



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in April 2021

DATE: Tuesday, April 13, 2021, at 5:30 p.m.

PLACE: Zoom Teleconference

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting may do so virtually via the YouTube link listed on the agenda.

Public comments for Zoom teleconference meetings will only be accepted via email. Submissions should be sent to chancellor@nocccd.edu with “Public Comment” noted in the email subject line and must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit.

The Board of Trustees reserves the right to change the order of the agenda items as the need arises.

All Board meetings, excluding closed sessions, shall be electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board via email submissions which must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit. The Board does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 4 & 5**
- e. **Consider Personnel block-vote items indicated by [] in Section 6**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion. An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office.
- f. **Chancellor’s Report**
 * **Cypress College “State of the College” Presentation**

- g. **Comments:**
Chancellor's Staff
Resource Table Personnel
Members of the Board of Trustees

2. a. **Approval of Minutes of the Regular Meeting of March 23, 2021.**

b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor

3. **PUBLIC HEARINGS**

- a. It is recommended that the Board receive comments from the public on the initial successor agreement proposal submitted by the District to Adjunct Faculty United Local 6106 (AFT/AFL/CIO) and after providing the public with the opportunity to comment, adopt the District's initial proposal.
- b. It is recommended that the Board receive comments from the public on the initial successor agreement proposal submitted by Adjunct Faculty United Local 6106 (AFT/AFL/CIO).
- c. It is recommended that the Board receive comments from the public on the initial successor agreement proposal by the District to CSEA, and after providing the public with the opportunity to comment, adopt the District's initial proposal.

4. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to accept new revenue and to make adjustments to the General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2020-2021 allocations totaling \$8,084,095. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. **(The Resolutions are available for review in the District's Business Office.)**
- [c] Authorization is requested for the 2020-2021 General Fund, General Obligation Bond Fund, and Capital Outlay Fund transfers netting to the amount of

\$1,077,969 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolution is available for review in the District's Business Office.)**

- [d] Authorization is requested to join the Alliance of Schools for Cooperative Insurance Program Joint Powers of Authority for the District's Workers' Compensation Program coverage starting July 1, 2021.
- [e] Authorization is requested to enter into an agreement with Trane to install wireless controls infrastructure, air handler and VAV box controls for the 7th and 10th Floors in the amount of \$117,000.
- [f] Authorization is requested to award Bid #2021-08, Penthouse Boiler Replacement at Anaheim Campus, to Allison Mechanical, Inc. as the lowest overall responsive and responsible bidder in the amount of \$423,900 including \$50,000 Allowance.
- [g] It is recommended that the Board approve the Deductive Change Order #1 for Bid # 1920-16, Piazza Deck Repairs at Cypress College, with Howard Ridley Company, Inc. in the amount of (\$59,846) reducing the contract from \$250,175 to \$190,329.
- [h] Authorization is requested to file the Notice of Completion for Bid #1920-16, Piazza Deck Repairs Project at Cypress College, with Howard Ridley Company, Inc. and pay the final retention payment when due.
- [i] Authorization is requested to amend the Architectural Consultant Agreement with DLR Group to increase the contract amount by \$2,406,123 from \$719,544 to \$3,125,677.
- [j] Authorization is requested for contracted service with Concentric Sky, to complete Phase III of the Program Finder project, for an amount not to exceed \$312,200 through June 30, 2022.
- [k] It is recommended that the Board approve Change Order #2 for Bid #1920-50, Fullerton College Building 3100 Data Room HVAC Replacement Project, with NKS Mechanical Contracting Inc. to extend the contract time from 22 days to 242 days.

5. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2021 and Spring 2022.
- [b] It is recommended that the Board approve the summary of curriculum changes for the North Orange Continuing Education, to be effective Fall 2021.

6. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

Extension of Temporary Management Contracts
 Additional Duty Days @ Per Diem
 Payment for Independent Learning Contract
 Leaves of Absence
 Faculty Sabbatical Leave
 Temporary Academic Hourly
 Academic Management Job Description (Revised)

- [b] Request approval of the following items concerning classified personnel:

Retirement
 Resignation
 New Personnel
 Administrative Reorganization
 Promotion
 Voluntary Changes in Assignment
 Professional Growth & Development
 Leaves of Absence
 Stipend for Additional Administrative Duties

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

- [f] Request approval of the Academic Calendars for 2021-2022 and 2022-2023 for credit and noncredit.

- g. Request approval to receive the initial proposal for a successor agreement as proposed by CSEA Chapter 167 to the District for 2021-2022 and to set a public hearing.

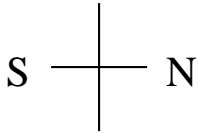
- h. Request approval to receive the initial proposal for a successor agreement from the District to United Faculty (CCA/CTA/NEA) for 2021-2022 and set a public hearing.

- i. Request approval to receive the initial proposal for a successor agreement from United Faculty (CCA/CTA/NEA) to the District for 2021-2022 and set a public hearing.

7. GENERAL

- a. It is recommended that the Board mark its ballot for the California Community College Board of Trustees Board of Directors election.
- b. It is recommended that the Board review Resolution No. 20/21-17, Proclaiming April as Diversity, Equity, and Inclusion Awareness Month
- c. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Trustees

Dr. Barbara Dunsheath,
President

Jacqueline Rodarte,
Vice President

Ed Lopez,
Secretary

Jeffrey P. Brown,
Board Member

Stephen T. Blount,
Board Member

Ryan Bent,
Board Member

Evangelina Rosales
Board Member

Ester Plavdjian,
Student Member CC

Dr. Cheryl A. Marshall,
Chancellor

Chloe Reyes,
Student Member FC

Alba Recinos,
Recording Secretary

Tonya Cobb,
Adjunct Faculty United

Fred Williams, Vice Chancellor
Finance & Facilities

Joseph Vasquesz,
CSEA

Irma Ramos, Vice Chancellor
Human Resources

Christie Diep,
United Faculty

Constituent Groups

Chancellor's Staff

Dr. Cherry Li-Bugg, Vice Chancellor
Educational Services & Technology

Dr. Kim Orlijan,
FC Senate

Valentina Purtell,
President NOCE

Dr. Craig Goralski,
CC Senate

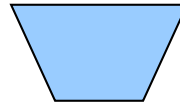
Dr. JoAnna Schilling,
President CC

Jennifer Oo,
NOCE Senate

Dr. Greg Schulz,
President FC

Lisa McPheron,
DMA

Kai Stearns,
Public & Governmental Affairs



Audience Seating

Entrance



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: April 13, 2021 Information _____
Enclosure(s) X
SUBJECT: District Proposal for a Successor
Agreement to Adjunct Faculty United
Local 6106 (AFT/AFL/CIO) for 2021-2022

BACKGROUND: The collective bargaining agreement between the District and Adjunct Faculty United expires on June 30, 2021. The initial proposal for a successor agreement is submitted by the District.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached initial proposal for a successor agreement from the District to Adjunct Faculty United and after providing the public with the opportunity to comment, adopt the District's initial proposal.

Irma Ramos

Recommended by



Approved for Submittal

3.a.1

Item No.

**North Orange County Community College District
Office of Human Resources**

INTRADISTRICT CORRESPONDENCE

To: Tonya Cobb, Adjunct Faculty United President

From: Irma Ramos, Vice Chancellor, Human Resources 

Date: March 17, 2021

Subject: Negotiations for Successor Agreement

The current collective bargaining agreement between Adjunct Faculty United and the District will expire June 30, 2021. In accordance with Section 1.2 of the Agreement, this will serve as notice of the District's intent to negotiate a successor agreement.

The District proposes the following for successor negotiations:

Article 7 – Working Conditions

Modify unit member responsibilities to include accommodations for disabled students.

Article 9 – Evaluations

Modify method of evaluation to include electronic evaluation and signatures.
Clarify language regarding evaluation of distance education.

Article 11 – Salary

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Article 13 – Office Hours

Modify language to address how office hours are scheduled.

Article 14 – Leaves of Absence

Modify language regarding unit member responsibilities to provide a medical statement.

Clean-up Language

NOCE transition from trimester to semester.

Article 2.1.1.2 – correct number of hours per week for counselors.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 13, 2021
SUBJECT: Adjunct Faculty United Local 6106
(AFT/CFT/CIO) Proposal for a Successor Agreement to the District for 2021-2022

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The collective bargaining agreement between Adjunct Faculty United the District expires on June 30, 2021. The initial proposal for a successor agreement is submitted by Adjunct Faculty United.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached initial proposal for a successor agreement from Adjunct Faculty United to the District.

Irma Ramos

Recommended by



Approved for Submittal

3.b.1

Item No.



MEMORANDUM

March 13, 2021

To: Ms. Irma Ramos,
Vice Chancellor, Human Resources
North Orange County Community College District

From: Tonya Cobb
President, Adjunct Faculty United (AdFac)

RE: Formal Sunshine Proposal from AdFac and Intent to Bargain

Adjunct Faculty United, acting on behalf of its members, fundamentally supports the District goals of enhancing student equity and success, improving employee morale, and upholding high standards in academics and promoting joy in teaching, learning, and work.

With that in mind, Adjunct Faculty United formally presents the following sunshine proposals to open negotiations for the 2021 school year:

Article 3 (Union Rights): It is AdFac's intent to increase the compensation for union business.

Article 9 (Evaluation): It is AdFac's intent to revise the article and/or form to reflect the method of the evaluation to include remote and online delivery systems and to clean up the "frequency" definition (as it relates to NOCE's change to semesters).

Article 11 (Salary): It is AdFac's intent to increase compensation across all steps and columns.

Article 12 (Benefits): It is AdFac's intent to increase the per semester health reimbursement and revise the eligibility requirements.

Article 13 (Office Hours): It is AdFac's intent to increase the amount of time and compensation for office hours.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 13, 2021
SUBJECT: District Proposal for a Successor Agreement to CSEA Chapter 167 for 2021-2022

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: The collective bargaining agreement between the District and CSEA Chapter 167 expires June 30, 2021. The initial proposal for a successor agreement is submitted by the District.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached initial proposal for a successor agreement from the District to CSEA Chapter 167 and after providing the public with the opportunity to comment, adopt the District's initial proposal.

Irma Ramos

Recommended by



Approved for Submittal

3.c.1

Item No.



Office of Human Resources

To: Joe Vasquez, President, CSEA Chapter 167
From: Julie Kossick, Associate Vice Chancellor, Human Resources
Date: March 17, 2021
Subject: CSEA Successor Negotiations

The current collective bargaining unit between CSEA Chapter 167 and the District will expire June 30, 2021. Pursuant to the provisions of Article 26 of the Agreement, this will serve as notice of the District's proposed contract negotiations. The District proposes the following for successor negotiations:

Article 9 – Pay and Allowances

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Article 11 – Employee Benefits

Modify language regarding Fringe Benefits, Health Benefits, Insurance and Benefits committee.

Article 10 – Hours and Overtime

Modify language related to alternative work schedule and overtime provisions.

Article 16 – Recruitment, Transfer, and Promotion

Modify language related to timelines and processes.

Article 18 – Classification and Reclassification

Modify language to clarify the process and address the frequency.

Article 20 – Disciplinary Action

Modify language related to due process requirements.

Article 21 – Layoff and Reemployment

Modify language to ensure compliance with California Education code regarding timelines and processes.

Article 23 – Grievance Procedure

Modify language related to the grievance procedure and timelines.

Article 28 – Duration

Modify language related to duration of collective bargaining agreement.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	April 13, 2021	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0140826 - P0144224, check numbers C0052451 – C0052532; F0270513 – F0272396; Q0000000 – Q0000000; 88510830 – 88511592; V0031833 – V0031834; 70114842 – 70115174; disbursements E8925701 – E8940670; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0140826 - P0144224 through March 22, 2021, totaling \$7,393,914.53, and check numbers C0052451 – C0052532, totaling \$1,343,165.51; check numbers F0270513 – F0272396 totaling \$2,232,112.68; check numbers Q0000000 - Q0000000, totaling \$000.00; check numbers 88510830 – 88511592, totaling \$9,835,498.30; check numbers V0031833 – V0031834, totaling \$20,608.00; check numbers 70114842 – 70115174, totaling \$65,999.06; and disbursements E8925701 – E8940670, totaling \$14,682,949.27, through March 31, 2021.

Fred Williams



4.a.1

Recommended by

Approved for Submittal

Item No.

**BOARD RECAP
FOR THE PERIOD FEBRUARY 17, 2021 THROUGH MARCH 22, 2021
BOARD MEETING 4/13/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140826	JB Bostick Company Inc	\$ 10,000.00		CC	Blanket Order for Asphalt Repairs
P0140832	Marx Bros Fire Extinguisher Co Inc	\$ 7,000.00		CC	Blanket Order for Fire Equipment Services
P0142344	Brinfern Photography	\$ 3,000.00		FC	Blanket Order for Photographic Services
P0143128	Certified Enterprises Inc	\$ 240.00		FC	Trash Pickup Services
P0143277	CCP Industries Inc	\$ 2,000.00		CC	Blanket Order for Safety Supplies
P0143287	Pocket Nurse Enterprises Inc	\$ 68.18		CC	Instructional Lab Supplies
P0143392	Land, Michael A	\$ 52.36		CC	Reimbursement for Radiator Heater
P0143397	J W Pepper of Los Angeles	\$ 4,000.00		FC	Music Supplies
P0143398	Apple Computer Inc	\$ 2,866.16		CC	Computer
P0143412	South Coast Air Quality Management D	\$ 2,065.37		AC	Annual Operating Fees
P0143413	Sasco Electric	\$ 3,525.00		FC	Installation of Cable
P0143443	T-Mobile USA Inc	\$ 6,219.00		CC	Monthly Cell Phones Charge
P0143444	DTNTech	\$ 21,368.23		FC	Sneeze Guards
P0143448	DynTek Services	\$ 6,000.00		AC	Consultant
P0143456	P2S Engineering Inc	\$ 8,000.00	Capital Outlay	AC	Engineering Services - Interior Fire Risers Study
P0143462	CDW Government Inc	\$ 669.09		FC	Computer
P0143464	Sidepath Inc	\$ 7,341.49		CC	Computer
P0143466	ACCO Engineered Systems	\$ 2,450.00		FC	Condenser Head Repairs on McQuay Chiller
P0143467	Orange County Air Conditioning	\$ 4,325.00		FC	Replace Faulty Compressor
P0143469	Beck, Morgan	\$ 640.64		AC	Reimbursement for Website Domain Renewal
P0143487	ChargePoint Inc	\$ 1,974.00		FC	EV Charging Stations Network Software Renewal
P0143493	Orange County Air Conditioning	\$ 3,160.00		FC	Air Handler Filter Bank Repair
P0143494	Apple Computer Inc	\$ 1,307.66		CC	Computer
P0143495	Apple Computer Inc	\$ 4,008.75		CC	Computer
P0143502	iT1 Source LLC	\$ 67,844.21		NOCE	Webcam
P0143503	CDW Government Inc	\$ 476.96		AC	Computer Accessories
P0143504	Martin Luther Medical Center Association	\$ 34.04		AC	Sewer Maintenance Service
P0143507	Trane	\$ 9,115.54		AC	Chiller Leak Repairs
P0143546	Vector Resources Inc	\$ 14,375.39		NOCE	Software Implementation and Installation
P0143547	GradLeaders USA LLC	\$ 351.02		CC	Webinar for Career Planning Center
P0143548	AFP Industries Inc	\$ 864.00		CC	Annual Software Subscription Renewal
P0143553	Johnson Controls Fire Protection LP	\$ 2,980.80		FC	Repairs Fire Alarm Panel at Fullerton College
P0143568	OPT	\$ 60,423.00	Bond	AC	Laboratory Equipment for CC SEM Bldg
P0143592	Dovetail Decision Consultants Inc	\$ 2,460.00	Bond	AC	Coordination Services for FC Instructional Bldg
P0143601	Economic Modeling LLC	\$ 74,700.00		NOCE	Software Subscription/License
P0143604	Dust Collector Services Inc	\$ 51,412.10		CC	Replacement Dust Collector System
P0143612	WMFY We Mail For You	\$ 350.00		AC	Mailing Service
P0143614	Society of Diagnostic Medical Sonographers	\$ 150.00		CC	Membership
P0143615	Vanessa Casillas	\$ 1,250.00		CC	Student Grant Award
P0143616	Henry Schein Inc	\$ 3,133.37		CC	Lab Equipment

Item No. 4.a.2

**BOARD RECAP
FOR THE PERIOD FEBRUARY 17, 2021 THROUGH MARCH 22, 2021
BOARD MEETING 4/13/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143617	Marissa Munoz	\$ 1,250.00		CC	Student Grant Award
P0143618	Nataly Estrella	\$ 1,250.00		CC	Student Grant Award
P0143619	Nichole Gideon	\$ 1,250.00		CC	Student Grant Award
P0143620	Patrick Hale	\$ 1,250.00		CC	Student Grant Award
P0143621	Pauline Lim	\$ 1,250.00		CC	Student Grant Award
P0143622	Rhonda Humphrey	\$ 1,250.00		CC	Student Grant Award
P0143623	Romulo Howard	\$ 1,250.00		CC	Student Grant Award
P0143624	Shakethia Norton	\$ 1,250.00		CC	Student Grant Award
P0143625	Sherilyn Sohl	\$ 1,250.00		CC	Student Grant Award
P0143626	Rotary Club of Cypress	\$ 1,200.00		CC	Membership
P0143627	Thi Tuong Tran	\$ 87.87		CC	Student Fees Reimbursement
P0143628	CSI Fullmer	\$ 7,594.33		FC	Furniture and Installation
P0143629	Image Options	\$ 3,171.31		CC	Floor Decals Outdoor Study Space
P0143630	Rodriguez Engineering inc	\$ 4,600.00		FC	Structural Engineering Services for Storage Shed
P0143631	GST	\$ 12,743.96		CC	Computer
P0143632	Orange County Air Conditioning	\$ 15,000.00		FC	Blanket Order for HVAC Repairs
P0143633	King Van & Storage Inc	\$ 460.00		NOCE	Office Furniture Mover
P0143634	Good Docs	\$ 99.00		FC	Video Streaming Services
P0143635	Pacific Parking Systems Inc	\$ 520.65		FC	Parking Meter Repairs
P0143636	Jonathan Arciniegas	\$ 26.49		CC	Student Fees Reimbursement
P0143637	Global Equipment Co	\$ 181.02		FC	Literature Mailers
P0143638	Sodexo Inc and Affiliates	\$ 6,416.63		FC	Catering for Food Drive Distribution
P0143639	951 Designs	\$ 948.20		FC	Floor Signs
P0143640	Meyers Fozi & Dwork, LLP	\$ 270.00		AC	Legal Fees -CC Nursing Program
P0143641	N Harris Computer Corporation	\$ 385.00		NOCE	Software License
P0143642	Ollivier Corporation	\$ 66,514.52	Capital Outlay	AC	Labor and Materials for Installation of Cameras @ FC
P0143643	Division of the State Architect	\$ 8,085.00	Capital Outlay	AC	Sherbeck Field Synthetic Turf Replacement @ FC
P0143644	Krueger International Inc	\$ 1,823.71	Capital Outlay	AC	Classroom Furniture
P0143645	CSI Fullmer	\$ 9,275.40	Capital Outlay	AC	Furniture for FC Building 100
P0143647	American Crematory Equipment Co	\$ 13,187.75	Bond	AC	Mortuary Science Equipment for CC
P0143648	Orange County Fire Protection	\$ 900.00	Bond	AC	Fire Hydrant Flow Test at Fullerton College
P0143649	WMFY We Mail For You	\$ 3,825.78		AC	Printing
P0143650	Constant Contact, Inc	\$ 378.00		FC	Library Subscription
P0143652	Baljinder Kaur	\$ 192.87		CC	Student Fees Reimbursement
P0143653	Lalee Zakhterian	\$ 101.03		CC	Student Fees Reimbursement
P0143654	Jhoanna Ojeda	\$ 196.21		CC	Student Fees Reimbursement
P0143655	Jennifer Guadarrama	\$ 70.99		CC	Student Fees Reimbursement
P0143656	Foundation Building Materials LLC	\$ 3,453.18		FC	Auto Equalizer Low Energy Power Door Operator
P0143657	Plumbing & Industrial Supply	\$ 6,741.18		FC	Facilities Supplies
P0143659	CDW Government Inc	\$ 3,273.99		AC	Computer

Item No. 4.a.3

**BOARD RECAP
FOR THE PERIOD FEBRUARY 17, 2021 THROUGH MARCH 22, 2021
BOARD MEETING 4/13/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143660	Bearings & Drives Inc	\$ 318.08		CC	Facilities Supplies
P0143661	B&K Electric Wholesale	\$ 246.99		CC	Instructional Supplies
P0143674	Amazon Business	\$ 447.81		CC	Instructional Supplies
P0143675	Amazon Business	\$ 85.11		CC	Office Supplies
P0143676	Fitness Anywhere, LLC	\$ 762.93		CC	Fitness Supplies
P0143677	Achievers Inc	\$ 3,066.83		FC	Graduation Stole for Puente Student Grads
P0143685	School Excess Liability Fund	\$ 196,259.53		AC	AB 218 Schools Excess Liability Fund, BA: 1/26/21
P0143686	Community College Search Services	\$ 40,000.00		AC	District Chancellor Search Service
P0143687	Henry Schein Inc	\$ 13,961.83		CC	Instructional Lab Supplies
P0143688	Kilgore International Inc	\$ 156.24		CC	Instructional Lab Supplies
P0143689	Sodexo Inc and Affiliates	\$ 490.26		FC	Lunch for Preschool Students During Covid 19 Pandemic
P0143690	CDW Government Inc	\$ 104,174.88		FC	Computer
P0143691	DynTek Services Inc	\$ 11,250.00		CC	Consulting Support for Azure Cloud Operations
P0143692	Vortex Industries Inc	\$ 21,652.55		CC	Installation of Rolling Door
P0143693	Marbella Ortiz	\$ 85.00		FC	Student Fees Reimbursement
P0143694	Diamedical USA Equipment LLC	\$ 174.23		CC	Instructional Lab Supplies
P0143695	Sasco Electric	\$ 1,480.00		CC	Data Cabling Project
P0143696	Pocket Nurse Enterprises Inc	\$ 907.22		NOCE	Instructional Lab Supplies
P0143697	Shelter Fitness	\$ 1,185.25		CC	Athletic Supplies
P0143698	B & H Photo Video Inc	\$ 2,997.32		FC	Cameras for Campus Theatre
P0143699	P2S Engineering Inc	\$ 16,500.00	Capital Outlay	AC	Engineering Srvc for Repair of Central Plant Boiler
P0143700	Wolters Kluwer Law & Business	\$ 711.74		FC	Annual Subscription
P0143701	Westberg + White Inc	\$ 49,400.00	Capital Outlay	NOCE	Develop Wall and Floor Signage and Map for NOCE
P0143702	FarmTek	\$ 50,652.80	Bond	AC	Greenhouse Bench Metal
P0143703	Greek Life Threads	\$ 2,155.00		CC	Graduation Sashes
P0143711	3Play Media Inc	\$ 380.00		NOCE	Closed Captioning
P0143712	Certified Enterprises Inc	\$ 300.00		CC	Facilities Supplies
P0143713	Orange County Air Conditioning	\$ 2,605.97		AC	Thermal Expansion Valve Replacement
P0143714	Computerland of Silicon Valley	\$ 744.00		CC	Software License Renewal
P0143715	Nth Generation Computing Inc	\$ 323.00		AC	Maintenance Subscription Renewal
P0143716	Uline Inc	\$ 887.47		FC	Barrier Posts
P0143717	Lacefield Door Co	\$ 650.00		FC	Door Auto Equalizer with Actuators Installation
P0143718	Driveline Baseball	\$ 1,033.77		CC	Athletic Supplies
P0143719	Lacefield Door Co	\$ 550.00		FC	Door Auto Equalizer Installation
P0143720	Computerland of Silicon Valley	\$ 1,840.71		FC	Software License Fee
P0143721	Uline Inc	\$ 460.88		FC	Instructional Supplies
P0143722	Avid Technology Inc	\$ 300.00		FC	Software License
P0143723	Doing Good Works	\$ 19,038.56		FC	Promotional Supplies
P0143724	SolarWinds Inc	\$ 1,069.44		AC	Software Support Renewal
P0143725	B & H Photo Video Inc	\$ 4,327.44		FC	Theatre Supplies

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**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143726	Amazon Business	\$ 673.42		FC	PE Dept. Cleaning Supplies
P0143727	Computer Protection Technology Inc	\$ 4,310.63		FC	UPS Battery Replacement
P0143728	Certified Enterprises Inc	\$ 160.00		FC	Waste Removal Services
P0143729	Cambridge West Partnership LLC	\$ 12,000.00		AC	Consultant: Contract Management System
P0143730	Uline Inc	\$ 299.32		FC	Instructional Supplies
P0143731	Community College League of California	\$ 262.00		FC	Library Subscription
P0143732	Performance Health Supply Inc	\$ 970.05		FC	Medical Supplies
P0143733	Pacific Coast Entertainment	\$ 614.78		FC	Lighting Supplies
P0143734	Enthusiast Inc	\$ 4,700.00		FC	Independent Contractor Agreement
P0143735	Dora Escobedo	\$ 4,516.56		CC	Blanket Order for Child Care
P0143736	Pivot Point International Inc	\$ 6,200.00		FC	Blanket Order for Instructional Supplies
P0143737	Office Solutions	\$ 500.00		CC	Blanket Order for Office Supplies
P0143746	Creative Connors Inc	\$ 11,135.98		FC	Cables for Campus Theatre
P0143749	State of California	\$ 750.00		CC	Nursing Program Accreditation Fee
P0143750	Performance Health Supply Inc	\$ 130.11		FC	Medical Supplies
P0143751	Student Insurance	\$ 105.60		FC	Software
P0143752	The Myers-Briggs Company	\$ 195.00		FC	Software License
P0143753	Jennifer Rockett	\$ 200.00		FC	Guest Speaker
P0143755	Allied 100 LLC	\$ 392.21		AC	Office Supplies
P0143755	Allied 100 LLC	\$ 629.26		NOCE	Office Supplies
P0143757	CITI Program	\$ 4,500.00		FC	Subscription Renewal
P0143758	Amazon Business	\$ 23.69		CC	Covid19 Crisis Response Screening Tool
P0143759	Ahmad Almokdad	\$ 69.99		CC	Student Fees Reimbursement
P0143760	Sodexo Inc and Affiliates	\$ 8,757.59		FC	Catering for Food Drive
P0143761	Sodexo Inc and Affiliates	\$ 8,406.73		FC	Catering for Food Drive
P0143762	CSI Fullmer	\$ 4,061.70		FC	Furniture and Installation
P0143763	4imprint Inc	\$ 371.45		CC	Promotional Materials
P0143764	Home Depot	\$ 1,561.44		CC	Hardware Supplies
P0143765	Pathways of Hope	\$ 493.48		NOCE	Reimbursement for NOCE Food Distributions
P0143766	4imprint Inc	\$ 557.50		CC	Promotional Materials
P0143767	Barney's Blends Inc	\$ 1,063.59		FC	Athletic Supplies
P0143768	E Tech Equipment Inc	\$ 1,763.94		CC	Vacuum Pump Repair and Supplies
P0143769	Amazon Business	\$ 82.94		AC	Office Supplies
P0143771	Titan Distributors	\$ 608.57		CC	Athletic Supplies
P0143772	African American Male Education Network and Developme	\$ 1,375.00		CC	Annual Conference Fees
P0143773	OCLC Inc	\$ 5,000.00		CC	Subscription Renewal
P0143774	Henry Schein Inc	\$ 9,353.79		CC	Storage Cabinets
P0143775	CSI Fullmer	\$ 14,379.91		FC	Furniture and Installation for Bursar
P0143776	Concordance Healthcare Solutions	\$ 560.54		CC	Blanket Order for Instructional Supplies
P0143777	CSI Fullmer	\$ 22,939.98		CC	Furniture for A&R Welcome Area

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143778	CSI Fullmer	\$ 3,738.00		CC	Counter Shield for A&R Welcome Desk
P0143779	Sodexo Inc and Affiliates	\$ 5,656.88		FC	Catering for Adopt An Angel Holiday Event
P0143780	Strata Information Group	\$ 20,400.00		AC	Consulting Services for IR, Data, & View Creation
P0143781	School Outfitters LLC	\$ 499.84		CC	Dry Erase Board
P0143782	MVP Promotions	\$ 1,015.22		CC	Promotional Supplies for Puente Program
P0143783	Amazon Web Services Inc	\$ 71,760.00		AC	Consulting for Guardrails Plus Project
P0143784	American Bar Association	\$ 250.00		FC	Paralegal Studies Program Change Fee
P0143785	Airgas-West Inc	\$ 923.24		CC	Instructional Supplies
P0143786	MKH Electronics Inc	\$ 450.00		FC	Physical Therapy Equipment Maintenance
P0143787	Amazon Business	\$ 340.41		CC	Covid19 Screening Tools
P0143788	Seung Ji	\$ 7,165.87		FC	Reimbursement - Physics Lab Kit Supplies
P0143789	Lacefield Door Co	\$ 1,950.00		FC	Exit Device Replacement
P0143790	SoCal Auto & Truck Parts Inc	\$ 103.78		CC	Facilities Supplies
P0143791	Johnson Controls Fire Protection LP	\$ 15,000.00		FC	Blanket Order for Fire Alarm Repairs
P0143792	Knorr Systems Inc	\$ 1,691.30		CC	Facilities Supplies
P0143793	P2S Engineering Inc	\$ 14,500.00	Bond	AC	Engineering Study of Relocating Electrical @ FC
P0143794	Orange County Air Conditioning	\$ 19,630.00	Capital Outlay	AC	Upgrade AC Control Panel at FC Building 600
P0143795	BeaconMedaes LLC	\$ 2,929.00		FC	Lab Equipment Repairs
P0143796	Gregory Flores	\$ 1,000.00		CC	Guest Musician for Graduation Ceremony
P0143797	Vance Hu	\$ 2,000.00		CC	Guest Musician for Graduation Ceremony, Guest Musician for Cypress
P0143798	Certified Enterprises Inc	\$ 160.00		FC	Trash Pickup Services
P0143799	Prudential Overall Supply	\$ 8,000.00		CC	Blanket Order for Weekly Lab Laundry Service
P0143800	Henry Schein Inc	\$ 9,000.00		CC	Blanket Order for Instructional Supplies
P0143801	Swift River Online Learning	\$ 10,800.00		CC	Software Renewal
P0143802	Apple Computer Inc	\$ 2,051.69		CC	Computer
P0143803	CDW Government Inc	\$ 89,273.07		FC	Computer
P0143804	Broadcast Music Inc	\$ 3,502.35		CC	Annual Music License Fee
P0143805	Cidi Labs LLC	\$ 12,782.00		NOCE	Software - Distance Education Program
P0143806	Foundation Building Materials LLC	\$ 6,967.04		FC	Door Exit Equipment
P0143807	Sasco Electric	\$ 2,400.00		FC	Data Line Installation
P0143808	Justin Lynch	\$ 400.00		FC	Honorarium for Editing Services
P0143809	Ann Lipot	\$ 500.00		FC	Honorarium Pay for Editing Services
P0143810	BSN Sports LLC	\$ 2,197.85		CC	Athletic Supplies
P0143811	People Admin Inc	\$ 33,929.79		AC	Software License Renewal
P0143812	VWR Funding Inc	\$ 828.54		CC	Instructional Lab Supplies
P0143828	Carolina Biological Supply Co	\$ 784.81		FC	Instructional Lab Supplies
P0143829	Computerland of Silicon Valley	\$ 37,589.25		FC	Wifi Hotspots Prepaid Service
P0143830	Conexwest	\$ 3,253.86		CC	Cargo Container
P0143832	Quark Enterprises Inc	\$ 2,849.02		CC	Instructional Lab Supplies
P0143833	Home Depot	\$ 212.34		NOCE	Instructional Lab Supplies

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**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143841	Amazon Business	\$ 377.05		CC	Instructional Supplies
P0143842	WMFY We Mail For You	\$ 3,709.88		AC	Printing & Mailing Service
P0143843	Computerland of Silicon Valley	\$ 308.00		FC	Microsoft Software Renewal
P0143858	Office Solutions	\$ 1,034.62		FC	Glossy Printer Paper
P0143859	Allied 100 LLC	\$ 491.66		FC	Batteries
P0143860	A Alvarado Painting	\$ 450.00		FC	Painting Services
P0143861	Johnson Controls Fire Protection LP	\$ 6,407.00		AC	Install New Weather Network Automation Equipment
P0143863	National Document Solutions	\$ 1,286.27		FC	Static Cling Printer and Labels
P0143864	Mustafa Nabil	\$ 133.94		CC	Book Grant Reimbursement
P0143865	Transtar Industries Inc	\$ 7,367.19		FC	Automotive Tools
P0143866	Ngoc Tuyet N Do	\$ 48.77		CC	Book Grant Reimbursement
P0143867	United Site Services of CA Inc	\$ 758.70		CC	Portable Toilet Rentals
P0143868	Crown Awards	\$ 1,312.48		CC	Custom Awards
P0143869	P2S Engineering Inc	\$ 123,000.00	Capital Outlay	AC	Engineering Svcs Power & Data Upgrades Swing Bldg B/A: 2/23/21 at FC
P0143870	KT Industries Inc	\$ 21,861.25	Bond	AC	Power VAC Breaker for FC Instruction Building
P0143871	Assist Design	\$ 2,659.18		CC	Graduation Sashes
P0143872	Lela Beck	\$ 190.80		CC	Reimbursement for Postage Fees
P0143873	DharmaShop LLC	\$ 292.01		CC	Instructional Supplies
P0143874	MSC Industrial Supply Co Inc	\$ 7,081.88		FC	Automotive Equipment
P0143875	CarMax Auto Superstores California LLC	\$ 41,307.07		FC	Automobiles (3 cars) for Automotive Department
P0143876	Psychological Assessment Resources I	\$ 2,085.00		CC	Online Career Assessment Forms
P0143877	Sidepath Inc	\$ 78,280.82		CC	Computer
P0143878	Community College League of California	\$ 450.00		AC	Institutional Membership
P0143879	Sidepath Inc	\$ 113,085.80		CC	Computer
P0143880	Doodle AG	\$ 2,592.00		CC	Doodle Enterprise Software
P0143881	Ollivier Corporation	\$ 74,720.76	Capital Outlay	AC	Software Licenses for Security Video at FC Campus
P0143883	KT Industries Inc	\$ 13,241.44		AC	Installation Circuit breaker Mezz Electrical Room
P0143885	Olympus America Inc	\$ 304,818.05	Bond	AC	Laboratory Equipment for CC SEM Bldg
P0143886	Amazon Business	\$ 188.50		FC	Covid Safety Supplies
P0143887	Amazon Business	\$ 433.29		FC	Instructional Supplies
P0143888	Enrique Aispuro	\$ 252.00		CC	Reimbursement for Student Book Purchase
P0143889	Henry Schein Inc	\$ 6,539.35		CC	Sterilizer Machine
P0143890	Good Docs	\$ 288.30		CC	Educational DVD
P0143891	Henry Schein Inc	\$ 2,078.98		CC	Health Supplies
P0143892	Revel Systems Inc	\$ 684.00		CC	Software Subscription for Bistro-lab
P0143893	Cone Instruments LLC	\$ 2,367.90		CC	Instructional Lab Supplies
P0143894	Data Ticket Inc	\$ 812.00		NOCE	Parking Citation Minimum Due Fees
P0143895	Precision Refrigeration Services Inc	\$ 1,470.00		FC	Ice Machine Cleaning Services for Athletics Department
P0143896	Summer Balistreri	\$ 131.16		CC	Book Grant Reimbursement
P0143897	Patterson Dental Supply Inc	\$ 509.59		CC	Dental Supplies

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**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143898	ServiceFirst	\$ 4,161.74		CC	Refrigeration Repairs
P0143899	Beckette Ogden	\$ 401.18		CC	Reimbursement for Instructional Supplies
P0143900	ServiceFirst	\$ 980.88		CC	Refrigeration Repairs
P0143925	OC Sewing & Vacuum	\$ 321.27		FC	Sewing Supplies
P0143926	Haas Factory Outlet	\$ 804.08		FC	Automotive Lift
P0143927	AAA Electric Motor Sales & Service I	\$ 2,365.65		FC	Facilities Supplies
P0143928	4imprint Inc	\$ 1,985.16		CC	Promotional Supplies
P0143929	GST	\$ 2,025.93		CC	Computer
P0143930	Lacefield Door Co	\$ 790.00		FC	Door Installation Services
P0143932	Modo Labs Inc	\$ 4,573.00		CC	Software License Renewal
P0143933	GST	\$ 804.07		CC	Scanner
P0143934	Sidepath Inc	\$ 1,213.25		CC	Computer
P0143935	Veolia ES Technical Solutions LLC	\$ 12,000.00		CC	Blanket Order for Infectious Waste Pick Up
P0143936	VWR Funding Inc	\$ 1,638,294.37	Bond	AC	Laboratory Equipment for CC SEM Building B/A 2/9/21
P0143937	Universal Medical Inc	\$ 469.05		CC	Instructional Lab Supplies
P0143938	Blue Ribbon Trophy	\$ 311.94		CC	Rosewood Plaque with Engraving
P0143939	Geotechnical Solutions Inc	\$ 6,500.00	Bond	AC	Geotechnical Engineering for CC Fine Arts Bldg
P0143940	Data Ticket Inc	\$ 900.00		NOCE	Blanket Order for Parking Citation Fees
P0143941	Home Depot	\$ 48.22		CC	Office Supplies
P0143942	Quest Diagnostics Inc	\$ 800.00		CC	Lab Services - Covid Testing
P0143943	National Collegiate Honors Council	\$ 650.00		CC	Institutional Membership
P0143944	Embi Tec	\$ 1,448.47		FC	Instructional Lab Supplies
P0143945	Amazon Business	\$ 1,551.30		CC	Books
P0143946	Amazon Business	\$ 63.35		AC	Books
P0143952	Klein Educational Systems LLC	\$ 36,557.50		CC	Instructional Equipment
P0143953	Pasco Scientific	\$ 2,354.70		CC	Instructional Lab Supplies
P0143954	Science Interactive Group LLC	\$ 12,125.33		FC	Instructional Lab Supplies
P0143955	1st California Notary Services	\$ 1,680.91		NOCE	Instructional Supplies
P0143956	1st California Notary Services	\$ 420.23		NOCE	Instructional Supplies
P0143957	Amazon Business	\$ 587.08		CC	Lab Supplies
P0143958	4AllPromos	\$ 3,554.28		CC	Promotional Supplies
P0143959	GST	\$ 7,865.75		CC	Document Camera
P0143960	Third Degree Sportswear, Inc.	\$ 3,503.78		CC	Promotional Shirts
P0143961	ACCE	\$ 200.00		NOCE	Employee Conference
P0143962	Simulation Curriculum Corporation	\$ 249.95		CC	Software
P0143963	Sodexo Inc and Affiliates	\$ 2,658.85		FC	Food for Distribution at FC Food Drive
P0143964	Pasco Scientific	\$ 699.00		CC	Software License
P0143965	Leader Promotion Inc	\$ 3,188.37		FC	Student Face Masks
P0143966	Dovetail Decision Consultants Inc	\$ 1,780.00	Bond	AC	CC SAC/VRC Move Management Planning Fee
P0143967	CarMax Auto Superstores California LLC	\$ 11,973.19		FC	Automobile for Automotive Department

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0143968	SARS Software Products Inc	\$ 1,500.00		FC	Independent Contractor for Web Design Services
P0143969	KT Industries Inc	\$ 7,306.90	Capital Outlay	AC	Replacement of Fuses at Fullerton College
P0143970	KT Industries Inc	\$ 49,975.00		CC	Maintenance and Testing Electrical Equipment
P0143971	CTK Instruments LLC	\$ 6,300.00		CC	Blanket Order for Equipment Repairs
P0143972	Henry Schein Inc	\$ 196.32		CC	Instructional Lab Supplies
P0143973	Home Depot	\$ 140.45		NOCE	Instructional Lab Supplies
P0143976	Loffler Companies Inc	\$ 127.90		CC	Covid 19 Temperature Scanner Troubleshoot Service
P0143977	School Health	\$ 749.50		FC	Defibrillator Replacement Pad
P0143978	Scrip-safe Security Products Inc	\$ 3,638.02		CC	College Diplomas
P0143979	Scrip-safe Security Products Inc	\$ 8,886.20		CC	College Diplomas
P0143980	eCanopy	\$ 6,006.90		FC	Canopies
P0143981	California Auto Refrigeration Distributors Inc	\$ 4,300.32		FC	Automotive Equipment
P0143982	Henry Schein Inc	\$ 658.36		CC	Oxygen Cart
P0143983	Academic Cap & Gown	\$ 750.00		CC	Blanket Order for Graduation Supplies
P0143984	Interact Communications Inc	\$ 30,360.00		FC	Independent Contractor for Digital Marketing
P0143985	Stored Value Marketing	\$ 30,030.00		FC	Gift Cards for CalWORKs Students
P0143986	Stored Value Marketing	\$ 25,030.00		FC	Arco Gas Cards for CalWORKs Students
P0143987	Gale Supply Co	\$ 55,000.00		FC	Custodial Supplies
P0143988	Sweetwater Sound Inc	\$ 4,371.43		FC	Music Equipment
P0143989	Cantwell Productions	\$ 1,948.33		FC	Framed Photographs
P0143990	Sodexo Inc and Affiliates	\$ 6,029.69		FC	Catering of Frozen Meals for Food Drive
P0143991	Grafix Shoppe	\$ 538.76		NOCE	Office Supplies
P0143992	Morrow Meadows Corp	\$ 25,175.00		AC	Installation of New Battery System
P0144000	Technopro CS Inc	\$ 2,500.00		CC	Software Service
P0144001	Dramatists Play Service Inc	\$ 705.00		CC	Royalties for Spring 2021 Classroom Projects
P0144002	Rodriguez Engineering inc	\$ 2,500.00		FC	Structural Engineering Services for Tire Changer
P0144003	Siemens Medical Solutions USA Inc	\$ 82,428.77		CC	Ultrasound Equipment
P0144005	Avid Technology Inc	\$ 322.18		FC	eBooks and Exams
P0144006	Almer Imamovic	\$ 150.00		FC	Guest Performer for Concert Performance
P0144007	Markertek Video Supply	\$ 246.97		FC	Theatre Supplies
P0144008	Municipal Emergency Services Inc	\$ 5,887.73		FC	Kiosk Conversion Kit
P0144009	Jacqueline Guzman	\$ 250.00		FC	Guest Speaker for Museum Studies Classes
P0144010	Dovetail Decision Consultants Inc	\$ 91,900.00	Bond	AC	FF&E Services, FC Music & Drama Complex
P0144011	Anasazi Instruments, Inc	\$ 121,757.50	Bond	AC	Spectrometer for CC SEM Building B/A: 2/23/21
P0144012	T-Mobile USA Inc	\$ 124,950.00		CC	Hotspot Lines
P0144013	Amazon Business	\$ 612.03		CC	Instructional Lab Supplies
P0144014	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0144015	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0144017	Keystone Automotive Industries	\$ 2,161.02		CC	Automotive Supplies
P0144023	Cameron Welding Supply	\$ 420.55		CC	Welding Screens

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0144024	Roxanne Ocampo	\$ 808.13		AC	Speaker - District Diversity Dept.
P0144025	Home Depot	\$ 726.24		CC	Classroom Equipment
P0144026	Amazon Business	\$ 598.02		CC	Instructional Lab Supplies
P0144027	MVP Promotions	\$ 74.46		CC	Counseling Jackets
P0144028	Thinklabs Medical LLC	\$ 337.18		CC	Digital Stethoscope
P0144029	Kwik Covers, LLC.	\$ 223.95		CC	Athletic Supplies
P0144030	Diversified Business Services	\$ 743.15		CC	Promotional Supplies
P0144031	Doing Good Works	\$ 3,707.63		FC	Promotional Supplies
P0144032	Carlos Urquidi	\$ 382.00		AC	Sabbatical Reimbursement
P0144033	Paula Merrill	\$ 32,240.00		AC	Market Analysis for HR
P0144034	Examity Inc	\$ 50.00		FC	Remote Assessment Student Fee
P0144035	Airgas USA LLC	\$ 445.66		CC	Instructional Covid Lab Supplies
P0144036	KNN Public Finance LLC	\$ 500.00		AC	Continuing Disclosure Annual Report
P0144037	P2S Engineering Inc	\$ 46,500.00	Capital Outlay	CC	Engineering Services for a Capacity Study
P0144038	MB Painting	\$ 9,200.00	Capital Outlay	AC	Painting Services
P0144039	Nugier Hydraulic Precision	\$ 7,795.72	Bond	AC	Laboratory Equipment for CC SEM Building
P0144040	Howard Technology Solutions	\$ 273.69	Capital Outlay	AC	Digital Signage for FC
P0144041	R Dependable Construction Inc	\$ 104,098.00	Capital Outlay	AC	Bid #2021-07, FC Building 1000 Improvement Project
P0144042	Carolina Biological Supply Co	\$ 18,472.89	Bond	AC	Laboratory Equipment for CC SEM Bldg
P0144043	Pasco Scientific	\$ 48,419.36	Bond	AC	Laboratory Equipment for CC SEM Bldg
P0144044	Arbor Scientific	\$ 2,766.64	Bond	AC	Laboratory Equipment for CC SEM Bldg
P0144045	Industrial Fiber Optics	\$ 4,882.70	Bond	AC	Laboratory Equipment for CC SEM Bldg
P0144046	United Testing Systems Inc	\$ 31,027.28	Bond	AC	Instructional Equipment
P0144047	Bell Pipe & Supply Co	\$ 685.06		FC	Facilities Supplies
P0144048	Luis Rodriguez	\$ 1,000.00		CC	Honorarium for Speaking Services
P0144055	Respondus Inc	\$ 13,613.00		CC	Software License Fee
P0144056	Eversoft Inc	\$ 927.56		AC	Water Softener Salt
P0144057	O'Reilly Automotive Inc	\$ 2,000.00		CC	Blanket Order for Automotive Supplies
P0144058	Home Depot	\$ 1,000.00		CC	Blanket Order for Hardware Supplies
P0144059	Franklin Covey Client Sales Inc	\$ 3,500.00		AC	Professional Development Training Consultant
P0144060	Airgas-West Inc	\$ 79.68		AC	Office Supplies
P0144061	GradImages	\$ 3,771.25		CC	Graduation Framed Photos
P0144062	Office Solutions	\$ 8,000.00		CC	Blanket Order for Office Supplies
P0144063	Development Cubed Software Inc	\$ 6,479.00		CC	Virtual Ceremony Software Package
P0144064	VWR Funding Inc	\$ 6,707.44		FC	Instructional Lab Supplies
P0144065	YBP Library Services	\$ 1,500.00		CC	Blanket Order for Library Books
P0144066	Exceltox Laboratories LLC	\$ 416,500.00		CC	Blanket Order for Covid Testing Lab Services: B/A: 2/09/21
P0144067	Grainger Inc	\$ 1,500.00		CC	Blanket Order for Hardware Supplies
P0144068	KNN Public Finance LLC	\$ 4,925.00		AC	Continuing Disclosure Annual Report
P0144069	Certified Enterprises Inc	\$ 160.00		FC	Recycling Pick Up Service

Item No. 4.a.10

BOARD RECAP
FOR THE PERIOD FEBRUARY 17, 2021 THROUGH MARCH 22, 2021
BOARD MEETING 4/13/2021

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0144070	Foundation Building Materials LLC	\$ 1,902.01		FC	Facilities Supplies
P0144071	Apple Computer Inc	\$ 642.19		CC	Computer Accessories
P0144072	Burman Industries	\$ 174.56		FC	Art Supplies
P0144073	Laguna Clay Co	\$ 1,984.01		FC	Art Supplies
P0144074	Bremer's Plumbing & Boiler Services	\$ 5,900.00		AC	Salt Tank Repair
P0144075	O'Reilly Media Inc	\$ 4,301.00		AC	Subscription Maintenance Agreement
P0144076	4imprint Inc	\$ 7,020.39		CC	Promotional Supplies
P0144077	Image Grafics	\$ 2,487.62		CC	Custom Shirts
P0144078	Greatlike Media	\$ 2,500.00		FC	Independent Contractor for Website Hosting Service
P0144079	Business Innovations Worldwide LLC	\$ 2,510.18		CC	Outreach Supplies
P0144080	Proctorio	\$ 35,000.00		CC	Proctoring Software Service
P0144081	Abdul Aleem Shakib	\$ 125.00		CC	Book Grant Reimbursement
P0144082	College Reading & Learning Association	\$ 250.00		CC	Certification Fees for the Learning Center
P0144085	Amazon Business	\$ 177.58		CC	Office Supplies
P0144086	HealthFirst Corporation	\$ 176.37		CC	Instructional Lab Supplies
P0144087	3 Day Blinds Corporation	\$ 5,246.40	Capital Outlay	NOCE	Office Supplies
P0144089	Therma LLC	\$ 27,654.00	Capital Outlay	CC	Installation of New Air Handler at Cypress College
P0144090	Pace Technologies Corporation	\$ 14,271.50	Bond	AC	Laboratory Equipment for CC SEM Bldg
P0144091	Laguna Clay Co	\$ 7,189.47	Bond	AC	Laboratory Equipment for CC SEM
P0144093	Grainger Inc	\$ 473.96		NOCE	Instructional Lab Supplies
P0144096	Hit Labs Inc	\$ 27,365.76		CC	Software Service
P0144097	Airgas USA LLC	\$ 568.83		AC	First Aid Supplies
P0144098	Office Solutions	\$ 4,000.00		CC	Blanket Order for Office Supplies
P0144110	Frank Harris	\$ 20,000.00		AC	Independent Contractor for Consultation Services
P0144111	Amazon Business	\$ 48.45		FC	Instructional Supplies
P0144112	Tao Rossini	\$ 30,000.00		AC	Blanket Order for Legal Service
P0144113	GST	\$ 7,078.04		CC	Printer
P0144114	Orange County Air Conditioning	\$ 657.20		FC	Facilities Supplies
P0144115	Knox Company	\$ 971.91		AC	Facilities Supplies
P0144119	Loffler Companies Inc	\$ 5,150.65		AC	Thermal Kiosks
P0144120	Vivantio Inc	\$ 54,152.27		FC	Annual Software Licenses Renewal
P0144121	GST	\$ 20,915.25		CC	Projector
P0144122	Sidepath Inc	\$ 274,957.38		CC	Computer
P0144123	PPC Air Conditioning Inc	\$ 47,407.00	Capital Outlay	CC	Labor and Materials for Modifications of Central Plant
P0144124	Fisher Scientific Co LLC	\$ 130,931.53	Bond	AC	Scientific Equipment for CC SEM Bldg
P0144125	JH Technologies Inc	\$ 19,696.60	Bond	AC	Stereomicroscope for CC SEM Bldg
P0144126	Orange County Air Conditioning	\$ 6,320.00	Capital Outlay	AC	Replaced New Heating Control Panel at FC
P0144128	American Printing & Promotions	\$ 19,592.00		FC	Graduation Sashes
P0144129	Linda Vallejo	\$ 500.00		CC	Guest Speaker for Dia De Los Muertos Lecture
P0144130	Amazon Business	\$ 1,418.27		FC	Books

Item No. 4.a.11

BOARD RECAP
FOR THE PERIOD FEBRUARY 17, 2021 THROUGH MARCH 22, 2021
BOARD MEETING 4/13/2021

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0144131	Federal Express	\$ 100.00		AC	Blanket Order for Shipping Services
P0144132	Constant Contact, Inc	\$ 675.00		NOCE	Marketing Software
P0144133	Online Learning Consortium Inc	\$ 1,190.00		FC	Institutional Membership
P0144134	American Bar Association	\$ 1,500.00		FC	Institutional Membership
P0144135	Blackboard, Inc	\$ 74,876.71		CC	Software License Renewal
P0144136	Kilgore International Inc	\$ 493.98		CC	Instructional Lab Supplies
P0144137	Buddy's All Stars, Inc.	\$ 8,874.09		FC	Athletic Racks and Installation
P0144138	Jostens	\$ 65.36		FC	College Degrees
P0144139	Rossi Automotive Equipment Corp	\$ 4,664.50		FC	Automotive Equipment
P0144140	Doing Good Works	\$ 2,531.66		FC	Graduation Sashes and Medallions
P0144141	Jostens	\$ 7.26		FC	College Degrees
P0144142	The Oak Co	\$ 2,500.00		CC	Summer Schedule Typesetting
P0144144	Buddy's All Stars, Inc.	\$ 26,539.57		FC	Athletic Uniforms for the Athletic Department
P0144145	OC Wraps Inc	\$ 9,882.50		FC	Vehicle Wrapping for the Automotive Program
P0144146	Jasmine Salas	\$ 28.75		FC	Student Fees Reimbursement
P0144148	Angelica Ramos	\$ 40.75		FC	Student Fees Reimbursement
P0144149	Bianca Hernandez	\$ 26.75		FC	Student Fees Reimbursement
P0144150	Alina Medina	\$ 26.75		FC	Student Fees Reimbursement
P0144151	Cecilia Gomez	\$ 28.00		FC	Student Fees Reimbursement
P0144152	Kristen Rodriguez	\$ 40.75		FC	Student Fees Reimbursement
P0144153	Alyssa Medina	\$ 26.00		FC	Student Fees Reimbursement
P0144154	Luis Liang	\$ 300.00		FC	Guest Speaker for Puente Workshop
P0144155	951 Designs	\$ 1,696.00		FC	Athletic Clothing
P0144156	Easton Diamond Sports LLC	\$ 1,206.80		FC	Athletic Clothing
P0144158	Kilgore International Inc	\$ 13,646.56		CC	Dental Supplies
P0144159	Skydio Inc	\$ 8,202.93		FC	Cinema Equipment
P0144160	ATS Carbon Clean	\$ 3,965.87		FC	Cleaning Equipment
P0144161	Jonathan Arciniegas	\$ 287.73		CC	Book Grant Reimbursement
P0144162	Supertech Inc	\$ 4,008.30		CC	Medical Equipment
P0144163	Acadental Inc	\$ 7,293.53		CC	Medical Supplies
P0144164	Midwest Library Service	\$ 6,000.00		FC	Blanket Order for Library Books
P0144165	Office Solutions	\$ 200.00		FC	Blanket Order for Office Supplies
P0144166	Rebecca Gomez	\$ 308.20		CC	Reimbursement- Office Supplies
P0144167	Jennifer McMillin	\$ 333.18		CC	Reimbursement for Classroom Supplies
P0144168	Jaime Ramos	\$ 130.00		CC	Reimbursement - Covid Test
P0144169	Raymond Gibson	\$ 1,251.03		CC	Reimbursement for Classroom Supplies
P0144170	CDW Government Inc	\$ 226.28		FC	Theatre Supplies
P0144171	Office Solutions	\$ 2,040.21		CC	Graphing Calculators for Students
P0144172	HealthFirst Medical Group of Santa Fe Springs	\$ 400.00		AC	Respiratory Questionnaire Review
P0144175	Amazon Business	\$ 20.46		NOCE	Office Supplies

Item No. 4.a.12

**BOARD RECAP
FOR THE PERIOD FEBRUARY 17, 2021 THROUGH MARCH 22, 2021
BOARD MEETING 4/13/2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0144176	MSC Industrial Supply Co Inc	\$ 619.67		FC	Instructional Supplies for Theatre Arts Dept.
P0144177	Amazon Business	\$ 224.30		FC	Covid19 Social Distancing Supplies
P0144178	Association of Community College Trustees	\$ 392.88		AC	Instructional Supplies
P0144181	Fullerton Paint and Flooring	\$ 780.27		FC	Paint Supplies for Theatre Arts
P0144183	BRAVO Metabolic International LLC	\$ 103,869.00		FC	Covid 19 Tests BA: March 9, 2021.
P0144184	BRAVO Metabolic International LLC	\$ 32,000.00		FC	Covid 19 Administering Test Services BA: March 9, 2021.
P0144185	QualiTox Laboratories LLC	\$ 491,400.00		FC	Blanket Order for Covid 19 Testing Services BA: March 9, 2021.
P0144186	Pathways of Hope	\$ 973.97		NOCE	Reimbursement - Student Food Distribution
P0144192	Amazon Business	\$ 215.41		CC	Instructional Supplies
P0144193	Amazon Business	\$ 4,368.73		FC	Instructional Lab Supplies
P0144194	Henry Schein Inc	\$ 1,147.62		CC	Instructional Lab Supplies
P0144195	American Dental Association	\$ 4,100.00		CC	Institutional Membership
P0144196	Kristy Richardson	\$ 2,388.46		FC	Reimbursement - Instructional Lab Supplies
P0144197	Walter Daugherty	\$ 5,000.00		AC	Arbitration Services
P0144198	Black Chamber of Orange County	\$ 2,500.00		AC	Membership Fee
P0144199	Amazon Business	\$ 411.17		FC	Instructional Supplies
P0144224	State of California	\$ 11,800.00		CC	Subscription Renewal for CC and FC
		\$ 7,393,914.53			

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 13, 2021

SUBJECT: Budget Adjustments and New Grants

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2020-2021 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- Child Care Resource Center
- Disabled Student Programs and Services (DSPS)
- Higher Education Emergency Relief Fund II (HEERF II) - Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) - Minority Serving Institutions (MSI)
- Strong Workforce Program (SWP) - Local
- Strong Workforce Program (SWP) - Regional Fund
- Temporary Assistance for Needy Families (TANF)
- Veterans Resource Center (VRC) Student Services Grant

Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	GENERAL FUND		
CC	DSPS	(57,236)	P-1 Allocation
	HEERF II - CRRSAA - MSI	920,353	HEERF II Funding
	SWP - Local	201,645	P-1 Allocation
	SWP - Regional Fund	1,013,611	Most Recent Agreement
	TANF	10	Correction to Budget
	VRC Student Services	83,140	P-1 Allocation
FC	Child Care Resource Center	5,500	Most Recent Contract
	DSPS	90,445	P-1 Allocation
	HEERF II - CRRSAA - MSI	1,202,289	HEERF II Funding
	SWP - Local	274,344	P-1 Allocation
	SWP - Regional Fund	553,111	Most Recent Agreement
	TANF	1,666	Correction to Budget
	VRC Student Services	105,567	P-1 Allocation
NOCE	DSPS	58,975	P-1 Allocation
	SWP - Local	124,099	P-1 Allocation
	SWP - Regional Fund	<u>236,111</u>	Most Recent Agreement

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	TOTAL – BUDGET ADJUSTMENTS	<u>4,813,630</u>	

In addition, funding for new grants have been received for the following program.

- CalFresh in the amount of \$60,937 allocated by the State to support campus efforts to increase student applications in the CalFresh program.
- Emergency Financial Assistance in the amount of \$2,764,416 allocated by the State to provide emergency financial assistance to low-income California community college students.
- Student Retention and Outreach in the amount of \$445,112 allocated by the State to support efforts to increase student retention rates and enrollment.

New Grants

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
AC	GENERAL FUND		
	CalFresh Outreach	60,937	Notification from State
	Student Retention and Outreach	<u>445,112</u>	Notification from State
	TOTAL – GENERAL FUND	<u>506,049</u>	
AC	FINANCIAL AID FUND		
	Emergency Financial Assistance	2,764,416	Notification from State
	TOTAL – FINANCIAL AID FUND	<u>2,764,416</u>	
	GRAND TOTAL NEW GRANTS	<u>3,270,465</u>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2020-2021 allocations and amendments since the adoption of the District Proposed Budget on October 27, 2020 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$4,813,630 accordingly for the 2020-2021 fiscal year. Additionally, \$3,270,465 in funding has been received for new grants for use beginning in the current fiscal year.

RECOMMENDATION: Authorization is requested to accept new revenue and to make adjustments to the General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2020-2021 allocations totaling

\$8,084,095. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

4.b.3

Item No.

**Budget Adjustments (Board Date April 13, 2021)
July 1, 2020 - June 30, 2021**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>General Fund (0101)</u>								
AC	CalFresh Outreach	Other Operating Expenses	17980	1000	50000	0000		\$ 60,937.00
AC	CalFresh Outreach	State Revenues	17980	1000	86280	0000		\$ 60,937.00
AC	Student Retention and Outreach	Other Operating Expenses	17990	1000	50000	0000		\$ 445,112.00
AC	Student Retention and Outreach	State Revenues	17990	1000	86280	0000		\$ 445,112.00
CC	DSPS	Supplies & Materials	17611	3220	40000	6420		\$ (57,236.00)
CC	DSPS	State Revenues	17611	3220	86230	6420		\$ (57,236.00)
CC	HEERF II - CRRSAA - MSI	Other Operating Expenses	16663	4800	50000	6600		\$ 920,353.00
CC	HEERF II - CRRSAA - MSI	Federal Revenues	16663	4800	81902	6600		\$ 920,353.00
CC	SWP - Local	Other Operating Expenses	17241	4950	50000	6490		\$ 201,645.00
CC	SWP - Local	State Revenues	17241	4950	86255	6490		\$ 201,645.00
CC	SWP - Regional Fund	Other Operating Expenses	17251	2805	50000	6010	2396	\$ 1,013,611.00
CC	SWP - Regional Fund	State Revenues	17251	2805	86255	6010		\$ 1,013,611.00
CC	TANF	Other Operating Expenses	15610	3430	50000	6490		\$ 10.00
CC	TANF	Federal Revenues	15610	3430	81400	6490		\$ 10.00
CC	VRC Student Services	Supplies & Materials	18031	3386	40000	6480		\$ 83,140.00
CC	VRC Student Services	State Revenues	18031	3386	86282	6480		\$ 83,140.00
FC	Child Care Resource Center	Other Operating Expenses	12110	5627	50000	6920		\$ 5,500.00
FC	Child Care Resource Center	Other Contract Services	12110	5627	88320	6920		\$ 5,500.00
FC	DSPS	Other Operating Expenses	17621	6120	50000	6420		\$ 90,445.00
FC	DSPS	State Revenues	17621	6120	86230	6420		\$ 90,445.00
FC	HEERF II - CRRSAA - MSI	Other Operating Expenses	16664	5125	50000	6600		\$ 1,202,289.00
FC	HEERF II - CRRSAA - MSI	Federal Revenues	16664	5125	81902	6600		\$ 1,202,289.00

<u>Campus Fund</u>		<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
FC	SWP - Local	Other Operating Expenses	17241	5925	50000	6310			\$ 274,344.00
FC	SWP - Local	State Revenues	17241	5925	86255	6310			\$ 274,344.00
FC	SWP - Regional Fund	Other Operating Expenses	17271	5495	50000	0400	5505		\$ 553,111.00
FC	SWP - Regional Fund	State Revenues	17271	5495	86255	0400			\$ 553,111.00
FC	TANF	Other Student Aid	15620	5975	76400	6470	0400		\$ 1,666.00
FC	TANF	Federal Revenues	15620	5975	81400	6470			\$ 1,666.00
FC	VRC Student Services	Other Operating Expenses	18041	6145	50000	6480			\$ 105,567.00
FC	VRC Student Services	State Revenues	18041	6145	86282	6480			\$ 105,567.00
NOCE	DSPS	Other Operating Expenses	17631	8910	50000	6420			\$ 58,975.00
NOCE	DSPS	State Revenues	17631	8910	86230	6420			\$ 58,975.00
NOCE	SWP - Local	Other Operating Expenses	17241	9793	50000	6190			\$ 124,099.00
NOCE	SWP - Local	State Revenues	17241	9793	86255	6190			\$ 124,099.00
NOCE	SWP - Regional Fund	Other Operating Expenses	17281	9793	50000	6190			\$ 236,111.00
NOCE	SWP - Regional Fund	State Revenues	17281	9793	86255	6190			\$ 236,111.00
<u>Financial Aid Fund (7474)</u>									
AC	Emergency Financial Assistance	Other Operating Expenses	37682	1000	75000	0000			\$ 2,764,416.00
AC	Emergency Financial Assistance	State Revenues	37682	1000	86287	0000			\$ 2,764,416.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 2,124,318
8623	DSPS	92,184
8629	CalWORKs, TTIP, Other	3,097,677
8830	Contract Services	5,500
	TOTALS	\$ <u>5,319,679</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ 25,904
5000	Other Operating Expenses	5,292,109
7600	Other Student Aid	1,666
	TOTALS	\$ <u>5,319,679</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 13, 2021, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy
4.b.6

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	CalWORKs, TTIP, Other	\$ 2,764,416
	TOTALS	\$ <u>2,764,416</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
7500	Student Financial Aid	\$ 2,764,416
	TOTALS	\$ <u>2,764,416</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 13, 2021, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

4.b.7

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	April 13, 2021	Resolution	<u>X</u>
SUBJECT:	2020-2021 Budget Transfers: General Fund, General Obligation Bond Fund, and Capital Outlay Fund	Information	<u> </u>
		Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2020-2021 General Fund, General Obligation Bond Fund, and Capital Outlay Fund transfers netting to the amount of \$1,077,969 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by



Approved for Submittal

4.c.1

Item No.

Budget Transfers
04-13-2021

1. 11100: Prior Year Funds - AC

1.1 Transfer to allocate one-time funding for Title IX Compliance costs.

From:	7900 Reserve for Contingencies	(550,000)
To:	5000 Other Operating Expenses & Services	550,000

1.2 Transfer to allocate one-time funding for Human Resources automation consulting services.

From:	7900 Reserve for Contingencies	(131,760)
To:	5000 Other Operating Expenses & Services	131,760

2. 15411: Perkins IV - FC

2.1 Transfer to cover purchase of laboratory vehicle for Automotive Student use.

From:	4000 Supplies & Materials	(37,000)
To:	6000 Capital Outlay	37,000

2.2 Transfer to cover the cost of computers for the Digital Arts Project.

From:	2300 Noninstructional Salaries	(31,518)
	3900 Benefits	(2,584)
To:	6000 Capital Outlay	34,102

3. 17241: Strong Workforce Initiative - Local - CC

Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(403,587)
To:	4000 Supplies & Materials	26,000
	6000 Capital Outlay	377,587

4. 11200: Current Year Funds - AC

Transfer to cover the costs for Chancellor search services.

From:	7900 Reserve for Contingencies	(40,000)
To:	5000 Other Operating Expenses & Services	40,000

5. 18150: Basic Skills - FC

Transfer to cover professional expert salaries for the Hornets Tutoring Program.

From:	2400 Instructional Aides	(23,706)
To:	2300 Noninstructional Salaries	23,706

Budget Transfers

04-13-2021

6. 17941: Student Equity and Achievement - FC

Transfer to cover the costs of supplies for the program and to purchase additional hours for the Smarthinking Online Tutoring Program.

From:	2400 Instructional Aides	(31,608)
	3900 Benefits	(2,592)
To:	4000 Supplies & Materials	1,000
	5000 Other Operating Expenses & Services	33,200

7. 4xxxx: Capital Outlay Funds - AC

7.1 Transfer to cover the costs of repairing and replacing equipment at Fullerton College.

From:	6000 Capital Outlay	(25,733)
To:	5000 Other Operating Expenses & Services	25,733

7.2 Transfer to align budget with Project activity.

From:	6000 Capital Outlay	(185,263)
To:	4000 Supplies & Materials	9,218
	5000 Other Operating Expenses & Services	176,045

7.3 Transfer to provide budget for future various repairs and upgrades at Fullerton College.

From:	6000 Capital Outlay	(60,347)
To:	5000 Other Operating Expenses & Services	60,347

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the General Fund (0101), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM			TO	
Budget Classification	Amount		Budget Classification	Amount
2400	\$ 55,314		2300	\$ 1,431
3900	4,419		5000	353,057
4000	24,954		6000	451,959
7900	721,760			
TOTAL	\$ 806,447		TOTAL	\$ 806,447

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 13, 2021, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

4.c.4

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the General Obligation Bond Fund (2123), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM		TO	
Budget Classification	Amount	Budget Classification	Amount
6000	\$ 179	5000	\$ 179
TOTAL	\$ 179	TOTAL	\$ 179

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 13, 2021, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

4.c.5

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
 OF
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 OF
 ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the Capital Outlay Fund (4040), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM		TO	
Budget Classification	Amount	Budget Classification	Amount
6000	\$ 271,343	4000	\$ 9,218
		5000	262,125
TOTAL		TOTAL	
	\$ 271,343		\$ 271,343

AYES:
 NOES:
 ABSENT:

STATE OF CALIFORNIA)
) SS
 COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 13, 2021, and passed by a _____ vote of said Board.

 Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

4.c.6

 Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 13, 2021

SUBJECT: Workers Compensation Program

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: The North Orange County Community College District has been self-insured for the Workers' Compensation (WC) program since 1980 and stood as a stand-alone program since the 1990's. With this program, the District purchases the excess insurance separately and hires a claim administrator. The self retention amount for excess insurance was \$150,000 when the District first became a stand-alone. However, the WC market has become smaller with less companies willing to insure a small book of business such as the District over the years. In fact, the current carrier, Safety National was the only insurance company out of the three that our broker had found that was willing to insure the District with the self-retention of \$500,000. Given the exposures associated with newly enacted COVID-19 presumptions, the District's expanding internship programs (both outgoing and incoming) and other risks, options were explored to reduce the risk exposure of the high retention amount.

The District is a current member of Alliance of Schools for Cooperative Insurance Program (ASCIP), a non-profit Joint Powers of Authority for the property and liability coverage, and staff participates in both the governing and claims committees. The ASCIP's WC program, established in 2002 has been very successful over the years, and it currently has \$123 Million in equity. This is the best capitalized WC program in the state. The current members are receiving premium rebates for the years when the collected premiums were greater than the claims cost. The District has evaluated the possibility of joining the ASCIP's WC program a couple of times in the past, but the analysis showed that the District's program was much more cost effective than the ASCIP's program. This time, however, based on its healthy reserve and confidence in the District's low-risk exposure, ASCIP has lowered its rate to an all-time low, after reviewing the District's loss experience for the past seven (7) years. The current offer for the first dollar coverage (no self retention) is \$0.56 per \$100 payroll, based on the experience modification (x-mod) factor of .448. This rate will stay for a few years until ASCIP builds adequate claims data on the District as a member of ASCIP. The x-mod will adjust annually thereafter, and the rate will change accordingly.

The cost for this program through ASCIP is estimated at \$890,951, based on projected payroll of \$159,098,479 which includes coverage to Statutory Limits, claims administration, and associated claims costs, including managed care fees, for the life of claims. The final cost will be based on the actual payroll amount at the end of the 21-22 year.

Joining ASCIP will result in a modest overall cost increase, but it will remove the uncertainty of the unknown risks and provide stability. This is an all-inclusive coverage. In addition, ASCIP's workers' compensation program enables the District to access additional risk management and loss control services such as ergonomic assessments, to help reduce losses and their associated costs.

The agreement will be on file in the District Business Office. This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6540, Insurance and Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding will be made through the Self Insurance Fund and will be included in the Annual Proposed Budget.

RECOMMENDATION: Authorization is requested to join the Alliance of Schools for Cooperative Insurance Program Joint Powers of Authority for the District's Workers' Compensation Program coverage starting July 1, 2021. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to execute any agreement and relevant documents on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

4.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 13, 2021 Resolution
Information
SUBJECT: Energy Management System Upgrade for Enclosure(s)
7th & 10th Floor at Anaheim Campus

BACKGROUND: On April 14, 2020, the Board adopted Resolution 19/20-16 to issue a contract to Trane to upgrade the Energy Management System at the Anaheim Campus. The proposed scope of work was completed and the Notice of Completion was approved by the Board at its January 26, 2021 meeting.

The scope of work proposed at the time did not include the 7th and 10th Floors, as the equipment was still under warranty with Johnson Controls. Now that the warranty has expired and the integration with our TRANE system has stopped working, Maintenance & Operations staff determined that it is best to have one system and integrate the 7th and 10th Floors to the new Energy Management System. With the integration, staff will be able to efficiently monitor the air system to ensure proper air circulation is sustained for the interior environment, particularly important with COVID-19.

Approval is requested for Trane to install wireless controls infrastructure, air handler and VAV (variable air volume) box controls for the 7th and 10th Floors in the amount of \$117,000. This includes, amongst other things, installation of Trane hardware devices, controls, and electrical wiring information points, and programming.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 - Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning and Direction #5 - Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from Capital Outlay.

RECOMMENDATION: Authorization is requested to enter into an agreement with Trane to install wireless controls infrastructure, air handler and VAV box controls for the 7th and 10th Floors in the amount of \$117,000. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute all required documents and contracts.

Fred Williams



4.e

Recommended by

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	April 13, 2021	Information	
		Enclosure(s)	
SUBJECT:	Award Bid #2021-08, Penthouse Boiler Replacement at Anaheim Campus		

BACKGROUND: The existing Universal boiler at the Anaheim Campus was installed in 2001 when the building was renovated. We are replacing it for several reasons. The boiler is oversized for its intended purpose and, therefore, wastes fuel. Also, it is past its useful life. The average life expectancy for a boiler is between 10 and 15 years. Further, it barely passes the SCAQMD source testing, which is the common method for determining direct emissions from the boiler. Lastly, there is only one boiler. If the boiler fails, there will not be any other source of heating for the building. Maintenance & Operations staff recommends replacing the existing boiler with two smaller boilers.

On March 23, 2021, the Purchasing Department received five (5) bids for the Penthouse Boiler Replacement at Anaheim Campus Project. The lowest responsive and responsible bidder was Allison Mechanical, Inc. in the amount of \$423,900 including \$50,000 allowance. Below is the bid summary.

COMPANY	BASE BID (Labor Only)	ADDITIVE ALTERNATE (All Mechanical Equipment)	ALLOWANCE	TOTAL
Allison Mechanical Inc.	\$272,900.00	\$101,000.00	\$50,000.00	\$423,900.00
Couts Heating & Cooling, Inc.	\$323,000.00	\$107,000.00	\$50,000.00	\$480,000.00
Los Angeles Air Conditioning, Inc.	\$354,704.00	\$128,685.00	\$50,000.00	\$533,389.00
Case & Sons Construction Inc.	\$397,700.00	\$165,000.00	\$50,000.00	\$612,700.00
RT Contractor Corp.	\$730,000.00	\$580,000.00	\$50,000.00	\$1,360,000.00

This agenda item was submitted by Cora Baldovino, Manager, District Facilities Planning, Maintenance & Construction Contracts and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from Capital Outlay funds.

RECOMMENDATION: Authorization is requested to award Bid #2021-08, Penthouse Boiler Replacement at Anaheim Campus, to Allison Mechanical, Inc. as the lowest overall responsive and responsible bidder in the amount of \$423,900 including \$50,000 Allowance. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the contract on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

4.f.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	April 13, 2021	Information	_____
		Enclosure(s)	_____
SUBJECT:	Deductive Change Order #1 – Bid 1920-16, Piazza Deck Repairs at Cypress College		

BACKGROUND: On June 9, 2020, the Board awarded a contract for \$250,175 to Howard Ridley Company, Inc. for the repair of Piazza Deck at Cypress College. Board approval is requested for deductive Change Order #1 in the amount of (\$59,846) for the (\$50,000) of the Owner’s Allowance not used during construction and credit of (\$9,846) for less lineal footage than provided in the original contract. The revised contract amount is \$190,329.

Project Cost	\$	200,175
Allowance & Credit	\$	50,000
Total Contract	\$	250,175
Less: Deductive Change Order #1	\$	(59,846)
Revised contract amount	\$	190,329

This agenda item was submitted by Phil Fleming, Director, Physical Plant & Facilities (Cypress College) and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The deductive change order #1 totaling \$59,845.80 will be credited back to Cypress College scheduled maintenance funds.

RECOMMENDATION: It is recommended that the Board approve the Deductive Change Order #1 for Bid # 1920-16, Piazza Deck Repairs at Cypress College, with Howard Ridley Company, Inc. in the amount of (\$59,846) reducing the contract from \$250,175 to \$190,329. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the deductive change order #1 on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

4.g

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: April 13, 2021

Resolution

Information

Enclosure(s)

SUBJECT: Notice of Completion
Bid #1920-16, Piazza Deck Repairs
Project at Cypress College

BACKGROUND: On June 9, 2020, the Board awarded a contract to Howard Ridley Company, Inc. for the Piazza Deck Repairs project at Cypress College. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Phil Fleming, Director, Physical Plant & Facilities (Cypress College) and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Cypress College Scheduled Maintenance.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #1920-16, Piazza Deck Repairs Project at Cypress College with Howard Ridley Company, Inc. and pay the final retention payment when due.

Fred Williams

Recommended by



Approved for Submittal

4.h

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 13, 2021 Resolution
Information
Enclosure(s)
SUBJECT: Amend an Architectural Consultant Agreement with DLR Group as the Architect of Record for the Cypress College Fine Arts Renovation Project

BACKGROUND: On November 10, 2020, the Board approved for the District to enter into an architectural consultant agreement with DLR Group for the Preliminary Plans phase of the partially state funded Fine Arts Renovation Project at Cypress College. The District is requesting approval to amend DLR Group’s agreement for the Fine Arts Renovation project for additional time and services, as well as to proceed to enter into the Working Drawing and then the subsequent Construction Phase for the project. This project scope does not include the Swing Space Renovation of the current Science, Engineering, and Math (SEM) Building to temporarily house the Fine Arts Division during their building renovation. The architectural scope of services and associated cost for that project will be requested in a separate board agenda item at an upcoming meeting. State Chancellor’s Office provided approval to the District on February 19, 2021 to proceed to the Working Drawing Phase. The District is only authorized to proceed in each phase with the approval of the State Chancellor’s Office. Encumbrance of the Construction Phase will not occur until the District receives the associated approval from the State Chancellor’s Office.

As indicated in the original Board approval agenda item, the anticipated fixed fee for DLR’s basic services was \$2,398,513, but was subject to change upon further development of the project and cost estimates. The design team has since completed the preliminary planning, schematic design, and design development cost estimating exercises, and the construction budget is currently estimated to be \$32,000,000 (excluding construction manager fees and general conditions). The total construction cost will be closer to \$36,000,000 when including the construction management fees and general conditions, but the architect’s fixed fee will not be inclusive of these costs. The new construction budget more accurately reflects the project scope of work and current projections in construction cost forecasting. It has also been confirmed that the project will require seismic rehabilitation to bring the entire building current to the 2019 code cycle. The new estimated construction budget includes these upgrades as well as the necessary fire life safety and accessibility upgrades. Due to the increased budget and schedule, the architect’s fee for basic services has increased as further indicated below:

Phase	Original Fixed Fee	New Fixed Fee
Validation Phase	239,894	287,568
Schematic Design Phase	239,834	287,568
Design Development Phase	239,816	287,568
A. Subtotal for Preliminary Plan Phase	719,544¹	862,703
Construction Documents Phase	719,564	862,703
DSA Approval Phase	119,926	143,784
B. Subtotal for Working Drawing Phase	839,490	1,006,487
Bid/Award Phase	71,967	86,270
Construction Administration Phase	695,675	833,946
Project Closeout Phase	71,977	86,270
C. Subtotal for Construction Phase	839,619	1,006,487
TOTAL FIXED FEE (A+B+C)	2,398,513	2,875,677
Reimbursable Allowance Expense	0	250,000
TOTAL NOT TO EXCEED FEE	2,398,513	3,125,677

¹ Fee approved in original board agenda item (11/10/20)

The college and district are currently working with the State Chancellor's Office to extend the overall project schedule due to the required seismic upgrades as well as potentially receive additional state funding to help supplement the additional costs for the seismic upgrades.

The college is seeking to amend DLR's contract by \$2,406,123, inclusive of a reimbursable allowance expense of \$250,000 added by the college, for a new total not to exceed amount of \$3,125,677. In addition, the college is requesting extension of the contract duration from February 28, 2021 to December 30, 2025.

This agenda item was submitted by Alexander Porter, Cypress College, Vice President, Administrative Services and Allison Coburn, Project Manager Campus Capital Projects.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 - Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning and Direction #5 - Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Costs for these services will be charged to Measure J and State allocated bond funds (Proposition 51).

RECOMMENDATION: Authorization is requested to amend the Architectural Consultant Agreement with DLR Group to increase the contract amount by \$2,406,123 from \$719,544 to \$3,125,677. Authorization is further requested for the Vice-Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

4.i.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 13, 2021 Resolution _____
Information _____
Enclosure(s) _____

SUBJECT: Agreement with Concentric Sky for the
Orange County K-12 to Community
College Crosswalk / CTE Program Finder

BACKGROUND: Through Strong Workforce (SW) funds provided from the Los Angeles Orange County Regional Consortium (LAOCRC), Cypress College is the fiscal agent for the K-12 to Community College Crosswalk Project. As the fiscal agent, Cypress College worked with the Orange County Department of Education (OCDE) and Concentric Sky to develop an online crosswalk between K-12 to Community College career education pathways (a.k.a. Program Finder).

The initial Program Finder project was completed in late 2019. Subsequently, LAOCRC elected to fund additional features to enhance the program. At its April 14, 2020, the Board approved a contract with Concentric Sky, in the amount not to exceed \$238,584 of Strong Workforce funds, to assist with the development of Phase II.

On March 19, 2021, funding was approved by LAOCRC through the Strong Workforce Participation Agreement in the amount of \$350,000 through June 30, 2022. As part of that allocation, an amount not to exceed \$312,300 has been submitted for contracted services with Concentric Sky to develop Phase III, to include industry partnership information and resources for students, counselors, faculty, and employers in the CTE College Program Finder. NOCCCD would be reimbursed through the LAOCRC Strong Workforce allocation.

This agenda item is being submitted by Kathleen Reiland, CTE Dean, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1) Student Experience & Success – NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning. District Strategic Direction 4) Collective Impact & Partnerships – NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The contract fee of \$312,300 will be

reimbursed through the regional Strong Workforce allocation.

RECOMMENDATION: Authorization is requested for contracted service with Concentric Sky, to complete Phase III of the Program Finder project, for an amount not to exceed \$312,200. This contract will cover services through June 30, 2022. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

4.j.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 13, 2021 Resolution
Information
Enclosure(s)
SUBJECT: Change Order #2 for Bid #1920-05,
Fullerton College Building 3100 Data
Room HVAC Replacement Project

BACKGROUND: On November 26, 2019, the Board awarded a contract to NKS Mechanical Contracting, Inc. in the amount of \$298,000 for Fullerton College Building 3100 Data Room HVAC Replacement project.

On January 26, 2021, the Board approved of a deductive Change Order #1 for the unused allowance amount of \$27,275.39.

Board approval is requested for Change Order #2. This change order will extend the contract time from 22 days to 242 days, due to a number of factors, including equipment changes and additions, along with COVID-19 related delays. This project has been completed with no added costs for the additional days. This agenda item was necessary to close out the project and make the final retention payment.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: No Cost.

RECOMMENDATION: It is recommended that the Board approve Change Order #2 for Bid #1920-50, Fullerton College Building 3100 Data Room HVAC Replacement Project, with NKS Mechanical Contracting Inc. to extend the contract time from 22 days to 242 days. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute Change Order #2 on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

4.k

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 13, 2021
SUBJECT: Cypress College
Curriculum Matters

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Silvie Grote, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co- curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.


How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2021 and Spring 2022. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by



Approved for Submittal

5.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

April 13, 2021

(DCCC approved March 12, 2021)

DEACTIVATE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
CTRP 078 C Internship: Medical Reporting	2021 Fall	This course is being deactivated because there is no job market for this career at this time.
AT 211 C Toyota Professional Series I	2021 Fall	No longer needed by T-TEN
AT 212 C Toyota Professional Series II	2021 Fall	No longer needed for TTEN training

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 245 C Intermediate Illustration Units: 3 Lecture: 2 Laboratory: 4	*New Course *Prerequisite: ART 244 C *Class fee: \$20 *CSU Transfer	30	• Class time focuses on individualized instruction, student presentation time, and/or group learning. • Requires three or more writing assignments using advanced analytical and critical thinking skills. • Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2022 Spring	This is the second part to complete Illustration connecting to ART 246
KIN 200 C Athletic Skill Development Units: .5-3 Lecture: 0 Laboratory: 1.5-9	*New Course *Repeatable *Distance Education: Hybrid *Prerequisites: KIN 202 C or KIN 203 C or KIN 204 C or KIN 208 C or KIN 209 C or KIN 210 C or KIN 211 C or KIN 212 C or KIN 214 C or KIN 218 C or KIN 219 C or KIN 222 C or Demonstrated advanced athletic skills *UC/CSU Transfer *AA/AS GE: Area E *CSU GE: Area E	30	• Class time focuses on individualized instruction, student presentation time, and/or group learning. • Requires three or more writing assignments using advanced analytical and critical thinking skills. • Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	Due to COVID, the CCCAA competition has been altered and creation of non-competition courses for athletes is necessary.
KIN 201 C Athletic Fitness Development	*New Course *Repeatable	30	• Class time focuses on individualized instruction, student presentation time,	2021 Fall	Due to COVID, the CCCAA competition has been altered and creation of

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Units: .5-3 Lecture: 0 Laboratory: 1.5-9	*Distance Education: Hybrid *Prerequisites: KIN 202 C or KIN 203 C or KIN 204 C or KIN 208 C or KIN 209 C or KIN 210 C or KIN 211 C or KIN 212 C or KIN 214 C or KIN 218 C or KIN 219 C or KIN 222 C or Demonstrated advanced athletic skills *UC/CSU Transfer *AA/AS GE: Area E *CSU GE: Area E		and/or group learning. • Requires three or more writing assignments using advanced analytical and critical thinking skills. • Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		non-competition courses for athletes is necessary.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ACCT 101 C Financial Accounting Units: 5 Lecture: 5 Laboratory: 0	*Removal of prerequisite: MATH 038 C *Catalog/Schedule Description Update	45	•The primary mode of instruction is lecture and may include discussion and/or group learning. •Evaluation primarily through objective exams. •Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Removal of prerequisite MATH 038 C and update catalog/schedule description. MATH 038 C was deactivated for Fall 2020 but ACCT 101 C was not revised, previously board approved 4/10/2018. This is to be effective Fall 2021.
ANTH 107 C Magic, Witchcraft and Religion Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area D	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/9/2018.
BIOL 220 C Medical Microbiology Units: 4 Lecture: 3 Laboratory: 3	*Catalog/Schedule Description Update *AA/AS GE: Area B1	25	The current class size complies with the guidelines for courses in which instructors provide extensive individualized feedback and evaluation for lab exercises (e.g. demonstration of microscopy techniques). Also, there are 24 stations in the laboratory, and the BIO 220 C curriculum requires each student to have an individual station, a microscope, and lab supplies so they can complete laboratory activities in a time-	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 11/12/2019.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			efficient and safe manner.		
ETHS 101 C American Ethnic Studies Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/9/2018.
ETHS 101HC Honors American Ethnic Studies Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area C2	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/9/2018.
ETHS 129 C Introduction to African-American Studies Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 11/12/2019.
ETHS 150 C Introduction to Chicana-o Studies Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/9/2018.
FREN 200 C Conversational French Units: 2 Lecture: 2 Laboratory: 0	*AA/AS GE: Area C2	30	This meets one of the criteria set forth in the Fullerton/Cypress class size document: "Class time focuses on individualized instruction, student presentation time, and/or group learning."	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 7/28/2020.
HIST 112 C World Civilizations I Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/22/2019.
HIST 112HC Honors World Civilizations I	*AA/AS GE: Area C2	20	The Cypress College Honors Advisory Group recommends a maximum of	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Units: 3 Lecture: 3 Laboratory: 0			20 students for a seminar-style honor course to allow for in-depth class discussion and student presentations.		Previously board approved 10/22/2019.
HIST 113 C World Civilizations II Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/22/2019
HIST 113HC Honors World Civilizations II Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area C2	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honor course to allow for in-depth class discussion and student presentations	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/22/2019.
HIST 163 C History of Mexico Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/22/2019.
HRC 265 C World Culture and Cuisine Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Add Distance Education (Hybrid) *Prerequisite revalidated *Course Classification Code change from II to I *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update *Remove AA GE: SOC JUST	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	Outline, add DE hybrid, prerequisite revalidated, change of course classification, catalog/schedule description, SLOs and textbook updated to better reflect course content.
JOUR 110 C Global Media Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area D	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously Board Approved 12/15/2020
MAD 191 C Film Noir Genre Units: 3 Lecture: 3	*AA/AS GE: Area C1	45	Class already exists at current class size. The primary mode of instruction is lecture and	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously Board Approved

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Laboratory: 0			may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.		12/15/2020
MAD 131 C Introduction to Media Aesthetics Units: 3 Lecture: 3 Laboratory: 0	*AA/AS GE: Area C1	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously Board Approved 12/15/2020
PHYS 202 C College Physics II Units: 4 Lecture: 3 Laboratory: 3	*AA/AS GE: Area B1	25	The class includes a lab in which the instructor provides one-on-one help in making and checking the circuits during the lab time, evaluates written analysis completed by students after lab sessions, and provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 12/11/2018.
PHYS 222 C General Physics II Units: 4 Lecture: 3 Laboratory: 3	*AA/AS GE: Area B1	25	The class includes a lab in which the instructor provides extensive instruction on how to set up the lab and take data. Instructor also evaluates written analyses completed by students after each lab sessions and provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 12/11/2018.
PHYS 223 C General Physics III Units: 4	*AA/AS GE: Area B1	25	The class includes a lab in which the instructor provides extensive instruction on how to set up	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Lecture: 3 Laboratory: 3			the lab and take data. Instructor also evaluates written analyses completed by students after each lab sessions and provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)		12/11/2018.
SPAN 200 C Conversational Spanish Units: 2 Lecture: 2 Laboratory: 0	*Outline Update *Class size from 18 to 25 *Catalog/Schedule Description Update *Student Learning Outcomes Update *UC Transfer *IGETC: Area 6A *AA/AS GE: Area C2	25	Most of the time the students are engaged in group work practicing the skills they are learning. The instructor gives each group and each student individual instruction as the class proceeds. Time is required for individual and group presentations.	2021 Fall	Outline, class size, catalog/schedule description and SLOs updated to better reflect course content.

NEW DEGREES/CERTIFICATES																																							
DEGREE		EFF DATE	JUSTIFICATION																																				
Hotel, Restaurant, Culinary Art	<p>Food Science Fundamentals Certificate</p> <p>The Food Science Fundamentals Certificate is designed for students who are interested in working as an assistant in the following field: food research and development, food product development, recipe development, food quality assurance, sensory, or flavor chemistry. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 31 units.</p> <p>Required courses are listed in suggested sequence: (31 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td>HRC105 C</td> <td>Careers in Dietetics and Food Science</td> <td>2</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC136 C</td> <td>Baking Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC145 C</td> <td>The Art of Garde Manger</td> <td>3</td> </tr> <tr> <td>HRC155 C</td> <td>Food Science</td> <td>3</td> </tr> <tr> <td>HRC295 C</td> <td>Internship</td> <td>3</td> </tr> <tr> <td>MATH040 C</td> <td>Intermediate Algebra</td> <td>4</td> </tr> <tr> <td>CHEM107 C</td> <td>Preparation for General Chemistry</td> <td>5</td> </tr> <tr> <td colspan="2">Total Units</td> <td>31</td> </tr> </tbody> </table>			Units	HRC100 C	Nutrition	3	HRC105 C	Careers in Dietetics and Food Science	2	HRC120 C	Sanitation and Safety	2	HRC135 C	Culinary Fundamentals I	3	HRC136 C	Baking Fundamentals I	3	HRC145 C	The Art of Garde Manger	3	HRC155 C	Food Science	3	HRC295 C	Internship	3	MATH040 C	Intermediate Algebra	4	CHEM107 C	Preparation for General Chemistry	5	Total Units		31	2021 Fall	New program certificate in Food Science to support our SWP Grant outcomes. Program creation supported by the campus and HRC advisory committee.
		Units																																					
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REVISED DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																																																																
Hotel, Restaurant, Culinary Arts	<p>Nutrition and Dietetics Associate in Science Degree for Transfer This curriculum is designed to provide an opportunity for the Nutrition and Dietetics major to achieve an Associate in Science Degree in Nutrition and Dietetics for Transfer (AS-T in Nutrition and Dietetics) while completing the first- and second-year requirements for transfer to a four-year institution. Students successfully completing this degree will acquire a fundamental knowledge to integrate and apply the principles of the food and nutrition sciences, human behavior, and the biomedical sciences. Students will learn to design and manage effective nutrition programs, and utilize food for human growth in a variety of settings including health care organizations, food service operations, business and industry (product development, marketing, consulting), education and research, health promotion, and private practice counseling. Careers include: Nutritionist, Nutrition Educator, Weight Loss Counselor, Diet Technician, Food Services Manager, Patient Services Manager, Dietitian, Pediatric Dietitian, Nutrition Researcher, Sports and Cardiac Rehabilitation Dietitian, Nutrition Consultant, Diabetes Educator, and many others. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. To earn an Associate in Arts degree for Transfer (AS-T) students must complete: (1) a minimum of 30 semester units or 45 quarter units with a minimum grade of C or better; (2) California State University General Education Breadth requirements (CSU GE Breadth) or the Inter-segmental General Education Transfer Curriculum (IGETC); (3) any elective courses to complete a minimum of 60 units of CSU transferable coursework; (4) have an overall GPA of 2.0, (5) and a grade of C or better in all major coursework per Title V. Local graduation requirements are not applicable. This degree requires a total of 30 units.</p> <p>Required Core: (20 units)</p> <table border="1" data-bbox="383 852 1076 1329"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>KIN270 C</td> <td>Nutrition Science and Application</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>KIN270HC</td> <td>Honors Nutrition: Science and Application</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS270 C</td> <td>Nutrition Science and Application</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS270HC</td> <td>Honors Nutrition: Science and Application</td> <td>3</td> </tr> <tr> <td>PSY101 C</td> <td>Introduction to Psychology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY101HC</td> <td>Honors Introduction to Psychology</td> <td>3</td> </tr> <tr> <td>CHEM111AC</td> <td>General Chemistry I</td> <td>5</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>CHEM111BC</td> <td>General Chemistry II</td> <td>5</td> </tr> <tr> <td>BIOL220 C</td> <td>Medical Microbiology</td> <td>4</td> </tr> </tbody> </table> <p>LIST A: Select one course from the following (4 units)</p> <table border="1" data-bbox="383 1356 1076 1633"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BIOL231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>BIOL241 C</td> <td>General Human Physiology</td> <td>4</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td>PSY161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td>SOC161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> </tbody> </table> <p>LIST B: Complete the following courses (3 units)</p> <table border="1" data-bbox="383 1661 1076 1829"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HRC155 C</td> <td>Food Science</td> <td>3</td> </tr> <tr> <td>Total Units</td> <td></td> <td>27</td> </tr> </tbody> </table>			Units	HRC100 C	Nutrition	3		or		KIN270 C	Nutrition Science and Application	3		or		KIN270HC	Honors Nutrition: Science and Application	3		or		PHS270 C	Nutrition Science and Application	3		or		PHS270HC	Honors Nutrition: Science and Application	3	PSY101 C	Introduction to Psychology	3		or		PSY101HC	Honors Introduction to Psychology	3	CHEM111AC	General Chemistry I	5		and		CHEM111BC	General Chemistry II	5	BIOL220 C	Medical Microbiology	4			Units	BIOL231 C	General Human Anatomy	4	BIOL241 C	General Human Physiology	4	MATH120 C	Introduction to Probability and Statistics	4	PSY161 C	Probability and Statistics-Social Sciences	4		or		PSY161HC	Honors Probability and Statistics-Social Sciences	4	SOC161 C	Probability and Statistics-Social Sciences	4		or		SOC161HC	Honors Probability and Statistics-Social Sciences	4			Units	HRC135 C	Culinary Fundamentals I	3		or		HRC155 C	Food Science	3	Total Units		27	2021 Fall	Nutrition and Dietetics Associate in Science Degree for Transfer (AS-T)- Addition of the word "Or" in List B and revision of required units from 6 to 3, total units from 30 to 27, previously board approved 6/9/2020.
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North Orange Continuing Education 2020-2021

Pending Board approval on April 13, 2021.

Approved by District Curriculum Coordinating Committee on March 12, 2021.

Approved by North Orange Continuing Education Curriculum Committee on
March 9, 2021.

New Courses				
Crs Id	Title	Hours	Justification	Effective Term
CTE- Office Technology				
OTEC 230	Electronic Records Management	45-54	Course needed to complete the Customer Relations Management Certificate.	Fall 2021
LEAP- Parenting				
PARN 275	Parenting the Love and Logic Way® Lab	12	This lab is needed for students to gain additional support and collaboration from faculty and peers as they learn to implement parenting skills acquired in lecture in their everyday lives.	Fall 2021
PARN 277	Love and Logic Early Childhood: Parenting Made Fun!® Lab	10	This lab is needed for students to gain additional support and collaboration from faculty and peers as they learn to practically implement new parenting skills they learn in the lecture section.	Fall 2021
PARN 278	Love and Logic: Supporting Youth with Special Needs™ Lab	8	This lab is needed for students to gain additional support and collaboration from faculty and peers as they learn to practically implement new parenting skills they learn in the lecture section.	Fall 2021
PARN 279	Love and Logic: Adults Supporting Youth with Challenging Pasts™ Lab	12	This lab is needed for students to gain additional support and collaboration from faculty and peers as they learn to implement new parenting skills in their everyday lives.	Fall 2021
PARN 300	Building Trauma Informed Communities: Adverse Childhood Experiences	24	This course will be the foundation of the PARN Building Trauma Informed Communities / Communal Parenting Program in LEAP Parenting. This class addresses how childhood trauma affects us through life and brings awareness to preventative and healing measures. ACE's awareness is being implemented across California through our Surgeon General,	Fall 2021

**North Orange Continuing Education
2020-2021**

New Courses				
Crs Id	Title	Hours	Justification	Effective Term
			Dr. Burke Harris.	
PARN 301	Building Trauma Informed Communities: Early Childhood and Infancy	24	This course is a part of the Building Trauma Informed Communities / Communal Parenting curriculum under LEAP Parenting and teaches the importance of healthy connections in early.	Fall 2021
PARN 302	BTIC: Attuned Connection for Foster, Kinship, and Adoptive Families	18	This course is a part of the Building Trauma Informed Communities / Communal Parenting curriculum under LEAP Parenting and teaches the importance of healthy connections in foster, kinship and adoptive families as a preventative and prescriptive measure for adverse childhood experiences (ACEs).	Fall 2021
PARN 303	Building Trauma Informed Communities: Family Dynamics	24	This course is a part of the Building Trauma Informed Communities / Communal Parenting track of LEAP Parenting. This course teaches the characteristics needed for healthy family dynamics which serves as a protective factor and preventative measure in preventing adverse childhood experiences (ACEs).	Fall 2021
PARN 304	Building Trauma Informed Communities: Mental Health in Our Homes	12	This course is a part of the Building Trauma Informed Communities / Communal Parenting curriculum under LEAP Parenting and teaches the importance of mental health in our homes. This serves as a resource for both preventative and protective measures towards adverse childhood experiences (ACEs).	Fall 2021
PARN 305	Building Trauma Informed Communities: Understanding LGBTQ+ Youth	12	This course is a part of the Building Trauma Informed Communities/Communal Parenting track of LEAP Parenting. This course brings awareness on the issues faced by LGBTQ+ youth in our community.	Fall 2021

**North Orange Continuing Education
2020-2021**

New Courses				
Crs Id	Title	Hours	Justification	Effective Term
PARN 306	BTIC: Human Trafficking Awareness and Prevention	24	This course is a part of the Building Trauma Informed Communities/Communal Parenting track of LEAP Parenting. This course brings awareness on Human Trafficking in our communities and teaches parents and caregivers tools for prevention.	Fall 2021

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 13, 2021
SUBJECT: Academic Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.a.1

Item No.

Academic Personnel
April 13, 2021

EXTENSION OF TEMPORARY MANAGEMENT CONTRACTS

Perkins, Deborah	NOCE	Interim Director, Student Equity and Success Range 24, Step D (100%) Management Salary Schedule Eff. 04/21/2021-6/30/2021
Timmermans, Dana	FC	Interim Director, Behavior Health Services Range 20, Step G (100%) Management Salary Schedule Eff. 04/23/2021-06/30/2021
Vakil, David	CC	Interim Dean, Science, Engineering and Math Range 32, Column G (100%) Management Salary Schedule Eff. 07/01/2021-06/30/2022

ADDITIONAL DUTY DAYS @ PER DIEM

Afra, Maha	CC	Dir. of Dance Production Performances	8 days
Coronado, Michael	CC	Campus Student Newspaper Advisor	6 days
Hormel, James	CC	Artistic Dir.-Resident Theater Company	11 days
		Director of Drama/Musical Production	6 days
		Theater Technical Director and Managing Director of Theater Programming	5 days
Jackson, Donald	CC	Resident Designer	13 days
		Theater Technical Director and Managing Director of Theater Programming	5 days
McMillin, Jennifer	CC	Director of Drama/Musical Production	6 days
		Theater Technical Director and Managing Director of Theater Programming	5 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Aguet, Jacqueline	CC	\$65.00
Angelov, Katalin	CC	\$15.00
Assef, Cecilia	FC	\$10.00
Bladh, Eric	CC	\$80.00

Academic Personnel
April 13, 2021

Eisner, Doug	FC	\$10.00
Gonzalez, Amber	FC	\$10.00
Halahmy, David	CC	\$10.00
Klippenstein, Stephen	FC	\$20.00
Luther, Mihoko	CC	\$45.00
McMillan, Marcus	CC	\$30.00
Mosqueda-Ponce, Therese	CC	\$65.00
Pinkham, Bill	CC	\$40.00
Schulps, Molly	CC	\$20.00
Siskind, Jeremy	FC	\$10.00
Young, Brandy	CC	\$10.00

LEAVE OF ABSENCE

Carlin, Anna	FC	CIS Instructor Load Banking Leave With Pay (7.00%) Eff. 2021 Spring Semester
Combs, Jennifer	FC	Student Development Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/17/2021-05/11/2021
Crowell, Benjamin	FC	Physics Instructor Load Banking Leave With Pay (65.00%) Eff. 2021 Spring Semester
Langlois, Jessica	FC	Journalism Instructor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 03/16/2021-05/22/2021

FACULTY SABBATICAL LEAVE

De Jesus, Roman	FC	Earth Sciences Instructor Eff. 2021 Fall Semester
Fernandez, Gabriela	FC	CIS Instructor Eff. 2022 Spring Semester
Ikeda, Nancy	FC	Mathematics Instructor Eff. 2021/2022 Academic Year

Academic Personnel
April 13, 2021

Jepson, Jane	CC	Counselor Eff. 2021 Fall Semester
Lee, Monica	FC	Music Instructor Eff. 2021/2022 Academic Year
Scott, Ming-yin	FC	Accounting Instructor Eff. 2022 Spring Semester
Wilson, Marcus	FC	Business Instructor Eff. 2022 Spring Semester
Yimenu, Tilahun	FC	Chemistry Instructor Eff. 2022 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 SPRING SEMESTER

Darin, Carolyn	CC	Column 2, Step 1
Williams, Irie	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Molla, Meklit	FC	Column 1, Step 1
Williams, Irie	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Southern, Jennifer	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Acosta, Arleen	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Aguirre, Anna	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Ahmed, Md Riffat	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Alquiza, Darrlene	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Amend, Rex	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Bejarano, Danielle	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Binoya, Gary	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Byerly, Charles	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Carter, Santalia	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Castillo, Judith	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Chan, Wai	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Chang, Chiu chin	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Chang, Wayne	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Chidester, Kelly	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Choi, Jean	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Cohn, Irene	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Crocker, Heidi	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Croteau, Ronald	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Curtin, Brian	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Dedic, Breann	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Desmond, Daniel	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Doan, Quinn	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Esguerra, Tamatha	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Falls, Emily	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Fike, Lawrence	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Filloy, Eileen	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Ford, Julie	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Goldstein, David	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Gonzales, Denise	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Gonzalez, Cristal	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Gray, Richard	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Grewall, Manjit	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Griswold, Jack	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Harry, Honour	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Hasan, Fouton	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
He, Lin	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Hill-West, Jami	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Hoffmann, Andrew	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Hortua, Giovanni	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Hyatt-Solomina, Yelena	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Jackson, Julia	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Jacobo, Joanna	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Jaurequi, Robert	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Jimenez, Janette	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Johnson, Lisa	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Jun, Christine	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Kar, Rosie	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Khamo, Vani	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Khssassi, Zineb	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Kim, Caroline	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Kim, Edward	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Kirkwood, Kyra	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Lee, Bernard	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Lelesi, Peggy	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Loayza, Santiago	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Lopez Zepeda, Eva	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Ly, Jennifer	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Macafee, Lisa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Maclean, Daphne	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Marlowe, Walter	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Mastin, Kathleen	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Matsumiya, Teresa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
McIntyre, Shelby	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
McKnight, Lisa	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Metchikoff, Allison	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Montero, Vanessa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Moon, Hochin	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Moreno, Anthony	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Morrison, Anna	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Nguyen, Field	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Nguyen, John	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Nguyen, Trinity	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Ninmer, Andrew	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Oo, Jennifer	NOCE	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 24 hours Eff. 06/01/2021-06/11/2021
Ortega, Valerie	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Pabla, Hardeep	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Pada, Orvic	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Pak, Jesse	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Pedroza, Tatiana	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Perian, Maral	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Peters, Ashley	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Peterson, Lucas	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Pham, Loan	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Pico, Karina	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Pineda, Edward	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Pratt, Cynthia	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Proppe, Jean	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Robinson, Chris	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Ruffalo, Carrie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Sanford, Juana	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Sharar, Erica	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Skiles, Pamela	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Small, Peter	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Steidel, Karen	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Streeter, Kathryn	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Tran, Lisa	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Tran, Tam	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Tseng, Anh	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Uchlik, Aleksandra	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Ura, Masako	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Whitsett, Catherine	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Wilkinson, David	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Wilson, Kristine	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

Academic Personnel
April 13, 2021

Winn, Savauna	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Yu, Andy	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021
Zeledon, Selena	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 03/11/2021

ACADEMIC MANAGEMENT JOB DESCRIPTION, (REVISED)

Director, Dental Hygiene Program
Range 26
Management Salary Schedule

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Director, Dental Hygiene	Range: 26 (AC)	Management Schedule
Date Revised:		Date Approved:	

PRIMARY PURPOSE

Reports to the Dean, Health Science, the Director, Dental Hygiene is responsible for the administration of the Dental Hygiene Program. Administrative responsibilities include student advocacy, oversight of student selection process, orientation, evaluation and discipline, adjunct faculty hiring, training and evaluation, and representation of the Dental Hygiene Program at the division, campus, District, community, and statewide levels. This position is responsible for meeting the requirements of the Dental Hygiene Program, in accordance with state and federal codes and regulations, District policies and procedures, Commission on Dental Accreditation (CODA), and Dental Hygiene Board of California (DHBC). Supervise the maintenance and custody of Dental Hygiene Program student records. Supervise and evaluate the performance of assigned personnel.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Plan, coordinate, evaluate and supervise the operations of the Dental Hygiene Program in pursuant of fulfilling its educational goals and objectives; maintain open communication and transparency with the dental hygiene faculty and students. Manage the operations of the dental hygiene clinic and patient issues or complaints.
2.	Facilitate regular departmental meetings, bi-annual calibration and advisory meetings.
3.	Meet regularly with the dental hygiene faculty to plan, develop, implement, evaluate and revise curriculum. Write and present the program review.
4.	Define, review and formulate program competencies and outcomes including annual review and assessments.
5.	Support the faculty in the assessment and selection of textbooks, learning resources, and equipment for the Dental Hygiene Program; supervise and monitor the ordering and maintenance of all clinical and laboratory supplies and equipment and manage the documentation of compliance with applicable local, state, and federal regulations. Manage the inventory, hazardous waste, radiation safety equipment, and infection control. Update and manage faculty and staff records.
6.	Conduct exit interviews with students and graduates and prepare data according to accreditation guidelines. Prepare required documentation for student/graduate licensure or certification.
7.	Determine program placement, in consultation with the Dental Hygiene Counselor, of candidates seeking transfer from other Dental Hygiene Programs.
8.	Coordinate, evaluate and participate in admissions criteria, procedures and selection in collaboration with program faculty and counselor(s). Oversee student promotion and program retention criteria. Participate and represent the department in campus in-reach and outreach activities. Promote student recruitment to foster diversity, equity and inclusion and reduce equity gaps.
9.	Coordinate the substitute assignments of clinic and laboratory faculty and staff as needed.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

10.	Participate in the selection, training, and orientation, of adjunct faculty and staff, in accordance with District policy; direct the evaluation of classified staff; participate in the adjunct faculty and staff evaluation process to ensure objective measurement of the performance of each faculty member.
11.	Manage the annual preliminary budget for the Dental Hygiene Program; monitor, forecast, and control budget expenditures, including application of grants to assure expenditures and operations remain within established budget.
12.	Conduct new student orientation and revise materials as needed. Monitor student program required medial records; annually update and collaborate with faculty on the review and revision of the Dental Hygiene Department Policies for Dental Hygiene Student and Grading Procedures and Information of Clinical Evaluations; Develop materials as required by accrediting bodies; serve in advisory capacity for planning the pinning/graduation ceremony for students completing the Dental Hygiene Program.
13.	Maintain working relationships with other divisions and programs on campus to maintain core and prerequisite courses for students of the Dental Hygiene Program; coordinate assigned activities with those of other departments, outside agencies and organizations.
14.	Act as liaison for the Dental Hygiene Program with the college community, advisory committees, educational partners, dental hygiene professional organizations, and Orange County communities, including the facilitation of regular meetings of the Dental Advisory Committee; maintain memberships that are active and representative of the community.
15.	Prepare annual reports and complete surveys for the California Community College Chancellors Office, Commission on Dental Accreditation (CODA), and Dental Hygiene Board of California (DHBC); prepare periodic accreditation reports and required annual surveys for the Commission on Dental Accreditation; submit requested information and reports to the Dental Hygiene Board of California; maintain compliance with the Dental Hygiene Board of California requirements.
16.	Analyze, interpret, and monitor student success rates and preparedness for licensure; collaborate with faculty to strategize changes as needed; prepare and maintain reports, records, and files regarding the instructional program, student progress, personnel, and department activities..
17.	Manage and participate in the development and implementation of goals, objectives, policies, and priorities for assigned activities and operations, including long-range planning activities; communicate changing expectations, trends, and needs of dental hygiene educational preparation to division and college leaders and administration.
18.	Attend management team activities; participate in campus and District committees as needed; support campus strategic plans and campus activities throughout the academic year.
19.	Maintain current knowledge of instructional methods and new technologies pertinent to assigned programs; learn and apply emerging technologies and advances, (e.g., computer software applications), as necessary to perform duties in an efficient, organized, and timely manner.
20.	Demonstrate sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural, and ethnic backgrounds of students.
21.	Provide leadership in District/college efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

22.	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity-minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
23.	Perform related duties as assigned.

OTHER FUNCTIONS

None

WORKING RELATIONSHIPS

The Director, Dental Hygiene maintains frequent contact with college and District administrators, students, faculty and staff, and outside agencies.

EDUCATION AND EXPERIENCE

Minimum Qualifications

The program administrator must be a dental hygienist or a dentist who is a graduate of a program accredited by the Commission on Dental Accreditation and possesses a masters or higher degree from a college or university accredited by an agency recognized by the U.S. Department of Education or Councils for Higher Education.

A background in education and the professional experience necessary to understand and fulfill the program goals.

Minimum of one (1) year of formal training, internship, or leadership experience reasonably related to the assignment.

Minimum of two (2) years of experience teaching in a pre- or post-licensure registered dental hygiene or dental program.

Minimum of 2,000 hours in direct patient care as a registered dental hygienist or working with a registered dental hygienist.

Possession of an active, current dental or dental hygiene license issued by the Dental Hygiene Board of California (DHBC) or the Dental Board of California (DBC), with no disciplinary actions.

Possession of a current Healthcare Provider (BLS) Adult, Child and Infant CPR/AED Certificate.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Experience in shared governance in an educational setting.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

High level of critical thinking, problem solving and analytical skills.

High professional standards and strong interpersonal skills.

Effective oral and written communication skills; bilingual.

Experience successfully working in collaboration with full-time and adjunct faculty in coordinating and maintaining currency of curriculum that responds to the needs of historically underrepresented students to effectively engage and support disproportionately impacted student populations, with the goal of closing equity gaps.

Experience collaborating with faculty, staff, stakeholders, and/or community leaders in a dental clinic environment with programs and initiatives that are specifically designed to provide dental hygiene education and services to the community including underserved populations.

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

Experience with Commission on Dental Accreditation (CODA) and/or Dental Hygiene Board of California (DHBC) accreditation processes.

Leadership experience in a dental clinic environment, training, coursework or certification in leadership or management.

Work experience in the dental field within the last five (5) years.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of operations, services, and activities of a Dental Hygiene Program

Knowledge of laws, rules, regulations, policies and procedures relating to Dental Hygiene Program operations

Knowledge of district policies, procedures, and current educational programs

Knowledge of methods and techniques of leadership and management

Knowledge of principles and practices of curriculum and course development

Knowledge of principles and practices of program development and administration

Knowledge of principles and practices of budget preparation and administration

Knowledge of principles of supervision, training and performance evaluation

Knowledge of methods and techniques of research, analysis, and decision making

Knowledge of principles and procedures of statistical record-keeping and report preparation

Knowledge of modern office procedures, methods, and equipment including computers and applicable dental software

Knowledge of English language usage, spelling, grammar and punctuation

Knowledge of interpersonal skills using tact, patience, and courtesy

Knowledge of a shared governance model

Ability to manage, direct and provide effective leadership for assigned programs and services

Ability to oversee and participate in the development and implementation of policies, procedures, goals and objectives

Ability to develop, coordinate, and manage effective programs and services; analyze and assess programs, policies, and operational needs and make appropriate adjustments

Ability to plan, organize, direct, and coordinate the work of assigned faculty and classified staff

Ability to select, supervise, train, and evaluate staff

Ability to research, analyze, and evaluate new service delivery methods and techniques

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

Ability to analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals

Ability to prepare and present comprehensive, effective oral and written reports

Ability to prepare and administer an operational budget

Ability to interpret, apply, and explain laws, regulations, policies, and procedures related to assigned functions

Ability to conduct meetings and serve on committees

Ability to plan and organize work to meet schedules and timelines

Ability to work successfully with District faculty, administrators and staff as well as community representatives

Ability to work with and exhibit sensitivity to and understanding of the diverse racial, ethnic, disabled, sexual orientation and cultural populations of community college students

Ability to communicate effectively, both orally and in writing, demonstrating advanced writing skills

Ability to establish and maintain effective working relationships with those contracted in the course of work

SPECIAL REQUIREMENTS

A valid California Driver's License

WORKING CONDITIONS

Dental clinic environment which includes classrooms and laboratories of the Dental Hygiene Program; subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); stand and circulate for extended periods of time; repetitive use of upper extremities including hand coordination activities. Require fine finger manipulation and motor skills. Ability to lift and carry 25 pounds unassisted. Ability to push pull 50 pounds unassisted. Possible exposure to dental materials, bloodborne pathogens, chemicals, and/or aerosols. Work in a busy environment with frequent interruptions and the need to determine the resolution of shifting priorities.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 13, 2021 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.b.1

Item No.

Classified Personnel
April 13, 2021

RETIREMENT

Ellis, Pilar	FC	Manager, International Students Program 12-month position (100%) PN FCM960 Eff. 7/01/2021
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RESIGNATION

Lindley, Korey	CC	Director, Financial Aid 12-month position (100%) PN CCM980 Eff. 04/03/2021
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Maharaj, Peter	CC	Manager, Systems Technology Services 12-month position (100%) PN CCM960 Eff. 04/01/2021
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Smith, Dane	CC	Campus Safety Officer 12-month position (100%) PN CCC852 Eff. 03/20/2021
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NEW PERSONNEL

Guy, Lorri	NOCE	Program Coordinator 12-month position (100%) Range 45, Step B Classified Salary Schedule Eff. 04/15/2021 PN SCC832
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Islas, Rosanna	NOCE	Basic Skills Manager 12-month position (100%) Range 14, Column F Management Salary Schedule Eff. 04/14/2021 PN SCM969
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Moreno, Josue	CC	Campus Safety Officer 12-month position (100%) Range 31, Step A Classified Salary Schedule Eff. 04/14/2021 PN CCC852
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ADMINISTRATIVE REORGANIZATION

Ortiz, Triseinge	NOCE	Registrar 12-month position (100%) Range 19, Column F Management Salary Schedule PN SCM987
		To: Director, Admissions and Records 12-month position (100%) Range 25, Column D Management Salary Schedule Eff. 05/01/2021 PN SCM987

PROMOTION

Gonzales, Vanessa	CC	Accounting Technician 12-month position (100%) PN CCC892
		To: Administrative Assistant III 12-month position (100%) Range 41, Step E + 10% Longevity +PG&D Classified Salary Schedule Eff. 04/14/2021 PN CCC850

VOLUNTARY CHANGES IN ASSIGNMENT

Chavez, Sandra	FC	Administrative Assistant II (100%) Extension of Temporary Change in Assignment
		To: NOCE Administrative Assistant II 12-month position (100%) Range 36, Step D Classified Salary Schedule Eff. 04/01/2021 – 05/31/2021

Classified Personnel
April 13, 2021

Padilla, Jayme	FC	Evaluator (100%) Extension of Temporary Change in Assignment To: Executive Assistant II 12-month position (100%) Range 44, Step B + 10% Longevity Classified Salary Schedule Eff. 04/17/2021– 06/30/2021
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PROFESSIONAL GROWTH & DEVELOPMENT

Allan, Belinda	CC	Instructional Assistant, Career Center (100%) 6 th Increment (\$400) Eff. 07/01/2021
Johnston, Hei Yung	CC	Accounting Technician (100%) 5 th increment (\$400) Eff. 07/01/2021

LEAVES OF ABSENCE

Fowler, Anthony	CC	Manager, Maintenance and Operations Military Leave With Pay (USERRA) Eff. 10/22/2020 – 12/09/2020 (Consecutive Leave) Military Leave Without Pay Eff. 12/10/2020 – 05/11/2021 (Consecutive Leave)
Vasquez, Norma	FC	Student Services Specialist, DSS (100%) Military Leave With Pay (USERRA) Eff. 07/23/2021 – 09/02/2021 (Consecutive Leave) Military Leave Without Pay Eff. 09/03/2021 – 05/17/2022 (Consecutive Leave)

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Bates, Miranda	NOCE	Communications Specialist (100%) Extension of 6% Stipend Eff. 04/01/2021 – 06/30/2021
Quach, Tony	FC	Student Services MIS Analyst (100%) Extension of 6% Stipend Eff. 04/01/2021 – 06/30/2021

Classified Personnel
April 13, 2021

Sanchez, Lizeth

AC

Human Resources Coordinator (100%)
6% Stipend
Eff. 04/01/2021 – 06/30/2021

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 13, 2021

SUBJECT: Professional Experts

Action	X
Resolution	_____
Information	_____
Enclosure(s)	X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.c.1

Item No.

Professional Experts
 April 13, 2021

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Acosta, Ramon	CC	Project Expert	Perkins V Industry Skill Attainment	26	03/29/2021	05/21/2021
Beamer, Joy	NOCE	Project Expert	Mobility Trainer	26	04/05/2021	06/04/2021
Beebee, Elizabeth	NOCE	Technical Expert I	Curriculum Development for Parenting Classes	13	03/10/2021	05/28/2021
Castro Rodriguez, Noemi	CC	Technical Expert II	Perkins V Industry Skill Attainment	26	03/29/2021	05/21/2021
Chau, Mandy	CC	Technical Expert II	NOVA Grant – Nursing Re-Entry and Remediation Plan	4	03/22/2021	05/21/2021
Dizon, Emmanuel	FC	Project Coordinator	Website Designer	10	03/22/2021	06/30/2021
Eberhart, Laurie	NOCE	Technical Expert II	Regional CTE Work-Based Learning & Employment Project	26	03/29/2021	06/30/2021
Gotoh, Allison	CC	Technical Expert II	Curriculum	10	04/05/2021	06/30/2021
Herzog, Anna	CC	Technical Expert II	NOVA Grant – Nursing Re-Entry and Remediation Plan	6	03/22/2021	05/21/2021
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	04/07/2021	04/23/2021
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	05/05/2021	05/21/2021
Park, Erin	NOCE	Technical Expert I	NOCE IT Support and Operational Duties	26	03/22/2021	06/30/2021
Peacock, Joyce	CC	Technical Expert II	Curriculum	10	04/05/2021	06/30/2021
Ruiz, Brigid	FC	Assistant Coach 5	Assistant Coach – Softball	26	03/24/2021	06/23/2021
Torres, Denise	CC	Project Expert	Maxient Professional Expert	21	04/12/2021	05/31/2021

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 13, 2021
SUBJECT: Hourly Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.d.1

Item No.

Hourly Personnel
April 13, 2021

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Antunez Lagunas, Melani	FC	Technical - Assist Admissions and Records	06/16/21	06/30/21	TE A 1
Bearse, Rebekah	CC	Technical - Assist in Counseling Center	04/14/21	06/30/21	TE A 1
King, Elliott	FC	Technical - Assist Admissions and Records	06/23/21	06/30/21	TE A 4
Libed, Richard	CC	Technical - Assist with video editing for Commencement	04/14/21	05/01/21	TE A 2
Macedo, Emily	FC	Technical - Assist Admissions and Records	06/16/21	06/30/21	TE A 1
Mesa, Singing Coyote	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	04/14/21	06/30/21	TE A 2
Padilla, Samantha	FC	Technical - Assist Admissions and Records	06/18/21	06/30/21	TE A 3
Rivas, Andrew	FC	Technical - On-call theater crew for campus/rental productions	04/14/21	06/30/21	TE A 1
Veith, Maria	FC	Technical - Assist Admissions and Records	06/01/21	06/30/21	TE A 4
Villegas, Isabel	FC	Technical - Assist Admissions and Records	06/16/21	06/30/21	TE A 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Mendoza, Madilyn	CC	Direct Instr Support - Tutor in the Math Learning Center	03/24/21	06/30/21	TE B 2

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Calub, Angelina	CC	Full-time Student - Assist in workshops with prospective students	04/14/21	06/30/21	TE A 1
Flores, Michelle	CC	Full-time Student - Assist in workshops with prospective students	04/14/21	06/30/21	TE A 1
Gallegos, Susan	CC	Work Study Student - Assist in workshops with prospective students	04/14/21	06/30/21	TE A 1
Hsu, Vanessa	CC	Full-time Student - Assist in workshops with prospective students	04/14/21	06/30/21	TE A 1
Paez, Aylin	CC	Work Study Student - Assist in workshops with prospective students	04/14/21	06/30/21	TE A 1
Patel, Aman	CC	Work Study Student - Assist in workshops with prospective students	04/14/21	06/30/21	TE A 1

Hourly Personnel
April 13, 2021

Soto, Isabel	CC	Work Study Student – Assist in workshops with prospective students	04/14/21	06/30/21	TE A 1
Thune, Skye	CC	Full-time Student - Assist in workshops with prospective students	04/14/21	06/30/21	TE A 1
Venegas, Juan	FC	Full-time Student - Assist the Veterans Center	04/14/21	06/30/21	TE A 2

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 13, 2021

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.e.1

Item No.

Volunteer Personnel
April 13, 2021

Name	Site	Program	Begin	End
Cramer, Jake	FC	Physical Ed. Athletic Training	04/19/2021	05/17/2021
Rodriguez, Rolando Adolfo	CC	Physical Ed. Women's Soccer	04/14/2021	06/30/2021

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 13, 2021
SUBJECT: Academic Calendars for 2021-2022 and 2022-2023

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Each year the District and United Faculty negotiate the academic calendar. The attached calendars for the 2021-2022 and 2022-2023 academic years are a result of these negotiations. For the purpose of providing information, the calendars also designate the holiday schedule for classified employees as provided in the CSEA contract.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: This item is in compliance with Board Policy and Administrative Procedure 4010, Academic Calendar.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the attached Academic Calendars for 2021-2022 and 2022-2023 for credit and noncredit be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.f.1

Item No.

2021-2022 ACADEMIC CALENDAR FOR CREDIT AND CONTINUING EDUCATION (NON-CREDIT) INSTRUCTORS

		<u>CREDIT</u>	<u>NON-CREDIT</u>		<u>CLASSIFIED</u>
July	5, 2021	Independence Day Holiday	Independence Day Holiday		Independence Day Holiday
August	12	Mandatory Flex Day
August	13	Non Student Duty Day
August	16	Fall Semester Begins
August	19	Mandatory Flex Day
August	20	Non-Student Duty Day
August	23	Fall Semester Begins
September	6	Labor Day Holiday	Labor Day Holiday		Labor Day Holiday
November	11	Veterans' Day Holiday	Veterans' Day Holiday		Veterans' Day Holiday
November	25-26	Thanksgiving Holidays ¹	Thanksgiving Holidays ¹		Thanksgiving Holidays
December	11	Fall Semester Ends
December	17	Fall Semester Ends
December 13 -- January	19, 2022	Winter Recess
December 20 -- January	12, 2022	Winter Recess
December 23 -- January	1, 2022	Winter Holidays	Winter Holidays		Winter Holidays
January	13	Mandatory Flex Day
January	14	Non Student Duty Day
January	17	Martin L. King Holiday	Martin L. King Holiday		Martin L. King Holiday
January	18	Spring semester Begins
January	20	Mandatory Flex Day
January	21	Non-Student Duty Day
January	24	Spring Semester Begins
February	18	Lincoln's Birthday Holiday	Lincoln's Birthday Holiday		Lincoln's Birthday Holiday
February	21	Presidents' Day Holiday	Presidents' Day Holiday		Presidents' Day Holiday
March	21-25	Spring Recess ²	Spring Recess ²
March	24	Cesar Chavez Holiday	Cesar Chavez Holiday		Cesar Chavez Holiday
March	25		Spring Holiday
May	21	Spring Semester Ends
May	27	Spring Semester Ends
May	30	Memorial Day Holiday	Memorial Day Holiday		Memorial Day Holiday

¹ Includes Saturday and Sunday, November 27 and 28,, which are non-instructional days

² Includes Saturday and Sunday, March 26 and 27, which are non-instructional days

2022-2023 ACADEMIC CALENDAR FOR CREDIT AND CONTINUING EDUCATION (NON-CREDIT) INSTRUCTORS

		<u>CREDIT</u>	<u>NON-CREDIT</u>		<u>CLASSIFIED</u>
July	4, 2022	Independence Day Holiday	Independence Day Holiday		Independence Day Holiday
August	11	Mandatory Flex Day
August	12	Non Student Duty Day
August	15	Fall Semester Begins
August	18	Mandatory Flex Day
August	19	Non-Student Duty Day
August	22	Fall Semester Begins
September	5	Labor Day Holiday	Labor Day Holiday		Labor Day Holiday
November	11	Veterans' Day Holiday	Veterans' Day Holiday		Veterans' Day Holiday
November	24-25	Thanksgiving Holidays ¹	Thanksgiving Holidays ¹		Thanksgiving Holidays
December	10	Fall Semester Ends
December	17	Fall Semester Ends
December 12 – January	18, 2023	Winter Recess
December 19 – January	11, 2023	Winter Recess
December 23 – January	2, 2023	Winter Holidays	Winter Holidays		Winter Holidays
January	12	Mandatory Flex Day
January	13	Non Student Duty Day
January	16	Martin L. King Holiday	Martin L. King Holiday		Martin L. King Holiday
January	17	Spring semester Begins
January	19	Mandatory Flex Day
January	20	Non-Student Duty Day
January	23	Spring Semester Begins
February	17	Lincoln's Birthday Holiday	Lincoln's Birthday Holiday		Lincoln's Birthday Holiday
February	20	Presidents' Day Holiday	Presidents' Day Holiday		Presidents' Day Holiday
March	20-24	Spring Recess ²	Spring Recess ²
March	23	Cesar Chavez Holiday	Cesar Chavez Holiday		Cesar Chavez Holiday
March	24		Spring Holiday
May	20	Spring Semester Ends
May	27	Spring Semester Ends
May	29	Memorial Day Holiday	Memorial Day Holiday		Memorial Day Holiday

¹ Includes Saturday and Sunday, November 26 and 27,, which are non-instructional days
² Includes Saturday and Sunday, March 25 and 26, which are non-instructional days

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 13, 2021
SUBJECT: CSEA Chapter 167 Proposal for a
Successor Agreement to the District for
2021-2022

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The collective bargaining agreement between the District and CSEA Chapter 167 expires June 30, 2021. The initial proposal for a successor agreement is submitted by CSEA Chapter 167.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the initial proposal for a successor agreement from CSEA Chapter 167 to the District be received by the Board and that a public hearing on this proposal be set for April 27, 2021.

Irma Ramos

Recommended by



Approved for Submittal

6.g.1

Item No.

Initial Successor Agreement Proposal of
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
And Its
North Orange County Community College District Chapter 167
March 30, 2021

The California School Employees Association and its North Orange County Community College District Chapter 167 (CSEA), in accordance with Article 26 Negotiations of the Collective Bargaining Agreement (CBA) notifies the North Orange County Community College District (District) of CSEA's intent to modify or amend the CBA and negotiate per Article 26.5. Additional articles may be opened by mutual agreement of the parties. CSEA desires to alter or amend the articles indicated below. In accordance with Government Code §3547, CSEA presents its initial proposal for a new collective bargaining term for public discussion.

Article 9 – Pay and Allowances

CSEA has an interest in creating persistent Cost of Living Adjustment (COLA) language and setting on schedule salary increases for the new CBA term.

Article 10 – Hours and Overtime

CSEA has an interest in crafting language regarding flexible work schedules and ongoing remote work options.

CSEA has an interest in crafting language regarding holiday pay for bargaining unit members assigned to work through paid holidays.

Article 11 – Employee Benefits

CSEA has an interest in increasing health and welfare benefits and expanding the parameters of health and welfare benefits.

CSEA has an interest in equitable retiree health benefits and incentives.

Article 12 – Professional Growth and Development Program (PG&D)

CSEA has an interest in crafting language that allows for bargaining unit members to utilize campus classes/trainings for professional growth opportunities.

Article 13 – Holidays

CSEA has interested in clarifying holiday compensation for bargaining unit members with assigned work on holidays.

Article 16 – Leaves

CSEA has an interest in clarifying the parameters of leaves usage.

Article 18 – Classification and Reclassification

CSEA has an interest in improving and clarifying the ongoing reclassification process.

Article 20 – Discipline

CSEA has an interest in establishing binding arbitration in the discipline process.

Article 26 – Negotiations

CSEA has an interest in establishing the terms for reopeners during the term of the agreement.

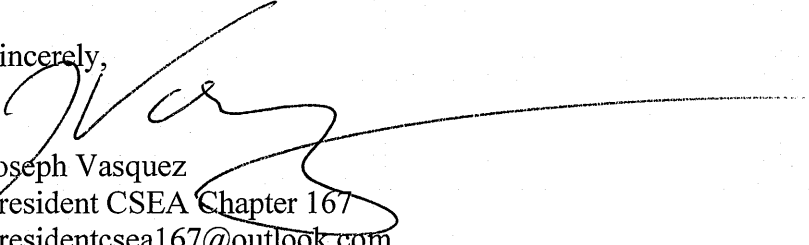
Article 28 – Duration

CSEA has an interest in a new three (3) year agreement.

CSEA reserves the right to make additional proposals at any time during the bargaining process; including but not limited to responses to proposals made by the District.

Should you have any questions or concerns please do not hesitate to contact us. Please feel free to proceed with any requirements for posting prior to negotiations.

Sincerely,



Joseph Vasquez
President CSEA Chapter 167
Presidentcsea167@outlook.com

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 13, 2021
SUBJECT: District Proposal for a Successor Agreement to United Faculty (CCA/CTA/NEA) for 2021-2022

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The collective bargaining agreement between United Faculty and the District expires June 30, 2021. The District submits its initial proposal for successor agreement negotiations.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board Policy and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the initial proposal for a successor agreement from the District to United Faculty be received and that a public hearing on this proposal be set for April 27, 2021.

Irma Ramos

Recommended by



Approved for Submittal

6.h.1

Item No.

North Orange County Community College District Office of Human Resources

INTRADISTRICT CORRESPONDENCE

To: Mohammad M. Abdel Haq, United Faculty Lead Negotiator

From: Irma Ramos, Vice Chancellor, Human Resources *IRamos*

Date: March 31, 2021

Subject: Successor Agreement Negotiations

The current agreement between United Faculty and the District expires June 30, 2021. In accordance with the requirements of Article 1, Section 1.3.3 of the collective bargaining agreement, this will serve as notice of the District's intent to negotiate a successor agreement. With respect thereto, the following is a summary of the articles the District proposes to negotiate:

Article 5 – Instructor Workload

Modify the provisions of Article 5.2.5, Office Hours.

Article 7 – Librarian Workload

Modify language related to librarian contract days.

Article 8 – Overload Assignments

Modify and incorporate language from the Internship/Work Experience Program MOU.

Article 11 – Class Size/Multiple Sections

Modify the provisions of Article 11.2, Multiple Sections.

Create parity for class size across the District for like courses.

Article 12 – Class Cancellation

Modify language related to class cancellation timelines.

Article 16 – Delineation of Departments/Department Coordinator

Modify language related to role of dean/administrator.

Article 17 – Evaluation of Probationary (Contract) Tenure-Track Unit Members (Tenure Review)

Incorporate evaluation language for distance education instruction.

Article 18 – Evaluation of Tenured Unit Members (Peer Review)

Incorporate evaluation language for distance education instruction.

Modify and incorporate language from the Pilot – Student Evaluation Assessment of Tenured Faculty MOU.

Article 20 – Salary Provisions

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Modify the provisions of Article 20.2, Class Advancement.

Article 22 – Distance Education

Modify language related to distance education assignments.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 13, 2021

SUBJECT: United Faculty (CCA/CTA/NEA) Proposal
for a Successor Agreement to the District
for 2021-2022

Action	_____
Resolution	_____
Information	X _____
Enclosure(s)	X _____

BACKGROUND: The collective bargaining agreement between United Faculty and the District expires June 30, 2021. United Faculty submits its initial proposal for successor agreement negotiations.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board Policy and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the initial proposal for a successor agreement from United Faculty to the District be received and that a public hearing on this proposal be set for April 27, 2021.

Irma Ramos

Recommended by



Approved for Submittal

6.i.1

Item No.



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CYPRESS COLLEGE · FULLERTON COLLEGE · NORTH ORANGE CONTINUING EDUCATION



To: Irma Ramos
Vice Chancellor, Human Resources
NOCCCD

From: Mohammad M. Abdel Haq
Lead Negotiator, United Faculty

Christie Diep
President, United Faculty

Date: April 5, 2021

The NOCCCD United Faculty (CCA/CTA/NEA) hereby submits the following 2021/2022 proposal for the successor collective bargaining agreement.

1. Salary comparability guided by the recommendations provided from the 75th percentile taskforce.
2. Article 21.1.2 Benefits.
3. Lecture/laboratory parity guided by the recommendations provided from the lecture/lab parity taskforce.
4. Article 13.8 Maternity, Paternity, Adoption, and Child Rearing Leave.
5. Longevity increments.
6. Campus reassigned time distribution.
7. Counseling evaluation instruments and evaluation rubric (Appendices F.2, G.3, H.2, and I.2).
8. Retiree health benefits for Unit Members hired on or after July 1, 2021.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	April 13, 2021	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	California Community Colleges Trustees Board of Directors Election	Enclosure(s)	<u> X </u>

BACKGROUND: The Board is asked yearly to vote to fill vacancies on the Board of Directors of the California Community Colleges Trustees (CCCT). This year seven (7) members will be elected to the Board. Each community college district governing board of the Community College League of California shall have one vote for each of the seven vacancies on the CCCT Board of Directors. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms.

The 17 trustees who have been nominated for election to the CCCT Board are listed on the enclosed copy of the ballot.


How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

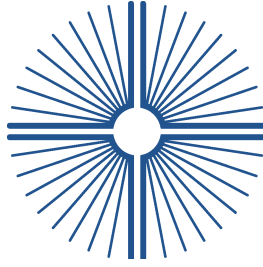
FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board mark its ballot for the California Community College Board of Trustees Board of Directors election at this time. Electronic ballots must be submitted by April 25, 2021.

Cheryl Marshall
Recommended by


Approved for Submittal

7.a.1
Item No.



2021 CCCT BOARD ELECTION
CANDIDATES LISTED IN SECRETARY OF STATE'S
RANDOM DRAWING ORDER OF FEBRUARY 12, 2021

VOTE FOR NO MORE THAN SEVEN (7) CANDIDATES

1. Yvette Davis, Glendale CCD
2. Tina Arias Miller, Rancho Santiago CCD
3. Marguerite Bulkin, Yosemite CCD
4. Edralin Maduli, Chabot- Las Positas CCD
5. Bernardo Perez, Ventura County CCD
6. Gregory Pensa, Allan Hancock Joint CCD*
7. Kendall Pierson, Shasta-Tehama-Trinity Joint CCD
8. Mary Strobridge, San Luis Obispo County CCD
9. ~~Alan Siemer, Lassen CCD~~
10. Cindi Reiss, Peralta CCD
11. Mark Edney, Imperial CCD
12. Barbara Calhoun, Compton CCD
13. Nan Gomez-Heitzeberg, Kern CCD
14. Margaret Fishman, Sonoma County Junior College District
15. Mary Lombardo, Copper Mountain CCD
16. Michele Jenkins, Santa Clarita CCD
17. Carolyn Inmon, South Orange County CCD
18. Deborah Ikeda, State Center CCD

* Incumbent

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____ X _____
DATE:	April 13, 2021	Information	_____ X _____
		Enclosure(s)	_____ X _____
SUBJECT:	Resolution No. 20/21-17, Proclaiming April as Diversity, Equity, and Inclusion Awareness Month		

BACKGROUND: As the largest system of higher education in the country with more than 2.1 million students attending 116 colleges, the California Community Colleges serve the most diverse student population of any system of higher education in the state. The California Community Colleges and the Board of Governors are committed to ensuring our faculty, administration and staff are reflective of our diverse student population to ensure we are supporting students toward the completion of their educational goals in an equitable manner. A commitment to Diversity, Equity, and Inclusion enriches the vision of equity outlined in the Vision for Success and fosters an inclusive, anti-racist campus culture.

On June 5, 2020, the CCC Board of Governors released a Call to Action letter where Chancellor Oakley called for our system to respond to systemic racism by urgently working to: 1) conduct a system-wide review of law enforcement officers and first responder training, 2) host open dialogue and review campus climate, 3) audit classroom climate and create inclusive classrooms and antiracism curriculum, 4) review and update Equity Plans, 5) shorten the time frame for full implementation of the Diversity, Equity and Inclusion (DEI) Integration Plan, and 6) system wide engagement in the Vision Resource Center “Community Colleges for Change.” In the few months since the Call to Action was released, the statewide DEI Implementation Workgroup has made progress by integrating DEI into the organizational structure of statewide associations and collaborating with system partners to implement all 68 recommendations of the Integration Plan.

As part of this integration plan, the Board of Governors has asked that each community college district review and adopt a resolution designating April as Diversity, Equity and Inclusion Awareness Month. This proposed action would celebrate and provide legitimacy and protection to community college leaders who are champions for DEI. By taking this action, the Board of Governors would encourage California Community Colleges to publicize and celebrate the DEI accomplishments of our system, and encourage the California State Legislature to do the same. The resolution is proposed by the DEI Implementation Workgroup with support from the EEO and Diversity Advisory Committee and feedback from the Consultation Council.

At the request of Board of Trustees President Dr. Barbara Dunsheath, this agenda item is submitted by Kai Stearns, District Director of Public and Government Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared


vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board review Resolution No. 20/21-17, Proclaiming April as Diversity, Equity, and Inclusion Awareness Month.

Barbara Dunsheath
Recommended by


Approved for Submittal

7.b.2
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution No. 20/21-17, Proclaiming April as Diversity, Equity, and Inclusion
Awareness Month**

WHEREAS, for many Californians, the open-access mission of the California Community College system constitutes an accessible path to a better life and upward mobility for 43 percent of community college students who identify as first-generation; and

WHEREAS, the North Orange County Community College District serves a diverse student population reflective of the more than one million residents in its region; and

WHEREAS, the North Orange County Community College District student population reflects the racial and ethnic diversity of the state of California with nearly 45 percent Latinx, 19.82 percent Asian American Pacific Islander, and 3 percent African American; and

WHEREAS, the North Orange County Community College District values diversity, equity and inclusion, in all aspects of the human condition, and pursues equity by re-evaluating how we empower each person to achieve their success; and

WHEREAS, the North Orange County Community College District demonstrates its dedication to diversity, equity and inclusion by promoting a climate of equal and equitable access and opportunity to improve workforce diversity, and by providing professional development opportunities on topics of anti-racism, equity, and inclusion; and

WHEREAS, over the past months, the California Community College Chancellor's Office and system leaders have called for action and open dialogue across the system to strategize against structural racism and racial inequities; and

WHEREAS, April is nationally recognized as Community College Month and serves as an opportunity to honor and acknowledge the contributions of students, faculty, classified staff and administrators in our community colleges; and

WHEREAS, students, faculty, staff and administrators must work together to gain a deeper understanding of the lived experiences of people of color and create a more inclusive working and learning environment;

NOW, THEREFORE, BE IT RESOLVED, that the North Orange County Community College District declares April 2021 and every year thereafter in April as Diversity, Equity and Inclusion Awareness Month in California's Community Colleges; and

BE IT FURTHER RESOLVED, that the North Orange County Community College District will celebrate its racial and ethnic diversity among students, faculty, staff, and administrators and honor their tireless contributions to advancing diversity, equity, inclusion, and anti-racism work that results in student success; and

BE IT FURTHER RESOLVED, that the North Orange County Community College District, during this month, will showcase and amplify the role of students and staff dedicated to equity to give agency to those voices and perspectives, and leading campus-wide dialogue to nurture a collective understanding and appreciation for our system's rich diversity.

PASSED AND ADOPTED by the Governing Board of the North Orange Community College District, this ____ day of _____ 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Barbara Dunsheath
Board President

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 13, 2021

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Cheryl Marshall

Recommended by

Cheryl Marshall

Approved for Submittal

7.c

Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

March 23, 2021

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, March 23, 2021, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Barbara Dunsheath called the meeting to order at 5:30 p.m. Cypress College Student Nicolette Garcia led the Pledge of Allegiance to the Flag and provided a statement on what democracy means to her.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustee Chloe Reyes. Absent: Student Trustee Ester Plavdjian.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Ty Volcy, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Joseph Vasquez representing CSEA; Tonya Cobb, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Allison Coburn, Paul de Dios, Lee Douglas, Lisa Gaetje, Ruth Gutierrez, Summer Justice, Christy Montenegro, Alex Porter, and Michael Zazi from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, and Joe Ramirez from Fullerton College; Karen Bautista, Terry Cox, and Martha Gutierrez from North Orange Continuing Education; and Danielle Davy from the District Office.

VISITORS: Nicolette Garcia and Jordan Horowitz. Public participation was provided via YouTube livestream.

COMMENTS: MEMBERS OF THE AUDIENCE: No public comments were received.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a

Instructional Resources: 4.a

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

- A. **Cares Campus Presentation:** As part of the Chancellor's Report, **Jordan Horowitz**, from the Institute for Evidence-Based Change (IEBC), presented Cypress College with a plaque to recognize their completion of the Caring Campus initiative to empower classified professionals to help students feel welcomed and connected to the campus.

COMMENTS

- A. **Valentina Purtell** reported that NOCE is utilizing DEIA guiding questions for each criterion of its accreditation self-study, recognized the Campus Communications department, including Director **Jennifer Perez** and **Miranda Bates**, for receiving a National Council for Marketing and Public Relations (NCMPR) Paragon Award for their electronic newsletter, and acknowledged the efforts of **Julie Shields**, CTE faculty, for volunteering to administer COVID-19 vaccines. She concluded her report by noting that the Anaheim Campus flags are at half-mast in remembrance of the lives lost due to the mass shootings in Atlanta, Georgia and Boulder, Colorado.
- B. **JoAnna Schilling** thanked **Nicolette Garcia** for leading the Pledge of Allegiance and for her work in her role as Cypress College Associated Students President and IEBC for acknowledging the fantastic work of classified professionals at Cypress College. She expressed sadness by the rise in assaults towards the AAPI community, and stated that Cypress College stands with AAPI students and colleagues and is providing resources. She reported on the campus town hall on racial equity with **Frank Harris** and commended the passionate opening remarks by **Paul de Dios**. She invited everyone to attend the virtual YomHashoah Holocaust Day of Remembrance event on April 15 at 7:00 p.m. Registration is free, but donations are accepted.
- C. **Greg Schulz** reported that Fullerton College is preparing for a safe return to campus for the Fall semester with planning by a campus task force, developing guidelines, and launching a student survey. He noted that the College is planning a drive thru commencement ceremony on May 22 with opportunities for trustees, faculty, and staff to attend and celebrate students in a safe fashion. He also applauded efforts to continue to address student basic needs and acknowledged Vice President **Rod Garcia** for working on the expansion of the Healthy Hornet Drive Thru to offer daily grab and go hot meals for students.
- D. **Kai Stearns** recognized the Public and Governmental Affairs department and **Chelsea Salisbury** for receiving a NCMPR Paragon Award for the District's "At-a-Glance" flyer.

- E. **Ty Volcy** reported on the recent DMA Coffee Break event where Vice Chancellor **Irma Ramos** and Associate Vice Chancellor **Julie Kossick** fielded questions on salary and benefits, and District Manager **Simone Brown Thunder** presented information on the proposed management evaluation process. She also shared that DMA will draft a letter in support of classified employees teaching within the District.
- F. **Jennifer Oo** expressed condolences to those affected by the shooting in Atlanta and reported that NOCE faculty are participating in a task force to implement DEIA initiatives in the classroom. She thanked faculty across the District, including NOCE Professor **Julie Shields**, for volunteering to administer COVID-19 vaccines, and Fullerton College for collaborating to provide mental health support for NOCE students. She also congratulated Cypress College on their Caring Campus Initiative award.
- G. **Craig Goralski** thanked Cypress College Anthropology Student **Nicolette Garcia** for leading the Pledge of Allegiance, and expressed support, on behalf of the Cypress College Academic Senate, for the AAPI community in light of recent events.
- H. **Kim Orlijan** reported on the March 18 Fullerton College Faculty Senate meeting where they revisited grading policies and reaffirmed previous policies that the District be as flexible as possible in light of the pandemic; discussed protocols for participatory governance committees in response to the AACJC 2017 recommendations; and a faculty survey to gather input on returning to campus in the fall.
- I. **Christie Diep** expressed the support of United Faculty for the AAPI community and stated that we must not be complicit with silence, stated that the Board should support the Equal Pay Act resolution, and that United Faculty also stands with their classified colleagues. She reported that she was re-elected as President along with **Gloria Badal** as Vice President.
- J. **Joseph Vasquez** reported that negotiations continue between CSEA and the District, but the District has not provided a counteroffer that CSEA can accept. CSEA would like to close out the 20-21 reopener and negotiate a SERP separately.
- K. **Tonya Cobb** reported that Adjunct Faculty United welcomed **Dashiel Johnson** as its new Executive Director and **Cynthia Acosta** as a new Cypress College Site Representative. She shared that they are hosting a membership event on March 25, sending delegates to the CFT virtual convention, and that they stand in support of AAPI students, faculty, staff, and community.
- L. **Student Trustee Chloe Reyes** reported that Fullerton College will host four events in support of the AAPI community, including: “#Stand for Asians: A Conversation with Community” on March 25 via Zoom; “Healing with Heart: A Safe Space in Response to Anti-Asian Violence” on March 24 hosted by the Cadena Cultural Center; “Stand Against Anti-Asian Hate” in-person demonstration on March 25 sponsored by the District API Faculty Staff Association; and “Silence Is Violence: Unpacking and Addressing Anti-AAPI Violence” on March 27 sponsored by THE COALITION.
- M. **Trustee Evangelina Rosales** expressed her condolences to the AAPI community members that have been affected by recent events and sadness that events continue to occur.

- N. **Trustee Barbara Dunsheath** echoed Trustee Rosales' comments and shared her pride in hearing the CEO's strong comments and being part of an inclusive and accepting district.

MINUTES: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to approve the Minutes of the Regular Meeting of March 9, 2021. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted for an institutional membership to the Community College Facility Coalition for the period of April 1, 2021 through January 31, 2022, at a cost not to exceed \$1,317.

Item 3.b: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to enter into a construction management multi-prime agreement for preconstruction services (phase 1) in the amount not to exceed \$394,561.00, inclusive of reimbursables, with Sundt Construction, Inc. for the Fine Arts Building Renovation Project at Cypress College. The term of the agreement shall be effective March 24, 2021 through October 31, 2022.

Subsequent to clarification on the bid and evaluation processes, complimenting the use of a wide ranging evaluation process, and clarification on the potential for a seismic retrofit, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

Further authorization was granted for the Vice-Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College to be effective Spring 2021, Summer 2021, Fall 2021, and Fall 2022. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Preston, Colin	CC	Interim Dean, Kinesiology/Athletics Range 32, Column C (100%) Management Salary Schedule Eff. 07/01/2021-12/31/2021
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CHANGE IN SALARY CLASSIFICATION

Heller, Rosanne	CC	Culinary Arts Instructor Temporary Contract (100%) From: Class B, Step 1 To: Class B, Step 10 Eff. 01/21/2021-05/22/2021
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ADDITIONAL DUTY DAYS @ PER DIEM

Alhadeff, Andres	CC	Head Coach, Men's Basketball	15 days
Babad, Bruce	FC	Director of Jazz Band	11 days
Bedard, Dana	CC	Head Coach, Men's Golf	13 days
Beidler, Larry	CC	Head Coach, M&W Swimming	13 days
Canner, Mark	CC	Head Coach, Men's Water Polo	13 days
Canner, Mark	CC	Head Coach, Women's Water Polo	13 days
Clasby, Candice	FC	Coord. High School Theater Festival	1 day
Clowes, Kevin	FC	Coord. High School Theater Festival	1 day
Dedmon, Nicola	FC	Director of Chamber Signers	8 days
		Director of Concert Choir	11 days
Espinosa, Timothy	FC	Coord. High School Theater Festival	1 day
Harless, Zachary	FC	Coord. High School Theater Festival	1 day
Hutting, Anthony	CC	Head Coach, Baseball	15 days
Lopez, David	FC	Director of Concert Band	8 days
Mohr, Margaret	CC	Head Coach, Women's Basketball	15 days
Mueller, Michael	FC	Coord. High School Theater Festival	1 day
Pinkham, Bill	CC	Assistant Coach, Baseball	11 days
Scott, Mike	FC	Director of Jazz Ensemble	6 days
Shew, Jamie	FC	Director of Vocal Jazz Ensemble	16 days
Welliver, Nancy	CC	Head Coach, Beach Volleyball	13 days
Welliver, Nancy	CC	Head Coach, Women's Volleyball	13 days

LEAVE OF ABSENCE

Clark, Lisa	CC	Culinary Arts Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 12/16/2020-6/15/2021
Lawrence, Roberta	CC	Dental Hygiene Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 03/09/2021-04/04/2021
Villasenor, Carole	CC	Counselor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 03/12/2021-06/11/2021

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Cadena, Maria Leonor	FC	Hiring Committee Service Lab rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 24 hours Eff. 06/02/2021-06/04/2021
Diep, Christine	CC	Hiring Committee Service Lab rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 24 hours Eff. 06/02/2021-06/04/2021
Goralski, Craig	CC	Hiring Committee Service Lab rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 24 hours Eff. 06/02/2021-06/04/2021
Kirby, Patricia	CC	Nursing Orientation and Training at Clinical Site Lecture rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 24 hours Eff. 03/15/2021-03/22/2021
Oo, Jennifer	NOCE	Hiring Committee Service Lab rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 24 hours Eff. 06/02/2021-06/04/2021

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

CHANGE TO RESIGNATION DATE

Espinoza, Summer	FC	Administrative Assistant III 12-month position (100%) From: 03/11/2021 To: 03/10/2021 PN FCC571
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NEW PERSONNEL

Sanchez Tapia, Lenine	FC	Student Services Specialist, Matriculation 12-month position (100%) Range 36, Step A
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Classified Salary Schedule
Eff. 03/24/2021
PN FCC637

PROMOTION

Gomez, Monica	NOCE	Administrative Assistant II 12-month position (100%) PN SCC975
		To: Administrative Assistant III 12-month position (100%) Range 41, Step D + 5% Longevity Classified Salary Schedule Eff. 04/01/2021 PN SCC834

VOLUNTARY CHANGES IN ASSIGNMENT

Arenas, Gonzalo	CC	Instructional Assistant (100%) Temporary Increase in Months Employed From: 11-month To: 12-month Eff. 01/01/2021 – 06/30/2021
Del Campo, Veronica	CC	Administrative Assistant II (100%) Temporary Increase in Months Employed From: 11-month To: 12-month Eff. 01/01/2021 – 06/30/2021
Georgieva-Cauble, Tanya	CC	Instructional Aide (100%) Temporary Increase in Months Employed From: 10.5-month To: 12-month Eff. 01/01/2021 – 06/30/2021
Megginson, Zoe	CC	Instructional Aide (100%) Temporary Increase in Months Employed From: 10.5-month To: 12-month Eff. 01/01/2021 – 06/30/2021
Peery, Kevin	CC	Instructional Assistant (100%) Temporary Increase in Months Employed

From: 11-month
 To: 12-month
 Eff. 01/01/2021 – 06/30/2021

Rodriguez Valadez,
 Juan CC

Instructional Aide (100%)

Temporary Increase in Months Employed
 From: 10.5-month
 To: 12-month
 Eff. 01/01/2021 – 06/30/2021

Treminio, Heather FC

Administrative Assistant I (100%)

Temporary Change in Assignment

To: Administrative Assistant II
 12-month position (100%)
 Range 36, Step B
 Classified Salary Schedule
 Eff. 03/24/2021 – 06/30/2021

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Gomez, Edgar FC

Health Services Assistant (100%)
 Extension of 6% Stipend
 Eff. 01/01/2021 – 06/30/2021

LEAVES OF ABSENCE

Holguin, Rae NOCE

Admissions and Records Technician (100%)
 Family Medical Leave (FMLA/CFRA)
 Paid Leave Using Regular and Supplemental Sick
 Leave Until Exhausted; Unpaid Thereafter
 Eff. 02/12/2021 – 02/21/2021 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1271 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly listing.

(See Supplemental Minutes #1271 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1271 for a copy of the volunteer listing.)

Item 5.f: By the block vote, authorization was granted for the Agreement for the 2021-22 and 2022-23 fiscal years, inclusive of all terms and conditions specified in the written Agreement between the Confidential Employees Group and the District, as follows:

ADJUSTMENT FOR THE 2021-22 FISCAL YEAR

The Confidential Salary Schedule will be increased by two point zero percent (2.0%) and funded COLA for 2021-22 across the salary schedule effective July 1, 2021.

ADJUSTMENT FOR THE 2022-23 FISCAL YEAR

The Confidential Salary Schedule will be increased by one point six percent (1.6 %) and funded COLA for 2022-23 across the salary schedule effective July 1, 2022.

DISTRICT HEALTH AND WELFARE BENEFITS PLAN

Effective July 1, 2021, the fringe benefit allowance paid to permanent full time 12-month confidential employees will be in the amount of \$4,646.10 annually and will be paid on a monthly basis. Confidential employees working less than 100% will receive the allowance on a pro rata basis.

Effective July 1, 2021, the District will contribute a maximum up to \$8,058.00 annually towards dependent care medical premiums. The confidential employees will pay any additional premiums for dependent medical by automatic payroll deductions in accordance with established District payroll procedure. This contribution is separate and distinct from the fringe benefit allowance.

SUPPLEMENTAL EARLY RETIREMENT PROGRAM

Supplemental Early Retirement Program (SERP) will be offered to eligible confidential employees with five (5) or more years of service credit with the North Orange County Community College District. Eligible confidential employees must provide the District a written notice of retirement date no earlier than March 10, 2021 and no later than April 30, 2021. The SERP will provide the eligible confidential employees the amount of \$1,000.00 per year of NOCCCD full time service up to a maximum dollar amount of \$25,000 with annuity options.

To be eligible for the SERP, a confidential employees shall: Be employed in permanent status by the District as of March 9, 2021; Retire under CalSTRS (at least fifty-five (55) years of age with five (5) or more years of CalSTRS service or at least fifty (50) years of age with thirty (30) or more years of CalSTRS service) or CalPERS (at least fifty (50) years of age with five (5) or more years of CalPERS service) as of June 30, 2021; Have at least five (5) years of District service as of June 30, 2021; Retire from the District on June 30, 2021 or December 31, 2021; Retire from respective retirement system (CalSTRS or CalPERS) by July 1, 2021 or January 1, 2022 respectively.

DOCTORAL STIPEND

The doctoral stipend will become effective the first date of the month following Board of Trustees approval. The doctoral stipend will be prorated based on the number of remaining months in the fiscal year.

(See Supplemental Minutes #1271 for a copy of the agreement)

Item 5.g: By the block vote, authorization was granted for the Agreement for the 2021-22 and 2022-23 fiscal years, inclusive of all terms and conditions specified in the written Agreement between the District Management Association and the District, as follows:

ADJUSTMENT FOR THE 2021-2022 FISCAL YEAR

The Management Salary Schedule will be increased by two point zero percent (2.0%) and funded COLA for 2021-22 across the salary schedule effective July 1, 2021.

ADJUSTMENT FOR THE 2022-2023 FISCAL YEAR

The Management Salary Schedule will be increased by three point one two percent (3.12 %) and funded COLA for 2022-23 across the salary schedule effective July 1, 2022.

DISTRICT HEALTH AND WELFARE BENEFITS PLAN

Effective July 1, 2021, the fringe benefit allowance paid to permanent full time 12-month management employees will be in the amount of \$4,646.10 annually and will be paid on a monthly basis. Management employees working less than 100% will receive the allowance on a pro rata basis.

Effective July 1, 2021, the District will contribute a maximum up to \$8,058.00 annually towards dependent care medical premiums. The fulltime permanent management employee will pay any additional premiums for dependent medical by automatic payroll deductions in accordance with established District payroll procedure. This contribution is separate and distinct from the fringe benefit allowance.

SUPPLEMENTAL EARLY RETIREMENT PROGRAM

Supplemental Early Retirement Program (SERP) will be offered to eligible permanent full time management employees with five (5) or more years of service credit with the North Orange County Community College District. Eligible permanent full-time management employees must provide the District a written notice of retirement date no earlier than March 10, 2021 and no later than April 30, 2021. The SERP will provide the permanent full time management employees the amount of \$1,000.00 per year of NOCCCD full time service up to a maximum dollar amount of \$25,000 with annuity options.

To be eligible for the SERP, a permanent full time management employees shall: Be employed in permanent status by the District as of March 9, 2021; Retire under CalSTRS (at least fifty-five (55) years of age with five (5) or more years of CalSTRS service or at least fifty (50) years of age with thirty (30) or more years of CalSTRS service) or CalPERS (at least fifty (50) years of age with five (5) or more years of CalPERS service) as of June 30, 2021; Have at least five (5) years of District service as of June 30, 2021; Retire from the District on June 30, 2021 or December 31, 2021; Retire from respective retirement system (CalSTRS or CalPERS) by July 1, 2021 or January 1, 2022 respectively.

VACATION

Management Employees on a one time basis may elect to request up to 96 hours of accrued vacation in 8 hour increments provided that they maintain a minimum of 10 days of accrued vacation. Management employees must request the payout by July 10, 2021 to be paid on July 31, 2021 for academic managers and August 10, 2021 for classified managers.

DOCTORAL STIPEND

The doctoral stipend will become effective the first date of the month following Board of Trustees approval. The doctoral stipend will be prorated based on the number of remaining months in the fiscal year.

(See Supplemental Minutes #1271 for a copy of the agreement)

Item 5.h: The Board received the initial proposal for a successor agreement between the District and Adjunct Faculty United, as submitted by the District, and set a public hearing on the proposal for April 13, 2021.

Item 5.i: The Board received the initial proposal for a successor agreement between the District and Adjunct Faculty United, as submitted by Adjunct Faculty United, and set a public hearing on the proposal for April 13, 2021.

Item 5.j: The Board received the initial proposal for a successor agreement as proposed by the District to CSEA Chapter 167 and set a public hearing on the proposal for April 13, 2021.

GENERAL

Item 6.a: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to adopt proposed, revised BP 4235, Credit for Prior Learning. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

Item 6.b: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent to adopt proposed, revised BP 2310, Regular Meetings of the Board. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote.**

Item 6.c: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to adopt proposed, revised BP 2200, Board Duties and Responsibilities.

During the discussion, some trustees expressed concern with the severely re-written language because they preferred the original concise wording and broader descriptions of what the responsibilities of the Board are. Other trustees stated that they were comfortable with the changes because they were more descriptive, easier to understand, and aligned with the Education Code.

After all trustees weighed in on the proposed language, they agreed to the following changes:

- Section 2.2: Strike "executive"
- Section 2.3: Include "and" to read, "...comprehensive academic and facilities plans."

- Section 2.6: Revise to read, “Assure fiscal health and stability including adopting operational and capital outlay budgets and determining the need for tax or bond elections.”

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes’ advisory vote.

Item 6.d: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to adopt the recommended state and federal legislative priorities for 2021 and empower the Chancellor of the North Orange County Community College District to advocate for the interests of the students, staff, and faculty of the District on behalf of the Board. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes’ advisory vote.**

Item 6.e: It was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to make the agreed upon changes to questions 5.a, 5.b, and 17.a, and re-adopt the Board of Trustees Assessment Instrument.

During the discussion it was agreed that a copy of the professional development tracking chart would be distributed along with the assessment instrument. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes’ advisory vote.**

Item 6.f: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to adopt Resolution No. 20/21-16, In Support of Equal Pay in California Community Colleges.

During the discussion, Board President Barbara Dunsheath stated that she had provided information on The Equal Pay Act, cited what employees can do to ensure compliance, noted that the time and cost for the analysis would only be high initially in order to get the base number, and clarified that the exempt employees noted in the resolution are the very high-level executives not under collective bargaining agreements or salary schedules.

A few trustees expressed concern with resolution language, specifically the language related to substantially similar work and not job titles which would involve an analysis of each job that would be a huge amount of work for Human Resources staff or would need to be outsourced to a contractor. It was then moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent to amend the original motion to eliminate the annual district gender pay analysis from the resolution. **Motion failed with Trustees Bent and Brown voting yes, and Trustees Blount, Dunsheath, Lopez, Rodarte, and Rosales voting no, including Student Trustee Reyes’ advisory vote.**

Subsequent to discussion on the need for the gender pay analysis, for staff to research what the analysis might include, and the possibility of conducting an analysis of substantially similar work across the District so we can only compare people in the same job titles or classifications, the original **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes’ advisory vote.**

Item 6.g: Board President Barbara Dunsheath asked if there were any requests for potential future Board agenda items. Craig Goralski, Cypress College Academic Senate President, requested a future agenda item to discuss the Board guidelines that resource table personnel

are subject in the approved revisions to Board Policy 2310. Trustee Ed Lopez, who served on the Board Policy Subcommittee, clarified that there are no guidelines at the present time, but the thought behind the language was that the Board reserves the right to establish or impose such guidelines in the future.

CLOSED SESSION: At 7:30 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code and stated that there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor

Per Section 54956.9(a)(d)(1): CONFERENCE WITH LEGAL COUNSEL: PENDING LITIGATION: One (1) potential case.

RECONVENE MEETING: At 8:45 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

ADJOURNMENT: At 8:45 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Ed Lopez, Secretary, Board of Trustees