



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in April 2019

DATE: Tuesday, April 9, 2019, at 6:45 p.m.

PLACE: Fullerton College, College Center, Room 229
321 E. Chapman Avenue, Fullerton, CA 92832

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
 Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

 An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).
- f. **Reports:**
 Chancellor
- g. **Comments:**
 Resource Table Personnel
 Members of the Board of Trustees
2. a. **Approval of Minutes of the Regular Meeting of March 26, 2019.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: Workers Compensation Claim.

**Claimant: Estella Villegas
Agency Claimed Against: NOCCCD**

Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR:

**Property: 6112 Lincoln Avenue, Cypress, CA 90630
(APN 134-011-41)
Negotiating Party: Fred Williams, Vice Chancellor, Finance & Facilities
Under Negotiation: Terms and Conditions of Sale**

**Property: South of East Chapman Avenue between Raymond
Avenue and Annin Avenue, Fullerton, CA 92831
(APN 033-211-04)
Negotiating Party: Fred Williams, Vice Chancellor, Finance & Facilities
Under Negotiation: Terms and Conditions of Sale**

3. FINANCE & FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to accept new revenue and to make adjustments to the General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2018-2019 allocations totaling \$2,831,631. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. **(The Resolution is available for review in the District's Business Office.)**
- [c] Authorization is requested for the 2018-2019 General Fund and Capital Outlay Fund transfers netting to the amount of \$200,246 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolution is available for review in the District's Business Office.)**
- [d] It is recommended that the Board authorize the District Director, Purchasing, to issue a purchase order to Trane for the sole source service for the Chiller #1 at the Anaheim Campus in the amount of \$107,724.

- [e] Authorization is requested to enter into a three-year subscription agreement with Modo Labs for the implementation, support, and maintenance in the amount of \$651,536 for the duration of May 2019 through May 2022.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2019.
- [b] Authorization is requested to accept a grant of \$100,000 from the University of California, Irvine as a subgrantee of the NSF grant.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Phase-In Retirements
 Change in Salary Classification
 Additional Duty Days @ Per Diem
 Payment for Independent Learning Contracts Spring 2019
 Leaves of Absence
 Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Retirement
 Resignation
 New Personnel
 Reclassification
 Voluntary Changes in Assignment
 Professional Growth & Development
 Stipend for Additional Administrative Duties
 Leaves of Absence
 New Classified Job Description

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

6. **GENERAL**

- a. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	April 9, 2019	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0129482 - P0130878, check numbers C0049198 - C0049435; F0232550 - F0234673; Q0006381 - Q0006381; 88488303 - 88489661; V0031625 - V0031727; 70092270 - 70093439; disbursements E8787101 - E8793327; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0129482 - P0130878 through March 13, 2019, totaling \$3,576,977.20, and check numbers C0049198 - C0049435, totaling \$244,957.19; check numbers F0232550 - F0234673, totaling \$602,457.53; check numbers Q0006381 - Q0006381, totaling \$248,701.77; check numbers 88488303 - 88489661, totaling \$6,752,621.98; check

numbers V0031625 - V0031727, totaling \$11,536.38; check numbers 70093439 - 70093439, totaling \$255,469.60; and disbursements E8787101 - E8393327, totaling \$7,975,344.20, through March 31, 2019.

Fred Williams

Recommended by

Approved for Submittal

3.a.2

Item No.

**BOARD RECAP
FOR THE PERIOD FEBRUARY 15, 2019, THROUGH MARCH 13, 2019
BOARD MEETING 4/9/19**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0129482	Classic Party Rentals	\$ 2,000.00		FC	Blanket Order for Tent Rental
P0129589	Amazon Business	\$ 377.72		FC	Textbooks
P0130346	Anaheim Place Partners LP	\$ 81.77		NOCE	Office Supplies
P0130354	VWR Funding Inc	\$ 47.93		CC	Lab Supplies
P0130363	Sodexo Inc and Affiliates	\$ 581.85		FC	Catering for Spring 2019 Info Booths
P0130364	Cynmar Corporation	\$ 1,048.52		CC	Lab Supplies
P0130365	Sodexo Inc and Affiliates	\$ 98.78		FC	Catering for End of the Semester Appreciation
P0130366	Gabriel Reyes	\$ 650.00		CC	Guest Speaker for Groundbreaking of Science Engineering Building
P0130367	Japanese American National Museum	\$ 198.00		FC	Museum Tickets for Transfer Center
P0130368	Puretec Industrial Water	\$ 165.00		FC	Equipment Repair
P0130369	MVP Promotions	\$ 4,374.65		CC	Promotional Supplies
P0130370	Columbia Dentoform Corp	\$ 1,209.44		CC	Lab Supplies
P0130371	Canyon Catering & Events Inc	\$ 719.92		NOCE	Catering - NOCE Mentorship Program
P0130372	Chef Maria McGee Inc.	\$ 919.80		CC	Catering for the End of Year Dinner
P0130373	McLogan Supply Co Inc	\$ 100.21		FC	Instructional Supplies
P0130375	Home Depot	\$ 295.55		FC	Hardware Supplies
P0130376	Benco Dental Supply Co	\$ 6,579.52		CC	Lab Supplies
P0130377	BSN Sports LLC	\$ 872.65		FC	Basketball Shot Clock Horns
P0130378	St Luke Holy Baptist Church	\$ 300.00		CC	Independent Contractor for Choir Performance
P0130400	Amazon Business	\$ 100.66		NOCE	Instructional Supplies
P0130403	Vortex Industries Inc	\$ 1,801.00		FC	Installation of Rolling Door
P0130404	Broadcast Music Inc	\$ 4,601.76		FC	Licensing Fees
P0130405	Top Hat Balloon Werks LLC	\$ 948.20		FC	Fullerton College Commencement Banner
P0130406	CCC EOPS Region VIII	\$ 1,925.00		CC	EOPS Region VIII CARE Conference 2019 Fees
P0130407	Knorr Systems Inc	\$ 6,045.98	Capital Outlay	AC	Filter Service and Drain Covers Bldg. 1700 @ FC
P0130408	Tuff Shed	\$ 2,949.66		FC	Storage Shed
P0130409	Hope University	\$ 560.00		FC	Stadium Rental for Baseball Game
P0130410	Scott Sales Co.	\$ 447.17		FC	Instructional Supplies and Materials
P0130411	YBH Restaurants Inc	\$ 1,599.01		CC	Catering Service for English Acceleration Training
P0130412	YBH Restaurants Inc	\$ 1,911.27		CC	Catering Service for AB 705 Implementation Conference
P0130413	McMaster Carr Supply Co	\$ 971.65		FC	Instructional Supplies and Materials
P0130414	Full Compass Systems Ltd	\$ 689.45		FC	Office Supplies
P0130415	Transportation Charter Services Inc	\$ 990.00		CC	Transportation to Vanguard & UCI
P0130416	Transportation Charter Services Inc	\$ 1,272.00		CC	Transportation to UCLA
P0130417	Sodexo Inc and Affiliates	\$ 376.22		FC	Fall Department Meeting Catering
P0130418	Transportation Charter Services Inc	\$ 875.00		CC	Transportation to CSUDH & Loyola
P0130419	Transportation Charter Services Inc	\$ 1,047.50		CC	Transportation to CSULB & Biola
P0130420	Transportation Charter Services Inc	\$ 990.00		CC	Transportation to CSUF & Chapman
P0130421	Fisher Scientific Co LLC	\$ 274.12		FC	Lab Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0130422	On Call Event Rentals	\$ 2,969.06		CC	Event Furniture Rental
P0130423	Ran Graphics Inc	\$ 46,409.01		NOCE	Printing for Spring 2019 Class Schedule
P0130424	Community College Baccalaureate Assn	\$ 600.00		AC	Institutional Membership
P0130425	Ruth Gutierrez	\$ 3,870.00		AC	Reimbursement for Employee Training
P0130426	Technopro CS Inc	\$ 13,252.50		NOCE	Software Subscription
P0130427	Home Depot	\$ 1,353.77		CC	Lab Equipment
P0130428	Sodexo Inc and Affiliates	\$ 759.17		AC	Catering for Leadership Academy
P0130429	USA Scientific Inc	\$ 1,747.72		FC	Lab Supplies
P0130431	Tacos Chihuahua Inc	\$ 3,857.57		CC	Catering for Science Tech Engineering Orientation
P0130432	Amazon Business	\$ 279.66		FC	Lab Supplies
P0130433	DMG Corporation	\$ 1,918.32		AC	Facilities Supplies
P0130434	CDW Government Inc	\$ 586.99		FC	Computer Display
P0130436	Lakeshore Learning Materials	\$ 1,106.26		NOCE	Instructional Supplies
P0130437	Ontario Winnelson Company	\$ 950.74		CC	Facilities Supplies
P0130438	A Alvarado Painting	\$ 4,195.00		FC	Painting Services
P0130439	Smart & Final	\$ 350.00		NOCE	Blanket Order for Athletic Supplies
P0130440	Vector Resources Inc	\$ 7,802.37		FC	Data Cable Installation
P0130441	Landscape Forms	\$ 59.27		AC	Facilities Supplies
P0130442	Amazon Business	\$ 37.70		NOCE	Non-Instructional Supplies
P0130443	CSI Fullmer	\$ 3,641.90		AC	Furniture Installation Services
P0130444	Krueger International Inc	\$ 2,958.72		AC	Cabinet Installation
P0130445	iT1 Source LLC	\$ 1,471.16		NOCE	Computer
P0130446	GST	\$ 489.25		FC	Display Monitor
P0130447	Amazon Business	\$ 689.43		FC	Supplies
P0130448	Amazon Business	\$ 380.20		NOCE	Instructional Supplies
P0130449	Amazon Business	\$ 139.26		FC	Instructional Supplies
P0130467	Alonti Cafe & Catering	\$ 502.80		AC	Catering for Curriculum Development Seminar
P0130468	ASCIP	\$ 2,422.50		AC	Consultant Services
P0130469	S&S Worldwide Inc	\$ 136.14		NOCE	Instructional Supplies
P0130470	Oriental Trading Company Inc	\$ 294.24		NOCE	Instructional Supplies
P0130471	Fisher Scientific Co LLC	\$ 295.69		CC	Lab Supplies
P0130472	MRC Smart Technology Solutions	\$ 457.57		CC	Printer Services
P0130473	Greatlike Media	\$ 8,400.00		FC	Digital Marketing Service Fees
P0130474	Clarence Ross	\$ 200.00		CC	Guest Performer for Black History Month
P0130475	Buddy's All Stars, Inc.	\$ 2,773.30		FC	Athletic Supplies
P0130476	B & H Photo Video Inc	\$ 2,485.21		FC	Photography Supplies
P0130477	Balloons Plus	\$ 265.89		FC	Promotional Materials
P0130478	4imprint Inc	\$ 477.44		FC	Promotional Materials
P0130479	Greatlike Media	\$ 2,625.00		FC	Digital Marketing Services Fee

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0130480	CSI Fullmer	\$ 846.13		FC	Office Furniture
P0130481	CSI Fullmer	\$ 325.91		CC	Dual Monitor Arm
P0130482	Scantron Corporation	\$ 150.74		CC	Instructional Supplies
P0130484	3 Day Blinds Corporation	\$ 907.31		FC	Blind Installation
P0130485	California Compressor Inc	\$ 285.54		FC	Compressor Repair Services
P0130487	because I said I would	\$ 3,250.00		FC	Keynote Speaker for Classified Staff Development
P0130489	Perkin Elmer Informatics Inc	\$ 1,654.00		FC	Software Subscription
P0130490	Amazon Business	\$ 436.38		NOCE	Instructional Supplies
P0130491	Amazon Business	\$ 279.16		FC	Instructional Supplies
P0130492	LA Rehearsal LLC	\$ 1,746.88		CC	Event Projector Rental for Science Tech Engineering Orientation
P0130494	Togo's	\$ 222.00		CC	Catering for Student Field Trip
P0130495	J W Pepper of Los Angeles	\$ 177.89		NOCE	Instructional Supplies
P0130496	Amazon Business	\$ 287.39		NOCE	Instructional Supplies
P0130497	Amazon Business	\$ 490.53		FC	Cleaning Equipment
P0130498	Jazz Z Beauty Product	\$ 3,110.00		FC	Blanket Order for Instructional Supplies
P0130499	Marizol Perez	\$ 2,932.44		CC	Child Care for CalWORKs Student
P0130500	Harbor Freight Tools	\$ 400.00		CC	Blanket Order for Automotive Supplies
P0130501	Eberhard Equipment	\$ 5,000.00		FC	Blanket Order for Maintenance Parts and Supplies
P0130502	Office Depot	\$ 2,500.00		CC	Blanket Order for Office Supplies
P0130503	GST	\$ 1,002.88		CC	Printer
P0130504	Sidepath Inc	\$ 2,204.08		CC	Computer Monitors
P0130505	iT1 Source LLC	\$ 3,978.14		NOCE	Computers and Monitors
P0130506	GST	\$ 5,338.13		FC	(2) Computer
P0130507	CSI Fullmer	\$ 5,426.05		AC	Office Furniture
P0130508	Landscape Forms	\$ 4,404.33		FC	Facilities Supplies
P0130509	iT1 Source LLC	\$ 823.21		NOCE	Computer Accessories
P0130510	One Diversified LLC	\$ 2,309.82		CC	Projectors
P0130511	Interact Communications Inc	\$ 10,000.00		FC	Fullerton College Website Support
P0130512	Sodexo Inc and Affiliates	\$ 217.31		AC	Catering for Adjunct Faculty Training
P0130530	Sodexo Inc and Affiliates	\$ 145.89		AC	Catering for Adjunct Faculty Training
P0130531	Elizabeth Mariscal	\$ 49.00		FC	Students Fee Reimbursements for Spring 2019
P0130532	Andrew Finney	\$ 51.00		FC	Students Fee Reimbursements for Spring 2019
P0130533	Cesar Ureiro	\$ 49.00		FC	Students Fee Reimbursements for Spring 2019
P0130534	Elaine Soto	\$ 49.00		FC	Students Fee Reimbursements for Spring 2019
P0130535	Lorena Cuellar	\$ 64.50		FC	Students Fee Reimbursements for Spring 2019
P0130536	Natasha Salvatierra	\$ 49.00		FC	Students Fee Reimbursements for Spring 2019
P0130537	Laura Bilger	\$ 19.00		FC	Students Fee Reimbursements for Spring 2019
P0130538	Jesse Barker	\$ 22.50		FC	Students Fee Reimbursements for Spring 2019
P0130539	Jaquel Pitts	\$ 19.00		FC	Students Fee Reimbursements for Spring 2019

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0130540	Lynette Van Buren	\$ 52.50		FC	Students Fee Reimbursements for Spring 2019
P0130541	Mathew Nieves	\$ 49.00		FC	Students Fee Reimbursements for Spring 2019
P0130542	Maraya Bermudez	\$ 49.00		FC	Students Fee Reimbursements for Spring 2019
P0130543	Jordan Ensheiwat	\$ 49.00		FC	Students Fee Reimbursements for Spring 2019
P0130544	Nancy Prim	\$ 68.00		FC	Students Fee Reimbursements for Spring 2019
P0130545	Amber Gonzalez	\$ 5,439.93		FC	Reimbursement for Social Sciences Field Trip
P0130546	Geotechnical Solutions Inc	\$ 10,000.00		CC	Geotechnical Services for Auto Lift Project
P0130547	Confetti FX Planet LLC	\$ 3,189.33		FC	Cannon Metallic Streamer for FC Commencement 2019
P0130549	Office Depot	\$ 4,000.00		CC	Blanket Order for Office Supplies
P0130550	OC Wraps Inc	\$ 4,186.00		FC	Marketing Materials and Services
P0130551	Placentia Yorba Linda USD	\$ 118.00		FC	Transportation Fees
P0130552	Freedom Writers Foundation	\$ 5,000.00		CC	Speaker Fees for Black Studies
P0130553	Transportation Charter Services Inc	\$ 1,047.50		CC	Transportation Charter Service
P0130554	Teamsynced	\$ 882.00		FC	Athletic Supplies and Materials
P0130555	Krueger International Inc	\$ 19,034.50		NOCE	Office Furniture
P0130556	Sodexo Inc and Affiliates	\$ 82.22		FC	Catering for Adjunct Meeting
P0130557	Blick Art Materials LLC	\$ 156.70		NOCE	Instructional Supplies
P0130558	Oriental Trading Company Inc	\$ 122.25		NOCE	Instructional Supplies
P0130559	GST	\$ 43.64		NOCE	Instructional Supplies
P0130560	Economic Alternatives Inc	\$ 9,235.80		FC	Maintenance Agreement for Heating Boiler
P0130561	Ayres Hotel and Suites	\$ 3,586.00		FC	Hotel Rooms for 2019 Baja Conference
P0130562	Theatrical Rights Worldwide	\$ 199.00		FC	Theatrical Production Supplies
P0130563	Industrial Plastic Supply Inc	\$ 348.25		FC	Instructional Supplies
P0130564	Dramatists Play Service Inc	\$ 720.00		FC	Nonprofessional License Fee
P0130565	American Weiding Society	\$ 12,000.00		FC	Library Digital Reference Manual
P0130566	Battle Axe Inc	\$ 630.34		FC	Classroom Supplies
P0130567	Vital Link Orange County	\$ 300.00		CC	Workshop Training Fees
P0130584	CSI Fullmer	\$ 538.46		AC	Office Moving Services
P0130585	Paper 360 Inc	\$ 1,241.28		FC	Paper for Computer Lab
P0130586	CDW Government Inc	\$ 364.02		NOCE	Software License
P0130587	Apple Computer Inc	\$ 779.43		FC	Computer Tablet
P0130588	Apple Computer Inc	\$ 4,318.54		FC	Computer with Software
P0130589	CDW Government Inc	\$ 2,006.65		FC	Computer Component
P0130590	iT1 Source LLC	\$ 1,226.39		NOCE	Computer
P0130591	WMFY We Mail For You	\$ 5,027.39		AC	Printing & Mailing Services
P0130592	Howard Technology Solutions	\$ 825.37		CC	Projector with Screen
P0130594	Nth Generation Computing Inc	\$ 323.00		NOCE	Software Support
P0130595	GST	\$ 17,047.49		FC	Conference Room Multimedia Setup
P0130596	The Mathworks Inc	\$ 282.00		CC	Software License

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0130597	Flor Aguilar	\$ 49.00		FC	Students Fee Reimbursement for Spring 2019
P0130598	Alejandra Escobar	\$ 49.00		FC	Students Fee Reimbursement for Spring 2019
P0130599	Celeste Phelps	\$ 349.96		CC	Reimbursement for Catering for Disability Services Dept.
P0130600	California Compressor Inc	\$ 829.80		FC	Annual Compressor Service
P0130601	YBH Restaurants Inc	\$ 1,505.27		CC	Catering for Breakfast Meeting
P0130602	Amazon Business	\$ 605.00		NOCE	Instructional Supplies
P0130603	iT1 Source LLC	\$ 723.01		NOCE	Computer Supplies
P0130604	National Instruments Corporation	\$ 8,732.08		CC	Lab Supplies
P0130605	Freedom Writers Foundation	\$ 500.00		AC	Speaker for Black History Month
P0130606	Sodexo Inc and Affiliates	\$ 165.54		FC	Catering for Convocation
P0130607	Carolina Biological Supply Co	\$ 451.82		FC	Lab Supplies
P0130608	ARC Document Solutions LLC	\$ 2,500.00		AC	Blanket Order PlanWell Scanning and Services
P0130609	Paton Group	\$ 25,570.90		FC	Engineering Software and Licensing Fees
P0130626	GST	\$ 43,720.21		CC	Conference Room Media System Installation
P0130627	AAA Electric Motor Sales & Service Inc	\$ 874.51		FC	Facilities Supplies
P0130628	State of California	\$ 1,800.00		AC	Inspection Services Fee
P0130629	Bremer's Plumbing & Boiler Services Inc	\$ 6,730.00		AC	Plumbing Repair Services
P0130631	iT1 Source LLC	\$ 2,136.19		NOCE	Computer
P0130632	GST	\$ 216.56		CC	Health Center Supplies
P0130633	Sodexo Inc and Affiliates	\$ 587.83		FC	Catering Service for Division Meeting
P0130634	Pilar Ellis	\$ 250.55		FC	International Services Field Trip Reimbursement
P0130635	CSI Fullmer	\$ 4,314.28		CC	Furniture for CC Bldg. 6 VP Office
P0130636	CSI Fullmer	\$ 350.00		CC	Furniture Reconfigure Labor Cost
P0130637	Ultimate Globes	\$ 358.81		FC	Instructional Supplies
P0130638	Oregon Owl Pellets	\$ 71.12		FC	Lab Supplies
P0130639	State Water Resources Control Board	\$ 652.00	Bond	AC	Statement Application Fee for Construction Project @ CC
P0130640	Wilshire Ave Community Church	\$ 18,000.00		NOCE	Facilities Use Agreement
P0130641	Outdoor Dimensions	\$ 4,595.55		FC	Signage
P0130642	Ellen Forney	\$ 8,500.00		CC	Guest Speaker for Workshop
P0130643	Buddy's All Stars, Inc.	\$ 581.53		FC	Athletic Supplies
P0130644	Henry Schein Inc	\$ 1,100.63		CC	Lab Supplies
P0130645	AI Solano Consulting Services	\$ 25,000.00		CC	Strengthening Institutions Hispanic Servicing
P0130646	Buddy's All Stars, Inc.	\$ 3,965.06		FC	Athletes Uniforms
P0130647	B & H Photo Video Inc	\$ 6,816.96		FC	Photography Equipment
P0130648	Sodexo Inc and Affiliates	\$ 16,900.00		FC	Meal Cards
P0130649	Max Tool	\$ 320.02		FC	Theatre Arts Supplies
P0130650	The Myers-Briggs Company	\$ 8,055.00		FC	Career Reports
P0130651	Regents University of California Irvine	\$ 170.00		FC	2019 Baja Conference Fees
P0130652	BSN Sports LLC	\$ 250.00		FC	Emergency Repair of the Basketball Horn

**BOARD RECAP
FOR THE PERIOD FEBRUARY 15, 2019, THROUGH MARCH 13, 2019
BOARD MEETING 4/9/19**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0130653	Advanced Technologies Consultants	\$ 2,871.55		FC	Lab Supplies
P0130654	Pretty Good Services LLC	\$ 1,680.00		FC	Athletic Equipment Repair Services
P0130655	Revo Screen Print & Embroidery	\$ 1,113.60		FC	Promotional Materials
P0130656	Amazon Business	\$ 137.70		FC	Office Supplies
P0130657	Puretec Industrial Water	\$ 529.07		FC	Lab Equipment Repair
P0130658	Amazon Business	\$ 323.06		FC	Lab Supplies
P0130661	Computerland of Silicon Valley	\$ 1,278.00		AC	Software License
P0130662	Brian Glick	\$ 200.00		FC	Speaking Engagement Fee
P0130663	Kenneth Starkman	\$ 354.39		FC	Instructional Supplies
P0130664	Jordan Maxwell	\$ 437.80		FC	Reimbursement for Graduation Supplies
P0130665	CSI Fullmer	\$ 2,032.33		CC	Office Chair
P0130666	Matco Tools	\$ 545.22		FC	Scanner Repair Services
P0130667	BSN Sports LLC	\$ 1,678.24		FC	Athletic Supplies
P0130668	Cone Instruments LLC	\$ 701.04		CC	Lab Supplies
P0130669	Arthur J Gallagher & Company	\$ 153,554.08	Bond	AC	CC - SEM & VRC-SAC Building Project Insurance B/A: 2/12/19
P0130670	ASCIP	\$ 2,186,385.00	Bond	AC	ASCIP Owner Controlled InsuranceProg SEM&VRC-SAC-BA: 2/12/19
P0130671	CopWare Inc	\$ 192.59		FC	Subscription Renewal
P0130672	Where Shade is Made Corporation	\$ 4,234.00		FC	Labor and Material to Install Awning Cover
P0130673	California Auto Refrigeration Distributors Inc	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0130674	Ethnos Research Incorporated	\$ 25,000.00		NOGE	Consultant Services for Regional Plan Preparation
P0130675	Office Depot	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0130676	RF MacDonald	\$ 25,849.23		CC	Water Boiler Replacement Services
P0130677	Amazon Business	\$ 52.32		NOGE	Office Supplies
P0130678	KT Industries Inc	\$ 24,913.50	Capital Outlay	AC	Replacement of Power Breaker @ Wilshire
P0130699	PPC Air Conditioning Inc	\$ 33,900.00		CC	Water Boiler Installation Services
P0130700	Amazon Business	\$ 1,615.62		FC	Textbooks
P0130701	Gunlocke Company LLC	\$ 4,768.16		CC	Office Furniture
P0130702	Vintage King Audio Inc	\$ 1,960.70		FC	Instructional Supplies
P0130703	Sodexo Inc and Affiliates	\$ 1,049.75		FC	Catering Service for Cooperative Resources Dept.
P0130704	Amazon Business	\$ 75.32		CC	Lab Supplies
P0130705	Orange County Air Conditioning	\$ 4,360.00		FC	Electrical Installation Services
P0130706	Melisa Morales Gomez	\$ 91.04		NOGE	Reimbursement for FastTrack Spring Semester
P0130707	iT1 Source LLC	\$ 160.55		NOGE	Computer Accessories
P0130708	Fisher Scientific Co LLC	\$ 2,883.39		CC	Lab Supplies
P0130709	Performance Health Supply Inc	\$ 2,109.22		FC	Medical Supplies
P0130710	Sodexo Inc and Affiliates	\$ 190.83		FC	Catering Service for Transfer Center
P0130711	Henry Schein Inc	\$ 5,310.03		CC	Instructional Supplies
P0130712	Meyers Fozi & Dwork, LLP	\$ 124.15		AC	Legal Defense Services for United Adjunct Faculty
P0130730	Amazon Business	\$ 2,797.19		CC	Classroom Equipment

**BOARD RECAP
FOR THE PERIOD FEBRUARY 15, 2019, THROUGH MARCH 13, 2019
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0130731	HealthFirst Medical Group of Santa Fe Springs	\$ 1,740.00		AC	Respiratory Protection Program
P0130732	Transportation Charter Services Inc	\$ 515.00		NOCE	Field Trip for NOCE Child Development Tour
P0130733	JM & J Contractors	\$ 3,800.00		FC	Rain Gutter Repair Services
P0130734	Vivantio Inc	\$ 9,028.00		FC	Maintenance Renewal
P0130735	GST	\$ 16,606.76		FC	Classroom Multimedia Setup
P0130736	Sodexo Inc and Affiliates	\$ 43.08		FC	Catering for Examination Workshop
P0130737	Sodexo Inc and Affiliates	\$ 1,769.85		FC	Catering for Teaching Matters Conference
P0130738	Transportation Charter Services Inc	\$ 1,137.50		FC	Transportation for Teaching Matters Conference
P0130739	Jeffrey Samano	\$ 355.00		FC	Field Trip Fees Reimbursement
P0130740	Amazon Business	\$ 116.34		FC	Office Supplies
P0130741	Sodexo Inc and Affiliates	\$ 94.76		FC	Catering for Study Sessions
P0130742	Anaheim First Christian Church	\$ 10,080.00		NOCE	NOCE Childcare Reimbursement
P0130760	Sodexo Inc and Affiliates	\$ 123.85		AC	Catering for Immigration Panel Discussion
P0130761	Home Science Tools	\$ 147.45		FC	Lab Supplies
P0130762	Ayrton Lauw	\$ 400.00		FC	Honorarium for Journalism Dept.
P0130763	Women In Aviation International	\$ 400.00		CC	Institutional Membership
P0130764	Anaheim Union High School District	\$ 3,600.00		FC	Transportation Fees for 2018 Showcase Day
P0130766	JM & J Contractors	\$ 9,800.00	Capital Outlay	AC	Room Cleaning Services
P0130767	JM & J Contractors	\$ 4,284.00		AC	Wall Repair Services
P0130768	Amazon Business	\$ 109.38		FC	Office Supplies
P0130769	Circadence Corporation	\$ 41,146.00		CC	Software License
P0130770	Tornquist Machinery Company	\$ 53,235.13		FC	Welding Equipment and Installation
P0130771	SolarWinds Inc	\$ 1,082.00		AC	Software Support
P0130772	Faronics Technologies USA Inc	\$ 559.16		CC	Software License Renewal
P0130773	Orange County Water District	\$ 793.26		CC	Water Production Fees
P0130774	Jostens	\$ 21.07		FC	Graduation Supplies
P0130775	Leonard Chaidez Tree Service	\$ 24,235.00		CC	Tree Trimming Services
P0130776	Ruth Gutierrez	\$ 1,935.00		AC	Reimbursement for Retraining Coursework
P0130777	Orange County Fire Authority	\$ 350.00		CC	Fire Authority Fees
P0130778	Jostens	\$ 13.09		FC	Graduation Supplies
P0130779	Apple Computer Inc	\$ 1,544.69		FC	(4) Computer Tablets
P0130780	Apple Computer Inc	\$ 7,077.93		FC	Computer
P0130781	Tameka Poland	\$ 300.00		FC	Honorarium for Journalism Dept.
P0130782	Sodexo Inc and Affiliates	\$ 598.43		FC	Catering for Puente Mentor Movie Night
P0130783	M K Industrial Supply Inc	\$ 6,268.76		FC	Instructional Supplies
P0130784	CDW Government Inc	\$ 3,562.68		AC	(12) Computers
P0130785	The Gallup Organization	\$ 1,185.25		FC	Textbooks
P0130786	Careeramerica LLC	\$ 32,500.00		CC	Financial Aid TV Services
P0130787	Olympus America Inc	\$ 40,715.81		CC	Lab Equipment

**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0130788	Office Depot	\$ 212.54		FC	Extension Cables
P0130789	Olympus America Inc	\$ 46,791.93		CC	Lab Equipment
P0130790	Integrated Security Holdings Group LLC	\$ 10,919.07	Bond	AC	Installation of Entry Card Readers - CC
P0130791	MRC Smart Technology Solutions	\$ 7,000.00		NOCE	Printers Printing Management Services
P0130792	Office Depot	\$ 1,500.00		FC	Blanket Order for Office Supplies
P0130793	Home Depot	\$ 2,500.00		CC	Blanket Order for Supplies
P0130794	Refrigeration Supplies Distributor	\$ 2,500.00		CC	Blanket Order for Supplies
P0130795	Office Depot	\$ 2,500.00		CC	Blanket Order for Office Supplies
P0130796	Amazon Business	\$ 366.14		FC	Lighting Supplies
P0130797	Houghton Mifflin Harcourt Publishing Company	\$ 442.35		FC	Publication Materials
P0130798	Sodexo Inc and Affiliates	\$ 1,049.75		FC	Catering for Spring 2019 Program Orientation
P0130800	Sodexo Inc and Affiliates	\$ 12,500.00		FC	Meal Cards
P0130801	Alina Medina	\$ 64.50		FC	Reimbursement for Spring 2019 Student Fees
P0130802	Mariah Bent	\$ 52.50		FC	Reimbursement for Spring 2019 Student Fees
P0130803	Aarion Burks	\$ 49.00		FC	Reimbursement for Spring 2019 Student Fees
P0130805	S & K Theatrical Draperies Inc	\$ 430.63		FC	Instructional Supplies
P0130806	National League for Nursing Inc	\$ 2,250.00		CC	Online Nursing Exams
P0130807	Diversified Business Services	\$ 577.54		FC	Marketing Materials
P0130808	The Myers-Briggs Company	\$ 195.00		FC	Software License
P0130809	Ada Robinson-Perez	\$ 1,400.00		AC	Guest Speaker for Diversity Dept.
P0130810	Amazon Business	\$ 27.99		FC	Office Supplies
P0130811	Tossware	\$ 358.42		CC	Classroom Supplies
P0130812	KNN Public Finance LLC	\$ 4,400.00		AC	Continuing Disclosure Annual Report
P0130813	Pearson VUE	\$ 1,017.17		FC	Testing Materials
P0130815	CSI Fullmer	\$ 452.56		FC	Desk Chair
P0130823	CSI Fullmer	\$ 4,764.16		CC	Office Furniture
P0130824	Amazon Business	\$ 181.70		NOCE	Instructional Supplies
P0130825	CSI Fullmer	\$ 1,690.87		CC	Furniture Installation Services
P0130830	Sodexo Inc and Affiliates	\$ 292.80		FC	Catering for 2108 Disney Machinist Graduation
P0130831	YBH Restaurants Inc	\$ 2,116.76		CC	Catering for College Athletics Hall of Fame
P0130832	Outdoor Dimensions	\$ 1,605.48		CC	Wall of Fame Plaques
P0130833	IMS Refrigeration Inc	\$ 4,663.26		NOCE	Instructional Equipment
P0130834	Hoist Service Inc	\$ 7,089.68		CC	Automotive Equipment Repairs
P0130835	because I said I would	\$ 1,652.36		FC	Textbooks
P0130836	African American Male Education Network and Development	\$ 4,250.00		FC	Field Trip Registration Fees
P0130837	Apex Audio Inc	\$ 751.11		FC	Audio Equipment
P0130838	Discuss Dental, LLC.	\$ 133.67		CC	Instructional Supplies
P0130839	Gunlocke Company LLC	\$ 5,426.05		AC	Furniture for District 10th Floor
P0130840	The Funky Brewster Coffee Catering Inc	\$ 1,931.74		AC	Catering for Veterans Center Groundbreaking Ceremony

BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0130841	Psomas	\$ 15,000.00		CC	Engineering Services for Storm Drain Connection Review
P0130842	Amazon Business	\$ 33.57		FC	Instructional Supplies
P0130843	Apple Computer Inc	\$ 509.28		NOCE	Computer Tablet
P0130844	Amazon Business	\$ 84.01		CC	Office Supplies
P0130845	People Admin Inc	\$ 31,370.00		AC	Software Maintenance Renewal
P0130846	Piology Pizzeria	\$ 443.07		CC	Catering for Charger Friday Events
P0130847	Home Depot	\$ 471.95		CC	Facilities Supplies
P0130848	MKH Electronics Inc	\$ 115.00		FC	Ice Machine Repairs
P0130849	On Call Event Rentals	\$ 1,047.18		CC	Event Rental Equipment
P0130850	Spartan Tool LLC	\$ 5,290.20		CC	Drainage Cleaning Machines
P0130851	Signature Flooring Inc	\$ 1,766.00		FC	Carpet Replacement Services
P0130852	Uline Inc	\$ 77.54		FC	Athletic Supplies
P0130853	Buddy's All Stars, Inc.	\$ 780.02		FC	Athletic Clothing
P0130854	Coast Fitness Repair Shop Inc	\$ 1,747.23		FC	Fitness Equipment Repairs
P0130855	Henry Schein Inc	\$ 5,628.00		CC	Dental Equipment
P0130856	Orange County Fire Authority	\$ 2,000.00		CC	Blanket Order to Pay for Fall Alarm Response Fees
P0130857	BSN Sports LLC	\$ 126.07		FC	Athletic Supplies
P0130864	United Site Services of CA Inc	\$ 798.24		FC	Fullerton College Commencement Rental Services
P0130865	BSN Sports LLC	\$ 268.53		FC	Athletic Supplies
P0130866	GST	\$ 30,106.14		NOCE	Audio Video Equipment
P0130867	Ashley Berry	\$ 113.98		CC	Lab Supplies
P0130868	Coast Fitness Repair Shop Inc	\$ 375.00		FC	Emergency Repair of Fitness Equipment
P0130869	CSI Fullmer	\$ 657.92		NOCE	Office Supplies
P0130870	Alonti Cafe & Catering	\$ 220.30		NOCE	Catering for Campus Workgroup
P0130871	Wallcur LLC	\$ 460.16		CC	Lab Supplies
P0130872	Liliann Stroud	\$ 271.48		CC	Reimbursement for Catering for CARE Seminar
P0130875	MVP Promotions	\$ 4,741.00		CC	Promotional Supplies
P0130877	YBH Restaurants Inc	\$ 8,537.95		CC	Catering for Majors2Careers Showcase Event
P0130878	Promotional Concepts Enterprises	\$ 1,248.67		CC	Promotional Lanyards

\$ 3,576,977.20

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 9, 2019

SUBJECT: Budget Adjustments and New Grants

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2018-2019 fiscal year allocations and amendments have been received for various federal- and state-funded programs. Based on these revisions, adjustments are needed to various General Fund and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- Adult Education & Family Literacy Act Grant (AEFLA)
- Disabled Student Programs and Services (DSPS)
- Education Futures Initiative: Teacher Preparation Pipeline Program Mini-Grant (TPP Program)
- English Literacy and Civics Grant (EL Civics)
- Financial Aid Technology
- Guided Pathways Grant
- Hunger Free Campus Program
- Job Access/Reverse Commute Grant (JARC Grant)
- Strong Workforce Program (SWP) - Regional Funds
- Veterans Resource Center (VRC) Student Services Grant

The Financial Aid Fund programs requiring an adjustment are:

- Student Success Completion Grant (SSCG)

Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	GENERAL FUND		
CC	DSPS	(109,069)	P-1 Allocation
	Financial Aid Technology	115,116	P-1 Allocation
	Guided Pathways	388,442	Year 2 Funding
	Hunger Free Campus Program	93,473	Notification from State
	SWP - Regional Funds	17,200	Additional Funding
	TPP Program	30,000	Updated Allocation
	VRC Student Services	53,201	P-1 Allocation
FC	DSPS	185,824	P-1 Allocation
	Financial Aid Technology	140,835	P-1 Allocation
	Guided Pathways	553,562	Year 2 Funding
	Hunger Free Campus Program	144,686	Notification from State
	VRC Student Services	63,560	P-1 Allocation

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
NOCE	AEFLA	46,200	Additional Funding
	DSPS	163,010	P-1 Allocation
	EL CIVICS	48,736	Additional Funding
	Guided Pathways	95,485	Year 2 Funding
	Hunger Free Campus Program	42,795	Notification from State
	JARC Grant	266,961	Updated Agreement
	GRAND TOTAL – GENERAL FUND	<u>2,340,017</u>	
	FINANCIAL AID FUND		
CC	Student Success Completion Grant	200,000	P-1 Allocation
FC	Student Success Completion Grant	(264)	Updated Allocation
	GRAND TOTAL – FINANCIAL AID FUND	<u>199,736</u>	

In addition, funding for new grants have been received for the following programs.

- Classified Professional Development in the amount of \$121,558 allocated by the State to support classified staff for professional development services, training, and advancement.
- Mental Health Support (MHS) in the amount of \$286,878 allocated by the State, being distributed to Cypress College, Fullerton College and North Orange Continuing Education to support mental health services and activities, and provide training.
- Professional Development Grant in the amount of \$5,000 received from Schools First Federal Credit Union and administered by the District's professional development office to support faculty, full-time staff, and managers throughout the District to learn and experience new innovative and out-of-the-box technologies, techniques, and skills.

New Grants

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
	GENERAL FUND		
AC	Classified Professional Development	121,558	Notification from State
AC	Professional Development Grant	5,000	New Agreement
CC	MHS	95,444	Notification from State
FC	MHS	147,736	Notification from State
NOCE	MHS	43,698	Notification from State
	GRAND TOTAL – GENERAL FUND	<u>413,436</u>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities; and Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2018-2019 allocations and amendments since the adoption of the District Proposed Budget on September 11, 2018, or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$2,539,753 accordingly for the 2018-2019 fiscal year. Additionally, \$413,436 in funding has been received for new grants for use beginning in the current fiscal year.

RECOMMENDATION: Authorization is requested to accept new revenue and to make adjustments to the General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2018-2019 allocations totaling \$2,953,189. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Budget Adjustments and New Grants (Board Date April 9, 2019) July 1, 2018 - June 30, 2019

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Loen</u>	<u>Adjustment</u>
AC	Classified Professional Development	Other Operating Expenses	17901	1420	50000	6750		\$	121,558.00
AC	Classified Professional Development	State Revenues	17901	1420	86130	6750		\$	121,558.00
AC	Professional Development Grant	Other Operating Expenses	19448	1405	50000	6760		\$	5,000.00
AC	Professional Development Grant	Local Revenues	19448	1405	88970	6760		\$	5,000.00
CC	DSPS	Supplies & Materials	17619	3220	40000	6420		\$	(109,069.00)
CC	DSPS	State Revenues	17619	3220	86230	6420		\$	(109,069.00)
CC	Financial Aid Technology	Other Operating Expenses	17919	3410	50000	6460		\$	115,116.00
CC	Financial Aid Technology	State Revenues	17919	3410	86280	6460		\$	115,116.00
CC	Guided Pathways	Other Operating Expenses	17848	2125	50000	6190		\$	388,442.00
CC	Guided Pathways	State Revenues	17848	2125	86900	6190		\$	388,442.00
CC	Hunger Free Campus Program	Other Operating Expenses	17764	3370	50000	6960		\$	93,473.00
CC	Hunger Free Campus Program	State Revenues	17764	3370	86283	6960		\$	93,473.00
CC	MHS	Other Operating Expenses	17791	2520	50000	6440		\$	95,444.00
CC	MHS	State Revenues	17791	2520	86280	6440		\$	95,444.00
CC	SWP - Regional Fund	Other Operating Expenses	17259	2415	50000	6010	2341	\$	17,200.00
CC	SWP - Regional Fund	State Revenues	17259	2415	86255	6010	2341	\$	17,200.00
CC	TPP Program	Other Operating Expenses	18324	2732	50000	6010		\$	30,000.00
CC	TPP Program	State Revenues	18324	2732	86543	6010		\$	30,000.00
CC	VRC Student Services	Supplies & Materials	18013	3386	40000	6480		\$	53,201.00
CC	VRC Student Services	State Revenues	18013	3386	86282	6480		\$	53,201.00

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Origin</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
FC	DSPS	Other Operating Expenses	17629	6120	50000	6420		\$	185,824.00
FC	DSPS	State Revenues	17629	6120	86230	6420		\$	185,824.00
FC	Financial Aid Technology	Other Operating Expenses	17929	6150	50000	6460		\$	140,835.00
FC	Financial Aid Technology	State Revenues	17929	6150	86280	6460		\$	140,835.00
FC	Guided Pathways	Other Operating Expenses	17858	5125	50000	6600		\$	553,562.00
FC	Guided Pathways	State Revenues	17858	5125	86900	6600		\$	553,562.00
FC	Hunger Free Campus Program	Supplies & Materials	17765	6105	40000	6490		\$	144,686.00
FC	Hunger Free Campus Program	State Revenues	17765	6105	86283	6490		\$	144,686.00
FC	MHS	Other Operating Expenses	17792	5565	50000	6440		\$	147,736.00
FC	MHS	State Revenues	17792	5565	86280	6440		\$	147,736.00
FC	VRC Student Services	Other Operating Expenses	18023	6145	50000	6480		\$	63,560.00
FC	VRC Student Services	State Revenues	18023	6145	86282	6480		\$	63,560.00
NOCE	AEFLA	Other Operating Expenses	15709	9060	50000	6010		\$	46,200.00
NOCE	AEFLA	Federal Revenues	15709	9060	81900	6010		\$	40,920.00
NOCE	AEFLA	Federal Revenues	15709	9060	81900	6010	0830	\$	5,280.00
NOCE	DSPS	Other Operating Expenses	17639	8910	50000	6420		\$	163,010.00
NOCE	DSPS	State Revenues	17639	8910	86230	6420		\$	163,010.00
NOCE	EL CIVICS	Other Operating Expenses	15719	9060	50000	4900		\$	48,736.00
NOCE	EL CIVICS	Federal Revenues	15719	9060	81900	4900		\$	48,736.00
NOCE	Guided Pathways	Supplies & Materials	17868	9702	40000	6190		\$	95,485.00
NOCE	Guided Pathways	State Revenues	17868	9702	86900	6190		\$	95,485.00
NOCE	Hunger Free Campus Program	Other Operating Expenses	17766	9704	50000	6490		\$	42,795.00
NOCE	Hunger Free Campus Program	State Revenues	17766	9704	86283	6490		\$	42,795.00
NOCE	JARC Grant	Other Operating Expenses	16805	8910	50000	6420		\$	(17,799.00)
NOCE	JARC Grant	Federal Revenues	16805	8910	81900	6420		\$	(17,799.00)
NOCE	JARC Grant	Other Operating Expenses	16805	8910	50000	6420		\$	284,760.00
NOCE	JARC Grant	Federal Revenues	16805	8910	81900	6420		\$	284,760.00

<u>Campus Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orign</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
NOCE MHS	Other Operating Expenses	17793	9703	50000	6010		\$	43,698.00
NOCE MHS	State Revenues	17793	9703	86280	6010		\$	43,698.00
<u>Financial Aid Fund (7474)</u>								
CC	Student Success Completion Grant	37541	3410	75000	7320		\$	200,000.00
CC	Student Success Completion Grant	37541	3410	86237	7320		\$	200,000.00
FC	Student Success Completion Grant	37542	6150	75000	7320		\$	(264.00)
FC	Student Success Completion Grant	37542	6150	86237	7320		\$	(264.00)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2018-2019, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	CalWORKs, TTIP, Other	\$ 199,736
	TOTALS	\$ <u>199,736</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
7500	Student Financial Aid	\$ 199,736
	TOTALS	\$ <u>199,736</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 9, 2019, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools
by _____, Deputy

3.b.8

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	April 9, 2019	Resolution	<u>X</u>
SUBJECT:	2018-2019 Budget Transfers: General Fund and Capital Outlay Fund	Information	<u> </u>
		Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2018-2019 General Fund and Capital Outlay Fund transfers netting to the amount of \$200,246 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

3.c.1

Recommended by

Approved for Submittal

Item No.

Budget Transfers
04-09-2019

1. 19210: Health Services - CC

To provide budget for pharmaceutical supplies for the services provided by the Health Center.

From:	6000 Capital Outlay	(50,000)
To:	4000 Supplies & Materials	50,000

2. 11100: Prior Year Funds - AC

To cover the cost of consultant to assist with assessing and implementing an alternative to the CalPERS medical program.

From:	7900 Reserve for Contingencies	(20,000)
To:	5000 Other Operating Expenses & Services	20,000

3. 11100: Prior Year Funds - CC

Transfer to provide funding for campus branding and to raise awareness of food insecurity among students as part of our effort to highlight the food pantry and needs.

From:	6000 Capital Outlay	(26,351)
To:	5000 Other Operating Expenses & Services	26,351

4. 11100: Prior Year Funds - CC

Transfer to cover the cost of repairing transformer in the Student Center.

From:	6000 Capital Outlay	(18,964)
To:	5000 Other Operating Expenses & Services	18,964

5. 18159: Basic Skills - FC

Transfer to distribute approved allocation for Library & Learning Resource Center Tutoring Services.

From:	5000 Other Operating Expenses & Services	(120,000)
To:	2400 Instructional Aides	120,000

6. 4xxxx: Capital Outlay Funds - AC

Transfer for alternate pedestrian path placement for Cypress construction.

From:	7900 Reserve for Contingencies	(22,000)
To:	6000 Capital Outlay	22,000

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 9, 2019 Resolution
Information
SUBJECT: Consider Authorization for the Sole Source Enclosure(s)
Service for Chiller #1 at Anaheim Campus

BACKGROUND: The manufacturer of Chiller #1 at the Anaheim Campus is Trane. The chiller is outdated and requires an upgrade in order for it to function properly. Its starter and control panel parts are obsolete and difficult to find. It is recommended that Trane furnish, install and commission one (1) Trane Air-Cooled Retrofit Adaptive Frequency Drive for Chiller #1.

This upgrade will serve to extend the life of the compressor, as well as reduce utility use by adjusting the speed of the compressor during reduced load periods. The Trane OEM Adaptive Frequency Drive (AFD), the option of a 5-year factory warranty on the AFD, and a 5-Year Trane Scheduled Service Agreement, are only available through Trane. The total cost for the upgrade is \$107,724.

Pursuant to Public Contract Code Section 3400(b) and 3400(c)(2), the District may elect to specify certain products/brands for current and future projects to match items in existing projects so as to establish complete compatibility.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from Capital Outlay funds.

RECOMMENDATION: It is recommended that the Board authorize the District Director, Purchasing, to issue a purchase order to Trane for the sole source service for the Chiller #1 at the Anaheim Campus in the amount of \$107,724.

Fred Williams

Recommended by

Approved for Submittal

3.d

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	April 9, 2019	Information	_____
		Enclosure(s)	_____
SUBJECT:	Subscription agreement with Modo Labs for implementation, support, and maintenance of District-wide mobile application including employee application		

BACKGROUND: On May 11, 2018, the Board approved a two-year agreement with Modo Labs for the Cypress College mobile application pilot. The Cypress College pilot program with Modo Labs is set to conclude in June 2019. Cypress College's pilot with Modo Labs has been successful in improving engagement with students and increase efficiencies in those engagements, such as checking in STEM students in the application for the annual STEM conference. This spring, assessment work for District-wide adoption and use was conducted. Further demonstrations of the product occurred at Fullerton College with participation by District and NOCE staff. There is a strong desire to adopt Modo Labs for District-wide use. Therefore, the District has been negotiating with Modo Labs for such an adoption. The District-wide agreement with Modo Labs not only includes mobile applications for the students of Cypress College, Fullerton College and NOCE; it also includes a mobile application for District employees. The student mobile applications will include an in-application registration function in addition to a number of other functionalities that each entity can pick and choose. The NOCCCD employee mobile application will eventually include a majority of the functionalities currently available in MyGateway, in addition to other functionalities that are available from Modo Labs. Furthermore, District IT staff is recommending purchasing and implementing the desktop version of the mobile application so that student and employee experiences in the mobile application are exactly the same on the computer, i.e. the portal. Staff recommend a single payment for a three-year subscription for Modo Labs for four applications and four portals at a discount. Exact pricing is listed below:

Total First Year Fees, Annual Subscription and One-time Fees Combined	\$245,480
Second Year Subscription Fees	\$219,120
Third Year Subscription Fees	\$225,693
Three Year Total Cost – Based on Annual Payments	\$690,293
Three Year Total Cost – Single Payment	\$650,826

This agenda item was submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for the subscription comes from District general funds.

RECOMMENDATION: Authorization is requested to enter into a three year subscription agreement with Modo Labs for the implementation, support, and maintenance in the amount of \$650,826 for the duration of May 2019 through May 2022. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.e.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	April 9, 2019	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Cypress College Curriculum Matters	Enclosure(s)	<u> X </u>

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Silvie Grote, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2019. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

CYPRESS COLLEGE CURRICULUM
Board Agenda
April 9, 2019

(DCCC approved March 8, 2019)

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CHIN 101 C Elementary Chinese-Mandarin I Units: 5 Lecture: 5 Laboratory: 0	* Distance Education – Hybrid added * Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Adding Hybrid for dual enrollment instruction. Textbook update
CHIN 102 C Elementary Chinese-Mandarin II Units: 5 Lecture: 5 Laboratory: 0	* Distance Education – Hybrid added * Prerequisite revalidated * Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure..	2019 Fall	Adding Hybrid for dual enrollment instruction. Textbook update.
CHIN 203 C Intermediate Chinese-Mandarin III Units: 5 Lecture: 5 Laboratory: 0	* Catalog Description Update * Distance Education – Hybrid added * Prerequisite revalidated * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2019 Fall	Adding Hybrid for dual enrollment instruction Catalog description and textbook update.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

DATE: April 9, 2019

SUBJECT: Approve Cypress College to Accept NSF Grant Funding as a Sub Grantee in Partnership with UC, Irvine

BACKGROUND: This grant will support course development of the newly created Cybersecurity pathway with UCI, and provide software and lab support for students who will benefit from this pathway at the high school and community college level. Cypress College will partner with University of California, Irvine School of Engineering and School of Information and Computer Sciences as a subgrantee on a National Science Foundation (NSF) grant. UCI will grant \$100,000.00 to Cypress College for the period of April 1, 2019 to September 30, 2019 to establish a virtual machine (VMWare) network within our NetLabs infrastructure, providing the campus with the opportunity to engage in hands-on cyber-related learning projects. This learning environment will focus on cyber security training and cyber technology development by enhancing our students' skills for working in the cyber security field. Funding will also support embedded tutoring, curriculum exchange, and program outreach in collaboration with the NOCCCD Promise.

This item is being submitted by Henry Hua, Dean of Business and Computer Science, Cypress College.

How does this relate to the five District Strategic Directions? This request relates to District Strategic Direction #1: Strategic Direction: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses. It also responds to Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses. This project supports Strategic Direct #5, in that it will educate all constituents in the STEM and Cyber Security pathways across educational segments.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3280, that the Board will be informed about all grants received by the District.

FUNDING SOURCE AND FINANCIAL IMPACT: The grant awarded Cypress College as a subgrantee, is \$100,000 to be encumbered no later than September 30, 2019.

RECOMMENDATION: Authorization is requested to accept the grant of \$100,000 from UC, Irvine as a subgrantee of the NSF grant. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures with the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg
Recommended by

Approved for Submittal

4.b.1
Item No.

Cypress College

UCI National Science Foundation Grant

Budget April 01, 2019 - September 30, 2019

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
20000 Classified & Other Non-Academic Salaries	15501	2425	21110	6010	\$ 12,500
30000 Benefits	15501	2425	30000	6010	\$ 2,125
40000 Supplies & Material	15501	2425	40000	6010	\$ 1,000
50000 Other Operating Expenses	15501	2425	50000	6010	\$ 33,075
59000 Indirect Costs	15501	2425	59000	6010	\$ 4,870
60000 Equipment	15501	2425	60000	6010	\$ 46,430
			Total Expenses		\$ 100,000
80000 Revenue					
Other Federal Revenues	15501	2425	81900	6010	\$ 100,000
			Total Revenues		\$ 100,000

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 9, 2019 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

PHASE-IN RETIREMENTS

Snyder, Peter	FC	Physical Education Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 73.33%/Spring Sem. 73.33% Eff. 08/26/2019 PN FCF732
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CHANGE IN SALARY CLASSIFICATION

Anguizola Assaf, Elise	FC	Communications Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 01/28/2019
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Hazell, Michelle	CC	Nursing Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 01/28/2019
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Reddy, Lakshmi	CC	Biological Sciences Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 02/01/2019
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ADDITIONAL DUTY DAYS @ PER DIEM

Bevec, Gina	FC	Head Coach, Women's Track & Field	15 days
Crooks, Brian	FC	Asst. Coach, Men's Volleyball	8 days
Duron, Yolanda	FC	Head Coach, Tennis	13 days
Lewin, Pamela	FC	Head Coach, Lacrosse	13 days
Plum, Alix	FC	Director of Dance Productions	4 days
Price, Rhett	FC	Asst. Coach, Men's Swim/Dive	8 days
Rapp, Edward	FC	Head Coach, Men's Volleyball	13 days
Rosa, Melanie	FC	Director of Dance Productions	4 days
Sheil, Sean	FC	Head Coach, Men's Track & Field	15 days
Webster, Perry	FC	Asst. Coach, Baseball	11 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS SPRING 2019

Floyd, Becky	CC	\$ 10.00
Grande, Jolena	CC	\$ 5.00
Hormel, James	CC	\$ 10.00
Hurdle, Terra	CC	\$ 10.00
McMillan, Marcus	CC	\$ 40.00
Mohr, Margaret	CC	\$ 25.00

Academic Personnel
April 9, 2019

Mosqueda-Ponce, Therese	CC	\$ 10.00
Owen Driggs, Janet	CC	\$ 15.00
Paiement, Paul	CC	\$ 5.00
Pinkham, Bill	CC	\$ 30.00
Ramos, Jaime	CC	\$ 40.00
Rhymes, Regina	CC	\$ 20.00
Schulps, Molly	CC	\$ 40.00
Smith, Susan	CC	\$ 10.00
Valdez, Edilberto	CC	\$145.00
Young, Brandy	CC	\$ 10.00

LEAVES OF ABSENCE

Nusbaum, David	CC	Mathematics Instructor Load Banking Leave With Pay (100%) Eff. 2019 Spring Semester
Parikh, Jalpa	FC	Anthropology Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 03/22/2019-04/12/2019
Tran, Hoa	CC	Mathematics Instructor Load Banking Leave With Pay (33.33%) Eff. 2019 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 SPRING SEMESTER,
WINTER/SPRING TRIMESTER

Fouts, Andrea	CC	Column 1, Step 1
Gray, Richard	NOCE	Column 2, Step 1
Haikal, Helal	NOCE	Column 2, Step 1
Herrera, Daniel	CC	Column 1, Step 1
Lee, Victoria	FC	Column 1, Step 1
Linahon, James	FC	Column 2, Step 1
Martinez, Karina	NOCE	Column 2, Step 1
Murphy, Tara	NOCE	Column 2, Step 1
Olivos-Munoz, Tamara	NOCE	Column 1, Step 1
Pliska, Steve	FC	Column 1, Step 1
Synicky, Christopher	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Herrera, Daniel	CC	Column 1, Step 1
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 9, 2019

SUBJECT: Classified Personnel

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
April 9, 2019

RETIREMENT

Lamb, Darin FC Groundskeeper
12-month position (100%)
Eff. 04/08/2019
PN FCC871

RESIGNATION

Herrera, Daniel FC Student Services Technician/Ed. Partnerships
12-month position (100%)
Eff. 03/29/2019
PN FCC594

Smith, Deborah NOCE Student Services Specialist/DSS
12-month position (100%)
Eff. 03/28/2019
PN SCC869

Taylor, Gail CC Special Projects Director, College Foundation and
Community Relations (100%)
Eff. 04/21/2019
PN CCT991

NEW PERSONNEL

Qader, Amanda FC Instructional Assistant/Math Lab
11-month position (75%)
Range 36, Step A + 5% Shift
Classified Salary Schedule
Eff. 04/10/2019
PN FCC584

Ortiz, Triseinge NOCE Registrar
12-month position (100%)
Range 19, Column E
Management Salary Schedule
Eff. 04/10/2019
PN SCM987

Classified Personnel
April 9, 2019

RECLASSIFICATION

Gomez, Monica	NOCE	Administrative Assistant I 12-month position (100%) Range 33, Step D
		To: Administrative Assistant II 12-month position (100%) Range 36, Step D Classified Salary Schedule Eff. 10/01/2018 PN SCC975

VOLUNTARY CHANGES IN ASSIGNMENT

Howard, Adam	AC	Systems Analyst, Applications 12-month position (100%) PN ISC985
		Extension of Temporary Change in Assignment To: Interim Manager, IT Applications Support Range 27, Column D Management Salary Schedule Eff. 05/01/2019 – 06/30/2019 PN IIM998
Kiely, Janae	FC	Administrative Assistant II 12-month position (100%) PN FCC695
		Extension of Temporary Change in Assignment To: Office Coordinator Range 40, Step D Classified Salary Schedule Eff. 04/01/2019 – 04/30/2019 PN FCC998
Mai, Donald	FC	Library Assistant II (100%)
		Temporary Increase in Months Employed From: 11 months To: 12 months Eff. 06/01/2019 – 06/30/2019

Classified Personnel
April 9, 2019

Marquardt, Summer	FC	Accounting Clerk II (100%) Return to Regular Assignment Eff. 03/31/2019
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PROFESSIONAL GROWTH & DEVELOPMENT

Russell, Regina	CC	Administrative Assistant II (100%) 5 th increment (\$400) Eff. 07/01/2020
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Marquardt, Summer	FC	Accounting Clerk II (100%) 6% Stipend Eff. 04/01/2019 – 06/30/2019
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LEAVES OF ABSENCE

Castro, Jeri	NOCE	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/20/2019 – 05/18/2019 (Consecutive Leave)
Garrett, Taylor	CC	Administrative Assistant III (100%) Unpaid Personal Leave Eff. 04/11/2019 – 04/12/2019; 05/30/2019 – 05/31/2019; 06/03/2019
Giang, Vivian	NOCE	IT Services Coordinator I (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/14/2018 – 04/22/2019 (Consecutive Leave)
Sestito, Teresa	CC	Athletic Equipment Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/19/2019 – 05/27/2019 (Consecutive Leave)

Classified Personnel
April 9, 2019

Tran, Jeanne	AC	Human Resources Specialist (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/14/2019 – 04/24/2019 (Consecutive Leave)
Tran, Nghia	AC	Purchasing Assistant (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Until Exhausted; Unpaid Thereafter Eff. 03/14/2019 – 03/29/2019 (Consecutive Leave)

NEW CLASSIFIED JOB DESCRIPTION

Curriculum Specialist
Range 40
Classified Salary Schedule

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Curriculum Specialist	Range: 40	Classified Schedule
Date Revised:		Date Approved:	

PRIMARY PURPOSE

This position is responsible for providing a wide variety of comprehensive, complex, and specialized administrative and technical duties in support of the coordination of the curriculum approval process and management of curricular information.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Perform advanced administrative duties independently at the direction of the immediate supervisor within a college or District; manage daily activities to assure efficient operations; provide information to departments, personnel, staff and the public by phone and in person; answer questions and resolve problems related to curriculum issues requiring specialized and extensive knowledge of the local and state curriculum inventory system; use independent judgement.
2.	Compile and maintain curricular information in the student information system, local curriculum management system and the State curriculum inventory; code new courses for entry; maintain curricular changes and act as a liaison for MIS reporting; generate reports required for local, state, and federal reporting purposes.
3.	Serve as a non-voting member on assigned curriculum and instruction committees; act as a resource to monitor course and program curricula throughout the approval process and contribute to assuring compliance according to legal guidelines; review proposals for completeness, formatting, spelling and grammar.
4.	Advise faculty and staff on curriculum policies and procedures developed and approved by the campus curriculum committee; assist with the completion of proposals; prepare and distribute campus calendars related to curriculum, board agenda items, curriculum committee agendas, minutes and other documents related to the curriculum approval process.
5.	Coordinate the curriculum approval process from the course/program proposal level through local and state approval, including tracking completion of changes (new and revised) according to legal guidelines and established timelines.
6.	Provide support to the college Curriculum Committee; attend meetings; document and record proceedings; act as a resource; manage curriculum committee webpages; post minutes, agendas, and curriculum materials.
7.	Collaborate with faculty to resolve problems while monitoring, advising, reviewing, and validating curriculum proposals to aide in assuring compliance and technical accuracy with a variety of applicable laws, rules, regulations, and restrictions, including Title 5, California Education Code, District policies and regulations, and curriculum and program development as established by the California Community Colleges Chancellor's Office.
8.	Act as a resource and provide information, interpretation, and technical support to the Vice President of Instruction, Curriculum Chair, Faculty Senate President, Deans, Faculty, and staff in all matters pertaining to curriculum processing; train authorized faculty on course curriculum entry; assist in creating, updating, and tracking approval of course outlines.

<p>NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION</p>
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9.	Attend California Community College Chancellor's Office and State Academic Senate regional workshops, curriculum institutes, and webinars to maintain currency and compliance with Title 5 and California Education Code.
10.	Monitor legal advisories from the California Community Colleges Chancellor's Office and actions taken by the State Board of Governors.
11.	Provide general interpretation of applicable laws, rules, regulations, restrictions, and policies of the California Community Colleges Chancellor's Office and provide analysis of potential impact on curriculum and programs.
12.	Serve as a lead functional expert for the student information system and the local curriculum management system; maintain and update user documentation procedures; ensure the information is posted to all relevant college websites.
13.	Train and provide work direction and guidance to others as directed.
14.	Learn and apply emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.
15.	Sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural, and ethnic backgrounds of students, faculty, and staff.
16.	Perform related duties as assigned.

OTHER FUNCTIONS

WORKING RELATIONSHIPS

The Curriculum Specialist works directly with the campus curriculum committee and District curriculum staff and maintains frequent contact with college administrators, faculty, staff, and students.

EDUCATION AND EXPERIENCE

Minimum Required Qualifications

High school diploma or GED, supplemented by college courses.

Minimum four (4) years administrative experience.

Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of local and state organization, policies, procedures and rules related to California Community College curriculum

Knowledge of state, district, and department processes and procedures for the development, review, and adoption of courses and instructional programs

Knowledge of the procedures and methods required for approval of curriculum and curriculum tracking in a community college environment

Knowledge of and experience utilizing local and state curriculum inventory and management system(s)

Knowledge of curriculum coding and MIS data reporting related to curriculum (i.e. TOP, SOC, SAM)

Knowledge of applicable sections of State Education Code and other applicable laws

Knowledge of local and State laws applicable to assigned programs

Knowledge of organization, policies, and rules of assigned department or program

Knowledge of modern office practices, procedures and equipment

Knowledge of record-keeping techniques

Knowledge of research methods and data analysis techniques

Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary

Knowledge of various computer software applications

Ability to work collaboratively with deans, faculty, and staff to maintain and complete course catalogue entry efficiently and with accuracy

Ability to provide information and guidance to staff on catalogue processes and procedures.

Ability to interpret, apply and explain rules, regulations, policies and procedures

Ability to make arithmetic calculations quickly and accurately

Ability to compile, organize and coordinate data from a variety of sources

Ability to operate a variety of office equipment such as calculator, computer, copier, etc.

Ability to analyze situations accurately and adopt an effective course of action

Ability to plan, organize and prioritize work

Ability to work independently with little direction

Ability to complete work efficiently with many interruptions

Ability to work confidentially with discretion

Ability to meet schedules and time lines

Ability to understand and follow oral and written directions

Ability to communicate effectively, both orally and in writing

Ability to understand scope of authority in making independent decisions

Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

A valid California driver's license

WORKING CONDITIONS

College or District business office environment; subject to sitting for long periods at a time (up to 2-3 hours). Repetitive use of upper extremities including hand coordination activities.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 9, 2019 Resolution _____
SUBJECT: Professional Experts Information _____
Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
April 9, 2019

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Bhari, Sony	NOCE	Project Expert	Career Pathways Specialist	26	04/01/2019	05/03/2019
Caalim, Geraldine	FC	Technical Expert I	Fashion Department Technical Expert	26	02/27/2019	05/29/2019
Chung, Seung-Jai	FC	Technical Expert I	Violinist for Musical Theatre	15	03/22/2019	03/23/2019
De La Mora, Jamie	NOCE	Technical Expert I	SASS (Supporting Adults for Student Success)	26	03/14/2019	06/28/2019
Fernandez, Gabriella	AC	Technical Expert II	Excel Training Facilitator	40	03/22/2019	06/30/2019
Fiore, Rome	FC	Technical Expert II	Costume Designer	7.5	11/12/2018	01/23/2019
Giroux, Randall	FC	Technical Expert I	Fingerprint Specialist Training	20	04/03/2019	04/10/2019
Haro, Patricia	NOCE	Project Expert	Career Pathways Specialist	26	04/22/2019	06/30/2019
Harris, Remy	NOCE	Project Expert	Career Pathways Specialist	26	04/22/2019	06/27/2019
Johnstone, Deborah	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	26	04/03/2019	04/19/2019
Llanes, Jasmin	NOCE	Project Expert	Mobility Trainer	26	04/01/2019	06/30/2019
Lopez, Corina	NOCE	Technical Expert I	MA Externship Program	26	04/22/2019	06/28/2019
MacGill, Kenneth	AC	Technical Expert I	Maintenance & Operations	26	04/01/2019	06/28/2019
Moran, Elda	NOCE	Project Expert	Peer Mentor for Grads to Be Program	26	03/18/2019	06/30/2019
Norzagaray Spillers, Cesar	NOCE	Project Expert	Assessment Center Professional Expert	26	04/29/2019	06/28/2019
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	04/03/2019	04/12/2019
Schleicher, Matthew	FC	Project Expert	High School Theatre Festival 2019 Judges	26	03/22/2019	03/23/2019
Taylor, Matthew	FC	Technical Expert II	Guided Pathways Planning	40	01/28/2019	05/24/2019
Woyshner, Robert	FC	Technical Expert II	Pianist for MasterClass	6	10/25/2018	10/25/2018

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: April 9, 2019 Information _____
Enclosure(s) X
SUBJECT: Hourly Personnel

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
April 9, 2019

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Acuna, Parige Daneen	FC	Clerical/Secretarial - Assist with Educational Partnerships & Outreach	04/10/19	06/30/19	TE A 1
Almanza, Veronica	FC	Clerical/Secretarial - Assist in Food Bank	04/10/19	06/30/19	TE A 2
Alvatorre, Ramiro	FC	Clerical/Secretarial - Assist in Financial Aid Office	04/10/19	06/30/19	TE A 4
Apolinar, Erandy	FC	Clerical/Secretarial - Assist with Educational Partnerships & Outreach	04/10/19	06/30/19	TE A 1
Arredondo, Armando	FC	Clerical/Secretarial - Assist with Educational Partnerships & Outreach	04/10/19	06/30/19	TE A 1
Calderon, Daphne	NOCE	Direct/Instr - Assist in ESL department	04/10/19	06/30/19	TE A 3
Carey, Michael	CC	Direct Instr Support - Assist with CyberPatriot program	04/10/19	06/30/19	TE A 2
Chang, Ryan	FC	Direct Instr Support - Assist ACT computer lab	04/10/19	06/29/19	TE A 1
Contreras, Mar	CC	Direct Instr Support - Assist with CyberPatriot program	04/10/19	06/30/19	TE A 2
Farina, Juliana	NOCE	Direct Instr Support - Assist with GED Anaheim classes	04/10/19	06/30/19	TE A 1
Flores, Klarissa Naomi	FC	Clerical/Secretarial - Assist with Educational Partnerships & Outreach	04/10/19	06/30/19	TE A 1
Gomez Valencia, Omar	FC	Clerical/Secretarial - Assist in Campus Safety Office	04/24/19	06/30/19	TE B 3
Howard, Elvie	FC	Clerical/Secretarial - Assist in Financial Aid Office	04/10/19	06/28/19	TE A 2
Kooper, Delia	CC	Clerical/Secretarial - Assist in Physical Plant and Facilities office	04/10/19	06/30/19	TE A 4
Lee, Paris	FC	Clerical/Secretarial - Assist in Campus Safety Office	05/02/19	06/30/19	TE B 2
Martin, Esmeralda	FC	Clerical/Secretarial - Assist with Educational Partnerships & Outreach	04/10/19	06/30/19	TE A 1
Portillo, Amarilis	NOCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/13/19	06/29/19	TE B 1
Pour Hassen, Shamila	NOCE	Direct Instr Support - Assist in the CAEP ESL program	04/10/19	06/30/19	TE A 3
Ramirez, Cesar	NOCE	Clerical/Secretarial - Assist in the Facilities Planning & Construction Office	04/10/19	06/30/19	TE A 1
Varela, Michael	FC	Direct Instr Support - Assist Men's coach for Waterpolo	04/10/19	06/30/19	TE H 4
Zahir, Fahim	FC	Direct Instr Support - Assist ACT computer lab	04/10/19	06/30/19	TE A 2
Zahir, Fahim	FC	Direct Instr Support - Assist ACT computer lab	04/10/19	06/30/19	TE A 1

Hourly Personnel
 April 9, 2019

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Hamblin, Daishaun	FC	Clerical/Secretarial - Assist in off-campus tutoring with Raymond Elementary	04/10/19	06/30/19	TE A 2

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Argueta-Figueroa, A	FC	Tech/Paraprof - Substitute for Classified Vacant PN FCC912	04/08/19	06/14/19	TE B 2
Ramos-Esquivel, C	FC	Tech/Paraprof - Substitute for Classified Vacant PN FCC954	04/09/19	06/21/19	TE B 2
Sanchez, Fernando	CC	Clerical/Secretarial - Substitute for Classified employee on leave	04/10/19	06/30/19	TE A 2
Santiago, Chavira	FC	Tech/Pararrof - Substitute for Classified employee on leave	03/29/19	06/19/19	TE B 3
Smith, Larry	FC	Clerical/Secretarial - Substitute for Classified employee on leave	03/25/19	06/14/19	TE B 2

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Almanza Bahena, N	FC	Full-time Student - Assist in Food Bank	04/10/19	06/30/19	TE A 2
Arroyo, Karyna	FC	Work Study Student - Assist in EOPS Office	04/10/19	06/30/19	TE A 2
Chavez, Jose	FC	Work Study Student - Assist in the Math Lab	04/10/19	06/30/19	TE A 2
Doque, Stephanie	FC	Work Study Student - Assist in the Music Lab	04/10/19	06/30/19	TE A 2
Luu, Stanley	FC	Full-time Student - Assist in International Student Center	03/27/19	06/30/19	TE A 1
Ortega, Noe	FC	Work Study Student - Assist in the Biological Science Lab	04/10/19	06/30/19	TE A 2
Perello, Germain	FC	Work Study Student - Assist in the Architecture Lab	04/10/19	06/30/19	TE A 3
Verdin, Jose	FC	Work Study Student - Clerical assistance for Food Bank	04/10/19	06/30/19	TE A 2

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 9, 2019

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
April 09, 2019

Name	Site	Program	Begin	End
Charnit, Sandhu	FC	DSS - Personal Services Assistant	01/28/2019	05/25/2019
Dawson, Jimmy	FC	DSS - Personal Services Attendant	03/14/2019	05/25/2019
Fu, Ruoyu	FC	Humanities -TESOL Prog/Declaration Day	03/27/2019	03/27/2019
Gonzalez, Carina	FC	DSS - Personal Services Attendant	03/14/2019	05/25/2019
Gonzalez, Claudia	FC	Humanities -TESOL Prog/Declaration Day	03/27/2019	03/27/2019
Lee, Jessica	FC	DSS - Personal Services Assistant	01/28/2019	05/25/2019
Nguyen, Jade	FC	Humanities- TESOL Prog/Declaration Day	03/27/2019	03/27/2019
Sumalinog, James Earl	NOCE	DSS - Personal Care Attendant	03/13/2019	06/29/2019

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 9, 2019

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: During the June annual Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Cheryl Marshall

Recommended by

Approved for Submittal

6.a

Item No.