



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in February 2024

DATE: Tuesday, February 27, 2024, at 5:30 p.m.

**PLACE: Anaheim Union High School District Board Room
501 N. Crescent Way, Anaheim, CA 92801**

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- d. **Consider Personnel block-vote items indicated by [] in Section 5**

Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).

- e. **Chancellor’s Report**
2. a. **Approval of Minutes of the Regular Meeting of February 13, 2024**

b. **FIRST CLOSED SESSION** (only if needed)

3. **FINANCE & FACILITIES**

- [a] Pursuant to Education Code Sections 76140 and 76141, authorization is requested that the nonresident tuition fee for the 2024-25 school year be set at \$372 per unit with an additional charge for capital outlay of \$20 per unit.
- [b] Authorization is requested to amend the agreement with SVA Architects to provide architectural and engineering services for the Anaheim Tower First Floor Life/Safety Renovation during the Construction Phase.
- [c] Authorization is requested to file the Notice of Completion for the Districtwide Network Refresh with Vector Resources, Inc. dba: VectorUSA and pay the final retention payment when due.
- d. Authorization is requested to enter into an agreement with Sundt Construction, Inc. for Phase 2 Construction Management Services for the Fine Arts Renovation Project at Cypress College.
- e. Authorization is requested to approve agreements with (AJG) Arthur J. Gallagher & Company and Captive Insurance for Public Agencies to obtain insurance for the Cypress College Fine Arts Building Renovation.
- [f] Authorization is requested to enter into an agreement with Ninyo & Moore to provide construction management services for the Business Building 300 Modernization project at Fullerton College.
- [g] Authorization is requested to approve out-of-country travel for Edward Kim to attend the Anatomia Italiana del Sud, in Italy for from June 1–15, 2024.
- [h] Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Fall 2024 Study Abroad Program in Kyoto, Japan.
- [i] Authorization is requested to approve out-of-country travel for Dani Wilson, Angela Henderson, and Cynthia Olivo to Paris, France, March 9 – 16, 2024, to conduct a site visit for the Paris, France Spring 2024 Study Abroad program.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2024 and Fall 2025.
- b. It is recommended that the Board approve the revised Fullerton College Mission Statement.
- c. It is recommended that the Board approve the District Educational and Facilities Master Plan Refresh.

5. HUMAN RESOURCES

[a] Request approval of the following items concerning academic personnel:

Extension of Temporary Management Contract
 Probationary Contract Extension
 Change in Salary Classification
 Stipend for Additional Administrative Duties
 Leaves of Absence
 Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

New Personnel
 Promotion
 Voluntary Changes in Assignment
 Stipend for Additional Administrative Duties
 Stipend for Additional Management Duties
 Leaves of Absence

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

6. GENERAL

- a. It is recommended that the Board review the Board of Trustees Assessment Instrument, make any appropriate changes, and re-adopt it.
- b. It is recommended that the Board discuss any potential future agenda items.

7. COMMENTS

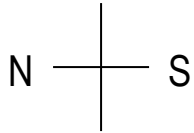
- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

8. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54956.95(a): AMENDED LIABILITY CLAIMS:
Claimant: Jose Enrique Siordia
Agency Claimed Against: NOCCCD
- d. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL:
ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Evangelina Rosales,
President

Jeffrey P. Brown,
Vice President

Dr. Barbara Dunsheath,
Secretary

Jacqueline Rodarte,
Board Member

Stephen T. Blount,
Board Member

Ed Lopez,
Board Member

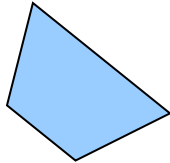
Ryan Bent,
Board Member

Jesus Ramirez Jr.,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Chloe Serrano,
Student Member FC

Alba Recinos,
Recording Secretary



Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 27, 2024

SUBJECT: 2024-25 Nonresident Tuition Fee

Action X

Resolution

Information

Enclosure(s)

BACKGROUND: Education Code §76140 requires the Board of Trustees to establish by March 1 the tuition fee for nonresidents for the succeeding fiscal year. As noted in the Student Fee Handbook, “Education Code section 76140(a) requires districts to charge a nonresident tuition fee in the event it chooses to admit nonresidents. The statute provides various methods/options for computing the nonresident tuition fee.”

Information required to be used in this calculation is dependent on data and guidance provided by the State Chancellor’s Office and was provided on January 23, 2024, for this year’s calculations.

Option	Amount/unit	Basis for Amount
A1.	\$394	The expense of education on a per unit basis that we experienced in the most recent completed fiscal year and project out inflation to the next upcoming fiscal year (as provided by the Department of Finance).
A2.	\$387	As a district with at least 10% noncredit FTES, an alternate calculation excludes the costs and FTES associated with noncredit instruction.
B1.	\$406	Statewide average cost from the preceding year (provided by the Chancellor’s office).
B2.	\$414	Highest Statewide Average of the succeeding, current, or 4 prior years (provided by the Chancellor’s Office)
C.	\$414	Contiguous Districts: The adopted 2023-24 fee or the 2024-25 fee (which is dependent on subsequent approval by that district’s board) from districts contiguous to ours, but only those higher than our allowable minimum.
D.	\$406	Between the district expense of education and the statewide average cost from the preceding year (same as above)
E.	\$432	Average nonresident tuition for 12 states with costs of living comparable to California (provided by the Chancellor’s office).

Options B2. and E carry with them requirements to use the additional revenue above our calculated costs to specifically expand and enhance services to resident students:

Capital Outlay Rate

Additionally, the District is authorized under Education Code §76141, amended by Assembly Bill No. 947 which was approved on October 11, 2009, to charge any nonresident student a capital outlay fee not to exceed the amount that was expended by the District for capital outlay in the preceding fiscal year divided by the total full-time equivalent students in the preceding year. Any fee charged for capital outlay cannot exceed 50% of the current nonresident tuition fee established by the District and the funds must be expended for capital outlay purposes. The calculated rate or maximum rate for capital outlay purposes is \$45 per unit.

Any student who can demonstrate economic hardship, or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident, is exempt from the capital outlay fee. To qualify under the economic hardship waiver, a student must demonstrate a "hardship" that encompasses the financial circumstances of a person who is a recipient of benefits under the Assistance for Needy Families Program, the Supplemental Income/State Supplementary Program, or a general assistance program.

Guidance on the Implementation of the Minimum Required Nonresident Tuition Rate

This year's guidance includes an updated confirmation from the Chancellor's Office General Counsel on a minimum allowable rate a District may consider. In 2007, Legal Opinion O 07-01 "Options for Setting Nonresident Tuition" was issued in response to a question which included consideration as to whether a District could select to use a contiguous district's rate if it was lower than its own calculated rate. Legal Opinion O 07-01 concluded that "A community college may not set its nonresident tuition at a level lower than either its own per unit expense of education, adjusted for inflation, or the statewide average per unit expense of education, adjusted for inflation, whichever is less."

On February 9, 2024, The State Chancellor's Office provided additional guidance, allowing districts to consider a fee as calculated by one of the seven options (presented above), determine whether that fee results in a significant increase, and establish an alternative fee that reflects a reasonable, moderate, and gradual increase for the upcoming year, along with a plan to reach the minimum calculated fee over time.

Therefore, first a District must determine the minimum rate, as the lesser of the District's calculated cost or the Statewide average. Then, consideration may be given to implementing that increase over additional years.

District's Calculated versus Proposed 2024-25 Rates

The District's calculated required minimum nonresident tuition rate for 2024-25 is \$387, a \$45 increase over the prior year's approved rate. The District proposes that we implement a 2-year plan to increase our fee to reach the required minimum nonresident tuition fee.

We propose an increase based on the prior year's COLA of 8.22% as a reasonable basis for the District's cost increases for the prior year, including instructional salaries & benefits included in the cost of education calculations for this purpose. This would result in a \$30 increase to our combined rate. We propose applying that amount to the nonresident tuition fee to move us closer to our required minimum. We would anticipate being able to close the gap next year, while maintaining some flexibility to incorporate any potential increases to our future calculated rates.

Therefore, for fiscal year 2024-25, we have proposed the following. Also provided below for comparison are the per-unit nonresident tuition fees that have been charged by the District for the last five years.

Year	Nonresident Tuition Rate	Capital Outlay	Combined Rate
2024-25 Calculated Rates	\$387	\$45	\$432
2024-25 Proposed Rates	\$372	\$20	\$392
2023-24	\$342	\$20	\$362
2022-23	\$290	\$55	\$345
2021-22	\$274	\$57	\$331
2020-21	\$265	\$33	\$298
2019-20	\$265	\$20	\$285

The following table compares our rates with the rates being recommended by fiscal offices for districts contiguous to the North Orange County Community College District. The 2024-25 rates are subject to Board approval and may differ from the actual rates established.

Contiguous District	2023-2024 Adopted Nonresident Tuition Fee	2024-25 Calculated Nonresident Tuition Fee	2024-25 Proposed Nonresident Tuition Fee	2024-25 Proposed Capital Outlay Fee	2024-25 Proposed Combined Rate
Cerritos	\$342	\$392	\$359	\$38	\$397
Chaffey	\$414	\$392	\$406	\$8	\$414
Coast	\$381	\$388	\$388	\$51	\$439
Long Beach	\$278	\$356	\$303	\$43	\$346
Mt. San Antonio	\$342	\$351	\$351	\$20	\$371
North Orange	\$342	\$387	\$372	\$20	\$392
Rancho Santiago	\$352	\$338	\$363	\$49	\$412
Rio Hondo	\$342	\$465	\$406	\$0	\$406
Riverside	\$373	\$415	\$415	\$20	\$435
South Orange	\$365	\$376	\$376	\$70	\$446

Our recommended rates are based on consensus from the Presidents and fiscal officers of our two colleges, Cypress and Fullerton. This agenda item was prepared and submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 5020, Nonresident Tuition.

FUNDING SOURCE AND FINANCIAL IMPACT: Nonresident tuition fees will be recorded in the General Fund with the additional capital outlay portion recorded in the Capital Outlay Fund to be used for purposes of capital outlay, maintenance, and equipment.

RECOMMENDATION: Pursuant to Education Code §76140 and §76141, authorization is requested that the nonresident tuition fee for the 2024-25 school year for the North Orange County Community College District be set at \$372 per unit with an additional charge for capital outlay of \$20 per unit. This results in a \$30 per-unit increase effective for all course terms beginning or ending on or after July 1, 2024.

Any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from the capital outlay fee. To qualify under the economic hardship waiver, a student must demonstrate a "hardship" that encompasses the financial circumstances of a person who is a recipient of benefits under the Assistance for Needy Families Program, the Supplemental Income/State Supplementary Program, or a general assistance program.

Fred Williams

Recommended by

B. V. Cliff Brad
Approved for Submittal

3.a.4

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 27, 2024 Resolution
Information
Enclosure(s)
SUBJECT: Amend the Agreement with SVA
Architects for the Anaheim Tower First
Floor Life/Safety Project

BACKGROUND: The Board approved an agreement with SVA Architects at its September 28, 2021 meeting, to provide architectural consultant services for the preliminary plans of the Anaheim Campus Tower First Floor Life/Safety project, totaling \$279,000 plus reimbursable expenses of \$8,370.

On February 22, 2022 the Board approved amendment #1 to increase the contract amount for preliminary plans by \$31,880, bringing the total contract to \$319,250.

On November 8, 2022, the Board approved amendment #2 for engineering services for a total of \$328,570, inclusive of reimbursable expenses of \$9,570, increasing the total contract from \$319,250 to \$647,820.

Now, authorization is requested to amend the agreement with SVA Architects in the amount of \$190,000 plus reimbursable expenses not to exceed \$6,000 for the construction administration phase and close out of the Anaheim Tower First Floor Life/Safety Renovation. This brings the total contract amount to \$843,820.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #3: The District will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The fee of \$190,000 plus reimbursable expenses not to exceed \$6,000 for Construction Phase will be jointly funded by Measure J Bond funds and State Capital Outlay funds.

RECOMMENDATION: Authorization is requested to amend the agreement with SVA Architects to provide architectural and engineering services for the Anaheim Tower First Floor Life/Safety Renovation during the Construction Phase for a total of \$190,000 plus reimbursable expenses not to exceed \$6,000, increasing the contract from \$647,820 to

\$843,820. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the amendment or related documents on behalf of the District.

Fred Williams

Recommended by

B. V. dist BndM

Approved for Submittal

3.b.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 27, 2024

SUBJECT: Notice of Completion – Districtwide
Network Refresh Project

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: On July 23, 2019, the Board of Trustees awarded a contract to Vector Resources, Inc. dba: VectorUSA. for the Districtwide Network Refresh Project. The project is complete and filing the Notice of Completion of Work is now required.

This agenda item was submitted by Geoff Hurst, Executive Director, IT.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Capital Outlay and Bond Funds.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for the Districtwide Network Refresh with Vector Resources, Inc. dba: VectorUSA and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

3.c

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 27, 2024 Resolution
Information
Enclosure(s)
SUBJECT: Enter into Agreement with Sundt
Construction, Inc. for Phase 2 Construction
Management Services for the Fine Arts
Renovation Project at Cypress College

BACKGROUND: On March 23, 2021, the Board authorized Sundt Construction, Inc. (“Sundt”) to provide Construction Management Phase 1 Preconstruction services for the Fine Arts Renovation project. The preconstruction services included scopes such as constructability reviews, logistics, cost estimating, phasing planning, value engineering, construction schedule development, and trade bid package and scoping development.

Phase 1 preconstruction services shall conclude by the end of February 2024. With the completion of preconstruction activities, construction will commence on April 1, 2024. The board is requested to authorize Sundt to provide Phase 2 Construction Management services, which are required to oversee the project’s construction phase through closeout (construction is anticipated to be completed by Fall 2026).

The 2021 proposed Phase 2 Construction Management Services fee from Sundt was \$2,763,708 based on the assumed construction value of \$31,000,000, and comprising of three components:

1. management of construction;
2. management of post-construction, or closeout; and
3. a fixed profit percentage based on the total for all of the multi-prime packages received. During the 2021 Construction Management proposal phase, which stipulated a fixed profit percentage based on the total for all of the multi-prime packages received, Sundt proposed the lowest profit percentage of 1.81%.

The proposed Construction Management team for Phase 2 from Sundt comprises of a full-time Construction Manager, two full-time Assistant Construction Managers, one full-time Project Superintendent and one full-time Field Engineer – along with part-time, office staff support.

Due to the addition of building seismic upgrades, construction complexities, and increases in construction costs, the project bids, which were completed in December 2023 and shared with the Board at the January 23, 2024 meeting, resulted in 28 bid packages awarded to 22 contractors, and a total project construction cost of \$57,209,914. The revised Phase 2 fee reflects these increased costs for all three components of the Construction Management Services fees. The revised Phase 2 fee is now a total, not-to-exceed, \$5,862,000. This also includes a \$500,000 allowance.

A breakdown and comparison of the proposed and revised Construction Management Services fees for Phase 1 & Phase 2 is provided below:

		PROPOSED	REVISED
PHASE 1	PRECONSTRUCTION DESIGN PHASE	\$206,247	\$206,247
	PRECONSTRUCTION BID PHASE	\$178,314	\$333,677
	ALLOWANCE	\$10,000	\$10,000
	A. SUBTOTAL (PHASE 1)	\$394,561	\$549,924
PHASE 2	CONSTRUCTION ¹	\$2,077,732	\$4,084,500
	ALLOWANCE		\$500,000
	B. SUBTOTAL (CONSTRUCTION)	\$2,077,732	\$4,584,500
	ASSUMMED CONSTRUCTION VALUE ³	\$31,000,000	-
	AWARDED CONSTRUCTION VALUE ⁴	-	\$57,209,914
	PROFIT (AS A % OF TOTAL BID PACKAGES) ²	1.81%	1.81%
	C. SUBTOTAL (PROFIT)	\$561,100	\$1,035,500
	POST-CONSTRUCTION (CLOSEOUT PHASE)	\$124,876	\$242,000
	D. SUBTOTAL (CLOSEOUT)	\$124,876	\$242,000
E. SUBTOTAL (PHASE 2: B+C+D)	\$2,763,708	\$5,862,000	
TOTAL (PHASES 1 & 2: A + B + C + D)		\$3,158,269	\$6,411,924

¹ Costs indicated are estimates only. Final cost, which will include general conditions, general requirements and total cost of the CM fee based on the pre-negotiated profit percentage will be determined upon receipt of bids and presented to the Board of Trustees for separate approval action.

² Profit percentage will be fixed throughout duration of Phase 1 and Phase 2 agreements.

³ Assumed construction value is based on the Schematic Design phase estimate and is subject to change.

⁴ Awarded construction value is based on the bid total received and is inclusive of owner contingencies.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Dr. Stephen Schoonmaker, Interim Vice President of Administrative Services at Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This agreement is funded by Measure J.

RECOMMENDATION: Authorization is requested to enter into agreement for the contract amount of \$5,862,000, inclusive of reimbursable expense allowance for Construction Management Phase 2 Construction Management Services for the Fine Arts Renovation Project at Cypress College. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	February 27, 2024	Information	_____
		Enclosure(s)	_____
SUBJECT:	Approve Utilization of the Owner Controlled Insurance Program (OCIP) with Arthur J. Gallagher for the Fine Arts Renovation Project at Cypress College		

BACKGROUND: At its November 8, 2022 meeting, the Board approved the use of the Owner Controlled Insurance Program (OCIP) through Arthur J. Gallagher (AJG) with a deductible buy down through Captive Insurance for Public Agencies (CIPA) with the understanding that a future agenda item would be brought before the Board once quotes were obtained for either a District project or a series of construction projects. The District is preparing to commence construction of the Fine Arts Building Renovation Project at Cypress College.

The Fine Arts Renovation Project is using a CM multi-prime delivery method, meaning the District is acting as the main contractor and utilizing 22 different subcontractors for the project and a construction manager (Sundt) to manage the project. The District and subcontractors are all covered under this OCIP program, Sundt will be providing their own insurance, including liability and professional liability.

The proposals received for the Fine Arts Renovation Project, and the fee breakdown is as follows:

General Liability & Completed Operations (\$25 million)	\$378,359
OCIP Administration	35,000
Deductible Buy Down	57,210
Builder Risk (\$10,000 deductible) (estimate)	350,000
Contractors Pollution Wrap (\$5 million) (estimate)	50,000
TOTAL Construction Cost*	\$870,569

**Based on \$57.2 million hard cost. Subject to adjustment at the end of the project.*

General liability overage coverage is up to \$25 million and covers liability claims such as injuries and accidents. Complete operations kicks in after construction and covers building defects for 10 years after completion. The deductible for this coverage is \$25,000 per occurrence, but the staff is recommending that we utilize the optional deductible buy down through CIPA. In the event that there is a liability claim, no deductible will be due. The Builders Risk coverage is property coverage and would cover fire, theft, and vandalism with limits up to the actual cost of the building. There is not an option for a builder risk deductive buydown.

CIPA is the captive formed under the District main insurance program ASCIP, which is a Joint Powers Authority (JPA) formed to provide an insurance vehicle for public agencies including Department of Educations, K-12 Districts, and Community Colleges. The captive is a separate legal entity formed in the state of Hawaii to provide a layer of coverage for the parent company, ASCIP, and its members. Vice Chancellor Williams is a Board member on both the ASCIP Executive Board and the CIPA Board.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This agreement is funded by Measure J and Capital Outlay.

RECOMMENDATION: Authorization is requested to approve agreements with (AJG) Arthur J. Gallagher & Company and Captive Insurance for Public Agencies to obtain insurance for the Cypress College Fine Arts Building Renovation for the estimated amount of \$870,569.31. This amount will be adjusted at the end of the project based on actual hard construction costs of the project. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.e.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: February 27, 2024 Information
Enclosure(s)
SUBJECT: Lab of Record (LOR) Services- Business
Building 300 Modernization at Fullerton
College.

BACKGROUND: In November 2023, the College issued a Request for Proposals (RFP) for Lab of Record Services for Business Building 300 Modernization at Fullerton College. The RFP was sent to the Board-approved list of pre-qualified Lab of Record (LOR) companies. The District received the following four (4) proposals:

LOR Company	Proposal
KOURY	\$231,734.80
Leighton Consulting, Inc.	\$196,583.20
MTGL	\$182,341.50
Ninyo & Moore	\$187,863.50

The District project committee, consisting of the Construction Manager, Project Architect, Fullerton College Project Manager, and Fullerton College Assistant Project Manager evaluated the proposals based on various factors such as price, firm's approach, methodology, staff availability, workload, project team experience, project sub-consultants, and firm's historical renovation project experience. After an in-depth interview with each LOR the committee selected **Ninyo & Moore** as the top LOR company.

To proceed with evaluation and selection, the committee met to collectively evaluate their findings after the interviews had been completed and scoring had been submitted. After careful consideration and further review of what each company presented in their interview, Ninyo & Moore Geotechnical & Environmental Sciences Consultants was selected and recommended to provide LOR services for the Business Building 300 Modernization project at Fullerton College. The contract amount is \$187,863.50 covering the period from April 1, 2024, until project completion at fixed hourly rates specified in the proposal. If additional construction services are requested by the DSA or regulatory authorities, the additional services will be charged based on the hourly rates submitted in the proposal.

This agenda item was submitted by Oscar Saghieh, Project Manager, Campus Capital Projects, Henry Hua, Vice President, Administrative Services, Richard Williams, District Director, Facilities Planning & Construction and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning, and Direction 5) NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this service comes from Measure J Bond fund.

RECOMMENDATION: Authorization is requested to enter into an agreement with Ninyo & Moore in the amount not to exceed \$187,863.50 to provide Lab of Record services for the Business Building 300 Modernization project at Fullerton College starting April 1, 2024, until project completion. If additional special inspections are requested by the DSA or regulatory authorities, the contract will be charged based on hourly rates submitted in the proposal. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

B. V. dist Brad M
Approved for Submittal

3.f.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 27, 2024 Resolution _____
Information _____
Enclosure(s) _____

SUBJECT: Fullerton College – Natural Sciences
Division Anatomy Department
Out-of-Country Travel

BACKGROUND: Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. Anatomy instructor, Edward Kim, proposes travel to various cities in Italy from June 1 – 15, 2024, to participate in the Anatomia Italiana del Sud program. Anatomia Italiana del Sud is a program run with credit under the Human Anatomy and Physiology Society (HAPS), which is an organization with the mission to promote excellence in the teaching of anatomy and physiology. The program is lead by Dr. Kevin Petti, PhD., who has over 30 years of experience teaching health sciences and focuses on the genesis of anatomy as a science and its influence on European culture. The program will also provide opportunities for participants to engage in collaborative discussions related to cultural and diverse tactics, art and literature, and how to integrate learned skills into the curriculum. Overall, this event will have uplifting results that will benefit the health science students.

This agenda item was submitted by Bridget Salzameda, Dean of Natural Sciences, Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 7400, Travel and Conference Attendance.

FUNDING SOURCE AND FINANCIAL IMPACT: There will be no additional cost to the District. Faculty member expenses will be covered partially through Staff Development (up to \$2,000.00), partially through Division funds (up to \$1,000.00), and the remaining will be self-funded.

RECOMMENDATION: Authorization is requested to approve out-of-country travel for Edward Kim to attend the Anatomia Italiana del Sud, in Italy for from June 1 through June 15, 2024.

Fred Williams

Recommended by


Approved for Submittal

3.g

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	February 27, 2024	Information	<u> </u>
		Enclosure(s)	<u> </u>
SUBJECT:	District Study Abroad Program Fall 2024, Kyoto, Japan		

BACKGROUND: Since 1987, the District has been running an International Education Program and during these years, has solicited proposals to provide travel arrangements. AIFS has been a good program and has been recommended to handle all travel arrangements for the proposed Fall 2024 Study Abroad Program in Kyoto, Japan.

The proposed Fall 2024 Study Abroad Program will begin on September 20, 2024, and end on December 13, 2024. The program will be open to all Cypress College and Fullerton College students who are in good standing and have completed a minimum of 12 units.

This board item was prepared by Dr. Dani Wilson, Dean of the Library/Learning Resources Instructional Support Programs and Services, and Administrator of the Fullerton College Study Abroad Program.

How does this relate to the five District Strategic Directions: This Study Abroad Program supports District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals, and Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in compliance with Board Policy/Administrative Procedure 4300, Field Trips and Excursions.

FUNDING SOURCE AND FINANCIAL IMPACT: Students will pay a basic program fee of \$12,695 which includes housing, some meals, travel excursions, and orientation.

RECOMMENDATION: Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Fall 2024 Study Abroad Program in Kyoto, Japan. The basic program fee of \$12,695, which is to be paid by each student, includes housing, orientation, support staff, travel excursions, and some meals. Authorization is further requested for the Vice Chancellor, Facilities and Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Fred Williams

Recommended by


Approved for Submittal

3.h

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: February 27, 2024 Information
Enclosure(s)
SUBJECT: Fullerton College
Library/Learning Resources, Instructional
Support Programs and Services Division
Study Abroad Out-of-Country Travel

BACKGROUND: Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. Dani Wilson, Dean of Library/Learning Resources, Instructional Support Programs and Services (LLRISPS) and Administrator of the Fullerton College Study Aboard Program, Angela Henderson, Fullerton College Faculty Member and Study Abroad Coordinator, and Dr. Cynthia Olivo, Fullerton College President, propose to travel to Paris, France, March 09 – 16, 2024, to conduct a site visit for the Spring 2024 Study Abroad program in Paris, France. The site visit will allow the Administrator, Study Abroad Coordinator, and President to inspect the program facilities, speak to students and faculty, meet with vendor’s on-site staff, and ensure that program is running smoothly. In addition, the visit provides opportunities to collaborate with the U.S. Embassy and Consulates in France, which provide grants, resources, and exchange opportunities for American students and educators. Finally, it gives the visiting team a chance to connect with local institutions, such as CIEE Paris, College of Paris, and Université Sorbonne Nouvelle, that welcome international students and offer courses in different fields and to discuss more affordable study abroad programs in Paris for community college students.

This agenda item was submitted by Dani Wilson, Dean of LLRISPS, Fullerton College.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction #1: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction #4: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

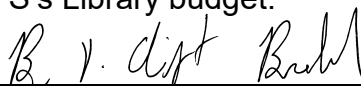
How does this relate to Board Policy: This item is submitted in accordance with Board Policy 7400, Travel and Conference attendance.

FUNDING SOURCE AND FINANCIAL IMPACT: AIFS Abroad will cover airfare, lodging, ground transportation and meals for the visit. There are minimal costs to the District and college that will be covered by the LLRISPS’s Library fund.

RECOMMENDATION: Authorization is requested to approve out-of-country travel for Dani Wilson, Angela Henderson, and Dr. Cynthia Olivo to Paris, France, March 09 - 16, 2024, to conduct a site visit for the Paris, France Spring 2024 Study Abroad program. The projected expense for each attendee is \$1,450.00 for a total of \$4,350.00, to be funded by AIFS Abroad and the Fullerton College LLRISPS’s Library budget.

Fred Williams

Recommended by


Approved for Submittal

3.i

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	February 27, 2024	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee.

This agenda item is submitted by John Ison, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2024 and Fall 2025. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by


Approved for Submittal

4.a.2

Item No.



Board of Trustees.
 Agenda Attachment
 Fullerton College Curriculum

February 27, 2024 | DCCC Approved on January 18, 2024

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHIL 201HF Honors History of Ancient Philosophy Units: 3 Lecture: 3 Laboratory: 0	GE: <ul style="list-style-type: none"> Associate Degree General Education Requirements Area C2: Arts and Humanities - Literature, Philosophy, Religion and Foreign Language Cal-GETC Area 3B Transfer: <ul style="list-style-type: none"> CSU/UC Transfer Course 	25	The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors course. The honors course will be taught as a seminar to allow for in-depth class discussion and student presentations. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical	2025 Fall	This new proposal is an Honors version of PHIL 201 F. Proposed for AA GE Area C2, UC TCA, Cal-GETC Area 3B and C-ID PHIL 130.

NEW COURSES

			thinking, conceptual understanding, structure, style and mechanics.		
<p>PHIL 202HF Honors History of Modern Philosophy</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>GE:</p> <ul style="list-style-type: none"> Associate Degree General Education Requirements Area C2: Arts and Humanities - Literature, Philosophy, Religion and Foreign Language Cal-GETC Area 3B <p>Transfer:</p> <ul style="list-style-type: none"> CSU/UC Transfer Course 	25	<p>The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors course. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>	2025 Fall	<p>New Honors section of PHIL 202 F. Proposed for AA GE Area C2, C-ID PHIL 140, Cal-GETC Area 3B, and UC TCA.</p>
<p>SOC 298 F Social Work and Human Services Fieldwork</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> PSY 219 F <p>Transfer:</p> <ul style="list-style-type: none"> CSU Transfer Course 	35	<p>While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.</p>	2024 Fall	<p>This is a core required course in the Social Work Associate Degree for Transfer. This course was previously offered under Social Work and Human Services prefix (SWHS); however, it has proven to be confusing for students to find and</p>

NEW COURSES

			<p>Students doing fieldwork, service learning and/or internships will be supervised by instructor.</p>	<p>enroll in the class in the class schedule. Consequently, this proposal creates a new course with a SOC prefix, to move the course to the Sociology and Social Work program (SOC), which will allow for the course to be listed under the SOC discipline in the class schedule. The Social Work and Human Services ADT has been revised to reflect this course title/prefix change, and the previous course has a deactivation proposal in process. Both of these proposals also have an effective date of Fall, 2024. SOC 298 F will be submitted for C-ID SWHS 120A and 120B approval.</p> <p>CC suggested to change course number to 298, to be consistent with other internship courses.</p>
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REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ARTH 155 F Western Art History 15th to 21st Century	Advisory: <ul style="list-style-type: none"> • ENGL 100 F or • ENGL 100HF or • ENGL 101 F or 	45	The primary mode of instruction is lecture and may include discussion and/or group	2024 Fall	Updating course content to include the contemporary period. Added "Advisory: ENGL 100 F or ENGL 100HF or

REVISED COURSES					
Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ENGL 110 F Advisory Addition Assignments Revision Catalog Description Update Course Content (that do not change the overall scope of the course) Schedule Description Update Student Learning Outcomes Textbooks Title Revision with Program Impacts (LIST Programs in Justification) 		learning, Evaluations are primarily through objective examinations. Writing assignments are assessed mostly for concept and structure.		ENGL 101 F or ENGL 110 F" in order to match the Art History C-ID descriptor ARTH 120. Title revised FROM Western Art History - 15th to 20th Century TO Western Art History 15th to 21st Century.
ARTH 155HF Honors Western Art History 15th to 21st Century Units: 3 Lecture: 3 Laboratory: 0	Advisory: <ul style="list-style-type: none"> ENGL 100 F or ENGL 100HF or ENGL 101 F or ENGL 110 F Advisory Addition Assignments Revision Catalog Description Update Course Content (that do not change the overall scope of the course) Objectives Revision Schedule Description Update Student Learning Outcomes Textbooks Title Revision with Program Impacts (LIST Programs in Justification) 	25	This is an Honors course using a seminar format. The primary mode of instruction is lecture and will include important student-driven discussions and/or group learning, Evaluations are primarily through objective examinations. Writing assignments are assessed mostly for concept and structure.	2024 Fall	As with ARTH 155 F, updating course content to include the contemporary period. Added "Advisory: ENGL 100 F or ENGL 100HF or ENGL 101 F or ENGL 110 F" in order to match the Art History C-ID descriptor ARTH 120. Title revised FROM Honors Western Art History - 15th to 20th Century TO Honors Western Art History 15th to 21st Century.
CDES 121 F Introduction to Early Childhood Education: The Assistant Teacher	<ul style="list-style-type: none"> Add Distance Education (hybrid) Advisory Revision Assignments Revision Catalog Description Update 	25	Students are engaged in practicing the skills they are learning and the instructor gives each student	2024 Fall	Added service learning hours to catalog and schedule descriptions. Removed statement from Advisory regarding number of CDES units

REVISED COURSES

<p>Units: 3 Lecture: 3 Laboratory: 0</p>	<ul style="list-style-type: none"> • Course Content (that do not change the overall scope of the course) • Method of Instruction • Schedule Description Update • Textbooks 		<p>individual instruction as the class proceeds. Students are interacting, engaging, and communicating with young children at the CDES Lab School, while the instructor provides extensive individualized feedback/evaluation on a regular basis (i.e., problem sets, scientific experiments, inquiry-based, vocational skills, and curriculum planning). The instructor supervises students at the CDES Lab school, as they proceed in their work with young children and answers questions, providing extensive individualized feedback/evaluation on a regular basis. Under SB 277, students need to bring proof of the following immunizations: Pertussis (dTap), Measles (MMR), and TB.</p>		<p>students should enroll in, since this verbiage does not apply to an individual course.</p>
<p>PE 109 F Intermediate Yoga</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> • PE 102 F 	<p>25</p>	<p>Most of the time students are engaged in practicing the skill(s)</p>	<p>2024 Fall</p>	<p>TOP code revision in order to correct records.</p>

REVISED COURSES					
Units: 2 Lecture: 1 Laboratory: 3	<ul style="list-style-type: none"> • Catalog Description Update • Course Content (that do not change the overall scope of the course) • Prerequisite Validation • Schedule Description Update • TOPS Code Revision • Textbooks 		they are learning and the instructor gives each student individual instruction as the class proceeds.		
PE 230 F Yoga Teaching Training Fundamentals Units: 2 Lecture: 1 Laboratory: 3	Prerequisite: <ul style="list-style-type: none"> • PE 102 F • Assignments Revision • Catalog Description Update • Course Content (that do not change the overall scope of the course) • Prerequisite Validation • Remove Distance Education(hybrid) • Remove Distance Education(online) • Schedule Description Update • TOPS Code Revision 	25	Most of the time students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	TOP code revision in order to correct records. Removal of field trip requirement in schedule description. Removal of Distance Education (online/hybrid), as this course is meant to be taught in-person.
POSC 100HF Honors American Government Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Textbooks • Six-Year Review GE: <ul style="list-style-type: none"> • Associate Degree General Education Requirements • Area D1: Social and Behavioral Sciences - Social, Political and Economic Institutions GE: <ul style="list-style-type: none"> • CSU General Education Requirements • Area D: Social Sciences GE: <ul style="list-style-type: none"> • IGETC General Education Transfer Curriculum 	25	The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors course. This honors course will be taught as a seminar to allow for in-depth class discussion and student presentations.	2024 Fall	Six-Year Review. Revised GE Approvals to CSU GE Area D and IGETC Area 4 to update CNET records.

REVISED COURSES					
	<ul style="list-style-type: none"> Area 4: Social and Behavioral Sciences Transfer: <ul style="list-style-type: none"> UC/CSU Transfer Course 				
SOSC 130 F Introduction to LGBTQ Studies Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> Six-Year Review Textbooks Schedule Description Update 	40	The primary mode of instruction is lecture, discussion, group learning and/or formal/informal student presentations. Evaluation through objective exams, written assignments, and various methods of assessment. Class time focuses on individualized instruction, student presentation time, and/or group learning. Writing assignments are assessed for concepts, structure and grammatical accuracy.	2024 Fall	Six-Year Review.

DEACTIVATION OF COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
SWHS 120 F Social Work and Human Services: Fieldwork/Practicum	2024 Fall	Course Deactivation. This course is being replaced by SOC 298 F. Course deactivation impacts: Social Work and Human Services Associate in Arts Degree for Transfer. This degree has been revised to include new course and remove deactivated course.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Technology-Related Courses	Drone and Autonomous Systems Associate in Science Degree The Drone and Autonomous Systems Associate in Science Degree is designed to develop the skills	2024 Fall	This new program is designed to meet high student demand, and to allow veterans and other students to complete a degree in uncrewed technology. This

NEW DEGREES/CERTIFICATES

	<p>necessary to facilitate transfer to a university and provide a comprehensive understanding of operations and development work with uncrewed aircraft systems across a wide range of industries, such as inspection, mapping, public safety, agriculture, and others. It also prepares students for upper division curriculum at a university in technical fields. Students complete a set of core requirements and a set of electives in their chosen area of emphasis. This degree requires a total of 22-26 units, in addition to other graduation requirements.</p> <p>Required courses (13 units)</p> <p align="center">Units</p> <p>TECH 140 F Basic Drone Maintenance and Repair 3</p> <p>TECH 151 F Applied Drone Piloting 3</p> <p>TECH 158 F Advanced Drone Piloting Skills 2</p> <p>TECH 160 F Infrared Thermography 2</p> <p>TECH 165 F Aerial Mapping and Photogrammetry 3</p> <p>Restricted Electives (9-13 units) Select one area of emphasis listed below.</p> <p align="center">Units</p> <p>Mapping and Geographic Analysis Emphasis Electives (9 units) Select 9 units from the courses listed below.</p> <p align="center">Units</p> <p>GEOG 102 F Physical Geography 3</p> <p>or</p> <p>GEOG 102HF Honors Physical Geography 3</p> <p>GEOG 120 F Global Environmental Problems 3</p> <p>GEOG 230 F Introduction to Geographic Information Systems 3</p> <p>GEOG 231 F Spatial Analysis: Mapping for Solutions and Decision-Making</p>	<p>AS degree is supported, and was recommended by, the program's advisory committee. Furthermore, it will allow for greater transfer opportunity to universities with similar programs, such as Embry-Riddle Aeronautical University.</p>
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NEW DEGREES/CERTIFICATES

	3		
	GEOG 237 F Intermediate and Advanced GIS Applications		
	3		
	GEOG 238 F Principles of Map-Making and Cartographic Design		
	3		
	Photography/Cinematography Emphasis Electives (9 units) Select 9 units from the courses listed below.		
	Units		
	CRTV 157 F Digital Production/Non-Linear Editing for Video/Film		
	3		
	CRTV 164 F Advanced Digital Production/Non-Linear Editing for Video		
	3		
	CRTV 175 F Documentary Filmmaking		
	3		
	JOUR 215 F UAV/Drone Reporting		
	3		
	PHOT 101 F Introduction to Photography		
	3		
	PHOT 103 F Intermediate Photography		
	3		
	PHOT 216 F Advanced Digital Photography		
	3		
	Construction and Inspection Emphasis Electives (9-13 units) Select 9-13 units from the courses listed below.		
	Units		
	ARCH 111 F Introduction to Architecture		
	3		
	ARCH 124 F Architectural CAD I		
	3		
	CSTR 041 F International Residential Code		
	3		
	CSTR 108 F Surveying for Builders		
	2		
	CSTR 110 F Residential Estimating		
	3		
	DRAF 101 F Blueprint Reading for Manufacturing		
	2		
	DRAF 140 F AutoCAD For Industry		

NEW DEGREES/CERTIFICATES

	3		
ENGR 101AF Surveying I			
	4		
WELD 096 F Welding Inspection Technology			
	5		
Public Safety Emphasis Electives (9-11 units) Select 9-11 units from the courses listed below.			
Units			
AJ 050 F Accident Reconstruction by Drone			
	2		
AJ 051 F Night Operations by Drone			
	1		
AJ 052 F Search and Rescue by Drone			
	1		
AJ 053 F Tactical Operations by Drone			
	1		
AJ 223 F Criminal Investigation			
	3		
AJ 230 F Crime Scene Techniques			
	3		
AJ 252 F Police Patrol			
	3		
AJ 279 F Contemporary Issues in Law Enforcement			
	3		
Agriculture Emphasis Electives (9-12 units) Select 9-12 units from the courses listed below.			
Units			
HORT 001 F Principles of Horticulture I			
	4		
HORT 045 F Pest Control Certification and Safety			
	3		
HORT 156 F Plant Nutrition			
	2		
HORT 207 F Plant Pathology			
	3		
HORT 215 F Diseases/Pests Ornament Plants			
	4		
HORT 219 F CAD Appl in Horticulture			
	3		
TECH 260 F Multispectral and Hyperspectral Sensing with Drones			
	3		

NEW DEGREES/CERTIFICATES			
	Environmental Science Emphasis Elective (9-11 Units) Select 9-11 units from the courses listed below.		
	Units		
	ENVS 105 F Environmental Biology	3	
	ENVS 141 F Desert Natural History	1	
	ENVS 142 F Geology and Marine Biology of the Channel Islands	2	
	ESC 101 F Earth Science Survey	3	
	ESC 105 F Introduction to Weather and Climate	3	
	ESC 106 F Geology of the Orange County Area	2	
	ESC 110 F Introduction to Climate Science	3	
	ESC 120 F Geology of California	3	
	ESC 142 F Geology of Mojave Desert Area	1	
	ESC 144 F Geology of Southern California Mountain Areas	1	
	ESC 230 F Coastal Oceanography	3	
	Total Units	22 - 26	

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Social Work	<ul style="list-style-type: none"> • Six-Year Review • Removing Courses from "Required" • Adding Courses to "Required" 	Social Work and Human Services Associate in Arts Degree for Transfer The Social Work and Human Services Associate in Arts Degree for Transfer, also called the Social Work and Human Services AA-T Degree, prepares students to transfer to CSU campuses that offer bachelor's degrees in	2024 Fall	This ADT is being updated because a required course is changing prefix and number FROM SWHS 120 F TO SOC 298 F.

MODIFY DEGREES/CERTIFICATES

		<p>Collaborative Health and Human Services, Criminal Justice, Human Services, Social Work, and Sociology. Through this program, students will gain knowledge of human service delivery systems, communication skills for working with individuals, groups, and diverse populations, case management techniques, and will gain hands-on field experience in one or more human service agencies. The program will also encourage students to think critically about societal conditions that contribute to the need for social services. This program is designed for transfer to complete a bachelor's degree in Social Work or Human Services. Students completing the bachelor's degree are trained to provide value-based services for families in need of temporary social, health, and economic assistance. State and county agencies, non-profits, and private providers of services, social workers, psychologists, and medical personnel work in this field. Ed Code Section 66746-66749 states students earning the Social Work AA-T degree will be granted priority for admission as a Social Work major to a local CSU, as determined by the CSU campus to which the student applies. The following is required for all AA-T or AS-T degrees, and there are no additional graduation requirements: (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (a) The Intersegmental General Education Transfer Curriculum</p>	
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MODIFY DEGREES/CERTIFICATES

		<p>(IGETC) or the California State University General Education – Breadth Requirements. (b) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. (3) ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. The P (Pass) grade is an acceptable grade for courses in the major only if the P is defined to be equivalent to a C or better. This degree requires a total of 28-31 units in the major, in addition to other degree requirements.</p> <p>Required Core: (22-24 units) Units</p> <p>PSY 219 F The Human Services 3</p> <p>SOC 298 F Social Work and Human Services Fieldwork 3</p> <p>SOC 101 F Introduction to Sociology 3</p> <p>or</p> <p>SOC 101HF Honors Introduction to Sociology 3</p> <p>PSY 101 F General Psychology 3</p> <p>or</p> <p>PSY 101HF Honors General Psychology 3</p> <p>MATH 120 F Introductory Probability and Statistics 4</p> <p>or</p> <p>MATH 120HF Honors Introductory Probability and Statistics</p>	
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MODIFY DEGREES/CERTIFICATES

		<p align="center">4</p> <p>or</p> <p>PSY 161 F Elementary Statistics for Behavioral Science</p> <p align="center">4</p> <p>or</p> <p>PSY 161HF Honors Elementary Statistics for Behavioral Science</p> <p align="center">4</p> <p>or</p> <p>SOSC 120 F Introduction to Probability and Statistics</p> <p align="center">4</p> <p>ANAT 231 F General Human Anatomy</p> <p align="center">4</p> <p>or</p> <p>ANAT 240 F Human Physiology</p> <p align="center">5</p> <p>or</p> <p>BIOL 102 F Human Biology</p> <p align="center">3</p> <p>ECON 101 F Principles of Economics - Micro</p> <p align="center">3</p> <p>or</p> <p>ECON 101HF Honors Principles of Economics - Micro</p> <p align="center">3</p> <p>or</p> <p>ECON 102 F Principles of Economics-Macro</p> <p align="center">3</p> <p>or</p> <p>ECON 102HF Honors Principles of Economics-Macro</p> <p align="center">3</p> <p>Restricted Electives: Select two courses (6-7 units)</p> <p align="center">Units</p> <p>AJ 100 F Introduction to Criminal Justice</p> <p align="center">3</p> <p>or</p>		
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MODIFY DEGREES/CERTIFICATES

		<p>SOC 292 F Introduction to Criminology 3</p> <p>or</p> <p>SOC 292HF Honors Introduction to Criminology 3</p> <p>ANTH 102 F Cultural Anthropology 3</p> <p>or</p> <p>ANTH 102HF Honors Cultural Anthropology 3</p> <p>CDES 120 F Child Development 3</p> <p>CDES 201 F Child in the Home and Community 3</p> <p>COMM 120 F Intercultural Communication 3</p> <p>ENGL 103 F Critical Reasoning and Writing 4</p> <p>or</p> <p>ENGL 103HF Honors Critical Reasoning and Writing 4</p> <p>or</p> <p>PHIL 172 F Critical Thinking and Writing 3</p> <p>HIST 170 F History of the United States to 1877 3</p> <p>or</p> <p>HIST 170HF Honors History of the United States to 1877 3</p> <p>HIST 171 F History of the United States since 1877 3</p> <p>or</p> <p>HIST 171HF Honors History of the United States since 1877 3</p>		
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MODIFY DEGREES/CERTIFICATES

		PSY 222 F Abnormal Psychology 3 PSY 139 F Developmental Psychology: Life Cycle 3 SOC 285 F Drugs and Society 3 or SOC 285HF Honors Drugs and Society 3 ETHS 235 F Contemporary Social Justice Movements 3 or ETHS 235HF Honors Contemporary Social Justice Movements 3 SOC 102 F Social Problems 3 SOC 290 F Sociology of Race and Ethnicity 3 or SOC 290HF Honors Sociology of Race and Ethnicity 3 or SOC 295 F Social Inequality 3 Total Units 28 - 31		
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: February 27, 2024
SUBJECT: Fullerton College
Revised Mission Statement

Action X
Resolution _____
Information _____
Enclosure(s) _____

BACKGROUND: From Fall 2021 through Fall 2022, Fullerton College conducted a comprehensive review of its mission statement and core values. The College community reached consensus on adding a commitment to anti-racism to its mission statement and core values. After discussion at the February 14, 2023 Board meeting, the core values were approved, and the mission statement was sent back to the College for further review.

The College brought back the proposed mission statement to the Board at its November 14, 2023 meeting where the Board amended the mission statement to read:

Fullerton College advances student learning and achievement by developing clear pathways for students from our diverse communities who seek educational and career growth, certificates, associate degrees, and transfer. We build a supportive and inclusive environment for students to be successful learners, responsible leaders, and engaged community members. We ~~dismantle oppressive institutional structures~~ remove barriers to student success in order to achieve educational justice.
[Emphasis added]

At that time, the Board tabled action until the second meeting in February 2024. Subsequent to the meeting, the College engaged in further campus-level discussions. The mission statement now returns to the Board for an update and approval.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in compliance with Board Policy 3200, Accreditation; and Board Policy 3250, Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: This item has no financial impact.

RECOMMENDATION: It is recommended that the Board approve the revised Fullerton College Mission statement.

Cherry Li-Bugg
Recommended by


Approved for Submittal

4.b
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	February 27, 2024	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	2023 NOCCCD Educational and Facilities Master Plan (EFMP) Refresh – Second Reading and Approval	Enclosure(s)	<u> X </u>

BACKGROUND: At its May 23, 2023 meeting, the Board approved a contract with Brailsford & Dunleavy, the consulting group that helped the District compile the original Educational and Facilities Master Plan in 2019-2020, to refresh the said master plan in light of ongoing changes in the educational landscape and in the construction arena as well.

- The goals for the EFMP Refresh as approved are as follows:
- Review, confirm or revise the prior strategic drivers in the EFMP;
- Review enrollment changes and changes in student population;
- Review any impactful pedagogical changes as result of the pandemic and changes in student population;
- Review and update regional workforce development needs;
- Conduct student services and support space utilization analysis;
- Conduct space needs projection, existing space reconciliation and sensitivity analysis; and
- Conduct future space planning and if needed, bond project reprioritization.

The district stood up an EFMP Refresh Steering Committee, whose structure and composition are the same as the original EFMP Steering Committee with broad representation from all stakeholder groups including students. The EFMP Refresh Steering Committee has been hard at work along with the consultants since the beginning of the fall 2023 term and a draft of the EFMP Refresh was completed in December 2023. The draft was presented to the Board for information, review and first reading at its December 2023 meeting.

The consultants received feedback from the Board and continued to receive and incorporate further feedback from the campuses. The final draft is now ready to be presented to the Board for second reading and approval.

The EFMP Refresh can be found [here](#).

This item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

How does this relate to the five District Strategic Directions? This item meets all five District Strategic Directions.

How does this relate to Board Policy: This item responds to BP 3250, Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: General funds

RECOMMENDATION: It is recommended that the Board approve the District's 2023 EFMP Refresh.

Cherry Li-Bugg
Recommended by


Approved for Submittal

4.c.2
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 27, 2024

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.a.1

Item No.

Academic Personnel
February 27, 2024

@00874209	CC	AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/25/2024-04/25/2024
@01923253	CC	AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/06/2024-03/22/2024
Barsamian, Aram	FC	Music Instructor Change in Load Banking Leave with Pay From: 8.33% To: 3.33% Eff. 2024 Spring Semester
Brydges, Michael	CC	Speech Instructor Load Banking Leave With Pay (20.00%) Eff. 2024 Spring Semester
Chiang-Schultheiss, Darren	FC	English Instructor Load Banking Leave With Pay (60.00%) Eff. 2024 Spring Semester
DeMartino, Sarah	CC	Mathematics Instructor Load Banking Leave With Pay (6.67%) Eff. 2024 Spring Semester
Gutierrez, Ruth	CC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2024 Spring Semester
Herman, Jenelle	CC	ESL Instructor Load Banking Leave With Pay (20.00%) Eff. 2024 Spring Semester
Kroupa, Kaitlin	FC	Anatomy/Physics Instructor Load Banking Leave With Pay (46.67%) Eff. 2024 Spring Semester
Lee, Monica	FC	Music Instructor Load Banking Leave With Pay (1.67%) Eff. 2024 Spring Semester

Academic Personnel
February 27, 2024

Loy, Michelle	FC	Nutrition/Foods Instructor Load Banking Leave With Pay (34.00%) Eff. 2024 Spring Semester
Mayfield, Philip	FC	English Instructor Load Banking Leave With Pay (41.67%) Eff. 2024 Spring Semester
Nabahani, Melanie	CC	Mathematics Instructor Load Banking Leave With Pay (26.67%) Eff. 2024 Spring Semester
Shedd, Kristen	FC	History Instructor Load Banking Leave With Pay (60.00%) Eff. 2024 Spring Semester
St. John, Paul	FC	Accounting Instructor Load Banking Leave With Pay (33.33%) Eff. 2024 Spring Semester
Vescial, Keith	CC	Reading Instructor Load Banking Leave With Pay (20.00%) Eff. 2024 Spring Semester
Wada, Kathryn	CC	ESL Instructor Load Banking Leave With Pay (26.67%) Eff. 2024 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Godoy, Esmeralda	CC	Column 1, Step 1
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	February 27, 2024	Resolution	<u> </u>
SUBJECT:	Classified Personnel	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.b.1

Item No.

Classified Personnel
February 27, 2024

NEW PERSONNEL

Kitchen, leisha FC Special Projects Manager, Rising Scholars
Temporary Management Position (100%)
Range 2, Special Projects Admin Daily Rate Schedule
Eff. 03/01/2024 – 06/30/2024
PN FCT579

Rios, Brianna CC Administrative Assistant II
12-month position (100%)
Range 36, Step E
Classified Salary Schedule
Eff. 03/01/2024
PN CCC951

PROMOTION

Wong, Jessica NOCE Administrative Assistant I
11-month position (100%)
PN SCC984

To: Administrative Assistant II
12-month position (100%)
Range 36, Step E + 5% Longevity
Classified Salary Schedule
Eff. 03/01/2024
PN SCC976

VOLUNTARY CHANGES IN ASSIGNMENT

Manjarrez, Janeth NOCE Director, Adult Education Blocked Grant/ AEBG (100%)

Temporary Change in Assignment
To: FC Interim Executive Director,
College Foundation & Community Relations
12-month position (100%)
Range 25, Column G
Management Salary Schedule
Eff. 03/01/2024 – 06/30/2024
Eff. 07/01/2024 – 12/31/2024
PN FCM943- TR

Classified Personnel
February 27, 2024

Tang, Kim	NOCE	Program Manager, Career Technical Education (100%) Temporary Change in Assignment To: Interim Director Grants/ Economic & Workforce Development 12-month position (100%) Range 21, Column D Management Salary Schedule Eff. 03/01/2024 – 06/30/2024
Veloz, Gypsy	NOCE	Instructional Aide, High School Lab (50%) Temporary Change in Assignment To: FC Instructional Assistant/Math Lab 12-month position (100%) Range 36, Step C + 5% Longevity + PG&D Classified Salary Schedule Eff. 03/01/2024 – 06/30/2024

STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Guillen, Rebecca	AC	Graphic Designer (100%) 6% Stipend Eff. 02/01/2024 – 03/31/2024
Williams, Adrienne	FC	Administrative Assistant I (100%) Extension of 6% Stipend Eff. 01/01/2024 – 01/20/2024

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Carlos, Antia	FC	Manager, Campus Accounting (100%) 10% Stipend Eff. 02/01/2024 – 6/30/2024
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LEAVE OF ABSENCE

@01595901	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/8/2024 – 3/1/2024 (Consecutive Leave)
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Classified Personnel
February 27, 2024

@01337157	FC	Family Medical Leave (FMLA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/11/2024 – 5/6/2024 (Consecutive Leave)
00005217	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 2/12/2024 – 5/13/2024 (Consecutive Leave)
@01216737	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/3/2024 – 2/7/2024 (Consecutive Leave)
@01173571	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 2/16/2024 – 3/29/2024 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 27, 2024

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.c.1

Item No.

Professional Experts
February 27, 2024

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Adair, Rebekah	CC	Technical Expert II	CyberPatriot Program Leader	26	03/27/2024	06/30/2024
Aguilar, Pablo	CC	Project Coordinator	Media and Content Development Coordinator	26	03/04/2024	04/03/2024
Aguilar, Pablo	CC	Project Coordinator	Media and Content Development Coordinator	26	04/08/2024	05/18/2024
Aguilar, Pablo	CC	Project Coordinator	Media and Content Development Coordinator	26	05/27/2024	06/15/2024
Cardona Ramirez, Yuri	NOCE	Project Expert	Off-Site Classroom Support	20	02/19/2024	06/30/2024
Cebula, Christopher	CC	Project Coordinator	UCI Building Energy Assessment Grant	12	02/20/2024	06/30/2024
Gardner, Henry	FC	Project Coordinator	Disney Aspire Program Coordinator	26	02/20/2024	06/30/2024
Hernandez, Bibiana	FC	Technical Expert I	Registered Apprenticeship Admin Assistant	26	02/28/2024	05/24/2024
Hernandez, Yicel	FC	Project Expert	FYSI/NextUP Professional Expert	26	02/15/2024	06/30/2024
Jones, Jeanette	CC	Technical Expert I	HRC Student Engagement, Growth and Development	4	01/01/2024	05/31/2024
Lughart, Jordyn	FC	Assistant Coach 2	Assistant Coach	26	02/20/2024	05/24/2024
Moore, Michael	FC	Technical Expert II	Paralegal Graduate Success Outreach & Development	5	02/19/2024	06/30/2024
Murtaza, Carol	CC	Technical Expert II	SWP Allied Health Regional Clinical Support and Growth	16	10/16/2023	12/08/2023
Olague, Anysia	CC	Technical Expert II	SWP 2023-2025 Local Nursing	12	01/29/2024	03/22/2024
Smith, Trinity	FC	Project Expert	CTE Media & Promotions Specialist	24	02/05/2024	06/29/2024
Tayco, John	CC	Technical Expert I	Psych Tech Lab Skills Verification	18	02/12/2024	02/13/2024
Taula, Kathy	CC	Project Manager	Psych Tech New Cohort Onboarding	15	01/22/2024	01/26/2024
Vargas, Monica	CC	Technical Expert I	SEA Grant – Tutoring for Psych Tech Students	3	01/29/2024	05/24/2024

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 27, 2024 Resolution
SUBJECT: Hourly Personnel Information
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. dist BrubM

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
February 27, 2024

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Cota, Krystin	CC	Paraprof - Athletic Program Assistant	02/28/24	06/30/24	TE I 3
Goodell, Ally	CC	Technical - Assist in Bursar's Office	04/08/24	06/27/24	TE A 1
Kahlon, Sarah	FC	Clerical/Secretarial - Assist in Foundation Office	03/14/24	06/12/24	TE A 2
Montano, Edgar	CC	Technical - Assist in STEM	02/28/24	05/31/24	TE A 2
Osorio Lozado, Eduardo	CC	Paraprof - Athletic Program Assistant	02/28/24	06/30/24	TE I 4
Ramirez, Aileen	FC	Paraprof - Assist in Child Development Lab	02/28/24	05/28/24	TE B 1
So, Aaron	FC	Clerical/Secretarial - Assist in Academic Computing	04/15/24	06/30/24	TE B 1
Tasnin, Maliha	FC	Clerical/Secretarial - Assist in Career Skills and Resource Lab	03/13/24	06/11/24	TE B 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Lin, Nicole	FC	Direct Instr Support - Interpreter for hearing-impaired students	02/28/24	06/30/24	TE E 1
Lin, Nicole	FC	Direct Instr Support - Interpreter for hearing-impaired students	02/28/24	06/30/24	TE F 1
Moore, Thomas	CC	Direct Instr Support - Tutor in the English Success Center	02/28/24	06/30/24	TE B 3
Paek, Eunice	FC	Direct Instr Support - Tutor in Biotech Lab	03/13/24	06/15/24	TE B 2
Quezada, Rose	FC	Direct Instr Support - Interpreter for hearing-impaired students	03/13/24	06/30/24	TE E 1
Quezada, Rose	FC	Direct Instr Support - Interpreter for hearing-impaired students	03/13/24	06/30/24	TE F 1

Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Garcia, Yocute	FC	Technical - Substitute for Classified employee on leave	02/14/24	05/13/24	TE D 4

Hourly Personnel
February 27, 2024

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alcala, Regina	NOCE	Full-time Student - Assist in Matriculation	02/20/24	06/30/24	TE A 2
Alsalihi, Zaid	CC	Work Study Student - Assist in Transfer Center	02/28/24	06/15/24	TE A 1
Castillo Bolivar, Samiy	FC	Full-time Student - Assist in Campus Safety Dept	02/28/24	06/30/24	TE A 1
Chang, Chih His	FC	Full-time Student - Assist in the International Student Center	03/13/24	06/30/24	TE A 1
Cho, Soyun	CC	Full-time Student - Assist in International Students Program	02/28/24	06/30/24	TE A 3
Figuroa, Corinne	FC	Work Study Student - Assist in the Art Dept	02/14/24	06/30/24	TE A 1
Guillen, Samantha	FC	Full-time Student - Assist in EOPS	02/29/24	06/30/24	TE A 1
Hernandez, Guadalupe	FC	Full-time Student - Assist in CDES Lab School	02/28/24	05/28/24	TE B 2
Hoang, Huey	CC	Work Study Student - Assist in Financial Aid Office	03/18/24	06/15/24	TE A 1
Krstich, Jamie	CC	Work Study Student - Assist in Transfer Center	02/14/24	06/15/24	TE A 1
Lara, Joel	FC	Work Study Student - Assist in Student Life and Leadership Program	01/16/24	06/30/24	TE A 1
Lee, Phillip	FC	Full-time Student - Assist in Academic Computing	02/28/24	06/30/24	TE B 1
Machin, Maya	CC	Full-time Student - Assist in LRC	02/28/24	06/30/24	TE A 1
Maertens, Camila	FC	Full-time Student - Assist is Technology & Engineering	02/28/24	06/30/24	TE A 2
McConnell, Melissa	FC	Work Study Student - Assist in Foster Youth Success Initiative	02/28/24	06/30/24	TE A 1
Nguyen, Tristan	FC	Full-time Student - Assist in Academic Computing	02/28/24	06/30/24	TE A 2
Park, Jeongbin	CC	Full-time Student - Assist in Center for Intercultural Understanding	02/28/24	06/30/24	TE A 1
Reyes Colin, Daniela	CC	Full-time Student - Assist in Matriculation	02/28/24	06/30/24	TE A 2
Tynes, Morgann	FC	Work Study Student - Assist in Gallery	02/28/24	06/30/24	TE A 1
Villafane, Karoline	FC	Work Study Student - Assist in Student Life and Leadership Program	01/16/24	06/30/24	TE A 1
Wu, Dan	FC	Work Study Student - Assist in the Math Lab	02/28/24	06/30/24	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 27, 2024

SUBJECT: Volunteers

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
February 27, 2024

Volunteers

Name	Site	Program	Begin	End
Bergquist, Margaret	FC	Technology & Engineering/Welding	02/05/24	06/30/24
Boek, Justus	FC	DSS - Personal Service Attendant	01/29/24	05/25/24
Boone, Tailier	CC	Intern - Counseling and Student Development Division	02/21/24	05/31/24
Chen, Xi	NOCE	DSS - Personal Service Attendant	02/06/24	05/24/24
Dejongh, Teresa	NOCE	DSS – Personal Service Attendant	02/16/24	02/14/25
Fuller, Brianna	NOCE	DSS - Personal Service Attendant	02/14/24	05/24/24
Galvan, Alan	NOCE	DSS - Personal Service Attendant	11/27/23	05/24/24
Garcia, Jaden	FC	DSS - Personal Service Attendant	01/29/24	05/25/24
Lyons, Robert	FC	Technology & Engineering/Construction	02/28/24	06/30/24
Mikhaeil, John	FC	Technology & Engineering/Construction	02/28/24	06/30/24
Nelson, Lisa	FC	DSS - Personal Service Attendant	01/29/24	05/25/24
Pahed, Brian	NOCE	DSS - Personal Service Attendant	11/27/23	05/24/24
Rojas Zermeno, Crystal	FC	DSS - Personal Service Attendant	01/29/24	05/25/24
Sanchez, Nancy	FC	Library	02/28/24	05/02/24
Tran, Nha	CC	Intern - Library	03/04/24	03/27/24
Trujillo, Paul	FC	Technology & Engineering/Welding	02/05/24	06/30/24
Velasquez, Nerida	NOCE	DSS - Personal Service Attendant	02/12/24	06/28/24

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	February 27, 2024	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Board of Trustees Assessment Instrument	Enclosure(s)	<u> X </u>

BACKGROUND: On February 13, 2024, the Board adopted revised Board Policy 2745, Board Self-Evaluation, with the Board of Trustees Assessment Instrument to be distributed annually during the month of March. The Instrument was last revised on March 22, 2022 to separate question 36 in order to clarify that it is intended to solicit the Board's overall rating. Edits to the cover page were made this year to reflect the updated applicable ACCJC standard and to revised the process timeline in accordance with the revisions to BP 2745.

The Board of Trustees Assessment Instrument is scheduled to be distributed at the March 12, 2024 Board meeting

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2745, Board Self-Evaluation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board review the Board of Trustees Assessment Instrument, make any appropriate changes, and re-adopt it.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.a.1

Item No.

North Orange County Community College District

BOARD OF TRUSTEES ASSESSMENT

Accrediting Commission for Community and Junior Colleges Standard ~~IV.C.10:~~ **4.6:**
Governance and Decision-Making: ~~“Board policies and/or bylaws clearly establish a process for Board evaluation. The evaluation assesses the Board’s effectiveness in promoting and sustaining academic quality and institutional effectiveness. The governing board regularly evaluates its practices and performance, including full participation in board training, and makes public the results. The results are used to improve board performance, academic quality, and institutional effectiveness.”~~ **“The governing board functions effectively as a collective entity to promote the institution’s values and mission and fulfill its fiduciary responsibilities. The governing board demonstrates an ability to self-govern in adherence to its bylaws and expectations for best practices in board governance. (ER 7)”**

The Board assessment is very different from the political evaluation, which takes place at the ballot box. The purpose of the Board assessment is to identify those areas of Board functioning which are working well and those which may need improvement.

The Board assessment speaks to the Board as a whole, not to individual trustees. It is the evaluation process of the overall effectiveness of the Board as a group making decisions.

PROCESS

An assessment form will be distributed to all Board members and members of the District staff who regularly participate at Board meetings at the first meeting in ~~April~~ **March** of each year.

The completed assessment forms shall be submitted to the Chancellor’s Office on or before the second meeting in ~~April~~ **March**.

The Chancellor’s Office shall complete results of the assessment for distribution at the first meeting in ~~May~~ **April**.

The assessment results shall be included as an agenda item for review and appropriate action at the second meeting in ~~May~~ **April**.

Board of Trustees Assessment

Rating Scale: 4 = Excellent 3 = Acceptable 2 = Need Improvement 1 = Unsatisfactory 0 = No Knowledge of

Question	Rating	Comments/Suggestions
The Board is responsible for establishing policies to assure the quality, integrity, and effectiveness of student learning programs and services.		
1.	The Board has clearly defined institutional goals with desired outcomes both short and long-term.	
2.	The Board's highest priority is student learning and student success.	
3a.	The Board has established mission and vision statements, and a strategic plan that looks to the future, anticipating what the institution and its colleges will be like in 10 years.	
3b.	The Board reviews the mission and vision statements every three years.	
3c.	The Board regularly reviews its policies to be consistent with its mission.	
4.	The Chancellor's goals, as affirmed by the Board, establish priorities that are both strategic and manageable and provide Board direction for the administration.	
5a.	The Board upholds a code of ethics and conflict of interest policy.	
5b.	The Board has a clearly defined policy dealing with violations.	

6.	To ensure the institution is accomplishing its goals for student success, the Board regularly reviews key indicators of student learning and achievement and institutional plans for improving academic quality.		
7.	The Board approves appropriate resources (human, physical, technology, and financial) to support an effective student learning program.		
8.	The Board regularly evaluates its processes to support continuous improvement.		
Overall rating for “The Board is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning programs and services.”			

Question		Rating	Comments/Suggestions
As an independent policy-making body that reflects the public interest, the Board acts as a whole. The Board advocates for and defends the institution and protects it from undue influence or political pressures:			
9.	Direction to staff is based on a consensus of a majority of the Board. Individual Board members do not assume authority.		
10.	Board members respect each other's opinions.		
11.	Discussions are structured so that all have an opportunity to contribute to the decision.		
12.	Board members have adequate information upon which to base decisions.		
13.	The Board reaches decisions on the basis of study of all available background data and consideration of the recommendation of the Chancellor.		

14.	The Board's delegation of administrative authority to the Chancellor is clear to all parties.		
Overall rating for "The Board acts as a whole."			

Question				Rating		Comments/Suggestions	
Board meetings run effectively:							
15.	Board members are punctual to and attend all Board meetings to conclusion.			16.	The Board reviews agenda materials and is prepared for Board meetings.		
17a.	New Board members, including student trustees, receive an orientation to roles and responsibilities and District mission and policies.			17b.	The Board members engage in ongoing professional development.		
18.	The Board agendas focus on policy issues that relate to Board responsibilities.			19.	The Board conducts its meetings in compliance with state laws, including the Brown Act.		
20.	Agendas include legislative and state policy issues that impact the District.			21.	Board meetings include some education or information time.		

22.	Board meetings provide adequate time for discussion.		
Overall rating for “Board meetings run effectively.”			

Question				Rating	Comments/Suggestions
Board members are actively knowledgeable about and engaged in the District community:					
23a.	Board members are knowledgeable about community college and state related issues.				
23b.	Board members are knowledgeable and take an appropriate role in the accreditation process.				
24.	The Board acts as an advocate for community colleges.				
25.	Board members are available to District employees for comments and suggestions.				
26.	The Board shows its support for the District through members attending various events.				
27.	The Board is knowledgeable about the District’s history, values, strengths, and weaknesses.				
28.	The Board understands, appreciates, and is responsive to the diverse community which it serves.				
29.	The Board has processes in place for appropriately involving the community in relevant decisions.				

30.	The Board helps promote the image of the District in the community.		
31.	The Board understands the collective bargaining process and its role in the process.		
32.	The Board is involved in and understands the budget process and how adopted priorities are addressed within the budget.		
33.	The Board gives adequate attention to the mission and goals of the District.		
34.	The Board has a procedure for annual evaluations of the Chancellor.		
35.	The Board demonstrates a good understanding of collegial consultation and related processes.		
Overall rating for “Board members are actively knowledgeable about and engaged in the District community.”			

Question		Rating	Comments/Suggestions
Overall rating for the Board and general comments:			
36.	In general, what rating does the Board as a whole deserve?		
37.	General Comments/Suggestions:		

Date of Adoption: August 1997

Date of Last Revision: March 2022; March 2021; March 2019; March 2017; March 2015; March 2013; March 2009; March 2007; March 2005; August 2001

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 27, 2024

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland

Recommended by

Byron D. Clift Breland

Approved for Submittal

6.b

Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 13, 2024

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 13, 2024, at 5:30 p.m. in the Anaheim Union High School District Board Room with a YouTube livestream broadcast.

Board President Evangelina Rosales called the meeting to order at 5:30 p.m. and asked Trustee Stephen T. Blount to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Evangelina Rosales. Student Trustee Chloe Serrano. Absent: Student Trustee Jesus Ramirez Jr.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Marlo Smith, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Virgil Adams, Paul de Dios, and Kathleen Reiland from Cypress College; Pepe Barton, Henry Hua, and José Ramón Nuñez from Fullerton College; Michelle Bringman and Elaine Loayza from North Orange Continuing Education; and Yasmine Andrawis, Trinda Best, Danielle Davy, Geoff Hurst, Julie Kossick, Flavio Medina-Martin, Tami Oh, Gabrielle Stanco, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Evans Arek, Gabby Diaz, William Diedrich, Maluisa Hernandez, Dash Johnson, Kristine Nacu, Sharon Ormond, Kyle Smith, and Lourdes Valiente. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.e, 3.f, 3.g, 3.h, 3.i, 3.j, 3.k
Instructional Resources: 4.a, 4.b, 4.c

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Chancellor Byron D. Clift Breland reported a busy start to the semester with legislative advocacy trips to Sacramento and Washington, D.C. and thanked **Board President Evangelina Rosales, Trustee Barbara Dunsheath, and Kai Stearns** for participating in meetings with legislators to discuss issues impacting the District and students. He expressed his appreciation to **Geoff Hurst** and the technology team for their assistance and responsiveness as Board meetings transition to a new space, and reported on his attendance at two cultural events: the Fullerton College Lunar New Year celebration and the Black History Month Open Mic event also at Fullerton College. He thanked the Cadena Center, the Umoja Program, and the Student Life team for hosting the events and all the attendees for helping to honor the diversity that enriches our campuses. The Chancellor reported on the final visit of the Partnership Resource Team (PRT), led by **Vice Chancellor Cherry Li-Bugg**, which served to provide guidance and support for various areas of improvement—including enrollment growth, course scheduling, and support for students—and to receive feedback and recommendations.

Chancellor Clift Breland thanked everyone for their patience and understanding during the severe rain we recently experienced, and outlined the decision-making process that was used to determine whether the campuses would remain open which was in alignment with local K-12 districts and community colleges in Orange County. He thanked **Vice Chancellor Fred Williams** and the Campus Safety teams for their work, apologized for the inconvenience that it caused those who were impacted during the rain, and stated that he looked forward to conversations with unions about times that remote work can be implemented during emergency situations.

MINUTES: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of January 23, 2024 with the noted correction to Trustee Barbara Dunsheath's comments on page 193. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0163376 – P0163908 through January 24, 2024, totaling \$1,681,672.17, and check numbers C0055298 – C0055396, totaling \$612,947.93; check numbers F0297251 – F0297466, totaling \$7,276,579.81; check numbers 88542908 – 88543745, totaling \$8,024,317.05; check numbers V0031992 – V0032017, totaling \$19,055.00; check numbers 70126969 – 70126985, totaling \$5,770.89; and disbursements E9142199 – E9143723, totaling \$664,051.12, through July 31, 2023.

Item 3.b: By block vote, authorization was granted to approve the 2023-2024 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,040,166 and adopt a resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

Item 3.c: The Board received and review the District's Quarterly Financial Status Report for the quarter ended December 31, 2023, as required by Title 5 §58310.

Item 3.d: The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended December 31, 2023.

Trustee Jacqueline Rodarte noted that the Retirement Board would meet on February 15 and that she would provide a report at the next Board meeting and Trustee Barbara Dunsheath asked what percentage of the unfunded liability is covered by this fund, and Vice Chancellor Fred Williams noted that about 110% of it is funded.

Item 3.e: By block vote, authorization was granted to adopt a resolution establishing separate bank, saving, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by §84030 of the Education Code, and in accordance with Education Code §58311 of Title 5 of the California Code of Regulations, and that previous resolutions be rescinded and that any accounts not listed on this resolution and still open be closed immediately. In order to adequately safeguard and manage District assets, further authorization was granted to have two authorized signatures be required on each check on every account and that account signers, banks, and credit unions not be authorized to issue counter checks or cashier's checks on any of the accounts.

Item 3.f: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.g: By block vote, authorization was granted to renew the consultant agreement with Nossaman LLP in the amount of \$6,500 per month for a set fee monthly retainer, direct expenses not to exceed \$2,000, and quarterly Secretary of State filing fees up to \$1,500 per quarter beginning on February 1, 2024 through January 31, 2027, for a total amount not to exceed \$86,000 annually.

Authorization was further granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.h: By block vote, authorization was granted to file the Notice of Completion for the Building #4 (Theater Arts) & Building #13 (Tech-Ed III) Roofing Project at Cypress College with Chapman Coast Roof Co., Inc. and pay the final retention payment when due.

Item 3.i: By block vote, authorization was granted to adopt Resolution No. 23/24-16 to Implement a Uniform Rating System for Prequalifying and Rating Contractor Bidders for projects that require prequalification as determined by the District.

Item 3.j: By block vote, authorization was granted to enter into a one-year agreement with Ellucian CampusLogic Inc. for \$165,529 for the subscription services. This subscription includes the continued use of StudentForms and CampusCommunicator from April 1, 2024 through March 31, 2025.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement and any related documents on behalf of the District.

Item 3.k: By block vote, authorization was granted to approve the \$25,000 sponsorship of the A2MEND Summit conference as a Title Sponsor and to increase the hospitality budget by \$35,000.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted for the attached summary of curriculum changes for Cypress College, to be effective Spring 2024 and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted for the attached summary of curriculum changes for North Orange Continuing Education, to be effective Summer 2024 and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.c: By block vote, authorization was granted for Fullerton College to enter into an agreement with the Fullerton Joint Union High School District to accept the total of \$468,920 to be used by the 2026-27 fiscal year and to adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

TEMPORARY REASSIGNMENT

Abesamis, Naomi	FC	Director, Student Life and Leadership
	To:	FC Interim Dean, Student Support Services Range 32, Column A + Doctorate (100%) Management Salary Schedule Eff. 02/15/2024-6/30/2024

CHANGE IN SALARY CLASSIFICATION

Phelps, Celeste	CC	Dean, Student Support Services From: Range 32, Step D To: Range 32, Step E Eff. 02/01/2024
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Manije, Dini	NOCE	ESL, Noncredit Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 01/12/2024
Wu, Jaimie	NOCE	ESL, Noncredit Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 02/08/2024

ADDITIONAL DUTY DAYS @ PER DIEM

Aguirre, Crystal	FC	Head Coach, Softball	15 days
Baum, Chad	FC	Head Coach, Baseball	15 days
Bevec, Gina	FC	Head Coach, Women's Track & Field	15 days
Byrnes, Timothy	FC	Asst. Coach, Swim/Dive	8 days
Duron, Yolanda	FC	Head Coach, Tennis	13 days
Lewin, Pamela	FC	Head Coach, Lacrosse	13 days
Rapp, Eddie	FC	Head Coach, Men's Volleyball	13 days
Rosa, Melanie	FC	Director of Dance Productions	8 days
Sheil, Sean	FC	Head Coach, Men's Track & Field	15 days
Webster, Perry	FC	Asst. Coach, Baseball	11 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACT FALL 2023

Aguet, Jacqueline	CC	\$140.00
Garcia, Juan	CC	\$240.00
Maher, Anthony	CC	\$10.00
McMillan, Marcus	CC	\$30.00
Mosqueda-Ponce, Therese	CC	\$20.00

LEAVE OF ABSENCE

@00337533	CC	AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/25/2024-03/29/2024
Liu, Annie	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2024 Spring Semester
Sanchez, Adriana	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2024 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Berry, Sarah	FC	Column 1, Step 1
Buitron, Maria	NOCE	Column 1, Step 1
Chun, Sarah	CC	Column 1, Step 1

Carlopio, Heather	NOCE	Column 2, Step 1
Felton, Kelly	CC	Column 2, Step 2
Fitzpatrick, Tyler	FC	Column 1, Step 1
Franco, Arnold	CC	Column 2, Step 1
Garcia, Monique	FC	Column 1, Step 1
Gonzalez, Tricia	FC	Column 1, Step 1
Hutchison, Kelly	CC	Column 1, Step 1
Hurtado, Hailie	CC	Column 1, Step 1
Kherfan, Sadeddin	CC	Column 1, Step 1
Kigozi, Jean	CC	Column 3, Step 1
Little, Lisa	FC	Column 1, Step 2
Lustgarten, Rebecca	CC	Column 1, Step 1
Navarrete-Medina, Joey	CC	Column 1, Step 1
Olague, Anysia	CC	Column 1, Step 1
Ortiz, Margarita	CC	Column 1, Step 1
Orozco-Khilmnani, Nisha	NOCE	Column 2, Step 1
Peikes, Erin	FC	Column 3, Step 1
Pung, Daniel	CC	Column 1, Step 1
Rezaee Baroon, Mo Ali	FC	Column 1, Step 1
Rueckert, Daniel	NOCE	Column 1, Step 1
Rogers, Jack	CC	Column 1, Step 1
Senteno, Hugo	CC	Column 1, Step 1
Schacht, Kaelin	CC	Column 1, Step 1
Velasco, Zoot	FC	Column 1, Step 1
Wilson, Jordon	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Niyondagara, Alice	NOCE	Column 3, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aguiar, Emmanuel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Atkinson, Anne	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Baltazar, Audrey	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Cappuccio, Katie	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Cherng, Daniel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024

Cosgrove, Marilee	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Diaz, Emma	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 12/01/2023-12/31/2023
Estrada, Steven	CC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024 – 02/29/2024
Fanning, Charles	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Farol, Ron	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Fiallo, Carolina	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Filimon, Ilinca	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Fraidany, Apollo	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
French, James	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Frias, Mayra	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Garcia, Monique	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Gee, Donna	CC	Supervising Dentist (Dental Assisting) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2024 Spring Semester
Glass, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00

		Eff. 01/24/2024
Gomez, Tanya	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Harter-Johnson, Danashanti	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Hartman, Deanna	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Hortua, Giovanni	CC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024 – 02/29/2024
Ingersoll, Brittany	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
James, Deborah	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Jimenez, Janette	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Johnson, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Juarez, Anita	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Kaeser, Amy	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Kirkwood, Kyra	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Leos, Nigel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024

Lind, Daniel	CC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024 – 02/29/2024
Ly, Jennifer	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Masl, Sonya	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Montero, Vanessa	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Moon, Hochin	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Moreno-Terrill, Steven	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Nguyen, Brian	CC	Supervising Dentist (Dental Assisting) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2024 Spring Semester
Obrite, Patricia	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Papoulias, Lambe	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Pennings, Megan	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Pham, Victor	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Raleigh, Sam	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Riley, Marc	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00

Eff. 01/24/2024

Rodriguez, Eric	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Roman Rodriguez, Dorcas	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Sabet, Sarah	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Samuel Philips, Cathrine	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Sanford, Juana	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Torres, Hilario	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Vicioso, Emily	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Vigil, Adriana	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Walton, Tyler	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Wang, Han Wen	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Wilkinson, David	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Yi, Stephanie	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Majano, Mauricio	FC	Office Coordinator (50%) Catalog & Schedule Coordinator (50%) 12-month position Eff. 03/01/2024 PN FCC554 PN FCC552
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NEW PERSONNEL

Dieterman, Joshua	FC	Health Services Specialist 9 – month position (50%) Range 49, Step C Classified Salary Schedule Eff. 02/15/2024 PN FCC882
Garcia, Epifanio	CC	Laboratory Technician/ Physical Science 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 02/15/2024 PN CCC854
Miu, Therese	CC	Special Projects Coordinator, AANHPI Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 02/15/2024 – 06/30/2024 PN CCT999
Perez, Christian	CC	Accounting Technician 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 02/15/2024 PN CCC956
Solis, Sergio	CC	Facilities Custodian II 12-month position (100%) Range 28, Step B + 10% Shift Classified Salary Schedule Eff. 02/15/2024 PN CCC788
Tucker, Bayli	NOCE	Special Projects Coordinator, Counseling and Student Services Temporary Management Position (100%)

Range 1, Special Project Admin Daily Rate Schedule
 Eff. 02/20/2024 – 06/30/2024
 PN SCT999

VOLUNTARY CHANGES IN ASSIGNMENT

Abutin, Roxanne	NOCE	Student Services Technician/SSSP (100%) Temporary Decrease in Percent Employed From: 100% To: 50% Eff. 02/16/2024 – 03/16/2024 PN SCC927
Dominguez, Ernesto	CC	Administrative Assistant II (100%) Return to Regular Assignment From: 12 months To: 11 months Eff. 01/01/2024
Flores, Hugo	FC	Admissions and Records Coordinator (100%) Extension of Temporary Change in Assignment To: NOCE Interim Manager, ESL & Citizenship 12-month position (100%) Range 14, Column A + PG&D Management Salary Schedule Eff. 02/01/2024 – 06/30/2024 PN SCM996-TR
Gadalla, Ayman	CC	Instructional Assistant/ Business Education Permanent Increase in Months Employed From: 11 months To: 12 months Eff. 01/01/2024 PN CCC955
Rohkea, Seija	FC	Laboratory Technician/ Art Gallery Permanent Increase in Months & Percentage Employed From: 10 months & 75% To: 12 months & 100% Eff. 02/05/2024 PN FCC822

Tracy, Theresa	CC	Instructional Assistant/ Business & CIS Permanent Increase in Months Employed From: 11 months To: 12 months Eff. 01/01/2024 PN CCC829
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PROFESSIONAL GROWTH & DEVELOPMENT

Asavakulpanus, Nipa	AC	District Accounting Specialist (100%) 5 th Increment (\$400) Eff. 07/01/2024
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Camarillo, Yanett	NOCE	Clerical Assistant I (100%) 6% Stipend Eff. 01/01/2024 – 03/31/2024
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Tang, Kim	NOCE	Manager, NOCE CTE Extension of 10% Stipend Eff. 08/01/2023 – 10/31/2023
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LEAVES OF ABSENCE

@00004846	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/29/2024 – 3/1/2024 (Consecutive Leave)
@01618468	NOCE	Family Medical Leave (FMLA/CFRA) Extension of Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/18/2024 – 2/22/2024 (Consecutive Leave)
@00139609	FC	Family Medical Leave (FMLA/CFRA) Extension of Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/6/2023 – 5/6/2024 (Consecutive Leave)
@01058089	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. February 12, 2024 through February 23, 2024 (Consecutive Leave) Eff. April 22, 2024 through May 3, 2024

(Consecutive Leave)
 Eff. June 24, 2024 through July 5, 2024
 (Consecutive Leave)
 Eff. September 9, 2024 through September 20, 2024
 (Consecutive Leave)
 Eff. October 23, 2024 through November 20, 2024
 (Consecutive Leave)

CORRECTION TO BOARD AGENDA OF DECEMBER 12, 2023 – VOLUNTARY CHANGES
 IN ASSIGNMENT

Salazar, Kellyann	FC	Health Education Coordinator (100%) Temporary Decrease in Months Employed From: 11-months, 100% To: 10-months, 100% Eff. 01/01/2024 – 06/30/2024 PN FCC611
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Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1333 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1333 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1333 for a copy of volunteer personnel listing.)

Item 5.f: It was moved by Trustee Ed Lopez and seconded by Trustee Stephen T. Blount that the Board adopt the NOCCCD 2023-2026 Equal Employment Opportunity (EEO) Plan. The Draft District EEO Plan was previously submitted to the State Chancellor's Office for review and in December 2023, the State provided minimal feedback which was incorporated in the final EEO Plan.

Flavio Medina-Martin, District Director of Diversity, Culture, & Inclusion, Yasmine Andrawis, District Director of EEO & Compliance, and Gabrielle Stanco, District Director, Research, Planning, & Data Management, provided a summary of revisions that were made to the draft plan and addressed questions from the Board.

Trustees praised the report, requested copies of climate surveys and exit surveys, and emphasized the importance of recruitment in order to increase the diversity of the applicant pool. They also inquired about ongoing activities and trainings; opportunities for collaboration across the District; the process for filling interim positions; and the percentage of applicants that don't self-identify during the application process and efforts to encourage participation.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.**

GENERAL

Item 6.a: The Board received and reviewed the Board of Trustees Assessment Instrument in order to make recommendations for changes to the instrument for re-adoption at the February 27, 2024 Board meeting.

Proposed edits to the cover page were made this year to reflect the updated applicable ACCJC standard and to revise the process timeline in accordance with the revisions to Board Policy 2745, Board Evaluation.

Trustees made no additional changes, and the assessment will return to the February 27 Board meeting for re-adoption.

Item 6.b: Prior to consideration of this item, the Board received the following public comments:

Michelle Bringman, NOCE Manager, addressed the Board in support of an NOCE Student Trustee which would serve as a voice for NOCE at the District level and would establish a mechanism for consistent student feedback from a non-credit perspective.

Gabby Diaz, NOCE Student, noted that the student population that NOCE serves varies from that of its sister colleges and a student trustee seat would empower students and ensure their voice and representation.

Maluisa Hernandez, NOCE Student, urged support for the establishment of an NOCE Student Trustee in order to represent the needs of 20,000 students and expressed interest in the position.

Kristine Nacu, NOCE Student, shared her involvement on districtwide committees and conference attendance to develop her leadership skills and the experience she's gained from representing students, and encouraged the establishment of an NOCE Student Trustee to represent its students and their unique perspectives.

Lourdes Valiente, NOCE Student, addressed the Board to highlight her participation on committees which enlightened her on how NOCE and the District operate and provided her with the opportunity to be part of the bigger picture. She urged support for an NOCE Student Trustee position to allow representation and institutionalize consistent student feedback.

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent that the Board adopt the proposed, revised Board Policies in Chapter 2:

- BP 2015, Student Members
- BP 2740, Board Professional Development
- BP 2745, Board Self-Evaluation

Trustees noted that the establishment of an NOCE Student Trustee is something that the Board has wanted for a long time and is long overdue, and thanked the speakers for their impactful comments.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

Item 6.c: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ed Lopez that the Board adopt Resolution No. 23/24-17 designating February as Black History Month.

Board President Evangelina Rosales read the resolution into the record and Chancellor Byron D. Clift Breland introduced Virgil Adams, Co-President of the Black Faculty and Staff Association and Co-Advisor of the A2MEND Student Charter. Mr. Adams emphasized the need for the resolution that would bind the District as a whole to move forward and commit to specific actions and activities like the diaspora trip to Africa that's planned to emphasize that hate is not who the District is or what it stands for. He shared that he has seen progress in the District since 1998, but more needs to be done because being the first is fine, but when it's the only, it shows how much work we still need to do.

Trustee Barbara Dunsheath thanked Professor Adams for his comments, expressed support for the resolution and read from Dr. Martin Luther King Jr.'s *Letter from Birmingham Jail*, which State Chancellor Sonya Christian referenced when developing Vision 2030, "justice too long delayed is justice denied." She applauded the District's efforts, but noted that there is more to be done.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

Item 6.d: The Board discussed whether or not they were interested in establishing term limits.

It was moved by Trustee Ed Lopez and seconded by Trustee Ryan Bent that the Board adopt a proposal to limit board members to three terms, with a proviso that a member who serves a term of more than two years will be deemed to have served a full term.

Trustee Ed Lopez clarified that there would need to be additional steps to establish term limits including a Board approved resolution before being presented to the Orange County and Los Angeles Registrar of Voters.

Trustee Ryan Bent expressed support for the motion deeming it the right thing to do with more school districts setting term limits. He also noted that it would apply to current trustees only after it is approved so they would have an additional 12 years of service.

Trustee Jeffrey P. Brown pointed out that only one California community college has adopted term limits and it was a reaction to a particular situation happening in that area at that time, and that every other district has either not adopted terms limits or has specifically adopted policies to prohibit them. He provided an analysis of NOCCCD service of terms and election competitiveness noting that 88% of trustee elections have been contested and that the most common service term is 1-5 years with almost 60% having served less than 10 years. He stated that term limits have their place in certain situations where seniority is more important and hierarchy rules, but the District is not in a situation where that is important because all trustee seats are equal. He cautioned that a term limits ballot measure would cost half a

million dollars and would be an unconscionable use of public funds, and stated that he was unequivocally opposed to term limits for the District.

Trustee Stephen T. Blount called the ballot measure cost unconscionable and expressed opposition to term limits noting that recalls are how voters can remove trustees from office.

Trustee Barbara Dunsheath stated that she views her 19 years on the Board as a service to the District and community, and noted that a limit of 12 years on the Board is too little. She shared the following four points to illustrate her opposition to term limits: 1) the number one priority of the Board is to work for the success of students and term limits are not part of the District's strategic directions or Vision 2030; 2) they would severely curtail trustees from taking leadership roles on statewide and national boards which bring attention to the District and provide a wealth of information; 3) she would consider term limits if there was evidence that suggested they increase diversity, but she cited a Rutgers University study which found that term limits do not increase diversity; and 4) the high cost of a ballot measure which could be spent in numerous other ways and is in opposition to the Board's fiduciary duties to spend money wisely for their constituents.

Trustee Jacqueline Rodarte expressed support for the motion because term limits would limit trustee influence on the District, and stated that being on the Board is not the only way that trustees can serve the District and students. She shared her preference for having the measure go before voters now, instead of when there is a unique or contentious situation.

Board President Evangelina Rosales inquired about interest in increasing the limit to four terms, and Trustee Ed Lopez noted that he was open to a discussion, but would not accept it as a friendly amendment.

Trustee Ed Lopez stated that while term limits are a divisive issue, they do exist in California and would pass overwhelmingly, and it would benefit the Board to have new members and new ideas. He said that while the cost is expensive, so are bond measures, and they must be looked at differently because they are a one-time expense and worth the expense because it provides a better system of government for the Board and the District.

Trustee Barbara Dunsheath noted that while her colleagues have deemed term limits better, but have not provided data on how they're better, and while they're popular, popular isn't always better. She stated that the only community college with term limits had some trouble and was sanctioned by ACCJC so there was a reason for implementing them. She pointed out that there has been no request from the public for term limits and shared concern about the public perception it could create about District issues, the critical loss of institutional memory, and concern with campaign financing and constituent groups participating in elections.

Trustees asked legal counsel if the District is legally required to hold public hearings prior to passing a resolution (no, they are not) and whether approval requires a simple or super majority (simple).

When asked about support for three or four term limits, Board President Evangelina Rosales stated that she did not support three terms, and while she could see both sides of the argument, she stated that trustees need more time to gain experience and she was not comfortable with asking for term limits.

Board President Evangelina Rosales called for a roll call vote and the **motion failed with Trustees Bent, Lopez, and Rodarte voting yes, including Student Trustee Serrano's advisory vote, and Trustees Blount, Brown, Dunsheath, and Rosales voting no.**

Item 6.e: Board President Evangelina Rosales asked if there were any requests for potential future agenda items and there were none.

ADJOURN TO RECESS: At 7:23 p.m., Board President Evangelina Rosales adjourned the meeting for a brief recess.

RECONVENE MEETING: Board President Evangelina Rosales reconvened the meeting at 7:29 p.m.

STUDY SESSION

Item 7.a: The Board conducted a study session to discuss the negotiations process including the collective bargaining and interest-based bargaining presented by William Diedrich, a partner with Atkinson, Andelson, Loya, Ruud, and Romo.

The presentation outlined and compared traditional/positional bargaining with interest-based bargaining (IBB) and also provided a step-by-step guide to interest-based bargaining which included 1) standards, 2) telling the story, 3) identifying stakeholders and interests, 4) developing options, 5) evaluating options, 6) developing straw design, and 7) consensus and action plans. Mr. Diedrich stated the benefits of an interest-based approach (fosters more honest dialogue and the exploration of mutual interests; produces more creative solutions; promotes experimentation and continuous improvement; builds constructive relationships; promotes trust; creates a more collaborative culture; and focuses on partnership and a mutual commitment to excellence), and noted the following considerations: it's time consuming, requires transparency and communication, adversarial tendencies are hard to resist, not everything can be resolved collegially, and failure carries a greater risk.

During the presentation, trustees requested clarification on several aspects including the role of trustees in the process; what information can be shared outside of the negotiation room; the statutory guidelines and how IBB meshes with them; if the IBB approach can make it easier so each side gets what they need; the overall pros and cons; how communications with the Board would occur; who the facilitator would be; training constraints; scenarios where one union is interested in participating, but not other unions; evidence that speaks to IBB avoiding impasse; and whether an IBB hybrid approach is worth trying to address both the easier and more complicated items.

At the request of trustees, union representatives also inquired how open bargaining fits into the IBB model, whether open bargaining participation is allowable, possible use in upcoming successor agreement negotiations, and the ideal selection process for the facilitator.

Trustees also inquired whether there was any interest in this type of bargaining from the union representatives. Adjunct Faculty United expressed interest, CSEA noted that it is included in the contract, and United Faculty stating a preference for the current system which is working better than it ever has—after issues and with past experiences—thanks to the Chancellor.

(See Supplemental Minutes #1333 for a copy of the presentation.)

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell thanked faculty and staff for being on campus during the recent rainy days, noting that classes were full, campuses were full of activity, and students partook in food services. She expressed her heartfelt gratitude for the approval of an NOCE student trustee which represents a commitment to recognizing the unique needs and voices of NOCE students and is part of the legacy of former **Student Trustee Erin LaCorte** who inspired NOCE to begin the process. President Purtell praised **Chancellor Byron D. Cliff Breland** for his unwavering support and making the opportunity a reality, and noted that she looked forward to what the new position will bring.

Cynthia Olivo thanked the Asian Pacific Islander Desi American (APIDA) group for coordinating an incredible Lunar New Year campus celebration, **Mashonda Salsberry** for coordinating the Black History Month celebrations, and everyone who attended the events. She thanked the campus community for their work during the recent rainstorm, reported on several Fullerton College events, and congratulated faculty member **Jeremy Siskind** on his recent Grammy and **Naomi Abesamis** who was named Interim Dean of Student Support Services.

Scott Thayer thanked **Regina Rhymes** and **Virgil Adams** for their coordination of the Black History Month programming and **Romeo Garcia** and **Jeanne Mitsch** for organizing the inaugural Lunar New Year celebration. He announced that **Bernice (Orwig) O'Connor** and **Dan Ripley** were inducted into the California Community College Athletic Association Hall of Fame and reported on his attendance at the Puente Program Spring Kick-off event to welcome back students and their families and a recent La Palma City Council meeting. He acknowledged the maintenance and operations staff for their work during the recent rainstorm and shared the high percentage of students who were on campus to utilize the library and meal services.

Fred Williams reported that the District received approval from the Department of Finance to award the contract for the Anaheim Campus project and construction is scheduled to start on February 26.

Irma Ramos reported that 16 District Leadership Academy participants attended the CCLC Legislative Conference and were recognized at the Capitol by **Assemblymember Sharon Quik Silva** and **Senator Josh Newman**, and that 17 administrators participated in the recent certified mediator training.

Cherry Li-Bugg reported on her attendance at the inaugural Lunar New Year celebration at Cypress College and provided an enrollment report which reflected that student enrollment is trending in a positive direction and is consistent with neighboring districts.

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens expressed support for the new NOCE Student Trustee position from the District Management Association.

Christie Diep wished all a Happy Lunar New Year and reported that the United Faculty contract with the District expires this year and noted that they have begun the process because faculty do not want to work under an expired contract again.

Pamela Spence reported that CSEA has a long and proud history of fighting unfairness and continues to advocate for the rights of its members. She reported that the next CSEA meeting is on February 21 via Zoom and that CSEA looks forward to contract negotiations for their contract that also expires this year.

Marlo Smith reported that Adjunct Faculty and the District secured a date to renegotiate the healthcare agreement, and negotiations for a new contract will begin during the Fall where the priority will be to secure fair pay and job security for members. She noted that adjunct faculty in the District are paid considerably less than other districts and expressed a desire to meet with the presidents, trustees, and student trustees to discuss how to continue to make NOCCCD the destination district for students.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano wished all a happy Black History Month and reported on several Fullerton College campus events including the Lunar New Year celebration and the upcoming men's basketball game.

Trustee Barbara Dunsheath shared handouts from the recent CCLC Conference in Sacramento regarding key fiscal questions for trustees and the welcome event for trustees hosted by the State Chancellor's Office. She noted that the Americana Awards event is on March 16 and shared how employees can give to the Cypress College Foundation.

Trustee Stephen T. Blount reported on his attendance at the Cypress College Opening Day event.

Board President Evangelina Rosales reported on her attendance at the recent CCLC Conference in Sacramento where she interacted with the District's Leadership Academy participants and on her Washington, D.C. trip to advocate on behalf of NOCE and student success needs. She thanked **Chancellor Byron D. Clift Breland** for always putting the District at the forefront on both state and national levels.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

John Evans Arek addressed the Board to state that District staff refuse to meet with him and urged the Board to direct staff to negotiate with him regarding his claim against the District.

CLOSED SESSION: At 9:05 p.m., Board President Evangelina Rosales adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 10:52 p.m., Board President Evangelina Rosales reconvened the meeting in open session.

ADJOURNMENT: At 10:52 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees

UNAPPROVED