



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Regular Meeting in March 2021

**DATE:** Tuesday, March 9, 2021, at 5:30 p.m.

**PLACE:** Zoom Teleconference

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting may do so virtually via the YouTube link listed on the agenda.

Public comments for Zoom teleconference meetings will only be accepted via email. Submissions should be sent to [chancellor@nocccd.edu](mailto:chancellor@nocccd.edu) with “Public Comment” noted in the email subject line and must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit.

The Board of Trustees reserves the right to change the order of the agenda items as the need arises.

All Board meetings, excluding closed sessions, shall be electronically recorded.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board via email submissions which must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit. The Board does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 4 & 5**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 6**  
 Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion. An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote.  
  
 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office.
- f. **Chancellor’s Report**
- g. **Comments:**

**Chancellor's Staff  
Resource Table Personnel  
Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of February 23, 2021.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:**

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor**
3. **STUDY SESSION**
  - a. It is recommended that the Board review and discuss board policies and administrative procedures from a legal perspective.
4. **FINANCE & FACILITIES**
  - [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
  - [b] Authorization is requested to make adjustments to General Fund and Child Development Fund revenue and expenditure budgets in accordance with the revised fiscal year 2020-2021 allocations. It is further requested that resolutions be adopted to adjust budgets and authorize expenditures within the General Fund and Child Development Fund pursuant to the California Code of Regulations Title 5, Section 58308. **(The Resolutions are available for review in the District's Business Office.)**
  - [c] Authorization is requested for the 2020-2021 General Fund, General Obligation Bond Fund, and Capital Outlay Fund transfers netting to the amount of \$626,376 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolution is available for review in the District's Business Office.)**
  - [d] Authorization is requested to enter into an architectural consultant agreement with Moore Ruble Yudell, Architects & Planners in the amount of \$234,100 for planning and design services associated with Phase 1 of four student engagement enhancement projects associated with the 2021-2030 EFMP.
  - [e] It is recommended that the Board reject the bids submitted for Bid #2021-01, Fullerton College Building 300-500 Renovation project at Fullerton College and authorize staff to rebid the project.

- [f] Authorization is recommended that the Board authorize the District to enter into an agreement with Dovetail Decision Consultants, Inc. to provide Furniture, Fixture & Equipment Coordination Consulting Services for Fullerton College Music/Drama Complex for a total amount not to exceed \$164,750.
- [g] It is recommended that the Board approve a contract with Bravo Metabolic International LLC to provide COVID-19 testing to Fullerton College in the amount not to exceed \$650,000.
- [h] Authorization is requested for the District to offer a Supplemental Early Retirement Plan (SERP), administered by Public Agency Retirement Services (PARS), for eligible Employees; effective March 10, 2021.

## 5. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2021.

## 6. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- Retirement
- New Personnel
- Temporary Management Contract
- Change in Salary Classification
- Leaves of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

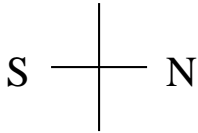
- Change in Retirement Date
- Resignation
- New Personnel
- Voluntary Changes in Assignment
- Professional Growth & Development
- Leaves of Absence
- Stipend for Additional Administrative Duties
- Stipend for Additional Management Duties

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

**7. GENERAL**

- a. It is recommended that the Board review Resolution No. 20/21-16, In Support of Equal Pay in California Community Colleges.
- b. It is recommended that the Board discuss the recommended state and federal legislative priorities for 2021.
- c. It is recommended that the Board receive proposed, revised BP 4235 and direct that it be placed on a future Board meeting agenda for action.
- d. It is recommended that the Board receive as information revised AP 4235.
- e. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



# Board Room Seating Arrangement

## Trustees

Dr. Barbara Dunsheath,  
President

Jacqueline Rodarte,  
Vice President

Ed Lopez,  
Secretary

Jeffrey P. Brown,  
Board Member

Stephen T. Blount,  
Board Member

Ryan Bent,  
Board Member

Evangelina Rosales  
Board Member

Ester Plavdjian,  
Student Member CC

Dr. Cheryl A. Marshall,  
Chancellor

Chloe Reyes,  
Student Member FC

Alba Recinos,  
Recording Secretary

Tonya Cobb,  
Adjunct Faculty United

Fred Williams, Vice Chancellor  
Finance & Facilities

Joseph Vasquez,  
CSEA

Irma Ramos, Vice Chancellor  
Human Resources

Christie Diep,  
United Faculty

## Constituent Groups

## Chancellor's Staff

Dr. Cherry Li-Bugg, Vice Chancellor  
Educational Services & Technology

Dr. Kim Orlijan,  
FC Senate

Valentina Purtell,  
President NOCE

Dr. Craig Goralski,  
CC Senate

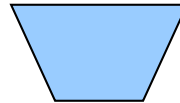
Dr. JoAnna Schilling,  
President CC

Jennifer Oo,  
NOCE Senate

Dr. Greg Schulz,  
President FC

Lisa McPheron,  
DMA

Kai Stearns,  
Public & Governmental Affairs



## Audience Seating

Entrance

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** March 9, 2021  
**SUBJECT:** Study Session: Legal Overview of Board Policies and Administrative Procedures

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** At the November 10, 2020 Board meeting, trustees reviewed the revisions to Board Policy 2200, Board Duties and Responsibilities that were recommended by the Board of Trustees Policy Subcommittee.

During the discussion on November 10, there was disagreement among trustees over which version of BP 2200 was preferable, what existing language should be maintained, and whether the proposed language was necessary and legally allowable. It was then determined that the Board should conduct a study session, led by an appropriate party, in order to guide the discussion on understanding the law and the ability to make informed decisions when revising Board Policies. The study session would also assist in the decision to form a new Board Policy Subcommittee to review BP 2200.

This item is presented to allow for Eileen O'Hare-Anderson, Partner with Liebert Cassidy Whitmore, to facilitate a discussion outlining foundational concepts, the differences between board policies and administrative procedures, the CCLC Policy & Procedure Service, and the review process.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board review and discuss board policies and administrative procedures from a legal perspective.

Cheryl Marshall  
\_\_\_\_\_  
Recommended by

*Cheryl Marshall*  
\_\_\_\_\_  
Approved for Submittal

3.a  
\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	March 9, 2021	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0142942 - P0143611, check numbers C0052413 – C0052450; F0270012 – F0270512; Q0000000 – Q0000000; 88510152 – 88510829; V0000000 – V0000000; 70113725 – 70114841; disbursements E8919384 – E8925700; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0142942 - P0143611 through February 16, 2021, totaling \$2,769,235.25, and check numbers C0052413 – C0052450, totaling \$36,405.70; check numbers F0270012 – F0270512, totaling \$301,100.63; check numbers Q0000000 – Q0000000, totaling \$0.00; check numbers 88510152 – 88510829, totaling \$13,984,282.82; check numbers V0000000 – V0000000, totaling \$0.00; check numbers 70113725 – 70114841, totaling \$218,535.75; and disbursements E8919384 – E8925700, totaling \$6,830,580.76, through February 28, 2021.

Fred Williams



4.a.1

Recommended by

Approved for Submittal

Item No.

**BOARD RECAP**  
**FOR THE PERIOD JANUARY 28, 2021 THROUGH FEBRUARY 16, 2021**  
**BOARD MEETING 3/9/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE DESCRIPTION
P0142942	CDW Government Inc	\$ 6,733.91		FC Printers
P0143160	Eaton Corporation	\$ 1,469.00		AC Equipment Maintenance Agreement
P0143206	Tequipment.net	\$ 8,172.89		NOCE PPE Supplies - Thermal Scans
P0143207	Supply Solutions	\$ 3,747.01		AC PPE Supplies - Hand Sanitizers
P0143211	K-Vac Environmental Services Inc	\$ 1,450.00		FC Automotive Supplies
P0143237	Loffler Companies Inc	\$ 46,390.54		CC PPE Supplies - Temperature Kiosk
P0143248	Johnson Controls Fire Protection LP	\$ 912.10		CC Fire Protection Equipment Repairs
P0143250	Johnson Controls Fire Protection LP	\$ 830.00		CC Repair Boiler Room Switch
P0143252	CDW Government Inc	\$ 26,168.60		FC Computers
P0143253	Computerland of Silicon Valley	\$ 4,384.50		NOCE Software License
P0143254	Orange County Water District	\$ 2,678.50		CC Water Production Fees
P0143260	Journal of Visualizer Experiments	\$ 20,000.00		CC Subscription
P0143270	CDW Government Inc	\$ 3,681.74		FC Computers
P0143271	EDITS/ERAS	\$ 300.00		CC Software License
P0143272	Krueger International Inc	\$ 2,366.31		FC Furniture
P0143274	Identific Inc	\$ 1,308.00		CC Subscription
P0143276	Faronics Technologies USA Inc	\$ 597.80		CC Software License
P0143316	Gomez, Rebecca	\$ 1,069.68		CC Reimbursement
P0143318	Bads Ltd	\$ 5,088.25		CC Rental of Tent
P0143320	Computerland of Silicon Valley	\$ 10,880.18		CC Subscription
P0143321	Orange County Air Conditioning	\$ 2,436.00		FC Installation of Chilled Water Line
P0143323	Howard Technology Solutions	\$ 1,399.68		FC Kiosk Wrap
P0143343	GST	\$ 116.53		NOCE Computer Supplies
P0143344	GST	\$ 175.62		NOCE Computer Supplies
P0143349	Bads Ltd	\$ 8,417.78		CC Rental of Tent
P0143352	Bads Ltd	\$ 7,576.00		CC Rental of Tent
P0143357	Amazon Business	\$ 435.05		CC Memory Card
P0143358	Science Take-Out LLC	\$ 572.54		CC Laboratory Supplies
P0143359	HealthFirst Corporation	\$ 263.62		CC Instructional Supplies
P0143361	Henry Schein Inc	\$ 2,772.41		CC Instructional Equipment
P0143362	Home Depot	\$ 515.06		FC Hardware Supplies
P0143363	Real Traps Acoustics LLC	\$ 5,314.70		FC Music Materials
P0143364	Reconstructing History VOF	\$ 1,549.93		FC Theatre Supplies
P0143365	Sodexo Inc and Affiliates	\$ 2,770.32		FC Catering for Food Drive
P0143366	Amazon Business	\$ 30.61		CC Office Supplies
P0143367	B & H Photo Video Inc	\$ 854.64		FC Music Supplies
P0143368	Transtar Industries Inc	\$ 1,836.68		FC Automotive Supplies
P0143369	Rodriguez Engineering Inc	\$ 7,800.00	Bond	AC Structural Engineering for CC Library
P0143370	BSN Sports LLC	\$ 148.69		FC Athletic Supplies
P0143371	AES	\$ 6,336.80		FC Automotive Supplies

Item No. 4.a.2



**BOARD RECAP**  
**FOR THE PERIOD JANUARY 28, 2021 THROUGH FEBRUARY 16, 2021**  
**BOARD MEETING 3/9/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143372	Kenneth Starkman	\$ 68.04		FC	Reimbursement for Payment of Sewing Machine Repair
P0143373	J W Pepper of Los Angeles	\$ 99.98		FC	Music Materials
P0143374	Real Traps Acoustics LLC	\$ 1,723.90		FC	Music Instrument Stands
P0143375	Amazon Business	\$ 3,657.69		FC	Instructional Supplies
P0143376	GCB Enterprises LLC	\$ 673.44		FC	Athletic Clothing
P0143377	Office Solutions	\$ 450.00		CC	Blanket Order for Office Supplies
P0143378	Matco Tools	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0143379	Snap-on Business Solutions	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0143380	California Metal X	\$ 2,000.00		FC	Blanket Order for Instructional Supplies
P0143382	Thomson West	\$ 2,071.40		FC	Online Research Subscription Fees
P0143383	Amazon Business	\$ 44.78		NOCE	Instructional Supplies
P0143384	Mykail James	\$ 550.00		FC	Speaker -Ethnic Studies Dept.
P0143385	Prudential Overall Supply	\$ 12,120.00		CC	Cleaning Supplies
P0143386	Long Beach City College	\$ 2,000.00		CC	Workshop Fees
P0143387	Crosstex International	\$ 1,002.60		CC	Covid19 Safety Supplies
P0143388	Jay Seidel	\$ 242.05		FC	Reimbursement for Vehicle Cleaning
P0143389	Amazon Business	\$ 399.00		CC	Covid19 Supplies
P0143390	KT Industries Inc	\$ 7,900.00	Capital Outlay	AC	Recondition GE Breaker at FC
P0143391	Devaney Pate Morris & Cameron LLP	\$ 20,000.00	Bond	AC	Legal Services for Progressive Design Build @FC
P0143393	B & H Photo Video Inc	\$ 185.06		FC	Audio Supplies
P0143394	LOEX	\$ 87.00		FC	Institutional Membership
P0143395	GPI CA-TII Inc	\$ 1,100.92		FC	Automotive repairs, Automotive Repairs
P0143396	VMI Inc	\$ 741.03		FC	Media Supplies
P0143399	Quark Enterprises Inc	\$ 2,569.47		CC	Instructional Supplies
P0143400	Southland Medical	\$ 2,459.29		CC	Instructional Supplies
P0143401	Lexis Nexis	\$ 7,245.00		FC	Subscription Renewal
P0143402	Auto Zone Stores Inc	\$ 2,521.31		FC	Automotive Equipment
P0143403	Clear Cut Awards	\$ 1,744.89		FC	Custom Awards
P0143404	Office Solutions	\$ 114.90		CC	Covid19 Supplies
P0143405	B & H Photo Video Inc	\$ 3,105.35		FC	Printer Ink
P0143406	Dung Vu	\$ 92.99		CC	Book Grant Reimbursement
P0143407	Tram Dinh	\$ 92.99		CC	Book Grant Reimbursement
P0143408	Ping, Inc.	\$ 752.08		CC	Athletic Supplies
P0143409	951 Designs	\$ 646.50		FC	Floor Signs
P0143410	Cameron Welding Supply	\$ 1,847.48		CC	Welding Supplies
P0143411	Pocket Nurse Enterprises Inc	\$ 2,178.47		NOCE	Instructional Lab Supplies
P0143414	Markus Burger	\$ 599.00		FC	Reimbursement for Software Purchase
P0143415	Rapidtek LLC	\$ 2,998.37		FC	Automotive Equipment
P0143416	Jamie Shew	\$ 452.55		FC	Reimbursement for Music Materials

Item No. 4.a.3

**BOARD RECAP**  
**FOR THE PERIOD JANUARY 28, 2021 THROUGH FEBRUARY 16, 2021**  
**BOARD MEETING 3/9/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143417	Clarus Corporation	\$ 3,000.00		CC	Software Subscription
P0143418	Uline Inc	\$ 420.45		FC	Office Supplies
P0143419	Snap-on Business Solutions	\$ 1,009.34		FC	Software
P0143420	Aardvark Clay & Supplies Inc	\$ 1,574.35		FC	Art Supplies
P0143421	Pearson VUE	\$ 3,360.00		CC	Online Tests/ Vouchers
P0143422	In-Bin T-Shirt LLC	\$ 608.98		FC	Promotional Supplies
P0143423	Cutting-Mats.net	\$ 1,012.87		FC	Cutting Mats
P0143424	Duraline Systems Inc	\$ 1,392.14		FC	Temperature Check Stations
P0143425	BSN Sports LLC	\$ 9,057.05		FC	Athletic Clothing
P0143426	Amazon Business	\$ 405.12		FC	Office Supplies
P0143435	Marla McBride	\$ 143.31		CC	Reimbursement - Books
P0143436	Newsweek Inc	\$ 79.99		FC	Subscription Renewal
P0143437	Sesac Inc	\$ 776.00		CC	Music License Fee
P0143438	Community College League of California	\$ 32,760.00		FC	Library Subscription Fees
P0143439	Science Interactive Group LLC	\$ 758.63		CC	Instructional Lab Supplies
P0143440	Amazon Business	\$ 335.59		CC	Instructional Lab Supplies
P0143441	Letsfit LLC	\$ 1,616.25		FC	Athletic Supplies
P0143442	LiDARUSA	\$ 49,506.95		FC	Drone and Software Package
P0143445	Pfeiffer Partners Architects Inc	\$ 1,443,750.00	Bond	AC	FC Music & Drama Complex Architect of Record B/A: 1/26/21
P0143446	Johnson Controls Fire Protection LP	\$ 20,900.00	Capital Outlay	AC	Replacement of New Beam @FC
P0143447	Faronics Technologies USA Inc	\$ 8,622.08		FC	Software License
P0143449	A Alvarado Painting	\$ 14,975.00	Capital Outlay	AC	Paint and Repairs FC Wilshire Auditorium Theatre
P0143451	Anaheim Place Partners LP	\$ 114,552.00		NOCE	Office Space 505 N.Euclid Lease BA: 1/26/21
P0143452	Office Solutions	\$ 150.00		NOCE	Blanket Order for Office Supplies
P0143453	Amazon Business	\$ 52.78		CC	Covid19 Screening Supplies
P0143454	McGraw Hill Co	\$ 1,746.00		CC	Online Books
P0143455	Infotox Inc	\$ 3,825.00	Bond	AC	Commercial Structure Asbestos Surveys @ FC
P0143457	Jostens	\$ 29.04		FC	College Degrees
P0143458	Commission on Accreditation for Health Informatics and Inf	\$ 4,000.00		CC	Accreditation Fee - 2nd Installment
P0143459	VWR Funding Inc	\$ 23,916.65	Bond	AC	CC SEM Laboratory Equipment
P0143460	Snap-on Business Solutions	\$ 7,158.12		CC	Automotive Equipment
P0143461	Regina Rhymes	\$ 247.62		CC	Reimbursement for Postage Fees
P0143463	Cintas Corporation	\$ 4,471.63		FC	Safety Valet with Screen
P0143465	Praxis Aerospace Concepts International Inc	\$ 750.00		FC	Certification Fee
P0143468	Delta T LLC	\$ 3,990.65		CC	Portable Fans
P0143470	Home Depot	\$ 1,700.00		CC	Blanket Orders for Covid 19 Related Supplies
P0143471	Grainger Inc	\$ 500.00		CC	Blanket Order for Instructional Supplies
P0143472	Sherwin-Williams Co	\$ 1,500.00		CC	Blanket Order for Painting Protection Supplies
P0143473	Transportation Charter Services Inc	\$ 70,000.00		CC	Blanket Order for Transportation Services

Item No. 4.a.4

**BOARD RECAP**  
**FOR THE PERIOD JANUARY 28, 2021 THROUGH FEBRUARY 16, 2021**  
**BOARD MEETING 3/9/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143474	Amazon Business	\$ 150.74		FC	Instructional Supplies
P0143475	Thi Tran	\$ 94.99		CC	Reimbursement for Student Fees
P0143476	Denisse Catana	\$ 79.99		CC	Reimbursement for Student Fees
P0143477	Jose Bautista Lopez	\$ 63.50		CC	Student Fees Reimbursement
P0143478	Nhi Phan	\$ 37.71		CC	Student Fees Reimbursement
P0143479	Phoenix Group Information Systems	\$ 6,842.58		FC	Citation Processing Fees
P0143480	Sterilization Assurance Service	\$ 1,131.38		CC	Instructional Lab Supplies
P0143481	Uline Inc	\$ 2,470.53		CC	Instructional Supplies
P0143482	Henry Schein Inc	\$ 7,538.19		CC	Instructional Lab Equipment
P0143483	BSN Sports LLC	\$ 3,144.41		CC	Athletic Supplies
P0143484	Quark Enterprises Inc	\$ 2,933.60		CC	Instructional Lab Supplies
P0143485	Source Graphics	\$ 34,671.59	Bond	AC	Laboratory Equipment for CC SEM
P0143486	R & B Wholesale Distributors Inc	\$ 1,603.26	Bond	AC	Oven for CC Science Building
P0143488	Cal Pro Specialties	\$ 1,021.64		AC	Promotional Items
P0143489	Professional Turf Specialties, Inc.	\$ 10,690.00	Capital Outlay	CC	Installation of New Concrete Theatre Walkway at CC
P0143491	Southland Medical	\$ 5,000.00		CC	Blanket Order for Covid19 Supplies
P0143492	Anaheim Place Partners LP	\$ 9,000.00		NOCE	NOCE- CAEP- Euclid Monthly CAM Fees
P0143498	Royal Plywood Co LLC	\$ 4,799.13		FC	Instructional Materials
P0143499	Best Buy Stores L P	\$ 754.04		FC	Instructional Supplies
P0143500	Carolina Biological Supply Co	\$ 1,360.64		FC	Instructional Lab Supplies
P0143501	Kai Martin	\$ 300.00		FC	Guest Speaker
P0143505	JH Technologies Inc	\$ 32,381.68	Bond	AC	Laboratory Equipment for CC SEM Bldg
P0143506	Othniel Tomtania	\$ 300.00		FC	Guest Speaker
P0143508	Design Science Inc	\$ 1,201.88		FC	Software License
P0143509	Dannis Woliver Kelley	\$ 5,000.00		AC	Professional Legal Services
P0143510	Pearson VUE	\$ 3,360.00		CC	Online Exam Vouchers
P0143511	Thomson West	\$ 2,561.33		FC	Online Research Subscription Fees
P0143512	Grubhub	\$ 62.72		CC	Meal Vouchers for Students
P0143513	Blick Art Materials LLC	\$ 131.16		FC	Art Materials
P0143514	Corwin Press Inc	\$ 1,471.39		FC	Textbooks
P0143515	B & H Photo Video Inc	\$ 987.36		FC	Lighting Supplies
P0143516	Pearson VUE	\$ 561.69		FC	Instructional Materials
P0143517	BSN Sports LLC	\$ 4,347.88		FC	Athletic Supplies
P0143519	Khanh Hoang	\$ 68.71		CC	Student Fees Reimbursement
P0143520	Melikasadat Noori	\$ 192.98		CC	Student Fees Reimbursement
P0143521	Sahand Amirjalali	\$ 92.99		CC	Student Fees Reimbursement
P0143522	BSN Sports LLC	\$ 327.04		CC	Athletic Supplies
P0143523	Lucy Balta	\$ 43.05		CC	Reimbursement for Student Fees
P0143524	Huynh Mai	\$ 136.13		CC	Student Fees Reimbursement

Item No. 4.a.5

**BOARD RECAP**  
**FOR THE PERIOD JANUARY 28, 2021 THROUGH FEBRUARY 16, 2021**  
**BOARD MEETING 3/9/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143525	Nooshin Rohanisarvestani	\$ 92.99		CC	Student Fees Reimbursement
P0143526	Sodexo Inc and Affiliates	\$ 8,092.68		FC	Student Food Drive Meal Distribution
P0143527	Sodexo Inc and Affiliates	\$ 9,841.76		FC	Student Food Drive Meal Distribution
P0143528	Fnu Khaleda	\$ 106.00		CC	Student Fees Reimbursement
P0143529	DS Waters of America Inc	\$ 1,000.00		CC	Blanket Order for Water Supplies
P0143530	Schorr Metals Incorporated	\$ 1,800.00		CC	Blanket Order for Instructional Supplies
P0143538	Diamedical USA Equipment LLC	\$ 531.00		CC	Instructional Lab Supplies
P0143539	EXP	\$ 75,000.00		CC	Professional Development for Faculty and Students
P0143541	Associated Press	\$ 813.86		FC	Broadcasting License Fees
P0143542	Alaa Albaddani	\$ 44.99		CC	Student Fees Reimbursement
P0143543	Alexa Negrete	\$ 73.48		CC	Student Fees Reimbursement
P0143544	JPW Industries Inc	\$ 67.26		FC	Instructional Supplies
P0143545	Toon Boom Animation Inc	\$ 8,060.00		FC	Software License
P0143549	Fisher Scientific Co LLC	\$ 2,966.33		CC	Instructional Lab Supplies
P0143554	Office Solutions	\$ 1,800.00		CC	Blanket Order for Office Supplies
P0143555	Examity Inc	\$ 225.00		FC	Remote Assessments for Students
P0143556	Weldingmart.com	\$ 5,328.24		FC	Welding Unit
P0143557	CA Organization of Associate Degree Nursing Program Sou	\$ 150.00		CC	Membership
P0143558	Nelson Cade	\$ 50.00		FC	Guest Musician
P0143559	Henry Schein Inc	\$ 495.69		CC	Instructional Lab Supplies
P0143560	MVP Promotions	\$ 559.99		CC	Custom Wind Breakers
P0143561	Kholoud Alshikh	\$ 250.00		CC	Student Fees Reimbursement
P0143562	Broadcast Music Inc	\$ 4,824.99		FC	Music License Fees
P0143563	Nasdaq Entrepreneurial Center Inc	\$ 25,000.00		CC	Build a Nasdaq Academy Program and Provide Digital Content Library
P0143564	Kolena Corporation	\$ 50,000.00		CC	Provide a Student Online Platform and Virtual Events
P0143565	Office Solutions	\$ 1,500.00		CC	Blanket Order for Office Supplies
P0143569	Krueger International Inc	\$ 153,518.97	Bond	AC	Furnitures for FC New Instructional Bldg Classroom B/A 6/26/18
P0143570	Parts Express International Inc	\$ 186.78		FC	Audio Supplies
P0143571	CSI Fullmer	\$ 5,921.36	Bond	AC	Furniture for New FC Instruction Building Offices
P0143572	Marlyn Portillo Gomez	\$ 75.93		CC	Student Fees Reimbursement
P0143573	Alta Vista Country Club	\$ 10,250.58		FC	Golf Tournament Facility Rental Fees
P0143574	Thompson Building Materials Inc	\$ 337.82		FC	Hardware Supplies
P0143575	Riverside Insights	\$ 393.11		FC	Textbooks
P0143576	Blick Art Materials LLC	\$ 559.06		FC	Art Supplies
P0143577	B & H Photo Video Inc	\$ 1,087.22		FC	Audio Supplies
P0143578	Markertek Video Supply	\$ 443.15		FC	Theatre Supplies
P0143579	Cengage Learning Inc	\$ 4,600.00		CC	Blanket Order for Library Books
P0143580	Salem Press	\$ 2,900.00		CC	Blanket Order for Library Books
P0143584	Buddy's All Stars, Inc.	\$ 864.63		FC	Athletic Supplies

Item No. 4.a.6

**BOARD RECAP**  
**FOR THE PERIOD JANUARY 28, 2021 THROUGH FEBRUARY 16, 2021**  
**BOARD MEETING 3/9/2021**

<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0143585	Mid America Sales Associates Inc.	\$ 1,472.32		FC	Athletic Supplies
P0143586	CDW Government Inc	\$ 2,018.48		FC	Computer Tablet
P0143587	Buddy's All Stars, Inc.	\$ 3,688.55		FC	Athletic Supplies
P0143588	Snap-on Business Solutions	\$ 1,278.73		CC	Automotive Supplies
P0143589	Sidepath Inc	\$ 14,682.99		CC	Computers
P0143590	Jane Ishibashi	\$ 265.72		FC	Book Reimbursement
P0143591	Western Graphics Plus	\$ 889.31		CC	Custom Shirts
P0143593	Foundation Building Materials LLC	\$ 3,453.18		FC	Auto Equalizer Low Energy Power Door Operator
P0143594	Mirna Ardon	\$ 104.99		CC	Student Fees Reimbursement
P0143595	Pro Presence	\$ 25,000.00		CC	Provide an Online Course for Students and Staff
P0143596	Carolina Biological Supply Co	\$ 124.02		CC	Instructional Lab Supplies
P0143597	Microsoft Corporation	\$ 7,550.50		CC	Software License
P0143598	Office Solutions	\$ 500.00		FC	Blanket Order for Office Supplies
P0143599	Fisher Scientific Co LLC	\$ 73.14		CC	Instructional Lab Supplies
P0143600	VWR Funding Inc	\$ 1,721.75		CC	Instructional Lab Supplies
P0143602	Case & Sons Construction Inc	\$ 39,700.00		FC	Install Safety Chemical Cabinets
P0143603	Postmaster - Fullerton	\$ 490.00		AC	Postmaster Mail Fees
P0143605	Amber Winey	\$ 1,250.00		CC	Student Grant
P0143606	Christina Evans	\$ 1,250.00		CC	Student Grant
P0143607	Christina Reyes	\$ 1,250.00		CC	Student Grant
P0143608	Danna Corona	\$ 1,250.00		CC	Student Grant
P0143609	Elena Vincent	\$ 1,250.00		CC	Student Grant
P0143610	Gwendolyn Fernandez	\$ 1,250.00		CC	Student Grant
P0143611	Julie Gillette	\$ 1,250.00		CC	Student Grant
		<b>\$ 2,769,235.25</b>			

Approved by: \_\_\_\_\_  
Fred Williams, Vice Chancellor

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** March 9, 2021

**SUBJECT:** Budget Adjustments

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>  </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** Revised 2020-2021 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund and Child Development Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund program requiring an adjustment is:

- Coronavirus Aid, Relief, and Economics Security (CARES) Act - Minority Serving Institutions

The Child Development Fund program requiring an adjustment is:

- General Child Care

**Revised Allocation Adjustments**

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	<b>GENERAL FUND</b>		
CC	CARES Act - Minority Serving Institutions	4,417	Additional Funding
FC	CARES Act - Minority Serving Institutions	<u>6,223</u>	Additional Funding
	<b>TOTAL – GENERAL FUND</b>	<b><u>10,640</u></b>	
	<b>CHILD DEVELOPMENT FUND</b>		
FC	General Child Care	<u>3,340</u>	Most Recent Contract
	<b>TOTAL – CHILD DEVELOPMENT FUND</b>	<b><u>3,340</u></b>	
	<b>GRAND TOTAL BUDGET ADJUSTMENTS</b>	<b><u>13,980</u></b>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Various programs have received revised 2020-2021 allocations and amendments since the adoption of the District Proposed Budget on October 27, 2020 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets accordingly for the 2020-2021 fiscal year.

**RECOMMENDATION:** Authorization is requested to make adjustments to General Fund and Child Development Fund revenue and expenditure budgets in accordance with the revised fiscal year 2020-2021 allocations. It is further requested that resolutions be adopted to adjust budgets and authorize expenditures within the General Fund and Child Development Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

4.b.2

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Item No.

**Budget Adjustments (Board Date March 9, 2021)  
July 1, 2020 - June 30, 2021**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<b><u>General Fund (0101)</u></b>								
CC	CARES Act - Minority Serving Institution	Other Operating Expenses	16645	4800	50000	6600		\$ 4,417.00
CC	CARES Act - Minority Serving Institution	Federal Revenues	16645	4800	81901	6600		\$ 4,417.00
FC	CARES Act - Minority Serving Institution	Other Operating Expenses	16646	5125	50000	6600		\$ 6,223.00
FC	CARES Act - Minority Serving Institution	Federal Revenues	16646	5125	81901	6600		\$ 6,223.00
<b><u>Child Development Fund (1212)</u></b>								
FC	General Child Care	Noninstructional Supplies, Material	31551	5626	44110	6920		\$ 3,340.00
FC	General Child Care	State Revenues	31551	5626	86210	6920		\$ 3,340.00



RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 10,640

	TOTALS	\$ <u>10,640</u>
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<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
5000	Other Operating Expenses	\$ 10,640

	TOTALS	\$ <u>10,640</u>
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AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on March 9, 2021, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy  
4.b.4

\_\_\_\_\_  
Item No.

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8621	Child Development	\$ 3,340
	TOTALS	\$ <u>3,340</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ 3,340
	TOTALS	\$ <u>3,340</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on March 9, 2021, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

4.b.5

\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	March 9, 2021	Resolution	<u>X</u>
<b>SUBJECT:</b>	2020-2021 Budget Transfers: General Fund, General Obligation Bond Fund, and Capital Outlay Fund	Information	<u>  </u>
		Enclosure(s)	<u>X</u>

**BACKGROUND:** While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

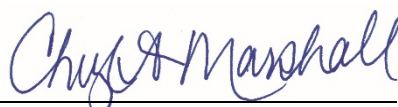
**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Budget transfers will be made to the various funds and accounts, as listed.

**RECOMMENDATION:** Authorization is requested for the 2020-2021 General Fund, General Obligation Bond Fund, and Capital Outlay Fund transfers netting to the amount of \$626,376 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by



Approved for Submittal

4.c.1

Item No.

**1. 17941: Student Equity and Achievement - FC**

Transfer to provide funding to financially aid undocumented students who did not qualify for Higher Education Emergency Relief Funds (HEERF) via CARES Act

From:	2100 Noninstructional Salaries	(55,146)
	3900 Benefits	(15,854)
To:	7500 Student Financial Aid	71,000

**2. 15411: Perkins IV - FC**

Transfer to cover the purchase of Mitchell Mobile Manager Pro Software subscription for use by automotive students.

From:	4000 Supplies & Materials	(13,681)
To:	5000 Other Operating Expenses & Services	13,681

**3. 17250: Strong Workforce Program - Regional - CC**

Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(91,401)
To:	6000 Capital Outlay	91,401

**4. 11200: Current Year Funds - AC**

Transfer to cover expenses for District Maintenance and Repairs.

From:	6000 Capital Outlay	(75,000)
To:	5000 Other Operating Expenses & Services	75,000

**5. 18349: Dream Resource Liaison Support - FC**

Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(75,950)
To:	1400 Noninstructional Salaries	46,905
	2300 Noninstructional Salaries	18,000
	3900 Benefits	11,045

**6. 4xxxx: Capital Outlay Funds**

6.1 Transfer to cover expenses for Fullerton College Instructional Building and State Water Resource.

From:	6000 Capital Outlay	(63,323)
To:	4000 Supplies & Materials	11,590
	5000 Other Operating Expenses & Services	51,733

6.2 Transfer to cover expenses for Fullerton College Campus-wide Capital Projects.

From:	6000 Capital Outlay	(272,714)
To:	4000 Supplies & Materials	19,796
	5000 Other Operating Expenses & Services	252,918

6.3 Transfer to cover expenses for Fullerton College Boiler Project.

From:	6000 Capital Outlay	(37,273)
To:	5000 Other Operating Expenses & Services	37,273

6.4 Transfer to cover initial tunnel repair expenses at Fullerton College.

From:	6000 Capital Outlay	(100,000)
To:	5000 Other Operating Expenses & Services	100,000







# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** March 9, 2021 Resolution             
**SUBJECT:** Enter into Architectural Consultant Information             
Agreement with Moore Ruble Yudell Enclosure(s)             
Architects & Planners (MRY) for Planning  
and Design Services for Multiple Projects  
at Cypress College

**BACKGROUND:** On July 28, 2020, the Board adopted the 2021-2030 NOCCCD Educational and Facilities Master Plan (EFMP). The District contracted with Brailsford & Dunlavy and Moore Ruble Yudell, Architects & Planners to assist in the preparation of the ten (10) year plan. The educational component of the plan is designed to project the long-term development of programs and services and describes strategic directions and goals. The facilities component of the plan is intended to validate existing building projects and provide aspirational and practical direction for future space planning.

Cypress College is seeking to contract with Moore Ruble Yudell (MRY) for planning and design services related to the following project recommendations focused on student engagement enhancements that were included in the approved Facilities Master Plan:

1. Piazza Enhancements to the West of Existing Science, Engineering, and Math Building
2. Piazza Enhancements over the new Veteran’s Resource Center Building
3. Outdoor Library Study Garden
4. Student Engagement Hub

The first phase of the project includes feasibility, programming, and conceptual design services to define the project extents, scope, schedule, and construction cost. The Phase 1 fee proposal includes a fixed fee of (\$229,100) plus reimbursable expenses (\$5,000) for a total not-to-exceed fee of \$234,100.

This agenda item was submitted by Alexander Porter, Cypress College, Vice President, Administrative Services & Allison Coburn, Project Manager, Campus Capital Projects.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning and Direction 5) Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.



**FUNDING SOURCE AND FINANCIAL IMPACT:** These services will be charged to the Measure J Bond fund.

**RECOMMENDATION:** Authorization is requested to enter into an architectural consultant agreement with Moore Ruble Yudell, Architects & Planners in the amount of \$234,100 (service fees of \$229,100 plus \$5,000 of reimbursable expenses) for planning and design services associated with Phase 1 of four student engagement enhancement projects associated with the 2021-2030 EFMP. The term of the agreement shall be effective March 10, 2021 through September 30, 2021. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

4.d.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** March 9, 2021

**SUBJECT:** Rejection of Bid, Bid #2021-01, Fullerton College Building 300 & 500 Renovation Project

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** On February 16, 2021, the Purchasing Department received three (3) bids for Bid #2021-01, Fullerton College Building 300 & 500 Renovation project. After reviewing the bids submitted, staff determined that it would be in the best interest of the District to reject all bids and rebid the project.

This agenda item was submitted by Rodrigo Garcia, Vice President, Administrative Services, Fullerton College. Oscar Saghieh, Project Manager, Campus Capital Projects and Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

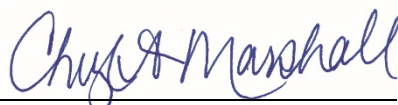
**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** None.

**RECOMMENDATION:** It is recommended that the Board reject the bids submitted for Bid #2021-01, Fullerton College Building 300-500 Renovation project at Fullerton College and authorize staff to rebid the project.

Fred Williams

Recommended by



Approved for Submittal

4.e

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
Resolution \_\_\_\_\_  
**DATE:** March 9, 2021 Information \_\_\_\_\_  
Enclosure(s) \_\_\_\_\_  
**SUBJECT:** Enter Into Agreement with Dovetail  
Decision Consultants Inc. (Dovetail) for  
Furniture, Fixture & Equipment (FF&E)  
Coordination Consulting Services for the  
Fullerton College Music/Drama Complex

**BACKGROUND:** On February 13, 2018, the Board awarded an agreement with Dovetail for the purpose of Furniture, Fixtures, & Equipment (FF&E) Consulting Services for Districtwide Construction Projects pursuant to Request for Proposal (RFP) #1718-09. Dovetail was selected to coordinate and plan the development of furniture layouts, building infrastructure requirements, procurement strategies and specifications, delivery schedules, project submittal, installation coordination and inspection, competitive bidding recommendation, project start-up, and relocation consultation.

Fullerton College solicited a proposal from Dovetail for FF&E Coordination Consulting Services for the Fullerton College Drama/Music Complex. The proposal consists of two-phases. Phase I: Planning services consist of programming, product evaluation, final specifications in the amount of \$91,900. Phase II: Implementation services consist of implementation and project close-out in the amount of \$72,850 for a total amount not to exceed \$164,750, including all project-related expenses.

This agenda item was submitted by Rodrigo Garcia, Vice President, Administrative Services, Fullerton College and Oscar Saghieh, Project Manager, Campus Capital Projects, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning. And also to Direction #5: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** These services will be charged to the Measure J Bond fund.

**RECOMMENDATION:** It is recommended that the Board authorize the District to enter into an agreement with Dovetail Decision Consultants, Inc. to provide Furniture, Fixture & Equipment (FF&E) Coordination Consulting Services for Fullerton College Music/Drama

Complex for a total amount not to exceed \$164,750, including all project-related expenses. The term of the agreement will begin on March 10, 2021 until the project is complete. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

4.f.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	March 9, 2021	Resolution	<u>          </u>
<b>SUBJECT:</b>	Contract with Bravo Metabolic International LLC to provide COVID-19 testing services to Fullerton College	Information	<u>          </u>
		Enclosure(s)	<u>          </u>

**BACKGROUND:** Despite the onset of the Coronavirus (COVID-19) pandemic, Fullerton College continues to provide instruction, student support services, and athletic programs for students, with the participation of faculty, staff, and management personnel. Although most services and activities occur remotely and/or online, there are activities that require in-person attendance, including athletics conditioning, practice and competition.

In order to provide a safe environment for students, staff, and management, the College has worked with our Campus Health Center, faculty, staff, and management to develop a testing program to administer COVID-19 testing for Fullerton College student activities that require in-person attendance. This testing program was developed with consideration to current county, state, and federal COVID-19 related protocols and the California Community College Athletic Association recommendations. This program will administer both antigen and polymerase chain reaction (PCR) testing in varying combinations to students and activity affiliated faculty/staff/management personnel to satisfy the established testing program.

Through June 30, 2021, the college is estimated to administer approximately 6,300 PCR tests and 4,800 antigen tests to students, faculty, staff, and managers that are participating in these in-person student activities. The college established a per test fee of \$76 for PCR test and \$29 for Antigen test with Bravo Metabolic LLC to provide these services. Beyond the cost of the tests, there will be additional costs for Health Care Providers to administer tests (subcontracted through Bravo Metabolic International LLC) which is estimated at \$32,000 (\$400/day x 80 test days). At the agreed rate, the college is seeking to establish a contract with Bravo Metabolic International LLC for \$650,000 (\$76 X 6,300 tests + \$29 X 4,800 + \$32,000).

This agenda item was submitted by Dr. David Grossman, Dean, Physical Education.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 1) Student Experience & Success – NOCCCD will provide comprehensive support, equitable opportunities, cocurricular programming, and clear pathways to ensure that students achieve their educational and career goals; District Strategic Direction 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support wellbeing and professional growth of all employees; and District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This contract will be funded using funds provided by the federal government via the CARES/CRRSSA Act.

**RECOMMENDATION:** It is recommended that the Board approve a contract with Bravo Metabolic International LLC to provide COVID-19 testing to Fullerton College in the amount not to exceed \$650,000. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the contract and related documents on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

4.g.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
**DATE:** March 9, 2021 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Supplemental Early Retirement Plan Enclosure(s) \_\_\_\_\_

**BACKGROUND:** The District will offer a Supplemental Early Retirement Plan (SERP) as an incentive for eligible employees to retire from the District. Eligible employees must provide notice of retirement between March 10, 2021 and April 30, 2021. Eligibility is defined as:

- Must be a Certificated or Classified Manager or Confidential employee,
- Be employed in permanent status by the District as of March 9, 2021;
- Be eligible to retire under CalSTRS (at least fifty-five (55) years of age with five (5) or more years of CalSTRS service or at least fifty (50) years of age with thirty (30) or more years of CalSTRS service) or CalPERS (at least fifty (50) years of age with five (5) or more years of CalPERS service) as of June 30, 2021;
- Have at least five (5) years of District service as of June 30, 2021;
- Retire from District employment on either June 30, 2021 or December 31, 2021; and
- Retire from respective retirement system (CalSTRS or CalPERS) on July 1, 2021 or on January 1, 2022.

The SERP will provide the eligible Unit Members the amount of \$1,000 per year of service up to a maximum dollar amount of \$25,000 with annuity options.

Public Agency Retirement Services (PARS) will serve as the contract administrator for the program and Irma Ramos, Vice Chancellor, Human Resources, or designee, will act as the District's Plan Administrator.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #2 Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees; Strategic Direction #3 Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 7130 Compensation and Administrative Procedure 7130.3 Retirement Systems.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Cost and formal savings will be determined once the District knows the number of participants at the end of April. The plan is to pay for the incentive and 4.5 % administrative fee from District one-time funds.

**RECOMMENDATION:** Authorization is requested for the District to offer a Supplemental Early Retirement Plan (SERP), administered by Public Agency Retirement Services (PARS), for eligible Employees; effective March 10, 2021. Authorization is further requested for the Vice Chancellor, Human Resources, or designee, to execute the agreement and any related documents on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

4.h.2

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Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>          X          </u>
		Resolution	<u>                          </u>
<b>DATE:</b>	March 9, 2021	Information	<u>                          </u>
		Enclosure(s)	<u>                          X          </u>
<b>SUBJECT:</b>	Cypress College Curriculum Matters		

**BACKGROUND:** The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Silvie Grote, Chair of the Cypress College Curriculum Committee.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Campus General Fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2021. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

# CYPRESS COLLEGE CURRICULUM

## Board Agenda

**March 9, 2021**

**(DCCC approved February 19, 2021)**

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BIOL 160 C Integrated Medical Science Units: 3 Lecture: 3 Laboratory: 0	*CSU GE: Area B2 *IGETC: Area 5B	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Add proposed CSU GE B2/IGETC 5B, previously board approved 6/9/2020, effective Fall 2021.
MAD 196 C Silent Film Genre Units: 3 Lecture: 3 Laboratory: 0	*Add Advisory: ENGL 101 C, ESL 110 C	45	Class already exists at current class size. The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Adding “ <b>Or ENGL 101 C Or ESL 110 C</b> ” where ENGL 100 C/ENGL 100 HC is an advisory, previously board approved 11/10/2020, effective Fall 2021
MAD 176 C Digital Design Studio I Units: 1 Lecture: 0 Laboratory: 3	*Course number change from MAD 199 C.	25	Individualized Instruction 25 Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Change course number to 176 C, previously board approved 12/15/20, effective Fall 2021. When FAME prefix moved back to MAD, MAD 199 C number was revised to 176 C.

Cherry Li-Bugg

Recommended by



Approved for Submittal

5.a.2

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES  
**DATE:** March 9, 2021  
**SUBJECT:** Academic Personnel

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.a.1

Item No.

Academic Personnel  
March 9, 2021

RETIREMENT

Gomez, Rebecca	CC	Dean, Health Science Eff. 06/30/2021 PN CCM992
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NEW PERSONNEL

Omidssalar, Alejandro	CC	English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2021 PN CCF815
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Romo, Vincent	CC	History Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2021 PN CCF934
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TEMPORARY MANAGEMENT CONTRACT

Preston, Colin	CC	Interim Dean, Kinesiology/Athletics 12-month Position (100%) Range 32, Column C Management Salary Schedule Eff. 03/16/2021-06/30/2021 PN CIM974
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CHANGE IN SALARY CLASSIFICATION

Tawfik, Marine	FC	Psychology Instructor (ADJ) From: Column 3, Step 1 To: Column 2, Step 1 Eff. 01/25/2021
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LEAVE OF ABSENCE

Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Spring Semester
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Academic Personnel  
March 9, 2021

Domke, Kirk	CC	Geology Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/24/2021-03/11/2021
Krag, Samantha	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2021 Spring Semester
Negus, Anne Lynne	FC	History Instructor Load Banking Leave With Pay (10.00%) Eff. 2021 Spring Semester

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Wilcox, Erin	CC	Column 3, Step 1
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** March 9, 2021 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Classified Personnel Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.b.1

Item No.

Classified Personnel  
March 9, 2021

CHANGE IN RETIREMENT DATE

McPherson, Vickie	AC	Human Resources Specialist (100%) From: 03/25/2021 To: 06/30/2021 PN DEN994
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RESIGNATION

Espinoza, Summer	FC	Administrative Assistant III 12-month position (100%) Eff. 03/11/2021 PN FCC571
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NEW PERSONNEL

Flores, Nancy	NOCE	Special Projects Coordinator, Campus Communications Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Eff. 04/01/2021 – 06/30/2021 PN SCT959
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Martinez, Michael	CC	Groundskeeper 12-month position (100%) Range 29, Step E Classified Salary Schedule PN CCC978 Eff. 03/10/2021
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Rodriguez, Raemon	CC	Groundskeeper 12-month position (100%) Range 29, Step E Classified Salary Schedule PN CCC907 Eff. 03/10/2021
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VOLUNTARY CHANGES IN ASSIGNMENT

Gonzales, Vanessa	CC	Accounting Technician (100%)  Extension of Temporary Change in Assignment To: Administrative Assistant III 12-month position (100%) Range 41, Step D + 10% Longevity + PG&D Classified Salary Schedule Eff. 03/01/2021 – 04/12/2021
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Classified Personnel  
March 9, 2021

Xie, Zifeng                      CC              IT Specialist, Systems Applications (100%)

Temporary Change in Assignment  
To: AC IT Project Leader  
12-month position (100%)  
Range 57, Step A +15% Longevity  
Classified Salary Schedule  
Eff. 03/10/2021 – 06/30/2021

PROFESSIONAL GROWTH & DEVELOPMENT

Diaz, Luis                      CC              Grounds Athletic Field Specialist (100%)  
3<sup>rd</sup> Increment (\$400)  
4<sup>th</sup> Increment (\$400)  
Eff. 07/01/2021

LEAVES OF ABSENCE

Gonzales, Rolando              FC              Campus Safety Officer (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental Sick  
Leave Until Exhausted; Unpaid Thereafter  
Eff. 01/01/2021 – 01/14/2021 (Consecutive Leave)

Holguin, Rae                      NOCE              Admissions and Records Technician (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental Sick  
Leave Until Exhausted; Unpaid Thereafter  
Eff. 02/01/2021 – 07/31/2021 (Intermittent Leave)

Laveaga, Rebeca                      CC              Student Services Specialist (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental Sick  
Leave Until Exhausted; Unpaid Thereafter  
Eff. 02/15/2021 – 02/28/2021 (Consecutive Leave)

Ugarte, Fidel                      CC              Irrigation Specialist (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental Sick  
Leave Until Exhausted; Unpaid Thereafter  
Eff. 02/04/2021 – 02/25/2021 (Consecutive Leave)

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Bates, Miranda                      NOCE              Communications Specialist (100%)  
6% Stipend  
Eff. 01/15/2021 – 03/31/2021



Classified Personnel  
March 9, 2021

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Booze, David	CC	Registrar (100%) Extension of 10% Stipend 07/01/2021 – 09/30/2021
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** March 9, 2021 Resolution \_\_\_\_\_  
**SUBJECT:** Professional Experts Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.c.1

Item No.

Professional Experts  
March 9, 2021

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Angelov, Katalin	CC	Technical Expert II	Strong Workforce Media Arts Design Live Entertainment Recording Project	4	03/01/2021	05/25/2021
Arellano-Duenas, Cristina	FC	Technical Expert II	Distance Education Division Representative	20	02/08/2021	05/21/2021
Campbell, Garrett	FC	Technical Expert II	Distance Education Division Representative	20	02/08/2021	05/21/2021
Comer, Paige	FC	Project Coordinator	Strong Workforce Program CTE Marketing	20	03/01/2021	06/30/2021
Diaz, Roberto	FC	Technical Expert II	Distance Education Division Representative	20	02/08/2021	05/21/2021
Dimitratos, Spiridon	FC	Technical Expert II	Project RAISE – Regional Alliance in STEM Education	10	03/10/2021	06/30/2021
Espinosa, Timothy	FC	Technical Expert II	Distance Education Division Representative	20	02/08/2021	05/21/2021
Estrada, Steven	AC	Technical Expert II	Diversity and Inclusion Faculty Fellow Program	10	02/08/2021	06/30/2021
Farnham, Paul	FC	Technical Expert II	FIG Faculty: Title V Promise Career Pathways	5	01/25/2021	05/22/2021
Grote, Silvie	CC	Technical Expert II	Perkins V Counseling	10	03/01/2021	04/23/2021
Harris, Sandra	FC	Certified Athletic Trainer	Certified Athletic Trainer	26	02/24/2021	06/30/2021
Ji, Shinah	CC	Technical Expert I	English Success Center Nursing and ESL Workshops	15	02/24/2021	06/30/2021
Larsen, Chris	FC	Technical Expert II	Faculty Inquiry Group Lead Facilitator	9	01/25/2021	05/22/2021
Loy, Michelle	FC	Technical Expert II	Website Manager – NUTR/FOODS	10	03/10/2021	06/30/2021
Mande, Anupama	FC	Technical Expert II	Distance Education Division Representative	20	02/08/2021	05/21/2021
Mihaylovich, Kristin	FC	Technical Expert II	Distance Education Division Representative	20	02/08/2021	05/21/2021
Miller, Jacqueline	FC	Certified Athletic Trainer	Certified Athletic Trainer	26	03/08/2021	06/23/2021
Pham, Thu	CC	Technical Expert I	English Success Center Nursing and ESL Workshops	15	02/24/2021	06/30/2021
Price, Rene	FC	Technical Expert II	Faculty Inquiry Group Faculty	5	01/25/2021	05/22/2021
Rangel, Jacquelyn	CC	Technical Expert II	Perkins V Counseling	5	03/01/2021	04/23/2021

Professional Experts  
 March 9, 2021

Sampson, Kevin	FC	Technical Expert II	Distance Education Division Representative	20	02/08/2021	05/21/2021
Shah, Ketan	FC	Technical Expert II	Faculty Inquiry Group Faculty	5	01/25/2021	05/22/2021
Shellenbarger, Annika	FC	Project Coordinator	Educational Partnerships & Programs (Promise)	26	02/15/2021	03/26/2021
Shellenbarger	FC	Project Coordinator	Educational Partnerships & Programs (Promise)	26	04/05/2021	04/30/2021
Shellenbarger, Annika	FC	Project Coordinator	Educational Partnerships & Programs (Promise)	26	05/10/2021	06/18/2021
Valdez, Ernest	NOCE	Technical Expert I	Video and Workshop Editor	26	02/22/2021	06/30/2021
Vo, Dao	FC	Technical Expert II	Faculty Inquiry Group Faculty	5	01/25/2021	05/22/2021

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** March 9, 2021  
**SUBJECT:** Hourly Personnel

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.d.1

Item No.

Hourly Personnel  
 March 9, 2021

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bozart, Kelsie	CC	Direct Instr Support - Assist in Athletic Success Center	03/24/21	06/23/21	TE I 3
Espiritu, Jazmine	CC	Technical - Assist in lab and stockroom operations	03/24/21	06/23/21	TE A 2
McCaslin, Natali	CC	Direct Instr Support - Assist in Athletic Success Center	03/24/21	06/23/21	TE I 3
McFee, Jacob	FC	Technical - Assist the Construction department lab classes	04/07/21	06/23/21	TE B 3
Montenegro, Juliana	CC	Technical - Assist in Campus Communications	05/11/21	06/30/21	TE A 4
Perez, Erica	FC	Technical - Assist in Admissions and Records	04/05/21	06/23/21	TE A 4
Said, Ayah	CC	Technical - Assist in Legacy Program	02/01/21	05/03/21	TE A 1

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Asoau, Silialeatualii	FC	Work Study Student - Assist in Counseling department	03/10/21	06/30/21	TE A 1
Gonzalez-Vergara, Juan	CC	Work Study Student - Assist in Automotive department	03/10/21	06/30/21	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** March 9, 2021 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Volunteers Enclosure(s) X

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.e.1

Item No.

Volunteer Personnel  
March 09, 2021

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Hamilton, Keely	CC	Physical Ed. Sports Information Rep.	03/24/2021	06/30/2021
Resendiz, Dario	CC	Student Equity and Success Department	02/10/2021	05/15/2021
Strain, Emily	CC	Student Equity and Success Department	02/24/2021	05/21/2021



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____ X
<b>DATE:</b>	March 9, 2021	Information	_____ X
		Enclosure(s)	_____ X
<b>SUBJECT:</b>	Resolution No. 20/21-16, In Support of Equal Pay in California Community Colleges		

## BACKGROUND:

#EqualPayCA is an initiative led by the First Partner's Office and the California Commission on the Status of Women and Girls (CCSWG) to help close the pay gap in California, with a recognition that more work needs to be done to address the wage gap facing women of color in particular. Policies that ensure equal pay for all Americans help businesses attract the strongest talent, boost productivity, and benefit our economy.

In recent years, California has taken critical steps to close this gap by passing the strongest pay equity law in the nation, the California Fair Pay Act (SB 358 – Jackson), and launching a statewide Pay Equity Task Force, led by the CCSWG. As a result, comprehensive resources, guidelines, and best practices are now available to assist employees and employers to better understand their rights and responsibilities under the law and how to move the needle in closing the pay gap.

Additionally, the effort is challenging businesses and institutions to take the Equal Pay Pledge and commit to conducting an annual company-wide gender pay analysis, reviewing hiring and promotion processes and procedures to reduce unconscious bias and structural barriers, and promoting best practices that will close the pay gap to ensure fundamental equity for all workers. Adoption of this resolution by the Board of Trustees would result in NOCCCD committing to take the Equal Pay Pledge.

At the request of Board of Trustees President Dr. Barbara Dunsheath, this agenda item is submitted by Kai Stearns, District Director of Public and Government Affairs.


**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Unknown at this time.

**RECOMMENDATION:** It is recommended that the Board review Resolution No. 20/21-16, In Support of Equal Pay in California Community Colleges.

Barbara Dunsheath  
Recommended by

  
Approved for Submittal

7.a.1  
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution No. 20/21-16, In Support of  
Equal Pay in California Community Colleges**

**WHEREAS**, California Community Colleges, the largest system of higher education in the country with more than 2.1 million students at 116 colleges, serves the most diverse student population of any system of higher education in the State; and

**WHEREAS**, The open-access mission of the California Community Colleges provides a path for economic and social mobility for its students, 43% of whom are the first in their families to attend an institution of higher education and 53% of enrolled students identify as female; and

**WHEREAS**, The California Community College system is composed of 58% female employees across administrators, tenured faculty, part-time faculty and classified employees; and

**WHEREAS**, The #EqualPayCA is a campaign led by First Partner Jennifer Siebel Newsom in partnership with The California Commission on the Status of Women and Girls (CCSWG) focused on closing the pay gap in California; and

**WHEREAS**, California has the strongest equal pay laws in the nation, but we recognize that change doesn't happen without education and implementation; and

**WHEREAS**, The #EqualPayCA campaign proposes closing the wage gap by promoting and distributing new resources from the CCSWG's Pay Equity Task Force, raising awareness about the pay gap and challenging businesses to commit to pay equity in the workplace through the CA Pay Equity Pledge; and

**WHEREAS**, Existing California law regulates the payment of compensation to employees by employers; and

**WHEREAS**, The Equal Pay Act prohibits an employer from paying any of its employees wage rates that are less than what it pays employees of the opposite sex, or of another race, or of another ethnicity for substantially similar work, when viewed as a composite of skill, effort, and responsibility, and performed under similar working conditions; and

**WHEREAS**, In 2019, the California wage gap data by race/ethnicity from the National Women's Law Center as compared to white men showed that California white women earn 80 cents, Asian women earn 75 cents, Black women earn 60 cents, Latinas earn 43 cents, to every dollar earned by white men; and

**WHEREAS**, The Commission on status of Women reports that there is gender gap in 97% of occupations; and

**WHEREAS**, By tackling unequal pay, an employer can increase efficiency and productivity because you attract a larger pool of applicants to choose from; and

**WHEREAS**, Forty one percent (41%) of mothers are the sole or primary breadwinners in their families and make on the average, 69 cents to the dollar, as compared to fathers; and

**WHEREAS**, Based on today's wage gap, women lose \$407,760 over the course of a 40 year career; and

**WHEREAS**, The pay gap is widest for women ages 55-64 indicating that the pay gap follows women into retirement; and

**WHEREAS**, The disparity in earning has a significant impact on the economic security and welfare of working women and their families;

**NOW, THEREFORE, BE IT RESOLVED**, that the North Orange County Community College District hereby urges the elimination of any wage gap based on gender, and supports the #EqualPayCA campaign led by First Partner Jennifer Siebel Newsom in partnership with The California Commission on the Status of Women and Girls (CCSWG) focused on closing the pay gap in California; and

**BE IT FURTHER RESOLVED**, that the North Orange Community College District Board of Trustees joins First Partner Jennifer Siebel Newsom #EqualPayCA pledge and advance the implementation the California Fair Pay Act by:

- a) Conducting an annual district gender pay analysis;
- b) Conducting regional analysis of gender pay for exempt employees;
- c) Reviewing hiring and promotion processes to reduce bias and barriers;
- d) Sharing information about the California Fair Pay Act with employees;
- e) Identifying and promoting best practices that will help close the pay gap, including clear processes against retaliation.

**PASSED AND ADOPTED** by the Governing Board of the North Orange Community College District, this \_\_\_ day of \_\_\_\_\_ 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

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Barbara Dunsheath  
Board President

7.a.3  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** March 9, 2021

**SUBJECT:** 2021 District Legislative Priorities

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** Each school year, the North Orange County Community College District crafts state and federal legislative priorities in order to direct advocacy efforts for the District and campuses. With the help of lobbyists Nossaman LLP, members of Chancellor’s Staff meet each year to discuss emerging legislative issues that affect our students, staff and community.

Identified legislative priorities address critical needs in the areas of workforce, college readiness, transfer and articulation, financial aid, student success and basic needs, inclusion of noncredit students in appropriate initiatives, as well as general considerations that affect higher education appropriations. The goal is to maximize opportunities for student success, and position NOCCCD to better serve the existing and future workforce needs of the community it serves.

For 2021, Chancellor’s Staff has identified the following state and federal legislative priorities:

## State Legislative Priorities

- Part-time Students
- Workforce Development
- Basic Needs
- Diversity, Equity, Inclusion, and Anti-Racism
- Noncredit
- Return to In-Person Instruction and Services

## Federal Legislative Priorities

- Reauthorization of the Higher Education Act
- Title IX
- Return to In-Person Instruction and Services

These priorities are not meant to be all-inclusive, and NOCCCD retains the right to advocate on behalf of or in opposition to other areas of legislation or specific bills as they arise through the legislative session. If the Board of Trustees wishes to take a unified position on specific bills during the session, a separate agenda item will be crafted and subsequently voted on as a resolution.

This agenda item was written by Kai Stearns, District Director, Public & Governmental Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 4) Collective Impact and Partnerships –Goal 3) The District will advocate at the state and national levels for legislation that supports student experience and success.


**How does this relate to Board Policy:** This item is in accordance with: BP 1001, District Mission, Vision, & Values Statements; *The mission of the North Orange County Community College District is to serve and enrich our diverse communities by providing a comprehensive program of educational opportunities that are accessible, relevant, and academically excellent. We are unequivocally committed to student success and lifelong learning.* BP 2430, Delegation of Authority to Chancellor; *The Chancellor is empowered to reasonably interpret board policy. In situations where there is no board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board.* BP 2716, Political Activity; *Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the Board’s position on ballot measures.*

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss the recommended state and federal legislative priorities for 2021, and to empower the Chancellor of the North Orange County Community College District to advocate for the interests of the students, staff, and faculty of the District on behalf of the Board.

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Cheryl Marshall  
Recommended by



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Approved for Submittal

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7.b.2  
Item No.

# North Orange County Community College District

## 2021 State Legislative Priorities

The North Orange County Community College District has identified six critically important state legislative priorities to focus advocacy efforts on for 2021. Each priority has been carefully chosen to focus on results that will support the District's student population, staff, faculty, and long-term sustainability. These priorities allow staff and the District's advocates in Sacramento to act expeditiously on key state issues that impact the District and the students we serve; however this is not an all-inclusive list of the issues the District will engage in and advocate on.

1. **Part-Time Students:** Part-time students make up the vast majority of who the California Community Colleges (CCCs) serve statewide. Our District's student population is comprised of 75% part-time students, in credit and noncredit courses. The COVID-19 pandemic has only further driven students towards part-time college attendance, as they struggle to balance health, economic, and family pressures. There is a disconnect between how our CCC system is structured in terms of the student populations we are rewarded for serving, versus the students we actually serve. Examples of this are systemically driven in the Student Centered Funding Formula (SCFF) and the College Promise Program. Districts and colleges financially benefit most by serving full-time students through the SCFF. Additionally, students reap the financial benefits of full-time attendance through the College Promise Program. The District believes systemic policy changes are needed, with an equity lens, to shift the CCC's mission in a way that more accurately reflects the broad range of students we serve.
2. **Workforce Development:** California Community Colleges will play a key role in the State's economic recovery needed due to the COVID-19 pandemic impacts. The truth is, CCC's have always played a significant role in the economic health and wellbeing of our state. CCC's are the State's job training providers. We partner with K-12 districts, universities, and industry to provide career ladder opportunities. Through the State's continued investments in the Strong Workforce Program, Guided Pathways, and Career Education, we stand ready to partner with the State and ensure our students are trained and prepared for the labor industries that are growing in our region. The District strongly supports ongoing investments and policies that support the CCCs in preparing our students for the workforce.
3. **Basic Needs:** Student success is directly impacted by their access to basic needs, such as food, housing, technology, transportation, and mental health services. The COVID-19 pandemic has increased the demand for these services to be provided to our students. The District strongly supports any policy and/or budget related efforts aimed at increasing CCC students' ability to access basic needs and mental health services. Efforts on these issues are underway through proposed policy changes by the California Community Colleges Chief Executive Officer's (CEOCCC) Affordability Housing and Food Insecurity Taskforce created in 2018. The District strongly supports the recommendations of the Taskforce.
4. **Diversity, Equity, Inclusion, and Anti-Racism (DEIA):** The District is committed to DEIA initiatives with the goal of developing an interculturally proficient community of students, faculty, and staff. During these challenging times of racial tension across the Country, the District supports policies that systemically challenge racism, and further promote diversity, equity, and inclusion efforts for CCCs.

5. **Noncredit:** The District has one of the largest noncredit centers in California. The North Orange Continuing Education (NOCE) serves over 30,000 students a year through such programs as high school diploma, English as a second language, parenting, and career certification classes. Historically, there have been several examples of statewide community college initiatives implemented that have not adequately considered the special administration challenges inherent to noncredit education, even when that inclusion would have been a valuable addition to the initiative. The District will continue to advocate for equitable legislative and regulatory consideration for noncredit students and programs, including how the California Adult Education Program (CAEP) funding is disbursed, to ensure the community is being served to the fullest extent possible.
  
6. **Return to In-Person Instruction and Services:** The CCC system has seen a significant decline in enrollment due to the COVID-19 pandemic, and the shift from in-person courses, to online and distance learning. While the District has taken extraordinary measures to ensure students have the resources they need to be successful with distance learning, we understand it's just not for every student. The District supports policies and financial resources to provide students with the access to technology they need to succeed in a distance or online learning format, including access to broadband, computers, and software. The District supports the need for resources for campuses to successfully transition courses and student services to online and distance platforms, including the need for professional development, training, and technology support for staff. The District support policies and resources to assist colleges implement the proper health and safety guidelines required to successfully return to in-person instruction on our campuses. The District supports the recommendations of the California Community Colleges Chancellor's office, Safe Campus Reopening Workgroup.

# North Orange County Community College District

## 2021 Federal Legislative Priorities

The North Orange County Community College District has identified three critically important federal legislative priorities to focus advocacy efforts on for 2021. Each priority has been carefully chosen to focus on results that will support the District's student population, staff, faculty, and long-term sustainability. These priorities allow staff and the District's advocates in Washington, D.C. to act expeditiously on key federal issues that impact the District and the students we serve; however this is not an all-inclusive list of the issues the District will engage in and advocate on.

1. **Reauthorization of the Higher Education Act:** The Reauthorization of the Higher Education Act (HEA) is important to the District for many reasons, including that it governs federal financial aid programs for our students. Federal financial aid consists of student loans and need-based financial aid, such as the Pell Grant, Supplemental Educational Opportunity Grants (SEOG), and Federal Work-Study. The HEA has been expired since 2013 and extended by Congress while debates over the reauthorization take place. With a new federal Administration, we anticipate significant changes to be proposed in the reauthorization process, including increased student aid support through efforts to make community college free for students, as well as policy changes related to accreditation, regulation reform, student loans, and additional transparency. It is important during reauthorization of the HEA that any changes to law reflect the diverse student population and interests of our students. The District supports additional resources to lesson and/or eliminate the cost for students to attend community college in California.
2. **Title IX:** One of President Biden's stated higher education priorities includes addressing how colleges across the nation respond to sexual assault on campus. These new regulations drastically change how colleges and our District responds to sexual assault on campus. The new requirements for a hearing, where the victim would have to face the alleged perpetrator and where the perpetrator's representative can cross examine the victim will likely result in fewer complaints being filed and more victims dropping their complaint (grievance under the Title IX regs) just before the hearing. Additional costs for the District would be due to the new regulations requiring an advisor for the parties, the requirement of a hearing officer, and the additional steps in the investigative process that would increase the hours billed by outside investigators. We believe these regulations must be changed immediately, as they deter students from coming forward with legitimate sexual assault claims, and put an undue financial burden on our District.
3. **Return to In-Person Instruction and Services:** The California Community College system has seen a significant decline in enrollment due to the COVID-19 pandemic, and the shift from in-person courses to online and distance learning. While the District has taken extraordinary measures to ensure students have the resources they need to be successful with distance learning, we understand it's just not for every student. The District supports federal policies and financial resources to provide students with the access to technology they need to succeed in a distance or online learning format, including access to broadband, computers, and software. The District supports the need for resources for campuses to successfully transition courses and student services to online and distance platforms, including the need for professional development, training, and technology support for staff. The District will advocate to ensure all students, both noncredit and credit, are able to access federal emergency grants and/or resources. The District supports federally funded resources that will support state efforts to implement the proper health and safety guidelines required to successfully return to in-person instruction on our campuses.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** March 9, 2021  
**SUBJECT:** Revised Board Policy 4235, Credit for  
Prior Learning

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** Board Policy 4235 was reviewed and revised to reflect content revisions per the Community College League of California (CCLC) Policy and Procedure Legal Updates and revisions recommended by Jane Wright, CCLC Consultant. This policy was updated and retitled to “Credit for Prior Learning” to reflect changes in Title 5 Section 55050. Faculty were instrumental in the revision and update with both campus curriculum committees and senates conducting multiple reviews to arrive at the adopted revisions before being approved by the District Curriculum Coordinating Committee.

The District Consultation Council reviewed, discussed, and reached consensus on BP 4235 on February 22.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board receive proposed, revised BP 4235 and direct that it be placed on a future Board meeting agenda for action.

Cheryl Marshall  
\_\_\_\_\_  
Recommended by

*Cheryl Marshall*  
\_\_\_\_\_  
Approved for Submittal

7.c.1  
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Item No.

North Orange County Community College District  
**BOARD POLICY**  
Chapter 4  
Academic Affairs

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**BP 4235 Credit by Examination for Prior Learning**

Reference:

**Title 5 Section 55050**

- 1.0 The Board of Trustees shall adopt and publish regulations pertaining to credit by ~~examination~~ for prior learning in accordance with the provisions of Section ~~55753~~ 55050. The Board of Trustees may grant credit to any student who ~~satisfactorily passes an examination~~ or completes an assessment approved by discipline faculty or conducted by and other proper authorities of the college. Procedures for students to attain credit for prior learning shall include, but not be limited to, credit by examination, evaluation of Joint Services Transcripts, evaluation of student-created portfolios, evaluation of industry-recognized credential documentation, and standardized exams. ~~Students who satisfactorily pass authorized examinations may earn credit.~~ The Chancellor, in consultation with the faculty, as stated in BP/AP2510, Participation in Local Decision-making, shall establish administrative procedures to implement this policy.

See Board Policy 2510, Participation in Local Decision-making; Administrative Procedure 2510; Participation in Local Decision-making; and Administrative Procedure AP4235, Credit for Prior Learning.

**Date of Adoption:** June 22, 2004

**Date of Last Revision:** November 5, 2008 Chancellor's Staff

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** March 9, 2021

**SUBJECT:** Revised Administrative Procedure 4235,  
Credit for Prior Learning

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** Administrative Procedure 4235 was reviewed and revised to reflect content revisions per the Community College League of California (CCLC) Policy and Procedure Legal Updates and revisions recommended by Jane Wright, CCLC Consultant. This procedure was updated and retitled to “Credit for Prior Learning” to reflect changes in Title 5 Section 55050 and to also identify new local procedures that were added to meet credit for prior learning requirements. Faculty were instrumental in the revision and update with both campus curriculum committees and senates conducting multiple reviews to arrive at the adopted revisions before being approved by the District Curriculum Coordinating Committee.

The District Consultation Council reviewed, discussed, and reached consensus on AP 4235 on February 22.

The approved procedure is provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board receive as information revised AP 4235.

Cheryl Marshall  
\_\_\_\_\_  
Recommended by

*Cheryl Marshall*  
\_\_\_\_\_  
Approved for Submittal

7.d.1  
\_\_\_\_\_  
Item No.

## **AP 4235 Credit for Prior Learning**

Reference:

**Title 5, Sections 55050 and 55052**  
**Education Code Section 79500**

### **1.0 Credit for Prior Learning may be obtained by one of the following methods:**

- 1.1 Achievement of a score of [3 or higher] on an Advanced Placement (AP) examination administered by the College Entrance Examination Board.
- 1.2 Achievement of a satisfactory score on a high-level International Baccalaureate (IB) examination.
- 1.3 Achievement of a satisfactory score on the College Level Examination Program (CLEP).
- 1.4 Evaluation of Joint Services Transcripts (JST).
- 1.5 Achievement on an examination administered by other agencies approved by the District.
- 1.6 Evaluation of industry recognized credential documentation.
- 1.7 Evaluation of student-created portfolios.
- 1.8 Satisfactory achievement on an institutional examination, known as Credit by Examination, administered by the college in lieu of completion of an active course listed in the current college catalog.

### **2.0 Eligibility for Credit for Prior Learning**

- 2.1 Credit for prior learning may be granted only to a student who is registered at the college and in good standing.
- 2.2 The nature and content of the examination shall be determined solely by faculty in the discipline that normally teaches the course for which credit is to be granted in accordance with policies and procedures approved by the curriculum committee. The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the course outline of record (COR).
- 2.3 A separate evaluation shall be conducted for each course for which credit is to be granted. Credit may be awarded for prior experience or prior learning only in terms of individually identified courses for which evaluations are conducted pursuant to this section.
- 2.4 Units for which credit is given shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree.

## **AP 4235 Credit for Prior Learning**

- 2.5 Specific steps for requesting credit for prior learning are listed in the college catalogs.
- 2.6 The eligible courses must be listed in the current college catalog.
- 2.7 The student is not currently or previously enrolled in the course for which credit for prior learning is desired.
- 2.8 Credit by Examination: The student is registered in the District and not currently enrolled in nor received credit for a more advanced course in the same subject (may be waived by department).
  - 2.8.1 Specific steps for requesting credit by examination are listed in the college catalog.
- 3.0 **Prior Learning Assessment Grading Policy:** Students shall be offered a “Pass/No Pass” option, in accordance with Administrative Procedure 4232, Pass/No Pass Grading Option, if that option is ordinarily available for the course.
- 4.0 **Transcription of Credit for Prior Learning:** The student’s academic record shall be clearly annotated to reflect that credit was earned by assessment of prior learning.
- 5.0 **Advanced Placement:** See current College Catalog for Advanced Placement Credit.
- 6.0 **International Baccalaureate:** See current College Catalog for International Baccalaureate Credit.
- 7.0 **College Level Examination Program:** See current College Catalog for College Level Examination Program Credit.
- 8.0 **Credit for Military Service/Training:** Students interested in Credit for Prior Learning using Joint Service Transcripts shall receive credit as recommended by the American Council on Education (ACE) directory and approved by the appropriate discipline faculty of the college under the following circumstances:
  - 8.1 The student shall complete the Credit for Prior Learning assessment process as specified by the college catalog.
  - 8.2 Credit course equivalency shall be determined by the faculty of the appropriate discipline.
  - 8.3 Official transcripts must be on file in the Records Office. These may include Joint Services Transcript (JST), Sailor/Marine American Council on Education Registry Transcript (SMART), Army and American Council on Education Registry Transcript Service (AARTS), Coast Guard Institute (CGI), DANTES/USAFI, Defense Language Institute Foreign Language Transcripts (DLIFLC), Defense Manpower Data Center (DMDC), DLPT Examinee Results, DA Form 330 Language Proficiency Questionnaire, or verified copies of DD214 or DD295 military records.

## **AP 4235 Credit for Prior Learning**

- 9.0 **Industry Recognized Credentials:** Students interested in Credit for Prior Learning using industry recognized credential(s) shall receive credit as recommended by the appropriate department chair or faculty designee:
- 9.1 The student shall complete the Credit for Prior Learning assessment process as specified by the college catalog.
  - 9.2 Enrollment services shall grant credit for industry recognized credential(s) that have already been evaluated and approved by the appropriate department chair or faculty designee.
  - 9.3 If an industry recognized credential(s) has not yet been evaluated and approved by the appropriate faculty:
    - 9.3.1 The student meets with the department chair or faculty designee to receive further instructions for industry recognized credential(s) assessment.
    - 9.3.2 The student submits all industry recognized credential documents to the department chair or faculty designee for assessment of prior learning.
    - 9.3.3 If the department chair or faculty designee determine the industry certification adequately measures mastery of the course content as set forth in the Course Outline of Record (COR), the appropriate faculty shall sign the petition with the recorded grade, attach the industry recognized credential(s), and forward the completed petition and supporting documents to the Records Office to be kept on file and recorded on the student transcript.
- 10.0 **Student-Created Portfolio Assessment:** Students interested in Credit for Prior Learning using a student-created portfolio shall receive credit as recommended by the appropriate department chair or faculty designee under the following circumstances:
- 10.1 A department approved portfolio assessment rubric for the course is on file.
  - 10.2 The student shall complete the Credit for Prior Learning assessment petition available in the Counseling or Records Office.
  - 10.3 The student meets with the department chair or faculty designee to receive further instructions for student-created portfolio assessment.
  - 10.4 The student submits all portfolio documents to the department chair or faculty designee for assessment of prior learning.
  - 10.5 If the department chair or faculty designee determine the student-created portfolio adequately measures mastery of the course content as set forth in the Course Outline of Record (COR), the appropriate faculty shall sign the petition with the appropriate grade and forward it to the Records Office to be kept on file and recorded on the student transcript.

## **AP 4235 Credit for Prior Learning**

- 11.0 **Credit by Examination:** Credit by examination is limited to those courses designated by the Division Office as eligible for such credit.
- 11.1 The nature and content of the examination shall be determined solely by faculty in the discipline that normally teaches the course for which credit is to be granted in accordance with policies and procedures approved by the curriculum committee.
- 11.2 The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record.
- 11.3 A separate examination shall be conducted for each course for which credit is to be granted.
- 11.4 Specific steps for requesting credit by examination are listed in the College Catalog.
- 11.5 The faculty may accept an examination conducted at a location other than the College for this purpose.
- 12.0 **Fees:** Credit for Prior Learning is intended to advance the student's educational progress; therefore, it is offered at no cost to the student.

See Board Policy 4235, Credit for Prior Learning.

**Date of Adoption:** June 22, 2004

**Date of Last Revision:** February 22, 2021 District Consultation Council  
November 5, 2008 Chancellor's Staff

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** March 9, 2021  
**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.

Cheryl Marshall  
\_\_\_\_\_  
Recommended by

*Cheryl Marshall*  
\_\_\_\_\_  
Approved for Submittal

7.e  
\_\_\_\_\_  
Item No.



**UNAPPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 23, 2021

The Board of Trustees of the North Orange County Community College District met for its Only Regular Meeting on Tuesday, February 23, 2021, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Barbara Dunsheath called the meeting to order at 5:30 p.m. NOCE Student Thomas Pham led the Pledge of Allegiance to the Flag and provided a statement on what democracy means to him.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Ester Plavdjian and Chloe Reyes. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Ty Volcy, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Joseph Vasquez representing CSEA; Tonya Cobb, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Paul de Dios, Lee Douglas, Richard Fee, Alex Porter, and David Vakil from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, Joe Ramirez, and Matt Taylor from Fullerton College; Terry Cox and Martha Gutierrez from North Orange Continuing Education; and Danielle Davy and Kashu Vyas from the District Office.

**VISITORS:** Alicia Herrera, Thomas Pham, and Bill Rauch. Public participation was provided via YouTube livestream.

**COMMENTS: MEMBERS OF THE AUDIENCE:** The following public comment was received via email and was read into the record by the Recording Secretary:

- A. **Fullerton College Student Services Leadership Team** collectively addressed the Board to share their support of Fullerton College students as they exercise their leadership skills and model how to bring uncomfortable conversations to the forefront in response to the actions of **Trustee Ryan Bent** and the follow-up by the Board. They urged the District to take all steps necessary to honor the dignity of each student and to repair and strengthen relationships with all students of Fullerton College.

(See Supplemental Minutes #1269 for a copy of the statement.)

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.c, 3.d, 3.e, 3.f, 3.g  
Instructional Resources: 4.a

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes and Plavdjian's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jaqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

## COMMENTS

- A. **Fred Williams** reported the next quarterly Citizens' Oversight Committee meeting is on March 3 and thanked **Trustees Stephen T. Blount** and **Barbara Dunsheath** for attending the last meeting. He reported that AB 85 was signed into law by the Governor and immediately goes into effect to provide \$100 million in emergency Prop 98 financial aid funding, and that the Cypress College Fine Arts Project has been approved and moved from preliminary planning to the working drawing phase by the State.
- B. **Kai Stearns** reported that the District's legislative priorities for this year are currently being drafted and requested that trustees contact her with any issues or questions.
- C. **Valentina Purtell** reported that the remote learning environment due to the pandemic continues to negatively impact NOCE enrollment which is down 29% compared to the same time last year, with the ESL and Emeritus Programs experiencing drastic declines. NOCE is utilizing several interventions, including digital marketing campaigns and high-touch intervention calls to reach out to students who applied but did not register. President Purtell highlighted NOCE efforts to promote Anaheim Union High School District COVID-19 vaccine clinics to serve Anaheim residents, and the recent upgrades to the exterior areas of the Wilshire Center. Lastly, she noted that from February 23-26 NOCE campus flags will be flown at half-staff to honor the 500,000 American lives lost to COVID-19.
- D. **JoAnna Schilling** reported that Cypress College has begun providing COVID-19 rapid testing for athletes and thanked **Wes McCurtis** and **Marla McBride** for leading the efforts to implement the safety protocols. She noted that Cypress College has successfully started an auto-awarding pilot program for five CTE certificate programs, and expressed hope that it would be a first step to more easily award students with earned degrees and certificates. She shared that Cypress College student **Victoria Ignacio** is a semi-finalist for the Jack Kent Cook Undergraduate Transfer Scholarship, and that she looked forward to seeing everyone at Americana on February 27.

- E. **Greg Schulz** reported that Fullerton College faculty member **Sam Foster** contributed to the State Academic Senate position paper titled, "Anti-Racism Education in the California Community Colleges." The First Friday professional development program series, led by classified and confidential leaders, will begin on March 5 with a focus on implicit bias. He reported that four Fullerton College students – **Luis Garcia Chavez, Omar Garcia, Andres Reyna, and McKenzie Russell** – have been named as semi-finalists for the prestigious Jack Kent Cooke Undergraduate Transfer Scholarship.
- F. **Ty Volcy** reported that DMA will host a second Coffee Break on March 4 with **Vice Chancellor Irma Ramos** and **Associate Vice Chancellor Julie Kossick** to provide an update on salary, benefits, and proposed changes to the management evaluation process. In light of the current climate of the Board, she stated that District managers are trusting and expecting the Board to resolve the problems. She emphasized that leaders must resolve problems beyond formal processes, incorporate changes in daily routines, create a culture of accountability, and intervene when there are inappropriate power dynamics. She reminded the Board that while some may be eager to move on, growth comes from moments of discomfort.
- G. **Jennifer Oo** reported that the NOCE WASC Self-Study is underway with 11 teams assigned to each of the accreditation criteria of the study and that **Janet Cagley**, NOCE Distance Education Coordinator, will present at the ASCCC Noncredit Institute on May 1. She also commended **Thomas Pham** on leading the Pledge of Allegiance and representing NOCE.
- H. **Craig Goralski** reported that the Cypress College Academic Senate continues to support Fullerton College students, Associated Students, **David Robles**, and **Chloe Reyes**, and expressed disappointment in the discussion related to Trustee Ryan Bent's misconduct investigation that took place at the previous Board meeting.
- As part of his report, Dr. Goralski also provided a report from United Faculty on behalf of **Christie Diep**, who was not in attendance. United Faculty is happy that the Board is committed to bringing faculty to the 75th percentile in comparability and the task force has met to begin moving forward with that work. The Lecture/Lab Parity Task Force has also met, and United Faculty is pleased that the District is collaborating on those two shared goals in order to establish equity through comparability and parity to address the necessary structural changes that need to be implemented.
- I. **Kim Orlijan** reported that the Fullerton College Faculty Senate has recommended the formation of a Distance Education Task Force to investigate the current distance education structure and make recommendations to create and sustain a robust program. At the same meeting, the Senate rejected all of the proposed academic calendars for 21-22 and 22-23; requested that United Faculty conduct a survey regarding the length of a Winter Intersession; requested that United Faculty begin negotiations for an academic calendar that includes a Winter 2022 Intersession; and recommended that if in-person classes do not resume in Fall 2021, that faculty be allowed flexibility and choice in creating the fall schedule and serving students.
- J. **Joseph Vasquez** reported that CSEA continues negotiations with the District with another session scheduled for February 25.

- K. **Tonya Cobb** reported that **Lauren Mata** stepped down as Adjunct Faculty United President and she will complete the remainder of her term, that AdFac will continue to be a full participant in shared governance meetings, and that they delivered over 200 care packages to their membership. She concluded her report by thanking **President Valentina Purtell** for being supportive of AdFac as they conduct business at the Anaheim Campus.
- L. **Student Trustee Ester Plavdjian** reported several Cypress College activities including the new live closed captioned setting for Zoom meetings, new wellness certificates, Associated Students Executive Board appointments and their upcoming general election, and the district-wide anti-racism campaign. She also reported that she will serve as a panelist at an upcoming conference hosted by the Society of College and University Planning to speak regarding her role in the development of the District's Educational and Facilities Master Plan.
- M. **Trustee Ryan Bent** stated that while he was ready to move past the trustee misconduct allegations, others appear not to be. He thanked those that took the time to listen to his version of what occurred, and was appalled that justice was not served.
- N. **Trustee Evangelina Rosales** reported on her participation in a virtual memorial service for those who have lost loved ones to COVID-19 that was hosted by **Assemblywoman Sharon Quirk-Silva**, and her volunteer work with the 65+ community to assist with the completion of COVID-19 vaccine related documentation.

**MINUTES:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Evangelina Rosales to approve the Minutes of the Regular Meeting of February 9, 2021. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

## **FINANCE & FACILITIES**

**Item 3.a:** The Board received and reviewed the annual audits of the District for fiscal year 2019-2020 which included the Proposition 39 Financial and Performance audit reports associated with the District's bond measures, and the District and Cypress College Foundations.

Bill Rauch, Partner with EideBailly, and Alicia Herrera, EideBailly Account Manager, were on hand to share that the District received unmodified opinions with no reported deficiencies or material findings for the District audits, with one exception on federal awards. Mr. Rauch noted that there was one significant deficiency identified regarding COVID funding and related to Cypress College being late in publically reporting the information on their website. The auditors shared that they also met with the District Audit Committee to provide detailed information and answer questions. They expressed their gratitude to District management and staff for working the audit process during the unique climate.

Trustees on the Audit Committee noted that while the District has been using the same audit firm for a number of years, there has been a regular rotation of personnel; that they are always impressed with the auditors and their professionalism; and that the clean audits are a strong testament to Vice Chancellor Fred Williams and his staff. In turn, Vice Chancellor Williams thanked all of the individuals at the campuses – especially in Financial Aid and the attendance areas – and districtwide for their work on the audits.

**Item 3.b:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales for the nonresident tuition fee for the 2021-22 school year for the North Orange County Community College District be set at \$274 per unit with an additional charge for capital outlay of \$57 per unit. This results in \$33 per-unit increase effective for all course terms beginning or ending on or after July 1, 2021.

During the discussion, trustees requested clarification on the steep increase. Vice Chancellor Fred Williams stated that the increase is due to the capital outlay and bond expenditures due to the expansion of construction projects across the District, and that his expectation is that the fee will continue to increase as projects increase. He also noted that the per unit fee was lowered so that NOCCCD would not be the highest within its contiguous districts, but the capital outlay cost is higher than others. In response to the possibility of the rate being revisited in the future to potentially lower it, Mr. Williams stated that the rate is presented to the Board annually for adoption, but cautioned that it would likely increase next year again due to the recent faculty contract settlement.

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

**Item 3.c:** By block vote, authorization was granted to approve an institutional membership, to the Orange County Black Chamber for the period of March 1, 2021 through March 1, 2022, at a cost not to exceed \$2,500.

**Item 3.d:** By block vote, authorization was granted to approve the Master Agreement between NOCCCD and North Orange County Community College District Foundation.

**Item 3.e:** By block vote, authorization was granted to approve the updated Master Agreement between NOCCCD, Fullerton College and the Friends of Fullerton College Foundation.

**Item 3.f:** By block vote, authorization was granted to enter into an Engineering Services agreement with P2S for the Fullerton College 300/500 Building Swing Space Power and Data Design in the amount of \$123,000, not inclusive of reimbursables. The term of the agreement shall be effective February 24, 2021, through February 24, 2022.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.g:** By block vote, authorization was granted to enter into an agreement with Stamats Communications, Inc. to recruit new adult students for sustaining long-term growth at NOCE for the 2021 Spring, Summer, and Fall semesters in the amount not to exceed \$163,500 from March 1, 2021 through August 31, 2021.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director of Purchasing, to execute any agreement on behalf of the District.

**Item 3.h:** It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte to approve the sole source purchase of the new 90 MHz spectrometer (Option 1) from Anasazi Instruments, Inc. in the amount of \$121,758 including tax and installation.

David Vakil and Richard Fee, from Cypress College, addressed questions from trustees related to which models other schools currently use; differences between the 80 MHz and 90

MHz models; differences between new and refurbished models; software and service fees; and student use. Subsequently, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Plavdjian's advisory vote.**

Further authorization was granted for the District Director, Purchasing, to issue a purchase order on behalf of the District.

Student Trustee Chloe Reyes left the meeting at 6:40 p.m.

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College to be effective Fall 2021 and Fall 2022. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and approved by the District Curriculum Coordinating Committee.

**Item 4.b:** The Board received, as information, the Cypress College and Fullerton College Guided Pathways Self-Assessment Progress Reports.

Trustees commended the thoroughness of the reports and asked questions about how collaboration happens across the District; steps being taken to maximize student success in the CTE areas; ongoing support for students in Math and English subsequent to the implementation of AB 705 and the resulting outcomes; faculty participation in learning outcome assessments; a first year program at Fullerton College; and plans to counter the enrollment loss that will result from students completing faster.

## **HUMAN RESOURCES**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Abab, Marjaneh	NOCE	Director, Basic Skills 6% Stipend Eff. 01/01/2021-06/30/2021
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### CHANGE IN SALARY CLASSIFICATION

Kim, Hyo Jeong	FC	Fashion Technology Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 01/25/2021
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### LEAVE OF ABSENCE

Barabas, Liliana	FC	Physics Instructor Load Banking Leave With Pay (20.00%) Eff. 2021 Spring Semester
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Bianchino, Annie	FC	Chemistry Instructor Load Banking Leave With Pay (3.33%) Eff. 2021 Spring Semester
Fernandez, Christopher	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Spring Semester
Felender, Julie	FC	Psychology Instructor Load Banking Leave With Pay (20.00%) Eff. 2021 Spring Semester
Kaneko, Brian	FC	Applied Design Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/20/2021-05/22/2021
Kvaska, Colleen	FC	Nutrition and Foods Instructor Load Banking Leave With Pay (30.00%) Eff. 2021 Spring Semester
Nilkanth, Gitanjali	FC	Biological Science Instructor Load Banking Leave With Pay (100.00%) Eff. 2021 Spring Semester
O'Neill, Brendan	FC	Physics Instructor Load Banking Leave With Pay (10.00%) Eff. 2021 Spring Semester
Scarpa, Daniel	FC	English Instructor Load Banking Leave With Pay (40.00%) Eff. 2021 Spring Semester

#### TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 SPRING SEMESTER

Garcia-Lopez, Christopher	CC	Column 1, Step 1
Nicholas, Alice	FC	Column 3, Step 1
Osorio Lozada, Eduardo	CC	Column 1, Step 1
Weil, Nicole	CC	Column 2, Step 1

#### TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Virgil	CC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Alessi, Tyler	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021

Alquiza, Darrlene	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Alrubaye, Wasan	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Arellano, Peggy	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Belknap, Jeannie	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Calcanas, Ruth	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Calleja-Macias, Itzel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Calsita, Ciara	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Card, Peggy	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Caridad, Adriana	CC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Cole, Melody	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Creanga, Emilia	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Croteau, Ron	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Curcuruto, Jordan	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00



Eff. 01/21/2021

Daugherty, Sarah	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
DeWitt, Stanley	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Dinh, Uyen	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Donahue, Dustin	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Feinstein, Lisa	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Fernandez, Eufemio	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Fraidany, Apollo	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Furlong, Eric	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Gentalen, Ariel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Gerrard, Jonathan	NOCE	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Gomez, Michelle	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Gonzalez, Raylene	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Graves, Garg	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00

Eff. 01/11/2021-01/14/2021

Gruenke, Cindy	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Hamer, Brittany	CC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Haro, Maria	CC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Harry, Honour	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Hasan, Fouton	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Henan, Miriam	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Herrera, Melissa	CC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Hill-West, Jami	NOCE	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Hunter, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Hyatt Solomina, Yelena	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Iglesias, Tasha	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Johnson, Lisa	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Kanal, Naveen	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00

Eff. 01/11/2021-01/14/2021

Kaur, Manpreet	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Khamo, Vani	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Khssassi, Zineb	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Kim, Hannah	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Kim, Kendrick	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Kirkwood, Kyra	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Koh, Myung	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Lassetter, Elizabeth	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Ledezma, Eva	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Lessing, Angela	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Nelson-Wright, Kelly	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Nguyen, Karyn	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Nguyen, Tuyen	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00

Eff. 01/21/2021

Ninmer, Andrew	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Pabla, Hardeep	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Pantoja, David	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Penn, Eline	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Perian, Maral	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Pham, Victor	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Pico, Karina	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Quach-Ramirez, Christina	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Quintanilla, Melissa	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Ramirez, Cyndi	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Rangel, Rosemary	NOCE	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Rezai, Maryam	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Roberts, Martha	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00

Eff. 01/11/2021-01/14/2021

Ruffalo, Carrie	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Shawesh, Sarah	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Shiba, Lisa	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Shields, Julie	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Smith, Larene	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Stifter, Dianna	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00 Eff. 01/11/2021-01/14/2021
Tseng, Anh	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Villarreal, Maria	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Wilkinson, David	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Wilson, Andrew	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Wotring, Janine	NOCE	Professional Development Training Stipend not to exceed \$100.00 Eff. 01/14/2021
Zamora, Jose	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/21/2021
Zaragoza, Juan	FC	Curriculum Transformation Seminar Stipend not to exceed \$100.00

Eff. 01/11/2021-01/14/2021

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATION

Lee, Albin                      FC                      Evaluator  
12-month position (100%)  
Eff. 01/16/2021  
PN FCC604

NEW PERSONNEL

Langgle, Linda                      NOCE                      Student Services Coordinator  
12-month position (100%)  
Range 43, Step C  
Classified Salary Schedule  
Eff. 03/01/2021  
PN SCC835

Rios, Bernarda                      CC                      Dental Hygiene Services Assistant  
11-month position (100%)  
Range 36, Step E  
Classified Salary Schedule  
Eff. 03/01/2021  
PN CCC681

PROMOTION

Kvenbo, Marisa                      AC                      Human Resources Specialist  
12-Month position (100%)  
PN DEN994

To: Benefits and Leaves Coordinator II  
12-month position (100%)  
Range 42, Step E + PG&D  
Classified Salary Schedule  
Eff. 03/01/2021  
PN DEC933

PROFESSIONAL GROWTH & DEVELOPMENT

Gadalla, Ayman                      CC                      Instructional Assistant, Business Education  
5<sup>th</sup> Increment (\$400)  
Eff. 07/01/2021

LEAVES OF ABSENCE

Dalton, Sam                      FC                      HVAC Mechanic II (100%)  
Family Medical Leave (FMLA/CFRA)

		Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/06/2021 – 01/25/2021 (Consecutive Leave)
Davy, Danielle	AC	Executive Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/22/2021 – 02/10/2021 (Consecutive Leave)
Gonzales, Daniel	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/27/2021 – 02/12/2021 (Consecutive Leave)
Murray, John	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/06/2021 – 01/19/2021 (Consecutive Leave)
Salazar, Kellyann	FC	Health Education Coordinator (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 03/15/2021 – 03/26/2021 (Consecutive Leave)
Zerue, Adam	FC	Facilities Custodian II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/08/2021 – 01/24/2021 (Consecutive Leave)

CORRECTION TO BOARD AGENDA OF JANUARY 26, 2021  
CHANGE IN STIPEND DATE

Jackson-Reed, Leslie	NOCE	Administrative Assistant II (100%) 6% Stipend From: 10/01/2020 – 01/15/2021 To: 10/19/2021 – 01/15/2021
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**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1269 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the hourly listing.

(See Supplemental Minutes #1269 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1269 for a copy of the volunteer listing.)

**Item 5.f:** By block vote, authorization was granted to approve Resolution No. 20/21-13, No. 20/21-14, and No. 20/21-15 for full-time faculty vesting requirements for lifetime medical, subject to the Public Employees' Medical and Hospital Care Act, for faculty bargaining unit members effective July 1, 2021.

(See Supplemental Minutes #1269 for copies of the signed resolutions.)

## **GENERAL**

**Item 6.a:** The Board reviewed the Board of Trustees Assessment Instrument, which was originally adopted August 26, 1997 and last revised February 26, 2019, in order to make recommendations for changes to the instrument before it is re-adopted at the March 23, 2021 Board meeting.

During the discussion, trustees discussed:

- Q.5: Deleting “, and individual Board members adhere to the code” and numbering as 5A
- Q.5B: Adding as a new question with the proposed language of, “The Board has a clearly defined policy dealing with violations.”
- Q.17A: Changing “rules” to “roles”
- Q.17B: The possibility of expanding the statement on professional development to include the categories from the Excellence in Trusteeship Program
- Q.30: The possibility of adding more concrete language like, “by providing trustees with relevant talking points.”

The assessment will return to the March 23 Board meeting for adoption. In advance of that, trustees will receive the professional development tracking document.

**Item 6.b:** Board President Barbara Dunsheath asked if there were any requests for potential future Board agenda items and there were none.

**CLOSED SESSION:** At 7:28 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code and stated that there would be a readout:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
**Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**



**Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: SIGNIFICANT EXPOSURE TO LITIGATION: One (1) Potential Case.**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor**

**Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD.**

**RECONVENE MEETING:** At 9:56 p.m., Board President Barbara Dunsheath reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte to proceed to mediation in the matter of Ting-Pi Joyce Carrigan. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

**ADJOURNMENT:** At 9:57 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

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Prepared By Recording Secretary for  
Ed Lopez, Secretary, Board of Trustees