

**APPROVED**  
MINUTES OF THE ONLY REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 10, 2018

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 10, 2018, at 4:30 p.m. in the Cypress College Theater Lobby.

Board President Jacqueline Rodarte called the meeting to order at 4:29 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustees Daniel Sebastian and Andrew Washington. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Eldon Young, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Bryan Seiling, representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Carlos Ayon, Lisa Campbell, Gilbert Contreras, Jeanne Costello, Arnette Edwards, Jorge Gamboa, Amy Garcia, Michelle Garcia, Juan Pablo Gonzalez, Mark Greenhalgh, David Grossman, Angela Henderson, Flor Huerta, Deidre Hughes, Brendon Kirby, Elaine Lipiz Gonzalez, Laura Loney, Virunya Luanlert, Lisa McPheron, Dawnmarie Neate, Kristine Nikkhoo, Jose Ramon Nuñez, Deb Perkins, Stephanie Piazza, Miguel Powers, Alaine Rodriguez, Patricia Sanchez, Melissa Serrato, Ken Starkman, John Tebay, Valerie Tuttle, Allison Upstill, Carloyn Whelchel, and Jazmin Zuniga from Fullerton College; Virgil Adams, Maha Afra, Santanu Bandyopadhyay, Jill Bauer, Michael Brydges, Kelly Carter, Treisa Cassens, David Dang, Emily Day, Dawn Decker, Phil Dykstra, Roland Esquivel, Karla Fajardo, Richard Fee, Darlene Fishman, Lisa Gaetje, Juan Carlos Garcia, Yanet Garcia, Ed Giardina, Rebecca Gomez, Jolena Grande, Silvie Grote, Marbelly Guido Jairam, Ruth Gutierrez, Henry Hua, Jane Jepson, Liana Koepfel, Renay Laguana Ferinac, Jennifer Larez, Kory Lindley, Mark Majarian, Deborah Michelle, Celeste Phelps, Deidre Porter, Marc Posner, Jacquelyn Rangel, Katy Realista, Kathleen Reiland, Alison Robertson, Jeff Rodine, AnnMarie Ruelas, Carla Sotomayor, Ambika Talwar, Kathleen Troy, Gisela Verduzco, and Christopher James West from Cypress College; Margie Abab, Joanne Armstrong, Karen Bautista, Terry Cox, Jesse Crete, Vivian Giang, Raine Hambly, Tina King, Esther Landin, Raquel Murrillo, Stephanie Paramore, Jennifer Perez, Cedric Smoots, and Michelle Tee from North Orange Continuing Education; and Joyce Carrigan,

Danielle Davy, Julie Kossick, Victor Manchik, Tina Miller, Tami Oh, Nicola Perry, Chelsea Salisbury, and Amita Suhrid from the District Office.

**VISITORS:** John Ayala, Amanda Berner, Taylor Gaetje, Kevin Garnica, Nolan Glisson, Una Kanazawa, Kisha Lalanne, Adela Lopez, Tatiana Melondrez, Donna Miller, Jacob Miyashito, Ori Morton, Janet Nguyen, John Nguyen, Brandon Niño, Alexander Ofisa, Carmen Pulido, Coco Rendon, Monica Santos, and Griselda Weed.

**STRATEGIC CONVERSATION #19:** At 4:30 p.m. Board President Jacqueline Rodarte adjourned the meeting to **Strategic Conversation #19: “Pathways Perspectives: Meeting our Promise.”** Participants spent approximately three hours in round-table discussions related to guided pathways and the article, “Implementing Guided Pathways: Tips and Tools.”

A summary of Strategic Conversation #19 will be posted on the District’s website.

**RECONVENE BUSINESS MEETING:** At 7:34 p.m., Board President Jacqueline Rodarte reconvened the business portion of the meeting in the Cypress College Complex.

**COMMENTS: MEMBERS OF THE AUDIENCE:** There were no comments from the members of the audience.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent that the following non-personnel items be approved by block vote:

Instructional Resources: 3.a, 3.b

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington’s advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Molly McClanahan that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e, 4.f

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

## **REPORTS**

- A. **Chancellor Cheryl Marshall** thanked everyone who participated in Strategic Conversation #19 and congratulated Cypress College and Fullerton College for receiving various Strong Workforce Star Awards. She reported on her upcoming Sacramento advocacy trip where she indicated her plans to lobby for an appropriate and fair State funding model.

(See Supplemental Minutes #1212 for a copy of the Chancellor’s written report.)

- B. **Valentina Purtell**, NOCE Provost; **JoAnna Schilling**, Cypress College President; and **Greg Schulz**, Fullerton College President, reported on their respective campus activities.

(See Supplemental Minutes #1212 for copies of their full reports.)

## COMMENTS

- A. **Eldon Young** invited everyone to attend the DMA Spring Business meeting “Lunch and Learn” event on April 20 where DMA will award their \$750 scholarships to the Cypress College and Fullerton College recipients. The NOCE recipient will be awarded at a later date.
- B. **Tina McClurkin** reported on the NOCE Academic Senate online workgroup meeting and the creation of a Canvas class to house information and allow for online discussion in order to have the full participation of adjunct faculty.
- C. **Bryan Seiling** stated that the Cypress College Academic Senate meeting agendas are quite full with a lot of conversation taking place, and thanked everyone, especially students, for participating in Strategic Conversation #19.
- D. **Josh Ashenmiller** shared that a lot is happening with the Fullerton College Faculty Senate and that he would report at the appropriate time, and thanked everyone for contributing to the strategic conversation discussion.
- E. **Dana Clahane** reported on several matters including the United Faculty elections concluding later this month, CCA Advocacy Day in Sacramento on April 23, and two resolutions being considered by United Faculty in opposition to the proposed State funding formula and online college.
- F. **Student Trustee Daniel Sebastian** acknowledged Griselda Weed, Cypress College Associated Students Vice President, who was in attendance and commented on the great conversations that occurred during Strategic Conversation #19 and the role that Associated Students can play in the conversation. He also reported on several Cypress College activities including World Fest on April 11.
- G. **Student Trustee Andrew Washington** stated that Fullerton College Associated Students concluded their elections last week, and reported on upcoming events including Kindercaminata on April 27 and “Love Fullerton” on April 28.
- H. **Trustee Stephen T. Blount** reported on his attendance at a four-day conference in St. Louis.
- I. **Trustee Molly McClanahan** reported on her attendance at the CSUF Concert Choir and Friends featuring the Fullerton College choral program, and the Richard Nixon Library’s student panel discussion on the rise of artificial intelligence.
- J. **Trustee Ryan Bent** shared that he enjoyed participating in the strategic conversation and thanked Cypress College for hosting the event.

- K. **Trustee Barbara Dunsheath** expressed her gratitude to all who participated in the strategic conversation discussions, reported on her attendance at Fullerton College Night at Angel Stadium, and read an excerpt from a “Letter to the Editor” written by retired faculty member **Pat Ganer** that appeared in the *Los Angeles Times*.
- L. **Trustee Jacqueline Rodarte** echoed everyone’s comments related to Strategic Conversation #19, and remarked on the unique student perspective that was part of the event.

**MINUTES:** It was moved by Student Trustee Daniel Sebastian and seconded by Student Trustee Andrew Washington to approve the Minutes of the Regular Meeting of March 27, 2018. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington’s advisory votes.**

## INSTRUCTIONAL RESOURCES

**Item 3.a:** By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2018. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1212 for a copy of the curriculum summary.)

**Item 3.b:** By block vote, authorization was granted to accept new revenue from the Education Futures Project, Teacher Preparation Pipeline Leadership Seed Grant in the amount of \$5,000 and to adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements and related documents and any amendments to modify the agreements on behalf of the District.

## HUMAN RESOURCES

**Item 4.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### CHANGE IN RETIREMENT DATE

Grabiell, Susan	FC	Geography Instructor From: May 31, 2018 To: May 27, 2018 PN FCF898
Salas, Ricardo	FC	Political Science Instructor From: August 1, 2018 To: July 12, 2018

PN FCF750

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS SPRING 2018

Anguelov, Katalin	CC	\$ 20.00
Coronado, Michael	CC	\$ 10.00
Freer, Carolee	CC	\$ 10.00
McMillian, Marcus	CC	\$ 20.00
Mosqueda-Ponce, Therese	CC	\$ 10.00
Page, Jennifer	CC	\$ 10.00
Paient, Paul	CC	\$ 10.00
Patti, Joyce	CC	\$ 40.00
Pinkham, Bill	CC	\$ 50.00
Ramos, Jaime	CC	\$ 40.00
Saleh, Massoud	CC	\$ 10.00
Schulps, Molly	CC	\$ 50.00
Smith, Susan	CC	\$ 35.00
Valdez, Edilberto	CC	\$150.00

LEAVE OF ABSENCE

Dominguez, Elias	FC	Counselor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/07/2018-02/28/2018
Duenas, Yolanda	CC	Counselor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 03/09/2018-05/09/2018
Flores, Michael	CC	History Instructor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 03/19/2018-04/15/2018
Palmer, Leslie	CC	Librarian Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 03/16/2018-05/26/2018

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 SPRING SEMESTER, TRIMESTER

Clarke, Edward	FC	Column 1, Step 1
Rohlander, Nathan	CC	Column 1, Step 1

Toohey, Blesilda	CC	Column 1, Step 1
Walton, Tyler	FC	Column 1, Step 1

### TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Martinez, Yvette	CC	Column 1, Step 1
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**Item 4.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

### RESIGNATION

Cobb, Keith	CC	Financial Aid Technician 12-month position (100%) Eff. 04/04/2018 PN CCC874
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De Robles, Roque	FC	Laboratory Clerk/Biology 12-month position (100%) Eff. 03/31/2018 PN FCC929
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### NEW PERSONNEL

Bates, Miranda	NOCE	Special Project Coordinator, Student Success Initiatives - Communications Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Eff. 04/20/2018 – 06/30/2018 Eff. 07/01/2018 – 10/20/2018 PN SCT959
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Hernandez, Carolina	NOCE	Admissions and Records Technician 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 04/11/2018 PN SCC928
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### CHANGE IN SALARY STEP

Gerardo, Rosanne	AC	Executive Assistant III (100%) From: Range 30C, Step A To: Range 30C, Step F Eff. 04/02/2018
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### PROMOTION

Cox, Terry	FC	Business Office Specialist 12-month position (100%)
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## PN FCC854

To: NOCE Director, Administrative Services  
 12-month position (100%)  
 Range 25, Column B + PG&D  
 Management Salary Schedule  
 Eff. 04/02/2018  
 PN SCM972

VOLUNTARY CHANGES IN ASSIGNMENT

Cota, Yvonne	CC	Administrative Assistant I (100%)  Return to Regular Assignment Eff. 04/02/2018
Boss, Brian	FC	Student Services Specialist 12-month position (100%) PN FCC637  Permanent Lateral Transfer To: FC Evaluator 12-month position (100%) Eff. 04/16/2018 PN FCC596
Hwee, Ivy	AC	Accounting Specialist (100%)  Extension of Temporary Assignment To: AC Interim District Manager, Fiscal Affairs 12-month position (100%) Range 19, Column A Management Salary Schedule Eff. 04/01/2018 – 06/30/2018
Marquardt, Summer	FC	Account Clerk II (100%)  Temporary Change in Assignment To: FC Administrative Assistant II (100%) Range 36, Step E + 15% Longevity + PG&D Classified Salary Schedule Eff. 03/22/2018 – 04/06/2018  Temporary Change in Assignment To: FC Account Clerk II (25%) Range 33, Step E + 15% Longevity + PG&D FC Administrative Assistant II (75%) Range 36, Step E + 15% Longevity + PG&D Classified Salary Schedule Eff. 04/07/2018 – 06/30/2018

Salazar, Kellyann

FC

Health Education Coordinator (100%)

Temporary Decrease in Percent Employed

From: 100%

To: 60%

Eff. 04/16/2018 – 06/30/2018

Eff. 07/01/2018 – 04/19/2019

**Item 4.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1212 for a copy of the professional expert personnel listing.)

**Item 4.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1212 for a copy of the hourly personnel listing.)

**Item 4.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1212 for a copy of the volunteer listing.)

**Item 4.f:** By block vote, authorization was granted to approve the 2018-2019 Academic Calendar for credit and noncredit.

(See Supplemental Minutes #1212 for a copy of the 2018-2019 Academic Calendar.)

**CLOSED SESSION:** At 8:13 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR:**

**Property: 429 E. Amerige Avenue, Fullerton, CA 92832  
(APN 033-083-32 and APN 033-083-33)**

**Negotiating Party: Fred Williams, Vice Chancellor, Finance & Facilities**

**Under Negotiation: Terms and Conditions of Sale**

**RECONVENE MEETING:** At 9:25 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.



**ADJOURNMENT:** At 9:25 p.m., it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

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Prepared By Recording Secretary for  
Ryan Bent, Secretary, Board of Trustees