\$ 1,184.00		FC	Catering for Food Drive
P0142710	Stored Value Marketing	\$ 1,522.95		CC	Student Gift Cards
P0142711	Western Graphics Plus	\$ 197.02		CC	Table Drapes
P0142712	Camayak LTD	\$ 1,300.00		FC	Software Subscription
P0142713	Penn-Jersey X-Ray	\$ 865.11		CC	Medical Supplies
P0142714	Super Bright LEDs Inc	\$ 457.49		FC	Theatre Supplies
P0142715	Examity Inc	\$ 25.00		FC	Remote Assessment Student Fee
P0142716	Candace Rock Photo	\$ 1,500.00		CC	Independent Contractor for Photography Services
P0142717	Booker Software Inc	\$ 5,164.80		FC	Software Subscription
P0142720	Laerdal Medical Corp	\$ 2,605.87		CC	Instructional Lab Supplies
P0142724	Amazon Business	\$ 1,111.98		FC	Instructional Lab Supplies
P0142725	Amazon Business	\$ 384.62		FC	Office Supplies
P0142727	Electude USA LLC	\$ 2,500.00		FC	Software License
P0142728	Office Solutions	\$ 1,375.83		CC	Keyboard Trays
P0142729	Jamaal Brown	\$ 1,655.59		FC	Calendars and Cards
P0142731	Amazon Business	\$ 400.91		CC	Instructional Supplies
P0142732	VMI Inc	\$ 3,448.00		FC	Camera
P0142733	Hispanic Ass of Colleges & Univ	\$ 11,105.00		FC	Institutional Membership
P0142734	AMBCO Electronics, A Corporation	\$ 2,084.97		FC	Instructional Lab Supplies
P0142735	Quark Enterprises Inc	\$ 855.14		CC	Instructional Lab Supplies
P0142736	Amazon Business	\$ 235.25		FC	Instructional Supplies
P0142737	Parts Express International Inc	\$ 296.96		FC	Instructional Supplies
P0142738	Stored Value Marketing	\$ 2,122.95		CC	Student Gift Cards
P0142739	B & H Photo Video Inc	\$ 1,063.97		FC	Photography Supplies

Item No. 3.a.4

**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0142741	Amazon Business	\$ 429.93		FC	Instructional Supplies
P0142744	SurfYourName.com Inc	\$ 9,500.00		FC	Horticulture - Website & Ecommerce Design/Consult
P0142745	Sodexo Inc and Affiliates	\$ 8,625.31		FC	Catering for Food Bank Distribution
P0142747	Interact Communications Inc	\$ 17,629.50		CC	Independent Contractor Agreement
P0142748	Perkin Elmer Informatics Inc	\$ 1,950.00		FC	Software Subscription
P0142749	American Society of Health System Pharmacists	\$ 2,900.00		NOCE	CTE Accreditation Annual Fee Tech 1 Program
P0142750	Amazon Business	\$ 3,326.08		FC	Media Equipment
P0142751	Jostens	\$ 20,334.58		FC	College Degrees
P0142752	ASCAP	\$ 5,823.32		FC	Software License Fee
P0142754	Amazon Business	\$ 4,604.92		FC	Instructional Lab Supplies
P0142756	NexusEdge Education Inc	\$ 10,000.00		CC	Software Licenses
P0142757	MacKay Meters Inc	\$ 1,735.00		CC	Parking Meter Software Services
P0142758	Amazon Business	\$ 291.80		CC	Books
P0142759	Amazon Business	\$ 323.52		FC	Instructional Lab Supplies
P0142761	Amazon Business	\$ 52.78		CC	Covid Screening Supplies
P0142762	Pasco Scientific	\$ 2,239.43		FC	Lab Supplies
P0142763	AKB Marine Inc	\$ 2,787.91		FC	Custom Shirts
P0142766	M-F Athletic Company Inc	\$ 6,340.22		CC	Athletic Supplies
P0142767	Pacific Parking Systems Inc	\$ 14,640.00		FC	Maintenance Agreement for Parking Pay Machines
P0142768	TeamViewer GmbH	\$ 25,500.00		NOCE	Software License
P0142769	Jobscan Corporation	\$ 14,400.00		NOCE	Software License
P0142772	Joseph McKinney	\$ 280.00		CC	Reimbursement for School Applications
P0142774	School Outfitters LLC	\$ 841.62		CC	Dry Erase Board
P0142775	Acey Decy Equipment Co	\$ 1,646.00		FC	Lighting Supplies
P0142776	Amazon Business	\$ 8,305.20		FC	Instructional Lab Supplies
P0142777	Pacific Coast Entertainment	\$ 5,206.04		FC	Stage Monitors
P0142778	Manduka LLC	\$ 1,891.25		CC	Fitness Supplies
P0142779	IPA Source LLC	\$ 380.00		FC	Institutional Subscription
P0142780	The Oak Co	\$ 2,600.00		CC	Class Schedule Typesetting
P0142781	Science Interactive Group LLC	\$ 55,477.79		FC	Instructional Lab Supplies
P0142783	Western Graphics Plus	\$ 14,434.75		CC	Graduation Medallions
P0142784	CSI Fullmer	\$ 8,426.35		CC	Furniture and Installation
P0142785	Western Graphics Plus	\$ 12,064.85		CC	Graduation Stoles
P0142786	Par Code Symbology Inc	\$ 411.14		FC	Fixed Asset Tags
P0142787	Frank Agnew	\$ 100.00		FC	Guest Speaker
P0142791	National Council for Marketing and Public Relations	\$ 405.00		CC	Commencement Awards
P0142793	Ann Marie Ruelas	\$ 45.98		CC	Reimbursement for Holiday Supplies
P0142808	Jostens	\$ 537.40		FC	College Degrees
P0142813	Albertson's LLC	\$ 10,000.00		FC	Grocery Gift Cards for Students

Item No. 3.a.5

**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0142814	Stored Value Marketing	\$ 95.81		CC	Student Gift Cards
P0142815	Mitchell 1	\$ 4,436.38		FC	Software License
P0142816	Sodexo Inc and Affiliates	\$ 7,911.26		FC	Catering for Food Drive Distribution
P0142817	Eide Bailly LLP	\$ 22,000.00		FC	Accounting Services
P0142818	Mario Gonzalez	\$ 417.34		FC	Reimbursement
P0142819	Carmona's Collision Repair Inc	\$ 6,000.00		FC	Blanket Order for Automotive Services
P0142820	Kwall LLC	\$ 23,250.00		CC	Independent Contractor for Web Design
P0142821	International E-Z Up Inc	\$ 895.60		NOCE	Promotional Materials
P0142822	Carolina Biological Supply Co	\$ 122.41		CC	Lab Supplies
P0142823	Stater Bros Markets - A CA Corp	\$ 5,239.00		NOCE	Care Fund Supplies
P0142824	Real Traps Acoustics LLC	\$ 5,269.88		FC	Instructional Supplies
P0142825	Jim's Music Center, Inc.	\$ 22,481.62		CC	Music Supplies
P0142826	Sonocent LLC	\$ 2,508.00		NOCE	Software
P0142827	Ram Air Engineering Inc	\$ 47,597.62	Capital Outlay	AC	Installation of Data Aire Water Source Heat Pump @ AN
P0142828	Amazon Business	\$ 24.75		CC	Lab Supplies
P0142830	VWR Funding Inc	\$ 37,309.95		FC	Lab Supplies
P0142836	Acey Decy Equipment Co	\$ 1,805.31		FC	Theatre Supplies
P0142837	Amazon Business	\$ 2,864.48		FC	Instructional Supplies
P0142838	Amazon Business	\$ 234.47		FC	Instructional Materials
P0142848	MVP Promotions	\$ 51.15		CC	Custom Jacket
P0142851	Edward Kim	\$ 663.98		FC	Reimbursement - Horticulture Supplies
P0142852	Joint Review Committee on Educ in Diagnostic Med Sonogr	\$ 1,500.00		CC	Annual Accreditation Fee
P0142853	Joint Review Committee on Education in Radiologic Techno	\$ 2,270.00		CC	Annual Accreditation Fee
P0142855	McCarthy Building Companies Inc	\$ 21,500.00	Capital Outlay	AC	Mapping for Hot Water Replacement at FC
P0142856	OneTouchPoint Southwest Corporation	\$ 2,814.97		CC	Student Planners
P0142857	WMFY We Mail For You	\$ 16,633.88		AC	Printing Services
P0142858	University of California, Irvine	\$ 14,333.00		CC	Evaluator Services
P0142859	Orange County Register	\$ 923.84		FC	Subscription Renewal
P0142861	Western Graphics Plus	\$ 2,589.03		CC	Graduation Stoles for Legacy Program
P0142864	DLR Group	\$ 719,544.00		AC	Architectural Services for CC Fine Arts Bldg B/A 11/10/2020
P0142865	Sidepath Inc	\$ 48,496.00	Bond	AC	Computer Equipment for CC
P0142866	GST	\$ 11,812.76	Bond	AC	Projectors for CC ASB Room
P0142867	GST	\$ 926,941.81	Bond	AC	A/V Integration for New Instructional Bldg at FC B/A: 8/25/20
P0142869	Allen Menton	\$ 414.79		FC	Reimbursement
P0142871	Concordance Healthcare Solutions	\$ 628.89		CC	Lab Supplies
P0142872	Printed Stitches	\$ 450.82		CC	Promotional Supplies
P0142873	ProTrainings LLC	\$ 1,398.25		FC	Webinar Fees
P0142876	Amazon Business	\$ 103.10		CC	Instructional Supplies
P0142877	Society for Advancement of Chicanos	\$ 4,455.00		CC	Virtual Student STEM Conference

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**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0142878	Amazon Business	\$ 596.67		FC	Instructional Lab Supplies
P0142879	Amazon Business	\$ 1,678.75		FC	Instructional Supplies
P0142880	Marla McBride	\$ 638.00		CC	Reimbursement - Subscription
P0142881	State of California	\$ 12,725.79		AC	WC Self Insurance Assessment Fee 2020-2021
P0142882	Jostens	\$ 7.26		FC	College Degrees
P0142883	Amazon Business	\$ 429.89		CC	Instructional Supplies
P0142884	Journalism Assoc of Community Colleges	\$ 700.00		FC	Institutional Membership
P0142885	Garuda Promo and Branding Solutions	\$ 439.17		FC	Lab Supplies
P0142886	Celebrations!	\$ 1,994.55		CC	Canopy Rentals
P0142887	MVP Promotions	\$ 123.45		CC	Custom Jackets
P0142888	Interact Communications Inc	\$ 64,544.00		CC	Media Services
P0142889	Pragya Dhoot	\$ 280.00		CC	Student Fees Reimbursement
P0142890	Sodexo Inc and Affiliates	\$ 12,012.64		FC	Catering for Food Drive
P0142891	Sound Productions LLC	\$ 4,897.25		FC	Theatre Equipment
P0142892	Crescendo Education Group LLC	\$ 8,000.00		FC	Independent Contractor for Staff Development
P0142893	National Institute on Scientific Teaching	\$ 13,000.00		FC	Online Webinar
P0142894	Pacific Coast Entertainment	\$ 20,395.38		FC	Theatre Equipment
P0142913	Amazon Business	\$ 8,700.55		FC	Instructional Supplies
P0142915	Posit Science Corporation	\$ 13,680.00		NOCE	Software License
P0142916	Anaheim Embroidery Inc	\$ 1,500.00		CC	Blanket Order for Embroidery Service
P0142919	Demco Inc	\$ 1,100.00		CC	Blanket Order for Library Processing Supplies
P0142920	ARC Document Solutions LLC	\$ 5,890.00		AC	Annual Skysite Archives Platform Fee
P0142922	Total Compensation Systems Inc	\$ 10,000.00		AC	Consultant - Actuarial Services
P0142923	VWR Funding Inc	\$ 4,939.26		FC	Instructional Lab Supplies
P0142924	Atkinson, Andelson, Loya, Ruud & Romo	\$ 2,500.00		AC	Diversity Training
P0142925	Honors Transfer Council of California	\$ 120.00		CC	Membership Dues
P0142926	Infotex Inc	\$ 7,115.00	Capital Outlay	AC	Structural Environmental Service for FC Bldg 840
P0142927	Arizona State University	\$ 2,500.00		FC	Software Licenses
P0142928	Nikita Gupta	\$ 5,500.00		FC	Guest Speaker Agreement
P0142929	Moore's Mission Viejo Sewing Center Inc	\$ 9,995.02		FC	Sewing Equipment
P0142930	BSN Sports LLC	\$ 5,474.72		FC	Athletic Supplies
P0142931	Rapsodo Inc	\$ 3,703.25		FC	Athletic Equipment
P0142932	Rapsodo Inc	\$ 4,478.00		FC	Athletic Equipment
P0142933	Great American Eclipse	\$ 95.77		FC	Book
P0142934	VWR Funding Inc	\$ 2,314.47		FC	Instructional Lab Supplies
P0142935	David Evans and Associates Inc	\$ 22,000.00	Bond	AC	Topographic Survey @ FC
P0142938	Elite Metal Tools	\$ 1,723.99		FC	Sanding Equipment
P0142940	Cypress College	\$ 1,000.00		CC	Student Scholarships
P0142943	Nub Games Inc	\$ 315.00		FC	Annual Subscription

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**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0142944	Bone Clones Inc	\$ 813.43		FC	Instructional Supplies
P0142946	Arthur J Gallagher & Company	\$ 43,996.00		AC	WC Supplemental Premium 2019/20
P0142947	Ortiz Tractor Service	\$ 11,800.00	Capital Outlay	AC	Removal and Replace Concrete Curb at FC
P0142948	Excel Gov - LLC	\$ 50,000.00		AC	Consultant - Misc. Audit Projects
P0142949	Orange County Air Conditioning	\$ 19,630.00	Capital Outlay	AC	Labor and Materials to Replace AC Unit at FC
P0142950	Division of the State Architect	\$ 5,263.50	Capital Outlay	AC	Plan/Field Review Fee for FC Restroom Renovations
P0142951	Division of the State Architect	\$ 40,150.00	Capital Outlay	AC	Plan/Review Fees for FC Sherbeck Field
P0142952	CSI Fullmer	\$ 1,326.46	Bond	AC	Furniture for CC SAC/VRC
P0142953	Orange County Fire Protection	\$ 900.00	Capital Outlay	AC	Fire Hydrant Flow Test at Sherbeck Field @ FC
P0142959	Amazon Business	\$ 182.06		CC	Office Supplies
P0142961	Amazon Business	\$ 1,075.33		CC	Instructional Supplies
P0142962	Grainger Inc	\$ 1,500.00		CC	Blanket Order for Hardware Supplies
P0142963	Anaheim Chamber of Commerce	\$ 755.00		AC	Membership
P0142964	Amazon Business	\$ 96.91		FC	Instructional Supplies
P0142966	Ann Marie Ruelas	\$ 38.86		CC	Reimbursement for Holiday Event Supplies
P0142968	Fisher Scientific Co LLC	\$ 2,070.42		FC	Instructional Lab Supplies
P0142969	Veracruz Sanchez	\$ 500.00		CC	Honorarium
P0142970	Jostens	\$ 14.52		FC	College Degrees
P0142973	Patrick Ballesteros	\$ 500.00		FC	Guest Speaker for the Art Department
P0142975	Pocket Nurse Enterprises Inc	\$ 5,650.80		NOCE	Instructional Supplies
P0142977	Joseph Spadaford	\$ 500.00		FC	Guest Artist for the Art Department
P0142978	Jeffrey Samano	\$ 83.37		FC	Student Fee Reimbursement
P0142979	Emergency Vehicle Group Inc	\$ 4,000.00		FC	Blanket Order for Equipment Repairs
P0142980	Office Solutions	\$ 500.00		FC	Blanket Order for Office Supplies
P0142981	CDW Government Inc	\$ 3,243.93		AC	Office Supplies
P0142982	4AllPromos	\$ 2,244.23		CC	Promotional Supply
P0142983	Caproni Collection LLC	\$ 901.87		FC	Anatomical Specimen
P0142984	Advanced Technologies Consultants	\$ 6,547.98		FC	Instructional Equipment
P0142985	American College Health Association	\$ 650.00		FC	Membership
P0142986	Development Cubed Software Inc	\$ 6,479.00		CC	Software
P0142987	GradImages	\$ 3,771.25		CC	Independent Contractor for Graduation Photos
P0142988	Greatlike Media	\$ 4,500.00		FC	Independent Contractor Agreement
P0142989	American College Health Association	\$ 456.94		CC	Membership
P0142990	Douglas Sallade	\$ 436.50		AC	Sabbatical Reimbursement
P0142992	Augusoft Inc	\$ 13,312.00		NOCE	Software
P0142993	Vector Resources Inc	\$ 9,352.70	Capital Outlay	CC	Network Refresh Cable for CC Baseball Clubhouse
P0142994	BeaconMedaes LLC	\$ 5,867.00	Capital Outlay	AC	Preventative Maintenance Service for FC Medical Equip
P0142995	Athletic Field Specialists	\$ 13,050.00	Capital Outlay	AC	Laser Grading/Infield Tune-Up FC Athletic Fields
P0142996	Geotechnical Solutions Inc	\$ 11,200.00	Capital Outlay	AC	Geotechnical Engineering Services for FC New O&M Bldg

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**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0142997	California State University Fullerton	\$ 15,000.00		CC	Webinars
P0142998	Amazon Business	\$ 428.85		FC	Office Supplies
P0142999	Fullerton Photographics	\$ 255.37		AC	Photography Services
P0143000	Baileigh Industrial Holdings LLC	\$ 1,460.02		FC	Cutting Equipment
P0143009	HealthFirst Medical Group of Santa Fe Springs	\$ 2,120.00		AC	Respiratory Protection Program
P0143010	Penn State University Press	\$ 400.00		FC	Membership
P0143011	Institute for Democratic Ed and Culture	\$ 2,500.00		AC	District Diversity - Speaker for Virtual Event
P0143012	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0143013	brightwheel	\$ 900.00		FC	Software
P0143014	CSI Fullmer	\$ 1,111.90		NOCE	Office Supplies
P0143019	ConvergeOne Inc	\$ 8,992.64		CC	Software Subscription
P0143020	Rachel Ross	\$ 70.00		CC	Student Fees Reimbursement
P0143021	MSC Industrial Supply Co Inc	\$ 6,465.00		FC	Automotive Equipment
P0143023	Third Degree Sportswear, Inc.	\$ 822.13		CC	Athletic Masks
P0143024	Community College League of California	\$ 150.00		AC	Trustee Bent ETP Recertification
P0143025	Pacific Coast Entertainment	\$ 2,343.05		FC	Theatre Supplies
P0143026	VMI Inc	\$ 32,410.15		FC	Video Equipment
P0143027	Henry Schein Inc	\$ 6,814.11		CC	Dental Hygiene Instructional Equipment
P0143028	Home Depot	\$ 1,000.00		FC	Blanket Order for Hardware Supplies
P0143029	Deep Trekker Inc	\$ 15,812.16		FC	Drone Equipment
P0143030	Office Solutions	\$ 500.00		CC	Blanket Order for Office Supplies
P0143031	Kodo Kids LLC	\$ 1,607.25		FC	Instructional Lab Supplies
P0143032	Fxcreative Design	\$ 2,190.56		FC	Athletic Clothing
P0143034	Pathways of Hope	\$ 494.06		NOCE	Food for Drive Thru Student Distribution Event
P0143035	Grainger Inc	\$ 535.88		FC	Hardware Supplies
P0143036	KT Industries Inc	\$ 47,675.00	Capital Outlay	AC	Main Switchgear Repairs at Fullerton College
P0143037	CDW Government Inc	\$ 471.88		FC	Theatre Supplies
P0143038	B & H Photo Video Inc	\$ 1,021.67		FC	Cable Supplies
P0143039	Key Control Holding Inc	\$ 1,752.05		FC	Software Services
P0143040	Clarence Ross	\$ 400.00		CC	Guest Performer for Kwanzaa Event
P0143042	Instructure Inc	\$ 15,592.50		FC	Software Subscription Services
P0143043	NAFSA: Association of International Educators	\$ 305.00		CC	Software License
P0143044	Jetline Systems Corporation	\$ 3,932.88		CC	Photography Equipment
P0143050	Controlled Key Systems	\$ 6,985.86	Capital Outlay	NOCE	Door Installations
P0143051	Shawntel Palacios	\$ 45.35		FC	Reimbursement for Student Fees
P0143052	Sierra	\$ 12.00		FC	Magazine Subscription
P0143053	ACCCA	\$ 660.96		AC	Membership
P0143054	African American Male Education Network and Developmen	\$ 75.00		FC	Webinar Fees
P0143056	Loffler Companies Inc	\$ 4,783.76		CC	Temperature Verification Terminal

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**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0143057	ARI Phoenix Inc	\$ 55,713.73		FC	Automotive Equipment
P0143059	Advanced Technologies Consultants	\$ 27,165.95		FC	Instructional Equipment
P0143060	B & H Photo Video Inc	\$ 487.81		FC	Theatre Supplies
P0143061	Examity Inc	\$ 150.00		FC	Remote Assessment Student Fee
P0143063	GST	\$ 3,757.99		NOCE	Computer Equipment
P0143065	Community Products LLC	\$ 5,285.15		FC	Instructional Lab Supplies
P0143066	Jostens	\$ 14.56		FC	College Degrees
P0143068	Office Solutions	\$ 1,000.00		FC	Blanket Order for Office Supplies
P0143069	MRC Smart Technology Solutions	\$ 2,500.00		CC	Blanket Order for Cost Per Copy Charges
P0143070	Amazon Business	\$ 640.74		CC	Entertainment Recording Supplies
P0143071	Adorama	\$ 26,333.06		FC	Drone Equipment
P0143072	Crystal Factory	\$ 96.98		NOCE	Award
P0143073	Office Solutions	\$ 486.20		CC	Office Supplies
P0143074	Shawntel Palacios	\$ 26.75		FC	Student Fees Reimbursement
P0143075	B & H Photo Video Inc	\$ 1,263.55		CC	Instructional Supplies
P0143076	Pacific Coast Entertainment	\$ 1,423.65		FC	Audio Supplies
P0143077	Avid Technology Inc	\$ 2,250.00		FC	Software License
P0143078	BSN Sports LLC	\$ 849.40		CC	Athletic Supplies
P0143080	Henry Schein Inc	\$ 85.62		CC	Medical Supplies
P0143081	Community College League of California	\$ 4,000.00		CC	Institutional Membership
P0143082	Temple University	\$ 7,500.00		FC	Institutional Membership
P0143083	Peter Widmann	\$ 410.35		FC	Reimbursement - Instructional Lab Supplies
P0143084	Pacific Coast Entertainment	\$ 59,054.08		FC	Theatre Equipment
P0143085	Select Containers Inc	\$ 4,121.46		FC	Custom Storage Container
P0143086	South Coast Higher Education Council	\$ 50.00		FC	Institutional Membership
P0143087	Phi Theta Kappa Internat'l Honor Society	\$ 1,870.00		FC	Honors Membership Fees
P0143088	Tracy Ruiz Lopez	\$ 232.20		FC	Student Fees Reimbursement
P0143090	Jaeger Sports Inc	\$ 1,070.23		CC	Athletic Supplies
P0143091	Curtis Stewart	\$ 100.00		FC	Guest Performer Agreement
P0143092	Blast Motion Inc	\$ 3,484.38		CC	Subscription
P0143093	Rockstar Trading Co LLC	\$ 14,990.69		CC	Cleaning Wipes
P0143097	GCB Enterprises LLC	\$ 2,586.00		CC	Athletic Clothing
P0143098	AuditionWare LLC	\$ 96.98		FC	Annual Subscription Fee
P0143103	Barnes & Noble Inc	\$ 786.04		FC	Books
P0143105	Open Text Inc	\$ 6,149.51		CC	Software Subscription
P0143107	Advanced Specialties	\$ 1,000.00		CC	Automotive Repairs
P0143112	Johnson Equipment Company	\$ 4,273.70		CC	Automotive Equipment
P0143113	Community Media Corporation	\$ 475.00		CC	Advertising Fees
P0143115	Community College League of California	\$ 176.00		CC	Library Subscription

Item No. 3.a.10

**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 11, 2020 THROUGH JANUARY 5, 2021**  
**BOARD MEETING 1/26/2021**

<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0143117	Community Products LLC	\$ 1,427.69		FC	Instructional Equipment
P0143119	Hobsons Inc	\$ 194,505.00		FC	Software and Consulting Services B/A: 9/22/20
P0143121	State Water Resources Control Board	\$ 465.00	Bond	AC	Storm Water Permit Fee for FC Instructional Bldg
P0143126	CSI Fullmer	\$ 3,304.74	Bond	AC	Furniture for CC SAC/VRC
P0143127	CI Solutions	\$ 1,873.55		FC	Maintenance Agreement for ID Card System
P0143132	Orange County Hispanic Chamber of Commerce	\$ 1,500.00		AC	Membership
P0143133	A & B Laundry	\$ 396.25		CC	Laundry Services
P0143134	P2S Engineering Inc	\$ 6,500.00	Capital Outlay	AC	Engineering Service for FC Central Plant Boiler
P0143135	Discount School Supply	\$ 279.55		FC	Instructional Lab Supplies
P0143136	VWR Funding Inc	\$ 66,314.14	Bond	AC	Laboratory Equipment for CC SEM Building
P0143137	Concentric Sky Inc	\$ 48,000.00		NOCE	Program Finder Software
P0143138	Jesus Tejada	\$ 85.00		FC	Student Fees Reimbursement
P0143139	Anaheim Union High School District	\$ 414.00		FC	Transportation Fees
P0143140	Sodexo Inc and Affiliates	\$ 7,540.44		FC	Catering for Food Drive Event
P0143141	Sodexo Inc and Affiliates	\$ 6,663.88		FC	Catering for Food Drive Event
P0143142	Sodexo Inc and Affiliates	\$ 18,872.36		FC	Catering for Food Drive Event
P0143150	Amazon Business	\$ 12.91		NOCE	Lab Supplies
P0143151	Powers Bros Machine Inc	\$ 54,030.25	Capital Outlay	CC	New Dentistry Vacuum System at CC
P0143152	South Coast Higher Education Council	\$ 50.00		CC	Institutional Membership
P0143156	Language Services Associates Inc	\$ 500.00		FC	Blanket Order for Interpreting Services
P0143158	Amazon Business	\$ 111.97		CC	Classroom Supplies
		<b>\$ 4,929,972.46</b>			

Approved by: \_\_\_\_\_  
Fred Williams, Vice Chancellor



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action	X
Resolution	X
Information	
Enclosure(s)	X

**DATE:** January 26, 2021

**SUBJECT:** Budget Adjustments and New Grants

**BACKGROUND:** Revised 2020-2021 fiscal year allocations and amendments have been received for various federal-funded and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

The Child Development Fund program requiring an adjustment is:

- General Child Care

**Revised Allocation Adjustments**

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
FC	<b>CHILD DEVELOPMENT FUND</b>		
	General Child Care	<u>1,148</u>	Most Recent Contract
	<b>TOTAL – BUDGET ADJUSTMENTS</b>	<b><u>1,148</u></b>	

In addition, funding for new grants have been received for the following program.

- Disaster Relief Emergency Student Financial Aid in the amount of \$273,757 allocated by the State to provide disaster relief emergency student financial aid to California community college students.
- Dream Resource Liaison Support in the amount of \$138,322 allocated by the State to support Dreamer Resource Liaisons and student support services for immigrant and undocumented students in community colleges.
- Regional Director (RDs) for Employer Engagement in the amount of \$200,000 allocated by the State, passed through Rancho Santiago Community College District, to fund colleges to implement employer engagement activities in support of training and curriculum in key strategic industry sectors to help create work-based learning opportunities for students, as well as assist to place students into employment.
- Center of Excellence for Veteran Student Success in the amount of \$449,978 allocated by the U.S. Department of Education to support veteran student success in postsecondary education by coordinating services to address the academic, financial, physical, and social needs of veteran students.

## New Grants

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
<b>GENERAL FUND</b>			
CC	Dream Resource Liaison Support	62,372	New Agreement
	Regional Directors (RDs) for Employer Engagement	200,000	New Agreement
FC	Center of Excellence for Veteran Student Success	449,978	New Agreement
	Dream Resource Liaison Support	<u>75,950</u>	New Agreement
<b>TOTAL – GENERAL FUND</b>		<b><u>788,300</u></b>	
<b>FINANCIAL AID FUND</b>			
CC	Disaster Relief Emergency Student Financial Aid	113,224	New Agreement
FC	Disaster Relief Emergency Student Financial Aid	<u>160,533</u>	New Agreement
<b>TOTAL – FINANCIAL AID FUND</b>		<b><u>273,757</u></b>	
<b>GRAND TOTAL NEW GRANTS</b>		<b><u>1,062,057</u></b>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Various programs have received revised 2020-2021 allocations and amendments since the adoption of the District Proposed Budget on October 27, 2020 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$1,148 accordingly for the 2020-2021 fiscal year. Additionally, \$1,062,057 in funding has been received for new grants for use beginning in the current fiscal year.

**RECOMMENDATION:** Authorization is requested to accept new revenue and to make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2020-2021 allocations totaling \$1,063,205. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams



3.b.2

Recommended by

Approved for Submittal

Item No.

**Budget Adjustments (Board Date January 26, 2021)  
July 1, 2020 - June 30, 2021**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<b><u>General Fund (0101)</u></b>								
CC	Dream Resource Liaison Support	Other Operating Expenses	18348	XXXX	50000	XXXX		\$ 62,372.00
CC	Dream Resource Liaison Support	State Revenues	18348	XXXX	86280	XXXX		\$ 62,372.00
CC	Regional Directors (RDs) for Employer Engagement	Supplies & Materials	17302	2415	40000	6010		\$ 200,000.00
CC	Regional Directors (RDs) for Employer Engagement	State Revenues	17302	2415	86541	6010		\$ 200,000.00
FC	Center of Excellence for Veteran Student Success	Other Operating Expenses	16602	XXXX	50000	XXXX		\$ 449,978.00
FC	Center of Excellence for Veteran Student Success	Federal Revenues	16602	XXXX	81900	XXXX		\$ 449,978.00
FC	Dream Resource Liaison Support	Other Operating Expenses	18349	XXXX	50000	XXXX		\$ 75,950.00
FC	Dream Resource Liaison Support	State Revenues	18349	XXXX	86280	XXXX		\$ 75,950.00
<b><u>Child Development Fund (1212)</u></b>								
FC	General Child Care	Noninstructional Supplies, Material	31551	5626	44110	6920		\$ 1,148.00
FC	General Child Care	State Revenues	31551	5626	86210	6920		\$ 1,148.00
<b><u>Financial Aid Fund (7474)</u></b>								
CC	Disaster Relief Emergency Student Financial Aid	Student Financial Aid	37676	3410	75000	7320		\$ 113,224.00
CC	Disaster Relief Emergency Student Financial Aid	State Revenues	37676	3410	86286	7320		\$ 113,224.00
FC	Disaster Relief Emergency Student Financial Aid	Student Financial Aid	37681	6150	75000	7320		\$ 160,533.00
FC	Disaster Relief Emergency Student Financial Aid	State Revenues	37681	6150	86286	7320		\$ 160,533.00

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 449,978
8629	CalWORKs, TTIP, Other	138,322
8659	Other Reimbursable Categorical	200,000

	TOTALS	\$ <u>788,300</u>
--	--------	-------------------

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4000	Supplies & Materials	\$ 200,000
5000	Other Operating Expenses	588,300

	TOTALS	\$ <u>788,300</u>
--	--------	-------------------

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on January 26, 2021, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy  
3.b.4

\_\_\_\_\_  
Item No.

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8621	Child Development	\$ 1,148
	TOTALS	\$ <u>1,148</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ 1,148
	TOTALS	\$ <u>1,148</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on January 26, 2021, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

3.b.5

\_\_\_\_\_  
Item No.

RESOLUTION OF THE BOARD OF TRUSTEES  
 OF  
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 OF  
 ORANGE COUNTY, CALIFORNIA  
 \*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	CalWORKs, TTIP, Other	\$ 273,757
	TOTALS	\$ <u>273,757</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
7500	Student Financial Aid	\$ 273,757
	TOTALS	\$ <u>273,757</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
   ) SS  
 COUNTY OF ORANGE     )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on January 26, 2021, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
 Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

3.b.6

\_\_\_\_\_  
 Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** January 26, 2021  
**SUBJECT:** 2020-2021 Budget Transfers: General Fund

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>  </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

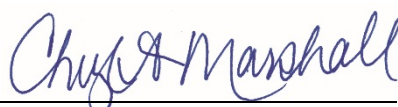
**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Budget transfers will be made to the various funds and accounts, as listed.

**RECOMMENDATION:** Authorization is requested to approve the 2020-2021 General Fund transfers, netting to the amount of \$4,482,523, and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by



Approved for Submittal

3.c.1

Item No.

Budget Transfers  
01-26-2021

**1. 11100: Prior Year Funds - CC**

Transfer to provide budget to Personnel Contingency to reserve for future payments of faculty's prorated salary increase.

From:	5000 Other Operating Expenses & Services	(3,500,000)
To:	7900 Reserve for Contingencies	3,500,000

**2. 11100: Prior Year Funds - CC**

Transfer to provide budget to cover previous Fiscal Year PO's in progress (PIP).

From:	5000 Other Operating Expenses & Services	(466,907)
To:	6000 Capital Outlay	466,907

**3. 14000: Self-Supported Programs - FC**

Transfer to cover the cost of diploma charges.

From:	4000 Supplies & Materials	(20,335)
To:	5000 Other Operating Expenses & Services	20,335

**4. 17941: Student Equity and Achievement - FC**

Transfer to align budget with approved program plans.

From:	2400 Instructional Aides	(92,615)
To:	1200 Noninstructional Salaries	92,615

**5. 17160: California Adult Education Program - NOCE**

Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(233,297)
To:	1400 Noninstructional Salaries	65,592
	2300 Noninstructional Salaries	19,615
	3900 Benefits	13,505
	4000 Supplies & Materials	77,344
	6000 Capital Outlay	57,241

**6. 17161: California Adult Education Program - NOCE**

Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(165,436)
To:	2300 Noninstructional Salaries	67,007
	3900 Benefits	45,156
	6000 Capital Outlay	53,273



Budget Transfers  
01-26-2021

**7. 17269: Strong Workforce Program - Regional - AC**

Transfer to align budget with approved program plans.

From:	2100 Noninstructional Salaries	(43,355)
	3900 Benefits	(17,973)
To:	7900 Reserve for Contingencies	61,328

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the General Fund (0101), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<b>FROM</b>		<b>TO</b>	
Budget Classification	Amount	Budget Classification	Amount
2100	\$ 43,355	1200	\$ 92,615
2400	92,615	1400	65,592
5000	4,346,553	2300	86,622
		3900	40,512
		4000	63,009
		6000	572,845
		7900	3,561,328
<b>TOTAL</b>	<b>\$ 4,482,523</b>	<b>TOTAL</b>	<b>\$ 4,482,523</b>

AYES:  
NOES:  
ABSENT:

STATE OF CALIFORNIA)  
  ) SS  
COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on January 26, 2021, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

3.c.4

\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** January 26, 2021  
**SUBJECT:** Supplemental Early Retirement Plan and Adopt Resolution No. 20/21-11

Action	<u>    X    </u>
Resolution	<u>    X    </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** At its December 15, 2020 Board meeting, the Board of Trustees approved the negotiated Tentative Agreement between United Faculty CTA/CCA/NEA and the District.

As part of that agreement, eligible Unit Members with five (5) or more years of service credit with the North Orange County Community College District would be offered a Supplemental Early Retirement Plan (SERP). Eligible Unit Members must provide the District a written Notice of Retirement date after April 15, 2021 and prior to June 30, 2021. The SERP will provide the eligible Unit Members the amount of \$1,000 per year of service up to a maximum dollar amount of \$25,000 with annuity options.

Public Agency Retirement Services (PARS) will serve as the contract administrator for the program and Irma Ramos, Vice Chancellor, Human Resources, or designee, will act as the District's Plan Administrator.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #2 Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees and Strategic Direction #3 Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

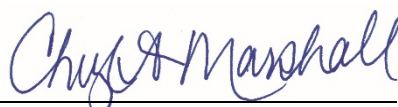
**How does this relate to Board Policy:** This item is in compliance with Board Policy 7130 Compensation and Administrative Procedure 7130.3 Retirement Systems.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Cost and formal savings will be determined once the District knows the number of participants at the end of June. The plan is to pay for the incentive from savings from Faculty vacancies that will not be replaced in 2021-22. The 4.5 % administrative fee will be paid from District one-time funds.

**RECOMMENDATION:** Authorization is requested for the District to offer a Supplemental Early Retirement Plan (SERP), administered by Public Agency Retirement Services (PARS), for eligible Employees; effective January 27, 2021 and approve Resolution No. 20/21-11. Authorization is further requested for the Vice Chancellor, Human Resources, or designee, to execute the agreement and any related documents on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

3.d.1

Item No.

**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT TO ADOPT THE PARS  
SUPPLEMENTARY EARLY RETIREMENT PLAN, AS PART OF THE DISTRICT  
RETIREMENT PROGRAM**

**ORANGE COUNTY, CALIFORNIA**



**RESOLUTION NO. 20/21-11**

**WHEREAS**, it is determined to be in the best fiscal interest of the District and its employees to provide a retirement incentive offer to eligible employees who wish to voluntarily exercise their option to separate from District Service;

**WHEREAS**, there is no cash option available to employees in lieu of this retirement incentive offer;

**WHEREAS**, Public Agency Retirement Services (PARS) has made available to the District a Supplementary Early Retirement Plan, a retirement incentive program supplementing STRS/PERS, and qualifying under the relevant sections of Section 403(b) of the Internal Revenue Code;

**WHEREAS**, the District, pursuant to applicable policy and/or a collective bargaining agreement, desires to adopt the Supplementary Early Retirement Plan and to fund the incentive through nonelective employer contributions to the PARS designated 403(b) provider.

**NOW THEREFORE, BE IT RESOLVED THAT:**

1. The Board of Trustees of the District hereby adopts the PARS Supplementary Early Retirement Plan, as part of the District retirement program, effective January 27, 2021; and
2. The Board of Trustees of the District hereby appoints the Vice Chancellor, Human Resources, or his/her successor or his/her designee as the District's Plan Administrator; and
3. The District's PARS Plan Administrator is hereby authorized to execute the contracts, custodial agreement facilitating the payment of contributions to the 403(b) arrangement, and other legal documents related to a trust or the plan on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in the plan and to maintain compliance of any relevant regulations issued.

AYES:

NOES:

ABSENT:

ABSTAINED:

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Ed Lopez, Secretary of the Board of Trustees of the North Orange County Community College District of Orange County, California, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 26th day of January, 2021, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 26th day of January 26, 2021.

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Secretary of Governing Board  
North Orange County Community College District

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** January 26, 2021 Resolution             
Information             
**SUBJECT:** Schools Excess Liability Fund (SELF) Enclosure(s)             
Assessment Due to AB 218

**BACKGROUND:** The California Child Victims Act, or AB 218, was enacted effective January 1, 2020. This new law has affected the legal climate in California and provides significant new/revived liability exposure to schools for sexual assault claims related to minors. The new law has the following impacts:

- Allows for a three year “revival period”, effective January 1, 2020, with an unlimited statute of limitations for claims to be filed alleging improper sexual conduct against a minor from any time in the past, not just against the perpetrator, but against employers based on claims of negligent supervision or hiring.
- Changes the type of behavior from “abuse” to “assault”, which broadens the definition of alleged misconduct.
- Provides for the recovery of treble damages in cases where a “cover up” by the district can be proven, defined as “a concerted effort to hide evidence relating to childhood sexual assault.”
- Permanently extends the statute of limitations on child sexual assault claims to age 40 from age 26, and potentially even longer in repressed memory cases.
- Deletes entirely the requirement of filing a government claim. The passage of AB 218 presents significant financial liability exposures to California educational systems.

For Property and Liability coverage, the District is a member of Alliance of Schools for Cooperative Insurance Programs Joint Powers Authority (ASCIP JPA), which provides loss control services and coverage for general liability, automobile comprehensive /collision/liability, professional liability, property, equipment breakdown, and employee dishonesty (Crime). ASCIP JPA covers the first \$5 million, and Schools Excess Liability Fund (SELF), a statewide consortium of K-12 and community college districts provides the next layer of coverage up to \$55 million per occurrence.

SELF is a Joint Powers Authority (JPA) formed in 1986 by school districts, county offices of education, and community colleges statewide. SELF remains owned and managed by school districts and community colleges. This means that each member shares the fiscal impacts of retroactive laws such as AB 218. Nearly all of California’s public school districts participate in this program, thus when a claim is filed against a school district in one of those historic years, it is likely that SELF will provide the excess layer of protection. The JPA Agreement and Bylaws collectively include provisions to address membership requirements, define the programs operated, authorize the collection of member contributions (including additional/special contributions), and authorizes the expenditure of funds to administer the programs. Assessments are authorized to ensure that members

receive the liability protection that they depend upon. The ability to assess is nearly universal among all JPA's in California and is not unique to SELF.

SELF has conducted an actuarial study and identified \$46.7 million of claims and actuarial liabilities. Further, a review by an independent accounting firm has identified four program years in which AB 218 claims have been received, and the program year accounting reflects a deficit position from operations. Accordingly, the District is being assessed at the following premium for the years identified below:

<u>Fiscal Year</u>	<u>Rate</u>	<u>ADA/FTES</u>	<u>Charge</u>
1996/1997	\$1.91	24,872	\$47,505.52
1999/2000	\$1.95	25,872	\$50,450.40
2006/2007	\$0.28	30,868	\$8,643.04
2016/2017	\$2.95	32,451	\$95,730.45
		Total	\$202,329.41
		Full Timely Payment (3% Discount):	<u>(\$6,069.88)</u>
		Full Timely Payment (discounted):	\$196,259.53

This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6540, Insurance.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding will be made through the Self Insurance Fund.

**RECOMMENDATION:** Authorization is requested to approve the Assessment by Schools Excess Liability Fund (SELF) and process payment in the amount of \$196,239.53 for the liability program years 1996/97, 1999/20, 2006/07, and 2016/17, which is an additional liability that resulted from AB 218. Authorization is further requested for the Vice Chancellor, Finance and Facilities to execute any related documents on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

3.e.2

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action     X    

**DATE:** January 26, 2021

Resolution           

Information           

**SUBJECT:** Surplus and Obsolete Supplies and  
Equipment

Enclosure(s)     X    

**BACKGROUND:** Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items, but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

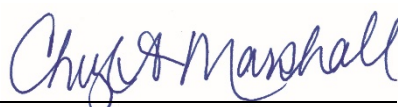
**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Proceeds from the sale of surplus items will be deposited into the General Fund.

**RECOMMENDATION:** Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by



Approved for Submittal

3.f.1

Item No.



## SURPLUS ITEMS

Qty.	Description	Location
3	Breaker Panel	AC
3	Chairs	AC
1	Metal Boxes	AC
1	Shelf	AC
3	Tables	AC
4	Autoscrubber Machines	CC
1	Bike	CC
1	Biohazardous Metal Bin	CC
15	Bookshelves	CC
6	Copiers	CC
1	Defibrillator machine	CC
7	Desks	CC
23	Diagnostic Machines	CC
8	Diversity receiver/radios	CC
1	DVD Player	CC
1	Electric Kiln	CC
2	Emergency care simulators	CC
3	Enteral feeding pumps	CC
1	Feeding Machine	CC
2	Freezers	CC
2	Medical Display Monitors	CC
1	Metal File Cabinet	CC
3	Metal Racks	CC
6	Meters	CC
2	Microprocessors	CC
6	Microscopes	CC
1	Monitor	CC
3	Mule Cars	CC
6	Photo Copy stands	CC
1	Podium	CC
1	Printer	CC
27	Projectors	CC
6	Projector Carts	CC
1	Rack	CC
1	Refrigerator	CC
2	Scalers	CC
1	Scanner	CC
3	Seal -N-Shrink	CC
1	Shredder	CC
1	Sliding Projector	CC
3	Tables	CC
7	Television Monitor/receivers	CC
1	Trainer catheter male	CC

1	Training manikin head	CC
6	Vehicles	CC
1	Ventilator Machine	CC
1	Visible curing light	CC
1	X-Ray Machine	CC
2	Board Saw	FC
80	Chairs	FC
1	Commercial Table Saw	FC
13	File Cabinets	FC
1	Heat Pump A/C Unit	FC
1	Light Fixtures	FC
3	Lockers	FC
1	Planter	FC
1	Projector	FC
1	Sofa	FC
3	Storage Cabinets	FC
10	Tables	FC
3	Vacuum Pumps	FC

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action     X      
Resolution             
Information             
Enclosure(s)           

**DATE:** January 26, 2021

**SUBJECT:** Notice of Completion  
Energy Management System Upgrade  
Project at Anaheim Campus

**BACKGROUND:** On April 14, 2020, the Board awarded a contract to Trane for the Energy Management System Upgrade Project at Anaheim Campus. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Once the contract is closed out, the final retention payment will be charged to the Capital Outlay Fund.

**RECOMMENDATION:** Authorization is requested to file the Notice of Completion for the Energy Management System Upgrade project at Anaheim Campus with Trane and pay the final retention payment when due.

Fred Williams

Recommended by



Approved for Submittal

3.g

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	January 26, 2021	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	NOCCCD, Cypress College & Cypress College Foundation Master Agreement	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Cypress College and the Cypress College Foundation have had a collaborative operating arrangement based on an Auxiliary Organization model since 1972. This master agreement was developed to continue and formalize the auxiliary foundation model similar to the relationship between Fullerton College and the Friends of Fullerton College Foundation.

The Master Agreement serves to formalize the relationship and cooperative activities between NOCCCD, Cypress College and the Cypress College Foundation. The Master Agreement reflects the work that has been done collaboratively between the Cypress College Foundation and Cypress College.

The Master Agreement has been reviewed and approved by the Cypress College Foundation Board of Directors, the Chancellor and Vice Chancellor, as well as Cypress College administration. In addition, this master agreement has been reviewed and edited by legal counsel.

This agenda item is submitted by Dr. JoAnna Schilling, President, Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

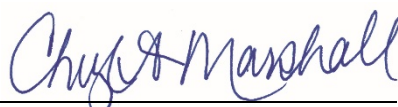
**How does this relate to Board Policy:** The agenda item relates to Board Policy 3600, Auxiliary Organizations.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding in support of this updated master agreement was provided by the Cypress College Foundation. There is no financial impact to NOCCCD, except as currently exists and as noted in the master agreement.

**RECOMMENDATION:** It is recommended that the Board approve the attached updated Master Agreement between NOCCCD, Cypress College and the Cypress College Foundation.

Fred Williams

Recommended by



Approved for Submittal

3.h.1

Item No.

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**MASTER AGREEMENT BY AND BETWEEN  
CYPRESS COLLEGE FOUNDATION  
AND  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

---

This Agreement is made and entered into effective as of December 15, 2020 by and between the Cypress College Foundation ("Foundation"), an auxiliary organization, and the North Orange County Community College District ("District").

**I. PURPOSE**

The purpose of this Agreement is to establish the relationship between the Foundation and the District for the Foundation's solicitation and administration of gifts, bequests, devises, endowments, and trusts on behalf of and for the benefit of Cypress College students within the District.

**II. AREAS OF SERVICE**

The Foundation, through this Agreement and all amendments hereto, may administer functions and activities as defined in Section 59259 of Title 5, California Code of Regulations. Other services may be provided if first approved by the Board of Governors of the California Community Colleges.

**III. USE OF FACILITIES**

The Foundation may occupy, operate, and use District facilities and property, separately or jointly, with the District. The Foundation's use of District facilities does not establish a landlord/tenant relationship between the District and the Foundation, unless such a relationship is otherwise established by a separate written agreement entered into between the District and the Foundation. The District will provide appropriate office space in a location within the District's facilities; however, District reserves the right to change or modify the location in its sole discretion. Appendix B sets forth the charge or rental to be paid to the District by the Foundation for the use

of such facilities or property. Such charge or rental may be for less than fair rental value to the extent permitted by Section 81440(b) of the Education Code. The District will not charge or obligate the Foundation for any charge not first approved in writing by the Board of Directors of the Foundation. Please refer to Attachment B.

The Foundation shall use the facilities and property only for those services and functions that are consistent with the policies, rules and regulations, which have been or may be adopted by the Board of Trustees of the North Orange County Community College District.

The Foundation shall keep and maintain all utilized District facilities in a clean and orderly condition and shall, if required by the District, at its own expense at reasonably frequent intervals and in a lawful manner, dispose of all extraordinary waste from the facilities. The District agrees that it will keep the described facilities in good repair and will provide custodial services, internet connections, and telephone lines. The Foundation shall provide reimbursement to the District for such costs which may be in the form of non-monetary benefits to the extent legally allowable.

The right to use any of the District facilities or equipment included in this Agreement or amendments shall cease upon written notice by the District Chancellor and / or College President that the facilities are needed for the exclusive use of the District; provided, however, that before any such decision is made, the College President will confer with the officers of the Board of Directors of the Foundation and provide not less than thirty (30) days for the Foundation to vacate such facilities or cease to use such equipment.

#### **IV. DISTRICT EMPLOYEES**

The District shall assign District employees to devote work time to the Foundation, the amount and nature of which shall be determined by the District in consultation with the Board of Directors of the Foundation. Such employees shall at all times be employees of the District only and will be subject to and governed by the District's regular policies and procedures. The District shall retain exclusive authority with respect to all employment issues concerning such employees, including but not limited to, as applicable, renewal and negotiation of employment agreements, right of assignment, salary and wages, benefits, discipline and termination (subject to any applicable collective bargaining or meet and confer agreement). Notwithstanding the

foregoing, the Foundation may evaluate and provide input into employment decisions by the District with respect to District employees assigned to the Foundation. A list of District employees assigned to the Foundation is attached hereto as Attachment A and incorporated into this Agreement by reference. The Foundation shall fully reimburse the District for the salary and benefits of District employees in the form of both monetary and non-monetary benefits to the extent legally allowable. The positions that are paid by the District / College and those that are reimbursed by the Foundation shall be reviewed on a yearly basis in preparation for the new fiscal year budget. Attachment A may be also be reviewed and updated at any time at the request of the District / College or Foundation and may be amended by mutual agreement of both parties.

## **V. OVERSIGHT AND MONITORING**

The Foundation Board of Directors have oversight over the activities of the Foundation. The College President is designated by the Board of Trustees to have monitoring responsibilities for the Foundation as required by law and indicated in the the Auxiliary Organizations Manual. The Executive Director shall directly report to the College President and shall work directly with the Foundation Board of Directors.

The District Chancellor or College President shall have the right to cause the Foundation to cease any activity deemed to be inconsistent with the policies or purposes of the College/District.

The Foundation Board of Directors shall adopt policies and procedures and take actions consistent with its By-laws and all applicable statutes and regulations. The Foundation Executive Director shall be responsible to carry out the approved activities and enforce the policies and procedures of the Foundation. The Foundation shall provide to the District, an annual report and the annual audited financial statements. The Annual Report will detail the Foundation's commensurate return to the college in return for monetary and non-monetary operational support of the Foundation. The commensurate return will take into account both accomplishments related to funding of Cypress College students and programs as well as community relations efforts on behalf of the college. The Board of Trustees shall appoint a member to serve on the Foundation Board of Directors. Additionally, the following Cypress College employees will serve on the Foundation Board of Directors: President of Cypress College, a faculty member appointed by the Academic Senate, and a classified employee appointed by the Classified Senate.

## **VI. BUSINESS PRACTICES AND AUDIT**

The Foundation recognizes that all of its activities, programs, publicity and news releases, and similar actions could result in diminished public esteem and injury to the College; therefore, in addition to obtaining an annual independent audit to be conducted by a certified public accountant, the Foundation shall adopt and implement all appropriate generally accepted business practices as applied by enterprises of size and scope similar to the Foundation. The annual audit shall be submitted to the District within thirty (30) days after it is received by the Foundation. The Foundation shall annually publish the audited statement of their financial condition where it will be made available to the public according to the California Code of Regulations.

The Foundation shall keep and maintain records and accounts of its operations, financial status and program expenditures for a period of not less than five (5) years following each budget period. Such records and reports shall cover all activities of the Foundation whether pursuant to this Agreement or otherwise. The District shall have the right to request copies of all records generated by the Foundation in any way relating to the administration of the Foundation services, finances, programs, functions or activities described in this Agreement in a mutually agreed upon timeframe. The rights and obligations provided in this Section shall survive the termination of this Agreement.

The Foundation shall prepare an annual budget of its revenues and expenses and shall submit such budget to the Foundation Board of Directors and to the College President prior to the commencement of each fiscal year, for approval by the Foundation's Board of Directors.

The independent CPA firm retained to audit the District may also audit the Foundation and the costs of those additional services shall be paid by the District. Should the Foundation choose to select its own independent CPA firm, it may do so and pay from its own operating funds.

The audit report and auditor communication shall be reviewed by the Foundation Board of Directors prior to submission of the audit report to the Board of Trustees.



## **VII. COMMITMENT OF THE FOUNDATION TO THE COLLEGE/DISTRICT**

- ◆ Hold, apply and prudently expend its income and assets to manage and operate the Foundation effectively for the exclusive benefit of the College.
- ◆ Provide student Scholarships/Grants including Osher Foundation scholarships to Cypress College students.
- ◆ Raise funds from business, corporations, associations and individuals for student financial aid, College Capital projects, College academic programs, College events, etc.
- ◆ Work with the Office of the President for the purpose of planning and coordinating the College's internal and external fund and friend raising activities.
- ◆ Operate in a capacity to support Cypress College students and programs through the Foundation's Mission to enhance educational excellence by securing resources and promoting public awareness of Cypress College

## **VIII. COMMITMENT OF THE COLLEGE/DISTRICT TO THE FOUNDATION**

- ◆ Provide Salary and benefits and other types of funding support as agreed to by the Foundation and College/District as defined in this Agreement and in Exhibits A and B.
- ◆ Provide office space and technology support.
- ◆ Provide the Foundation with databases(s), public information support and assist with fund raising efforts.
- ◆ Provide annual graduate data and access to alumni data.
- ◆ Furnish past and new contact information for retirees, to the extent allowable by law and by existing privacy regulations.
- ◆ Maintain Foundation employee access to student records in Banner system.
- ◆ Grant access for Banner connection to Foundation scholarship software.
- ◆ Support the Foundation's mission to enhance educational excellence by securing resources and promoting public awareness of Cypress College

## **IX. COVENANT**

During the term of this Agreement, the Foundation agrees to maintain its existence and to operate in accordance with state and federal laws governing nonprofit organizations, Section 72670-72682 of the California Education Code and with regulations of Section 59250-59276 of the California Code of Regulations, Title 5, as well as the District policies and implementing regulations.

The District grants the Foundation the use of Cypress College (“College”) name and logo during the term of this Agreement for so long as the Foundation remains in good standing with the District and abides by the terms set forth in this Agreement. Such right to use the College name and logo shall terminate on the termination of this Agreement.

#### **X. SIGNS, FIXTURES AND EQUIPMENT**

During the term of this Agreement, the Foundation shall have the right to place and attach fixtures, signs and equipment in or upon facilities as authorized by the College President in writing as to the number, size and location. Fixtures, signs, or equipment so erected, placed or attached by the Foundation shall be and remain the property of the Foundation and be removed therefrom by the Foundation upon the termination of this Agreement or when directed by the District in writing.

#### **XI. RIGHT OF ENTRY**

It is understood and agreed that at any time the District and its agents shall have the right to enter described facilities or any part thereof for the purpose of examination or supervision.

#### **XII. INDIRECT COSTS**

If the Foundation administers a federally sponsored program, it shall reimburse the District for in-direct costs associated with the performance of services by the District for the Foundation relating to the federally-sponsored project. Such reimbursement will take into consideration the District's federal indirect cost rate and the approved indirect cost allocation, if any, of the federal program award.

#### **XIII. DISPENSATION OF EARNINGS AND ASSETS**

Income, services, and in-kind support in excess of costs including appropriate provision for equipment, maintenance, working capital and reserves, shall be used exclusively for the benefit of the College/District and for the general benefits of students and college programs as determined by the Foundation Board of Directors.

#### **XIV. DISTRIBUTION OF ASSETS UPON CESSATION**

Upon the winding up and dissolution of the Foundation, after adequately providing for the payment of debts, obligations, and liabilities of the corporation, the remaining assets of this Foundation shall be distributed to a mutually agreed upon by the District and Foundation non-profit fund, foundation or corporation. The organization will be organized and operated exclusively for the charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) that will assure that all received property shall be reserved for the exclusive use and benefit of the College and its students and former students.

#### **XV. PUBLIC RELATIONS**

With respect to expenditures for public relations or other purposes which would serve to augment College appropriations for the operation of the College, the Foundation may expend funds in such amount and for such purposes as are approved by the Board of Directors of the Foundation.

#### **XVI. INSURANCE, INDEMNIFICATION AND RESTORATION**

The Foundation shall be included in the District's insurance policies for all of its regular functions, including Directors' and Officers' liability insurance. When special events are sponsored by the Foundation, separate insurance coverage shall be required by the District. The Foundation may at any time retain its own Directors and Officers or other necessary insurance policies at its own expense.

Upon termination of this Agreement, or upon the termination of the Foundation's right to use the District facilities pursuant to this Agreement, District shall have the option to require Foundation, at Foundation's own expense and risk, to restore the facilities as nearly as possible to the condition existing prior to the execution of the Agreement. If the Foundation shall fail to do so within sixty (60) days after District exercises option, District may restore the property at the expense of Foundation and all costs and expenses of such removal or restoration shall be paid by Foundation upon demand of District. District shall have the right to exercise this option within thirty (30) days after the expiration of this Agreement, but not thereafter. The rights and obligations provided in this paragraph shall survive the termination of this Agreement.

Each party agrees to indemnify, defend, and save harmless the other party and its officers, agents and employees from any and all loss, damage, liability or expense (including but not limited to reasonable attorney's fees and court costs) that may be suffered or incurred by the other party, its officers, agents and employees arising in connection with this Agreement, or in any way connected with the use of the District or the College facilities by the Foundation, to the extent that the loss, damage, or liability arises from the intentional or negligent acts or omissions of the indemnifying party, its officers, agents or employees or its breach of this Agreement. If the indemnified party, or its officers, agents, or employees, engaged in intentional or negligent acts or omissions or a breach of this Agreement that contributed to said loss, damage or liability, then the parties' respective responsibility shall be determined in accordance with principles of comparative fault. The rights and obligations provided in this paragraph shall survive the termination of this Agreement.

#### **XVII. REAL PROPERTY**

The Foundation shall not enter into any transaction concerning real property of the District without the prior approval of the Board of Trustees of the North Orange County Community College District.

#### **XVIII. NONASSIGNABILITY**

This Agreement is not assignable by the Foundation, either in whole or in part, nor shall the Foundation permit anyone else to use the described facilities or any part thereof without written permission of the District Chancellor.

#### **XIX. TERMS OF AGREEMENT AND TERMINATION**

This Agreement begins December 15, 2020 and is automatically renewed each fiscal year beginning on July 1, unless sooner terminated as herein provided. This Agreement may be terminated by either party giving sixty (60) days written notice, subject to the provisions of this agreement.

The Foundation must remain in good standing with the District in accordance with the process and as provided in 5 CCR section 59623. Otherwise, this Agreement will immediately terminate, and the Foundation will terminate any contracts with third parties and meet the provision of this agreement.

Upon termination of this Agreement, neither party shall have any further obligation hereunder except for: (1) obligations occurring prior to the date of such termination; and (2) obligations, promises, or covenants contained herein which expressly extend beyond the term of this Agreement, including but not limited to those set forth in this Section XXI. Upon termination of this Agreement, the Foundation shall within thirty (30) days of such termination: (1) vacate any of the District facilities and/or real property the Foundation is occupying; (2) return all of the College/District equipment and supplies to the College/District; (3) provide copies of all documents and records in its possession relating to its administration of the services, programs, functions or activities described in this Agreement to the College/District; (4) discontinue its use of the College name and logo; (5) perform all other obligations required of the Foundation under the terms of this Agreement.

Upon termination of this agreement, the Foundation will lose Auxiliary Organization status and return to its original state as an independent Foundation. The Foundation will continue to follow section XIII of this agreement related to Dispensation of Earnings and Assets.

## **XX. SEVERABILITY**

If any one or more of the provisions of this Agreement is held to be invalid, illegal, or unenforceable, then such provisions shall be deemed severed from the Agreement, and the remaining provisions of the Agreement shall continue in full force and effect and shall not be affected, impaired, or invalidated in any way.

## **XXI. SECTION HEADINGS**

The various section headings in the Agreement shall be used solely for the parties' convenience and shall not affect the meaning, construction, or effect thereof.

## **XXII. SUPERSEDURE AND AUTHORIZATION**

This Agreement supersedes all prior contracts between the parties with respect to its subject matter. It may be amended only by a fully executed written agreement of the parties. The individuals whose signatures appear below certify that this Agreement has been approved by their respective governing boards and has received all approvals required under California Law.

### **XXIII. DISTRICT'S RECOGNITION OF FOUNDATION**

By approving this agreement, the District's Board of Trustees hereby affirms its recognition of the Foundation as an auxiliary organization within the meaning of Section 72670(c) of the Education Code.

### **XXIV. NOTICES**

All notices herein required to be given, or which may be given by either party to the other, shall be deemed to have been fully given when made in writing and delivered if delivered personally or three (3) days after mailing if sent by mail, postage prepaid, to the other party as follows:

Notices to Foundation shall be addressed as follows:

President, Board of Directors  
Cypress College Foundation  
9200 Valley View Street  
Cypress, CA 90630

Notices to District shall be addressed as follows:

Chancellor  
North Orange County Community College District  
1830 W. Romneya Drive  
Anaheim, CA 9280

### **XXV. PROPRIETARY AND CONFIDENTIAL MATERIAL AND INFORMATION**

The Foundation acknowledges that the District possesses and shall continue to possess a wide variety of proprietary and confidential materials and information. Such materials and information may appear in tangible or intangible forms, and may include but are not limited to trade secrets, inventions, documents, writings, papers, records, data, publication, apparatus, equipment, property, improvements, products, hardware, software, processes, formulae, concepts, know-how, studies, and reports. The Foundation agrees that such materials and information shall be the sole and exclusive property of the District and shall be used in strict confidence. The Foundation shall not disclose, sell, or use such materials and information unless specifically authorized by this Agreement or in writing by the College President or the District Chancellor. Upon termination of this Agreement or upon written notice by the District, the Foundation shall return all such materials and information to the District. Thereafter, the Foundation shall forever refrain from using or disclosing such materials and information for any purpose whatsoever without consent from the

District. The rights and obligations provided in this paragraph shall survive the termination of this Agreement.

From time to time the Foundation Board may, in open or closed session, discuss private, confidential or sensitive matters, including, without limitation, candidates for office, potential donors, specialized grants, restricted donation limitations, testamentary requirement, and the like. This information is considered essential in order for the Foundation to fulfill its fiduciary obligations to donors. As a material part of the Agreement, the District agrees that such information is strictly confidential and shall not be disclosed to, or discussed with, any other person or entity by any person who is employed by, or serves in any office or capacity for, the District, without the prior written consent of the Foundation, so long as said disclosure is not required by law or necessary to comply with the terms of this Agreement or District policy.

#### **XXVI. GOVERNING LAW AND VENUE**

This Agreement shall be executed, delivered, construed, and enforced in accordance with the laws of the State of California. Proper venue for legal action regarding this Agreement shall be situated in Orange County, California.

#### **XXVII. CONSTRUCTION**

In the event of dispute, both parties shall be deemed to have drafted this Agreement. No portion of this Agreement shall be constructed for or against either Party based on the drafter or the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as indicated below.

**For Cypress College Foundation**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Howard Kummerman, Executive Director

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Michael Cooper, President, Board of Directors

**For Cypress College**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Dr. JoAnna Schilling, President

**For North Orange County Community College District**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Dr. Cheryl Marshall, Chancellor

By: \_\_\_\_\_ Date: \_\_\_\_\_  
President, Board of Trustees



**Attachment A**

**To the Agreement by and Between**

**Cypress College Foundation and**

**North Orange County Community College District**

**District Employees Assigned to the Foundation**

**Percentage of salary and benefits paid by District and Foundation.**

	<b>College/District</b>	<b>Foundation</b>
Executive Director	30%	70%
Administrative Assistant III	0%	100%
Financial Aid Technician (Scholarship Coordinator)		
Shared position with the Financial Aid office. 50% current financial aid budget, 50% other college funds.	TBD - Future Position	TBD - Future Position
Accounting Technician (Database & Accounting Technician)	0%	100%
Development Coordinator	TBD - Future Position	TBD - Future Position
Special Project Administrator (Donor Relations Manager) - One Time Funds through 6-30-2021	100%	0%

The positions that are paid by the District / College and those that are reimbursed by the Foundation shall be reviewed on a yearly basis in preparation for the new fiscal year budget. Attachment A may be also be reviewed and updated at any time at the request of the District / College or Foundation and may be amended by mutual agreement of both parties.

**Attachment B**  
**To the Agreement by and Between**  
**Cypress College Foundation and**  
**North Orange County Community College District**

**Accounting, Financial, and Foundation Operations**

**Office Space**

The Foundation will be provided with adequate working/office space for all staff working for the Foundation as well as a small reception area. The rental value to be paid for such facilities shall be \$1.00 per year.

**Accounting and Software**

Foundation will have full control and operation in the selection of its accounting software and bookkeeping services. Foundation Board of Directors, in compliance with its bylaws and California non-profit law, have the fiduciary responsibility related to foundation funds and assets.

**Non-personnel operations paid by the College / District**

- ◆ IT network and computer services
- ◆ Webpage hosting
- ◆ Planned giving software
- ◆ Inclusion in the District general and liability insurance
- ◆ Office space and storage
- ◆ Independent CPA Audit and 990 services

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action \_\_\_\_\_

**DATE:** January 26, 2021

Resolution \_\_\_\_\_

Information           X          

Enclosure(s) \_\_\_\_\_

**SUBJECT:** Extension of Contract General Conditions and Requirements for Sundt Construction, Inc. for the Science, Engineering, and Math Building (SEM) Project

**BACKGROUND:** To date, the Cypress College SEM project has encountered various construction issues which were projected to cause delays totaling 83 days. The campus project management team has worked closely with Sundt, Inc. and within existing contract allowances to reduce the estimated impact by 30 days. After these mitigation efforts, there is still a remaining schedule impact of 53 days. The unmitigated and projected time delays are related to the following issues:

Description	Projected Schedule Impact
Building Waterproofing Review	7 Days
Superstructure Steel Connection Joints – DSA Required Change	11 Days
Exterior Façade Design Review – DSA Required Change	7 Days
Building Foundation – DSA Required Change	14 Days
Concrete Slab Height Adjustments – DSA Required Change	14 Days
<b>Total Schedule Impact</b>	<b>53 Days</b>

Due to the projected impact of these 53 days, the project’s substantial completion date of February 26, 2021 will now be April 20, 2021. Due to this extension, it is necessary to extend the general conditions of the contract, to accommodate additional time for the Sundt, Inc. to complete the project. Costs associated with the general conditions extension total \$394,589 and include expenses for personnel (\$341,320), site management (\$18,816), and staff support costs such as trailer rental, office supplies, etc. (\$34,453). All costs associated with this extension of general conditions will be funded within the current contract from the construction management contingency, with no additional contract increase required.

This agenda item was submitted by Alexander Porter, Vice President, Administrative Services & Michael Zari, Interim Project Manager, Campus Capital Projects.

**How does this relate to the five District Strategic Directions?** This item responds to

3.i.1

\_\_\_\_\_  
Item No.

District Strategic Direction #3 - Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning and Direction #5 - Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** No increased value to current contract, extension funded through established construction management contingency.

**RECOMMENDATION:** It is recommended that the Board receive information related to the Cypress College SEM project update.

Fred Williams

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Recommended by



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Approved for Submittal

3.i.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** January 26, 2021

**SUBJECT:** Adopt Resolution No. 20/21-12, Approving the Use of the Design-build Contracting Method for the New Chapman Newell Instructional Building and New Maintenance and Operations Building at Fullerton College

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** California Education Code (CEC) Section 81700 authorizes community college districts to use design-build contracting for public works contracts exceeding \$2,500,000. The governing board may enter into a design-build contract for both the design and construction of a community college facility if that expenditure exceeds \$2,500,000 and if, after evaluation of the traditional design-bid-build process of community college construction and of the design-build process in a public meeting, the governing board makes written findings that use of the design-build process will achieve one of the following objectives: reduce comparable project costs, expedite the project's completion, or provide features not achievable through the traditional design-bid-build method. CEC Section 81700 also requires the governing board to review the guidelines developed pursuant to CEC Section 81706 and adopt a resolution approving the use of a design-build contract prior to entering into a design-build contract.

At the start of the bond measure, the Administrative Services Office at Fullerton College and the District's Bond Program Management firm, MAAS, evaluated the efficacy of traditional design-bid-build including Construction Management Multiple Prime, Construction Manager At Risk, and design-build contracting methods. It was determined that the design-build contracting method would allow the designer, the builder and specialty trade contractors to collaborate, thus providing a more complete design and reducing the number of changes in the field and compressing the schedule. Fullerton College is currently using the design-build contracting method to complete the \$54M Instructional Building and has realized benefits from projected advantages as well as others identified during the design and construction process. As a result, Fullerton College would like to apply design-build contracting to these new projects.

The use of design-build contracting will reduce comparable project costs through a faster project delivery and by shifting cost containment to the design-build entity. It will also allow the builder and specialty trade contractors to be involved in the design process which is a feature not available under the traditional design-bid-build contracting process. The California Legislative Office provided similar analysis in its 2005-2006 Capital Outlay Analysis and recommended that design-build authority be granted on an on-going basis. The Administrative Services Office at Fullerton College has also reviewed the guidelines produced pursuant to CEC Section 81706. Staff therefore recommends that the governing board adopt a resolution authorizing the use of a design-build contract for these projects.

A specific contract award will be brought to the board for approval at a later date.

This agenda item was submitted by Rodrigo Garcia, Vice President, Administrative Services, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning. And also to Direction #5: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** There are no costs associated with this agenda item.

**RECOMMENDATION:** Authorization is requested to adopt Resolution No. 20/21-12, approving the use of the design-build contracting method for the New Chapman Newell Instructional Building and New Maintenance and Operations Building at Fullerton College.

Fred Williams

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Recommended by



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Approved for Submittal

3.j.2

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Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AUTHORIZING USE OF THE DESIGN-BUILD PROJECT DELIVERY METHOD AND  
PROCUREMENT FOR THE CHAPMAN NEWELL INSTRUCTIONAL BUILDING &  
MAINTENANCE AND OPERATIONS BUILDING AT FULLERTON COLLEGE**



**RESOLUTION NO. 20/21-12**

**WHEREAS**, California Education Code section 81700, *et seq.*, authorizes California community college districts such as North Orange County Community College District (the “District”), to use the Design-Build delivery method on public works of improvement costing in excess of \$2.5 million; and,

**WHEREAS**, California Education Code section 81702(a) requires the Governing Board to adopt a resolution approving the use of the design-build delivery method prior to entering into a design-build contract; and,

**WHEREAS**, the District, during a regular open meeting of its Governing Board, conducted a public informational workshop and an evaluation of Design-Build versus the traditional Design-Bid-Build delivery methods; and,

**WHEREAS**, pursuant to California Education Code section 81702(a), the Governing Board has reviewed the guidelines developed pursuant to former Education Code section 81706.

**WHEREAS**, the Governing Board finds that use of the Design-Build delivery method for public works should either (1) reduce comparable costs of the projects, or (2) expedite completion of the project, or (3) provide features and benefits unavailable through the traditional Design-Bid-Build process; and,

**WHEREAS**, the Request for Proposal (“RFP”) package for Design-Build procurement will conform to State Law and provide the minimum performance criteria and design standards for the Project; and,

**WHEREAS**, the RFP will also identify the basic scope, concept drawings and needs of the Project, the expected cost range, and other information deemed necessary to inform interested parties of the contracting opportunity; and

**WHEREAS**, the RFP will define the factors and sub-factors that the District reasonably expects to consider in evaluating proposals, including cost or price and all non-price related factors and sub-factors, the methodology and rating or weighting scheme that will be used in evaluating competitive proposals; and,

**WHEREAS**, to the extent the District wishes to reserve the right to hold discussions or negotiations with responsive bidders, the RFP will define the applicable rules and procedures to ensure that any discussions or negotiations are conducted in a fair and impartial manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the North Orange County Community College District Board of Trustees hereby declares its intention to commence the process for Design-Build Delivery Method in accordance with applicable State Law, guidelines, processes, and on terms and conditions set forth therein.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the North Orange County Community College District this 26th day of January, 2021, by the following unanimous vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Barbara Dunsheath, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 26th day of January, 2021, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 26th day of January, 2021.

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Clerk of Governing Board  
North Orange County Community College District



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
Resolution \_\_\_\_\_  
**DATE:** January 26, 2021 Information \_\_\_\_\_  
Enclosure(s) \_\_\_\_\_

**SUBJECT:** Architectural Services Agreement with  
Pfeiffer Partners Architects, Inc., for the  
Fullerton College Music-Drama Complex  
Buildings 1000 and 1300 Replacement  
Project

**BACKGROUND:** The Fullerton College Music-Drama Complex Buildings 1000 and 1300 Replacement Project was included in the District's Five Year Construction Plan 2020-2026 that was submitted to the State Chancellor's Office. In August 2020, the District received notification that the Governor was considering funding the Project as part of the 2020/21 budget, rather than the 2021/22 budget as originally planned as part of the state's economic stimulus plan. On September 29, 2020, the State Chancellor's Office released \$1,658,000 in funding to develop preliminary plans for this Project to be matched by another \$414,000 of local funding, with funds available starting February, 2021. Due to the acceleration of the Project schedule, it is critical to start the Project by February 1, 2021.

Fullerton College proceeded to evaluate all of the architectural firms from the previously Board-approved list to ascertain their qualifications based on similar community college music-drama building experience. As a result, staff began a competitive process to obtain the architectural and engineering services in accordance with the established protocol of the District. The following steps were taken:

1. An evaluation matrix was prepared with criteria to score each firm for similar project experience and success in higher education performing arts facilities with performing arts auditoriums, "black box" theaters, music recital rooms, music and drama classrooms, music practice rooms, recording/production studios and drama scene shops. Additionally, each firm was scored on their previous experience with state match funded projects, quality and cost control/value engineering, schedule management, collaborative project experience involving various campus user groups and the firm's design ability to maintain campus contextual style of architecture.
2. A District Selection Committee consisting of ten (10) members was formed and composed of administrators, faculty, classified staff, deans, a District member, and the District Program Manager representative who was a non-voting observer.
3. The evaluation matrix and reference records were distributed to the District Selection Committee members for their review.
4. The District Selection Committee met on November 25, 2020, to finalize the questionnaire and scoring card, and selected the following four (4) firms based on specialized knowledge of performing arts facilities to submit preliminary proposals (cost noted below) and for interviews, all of which accepted the invitation.

LPA, Inc.	(\$3,996,880)
Pfeiffer Partners Architects, Inc.	(\$3,935,880)
WLC Architects	(\$3,578,270)
SVA Architects	(\$3,515,000)

Cost noted above do not include reimbursable expenses.

5. The District Selection Committee conducted one interview for each of the four (4) firms on December 8, 2020. References were contacted for the top 2 firms.
6. The District Selection Committee met on December 11, 2020, and unanimously selected Pfeiffer Partners Architects, Inc., based on their leading score in the interview, references, and evaluation process.

Pfeiffer Partners Architects, Inc. proposed to provide the basic services as defined in the Project FPP 2021-2022 and Fullerton College Buildings Music-Drama Complex Buildings 1000 and 1300 Replacement Project Draft Architectural Services Agreement dated January 27, 2021, for a total not to exceed \$1,418,750, for Preliminary Plans plus reimbursable expenses not to exceed \$25,000. If all phases of the Project are approved, the estimated total architectural cost for the entire Project will be for a total not to exceed \$3,990,000.00 plus \$80,881 for reimbursable expenses. A future agenda item will be submitted to the Board for the additional phases.

The JCAF32 (CCI 6924) indicates a construction cost of \$43,261,000 for a total Project cost of \$53,053,000 to provide all of the program spaces included in the Final Project Program (FPP) dated July 1, 2019. In order to determine an accurate construction cost providing the scope of work as described in the FPP, the District recommends the Board authorize the preparation of Preliminary Plans only at this time. The Preliminary Plans will include a construction cost estimate better aligned with the programming documents. After review of the construction cost estimate, the District may make adjustments to the overall Project budget which could also increase the architectural fees listed in this agenda.

The total fee includes standard architectural and engineering services, as well as services of specialty consultants unique to a performing arts facility. These specialty consultants are for theater design/lighting, audio/visual, acoustics and cost estimating.

This agenda item was submitted by Oscar Saghie, Project Manager, Campus Capital Projects.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning. And also to Direction #5: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.


**FUNDING SOURCE AND FINANCIAL IMPACT:** The fees of \$1,418,750 plus \$25,000 of reimbursable expenses for Preliminary Plans will be charged to the Measure J Bond fund and to State Capital Outlay funds on a percentage basis and as shown on JCAF 32.

**RECOMMENDATION:** Authorization is requested to enter into an agreement with Pfeiffer Partners Architects, Inc. to provide architectural consultant services for the entire Music-Drama Complex Buildings 1000 and 1300 Replacement Project at Fullerton College. The agreement, however, will only authorize Pfeiffer Partners Architects, Inc. to prepare Preliminary Plans for a total not to exceed \$1,418,750 plus \$25,000 for reimbursable expenses. After a construction cost estimate better aligned with the programming documents is completed, staff will request the Board approve additional fees and costs for the remaining architectural services. The term of the agreement shall be effective February 1, 2021 through February 1, 2026. Further authorization is requested for the Vice-Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

3.k.3

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action _____	
		Resolution _____	
<b>DATE:</b>	January 26, 2021	Information _____	X
		Enclosure(s) _____	
<b>SUBJECT:</b>	Contract Change Order #1 – BN Builders, Inc. for new Instructional Building and Central Plant Expansion/Replacement at Fullerton College		

**BACKGROUND:** On March 27, 2018, the Board approved award of the Design Build contract for the new Instructional Building and Central Plant Expansion at Fullerton College to BN Builders, Inc. in an amount not-to-exceed \$48,125,220. On January 30, 2019, the Board approved an increase in scope to the Central Plant expansion portion of the project, which revised the total not-to-exceed amount to \$54,525,220. On February 25, 2020, the Board received an informational item that set the Guaranteed Maximum Price for construction of the project at \$53,942,075.

Campus staff are recommending changes to the construction scope of work. The Change Order Request does not require Board approval pursuant to Public Contract Code §20659. Change Orders must not exceed 10% of the original contract amount approved by the Board or \$15,000, whichever is greater. The change order requested does not exceed the total not to exceed amount approved by the Board. Please see the contract summary below:

Date	Project	Description	Change	Amount
March 27, 2018	IB & CUP	Original Contract		\$48,125,220
<b>January 30, 2019</b>	<b>IB &amp; CUP</b>	<b>CUP scope increase</b>	<b>\$6,400,000</b>	<b>\$54,525,220</b>
February 12, 2020	IB & CUP	GMP	(583,145)	\$53,942,075
January 26, 2021	IB & CUP	Change Order #1	278,982	\$54,221,057

This Change Order includes:

- Network Refresh Coordination: Includes advance work associated with network upgrades in the IB & CUP that are coordinated with separately funded Measure J project, District-wide Network Refresh Upgrades (\$278,982). District and campus staff are still negotiating pricing for hardware to reflect the District standards and CMAS pricing, which is expected to be within the identified amount for this change.

Contingency and Allowances were approved as part of the total contract value and included in the purchase order for the Guaranteed Maximum Price. Activity for both contingency and allowance since the start of construction are shown below. Instructional building is approximately 48% complete and Central Utility Plant is approximately 50% complete.

	IB	CUP	Total
<b>Contingency</b>			
<b>Original Amount</b>	1,082,149	195,037	1,277,186
-COVID Mitigation Response	(41,314)		(41,314)
-door card readers	(101,718)		(101,718)
-soil stabilization	(57,564)		(57,564)
-other	(175,700)	(13,763)	(189,463)
<b>Current Balance</b>	705,853	181,274	887,127
<b>Remaining %</b>	65%	93%	69%

	IB	CUP	Total
<b>Allowance</b>			
<b>Original Amount</b>	1,782,043	87,500	1,869,543
-soil stabilization	(190,000)		(190,000)
-relocation of chilled water line	(186,012)		(186,012)
-other	(339,042)	(35,392)	(374,434)
<b>Current Balance</b>	1,066,989	52,108	1,119,097
<b>Remaining %</b>	60%	60%	60%

This agenda item was submitted by Rod Garcia, Fullerton College, Vice President, Administrative Services and Oscar Saghie, Project Manager, Campus Capital Projects.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning, and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

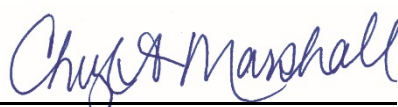
**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The entire cost of the change orders will be charged against Measure J bond funds allocated from the project contingency and then reimbursed by Districtwide Network Refresh (\$278,982).

**RECOMMENDATION:** It is recommended that the Board receive information related to the contract Change Order #1 – BN Builders, Inc. for the new Instructional Building and Central Plant Expansion/Replacement at Fullerton College.

Fred Williams

Recommended by



Approved for Submittal

3.1.2

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
		Resolution	<u>          </u>
<b>DATE:</b>	January 26, 2021	Information	<u>          </u>
		Enclosure(s)	<u>          </u>
<b>SUBJECT:</b>	Amend Individual Project Task Order Agreement with Dovetail to provide Furniture, Fixture & Equipment (FF&E) Coordination Consulting Services for the Fullerton College Building 300-500 Renovation Project		

**BACKGROUND:** On February 13, 2018, the Board of Trustees authorized the District to enter into a Master Agreement with Dovetail Decision Consultants, Inc. (Dovetail) for the purpose of Furniture, Fixtures, & Equipment (FF&E) Consulting Services for District-wide Construction Projects pursuant to Request for Proposal (RFP) #1718-09. The Master Agreement will be for three years with two one-year renewal options exercised at the sole option of the District. Individual projects will be drafted with a Task Order to include the scope of work, fee and conditions of the Master Agreement. A project task order will be brought before the Board of Trustees for approval if the amount is over the bid limit threshold (currently \$90,200). Dovetail was selected to coordinate and plan the development of furniture layouts, building infrastructure requirements, procurement strategies and specifications, delivery schedules, project submittal review, installation coordination and inspection, competitive bidding recommendation, project start-up, and relocation consultation.

On April 24, 2018, the Board approved the Task Order Project Proposals for Dovetail Decision Consultants, Inc. to provide FF&E Coordination Consulting Services for the Fullerton College Building 300-500 Renovation project.

The proposal for the Fullerton College Building 300-500 Renovation Project consists of a two-phase project with Phase I: Planning for FF&E, beginning no later than July 2018, with a targeted completion of the scope no later than January 30, 2019, in the amount of \$88,000, and Phase II: Implementation for FF&E, slated to begin approximately March 2022, with occupancy no later than December 2023, in the amount of \$62,900, for a total proposal amount not to exceed \$150,900, including all project-related expenses.

The proposed amendment amount is \$2,460 to provide support in drafting scope for moving services and aid in vendor selection.

The total new task order amount will not exceed \$153,360, including project-related expenses.

This agenda item was submitted by Rodrigo Garcia, Vice President, Administrative Services, Fullerton College and Oscar Saghieh, Project Manager, Campus Capital Projects, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning. And also to Direction #5: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding will come from local bond and State funds for project specific.

**RECOMMENDATION:** It is recommended that the Board authorize the District to augment the Project Task Order Agreement with Dovetail by \$2,460, for a total agreement amount not to exceed \$153,360, including all project-related expenses, to provide Furniture, Fixture & Equipment (FF&E) Coordination Consulting Services for the 300-500 Building Renovation. Services shall begin no later than July 2018, with a targeted completion by December 2023. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the Individual Task Order Project Agreements on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

3.m.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action     X    

**DATE:** January 26, 2021

Resolution           

Information           

Enclosure(s)           

**SUBJECT:** Deductive Change Order #1 for Bid 1920-05, Fullerton College Building 3100 Data Room HVAC Replacement

**BACKGROUND:** The Board awards contracts for various public works projects. Public Contract Code §20659 requires Board approval for a Change Order to a Public Works Bid. The District has reviewed the Deductive Change Order #1 for NKS Mechanical Contracting Inc. in the amount of \$27,275.39. The deductive change order is for unused allowance. The original contract amount was \$298,000.00. The revised contract amount is \$270,724.61. This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3: The District will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

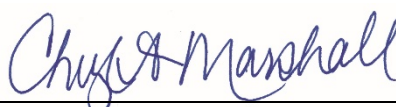
**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The deductive change order totaling \$27,275.39 will not be charged to the Capital Outlay fund.

**RECOMMENDATION:** It is recommended that the Board approve the Deductive Change Order #1 for Bid # 1920-50, Fullerton College Building 3100 Data Room HVAC Replacement Project, with NKS Mechanical Contracting Inc. in the amount of \$27,275.39 reducing the contract from \$298,000.00 to \$270,724.61. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the deductive change order on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

3.n

Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
Resolution                       
**DATE:** January 26, 2021 Information                       
Enclosure(s)                       
**SUBJECT:** Fullerton College  
Financial Aid Office  
CampusLogic Inc. Subscription Renewal

**BACKGROUND:** Financial Aid Offices are required to verify students' Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA) data under a process called Verification. The Department of Education selects students randomly who are to be verified. Approximately 50% of the students who apply for financial aid at Fullerton College are selected for verification, which is higher than the average of 30%. This is due to the demographics of the College's students.

In 2014, the Department of Education implemented a major alteration of the verification process for the first time since the mid 1980's. The new requirements now place students into one of five "groups" each with their own set of requirements, complicating the verification. As the volume of applicants seeking financial aid has grown, coupled with increasingly complex regulations, and with changes to the need analysis formula, the associated verification selection has also increased.

For the last six years, Cypress and Fullerton College's Financial Aid Offices have used CampusLogic, Inc. that provides electronic verification forms and automated processing, which reduces the backlog and makes it faster and more convenient for students to complete the verification process. The services of CampusLogic Inc.'s StudentVerification.com system have proven to be cost effective for both campuses and convenient for students.

Cypress College utilizes the same software and has a current agreement with CampusLogic Inc. Fullerton College would like to renew its subscription with CampusLogic Inc. for \$351,390 which will allow the College to continue using StudentForms and also includes the addition of Campus Communicator. The Campus Communicator service allows Fullerton College to offer a dynamic and personalized award letter. Digital award letters are optimized for mobile devices and intuitive for today's students. This will further the students understanding of the financial aid available to assisting them on their path to success. We also use the platform for financial aid tracking letters, Satisfactory Academic Progress notices for both warning and disqualified students, and academic and progress standards for the California College Completion Grant.

This agenda item was submitted by Greg Ryan, Director, Financial Aid, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1) Student Experience & Success – NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3720, Computer and Electronic Communication Systems; and Board Policy 6340, Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All expenses related to CampusLogic Inc. products will be funded from Fullerton College's BFAP-SFAA Categorical Funds.

**RECOMMENDATION:** Authorization is requested to enter into a two-year agreement with CampusLogic Inc. for \$351,390 for the subscription services. This subscription includes the continued use of StudentForms from April 1, 2021 through March 31, 2023 and AwardLetter from April 1, 2021 through March 31, 2023 and the Virtual Advisor from March 1, 2021 – March 31, 2023. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to execute the agreement and any related documents on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

3.o.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
**DATE:** January 26, 2021 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Fullerton College Donations Enclosure(s) \_\_\_\_\_

**BACKGROUND:** Businesses and individuals frequently make monetary donations or donate supplies and equipment that are of value to Fullerton College and its instructional programs.

This agenda item was submitted by Dr. Greg Schulz, President, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #4: Collective Impact and Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 3820, Gifts and Donations.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The monetary and supplies/equipment donations to Fullerton College will assist with expenses associated with the Fullerton College instructional programs and departments which would otherwise be funded through the division budgets.

**RECOMMENDATION:** Authorization is requested for Fullerton College to accept the following donations:

**To the Fullerton College Library/Learning Resources and Instructional Support Programs & Services Division:**

- (1 Book) *Russia's Entangled Embrace* - Cornell University Press
- (45) *Miscellaneous Books* – Dani Wilson
- *Torch Yearbooks for 1938 and 1942* – Joyce Lane

**To the Fullerton College Fine Arts Division, Art Gallery:**

- *Hibiscus, Peas, and Two Trout Digital Inkjet Prints of Xeroradiographs* – Sheila Pinkel
- *Solace 10, Solace 3, and Solace 8 prints on Fuji Crystal Archive Paper* – Suda House
- *Ireland, Mexico and Grindavik Archival Inkjet Prints* – Barry Anderson
- (6) *Various Art Prints* – Darryl Curran
- *Bliss, Descent and Desire Prints* – Kenda North
- *Tobacco Field, Parrot and Misallegiance Prints* – Melanie Walker
- (9) *Various Photographs* – Robert Von Sternbe

Fred Williams

Recommended by



Approved for Submittal

3.p

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
Resolution \_\_\_\_\_  
**DATE:** January 26, 2021 Information \_\_\_\_\_  
Enclosure(s) \_\_\_\_\_  
**SUBJECT:** North Orange Continuing Education  
North Orange County Regional Consortium  
for Adult Education (NOCRC)  
Lease Renewal Agreement

**BACKGROUND:** On January 26, 2016, the Board approved the Standard Office Lease with Anaheim Place Partners, LP (APP), for the NOCRC for Adult Education to occupy 5,400 square feet at 505 N. Euclid Avenue, Suite 200, Anaheim, CA 92801.

As the administrator of the North Orange County Regional Consortium for Adult Education (NOCRC), North Orange Continuing Education (NOCE) was in continued need of office space for the NOCRC Center housing California Adult Education Program (CAEP) employees. On May 23, 2017, the Board approved a lease amendment with Anaheim Place Partners, LP (APP) to increase the use to 10,420 sq. feet which includes Suites 200, 250, and 280 through January 31, 2019.

At its January 22, 2019 meeting and at its March 10, 2020 meeting, the Board approved one-year renewal lease agreements from February 1, 2019 to January 31, 2020 and February 1, 2020 to January 31, 2021 to continue the use of the 10,420 sq. feet, at a rate monthly base rent of \$18,547.60 for a total of \$222,517.20.

However, due to changes in the reporting structure of the CAEP funded employees, NOCE is requesting to reduce the square footage of the leased office space by nearly 50% (5,260 sq. ft), reducing the monthly base rent to \$9,546.00, which includes all utility costs and custodial services for a total of \$114,552.

This agenda item was submitted by Janeth Manjarrez, Director, California Adult Education Program for NOCRC.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3 NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item related to BP 6500-Property Management.

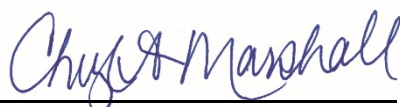
**FUNDING SOURCE AND FINANCIAL IMPACT:** The lease payment and security deposit will be paid by the California Adult Education Program (CAEP).

**RECOMMENDATION:** Authorization is requested to enter into a one-year lease term agreement with Anaheim Place Partners, LP, at 505 N. Euclid Avenue, (Suites 200, 250), Anaheim, CA 92801 for a total consideration of \$114,552 from February 1, 2021 through January 31, 2022 for the California Adult Education Program (CAEP). Further authorization is requested for the Vice Chancellor, Finance & Facilities to execute the agreement on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

3.q.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action	<u>          X          </u>
Resolution	<u>                          </u>
Information	<u>                          </u>
Enclosure(s)	<u>          X          </u>

**DATE:** January 26, 2021

**SUBJECT:** Cypress College  
Curriculum Matters

**BACKGROUND:** The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Silvie Grote, Chair of the Cypress College Curriculum Committee.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co- curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Campus General Fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2021. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by



Approved for Submittal

4.a.1

Item No.

# CYPRESS COLLEGE CURRICULUM

## Board Agenda

**January 26, 2021**

**(DCCC approved December 11, 2020)**

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 140 C Plumbing Principles and Practices Units: 4 Lecture: 3 Laboratory: 3	*Outline Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. The Air Conditioning & Refrigeration Department is aligning itself to this standard. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. Also, the handling of electrical circuits at higher voltages demands more care. See the attached justification.	2021 Fall	Outline and textbook updated to better reflect course content.
AC/R 260 C Crew Leadership-Field Supervisor Units: 2 Lecture: 2 Laboratory: 1	*Outline Update *Removed textbook *Schedule Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2021 Fall	Outline, removal of textbook and schedule description updated to better reflect course content.
ACR 020 C Auto Detail/Car Care - Beginning Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Catalog/Schedule Description Update *Textbook Update	24	Class provides highly individualized one on one training both in lecture and in lab settings. NATEF certification requirement - class size 24	2021 Fall	Outline, catalog/schedule description and textbook updated to better reflect course content.
ACR 021 C Advanced Auto Detailing Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Schedule Type: Add Laboratory *Prerequisite revalidated *Prerequisite added: AC/R C 120 C *Catalog/Schedule Description Update *Student Learning Outcomes Update	24	Class provides highly individualized one on one training both in lecture and in lab settings. NATEF certification requirement - class size 24	2021 Fall	Outline, schedule type, prerequisite revalidated, prerequisite added, catalog/schedule description and SLOs updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 103 C Introduction to Archaeology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *SAM Code updated from D to E *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	Advisory will be changed from 'Eligibility for ENG 100C' to 'Completion of ENG 100 C, ENGL 101 C, or ESL 110 C' to reflect AB 705 changes to the English course sequence. Outline, prerequisite revalidated, SAM Code, catalog/schedule description and textbook updated to better reflect course content.
ANTH 106 C Human Prehistory and Ancient Civilizations Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog Description Update *Textbook Update	45	Lecture/discussion • The primary mode of instruction is lecture and may include discussion and/or group learning. • Evaluation primarily through objective exams. • Writing assignments are assessed mostly for concepts and structure.	2021 Fall	The advisory will be changed from 'Eligibility for ENG 100C' to 'Completion of ENG 100 C, ENGL 101 C, or ESL 110 C' to reflect AB 705 modifications to the Eng curriculum sequence.  Outline, prerequisite revalidated, catalog description and textbook updated to better reflect course content.
ANTH 225 C Ancient Cultures of Mexico and Central America Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Catalog Description Update *Textbook Update	45	lecture/discussion • The primary mode of instruction is lecture and may include discussion and/or group learning. • Evaluation primarily through objective exams. • Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Advisory will be changed from 'Eligibility for ENG 100 C' to 'Completion of ENG 100 C, ENGL 110 C, or ESL 110 C' to reflect AB 705 changes in the English curriculum sequence.  Outline, advisory revalidated, catalog description ad textbook updated to better reflect course content.



REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ESL 062 C Advanced ESL Grammar I Units: 3 Lecture: 3 Laboratory: 0	*Remove Prerequisite: ESL 183 C *Catalog/Schedule Description Update	30	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. "Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2021 Fall	Prerequisite removal of ESL 183 C and catalog/schedule description updated to better reflect course content.
ESL 063 C Advanced ESL Grammar 2 Units: 3 Lecture: 3 Laboratory: 0	*Remove Prerequisite: ESL 183 C *Catalog/Schedule Description Update	30	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. "Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2021 Fall	Prerequisite removal of ESL 183 C and catalog/schedule description updated to better reflect course content.
ESL 064 C Advanced Academic Oral Skills NNS Units: 2 Lecture: 2 Laboratory: 0	*Remove Prerequisite: ESL 183 C *Catalog/Schedule Description Update	20	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Class time focuses on individualized instruction, student presentation time, and/or group learning. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Classes at lower levels need more individualized feedback than classes with advanced students.	2021 Fall	Prerequisite removal of ESL 183 C and catalog/schedule description updated to better reflect course content.
ESL 066 C Advanced ESL Reading Units: 3 Lecture: 3 Laboratory: 0	*Remove Prerequisite: ESL 183 C *Catalog/Schedule Description Update	30	ESL classes are designed to provide specialized instruction and individualized feedback for non-native learners of English. Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	Prerequisite removal of ESL 183 C and catalog/schedule description updated to better reflect course content.
ENGL 096 C College Reading	*Outline Update *Prerequisite removed	35	While the instructor does lecture, much of the class time focuses on	2021 Fall	Outline, prerequisite removed, catalog/schedule

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Strategies Units: 3 Lecture: 3 Laboratory: 0	*Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update		discussion, group learning, and/or formal/informal student presentations. Writing assignments are assessed mostly for concepts and structure. Assessment through assignments, quizzes and exams.		description, SLOs and textbook updated to better reflect course content.
ENGL 100 C College Writing Units: 4 Lecture:4 Laboratory:0	*Remove Prerequisite: ENGL 186 C *Add Prerequisite: ESL 109 C *Catalog/Schedule Description Update	27	• Evaluation mostly through writing assignments with a minimum of 6000-8000 words. • Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	Removal of prerequisite ENGL 186 C, adding prerequisite ESL 109 C, and catalog/schedule description updated to better reflect course content.
ENGL 100HC Honors College Writing Units: 4 Lecture: 4 Laboratory: 0	*Remove Prerequisite: ENGL 186 C *Add Prerequisite: ESL 109 C *Catalog/Schedule Description Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	Removal of prerequisite ENGL 186 C, adding prerequisite ESL 109 C, and catalog/schedule description updated to better reflect course content.
ENGL 101 C Enhanced College Writing Units: 5 Lecture: 0	*Remove Prerequisite: ENGL 186 C *Add Prerequisite: ESL 109 C *Catalog/Schedule Description Update	27	Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. For developmental classes, the amount of words may be less, but the amount of assignments and scope of assessment are similar to a transfer-level course.	2021 Fall	Removal of prerequisite ENGL 186 C, adding prerequisite ESL 109 C, and catalog/schedule description updated to better reflect course content.
ETHS 101 C American Ethnic Studies Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 10/9/2018. Submitting course to New CSU GE Area F.
ETHS 101 HC Honors American Ethnic Studies Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	Previously board approved 10/9/2018. Submitting course to New CSU GE Area F.
ETHS 129 C Introduction to African-American Studies Units:3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 11/12/2019. Submitting course to New CSU GE Area F.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ETHS 130 C African-American History I Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 10/9/2018. Submitting course to New CSU GE Area F.
ETHS 131 C African-American History II Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 11/12/2019. Submitting course to New CSU GE Area F.
ETHS 150 C Introduction to Chicana-o Studies Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 10/9/2018. Submitting course to New CSU GE Area F.
ETHS 151 C Chicana-o History I Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 11/12/2019. Submitting course to New CSU GE Area F.
ETHS 152 C Chicana-o History II Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 11/12/2019. Submitting course to New CSU GE Area F.
ETHS 153 C Chicana-o and Latina-o Contemporary Issues Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 1/28/2020. Submitting course to New CSU GE Area F.
ETHS 159 C Introduction to Native American Studies Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 6/11/2019. Submitting course to New CSU GE Area F.
ETHS 160 C Native American History I Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 11/12/2019. Submitting course to New CSU GE Area F.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ETHS 161 C Native American History II Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 6/11/2019. Submitting course to New CSU GE Area F.
ETHS 170 C Introduction to Asian Pacific American Studies Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 11/12/2019. Submitting course to New CSU GE Area F.
ETHS 171 C Asian Pacific American History Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 11/12/2019. Submitting course to New CSU GE Area F.
ETHS 202 C Race, Ethnicity, and Popular Culture Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 6/09/2020. Submitting course to New CSU GE Area F.
ETHS 235 C American Social Justice Movements Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area F	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Previously board approved 11/12/2019. Submitting course to New CSU GE Area F.
HI 214 C CPT/Ambulatory Care Coding Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2021 Fall	Outline, prerequisite revalidated, catalog/schedule description, SLOs and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 128 C Intermediate Yoga Units: 0.5-1 Lecture: 0 Laboratory: 1.50-3.00	*Outline Update *TOP Code Update *CIP Code Update *Catalog/Schedule Description Update *Student Learning Outcomes Update	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, TOP/CIP code, catalog/schedule description and SLOs updated to better reflect course content.
KIN 129 C Vinyasa Yoga Units: 0.5-1 Lecture: 0 Laboratory: 1.50-3.00	*Outline Update *Catalog/Schedule Description Update *Student Learning Outcomes Update	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, TOP/CIP code, catalog/schedule description and SLOs updated to better reflect course content.
KIN 130 C Yoga Units: 0.5-1 Lecture: 0 Laboratory: 1.50-3.00	*Outline Update *TOP Code Update *CIP Code Update *Catalog/Schedule Description Update *Student Learning Outcomes Update	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, catalog/schedule description and SLOs updated to better reflect course content.
KIN 131 C Restorative and Gentle Yoga Units: 0.5-1 Lecture: 0 Laboratory: 1.50-3.00	*Outline Update *Title update from Restorative Yoga to Restorative and Gentle Yoga *Catalog/Schedule Description Update *Student Learning Outcomes Update	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, catalog/schedule description, title and SLOs updated to better reflect course content.
KIN 132 C Hatha Yoga Units: 0.5-1 Lecture: 0 Laboratory: 1.50-3.00	*Outline Update *Catalog/Schedule Description Update *Student Learning Outcomes Update	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, catalog/schedule description and SLOs updated to better reflect course content.
MAD 192 C Great Directors of Cinema Units: 3 Lecture: 3 Laboratory: 0	*SAM Code revision from C to E.	45	Lecture/Discussion, The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	SAM Code revision from C-Occupational to E-Non-Occupational-previously board approved 11/8/2016.

**NEW DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																					
Air Conditioning/Refrigeration	<p><b>Automated Building Controls Associate in Science Degree</b>                      The Associate of Science degree in Automated Building Controls provides students with a career path for attaining the communication skills, practical knowledge, and technical training necessary for pursuing a career in controls and energy management. This training also prepares students to install, service, operate, maintain, and troubleshoot building automation systems (BAS) in commercial buildings, controlling Heating, Ventilation, and Air Conditioning (HVAC) Systems, energy management systems, as well as lighting, life safety, and security systems. Students who complete this program can significantly impact building operation and energy consumption. To earn an Associate Degree students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the social justice, equity and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. This degree requires a total of 41 units in the major, in addition to general graduation requirements.</p> <p><b>Required courses are listed in a suggested sequence: (41 units)</b></p> <table border="1" data-bbox="444 709 1159 1230"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr><td>AC/R100 C</td><td>Principles of Thermodynamics and Heat Transfer</td><td>3</td></tr> <tr><td>AC/R220 C</td><td>Introduction to Air Conditioning Controls</td><td>2</td></tr> <tr><td>AC/R272 C</td><td>Fundamentals of Direct Current Electricity</td><td>3</td></tr> <tr><td>AC/R273 C</td><td>Introduction to Personal Computer Hardware and Software</td><td>2</td></tr> <tr><td>AC/R105 C</td><td>Electricity for Air Conditioning and Refrigeration I</td><td>3</td></tr> <tr><td>AC/R137 C</td><td>Blueprints and Dimension Analysis</td><td>2</td></tr> <tr><td>AC/R276 C</td><td>Automation Hardware</td><td>2</td></tr> <tr><td>AC/R277 C</td><td>Control Logic Programming</td><td>3</td></tr> <tr><td>AC/R215 C</td><td>Codes and Commissioning</td><td>3</td></tr> <tr><td>AC/R106 C</td><td>Electricity for Air Conditioning and Refrigeration II</td><td>3</td></tr> <tr><td>AC/R275 C</td><td>System Networking</td><td>3</td></tr> <tr><td>AC/R274 C</td><td>Instrumentation for Hydronic and Air Distribution</td><td>2</td></tr> <tr><td>AC/R205 C</td><td>Commercial Air Conditioning</td><td>3</td></tr> <tr><td>AC/R278 C</td><td>Building Performance/Energy Auditing</td><td>3</td></tr> <tr><td>AC/R279 C</td><td>Building Automation Control Systems</td><td>2</td></tr> <tr><td>AC/R280 C</td><td>Automation Capstone Project</td><td>2</td></tr> <tr><td>Total Units</td><td></td><td>41</td></tr> </tbody> </table>		Units	AC/R100 C	Principles of Thermodynamics and Heat Transfer	3	AC/R220 C	Introduction to Air Conditioning Controls	2	AC/R272 C	Fundamentals of Direct Current Electricity	3	AC/R273 C	Introduction to Personal Computer Hardware and Software	2	AC/R105 C	Electricity for Air Conditioning and Refrigeration I	3	AC/R137 C	Blueprints and Dimension Analysis	2	AC/R276 C	Automation Hardware	2	AC/R277 C	Control Logic Programming	3	AC/R215 C	Codes and Commissioning	3	AC/R106 C	Electricity for Air Conditioning and Refrigeration II	3	AC/R275 C	System Networking	3	AC/R274 C	Instrumentation for Hydronic and Air Distribution	2	AC/R205 C	Commercial Air Conditioning	3	AC/R278 C	Building Performance/Energy Auditing	3	AC/R279 C	Building Automation Control Systems	2	AC/R280 C	Automation Capstone Project	2	Total Units		41	2021 Fall	This is an expansion of an existing certificate entitled "HVAC Automated Environmental Controls". This will expand to an Associates Degree in automated building controls.
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**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION
Kinesiology	<p><b>Kinesiology Associate in Arts Degree for Transfer (AA-T)</b>                      This curriculum is designed to provide an opportunity for the Kinesiology major to achieve a Kinesiology Associate in Arts for Transfer (AA-T in Kinesiology) which completes the first- and second-year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Kinesiology or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or</p>	2021 Fall	Title revision: KIN 131 C Total units remain the same. Previously board approved 6/9/2020

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																																																																																											
Kinesiology Continued	<p>college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students with a degree in Kinesiology may pursue careers in a variety of health science professions including physical training, physical therapy, fitness instruction, coaching and athletics. The completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for upper-division work. To earn an AA-T in Kinesiology students must complete the following requirements: (1) a minimum of 21-23 semester units or 31.5-34.5 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0. This degree requires a total of 21-23 units in the major, in addition to general graduation requirements.</p> <p><b>Required Core Courses: (11 units)</b></p> <table border="1" data-bbox="293 562 992 701"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>KIN230 C</td> <td>Introduction to Kinesiology</td> <td>3</td> </tr> <tr> <td>BIOL231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>BIOL241 C</td> <td>General Human Physiology</td> <td>4</td> </tr> </tbody> </table> <p><b>Movement-Based Courses (3 units minimum). Select one course maximum from three of the following areas:</b></p> <p><b>Aquatics</b></p> <table border="1" data-bbox="293 793 992 1016"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>KIN110 C</td> <td>Surfing</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN111 C</td> <td>Swimming</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN112 C</td> <td>Swimming - Intermediate-Advanced</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN114 C</td> <td>Springboard Diving</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN115 C</td> <td>Springboard Diving-Intermediate-Advanced</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN116 C</td> <td>Swim for Fitness</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN117 C</td> <td>Water Aerobics</td> <td>0.5 - 1</td> </tr> </tbody> </table> <p><b>Combatives</b></p> <table border="1" data-bbox="293 1041 992 1096"> <tbody> <tr> <td>KIN120 C</td> <td>Kick-Boxing</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN121 C</td> <td>Self Defense</td> <td>0.5 - 1</td> </tr> </tbody> </table> <p><b>Fitness</b></p> <table border="1" data-bbox="293 1121 992 1860"> <tbody> <tr><td>KIN128 C</td><td>Yoga-Intermediate</td><td>0.5 - 1</td></tr> <tr><td>KIN129 C</td><td>Vinyasa Yoga</td><td>0.5 - 1</td></tr> <tr><td>KIN130 C</td><td>Yoga</td><td>0.5 - 1</td></tr> <tr><td>KIN131 C</td><td>Restorative and Gentle Yoga</td><td>0.5 - 1</td></tr> <tr><td>KIN132 C</td><td>Hatha Yoga</td><td>0.5 - 1</td></tr> <tr><td>KIN133 C</td><td>Cardiovascular Conditioning</td><td>0.5 - 1</td></tr> <tr><td>KIN134AC</td><td>Walking for Fitness-Beginning</td><td>0.5 - 1</td></tr> <tr><td>KIN134BC</td><td>Walking for Fitness-Intermediate</td><td>0.5 - 1</td></tr> <tr><td>KIN135 C</td><td>Cardio Step</td><td>0.5 - 1</td></tr> <tr><td>KIN136 C</td><td>Cardio Step-Intermediate</td><td>0.5 - 1</td></tr> <tr><td>KIN137 C</td><td>Mountaineering and Rock Climbing</td><td>0.5 - 1</td></tr> <tr><td>KIN138 C</td><td>Body Sculpt</td><td>0.5 - 1</td></tr> <tr><td>KIN139 C</td><td>Cardio Blast</td><td>0.5 - 1</td></tr> <tr><td>KIN140 C</td><td>Fitness Training</td><td>0.5 - 1</td></tr> <tr><td>KIN142 C</td><td>Power Training</td><td>0.5 - 1</td></tr> <tr><td>KIN143 C</td><td>Strength Training</td><td>0.5 - 1</td></tr> <tr><td>KIN144 C</td><td>Boot Camp Workout-Intermediate</td><td>0.5 - 1</td></tr> <tr><td>KIN145 C</td><td>Boot Camp Workout</td><td>0.5 - 1</td></tr> <tr><td>KIN146 C</td><td>Cardio Core</td><td>0.5 - 1</td></tr> <tr><td>KIN147 C</td><td>Body Building and Development</td><td>0.5 - 1</td></tr> <tr><td>KIN148 C</td><td>Total Body Fitness</td><td>0.5 - 1</td></tr> <tr><td>KIN149 C</td><td>Weight Training and Lifting</td><td>0.5 - 1</td></tr> <tr><td>KIN150 C</td><td>Trail Hiking</td><td>0.5 - 1</td></tr> <tr><td>KIN151 C</td><td>Spinning-Beginning</td><td>0.5 - 1</td></tr> <tr><td>KIN152 C</td><td>Spinning-Intermediate</td><td>0.5 - 1</td></tr> <tr><td>KIN198 C</td><td>Athletic Weight Training</td><td>0.5 - 3</td></tr> <tr><td>KIN199 C</td><td>Conditioning for Athletes</td><td>0.5 - 3</td></tr> </tbody> </table>			Units	KIN230 C	Introduction to Kinesiology	3	BIOL231 C	General Human Anatomy	4	BIOL241 C	General Human Physiology	4			Units	KIN110 C	Surfing	0.5 - 1	KIN111 C	Swimming	0.5 - 1	KIN112 C	Swimming - Intermediate-Advanced	0.5 - 1	KIN114 C	Springboard Diving	0.5 - 1	KIN115 C	Springboard Diving-Intermediate-Advanced	0.5 - 1	KIN116 C	Swim for Fitness	0.5 - 1	KIN117 C	Water Aerobics	0.5 - 1	KIN120 C	Kick-Boxing	0.5 - 1	KIN121 C	Self Defense	0.5 - 1	KIN128 C	Yoga-Intermediate	0.5 - 1	KIN129 C	Vinyasa Yoga	0.5 - 1	KIN130 C	Yoga	0.5 - 1	KIN131 C	Restorative and Gentle Yoga	0.5 - 1	KIN132 C	Hatha Yoga	0.5 - 1	KIN133 C	Cardiovascular Conditioning	0.5 - 1	KIN134AC	Walking for Fitness-Beginning	0.5 - 1	KIN134BC	Walking for Fitness-Intermediate	0.5 - 1	KIN135 C	Cardio Step	0.5 - 1	KIN136 C	Cardio Step-Intermediate	0.5 - 1	KIN137 C	Mountaineering and Rock Climbing	0.5 - 1	KIN138 C	Body Sculpt	0.5 - 1	KIN139 C	Cardio Blast	0.5 - 1	KIN140 C	Fitness Training	0.5 - 1	KIN142 C	Power Training	0.5 - 1	KIN143 C	Strength Training	0.5 - 1	KIN144 C	Boot Camp Workout-Intermediate	0.5 - 1	KIN145 C	Boot Camp Workout	0.5 - 1	KIN146 C	Cardio Core	0.5 - 1	KIN147 C	Body Building and Development	0.5 - 1	KIN148 C	Total Body Fitness	0.5 - 1	KIN149 C	Weight Training and Lifting	0.5 - 1	KIN150 C	Trail Hiking	0.5 - 1	KIN151 C	Spinning-Beginning	0.5 - 1	KIN152 C	Spinning-Intermediate	0.5 - 1	KIN198 C	Athletic Weight Training	0.5 - 3	KIN199 C	Conditioning for Athletes	0.5 - 3		
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**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION	
Kinesiology Continued	<b>Individual Sports</b>				
		Units			
	KIN160 C	Badminton- Beginning	0.5 - 1		
	KIN163 C	Table Tennis	0.5 - 1		
	KIN164 C	Bowling - Beginning	0.5 - 1		
	KIN165 C	Bowling - Intermediate	0.5 - 1		
	KIN166 C	Bowling - Advanced	0.5 - 1		
	KIN167 C	Gymnastics-Tumbling	0.5 - 1		
	KIN168 C	Tennis - Beginning	0.5 - 1		
	KIN169 C	Tennis-Intermediate	0.5 - 1		
	KIN170 C	Tennis-Advanced	0.5 - 1		
	KIN171 C	Golf-Beginning	0.5 - 1		
	KIN172 C	Golf-Intermediate	0.5 - 1		
	KIN173 C	Golf-Advanced	0.5 - 1		
	KIN174 C	Pickleball-Beginning	0.5 - 1		
	KIN175 C	Pickleball-Intermediate	0.5 - 1		
		<b>Team Sports</b>			
			Units		
	KIN180 C	Futsal-Beginning	0.5 - 1		
	KIN181 C	Futsal-Intermediate	0.5 - 1		
	KIN182 C	Futsal-Advanced	0.5 - 1		
	KIN183 C	Volleyball - Beginning	0.5 - 1		
	KIN184 C	Volleyball - Intermediate	0.5 - 1		
	KIN185 C	Volleyball - Advanced	0.5 - 1		
	KIN186 C	Beach Volleyball - Beginning	0.5 - 1		
	KIN187 C	Beach Volleyball - Intermediate	0.5 - 1		
	KIN188 C	Beach Volleyball - Advanced	0.5 - 1		
	KIN189 C	Basketball - Beginning	0.5 - 1		
	KIN190 C	Basketball - Intermediate	0.5 - 1		
	KIN191 C	Basketball - Advanced	0.5 - 1		
	KIN192 C	Water Polo	0.5 - 1		
	KIN193AC	Soccer- Beginning	0.5 - 1		
	KIN193BC	Soccer-Intermediate	0.5 - 1		
	KIN194 C	Softball	0.5 - 1		
	KIN195AC	Baseball- Beginning	0.5 - 1		
KIN195BC	Baseball-Intermediate	0.5 - 1			
KIN197 C	Flag Football	0.5 - 1			
	<b>List A: Select two courses (7-9 units) from the following:</b>				
MATH120 C	Introduction to Probability and Statistics	4			
	or				
PSY161 C	Probability and Statistics-Social Sciences	4			
	or				
PSY161HC	Honors Probability and Statistics-Social Sciences	4			
	or				
SOC161 C	Probability and Statistics-Social Sciences	4			
	or				
SOC161HC	Honors Probability and Statistics-Social Sciences	4			
CHEM101 C	Chemistry for Health Science Majors I	4.5			
	or				
CHEM107 C	Preparation for General Chemistry	5			
	or				
CHEM111AC	General Chemistry I	5			
PHYS201 C	College Physics I	4			
KIN235 C	First Aid, CPR and Emergencies	3			
Total Units		21 - 23			



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	January 26, 2021	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Amendment to NOCCCD & AUHSD Dual Enrollment CCAP Agreement 2019-2021	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** At its August 14, 2018 meeting, the NOCCCD Board of Trustees approved the NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2019-2021.

As of January 27, 2021, the CCAP agreement between NOCCCD – Cypress College and Anaheim Union High School District (AUHSD) will be amended by the addition of two courses within the existing Computer Information Systems educational program: CIS 236 C “Introduction to Oracle: SQL and PL/SQL” and CIS 239 C “CNNA Bootcamp” at AUHSD. This amendment was created in response to a request from AUHSD to expand course offerings within the Computer Information Systems educational program. This change is limited to the addition of two courses within the educational program listed; the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Stephanie Teer, Director, Educational Partnerships and Dual Enrollment and Stephanie Flores, Special Projects Manager, Educational Partnerships and Dual Enrollment.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy?** This item is submitted in accordance with Board Policy 3250: Institutional Planning and AP 5011: Admission and Concurrent Enrollment of High School and Other Young Students.

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board approve the amendment of the NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2019-2021.

Cherry Li-Bugg  

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Recommended by

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Approved for Submittal

4.b.1  

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Item No.

**AMENDMENT TO  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2019-2021**

As of January 27, 2020, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Cypress College and Fullerton College (“COLLEGE”), colleges of the North Orange County Community College District (NOCCCD), and Anaheim Union High School District (“SCHOOL DISTRICT”) will be amended by adding two courses to one educational program (ADDENDUM A).

This change is only the addition of two courses to one educational program; the entire remainder of the original agreement remains in full force.

This amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on January 26, 2021

By: \_\_\_\_\_  
Anaheim Union High School District  
Dr. Jaron Fried  
Assistant Superintendent, Education Services

By: \_\_\_\_\_  
Cypress College  
Dr. Joanna Schilling  
President

By: \_\_\_\_\_  
Fullerton College  
José Ramón Núñez, Ph.D  
Vice President, Instruction

By: \_\_\_\_\_  
North Orange County Community College District  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *January 26, 2021*  
School District Board Meeting: *January 14, 2021 and February 04, 2021*

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

## ADDENDUM A

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

**PROGRAM YEAR: 2020-2021**

**COLLEGE: Cypress College**

EDUCATIONAL PROGRAMS: Computer Information Systems

SCHOOL DISTRICT **Anaheim Union High School District**

HIGH SCHOOLS: **Magnolia, Oxford Academy, Kennedy, Cypress, Western, Savanna, Cambridge Virtual Academy**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 1,000	TOTAL PROJECTED FTES: 150
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
Introduction to Oracle: SQL and PL/SQL	CIS 236 C	Fall 2020, Spring 2021, Summer 2021	Remote/ Online	Remote/ Online	TBD	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS
CNNA Bootcamp	CIS 239 C	Fall 2020, Spring 2021, Summer 2021	Remote/ Online	Remote/ Online	TBD	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

**CYPRESS COLLEGE:**

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL ITEMS	COST
Introduction to Oracle: SQL and PL/SQL	Oracle 12 C: SQL	\$100.00	n/a	\$100.00
CNNA Bootcamp	No Text	n/a	n/a	n/a

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	January 26, 2021	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Amendment of Fullerton College NOCCCD PYLUSD CCAP Dual Enrollment Partnership Agreement 2018-2021	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** At its August 14, 2018 meeting, the NOCCCD Board of Trustees approved the NOCCCD PYLUSD CCAP Dual Enrollment Partnership Agreement 2018-2021.

As of January 27, 2021, the CCAP agreement between NOCCCD - Fullerton College and PYLUSD will be amended by the addition of one educational program: ANTH 102 F “Cultural Anthropology” at Esperanza High School. This amendment was created in response to a request received from PYLUSD regarding expanding course offerings. This change is limited to the addition of one educational program listed, the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Ericka Adakai, Interim Director, Educational Partnerships and Programs/Dual Enrollment and Dr. José Ramón Núñez, Vice President, Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board approve the amendment of the 2018-2021 NOCCCD PYLUSD CCAP Dual Enrollment Partnership Agreement.

Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

4.c.1  
Item No.

**AMENDMENT TO  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2018-2021**

As of January 27, 2021, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Fullerton College (“COLLEGE”) a college of the North Orange County Community College District, (NOCCCD) and Placentia-Yorba Linda Unified School District (“SCHOOL DISTRICT”) will be amended by adding one educational program (ADDENDUM A).

This change is only the addition of one educational program; the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on January 26, 2021

By: \_\_\_\_\_  
Placentia-Yorba Linda Unified School District  
David Giordano  
Assistant Superintendent, Business Services

By: \_\_\_\_\_  
Fullerton College  
José Ramón Núñez, Ph.D.  
Vice President, Instruction

By: \_\_\_\_\_  
North Orange County Community College District  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *January 26, 2021*  
School District Board Meeting: *January 14, 2021*

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

**ADDENDUM A**

1. **CCAP AGREEMENT PROGRAM YEAR** – College has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

**PROGRAM YEAR: 2020-2021**

**COLLEGE: Fullerton College**

EDUCATIONAL PROGRAMS: **Anthropology**

SCHOOL DISTRICT: **Placentia-Yorba Linda Unified School District**

HIGH SCHOOLS: **Esperanza**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 30 students	TOTAL PROJECTED FTES: 3 FTES
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. Cultural Anthropology	ANTH 102 F	Spring 2021	Online	Online	Vani Khamo	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Esperanza HS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.
--

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Cultural Anthropology	Guest, Kenneth J. Essentials of Cultural Anthropology: A Toolkit for a Global Age (3rd edition) New York, NY: W.W. Norton & Company	Estimate \$63.03	N/A	N/A

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES

**DATE:** January 26, 2021

**SUBJECT:** Academic Personnel

Action	X
Resolution	_____
Information	_____
Enclosure(s)	X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.a.1

Item No.



Academic Personnel  
January 26, 2021

RETIREMENT

Marshall, Cheryl                      AC      Chancellor  
Eff. 09/03/2021  
PN DEX999

RESIGNATION

Rams, Richard                      CC      Dean, Student Support Services, Physical  
Education  
Eff. 02/02/2021  
PN CCM974

RELEASE

@00169761                      NOCE      Noncredit Adjunct Instructor  
Eff. 01/15/2021

TEMPORARY CONTRACT

Heller, Rosanne                      CC      Culinary Arts Instructor  
Temporary Contract (100%)  
Pursuant to E.C. 87482  
Class B, Step 1  
Eff. 01/21/2021-05/22/2021

CHANGE IN SALARY CLASSIFICATION

Alessi, Tyler                      FC      Music Instructor (ADJ)  
From:    Column 1, Step 1  
To:      Column 3, Step 1  
Eff. 08/24/2020

Moore, Michael                      FC      Paralegal Studies Instructor  
From:    Class B, Step 1  
To:      Class B, Step 5  
Eff. 01/21/2021

Prell, Megan                      NOCE      Noncredit DSS Instructor  
From:    Class B, Step 1  
To:      Class C, Step 1  
Eff. 01/14/2021

Academic Personnel  
January 26, 2021

Torres, Anacany

NOCE Noncredit Counselor  
From: Class B, Step 1  
To: Class F, Step 7  
Eff. 01/14/2021

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Afra, Maha	CC	\$ 20.00
Balma, Jodi	FC	\$ 40.00
Gonzalez, Amber	FC	\$ 10.00
Keller, Johnathan	FC	\$ 30.00
Maher, Anthony	CC	\$ 10.00
McMillan, Marcus	CC	\$ 10.00
Menton, Allen	FC	\$ 20.00
Mosqueda-Ponce, Therese	CC	\$ 50.00
Nelson-Wright, Kelly	FC	\$ 20.00
Pinkham, Bill	CC	\$170.00
Ramos, Jaime	CC	\$ 15.00
Seidel, Jay	FC	\$ 50.00
Siskind, Jeremy	FC	\$ 10.00

LEAVES OF ABSENCE

Clahane, Dana	FC	Mathematics Instructor Load Banking Leave With Pay (34.00%) Eff. 2021 Spring Semester
Garcia, Amy	FC	Reading Instructor Load Banking Leave With Pay (13.33%) Eff. 2021 Spring Semester
Gonzalez, Amber	FC	Ethnic Studies Instructor Load Banking Leave With Pay (13.33%) Eff. 2021 Spring Semester
Langlois, Jessica	FC	Journalism Instructor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/21/2021-03/15/2021
Levesque, Richard	FC	English Instructor Load Banking Leave With Pay (33.33%) Eff. 2021 Spring Semester

Academic Personnel  
January 26, 2021

Linggi, Edward	FC	Foreign Language Instructor Load Banking Leave With Pay (33.33%) Eff. 2021 Spring Semester
Liu, Annie	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2021 Spring Semester
@01560121	NOCE	Noncredit Instructor Family First Coronavirus Response Act (FFCRA) (100%) Paid Leave Using EPSL/FFCRA Until Exhausted; Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 12/09/2020-12/22/2020
Medina-Bernstein, Denise	CC	Nursing Instructor Load Banking Leave With Pay (100.00%) Eff. 2021 Spring Semester
Rasch, Kaylan	FC	Counselor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/21/2021-03/04/2021
Reinhardt-Zacair, Catherine	FC	Foreign Language Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Spring Semester
Robertson, Alison	FC	ESL Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Spring Semester
Rodine, Jeff	FC	Reading Instructor Load Banking Leave With Pay (26.67%) Eff. 2021 Spring Semester
Samano, Jeffrey	FC	Speech Instructor Load Banking Leave With Pay (25.00%) Eff. 2021 Spring Semester
Tran, Stephanie	FC	English Instructor Load Banking Leave With Pay (13.33%) Eff. 2021 Spring Semester

Academic Personnel  
January 26, 2021

Wada, Kathryn	FC	ESL Instructor Load Banking Leave With Pay (26.67%) Eff. 2021 Spring Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 SPRING SEMESTER

Catalano, Meghan	CC	Column 1, Step 1
Connolly, Rachel	CC	Column 1, Step 1
Cruz, Tammy	CC	Column 1, Step 1
Doidge, Kristin	FC	Column 1, Step 1
Elliott, Steve	CC	Column 1, Step 1
Gomez, Charley	FC	Column 1, Step 1
Molina, Jessica	CC	Column 1, Step 1
Ramirez, Leticia	FC	Column 1, Step 1
Reid, MarySarah	CC	Column 1, Step 1
Salim, Faryha	CC	Column 1, Step 1
Zozaya, Olga	CC	Column 2, Step 1
Lelesi, Peggy	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Doan, Quyen	CC	Column 2, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Virgil	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 4 hours Eff. 12/16/2020-12/23/2020
Alizadeh, Rassoul	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Bayz, Kalthoum	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 4 hours Eff. 12/16/2020-12/23/2020

Academic Personnel  
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Cherney, Julia	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 50 hours Eff. 12/14/2020-01/21/2021
De Dios, Angela	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Eapen, Beena	CC	Nursing Program Options for Instruction Meetings Class D Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021  Nursing Orientations/Trainings at Clinical Sites Class D Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 25 hours Eff. 01/12/2021-01/19/2021
Estrada, Steven	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Faraci, Michael	CC	Nursing Program Options for Instruction Meetings Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021
Frianeza, Michael	CC	Radiology Program Accrediting Body Site Visit Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 01/02/2021-01/15/2021

Academic Personnel  
January 26, 2021

Galich, Jennifer	CC	Nursing Program Options for Instruction Meetings Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021  Nursing Orientations/Trainings at Clinical Sites Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 25 hours Eff. 01/12/2021-01/19/2021
Gargano, Amanda	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Grande, Jolena	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Grote, Silvie	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Halahmy, David	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 15 hours Eff. 01/11/2021-01/13/2021
Hoang, Christine	CC	Nursing Program Options for Instruction Meetings Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021  Nursing Orientations/Trainings at Clinical Sites Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 25 hours Eff. 01/12/2021-01/19/2021

Academic Personnel  
January 26, 2021

Howard, Donivan	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Ji, Shinah	CC	Nursing Program Options for Instruction Meetings Class D Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021
Jones, Sarah	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Kirby, Patricia	CC	Nursing Program Options for Instruction Meetings Class B Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021  Nursing Orientations/Trainings at Clinical Sites Class B Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 25 hours Eff. 01/12/2021-01/19/2021
Lewis, Carol	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 15 hours Eff. 01/11/2021-01/13/2021
McNay, Sally	CC	Nursing Program Options for Instruction Meetings Class D Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021

Academic Personnel  
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Medina-Bernstein, Denise	CC	Nursing Program Options for Instruction Meetings Class D Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021
Mitts, Lynn	CC	Radiology Program Accrediting Body Site Visit Class D Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 01/02/2021-01/15/2021
Moady, Alireza	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Molner, Peter	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Ortega, Ryan	CC	Nursing Program Options for Instruction Meetings Class B Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021
Peacock, Joyce	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021



Academic Personnel  
January 26, 2021

Pham, Thu	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
		Nursing Program Options for Instruction Meetings Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021
		Nursing Orientations/Trainings at Clinical Sites Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 25 hours Eff. 01/12/2021-01/19/2021
Plett, Christina	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 4 hours Eff. 12/16/2020-12/23/2020
Putman, Elizabeth	CC	Nursing Program Options for Instruction Meetings Class E Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021
Rajab, Adel	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 4 hours Eff. 12/16/2020-12/23/2020
Rangel, Jacquelyn	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021

Academic Personnel  
January 26, 2021

Seiling, Bryan	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class C Not to exceed 15 hours Eff. 01/11/2021-01/13/2021
Siegel, Barry	CC	Radiology Program Accrediting Body Site Visit Class E Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 01/02/2021-01/15/2021
Smith, Susie	CC	Nursing Program Options for Instruction Meetings Class B Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 6 hours Eff. 12/13/2020-01/20/2021
Suresh, Suma	CC	Nursing Orientations/Trainings at Clinical Sites Column 1, Step 2 Lecture Rate, Adjunct Faculty Salary Schedule Not to exceed 25 hours Eff. 01/12/2021-01/19/2021
Tran, Stephanie	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021
Velasco, Kendra	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 50 hours Eff. 12/14/2020-01/21/2021
Wada, Kathy	CC	LBCC Cultural Curriculum Audit Project Stipend not to exceed \$1,000.00 Eff. 01/04/2021-01/24/2021

Academic Personnel  
January 26, 2021

Walker, Jane

CC Nursing Program Options for Instruction Meetings  
Class D  
Lecture Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Not to exceed 6 hours  
Eff. 12/13/2020-01/20/2021

Nursing Orientations/Trainings at Clinical Sites  
Class D  
Lecture Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Not to exceed 25 hours  
Eff. 01/12/2021-01/19/2021

Williams, Marredda

CC Nursing Program Options for Instruction Meetings  
Class C  
Lecture Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Not to exceed 6 hours  
Eff. 12/13/2020-01/20/2021

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** January 26, 2021 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Classified Personnel Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.b.1

Item No.

Classified Personnel  
January 26, 2021

RESIGNATION

McPheron, Jason                      AC                      IT Project Leader  
12-month position (100%)  
Eff. 01/29/2021  
PN ISC971

Prell, Megan                              NOCE                      Instructional Aide/DSS  
11-month position (75%)  
Eff. 01/13/2021  
PN SCC881

CHANGE IN HIRE DATE

Smith, Dane                              CC                              Campus Safety Officer  
From: 12/16/2020  
To: 01/05/2021  
PN CCC852

NEW PERSONNEL

Coburn, Allison                      CC                              Manager, Campus Capital Projects  
12-month position (100%)  
Range 24, Column G  
Management Salary Schedule  
PN CCM956  
Eff. 02/08/2021

Hite, John Vito                              AC                              District Manager, Internal Audit  
12-month position (100%)  
Range 19, Colum G  
Management Salary Schedule  
Eff. 01/04/2021  
PN DEM980

Marriott-Simes, Deborah              CC                              Special Projects Coordinator, Contact Reporting and  
Tracing  
Temporary Management Position (100%)  
Range 1, Special Project Admin Daily Rate Schedule  
Eff. 01/04/2021 – 06/30/2021  
PN CCT708

Classified Personnel  
January 26, 2021

**REVISED PAGE**

Norzagaray-Spillers, Cesar	NOCE	Student Services Specialist/ESL Outreach 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 02/01/2021 PN SCC944
Thrift, Anastasia	CC	Special Projects Coordinator, CTE Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 01/04/2021 – 06/30/2021 PN CCT709

REHIRES

Garcia, Yanet	CC	Special Projects Director, STEM Grant Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 01/01/2021 – 06/30/2021 PN CCT993
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VOLUNTARY CHANGES IN ASSIGNMENT

Felipe, Victoria	CC	Administrative Assistant II (50%)  Temporary Increase in Percent Employed From: 50% To: 100% Eff. 01/01/2021 – 06/30/2021
Valadez, Anne-Marie	CC	Campus Safety Officer (100%)  Temporary Change in Assignment  To: <del>Campus Safety Officer</del> <del>12-month position (50%)</del>  Campus Safety Officer Coordinator 12-month position <del>(50%)</del> <b>100%</b> Classified Salary Schedule Range 34, Step D Eff. 12/14/2020 – 06/30/2021

Vega, Armando                      CC                      Campus Safety Officer (100%)  
  
Temporary Change in Assignment  
  
To: ~~Campus Safety Officer~~  
~~12-month position (50%)~~  
  
Campus Safety Officer Coordinator  
12-month position ~~(50%)~~ **100%**  
Classified Salary Schedule  
Range 34, Step E + 5% Longevity ~~+5%~~ **+10%** Shift  
Eff. 12/14/2020 – 06/30/2021

LEAVES OF ABSENCE

@00007668                      FC                      Facilities Custodian I (100%)  
Family Medical Leave (FMLA/CFRA/FFCRA)  
Paid Leave Using FFCRA Until Exhausted;  
Unpaid Thereafter  
Eff. 12/12/2020 – 12/23/2020 (Consecutive Leave)

Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental Sick  
Leave and Until Exhausted: Unpaid Thereafter  
Eff. 12/24/2020 – 01/18/2021 (Consecutive Leave)

@01555638                      CC                      Facilities Custodian I (100%)  
Family Medical Leave (FMLA/CFRA/FFCRA)  
Paid Leave Using FFCRA Until Exhausted;  
Unpaid Thereafter  
Eff. 12/02/2020 – 12/15/2020 (Consecutive Leave)

@00846773                      FC                      Facilities Custodian I (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental Sick  
Leave and Until Exhausted: Unpaid Thereafter  
Eff. 12/02/2020 – 12/15/2020; 12/30/2020 –  
01/24/2021(Consecutive Leave)

Family Medical Leave (FMLA/CFRA/FFCRA)  
Paid Leave Using FFCRA Until Exhausted;  
Unpaid Thereafter  
Eff. 12/16/2020 – 12/29/2020 (Consecutive Leave)

Classified Personnel  
January 26, 2021

@01081092	AC	Human Resources Technician (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 12/12/2020 – 12/25/2020 (Consecutive Leave)
@01823912	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 12/03/2020 – 12/16/2020 (Consecutive Leave)
@01147437	FC	Student Services Specialist (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 12/21/2020 – 12/23/2020 (Consecutive Leave)
@01137290	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 12/07/2020 – 12/20/2020 (Consecutive Leave)
@00536473	CC	Administrative Assistant III (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 01/05/2021 – 01/14/2021 (Consecutive Leave)
@00612114	NOCE	Instructional Assistant/ESL (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 11/28/2020 – 12/11/2020 (Consecutive Leave)
@01631300	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 12/10/2020 – 12/23/2020 (Consecutive Leave)



Classified Personnel  
January 26, 2021

@00004554	AC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 11/30/2020 – 12/02/2020 (Consecutive Leave)
Park, A Hang	CC	Accounting Technician (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 01/29/2021 – 03/14/2021 (Consecutive Leave)
@01783100	FC	Groundskeeper (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 12/10/2020 – 12/23/2020 (Consecutive Leave)
Teh, Edwin	NOCE	Instructional Aide, High School Lab (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 01/07/2019 – 01/06/2019 (Intermittent Leave)
Young, Lynette	CC	Administrative Assistant II (80%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 01/01/2021 – 01/01/2022 (Intermittent Leave)

PROFESSIONAL GROWTH & DEVELOPMENT

Hegle, Sierra	CC	Student Services Specialist, Transfer Center 5 <sup>th</sup> increment (\$400) Eff. 07/01/2021
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Cruz, Lizette	CC	Administrative Assistant II (100%) 6% Stipend Eff. 12/14/2020 – 06/30/2021
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Classified Personnel  
January 26, 2021

**REVISED PAGE**

Jackson-Reed, Leslie      NOCE      Administrative Assistant II (100%)  
6% Stipend  
10/01/2020 – 01/15/2021

Quach, Tony      FC      Student Services MIS Analyst (100%)  
Extension of 6% Stipend  
Eff. 01/01/2021 – 03/31/2021

~~Valadez, Anne Marie      CC      Campus Safety Officer (100%)  
6% Stipend  
Eff. 12/14/2020 – 06/30/2021~~

~~Vega, Armando      CC      Campus Safety Officer (100%)  
6% Stipend  
Eff. 12/14/2020 – 06/30/2021~~

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Bernal, Alex      CC      Campus Safety Officer Coordinator (100%)  
10% Stipend  
Eff. 12/14/2020 – 06/30/2021

NEW CLASSIFIED JOB DESCRIPTION

CARE Program Coordinator  
Range 40

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	CARE Program Coordinator	Range:	40
Date Revised:		Date Approved:	

### PRIMARY PURPOSE

This position is responsible for the organizing and coordinating of a variety of comprehensive, complex, and technical duties and activities to support the Cooperative Agencies and Resources for Education (CARE) program in accordance with federal and state guidelines and regulations.

### ESSENTIAL FUNCTIONS

*Examples of essential functions are interpreted as being descriptive and not restrictive in nature.*

1.	Coordinate and organize CARE Program activities to ensure efficient competent and timely operations; recommend and coordinate the implementation of goals and objective of the programs assigned, implement policies and procedures, assist in the delegation of responsibilities; perform a variety of complex and technical duties.
2.	Recruit and matriculate potential CARE students; determine eligibility for CARE services and grants. Coordinate the collection and processing of CARE student data (e.g. MIS data), including verification, preparation, and submission of data.
3.	Respond to CARE program inquiries and serve as a resource for CARE information to students, staff, faculty and the community. Maintain frequent contact with CARE students; monitor academic progress; assist in the resolution of academic issues.
4.	Prepare CARE reports and update as directed; ensure compliance with applicable rules, regulations, policies and procedures. Maintain specialized statistical reports as needed.
5.	Develop and implement procedures for intake and processing of CARE student applications; guide and advise current and prospective students concerning the CARE program; explain complex policies and procedures. Conduct research and work with internal and external partners for program evaluation and improvement.
6.	Coordinate the preparation and monitoring of the CARE program budget; calculate budget projections and report actual expenditures; calculate CARE grants and dispersal in coordination with appropriate staff (e.g., Director of Financial Aid/EOPS/CARE).
7.	Design and conduct informational workshops regarding the CARE program and services; develop program materials, coordinate and participate in outreach activities to promote educational opportunities and services available; work with CalWORKs, social services agencies and other internal and external partners and resources utilized by CARE students.
8.	Compile and maintain a variety of records, logs, files and statistical reports related to the program; prepare and maintain a variety of records related to students and program activities and requirements. Participate in the CARE regional meetings; attend meetings, conferences, and workshops with regard to the CARE program.
9.	Perform complex coordination and administrative duties related to the maintenance and efficiency of the assigned program(s); type various forms, letters and correspondence; maintain student attendance records, maintain confidential student information.
10.	Learn and apply emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.

<b>NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION</b>
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11.	Train and provide work direction and guidance to others as directed.
12.	Participate in District/College efforts to increase the diversity of faculty and staff and to address student achievement gaps; active assistance in the creation of a welcoming and inclusive work and educational environment; attend and participate in diversity, equity and inclusion trainings and events.
13..	Perform related duties as assigned.

**OTHER FUNCTIONS**

None

**WORKING RELATIONSHIPS**

The CARE Program Coordinator maintains daily contact with various District departments, academic counselors, students, local high schools and colleges, and outside agencies.

**EDUCATION AND EXPERIENCE**

Minimum Qualifications

Two (2) years college coursework in counseling, human services or related field.

Minimum two (2) years of experience in a related human services field, preferably in an educational program designed for ethnic minorities and/or individuals with language, social or economic disadvantages.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of District organization, operations, policies and objectives  
 Knowledge of state education and county codes and requirements including Title V, as it relates to the EOPS/CARE program and CalWORKs state and county regulations  
 Knowledge of government funded programs, especially those designed to serve ethnic minorities or individuals with language, social or economic disadvantages, such as EOPS and CARE programs  
 Knowledge or experience with the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of students  
 Knowledge and understanding of the principles, practices, and service delivery needs related to the CARE program

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

Knowledge of program administration in the California Community College System  
Knowledge of budget preparation and maintenance  
Knowledge of basic accounting policies and procedures  
Knowledge of record keeping procedures  
Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary  
Ability to collaborate with faculty, staff and/or community leaders in programs and initiatives that are specifically designed to assist historically underrepresented students achieve their education goals  
Ability to make arithmetic calculations quickly and accurately  
Ability to operate a variety of office machines including computer terminal, calculator, and copy machines  
Ability to interpret, apply and explain rules, regulations, policies and procedures  
Ability to speak a language other than English fluently (i.e., Spanish, Vietnamese, Korean helpful)  
Ability to analyze situations accurately and adopt an effective course of action  
Ability to plan, organize and prioritize work  
Ability to meet schedules and timelines  
Ability to work independently with little direction  
Ability to understand and follow oral and written directions  
Ability to communicate effectively, both orally and in writing  
Ability to supervise, train and provide work direction to others  
Ability to establish and maintain effective working relationships with others

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**SPECIAL REQUIREMENTS**

May require a valid California Driver's License

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**WORKING CONDITIONS**

College or District office environment; subject to sitting for long periods at a time (up to 2-3 hours).  
Repetitive use of upper extremities including hand coordination activities.

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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** January 26, 2021 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Professional Experts Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.c.1

Item No.

Professional Experts  
January 26, 2021

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Acosta, Cynthia	CC	Technical Expert I	Student Preparation for State Board Exam	15	12/21/2020	01/21/2021
Alofaituli, Kimberly	CC	Technical Expert I	Student Preparation for State Board Exam	15	12/21/2020	01/21/2021
Andrade, Veronica	NOCE	Project Coordinator	Translator for Love & Logic Parenting Courses	16	01/11/2021	06/11/2021
Beamer, Joy	NOCE	Project Expert	Mobility Trainer	26	01/19/201	03/26/2021
Cadena, M. Leonor	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow Program	10	01/04/2021	06/30/2021
Cagley, Janet	NOCE	Technical Expert II	DE Coordinator	26	12/21/2020	01/13/2021
Carey, Jennifer	NOCE	Technical Expert II	NOCE Professional Development Workshop Series Facilitator	6	01/12/2021	01/15/2021
Carmona, Mirta	NOCE	Project Expert	DSS Advocate and Liaison	26	01/11/2021	05/28/2021
Carter, Chivonne	NOCE	Technical Expert II	Curriculum Development for Parenting Classes	26	01/04/2021	05/28/2021
Cavazzi, Bentley	NOCE	Technical Expert II	NOCE Professional Development Workshop Series Facilitator	6	01/12/2021	01/15/2021
Cherney, Julia	CC	Technical Expert II	Dental Clinic Software Update	25	01/04/2021	01/20/2021
Chicas Gallardo	FC	Project Expert	Strong Workforce Internship Project/FC Career Connect	24	01/19/2021	06/19/2021
Collins, Lori	CC	Technical Expert I	Perkins V Health Science Cluster	10	01/04/2021	01/20/2021
Costello, Jeanne	FC	Technical Expert II	Professional Learning Coordinator	10	12/14/2020	1/25/2021
De La Cerda, Kristina	NOCE	Technical Expert II	NOCE Professional Development Workshop Series Facilitator	5	01/12/2021	01/15/2021
De La Cruz, Damon	CC	Technical Expert I	Perkins V Health Science Cluster	10	01/04/2021	01/20/2021
De Jesus Roman	FC	Technical Expert II	Guided Pathways Planning	20	01/04/2021	01/24/2021
Doherty, Doreen	NOCE	Technical Expert II	Personal Care Aide (PCA) Curriculum Development and IBEST Prep	26	12/21/2020	01/13/2021
Dunsmore, Pamela	FC	Technical Expert II	Humanities Division Professional Learning Day – January 2021	4.5	01/11/2021	01/14/2021
Feo, Andrew	FC	Project Expert	FC – Athletic Life Coach	26	01/04/2021	06/18/2021
Floerke, Brandon	FC	Project Manager	Hornets Tutoring Faculty Coordinator	10	12/14/2020	01/22/2021

Professional Experts  
January 26, 2021

Flores, Nancy	NOCE	Project Expert	Professional Expert for Campus Communications	26	01/04/2021	04/18/2021
Hernandez, Pamela	CC	Project Coordinator	SWP Cypress College Marketing/Branding	15	01/27/2021	05/30/2021
Hock, Richard	CC	Technical Expert II	SWP Regional Air Conditioning/Refrigeration	26	01/26/2021	05/15/2021
Hong, Song	NOCE	Technical Expert II	NOCE Professional Development Workshop Series Facilitator	6	01/12/2021	01/15/2021
Grande, Jolena	CC	Technical Expert I	Perkins V Health Science Cluster	10	01/04/2021	01/20/2021
Jimenez, Victor	CC	Project Expert	Foundation database and technology project	26	01/04/2021	06/30/2021
Katsumata, Jake	CC	Project Expert	VRC – Veterans Affairs program support	25	01/27/2021	06/30/2021
Langgle, Linda	NOCE	Project Manager	Student Equity/Transition Project Manager (Career and College)	26	01/04/2021	05/21/2021
Lee, Juliet	NOCE	Project Expert	CAEP Data Infrastructure Specialist	26	01/04/2021	06/30/2021
Letcher, Annette	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow Program	10	01/04/2021	06/30/2021
Loayza, Santiago	NOCE	Technical Expert II	Career Technical Education Curriculum	26	12/21/2020	01/13/2021
Mangan, Michael	FC	Technical Expert II	Adjunct Professional Learning Day – January 2021	4.5	01/11/2021	01/14/2021
Mann, Cheyenne	FC	Project Expert	Professional Expert – Counseling, Internship, and Workforce	24	01/19/2021	06/23/2021
Manu, Isabel	FC	Project Expert	AJ Pathway Program College Liaison	20	01/04/2021	01/15/2021
Manu, Isabel	FC	Project Expert	AJ Pathway Program College Liaison	20	04/05/2021	06/30/2021
McClurkin, Tina	NOCE	Technical Expert II	Career Technical Education Curriculum	26	12/21/2020	01/13/2021
Mendoza, Diane	NOCE	Project Coordinator	CAEP Parenting Pilot Support	26	01/11/2021	06/02/2021
Miller, Tania	CC	Project Manager	MLC Coordinator	26	01/04/2021	05/21/2021
Mirassou, Chase	CC	Technical Expert II	Mortuary Science Embalming Lab Support	26	01/25/2021	05/21/2021
Nguyen, Hung	FC	Project Expert	SSSP Related Data and Research Project	26	01/04/2021	01/29/2021
Ocampo, Ana	NOCE	Project Coordinator	Translator for Love & Logic Parenting Courses	16	01/11/2021	06/11/2021
Oo, Jennifer	NOCE	Technical Expert I	CCMA Test Prep Workshop Facilitation	18	12/07/2020	12/17/2020
Oo, Jennifer	NOCE	Technical Expert II	Personal Care Aide (PCA) Curriculum Development	26	12/21/2020	01/13/2021
Patino, Gabriela	NOCE	Project Expert	Job Coach	26	11/30/2020	12/18/2020
Patino, Gabriela	NOCE	Project Expert	Job Coach	26	01/19/2021	02/11/2021



Professional Experts  
January 26, 2021

Penesa, Brandon	CC	Project Expert	Perkins V Industry Skill Attainment	10	01/04/2021	05/28/2021
Perera, Ranmalee	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow Program	10	01/04/2021	06/30/2021
Ponce, Yolanda	NOCE	Project Manger	ESL Remote Testing Coord. & IET Data Collection – CASAS & EL Civics	26	01/13/2021	05/28/2021
Rangel, Jacquelyn	CC	Technical Expert II	Strong Workforce Marketing/Branding	10	01/04/2021	05/25/2021
Rodriguez, Jeanette	FC	Technical Expert II	Humanities Division Professional Learning Day – January 2021	2	01/11/2021	01/14/2021
Rosen, Ellen	FC	Technical Expert II	Humanities Division Professional Learning Day – January 2021	2	01/11/2021	01/14/2021
Salcedo, Joel	FC	Technical Expert II	Humanities Division Professional Learning Day – January 2021	2	01/11/2021	01/14/2021
Salzameda, Bridget	FC	Technical Expert II	PUMP Program – FC Advisor	10	12/09/2020	06/30/2021
Salzameda, Nicholas	FC	Technical Expert II	CSUF PUMP Faculty Advisor	10	12/09/2020	06/30/2021
Samano, Jeffrey	FC	Technical Expert II	Humanities Division Professional Learning Day – January 2021	5	01/11/2021	01/14/2021
Sanchez Tapia, Lenine	FC	Project Expert	SSSP Related Data and Research Project	26	01/04/2021	03/26/2021
Sands, Marissa	FC	Project Expert	AJ Pathway Program College Liaison	20	12/09/2020	12/18/2020
Sands, Marissa	FC	Project Expert	AJ Pathway Program College Liaison	20	01/19/2021	03/26/2021
Sands, Marissa	FC	Project Expert	AJ Pathway Program College Liaison	20	04/05/2021	06/11/2021
Saravia, Ana	CC	Project Expert	STEM Professional Expert	26	01/25/2021	05/28/2021
Sherard, Erin	NOCE	Technical Expert II	NOCE Professional Development Workshop Series Facilitator	5	01/12/2021	01/15/2021
Shields, Julie	NOCE	Technical Expert II	Pharmacy Technician Curriculum Development and In-Patient Lab	26	12/21/2020	01/15/2021
Smith, Susan	CC	Technical Expert II	Retention and Remediation Plan	26	12/14/2020	01/21/2021
Stanojkovic, Ivan	NOCE	Technical Expert II	NOCE Professional Development Workshop Series Facilitator	6	01/12/2021	01/15/2021
Stiemke, Kimberly	NOCE	Technical Expert II	Complete building College Prep Basic Math ABED 110	5	11/02/2020	12/18/2021
Stiemke, Kimberly	NOCE	Technical Expert II	Preparation of DE Addenda for uploading to state	26	01/04/2021	01/13/2021
Thompson, Miranda	CC	Project Manager	MLC Coordinator	26	12/14/2020	05/21/2021
Tiangco, Jefferson	FC	Technical Expert II	Humanities Division Professional Learning Day – January 2021	4.5	01/11/2021	01/14/2021
Tomlinson, John	FC	Technical Expert I	Audio Editing	20	12/17/2020	12/21/2020
Torres, Denise	CC	Project Expert	Maxient Professional Expert	21	01/19/2021	03/26/2021

Professional Experts  
January 26, 2021

Villa, Christina	CC	Technical Expert I	Perkins V Health Science Cluster	10	01/04/2021	01/20/2021
Yu, Yvonne	CC	Technical Expert I	Perkins V Health Science Cluster	10	01/04/2021	01/20/2021
Van Gelder, Matthew	NOCE	Technical Expert II	DSS Project Coordinator	10	12/21/2020	01/15/2021
Vazquez, Rosa	NOCE	Project Expert	Job Coach	26	11/30/2020	12/18/2020
Vazquez, Rosa	NOCE	Project Expert	Job Coach	26	01/19/2021	03/26/2021
Voet, Courtnie	NOCE	Project Coordinator	DSS Project Coordinator	26	01/11/2021	02/05/2021

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X _____
<b>DATE:</b>	January 26, 2021	Resolution	_____
<b>SUBJECT:</b>	Hourly Personnel	Information	_____
		Enclosure(s)	X _____

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.d.1

Item No.

Hourly Personnel  
January 26, 2020

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Baniago, Romel	CC	Technical - Assist with STEM program outreach	02/22/21	05/21/21	TE A 2
Barajas, Sophia	CC	Paraprof - On-call theater crew for campus productions	01/27/21	06/30/21	TE A 1
Chua, Ernani	CC	Technical - Assist students with assignments via Zoom	02/24/21	05/25/21	TE A 2
Gomez, Rafael	FC	Technical - Assist campus Health Center with temperature checks	01/27/21	06/30/21	TE A 2
Guadarrama, Brianna	CC	Technical - Assist in Campus Safety department	01/27/21	04/24/21	TE A 4
Guajardo, Moriah	NOCE	Direct Instr Support - Assist in DSS office	01/19/21	06/30/21	TE A 2
Hatfield, Jamie	CC	Technical - Assist students with tutoring and on-line projects	01/27/21	04/21/21	TE A 2
Kim, Dan	CC	Technical - Assist students in Hotel, Restaurant, and Culinary classes	02/01/21	05/03/21	TE B 1
Moreno, Josue	CC	Technical - Assist in Campus Safety department	02/03/21	05/05/21	TE B 4
Pacheco, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	01/25/21	06/30/21	TE E 4
Rincon-Lares, Leslie	CC	Technical - Assist with STEM program outreach	02/22/21	05/21/21	TE A 1
Torres, Diane	CC	Technical - Assist students in Cranium Café	01/27/21	04/21/21	TE A 1

Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Henley, Nadine	FC	Medical - Clinical Psychologist for campus Health Center	01/27/21	06/30/21	ME C 2

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Clark, Randall	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/26/21	06/30/19	TEA 1
Hui-Chung, Hsu	CC	Direct Instr Support - Tutor for Supplemental Instruction	02/10/21	06/30/21	TE A 2
Itto-Potts, Kira	CC	Direct Instr Support - Tutor for Supplemental Instruction	01/27/21	06/30/21	TE A 4
Oh, Emily	CC	Direct Instr Support - Tutor in the Learning Resource Center	01/27/21	06/30/21	TE A 4

Hourly Personnel  
January 26, 2020

Urquilla, Justin	CC	Direct Instr Support - Tutor for Supplemental Instruction	01/27/21	06/30/21	TE A 2
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Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Coleman, Yuvia	FC	Technical - Substitute for vacant User Support Analyst PN FCC798	01/18/21	06/30/21	TE B 1
Reynolds, Ryan	FC	Technical - Substitute for vacant User Support Analyst PN FCC798	01/18/21	06/30/21	TE B 1

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bahena, Illyne	CC	Work Study Student - Assist in DSS office	01/27/21	06/30/21	TE A 1
Busch, Barrett	CC	Full-time Student - Assist with Cyber Patriot program	02/16/21	06/30/21	TE B 3
Ferra, Peter	CC	Full-time Student - Assist with STEM program outreach	01/27/21	05/21/21	TE A 1
James, Patricia	FC	Full-time Student - Assist with UMOJA program outreach	01/27/21	06/30/21	TE A 1
Magnaye, Zari	CC	Full-time Student - Assist with STEM program outreach	01/27/21	05/21/21	TE A 1
Mansuri, Safwan	CC	Work Study Student - Assist in Financial Aid office	02/10/21	06/30/21	TE A 1
Melendez, Tatiana	CC	Full-time Student - Assist in Campus Safety	01/27/21	06/30/21	TE A 4
Quirion, Nathan	FC	Full-time Student - Assist in Academic Support Center	01/27/21	06/30/21	TE A 1
Sanchez, Kaitlyn	CC	Work Study Student - Assist in Financial Aid office	02/10/21	06/30/21	TE A 1
Soto, Edith	CC	Work Study Student - Assist in Financial Aid office	02/10/21	06/30/21	TE A 1
Zalamea, Nikolai	CC	Full-time Student - Assist with STEM program outreach	01/27/21	05/21/21	TE A 1

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES

**DATE:** January 26, 2021

**SUBJECT:** Volunteers

Action	X
Resolution	_____
Information	_____
Enclosure(s)	X

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.e.1

Item No.

Volunteer Personnel  
January 26, 2021

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Chin, Nathan	FC	Veteran's Work Study Program	01/04/2021	06/30/2021
Darden, Robert	FC	Veteran's Work Study Program	01/04/2021	06/30/2021
Jones, Dionte	FC	Veteran's Work Study Program	01/04/2021	06/30/2021
Mendivel, Samantha	FC	Veteran's Work Study Program	01/04/2021	06/30/2021
Robles, Samantha	FC	Veteran's Work Study Program	01/04/2021	06/30/2021
Wang, Samantha	CC	Intern – Business and CIS Department	01/27/2021	05/22/2021

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** January 26, 2021  
**SUBJECT:** Board Goals

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** In preparation for the Board Retreat, Board President Barbara Dunsheath has requested an initial discussion on Board Goals for the next 12-24 months. These goals can be related to the Board evaluation results, Strategic Directions, District needs, or trustee priorities. Typically, Board Goals are related to but not synonymous with the Chancellor's Goals.

The following suggestions have been submitted for consideration:

- Conduct a successful Chancellor recruitment, including extensive outreach, fair consideration of all applicants, and selection of an outstanding candidate commensurate with NOCCCD's position as a leading California community college district.
- Promote and support efforts to address issues interfering with student success, such as high instructional materials costs, expanded mental health care needs, and food insecurity.
- Review and discuss the Board's role in the collective bargaining process (from the Board Evaluation).


**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item relates to Board Policy 2200, Board Duties and Responsibilities.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss potential goals.

Cheryl Marshall  
Recommended by

  
Approved for Submittal

6.a  
Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** January 26, 2021  
**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.

Cheryl Marshall  
\_\_\_\_\_  
Recommended by

*Cheryl Marshall*  
\_\_\_\_\_  
Approved for Submittal

6.b  
\_\_\_\_\_  
Item No.

**UNAPPROVED**  
MINUTES OF THE ORGANIZATIONAL AND ONLY REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

December 15, 2020

The Board of Trustees of the North Orange County Community College District met for its Organizational and Only Regular Meeting on Tuesday, December 15, 2020, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Ryan Bent called the meeting to order at 5:34 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustee Chloe Reyes. Absent: Student Trustee Ester Plavdjian.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Lisa McPheron, representing the District Management Association; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Joseph Vasquez representing CSEA; Lauren Mata representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Paul de Dios, Lee Douglas, and Alex Porter from Cypress College; Gil Contreras, Rod Garcia, Megan Moscol, Jose Ramon Nunez, and Joe Ramirez from Fullerton College; Terry Cox from North Orange Continuing Education; and Danielle Davy from the District Office.

**VISITORS:** John Dacey, Sharon Quirk-Silva, and Rachel Struglia with public participation provided via YouTube livestream.

**CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION:** Chancellor Marshall reported the receipt of Certificates of Appointment in Lieu of Election from the Orange County Registrar of Voters for Trustee Ed Lopez for a term of office that ends December 12, 2024.

**CERTIFICATE OF ELECTION:** Chancellor Marshall also reported that a Certificate of Election had been received which certified that Ryan Bent, Jacqueline Rodarte, and Evangelina Rosales were elected to the office of Governing Board Member for terms of office that also end December 12, 2024.

**OATH OF OFFICE:** Trustees Ryan Bent, Ed Lopez, and Jacqueline Rodarte were sworn into office by Board Vice President Barbara Dunsheath, while Trustee Evangelina Rosales was sworn into office by Assemblywoman Sharon Quirk-Silva.

Chancellor Marshall congratulated the newly sworn in trustees and invited them to share any remarks.

Trustee Evangelina Rosales stated that she was honored to be able to serve her community, thanked everyone who supported her, and noted that she looked forward to working with her new colleagues. She then reiterated her statement in Spanish.

Trustee Lopez expressed his great appreciation for the programs and institutions that community colleges offer to serve their communities, and feels honored to play a small part as an adjunct faculty member and trustee.

Trustee Jacqueline Rodarte thanked the voters for their continued support, and noted that as an alumni of the District she witnessed first-hand what community colleges offer and how they transform lives, including her own.

Trustee Ryan Bent thanked the voters for their overwhelming support, the volunteers who helped re-elect him, and shared his pride in being a Fullerton College alumnus.

**RECOGNITION OF THE 2020 BOARD OFFICERS:** Chancellor Cheryl Marshall thanked outgoing Board officers Ryan Bent, President; Barbara Dunsheath, Vice President; and Jacqueline Rodarte, Secretary, for their service throughout the year.

**ELECTION OF BOARD PRESIDENT:** Board President Ryan Bent called for nominations for the office of President of the Board of Trustees for a one-year term.

Trustee Jacqueline Rodarte moved and Trustee Stephen T. Blount seconded the nomination of Trustee Barbara Dunsheath for President of the Board of Trustees for a one-year term. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

**ELECTION OF BOARD VICE PRESIDENT:** Trustee Barbara Dunsheath assumed the Board Presidency and called for nominations for the office of Vice President of the Board of Trustees for a one-year term.

Trustee Barbara Dunsheath moved and Trustee Stephen T. Blount seconded the nomination of Trustee Jacqueline Rodarte for the office of Vice President of the Board of Trustees for a one-year term. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

**ELECTION OF BOARD SECRETARY:** Board President Barbara Dunsheath called for nominations for the office of Secretary of the Board of Trustees for a one-year term.

Trustee Jacqueline Rodarte moved and Trustee Ryan Bent seconded the nomination of Trustee Ed Lopez for the office of Secretary of the Board of Trustees for a one-year term. Trustee Barbara Dunsheath moved and Trustee Jeffrey P. Brown seconded the nomination of Trustee Jeffrey P. Brown for the office of Secretary of the Board of Trustees for a one-year term. Trustees Ed Lopez and Jeffrey P. Brown each shared the reasons for their interest in serving and trustees shared their thoughts. Trustee Dunsheath then rescinded her motion, and the Board voted on the original motion to nominate Trustee Ed Lopez for the office of Secretary of the Board of Trustees for a one-year term. **Motion carried with Trustees Bent,**

**Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

**APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE COUNTY COMMITTEE ON ELECTION OF MEMBERS OF THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION:** Board President Barbara Dunsheath appointed Stephen T. Blount as the Board's representative and Evangelina Rosales as the Alternate to the County Committee on School District Organization.

**APPOINTMENT OF REPRESENTATIVE TO THE FULLERTON MUSEUM ASSOCIATION OF NORTH ORANGE COUNTY:** Board President Barbara Dunsheath appointed Trustee Evangelina Rosales as the Board's representative to the Fullerton Museum Association of North Orange County.

**APPOINTMENT OF REPRESENTATIVE TO THE CYPRESS COLLEGE FOUNDATION:** Board President Barbara Dunsheath appointed Trustee Stephen T. Blount as the Board's representative to the Cypress College Foundation.

**APPOINTMENT OF REPRESENTATIVE TO THE FULLERTON COLLEGE FOUNDATION:** Board President Barbara Dunsheath appointed Trustee Jacqueline Rodarte as the Board's representative to the Fullerton College Foundation.

**APPOINTMENT OF REPRESENTATIVE TO THE COMMUNITY COLLEGE FOUNDATION OF NORTH ORANGE COUNTY:** Board President Barbara Dunsheath appointed Trustee Ed Lopez as the Board's representative to the Community College Foundation of North Orange County.

**APPOINTMENT OF TWO AD HOC REPRESENTATIVES TO THE COMMUNITY COLLEGE FOUNDATION OF NORTH ORANGE COUNTY:** Board President Barbara Dunsheath appointed Fred Williams and Kai Stearns as Ad Hoc Representatives to the Community College Foundation of North Orange County.

**APPOINTMENT OF THREE REPRESENTATIVES TO THE DISTRICT INVESTMENT COMMITTEE:** Board President Barbara Dunsheath appointed Trustees Ryan Bent, Stephen T. Blount, and Jeffrey P. Brown as the Board's representatives to the District Investment Committee.

**APPOINTMENT OF THREE REPRESENTATIVES TO THE DISTRICT AUDIT COMMITTEE:** Board President Barbara Dunsheath appointed Trustees Jeffrey P. Brown, Barbara Dunsheath, and Jacqueline Rodarte as the Board's representatives to the District Audit Committee.

**APPOINTMENT OF REPRESENTATIVE TO THE ORANGE COUNTY COMMUNITY COLLEGES LEGISLATIVE TASK FORCE:** Board President Barbara Dunsheath appointed Trustee Evangelina Rosales as the Board's representative and Stephen T. Blount as the Alternate to the Orange County Community Colleges Legislative Task Force.

**APPOINTMENT OF REPRESENTATIVE TO THE DISTRICT RETIREMENT BOARD:** Board President Barbara Dunsheath appointed Trustee Jacqueline Rodarte as the Board's representative to the District Retirement Board.

**APPOINTMENT OF CHANCELLOR AS EXECUTIVE SECRETARY:** Board President Barbara Dunsheath appointed Chancellor Cheryl Marshall as the Executive Secretary to the Board.

**APPOINTMENT OF ADMINISTRATIVE SUPPORT MANAGER, CHANCELLOR'S OFFICE, AS RECORDING SECRETARY:** Board President Barbara Dunsheath appointed Alba Recinos, Administrative Support Manager, Chancellor's Office, as Recording Secretary for the Board.

**ADOPTION OF THE 2021 BOARD MEETING CALENDAR: JANUARY THROUGH DECEMBER:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent that the following Board Meeting Calendar for January 2021 through December 2021 be adopted. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

UNAPPROVED

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
2021 BOARD OF TRUSTEES MEETING CALENDAR**

Board Room at the Anaheim Campus  
1830 W. Romneya Drive, Anaheim  
at 5:30 p.m. unless otherwise noted

***In response to the COVID-19 pandemic, all meetings will take place exclusively via Zoom teleconference with a live broadcast via YouTube livestream until further notice.***

Only Regular Meeting in January	Fourth Tuesday, January 26, 2021
First Regular Meeting in February	Second Tuesday, February 9, 2021
Second Regular Meeting in February	Fourth Tuesday, February 23, 2021
First Regular Meeting in March	Second Tuesday, March 9, 2021
Second Regular Meeting in March	Fourth Tuesday, March 23, 2021
First Regular Meeting in April	Second Tuesday, April 13, 2021
Second Regular Meeting in April	Fourth Tuesday, April 27, 2021
First Regular Meeting in May	Second Tuesday, May 11, 2021
Second Regular Meeting in May	Fourth Tuesday, May 25, 2021
First Regular Meeting in June	Second Tuesday, June 8, 2021
Second Regular Meeting in June	Fourth Tuesday, June 22, 2021
Only Regular Meeting in July	Fourth Tuesday, July 27, 2021
First Regular Meeting in August	Second Tuesday, August 10, 2021*
Second Regular Meeting in August	Fourth Tuesday, August 24, 2021
	<i>*Tentative Meeting – Only if deemed necessary</i>
First Regular Meeting in September	Second Tuesday, September 14, 2021
Second Regular Meeting in September	Fourth Tuesday, September 28, 2021
First Regular Meeting in October	Second Tuesday, October 12, 2021
Second Regular Meeting in October	Fourth Tuesday, October 26, 2021
First Regular Meeting in November	Second Tuesday, November 9, 2021
Second Regular Meeting in November	Fourth Tuesday, November 23, 2021
Only Regular Meeting in December	Second Tuesday, December 14, 2021

**COMMENTS: MEMBERS OF THE AUDIENCE:** The following public comment was received via email and was read into the record by the Recording Secretary:

- A. **The Fullerton College Diversity Advisory Committee** provided a statement to the Board to address the behavior and divisive language of **Trustee Ryan Bent** at the October 27 Fullerton College Associated Students meeting. They stated his behavior was in direct conflict with the type of campus environment the committee strives for, they condemned any form of intimidation and/or bullying of students, and noted that his behavior fails to meet the standards of conduct and ethics that members must uphold within the District. The Committee recommended that trustees take advantage of the various events and workshops hosted by the NOCCCD Office of Diversity and Compliance as well as various campus events centered on diversity, anti-racism, and civil discourse and that trustees develop a set of community agreements that guides their communication and how they express different viewpoints in an inclusive and professional manner.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.i, 3.j, 3.k, 3.l, 3.m, 3.n  
Instructional Resources: 4.a, 4.b, 4.c, 4.d, 4.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** Subsequent to correcting the title for the reclassification of George Isaac in Item 5.b, it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

## **CHANCELLOR'S REPORT**

- A. **Chancellor Cheryl Marshall** announced that the Board ratified and approved the tentative agreement with United Faculty, and thanked **Christie Diep**, the United Faculty leadership team, and **Robin Devitt** for their efforts to jointly solve problems. Dr. Marshall noted that all other groups would be addressed beginning in January 2021 in order to see how progress can be made.

## **COMMENTS**

- A. **Valentina Purtell** welcomed **Trustee Evangelina Rosales** to the Board and shared that she looked forward to working together and helping her get to know NOCE. President Purtell commented on NOCE virtual celebrations, including the 184 faculty members who completed online teaching certificates and the NOCE holiday party hosted by their Cypress Center. She announced the new website for the Adult

Education Consortium and thanked **Janeth Manjarrez** and **Jennifer Perez** for their leadership on the project, and also reported on the growth of the Love and Logic parenting program in response to community need during the pandemic. Lastly, Ms. Purtell shared that, per the Workforce Economic Development Division of the State Chancellor's Office, NOCE has produced the highest number of Strong Workforce Program participants attaining a living wage in computer office applications over the last eight years which clearly demonstrates the value of noncredit.

- B. **JoAnna Schilling** congratulated the re-elected trustees and newly elected **Trustee Evangelina Rosales** who she noted is a Cypress College and Puente Program alum. She reported that **Catherine Cueva** was appointed to the Hope Center's #RealCollege Student Leadership Advisory Council, and that 900 students responded to a recent campus survey designed to assess needs and challenges and identify ways to provide student support. The College plans to reach out to every student who responded and provided contact information. Dr. Schilling also shared that the Student Ambassador Program has been reaching out to enrolled students who are not in a special population program to provide information on resources through the Cypress Cares call campaign which will continue in the Spring semester. She concluded her report by thanking everyone for the incredible work this semester in support of students and each other, and wished all a happy and healthy holiday break.
- C. **Greg Schulz** extended a warm welcome to **Trustee Evangelina Rosales** on behalf of the Fullerton College campus community, and congratulated the re-elected trustees. He reported that **Jay Seidel** and his Journalism students were interviewed about the Drone Technology Lab for the California Community Colleges Outlook Newsletter to be published in January. Dr. Schulz also noted that Fullerton College launched a new course, Mindfulness and Self-compassion, to the California Community Colleges system in the Fall and it has since expanded to seven course offerings in the Spring to meet demand. On behalf of Fullerton College, he wished everyone a safe holiday season filled with joy and hope for the new year, and thanked everybody for all that they do in support of students and the community.
- D. **Lisa McPheron** welcomed and congratulated **Trustee Evangelina Rosales** on behalf of the District Management Association (DMA). She noted she was pleased to see the United Faculty agreement, appreciated Chancellor Marshall's comments, and hopes to see the Board and Chancellor's Staff work towards parity.
- E. **Craig Goralski** recognized the hard work of the United Faculty negotiations team on the new contract, but noted that lab-lecture parity remains unresolved and urged continued dialogue to address the issue. He reported that the December 10 Cypress College Academic Senate meeting included a resolution to support key elements of the Black Lives Matter Task Force report which he read. Dr. Goralski also welcomed Trustee Evangelina Rosales and invited her to attend a senate meeting, and he recognized the Cypress College faculty for their hard work during the past semester.

(See Supplemental Minutes #1266 for a copy of the resolution.)

- F. **Kim Orlijan** congratulated **Barbara Dunsheath** on her presidency, welcomed **Trustee Evangelina Rosales** to the Board, thanked faculty for their work in support of students, and wished everyone a safe and peaceful winter break.



- G. **Christie Diep** acknowledged the efforts of **Robin Devitt** and **Chancellor Marshall** to bridge the gap and develop a mutually acceptable agreement between United Faculty and the District. She welcomed **Trustee Evangelina Rosales** and shared that she looks forward to her new perspective on the Board. She also thanked her colleagues for their hard work, unity, and support.
- H. **Joseph Vasquez** introduced himself as the CSEA President Elect, reported that **Dawnmarie Neate** is stepping down, and welcomed **Trustee Evangelina Rosales**.
- I. **Lauren Mata** welcomed **Trustee Evangelina Rosales** to the Board and congratulated **Barbara Dunsheath** on her new role as Board President. She also congratulated United Faculty on their new contract and expressed hope in continuing to work together in the future. She reminded the Board that many adjunct faculty will apply for unemployment benefits over the winter break, and hoped that the District will be able to provide for part-time faculty as well.
- J. **Student Trustee Chloe Reyes** welcomed **Trustee Evangelina Rosales**, congratulated **Trustee Barbara Dunsheath** on her selection as Board President, and wished all a safe and happy holiday.
- K. **Trustee Ed Lopez** welcomed Trustee Evangelina Rosales and wished happy holidays to all.
- L. **Trustee Jeffrey P. Brown** wished a happy, peaceful holiday season to all.
- M. **Trustee Ryan Bent** welcomed **Trustee Evangelina Rosales** and congratulated **Trustees Lopez** and **Rodarte** on their re-elections.
- N. **Trustee Jacqueline Rodarte** congratulated **Trustee Evangelina Rosales** on her election, reported on her attendance at the #RealCollege California Basic Needs Summit, and wished happy holidays to all.
- O. **Trustee Stephen T. Blount** shared he was thrilled with the election of **Trustee Evangelina Rosales** since he worked on her campaign, and that she will be a great trustee and significant addition to the Board.
- P. **Trustee Evangelina Rosales** thanked everyone for the warm welcome and stated that she looks forward to meeting everyone and collaborating to help students. She also wished a happy holidays to all.
- Q. **Trustee Barbara Dunsheath** reported on her participation at the #RealCollege California Basic Needs Summit and highlighted the mental health session for students, but also for faculty and staff. She also provided takeaways from her attendance at the ACCJC Listening Tour session “Learning to Stand Together: A Call for Higher Education to Bridge the American Divide Through Equity” with **David French**.

**MINUTES:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent to approve the Minutes of the Regular Meeting of November 24, 2020. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes’ advisory vote.**

## FINANCE & FACILITIES

**Item 3.a:** By the block vote, authorization was granted to ratify purchase order numbers P0140550 - P0142639 through November 10, 2020, totaling \$6,018,987.83, and check numbers C0052215 - C0052316, totaling \$2,124,160.33; check numbers F0267285 - F0268862, totaling \$863,614.06; check numbers Q0000000 - Q0000000, totaling \$0.00; check numbers 88508327 - 88508905, totaling \$11,353,287.33; check numbers V0031831 - V0031831, totaling \$870.00; check numbers 70112477 - 70112807, totaling \$73,772.30; and disbursements E8905459 - E8908947, totaling \$2,751,531.75, through November 30, 2020.

**Item 3.b:** By the block vote, authorization was granted to accept new revenue and to make adjustments to the General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2020-2021 allocations totaling \$5,590,007. Authorization was granted to adopt the budget adjustment resolutions, to accept new revenue and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 3.c:** By the block vote, authorization was granted to approve the 2020-2021 General Fund transfers netting to the amount of \$529,171 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

**Item 3.d:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to designate the District as the Lead Agency per 14 Cal. Code Regs § 15051(a) and to determine that a "Class 1" Categorical Exemption under, Existing Facilities, § 15320 of the CEQA Guidelines and as a "common sense" Categorical Exemption as outlined in § 15061 of the CEQA Guidelines apply to the Project. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

Further authorization was granted to adopt Resolution No. 20/21-07 and authorize Dudek to file and record Notice of Exemptions with the County Recorder's Office.

**Item 3.e:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to adopt Resolution No. 20/21-08 to render immunity and exemption of the Hill Ranch Student Parking Lot Project from City of Fullerton and Other Local Agency Zoning Ordinances/General Plans based on the following exemptions:

1. Government Code sections 66428 and 66426.5 (this requires a simple majority vote);
2. Government Code section 53094 (a) (this requires a simple majority vote);
3. Government Code section 53094 (b) (this requires a two-thirds vote by the Board); and
4. Authorize and direct District Staff to notify the City of Fullerton and the County of Orange within ten (10) days of the Board's vote regarding the exemption determination per Government Code section 53094 (b) as required by law.

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

**Item 3.f:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to designate the District as the Lead Agency per 14 Cal. Code Regs § 15051(a) and to determine that a “Class 1” Categorical Exemption under, Existing Facilities, § 15320 (L) (1) of the CEQA Guidelines.

Subsequent to Vice Chancellor Fred Williams clarifying that the correct property address is 428 as noted in the recommendation, and not 424 as noted in the resolution, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes’ advisory vote.**

Further authorization was granted to adopt Resolution No. 20/21-09 and authorize Dudek to file and record Notice of Exemption with the County Recorder’s Office.

**Item 3.g:** It was moved by Trustee Ryan Bent and seconded by Trustee Jeffrey P. Brown to adopt Resolution No. 20/21-10 to render immunity and exemption of the Demolition Project at 428 – 434 – 438 East Chapman & 400 Newell Place from City of Fullerton and Other Local Agency Zoning Ordinances/General Plans based on the following exemptions:

1. Government Code section 53094 (a) (this requires a simple majority vote);
2. Government Code section 53094 (b) (this requires a two-thirds vote by the Board); and
3. Authorize and direct District Staff to notify the City of Fullerton and the County of Orange within ten (10) days of the Board’s vote regarding the exemption determination per Government Code section 53094 (b) as required by law.

Again, subsequent to Vice Chancellor Williams clarifying that the correct property address is 428 as noted in the recommendation, and not 424 as noted in the resolution, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes’ advisory vote.**

**Item 3.h:** The Board received the updated Fullerton College Building Design Standards and considered the revised Building Design Standards for all Fullerton College construction projects.

**Item 3.i:** By block vote, authorization was granted to amend the existing contract with Sodexo America LLC to waive the 2020-2021 commission in the amount of \$60,000.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute the amendment on behalf of the District.

**Item 3.j:** By the block vote, authorization was granted to enter into a five-year contract with Pepsi-Cola to provide exclusive beverage services to Fullerton College beginning on June 1, 2021, which could be postponed pending COVID-19 conditions, and will run for a five year period, at no cost to the campus, with an option for an additional five-year extension upon board approval.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.k:** By block vote, authorization was granted to enter into an agreement with the Orange County Transit Authority (OCTA) starting January 18, 2021 through June 30, 2024.

Authorization is also requested for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

**Item 3.i:** By block vote, authorization was granted for retroactive approval for an institutional membership to the #RealCollege California Coalition – a partnership of the Hope Center for College, Community, and Justice; Temple University; and the Community College League of California– for Cypress College from November 1, 2020 through November 1, 2021, at a cost not to exceed \$4,000.

**Item 3.m:** By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2022 Study Abroad Program in Kyoto, Japan. The basic program fee of \$4,125, which is to be paid by each student, includes housing, an orientation, support staff, travel excursions, a travel pass in Kyoto, and some meals.

Further authorization is requested for the Vice Chancellor, Facilities and Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

**Item 3.n:** By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Spring 2022 Study Abroad Program in Seville, Spain. The basic program fee of \$8,245, which is to be paid by each student, includes housing, an orientation, support staff, travel excursions, a travel pass in Seville, and some meals.

Further authorization is requested for the Vice Chancellor, Facilities and Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2020, Fall 2021, and Spring 2021. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.b:** By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2020, Fall 2021 or Fall 2022. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.c:** By block vote, authorization was granted to approve the summary of curriculum changes for the North Orange Continuing Education, to be effective Spring 2021. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.d:** By block vote, authorization was granted to ratify the amendment of the 2019-2021 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

**Item 4.e:** By block vote, authorization was granted to ratify the amendment of the 2018-2021 NOCCCD and Brea Olinda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

## **HUMAN RESOURCES**

**Item 5.a:** By block vote, authorization was granted for the following academic personnel matters which are within budget:

### RETIREMENT

Dedic, James	CC	Sociology Instructor Eff. 02/01/2021 PN CCF952
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### NEW PERSONNEL

Mays-Larson, Phyllis	CC	Chemistry Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2021 PN CCF797
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Moore, Michael	FC	Paralegal Studies Instructor (Paralegal Program Director) First Year Probationary Contract Class B, Step 1 Eff. 01/21/2021 PN FCF623
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Prell, Megan	NOCE	Noncredit Disability Support Services Instructor First Year Probationary Contract Class B, Step 1 Eff. 01/14/2021 PN SCF998
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Schwartz, Aaron	CC	Physics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2021 PN CCF688
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Torres, Acacany	NOCE	Noncredit Counselor, Transition First Year Probationary Contract Class B, Step 1 Eff. 01/14/2021 PN SCF964
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### PROMOTION

Ayon, Carlos	FC	Director, Institutional Research and Planning
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To: Dean, Business, CIS & Economic  
Workforce Development  
12-month Position (100%)  
Range 32, Column G  
Management Salary Schedule  
Eff. 01/01/2021

EXTENSION OF TEMPORARY REASSIGNMENT

Adakai, Ericka                      FC      Interim Director, Educational Partnerships & Programs  
Range 20, Step A (100%)  
Management Salary Schedule  
Eff. 01/01/2021-06/30/2021

CHANGE IN SALARY CLASSIFICATION

Sonne, Kathryn                      CC      English Instructor  
From: Class D  
To: Class F  
Eff. 08/20/2020

ADDITIONAL DUTY DAYS @ PER DIEM

Austin, Phil	FC	Asst. Coach, Men's Basketball	11 days
Austin, Phil	FC	Asst. Coach, Football	11 days
Aviles, Greg	FC	Head Coach, Men's Soccer	13 days
Bevec, Gina	FC	Head Coach, M&W's Cross Country	13 days
Campbell, Garrett	FC	Head Coach, Football	15 days
Crooks, Brian	FC	Asst. Coach, Football	11 days
Foster, Marcia	FC	Head Coach, Women's Basketball	15 days
Lewin, Pamela	FC	Head Coach, Women's Soccer	13 days
Plum Widner, Alix	FC	Director of Dance Productions	4 days
Price, Rhett	FC	Head Coach, Men's Water Polo	13 days
Rosa, Melanie	FC	Director of Dance Productions	4 days
Salcedo, Joel	FC	Forensics Coach	11 days
Samano, Jeffrey	FC	Forensics Coach	11 days
Sheil, Sean	FC	Asst. Head Coach, M&W Cross Country	8 days
Webster, Perry	FC	Head Coach, Men's Basketball	15 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Afra, Maha	CC	\$20.00
Maher, Anthony	CC	\$10.00
McMillan, Marcus	CC	\$10.00
Pinkham, Bill	CC	\$115.00

LEAVE OF ABSENCE

@00004361                      CC      Counselor

Family First Coronavirus Response Act (FFCRA)  
(100%)  
Paid Leave Using EPSL/FFCRA Until Exhausted;  
Paid Leave using Regular and Supplemental Sick  
Leave until Exhausted; Unpaid thereafter  
Eff. 11/12/2020-11/25/2020

Lawrence, Roberta	CC	Dental Hygiene Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 11/27/2020-12/31/2020
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2020 FALL SEMESTER

Vasquez, Michael	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 SPRING SEMESTER

Falls, Emily	CC	Column 1, Step 1
Nordberg, Colby	CC	Column 1, Step 1
VanDerSluys, Jaime	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Toy, Brenda	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Acosta, Pauline	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
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Aguilar, Hugo	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
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Alani, Mayada	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
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Alexander, Tamara	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
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Alimahomed, Kasim	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
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Alofaituli, Kimberly	CC	Adjunct Learning Day Stipend not to exceed \$150.00
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Eff. 01/20/2021

Amend, Rex	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Bustos, Idalith	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Chao, Christina	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Chen, Kevin	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Chrispens, Adriana	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Cobb, Tonya	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Curtin, Brian	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Curtin, Brian	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Damer, Mouminat	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Daugherty, Sarah	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Davila, Leslie	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
DeMagalhaes, Nzuji	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Dymond, Danielle	CC	Adjunct Learning Day Stipend not to exceed \$150.00



Eff. 01/20/2021

Eaves, Stephanie	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Espinosa, Alejandro	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Ferguson, Kennellie	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Folayan, Elaine	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Ford, Julie	CC	Supervising Dentist (DH Program) Column 3, Step 3 Lecture Rate, Adjunct Faculty Salary Schedule Eff. Winter Intersession 2020 and Spring 2021
Funderburk, Michelle	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Garcia, Amanda	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Hall, Angel	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Hamer, Brittany	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Haro, Maria	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Hashima, Lawrence	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Herrera, Melissa	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Hoang, Trong	CC	Adjunct Learning Day

			Stipend not to exceed \$150.00 Eff. 01/20/2021
Hortua, Giovanni	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Iris, Holly	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Jun, Christine	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Kaimikaua, Charmaine	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Kalamian, Jenifer	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Khan, Amir	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Kilzer, Cassandra	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Kim, Edward	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Kireeva, Oxana	NOCE	Online Teaching Certificate Training	Stipend not to exceed \$500.00 Eff. 10/23/2020-11/14/2020
Lasater, John	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Lebdeh, Layal	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Lucier, Bradley	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021

Magginetti, Giovanni	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Magnesi, Miles	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Nickell, Gail	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Okubo, Emi	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Orona, Shannell	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Pedroza, Tatiana	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Perez, Francisco	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Pham, Anthony	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Pham, Jacqueline	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Prempeh, Nyame	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Pueblos, Daniel	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Rafferty, Jennifer	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Reuter, Hilary	CC	Adjunct Learning Day Stipend not to exceed \$150.00

Eff. 01/20/2021

Rohkea, Seija	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Romero, Maria	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Romo, Vincent	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Salcido, Dahlia	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Schwartz, Aaron	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Segovia, Ronal	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Sherard, Erin	NOCE	Online Teaching Certificate Training Stipend not to exceed \$500.00 Eff. 10/23/2020-11/14/2020
Smith Norman, Ravipan	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lecture Rate, Adjunct Faculty Salary Schedule Eff. Winter Intersession 2020 and Spring 2021
Torres, Elizabeth	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Toth, Amanda	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Tran, Tim	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Ura, Masako	CC	Adjunct Learning Day Stipend not to exceed \$150.00 Eff. 01/20/2021
Valencia, Stephany	CC	Adjunct Learning Day

			Stipend not to exceed \$150.00 Eff. 01/20/2021
Walker, Lynn	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Wan, James	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Weitzel, John	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Welch Wheatly, Janine	CC	Supervising Dentist (DH Program) Column 3, Step 4 Lecture Rate, Adjunct Faculty Salary Schedule	Eff. Winter Intersession 2020 and Spring 2021
Wenner, Paul	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Wilson, Brenda	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Winn, Savauna	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Young, Martin	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Yu, Andy	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021
Yu, Yvonne	CC	Adjunct Learning Day	Stipend not to exceed \$150.00 Eff. 01/20/2021

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

**RESIGNATION**

Easter, Judith	FC	Facilities Custodian I 12-month position (55%)
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Eff. 11/18/2020  
PN FCC990

Webb, Ralph                      CC                      Director, Campus Public Safety  
12-month position (100%)  
Eff. 12/12/2020  
PN CCM966

NEW PERSONNEL

Ellison, Angela                      CC                      Instructional Assistant/Health Sciences  
11-month position (50%)  
Range 36, Step A  
Classified Salary Schedule  
Eff. 12/21/2020

Maciag, Andrea                      FC                      Special Projects Coordinator, Contact Tracing  
Temporary Management Position (100%)  
Range 1, Special Project Admin Daily Rate  
Eff. 12/16/2020 – 06/30/2021  
PN FCT591

Smith, Dane                      CC                      Campus Safety Officer  
12-month position (100%)  
Range 31, Step C  
Classified Salary Schedule  
Eff. 12/16/2020

REHIRES

Afshar, David                      NOCE                      Special Projects Manager, Basic Skills Workgroup  
Temporary Management Position (100%)  
Range 2, Special Project Admin Daily Rate  
Eff. 01/01/2021 – 06/30/2021  
PN SCT952

Day, Tammy Renee                      NOCE                      Special Projects Manager, Supporting Adults for  
Student Success (LEAP)  
Temporary Management Position (100%)  
Range 2, Special Project Admin Daily Rate  
Eff. 01/01/2021 – 02/28/2021  
PN SCT961

Guy, Lorri                      NOCE                      Special Projects Manager, Disabled Student  
Services  
Temporary Management Position (100%)  
Range 2, Special Project Admin Daily Rate  
Eff. 01/01/2021 – 04/30/2021  
PN SCT975

Kiesselbach, Kenneth                      NOCE                      Special Projects Manager, NOCRC

Temporary Management Position (100%)  
 Range 2, Special Project Admin Daily Rate  
 Eff. 01/01/2021 – 06/30/2021  
 PN SCT967

Mora, Denise                      NOCE                      Special Projects Coordinator, CTE Strong  
 Workforce  
 Temporary Management Position (100%)  
 Range 1, Special Project Admin Daily Rate  
 Eff. 01/01/2021 – 06/30/2021  
 PN SCT957

### RECLASSIFICATION

Bates, Miranda                      NOCE                      Campus Marketing and Outreach Assistant  
 12-month position (100%)  
 Range 36, Step C + PG&D

To:                      Communications Specialist  
 12-month position (100%)  
 Range 40, Step C + PG&D  
 Classified Salary Schedule  
 Eff. 04/01/2020  
 PN SCC883

Isaac, George                      AC                      IT Specialist, Network  
 12-month position (100%)  
 Range 44, Step E + 10% Longevity + PG&D

To:                      IT Project Leader  
 12-month position (100%)  
 Range 57, Step E + 10% Longevity + PG&D  
 Classified Salary Schedule  
 Eff. 04/01/2020  
 PN ISC976

Neate, Michael                      FC                      IT Specialist, Network  
 12-month position (100%)  
 Range 50, Step E + 25% Longevity

To:                      IT Services Coordinator II  
 12-month position (100%)  
 Range 52, Step E + 25% Longevity  
 Classified Salary Schedule  
 Eff. 04/01/2020  
 PN FCC826

### VOLUNTARY CHANGES IN ASSIGNMENT

Beck, Morgan                      NOCE                      Manager, Instructional Technology Services (100%)

Extension of Temporary Change in Assignment  
 To: AC Interim District Director, Information  
 Technology Infrastructure and Operations  
 12-month position (100%)  
 Range 31, Column B  
 Management Salary Schedule  
 Eff. 01/01/2021 – 06/30/2021  
 PN IIM995

Diaz, Angelica FC

Student Services Specialist (100%)

Temporary Decrease in Percentage  
 From: 100%  
 To: 50%  
 Eff. 01/04/2021 – 04/30/2021  
 PN FCC800

Douglass, Julie FC

Instructional Assistant (100%)

Temporary Increase in Months Employed  
 From: 10 months  
 To: 10.5 months  
 Eff. 12/14/2020 – 12/18/2020  
 Eff. 01/04/2021 – 01/08/2021  
 PN FCC836

Kvenbo, Marisa AC

Human Resources Specialist (100%)

Temporary Change in Assignment  
 To: Leave and Benefits Coordinator II  
 12-month position (100%)  
 Range 42, Step E + PG&D  
 Classified Salary Schedule  
 Eff. 09/01/2020 – 02/28/2021  
 PN DEC933

Padilla, Jayme FC

Evaluator (100%)

Extension of Temporary Change in Assignment  
 To: Executive Assistant II  
 12-month position (100%)  
 Range 44, Step B + 10% Longevity  
 Classified Salary Schedule  
 Eff. 01/01/2021 – 04/16/2021  
 PN FCC949

Ramirez, Fabiola FC

Administrative Assistant I (100%)

Extension of Temporary Change in Assignment  
 To: Administrative Assistant II  
 12-month position (100%)



Range 36, Step E + 5% Longevity + PG&D  
 Classified Salary Schedule  
 Eff. 01/01/2021 – 04/16/2021  
 PN FCC946

Ramirez, Joseph FC Senior Research and Planning Analyst (100%)  
 Extension of Temporary Change in Assignment  
 To: Interim Director, Institution Research and Planning  
 12-month position (100%)  
 Range 30, Column B  
 Management Salary Schedule  
 Eff. 01/01/2021 – 06/30/2021  
 PN FIM957

Resendiz, Beatriz FC Student Services Technician (100%)  
 Extension of Temporary Change in Assignment  
 To: EOPS Program Coordinator  
 12-month position (100%)  
 Range 40, Step C + 5% Longevity  
 Classified Salary Schedule  
 Eff. 12/11/2020 – 06/30/2021  
 PN FCC585

#### LEAVES OF ABSENCE

@00005217 AC District Director, Printing and Design (100%)  
 Family Medical Leave (FMLA/CFRA/FFCRA)  
 Paid Leave Using FFCRA Until Exhausted;  
 Unpaid Thereafter  
 Eff. 11/09/2020 – 11/22/2020

@00243865 AC Payroll Specialist (100%)  
 Family Medical Leave (FMLA/CFRA/FFCRA)  
 Paid Leave Using FFCRA Until Exhausted;  
 Unpaid Thereafter  
 Eff. 11/13/2020 – 11/26/2020

Jara, Jacqueline FC Admissions and Records Technician (100%)  
 Family Medical Leave (FMLA/CFRA) and Parental  
 Leave (AB 2393)  
 Paid Leave Using Sick Leave and Bonding Leave  
 Until Exhausted; Unpaid Thereafter  
 Eff. 10/04/2020 – 12/04/2020 (Consecutive Leave)

@01706811 CC Facilities Custodian II (100%)  
 Family Medical Leave (FMLA/CFRA/FFCRA)  
 Paid Leave Using FFCRA Until Exhausted;  
 Unpaid Thereafter

Eff. 11/19/2020 – 12/02/2020 (Consecutive Leave)

@01323033	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 11/19/2020 – 12/02/2020 (Consecutive Leave)
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**STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES**

Beck, Megan	FC	Evaluator (100%) 6% Stipend Eff. 12/01/2020 – 06/30/2021
Maertens, Tina	FC	Admissions and Records Technician (100%) 6% Stipend Eff. 12/01/2020 – 06/30/2021
Plescher, Sarah	FC	Admissions and Records Technician (100%) 6% Stipend Eff. 12/01/2020 – 06/30/2021

**STIPEND FOR ADDITIONAL MANAGEMENT DUTIES**

Booze, David	CC	Registrar (100%) Extension of 10% Stipend Eff. 01/01/2021 – 06/30/2021
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**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1266 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the hourly listing.

(See Supplemental Minutes #1266 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted to approve the Tentative Agreement with respect to negotiations for the 2018-2019, 2019-2020, and 2020-2021 fiscal years, inclusive of all terms and conditions specified in the written Agreement between United Faculty CTA/CCA/NEA and the District, as follows:

**ADJUSTMENT FOR THE 2020-2021 FISCAL YEAR**

The Regular and Contract Faculty (Instructor and Librarian 177 Days) Annual Salary Schedule, Regular and Contract Faculty (Counselor 195 Days) Annual Salary Schedule, Overload Teaching Hourly Salary Schedule, Overload Non-Teaching Hourly Salary Schedule, and Summer Intersession Schedule will be increased by five and one half percent (5.5%) across the schedules, effective January 2021.

Unit members will be provided a one-time off schedule payment in the amount of \$10,000. This amount will be paid in two increments: \$5,000 to be paid on January 29, 2021 payroll and \$5,000 to be paid on February 26, 2021 payroll.

Eligible unit members will be provided a contribution up to \$8,058.00 annually towards dependent care medical premiums.

### **AMENDMENT TO THE COLLECTIVE BARGAINING AGREEMENT**

The Agreement also provides for modifications to Articles 1, 5, 6, 7, 20 and 21; Supplemental Early Retirement Program (SERP); and two collaborative workgroups. Effective July 1 2021, the vesting for retiree medical benefits will be fifty (50) years of District service.

(See Supplemental Minutes #1266 for a copy of the Agreement.)

It is further recommended that the attached Annual Salary Schedules for Regular and Contract Faculty (Instructor and Librarian 177 Days), Regular and Contract Faculty (Counselor 195 Days), Overload Teaching Hourly, Overload Non-Teaching Hourly, and Summer Intersession, which reflect five and one half percent (5.5%) increase effective January 2021, be approved.

(See Supplemental Minutes #1266 for a copy of the Salary Schedules.)

**Item 5.f:** By block vote, authorization was granted to revise the Professional Expert Hourly Rate Schedule, effective December 15, 2020.

(See Supplemental Minutes #1266 for a copy of the rate schedule.)

### **GENERAL**

**Item 6.a:** Board President Barbara Dunsheath asked if there were any requests for potential future Board agenda items and there were none.

**CLOSED SESSION:** At 6:54 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session, stating that there might be a readout, and read a statement from one of her students addressing what COVID had meant to them. Closed session took place per the following sections of the Government Code and stated that there might be a readout:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD.**

**Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**

**Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: SIGNIFICANT EXPOSURE TO LITIGATION: Two (2) Potential Cases.**

**RECONVENE MEETING:** At 8:12 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

**ADJOURNMENT:** At 8:12 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

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Prepared By Recording Secretary for  
Ed Lopez, Secretary, Board of Trustees

UNAPPROVED