



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in June 2023

DATE: Tuesday, June 13, 2023, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Seating of Student Trustees**
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**

Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).

- f. **Chancellor’s Report**

* **Recognition of North Star Award Recipients**

2. a. **Approval of Minutes of the Regular Meeting of May 23, 2023.**

b. **FIRST CLOSED SESSION** (only if needed)

3. **FINANCE & FACILITIES**

[a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**

[b] Authorization is requested for the 2022-2023 General Fund and Capital Outlay Fund transfers netting to the amount of \$6,640,864 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307. **(The Resolution is available for review in the District's Business Office.)**

[c] Authorization is requested to accept new revenue and to make adjustments to the General Fund and Capital Outlay Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2022-2023 allocations totaling \$5,947,197 and adopt resolutions to adjust budgets, to accept new revenue and authorize expenditures within the General Fund and Capital Outlay Fund pursuant to the California Code of Regulations Title 5 §58308. **(The Resolutions are available for review in the District's Business Office.)**

[d] It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

[e] Authorization is requested to use the estimated \$53,114,204 of Education Protection Account proceeds resulting from the passage of Proposition 55 to partially fund instructional salaries and benefits.

[f] Authorization is requested to release the committed fund balance of \$6,337,728 set aside for future STRS and PERS rate increases and to make these funds available to help meet the increased unrestricted reserves requirement per Board Policy 6250, Budget Management.

[g] Authorization is requested to renew the Workers Compensation and Property & Liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs and Schools Excess Liability Fund for fiscal year 2023-24.

[h] Authorization is requested to approve the Institutional Memberships exceeding \$1,000 for the 2023-2024 school year.

[i] Authorization is requested to renew both years of the 2020 service agreement with MAAS Companies, Inc. and increase the contract amount, effective October 1, 2023, through September 30, 2025.

[j] Authorization is requested for approval to continue with the legal services provided by Devaney Pate Morris & Cameron LLP through June 30, 2024.

- [k] Authorization is requested to establish a pool of Geotechnical and Geohazard Services for Districtwide projects for a period of five (5) years.
- [l] Authorization is requested to approve RT Contractor Corp.'s formal request for the release of VT Electric, Inc. and the subsequent substitution of Giant Services, Inc. for Bid #2223-15, Anaheim Swing Space Interim Housing Project.
- [m] Authorization is requested to approve an increase in the open purchase order for hotspots services provided by T-Mobile until June 30, 2023.
- [n] It is recommended that the Board approve Change Order #2 for Bid #2122-24 Fine Arts Swing Space Project at Cypress College with New Dynasty Construction Co., and extend the contract time.
- [o] Authorization is requested to file the Notice of Completion for Bid #2122-24, Fine Arts Swing Space at Cypress College with New Dynasty Construction Co. and pay the final retention payment when due.
- p. It is recommended that the Board adopt Resolution No. 22/23-26 to approval Change Order #3 and 4 to amend the existing contract with Woodcliff, Inc. for the Fullerton College Sherbeck Field Improvements project.
- [q] It is recommended that the Board adopt Resolution No. 22/23-27 to approve Change Order #2 to amend the existing contract with KYA Services LLC.
- r. It is recommended that the Board adopt Resolution No. 22/23-29 to approve Change Order #2 to increase and amend the contract with Golden Gate Construction.
- [s] Authorization is requested to enter into an agreement with Sandy Pringle & Associates to provide DSA inspection services for the Chapman Newell Instructional Building and Maintenance and Operations Building project at Fullerton College.
- [t] Authorization is requested to award Bid #2223-21, Cypress College HRC Relocatable Classroom & Restroom + Mobile Kitchen to Coelho Inc.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2023 and Fall 2024.
- [b] It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2024.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:
Change in Retirement Date

New Personnel
 Temporary Contract
 Change in Salary Classification
 Additional Duty Days @ Per Diem
 Leave of Absence
 Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Resignations
 New Personnel
 Transfers
 Voluntary Changes in Assignment
 Professional Growth & Development
 Leaves of Absence
 Administrative Leave of Absence With Pay

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

f. Request approval to receive the Adjunct Faculty United initial proposal to the District for a Successor Agreement as proposed and to set a public hearing.

g. Request approval to receive the District's initial proposal to the Adjunct Faculty United for a Successor Agreement as proposed and to set a public hearing.

6. **GENERAL**

a. It is recommended that the Board receive as information the four revised Administrative Procedures in Chapters 3, 4, and 5.

b. It is recommended that the Board adopt Resolution No. 22/23-28, Trustee Absence verifying that Trustee Evangelina Rosales was absent on May 23, 2023.

c. It is recommended that the Board discuss any potential future agenda items.

7. **COMMENTS**

a. Chancellor's Staff Comments

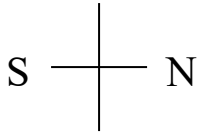
b. Resource Table Personnel Comments

c. Members of the Board of Trustees Comments

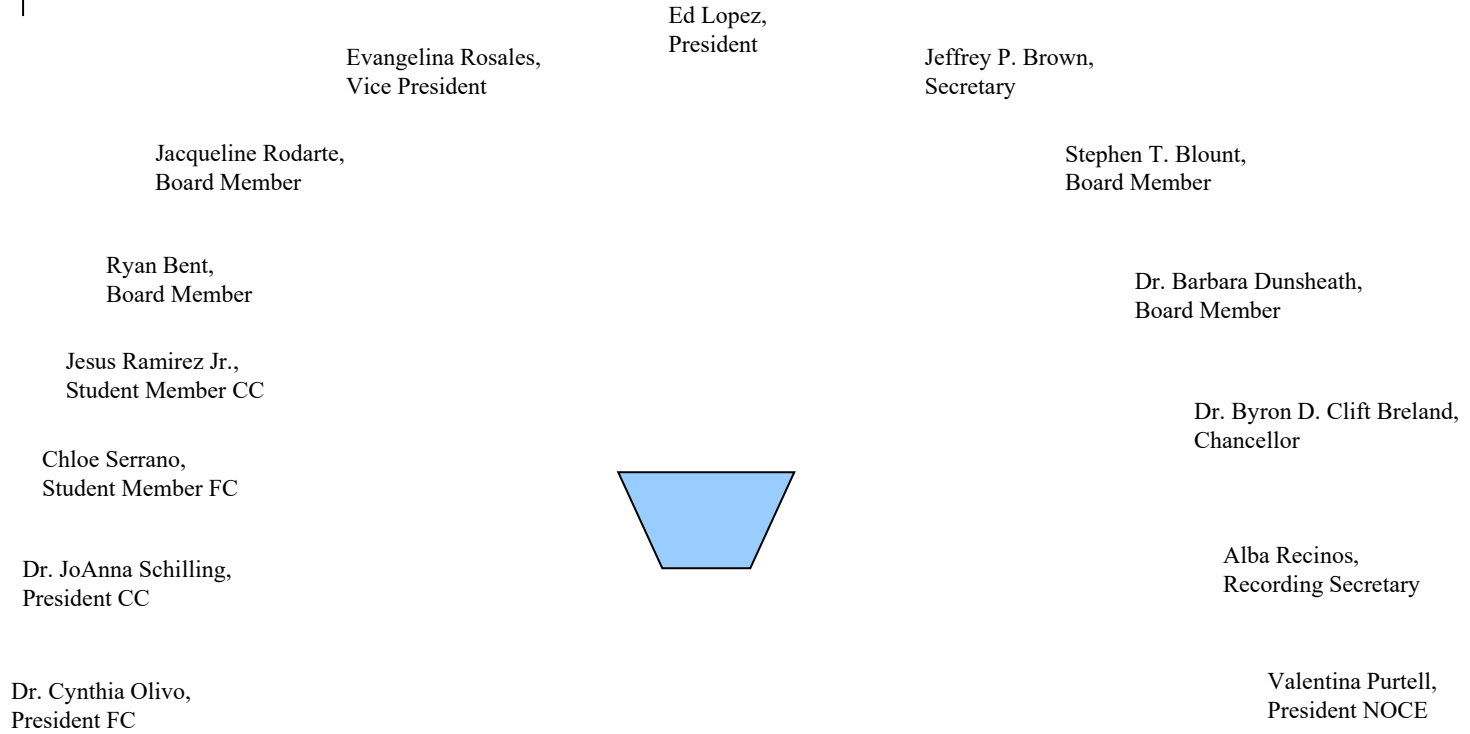
d. Public Comments on Non-agenda Items

8. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:
- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
 - b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
 - c. Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.
 - d. Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.
 - e. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement



Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 13, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0156918 - P0159200, check numbers C0054729 – C0054812; F0292312 – F0293007; Q0007481 – Q0007482; 88534431 – 88535800; V0031920 – V0031922; 70125151 – 70125251; disbursements E9108411 – E9111404; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0156918 - P0159200 through May 11, 2023, totaling \$11,181,580.51, and check numbers C0054729 – C0054812, totaling \$191,714.85; check numbers F0292312 – F0293007, totaling \$2,342,082.60; check numbers Q0007481 – Q0007482, totaling \$7,308.93; check numbers 88534431 – 88535800, totaling \$7,941,885.29; check numbers V0031920 – V0031922, totaling \$2,752.00; check numbers 70125151 – 70125251, totaling \$15,132.25; and disbursements E9108411 – E9111404, totaling \$2,072,651.00, through May 31, 2023.

Fred Williams

Recommended by


Approved for Submittal

3.a.1

Item No.

BOARD RECAP
FOR THE PERIOD APRIL 13, 2023 THROUGH MAY 11, 2023
BOARD MEETING JUNE 13, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0156918	Blick Art Materials LLC	\$ 496.59		FC	Art Supplies
P0157033	Blick Art Materials LLC	\$ 1,374.25		FC	Instructional Supplies
P0157516	Amazon Business	\$ 176.21		FC	Hall of Fame Supplies
P0157519	Amazon Business	\$ 251.91		CC	Hospitality Supplies
P0157521	Amazon Business	\$ 131.92		CC	Instructional Supplies
P0157523	Doing Good Works	\$ 4,161.96		FC	Promotional Supplies
P0157527	Vimeo.com	\$ 28,340.00		CC	Software Subscription
P0157530	Amazon Business	\$ 1,091.95		CC	Instructional Supplies
P0157531	Amazon Business	\$ 226.24		FC	Instructional Supplies
P0157532	Amazon Business	\$ 226.75		FC	Technology Supplies
P0157534	Amazon Business	\$ 383.31		CC	Outreach Event Activity Supplies
P0157535	Amazon Business	\$ 2,406.31		CC	Instructional Supplies
P0157536	Americas Instant Signs	\$ 2,793.53		FC	Custom Plaque and Installation
P0157537	Amazon Business	\$ 1,260.65		FC	Office and Instructional Supplies
P0157538	Grainger Inc	\$ 119.20		CC	Instructional Supplies
P0157539	Montgomery Hardware	\$ 6,152.87		CC	Door Installation
P0157540	Sodexo Inc and Affiliates	\$ 1,493.45		FC	Catering for Jumpstart Student Event
P0157541	Top Hat Balloon Werks LLC	\$ 538.76		FC	Balloons for FC Night Event
P0157542	Michael Moore	\$ 519.75		FC	Reimbursement for Membership Fees
P0157543	Fred Allen & Associates	\$ 9,616.70		CC	Dance Floor with Cart
P0157547	DynTek Services Inc	\$ 4,500.00		NOCE	Software Support Services
P0157550	Sidepath Inc	\$ 1,638.25		CC	Laptop
P0157551	Sidepath Inc	\$ 961.06		CC	Computer Monitors (4)
P0157553	Audio General Inc	\$ 9,187.85		CC	Projector Lenses
P0157555	J W Pepper of Los Angeles	\$ 1,680.89		FC	Music Stands
P0157556	iT1 Source LLC	\$ 121.76		NOCE	Label Printer
P0157558	Pivot Point International Inc	\$ 2,700.00		FC	Blanket Order for Instructional Supplies
P0157559	Saloncentric Inc	\$ 3,800.00		FC	Blanket Order for Instructional Supplies
P0157560	County of Orange	\$ 457.00		CC	Hazardous Material Disposal Service
P0157561	Home Depot	\$ 1,000.00		CC	Blanket Order for Hardware Supplies
P0157562	Monica Hagmaier	\$ 290.30		FC	Reimbursement for Division Meeting Food Purchases
P0157580	Sodexo Inc and Affiliates	\$ 353.25		FC	Catering for Faculty Inquiry Group Meeting
P0157581	Sodexo Inc and Affiliates	\$ 1,350.27		FC	Catering for Outreach Jumpstart Event
P0157582	Comdata Inc	\$ 12,390.00		FC	Gift Cards for Students
P0157583	ISE Inc	\$ 6,183.00		CC	Software Subscription
P0157584	Sequoia Phillips	\$ 58.43		FC	Student Course Material Reimbursement
P0157585	Amazon Business	\$ 645.41		CC	Student Supplies
P0157586	Amazon Business	\$ 16,143.75		FC	Workshop Supplies
P0157587	Sodexo Inc and Affiliates	\$ 186.25		FC	Catering for Student Focus Groups
P0157588	Haworth Inc	\$ 8,089.78		FC	Office Furniture
P0157589	Walking Lunch Productions	\$ 1,100.00		FC	50th Anniv.- Videographer Services
P0157590	Brea Trophy & Engraving	\$ 181.45		FC	Engraving Services
P0157591	LEAP	\$ 3,600.00		FC	Field Trip Fees
P0157592	Buddy's All Stars, Inc.	\$ 3,882.40		FC	Athletic Supplies
P0157593	Top Hat Balloon Werks LLC	\$ 393.30		FC	Balloons for EOPS Ceremony
P0157594	Cukai Inc	\$ 8,772.87		FC	Custom Backpacks
P0157595	Vernier Software & Technology	\$ 14,387.57		FC	Instructional Materials
P0157596	Eagle Communications	\$ 883.21		FC	Two Way Radio Supplies
P0157597	Crescendo Interactive Inc	\$ 3,500.00		AC	Software for CC Foundation
P0157598	Jane Jepson	\$ 525.00		AC	50% Sabbatical Reimbursement

Item No. 3.a.2

BOARD RECAP
FOR THE PERIOD APRIL 13, 2023 THROUGH MAY 11, 2023
BOARD MEETING JUNE 13, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157599	Fisher Scientific Co LLC	\$ 8,131.18		FC	Instructional Equipment
P0157600	Dentsply Professional	\$ 115.57		CC	Instructional Supplies
P0157601	BeaconMedaes LLC	\$ 6,079.70	Capital Outlay	AC	Annual Services for Vacuum System at FC
P0157602	Oh Adore Photo Booth	\$ 425.00		CC	Photo Booth Rental Fee
P0157603	4imprint Inc	\$ 6,030.12		FC	Promotional Supplies
P0157604	Sodexo Inc and Affiliates	\$ 88.74		FC	Catering for FC Library Event
P0157605	Katherine Garner	\$ 85.00		FC	Reimbursement for Membership Fees
P0157606	Sodexo Inc and Affiliates	\$ 149.00		FC	Catering for Student Focus Groups
P0157607	Doing Good Works	\$ 32,833.55		FC	Promotional Supplies
P0157608	Ninyo & Moore Geotechnical	\$ 7,150.00	Capital Outlay	AC	Materials Testing & Inspection Fire Riser Replacement at AC
P0157609	JT Print It	\$ 576.82		FC	Promotional Supplies
P0157610	McGraw-Hill Global Education LLC	\$ 3,394.13		FC	Textbooks
P0157611	Doing Good Works	\$ 11,614.33		FC	Promotional Supplies
P0157612	Dentsply Rinn Division	\$ 2,566.00		CC	Dental Supplies
P0157613	R T Contractor Corp	\$ 2,180,000.00	Capital Outlay	AC	Bid #2223-15, Anaheim Swing Space Interim B/A: 3/28/23
P0157614	Diversified Business Services	\$ 3,947.48		CC	Custom Canopys
P0157615	KNN Public Finance LLC	\$ 6,000.00		AC	Preparation & Filing of Continuing Disclosure Annual
P0157616	Maas Companies Inc	\$ 18,312.00	Bond	AC	Prequalification Support FC Bldg. 300 Renovation
P0157617	Sodexo Inc and Affiliates	\$ 1,350.27		FC	Catering for Promise Student Event
P0157618	Next Gen Web Solutions	\$ 9,680.00		FC	Software Subscription
P0157619	Amazon Business	\$ 517.57		FC	Office and Event Supplies
P0157620	Amazon Business	\$ 1,035.44		FC	Equipment for Events
P0157621	Sodexo Inc and Affiliates	\$ 229.12		FC	Catering for Women's History Month Event
P0157622	Amazon Business	\$ 1,127.28		CC	Student Snacks
P0157623	Sodexo Inc and Affiliates	\$ 197.05		FC	Catering for Counseling Event
P0157624	Sodexo Inc and Affiliates	\$ 420.01		FC	Catering for Counseling Event
P0157625	Amazon Business	\$ 297.37		NOCE	Office Supplies
P0157626	Top Hat Balloon Werks LLC	\$ 407.30		FC	Balloons for STEM End of Year Event
P0157631	Amazon Business	\$ 58.06		CC	Instructional Supplies
P0157632	Amazon Business	\$ 207.32		NOCE	Instructional Materials
P0157633	Amazon Business	\$ 271.35		CC	Emergency Preparedness Supplies
P0157634	Amazon Business	\$ 1,384.15		FC	Instructional Materials
P0157635	Amazon Business	\$ 4,282.28		FC	Instructional Supplies
P0157636	Amazon Business	\$ 215.03		CC	Instructional Supplies
P0157637	Ching-Ming Cheng	\$ 200.00		FC	Guest Performer for Concert Hour Event
P0157638	Foundation Building Materials Holding Company LLC	\$ 46,836.70	Capital Outlay	AC	Purchase New Doors for FC Buildings
P0157639	Transportation Charter Services Inc	\$ 4,995.00		FC	Transportation for Athletic Department
P0157640	Lacefield Door Co	\$ 24,585.00	Capital Outlay	AC	All Labor for the Installation of Doors at FC Bldg
P0157641	Transportation Charter Services Inc	\$ 2,378.75		FC	Transportation for Athletic Department
P0157642	East Whittier Glass & Mirror Co Inc	\$ 59,920.00	Capital Outlay	AC	Labor & Materials to Reglazing Window at FC Bldgs.
P0157643	Transportation Charter Services Inc	\$ 7,675.00		FC	Transportation for Athletic Department
P0157644	Doing Good Works	\$ 885.35		FC	Graduation promotional supplies
P0157645	Cal Pro Specialties	\$ 4,615.51		FC	Promotional Materials
P0157646	Eve Adler	\$ 1,740.00		CC	Reimbursement for Accessible Yoga Fees
P0157647	Cookies by Design Long Beach	\$ 210.00		CC	Graduation Celebration Cookies
P0157648	Cookies by Design Long Beach	\$ 700.80		CC	Graduation Celebration Cookies
P0157649	4AllPromos	\$ 2,103.20		CC	Promotional Supplies
P0157650	Transportation Charter Services Inc	\$ 1,330.00		CC	Field Trip Transportation Fees
P0157651	Grubhub	\$ 2,600.00		CC	Blanket Order for Food Delivery Services
P0157652	Transportation Charter Services Inc	\$ 747.00		CC	Transportation Fees for Field Trip

Item No. 3.a.3

BOARD RECAP
FOR THE PERIOD APRIL 13, 2023 THROUGH MAY 11, 2023
BOARD MEETING JUNE 13, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157653	Clarence Ross	\$ 1,000.00		CC	Guest Performer for Drumming Services
P0157654	Blue Ribbon Trophy	\$ 174.99		CC	Student Trophies
P0157656	VMI Inc	\$ 1,884.61		FC	Media Equipment
P0157657	Cesar Ureiro	\$ 1,002.08		FC	Student Fees Reimbursement
P0157658	Isaiah Reynoso	\$ 151.86		FC	Student Fees Reimbursement
P0157659	Norma Cumpian	\$ 250.00		CC	Guest Speaker for LIFE Program Event
P0157660	Roberto Lozano	\$ 532.82		FC	Student Fees Reimbursement
P0157661	Cal Poly Pomona Foundation Inc	\$ 7,500.00		CC	Instructional Supplies, Instructional Supplies
P0157662	Rachel Morales	\$ 500.00		FC	Guest Speaker for Fine Arts Department
P0157663	Progent Corporation	\$ 9,000.00		CC	Blanket Order for Consulting Services
P0157664	GST	\$ 2,977.70		FC	Laptop
P0157665	Nth Generation Computing Inc	\$ 15,808.00		AC	Software Support Renewal
P0157667	Progent Corporation	\$ 20,276.85		CC	Consulting Services for SharePoint Support
P0157668	Anixter Inc	\$ 847.57		CC	Door Lock
P0157669	S&B Foods	\$ 140,956.50		CC	Catering for the Student Free Meal Program
P0157670	Sara Leon	\$ 400.00		FC	Honorarium
P0157671	Carolina Biological Supply Co	\$ 174.18		CC	Instructional Supplies
P0157672	Edvotek Inc	\$ 267.19		CC	Instructional Supplies
P0157673	American Dental Association	\$ 104.38		CC	Instructional Supplies
P0157674	Fisher Scientific Co LLC	\$ 2,079.57		CC	Laboratory Supplies
P0157675	Pearson VUE	\$ 7,680.02		NOCE	Classroom Supplies
P0157676	Glasby Maintenance Supply Co.	\$ 153.63		NOCE	Custodial Supplies
P0157677	VWR Funding Inc	\$ 737.96		CC	Classroom Materials and Supplies
P0157678	Cengage Learning Inc	\$ 4,071.79		NOCE	Instructional Materials
P0157679	Eugene Paek	\$ 100.00		CC	Guest Speaker for Media Arts Department
P0157680	ONICON Incorporated	\$ 1,847.00		CC	Maintenance Equipment
P0157681	Nth Generation Computing Inc	\$ 4,150.50		AC	Software Support Renewal
P0157682	Kwall LLC	\$ 26,250.00		CC	Website Maintenance Fees
P0157683	Babak Lakghomi	\$ 1,500.00		CC	Guest Speaker for the English Department
P0157684	Dentsply Rinn Division	\$ 2,167.69		CC	Dental Equipment
P0157685	Kaizen Collision Center	\$ 2,000.00		CC	Campus Safety Vehicle Repairs
P0157686	Orange County Pump	\$ 750.00		CC	Cleaning & Maintenance for Food Services
P0157687	CDW Government Inc	\$ 4,849.36		CC	Laptops
P0157688	Sidepath Inc	\$ 9,469.93		CC	Laptops
P0157689	Source One Rentals	\$ 1,099.00		FC	Rental of Inflatable Screen
P0157690	ONO Hawaiian BBQ	\$ 1,459.98		CC	Catering for Graduation Event
P0157691	Asha Veal	\$ 200.00		FC	Guest Speaker for the Fine Arts Department
P0157692	Fullerton College	\$ 13,581.25		FC	Student Fees for EOPS
P0157693	Madison Hodges	\$ 500.00		FC	Guest Speaker for the Fine Arts Department
P0157695	Technical Safety Services Inc	\$ 689.60		FC	Certification of Safety for Laboratory Staff
P0157696	PlanetBids Inc	\$ 1,500.00		AC	User License
P0157697	Scantron Corporation	\$ 637.00		NOCE	Maintenance Agreement for Scantron Score Machine
P0157698	Karriem Stevens	\$ 200.00		CC	Speaker for Black History Month
P0157699	Graduate Communications	\$ 3,000.00		NOCE	Animate Graphic Design for Marketing to New Studen
P0157700	4imprint Inc	\$ 10,526.78		CC	Logo Printed Shirts
P0157701	CPR1 LLC	\$ 1,787.73		CC	First Aid Equipment
P0157702	Morrow Meadows Corp	\$ 934.80		NOCE	Repairs to Code Blue Phones
P0157703	Follett Higher Education Group LLC	\$ 1,551.44		AC	Regalia for Trustees
P0157704	Intellitext LLC	\$ 10,000.00		FC	Blanket Order for Transcription Services
P0157705	American System Integrators	\$ 3,668.03		NOCE	Labor and Materials to Repair Camera at AC Parking

Item No. 3.a.4

BOARD RECAP
FOR THE PERIOD APRIL 13, 2023 THROUGH MAY 11, 2023
BOARD MEETING JUNE 13, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157706	Pacific Health and Wellness	\$ 1,237.50		AC	Health and Wellness Fair 2023
P0157707	Sterilization Assurance Service	\$ 2,300.00		CC	Blanket Order for Sterilization of Dental Chairs
P0157708	Cambridge University Press	\$ 9,637.57		NOCE	Publication
P0157709	Marx Bros Fire Extinguisher Co Inc	\$ 3,800.00		CC	Fire Suppression Update Services
P0157710	Gabriela De La Cruz	\$ 1,775.92		CC	Reimbursement for Student Snacks
P0157711	Computer Comforts Inc	\$ 14,144.97		FC	Hide Away Tables
P0157712	Next Gen Web Solutions	\$ 6,550.00		CC	Software License
P0157713	Trinity Sound Company	\$ 7,000.00		FC	Blanket Order for Music Equipment Rentals
P0157714	State of California	\$ 1,500.00		AC	Elevator Inspections
P0157715	Sherwin-Williams Co	\$ 2,000.00		CC	Blanket Order for Paint Supplies
P0157716	GST	\$ 1,234.79		CC	Tablets
P0157717	4imprint Inc	\$ 1,600.00		CC	Blanket Order for Custom Promotional Supplies
P0157719	Sweetwater Sound Inc	\$ 371.74		FC	Drumming Seats
P0157720	Sidepath Inc	\$ 946.99		CC	Laptop
P0157721	Comdata Inc	\$ 1,015.00		FC	Grocery Cards for Students
P0157722	AVTECH Software Inc	\$ 349.95		AC	Room Temperature Monitor
P0157723	Knorr Systems Int'l LLC	\$ 59,993.57	Capital Outlay	AC	Labor and Materials to Repair Pool Deck at FC
P0157724	Comdata Inc	\$ 49,530.00		FC	Student Gift Cards
P0157725	Woodway USA Inc	\$ 5,681.80		CC	Wattbike AtomX Smart Bike Equipment
P0157726	Amazon Business	\$ 566.92		NOCE	Instructional Supplies
P0157727	Western Graphics Plus	\$ 340.93		CC	Table Drapes
P0157728	Amazon Business	\$ 1,261.21		CC	Instructional Supplies
P0157730	Amazon Business	\$ 567.26		CC	Commencement Materials
P0157731	Cukai Inc	\$ 2,148.41		FC	Custom Shirts
P0157734	La Casa Garcia Inc	\$ 1,804.31		CC	Food Delivery for Student Event
P0157735	Transportation Charter Services Inc	\$ 1,500.68		FC	Transportation for FC Transfer Center
P0157736	4imprint Inc	\$ 9,613.19		FC	Promotional Supplies
P0157737	Lobsterdamus Inc	\$ 7,542.50		AC	Catering Services
P0157738	Demco Inc	\$ 131.40		FC	Cataloging Supplies
P0157739	Displays2Go	\$ 663.82		FC	Tablet Table Stands
P0157740	CDW Government Inc	\$ 4,659.65		CC	Laptop
P0157748	Amazon Business	\$ 158.68		FC	Campus Event Supplies
P0157749	Snap-on-Industrial	\$ 6,404.39		FC	Subscription License Renewal
P0157750	Slack Technologies Inc	\$ 301.15		AC	Annual Software Subscription Renewal
P0157751	Sidepath Inc	\$ 920.13		CC	Laptop
P0157752	A Stitch Above	\$ 438.18		FC	Embroidered Tablecloth
P0157753	B & H Photo Video Inc	\$ 4,438.89		FC	Music Equipments
P0157754	Signarama of Anaheim	\$ 135.92		FC	Custom Digital Back Lit for Art Gallery
P0157755	Sodexo Inc and Affiliates	\$ 1,350.27		FC	Catering for Outreach Event
P0157756	Messe Dusseldorf North America	\$ 3,495.00		FC	Organizational Member Booth Rental Fee
P0157757	Sodexo Inc and Affiliates	\$ 5,726.27		FC	Catering for Outreach Events
P0157758	Blackhawk Networks Inc	\$ 30,067.25		CC	Student Gas Cards
P0157759	Sodexo Inc and Affiliates	\$ 199.77		FC	Catering for Veterans Resource Center
P0157760	Markus Burger	\$ 191.67		FC	Reimbursement for Instructional Supplies
P0157761	Sodexo Inc and Affiliates	\$ 196.72		FC	Catering for Student Events
P0157762	Blackhawk Networks Inc	\$ 30,067.25		CC	Student Grocery Cards
P0157763	Players Choice	\$ 988.73		CC	Custom Plaque
P0157764	Placentia Yorba Linda USD	\$ 146.00		FC	Student Transportation Fees
P0157765	Vital Inspection Services Inc	\$ 10,584.00	Capital Outlay	AC	Inspection of Record AC Fire Reser Replacement
P0157766	BrandXR Inc	\$ 6,000.00		FC	Software Subscription

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BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157767	Fluke Electronics Corp	\$ 5,139.80		CC	Radiation Meter Equipment
P0157768	Doing Good Works	\$ 3,645.55		FC	Promotional Supplies
P0157769	Gall's	\$ 1,540.83		FC	Campus Safety Vest
P0157770	Vintage King Audio Inc	\$ 8,769.32		CC	Music Supplies
P0157771	David Pittel	\$ 250.00		CC	Guest Musician for Commencement
P0157772	VWR Funding Inc	\$ 8,533.80	Bond	AC	Laboratory Equipment for CC SEM Building
P0157773	Buddy's All Stars, Inc.	\$ 1,441.50		FC	Athletic Supplies
P0157774	Humberto Ruiz	\$ 250.00		CC	Guest Musician for Commencement
P0157775	Bruce Lett	\$ 250.00		CC	Guest Musician for Commencement
P0157776	Charles Lilly	\$ 250.00		CC	Guest Musician for Commencement
P0157777	Western Graphics Plus	\$ 1,987.50		CC	Custom Stickers
P0157778	Amazon Business	\$ 685.98		FC	Supplies for Graduation Celebration
P0157779	Create-A-Party Inc	\$ 1,329.00		AC	Table and Chair Rentals
P0157780	Huma Sohail	\$ 34.95		CC	Reimbursement for Books
P0157781	Cukai Inc	\$ 1,922.33		FC	Promotional Supplies
P0157782	Roland Corporation U S	\$ 1,519.02		FC	Headsets
P0157783	Amazon Business	\$ 706.90		CC	Supplies for Gradfest Event
P0157784	Amazon Business	\$ 267.47		CC	Supplies for Graduation Event
P0157785	Toshiba Business Solutions	\$ 102.96		FC	Maintenance Agreement for Copier
P0157786	GST	\$ 6,911.58		FC	Instructional Equipment
P0157787	Computerland of Silicon Valley	\$ 447.00		CC	Software License Annual Renewal
P0157788	CSI Fullmer	\$ 4,886.76		AC	Reconfigure Office Spaces for HR Department
P0157789	CSI Fullmer	\$ 15,485.96		NOCE	Furniture for AC NOCE
P0157790	Daneen Rocha	\$ 80.70		FC	Student Supplies Reimbursement
P0157791	Diversified Business Services	\$ 2,438.54		CC	Custom Canopy Tent
P0157792	iT1 Source LLC	\$ 11,399.96		NOCE	Laptops
P0157793	Sidepath Inc	\$ 3,358.87		CC	Laptop
P0157794	Hana Kim	\$ 200.00		FC	Guest Performer for Concert Hour Performance
P0157795	New Chef Fashion Inc	\$ 4,607.69		CC	Chef Coats & Pants
P0157796	Sidepath Inc	\$ 946.99		CC	Laptop
P0157797	Amazon Business	\$ 116.32		NOCE	Instructional Supplies
P0157798	Doing Good Works	\$ 9,013.62		CC	Custom Shirts
P0157799	Amazon Business	\$ 71.10		CC	Office Supplies
P0157801	Gabriela De La Cruz	\$ 264.58		CC	Reimbursement for Tablet Floor Stands
P0157802	Doing Good Works	\$ 8,743.41		FC	Promotional Supplies
P0157818	Signature Flooring Inc	\$ 10,440.81		FC	Classroom Flooring
P0157844	Gerardo Chagolla	\$ 500.00		FC	Honorarium Pay
P0157845	Doing Good Works	\$ 42,310.85		CC	Promotional Supplies for Students
P0157846	Southern California News Group	\$ 3,703.27	Capital Outlay	CC	Advertisement for Legal Bids
P0157847	Leepfrog Technologies Inc	\$ 15,184.76		FC	Software Subscription
P0157849	Omnirax Furniture Company	\$ 8,420.19		FC	Broadcasting Furniture
P0157850	OCLC Inc	\$ 701.88		CC	Software Subscription
P0157851	B & H Photo Video Inc	\$ 2,867.00		FC	Theatre Supplies
P0157852	Xandex Inc	\$ 839.38		CC	Monitor Stands
P0157853	Alexandria Jsames	\$ 26.75		FC	Student Fees Reimbursement
P0157854	Angel Martinez	\$ 28.00		FC	Student Fees Reimbursement
P0157855	Angelica Ramos	\$ 54.00		FC	Student Fees Reimbursement
P0157856	Flower Allie	\$ 775.82		AC	Floral Arrangements
P0157857	Marilyn Landeros	\$ 40.75		FC	Student Fees Reimbursement
P0157858	Roberto Lozano	\$ 26.75		FC	Student Fees Reimbursement

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BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157859	Samantha Urbina Zamora	\$ 26.00		FC	Student Fees Reimbursement
P0157860	HealthFirst Corporation	\$ 807.05		CC	Medication
P0157861	Luellen Swayzer	\$ 150.00		FC	Tickets for Field Trip
P0157862	Sodexo Inc and Affiliates	\$ 363.93		FC	Catering
P0157863	CSI Fullmer	\$ 7,717.94		FC	Office Furniture
P0157864	Valsoft Corporation Inc	\$ 900.00		NOCE	Software License
P0157865	Fisher Scientific Co LLC	\$ 2,795.57		CC	Laboratory Supplies
P0157866	Hardy Diagnostics	\$ 1,511.95		FC	Laboratory Supplies
P0157867	Zymo Research Corp	\$ 529.36		FC	Classroom Supplies
P0157868	4imprint Inc	\$ 759.13		CC	Promotional Supplies
P0157870	Fisher Scientific Co LLC	\$ 1,653.80		CC	Laboratory Supplies
P0157873	Chyna Davis	\$ 500.00		FC	Guest Speaker for EOPS Department
P0157874	MVP Promotions	\$ 932.27		CC	Marketing Materials
P0157876	Victor Villalobos	\$ 26.75		FC	Student Fees Reimbursement
P0157877	Avalon Tent & Party Corporation	\$ 417.73		CC	Linen Rental
P0157880	Office Solutions	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0157881	Cal Poly Pomona Foundation Inc	\$ 28,908.00		CC	Conference Group Housing Services
P0157893	Allied Path Consulting LLC	\$ 16,500.00		CC	Consulting Fees for Equitable Implementation
P0157894	Wendy Lua	\$ 40.75		FC	Student Fees Reimbursement
P0157895	Academic Cap & Gown	\$ 471.95		CC	Graduation Supplies
P0157896	Zakariya Mumin	\$ 26.00		FC	Student Fees Reimbursement
P0157897	Carl Stanaway	\$ 163.59		FC	Reimbursement for Sculpture Supplies
P0157898	GST	\$ 1,145.59		CC	Audio Visual Equipment for Cyber Lab
P0157899	DK Education Consulting	\$ 1,500.00		FC	Books
P0157900	Christian Pino	\$ 1,300.00		FC	DJ Services for FC Ethnic Studies 50th Anniversary
P0157901	Danisha Keating	\$ 5,000.00		FC	Guest Speaker for Foster Care Event
P0157902	Del Palacio Piano Service LLC	\$ 899.00		FC	Piano Tuning Services
P0157903	Habit Restaurants LLC	\$ 5,326.96		CC	Catering for EOPS Student Success Celebration
P0157904	Segundo Ortiz	\$ 950.00		FC	Guest Performer for Graduation Event
P0157905	Uline Inc	\$ 5,000.00		CC	Blanket Order for Office Supplies
P0157906	Academic Cap & Gown	\$ 5,020.93		CC	Graduation Supplies
P0157907	GST	\$ 19,455.97		FC	Computer Hardware
P0157908	EKC Enterprises Inc	\$ 6,294.34		FC	Computers
P0157909	Environmental Management Technologies	\$ 3,015.00		FC	Disposal of Hazardous Waste
P0157910	ServiceFirst	\$ 2,293.84		CC	Oven Range Installation
P0157911	Western State Design Inc	\$ 1,609.91		FC	Washer Repairs
P0157912	Forge Promotions LLC	\$ 1,328.13		FC	Custom Soft Enamel Pins
P0157913	Doing Good Works	\$ 30,358.01		FC	Promotional Supplies
P0157914	S&B Foods	\$ 5,000.00		CC	Student Meal Gift Cards
P0157915	Sodexo Inc and Affiliates	\$ 2,721.77		FC	Classified Appreciate Lunch Catering
P0157916	Neil Belen	\$ 150.00		FC	Guest Performer for Concert Hour Event
P0157917	Micah Wright	\$ 300.00		FC	Guest Performer for Concert Hour Event
P0157918	National Association of Veterans Program Administrators	\$ 525.00		FC	Institutional Membership
P0157919	Brea Trophy & Engraving	\$ 108.14		FC	Custom Plates
P0157924	Doing Good Works	\$ 21,870.50		FC	Promotional Supplies
P0157925	Dunn Edwards Corp	\$ 62.09		FC	Paint
P0157926	Samy's Camera Inc	\$ 1,591.02		CC	Camera Supplies
P0157927	In-Bin T-Shirt LLC	\$ 2,429.26		FC	Custom Clothing
P0157928	Academic Cap & Gown	\$ 3,512.66		CC	Graduation Supplies
P0157929	Oracle Corporation	\$ 174,234.25		AC	Software License Annual Renewal B/A: 5/23/2017

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BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157930	Krueger International Inc	\$ 5,419.40		FC	Work Station Furniture
P0157931	Sidepath Inc	\$ 2,354.55		CC	Laptop
P0157932	The Myers-Briggs Company	\$ 3,868.81		CC	Career Assessment Reports
P0157933	Sidepath Inc	\$ 6,466.03		CC	Laptops
P0157934	Geoffrey Hurst	\$ 429.92		AC	Reimbursement for Computer Hardware
P0157935	Doing Good Works	\$ 12,270.04		FC	Promotional Supplies
P0157936	CDW Government Inc	\$ 2,424.68		CC	Laptop
P0157937	Amazon Business	\$ 347.47		CC	Production Supplies
P0157938	Amazon Business	\$ 139.61		CC	Office Supplies
P0157939	Amazon Business	\$ 9.68		CC	Office Supplies
P0157940	American System Integrators	\$ 4,892.75		NOCE	Camera Replacements
P0157941	Nth Generation Computing Inc	\$ 1,656.00		AC	Computer Hardware
P0157942	Pacific Coast Entertainment	\$ 76,515.43		FC	Lighting Equipment
P0157943	Dominic's Ristorante Italiano	\$ 714.39		CC	Food for Graduation Dinner
P0157944	Mujeres de Maiz	\$ 1,500.00		FC	Silkscreening Workshop
P0157945	Atech Training Inc	\$ 15,084.41		FC	Instructional Equipment
P0157946	Vivian Kim	\$ 465.16		CC	Reimbursement of Food Purchase for Student Event
P0157947	Pitsco Inc	\$ 781.32		FC	Instructional Supplies
P0157948	4imprint Inc	\$ 2,337.16		FC	Promotional Supplies
P0157949	Celebrations!	\$ 791.38		CC	Graduation Rental Supplies
P0157950	LOEX	\$ 93.00		FC	Institutional Membership
P0157951	Mayra Rodriguez Perez	\$ 64.85		FC	Reimbursement for Pathway Program Supplies
P0157952	Simren Arya	\$ 80.03		FC	Reimbursement for Conference Supplies
P0157953	Cookies by Design Long Beach	\$ 420.00		CC	Counselor Breakfast Supplies
P0157954	Regina Rhymes	\$ 527.15		CC	Reimbursement for Black History Month Supplies
P0157956	Sodexo Inc and Affiliates	\$ 1,306.09		FC	Catering for Outreach Department Event
P0157957	BJ Fine Catering	\$ 2,661.43		CC	Food for Juneteenth Event
P0157958	Academic Cap & Gown	\$ 211.95		CC	Graduation Supplies
P0157959	Christi ODaniel	\$ 107.74		FC	Reimbursement for Program Supplies
P0157960	Garuda Promo and Branding Solutions	\$ 522.53		FC	Promotional Supplies
P0157961	Stater Bros Markets - A CA Corp	\$ 85,580.00		NOCE	Grocery Gift Cards for Students
P0157962	Conceptual Marketing	\$ 2,998.29		FC	Promotional Supplies
P0157963	MVP Promotions	\$ 517.18		CC	Promotional Supplies
P0157964	Access	\$ 500.00		NOCE	Blanket Order for Shredding Services
P0157965	Diversified Business Services	\$ 2,305.61		CC	Promotional Supplies
P0157966	Cal Pro Specialties	\$ 2,335.48		NOCE	Graduation Supplies
P0157967	Laerdal Medical Corp	\$ 761.65		CC	Instructional Supplies
P0157968	Total Compensation Systems Inc	\$ 10,260.00		AC	Other Post Employment Benefits (OPEB) Actuarial Report
P0157969	OC Sewing & Vacuum	\$ 600.00		FC	Blanket Order for Sewing Supplies
P0157981	Sodexo Inc and Affiliates	\$ 1,744.24		FC	Catering for FC Theatre Arts Department
P0157982	T S Enterprise Associates Inc	\$ 2,774.57		FC	Instructional Equipment
P0157983	Identifx Inc	\$ 1,308.00		CC	Software License Renewal
P0157984	Leica Geosystems Inc	\$ 34,835.65		FC	Instructional Equipment
P0157985	Benrich Service Company Inc	\$ 43,662.62	Capital Outlay	CC	Removal and Replace Boiler for Cypress College
P0157986	GST	\$ 1,726.34		CC	Printer
P0157987	Vital Inspection Services Inc	\$ 7,840.00	Capital Outlay	AC	Inspector of Record for Cooling Tower at AC
P0157988	Andrea Sadek	\$ 40.31		FC	Reimbursement for Event Supplies
P0157989	Golden Gate Steel Inc	\$ 1,098,000.00	Capital Outlay	AC	Bid #2223-14, Underground Structural Repairs @ FC B/A: 3/28/23
P0157990	Academic Cap & Gown	\$ 548.69		CC	Graduation Supplies
P0157991	McWil Sports Surfaces Inc	\$ 7,475.00	Capital Outlay	AC	Labor & Materials to Coat Wood Floor at FC Gym

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BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157992	Sasco Electric	\$ 9,780.00		FC	Data Cabling Installation
P0157994	Southern California News Group	\$ 1,790.79	Bond	AC	Advertisement of Legal Bid for CC
P0157995	Pacific Sky	\$ 20,000.00		NOCE	Marketing Services
P0157996	Amazon Business	\$ 706.56		AC	Office Supplies
P0157998	Computerland of Silicon Valley	\$ 2,422.52		CC	Azure Cloud Usage Beyond Prepayment
P0157999	eLumen Inc	\$ 7,500.00		FC	Professional Services Credits
P0158000	Sidepath Inc	\$ 3,316.71		CC	Laptops
P0158001	Mikes Custom Flooring Inc	\$ 15,845.33	Capital Outlay	AC	Labor and Materials for Flooring FC Bldg 1200
P0158002	A Alvarado Painting	\$ 5,272.00		FC	Paint Office Doors
P0158004	RobotLAB Inc	\$ 69,391.01		FC	Instructional Equipment
P0158005	Sierra Williams	\$ 200.00		CC	Guest speaker for Black History Month
P0158006	Christopher Osuala	\$ 200.00		CC	Guest speaker for Black History Month
P0158007	County of Orange	\$ 457.00		CC	Medical Waste Disposal
P0158008	ASSI Security	\$ 1,175.00		CC	Code Blue Machine Maintenance
P0158009	The BirdDog Group	\$ 48,000.00		AC	Independent Contractor for Entrepreneurship Info.
P0158010	JB Bostick Company Inc	\$ 3,780.00		NOCE	Parking Lot Patching at AC
P0158011	Fullerton College	\$ 8,000.00		FC	Student Honorariums
P0158013	CDW Government Inc	\$ 811.88		FC	Printer
P0158014	ThinkEDU LLC	\$ 24,502.35		FC	Laptops
P0158015	Follett Higher Education Group LLC	\$ 8,144.57		NOCE	Instructional Supplies
P0158016	LA High Tech Enterprises Inc	\$ 598.01		FC	Surveillance System Repairs
P0158017	Krueger International Inc	\$ 49,779.45		FC	Classroom Furniture
P0158018	GST	\$ 948.68		FC	Computer Monitors
P0158020	4imprint Inc	\$ 2,656.00		AC	Professional Development Supplies
P0158021	Council on Aging-Southern California Inc	\$ 5,000.00		NOCE	Pickleball Slam - Captain Sponsor
P0158022	GST	\$ 1,850.95		CC	Tablets
P0158023	Computerland of Silicon Valley	\$ 36.00		FC	Software User Licenses
P0158024	ProQuest LLC	\$ 1,127.00		FC	Library Books
P0158025	Sodexo Inc and Affiliates	\$ 139.29		FC	Catering for FC Financial Aid Department
P0158026	California State University Fullerton	\$ 7,225.00		FC	Facility Rental Fee for Track and Field Team
P0158027	Home Depot	\$ 1,292.87		FC	Instructional Supplies
P0158028	Doing Good Works	\$ 11,076.24		FC	Promotional Supplies
P0158029	Home Depot	\$ 853.49		FC	Organizers for Dance Students
P0158030	Soliton Systems Inc	\$ 3,600.00		FC	Software Subscription
P0158031	Guitar Center Inc	\$ 1,000.00		FC	Blanket Order for Instrument Repairs
P0158032	Exceltox Laboratories LLC	\$ 75,375.00		CC	Covid-19 PCR Testing
P0158033	Blackhawk Networks Inc	\$ 417.50		FC	Student Gift Cards
P0158034	Blackhawk Networks Inc	\$ 10,021.25		FC	Student Gas Cards
P0158035	Adorama	\$ 5,515.72		FC	Drone Equipment
P0158036	4imprint Inc	\$ 277.92		FC	Promotional Supplies
P0158037	Amanda Garcia	\$ 389.24		CC	Reimbursement for Event Snacks
P0158038	CSI Fullmer	\$ 6,374.49	Bond	AC	Furniture for CC Fine Arts Swing Space
P0158039	Mateo Hernandez	\$ 26.00		FC	Student Fees Reimbursement
P0158040	University of Chicago Press	\$ 210.38		FC	Library Books
P0158041	Matterport Inc	\$ 9,362.62		FC	Camera Equipment
P0158042	Anissa Zbiss	\$ 104.99		NOCE	Book Reimbursement
P0158043	Sodexo Inc and Affiliates	\$ 139.29		FC	Catering for FC Financial Aid Department
P0158044	Sodexo Inc and Affiliates	\$ 172.31		FC	Catering for Student Event
P0158045	Toni Nielson	\$ 240.00		FC	Field Trip Fees Reimbursement
P0158046	Jessica Langlois	\$ 315.00		FC	Reimbursement for Publication Fees

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BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0158047	City of Anaheim	\$ 2,638.78		NOCE	Supplemental Police Services for Grad 2023
P0158048	Colette's Catering and Specialty Cakes Inc	\$ 5,525.73		AC	Catering for Opening Ceremony BA:03/14/23
P0158049	GST	\$ 6,455.78		NOCE	Equipment Installation
P0158050	NMK Corporation	\$ 1,200.00		NOCE	Professional Service-Configure Call Queuing
P0158051	Taco Surf	\$ 1,400.75		AC	Catering - Health and Wellness Fair
P0158052	Westberg + White Inc	\$ 6,400.00	Capital Outlay	AC	Landscape Architecture FC Sherbeck Field Improve
P0158053	International E-Z Up Inc	\$ 1,527.47		FC	Custom Canopy
P0158054	Harbor Freight Tools	\$ 600.00		FC	Blanket Order for Hardware Supplies
P0158055	Geo-Advantec Inc	\$ 4,500.00	Bond	AC	Supplemental Report for FC Chapman Newell Project
P0158056	Acoustics Group Inc	\$ 9,000.00	Capital Outlay	AC	Noise Monitoring Systems for FC Sherbeck Field Pro
P0158057	Total Western Inc	\$ 15,000.00		FC	Blanket Order for on-site HVAC repairs
P0158058	Demco Inc	\$ 2,527.07		FC	Bookcases
P0158059	Cal Pro Specialties	\$ 20,532.58		NOCE	Promotional Items
P0158060	Dzed Systems LLC	\$ 1,950.00		FC	Software License
P0158061	Doing Good Works	\$ 12,351.93		FC	Promotional Supplies
P0158062	Foundation for California Community Colleges	\$ 300.00		FC	Virtual Summit Registration Fees
P0158063	Classics Flowers and Confections	\$ 724.63		CC	Food for EOPS Event
P0158064	Kenneth Ramirez	\$ 107.75		NOCE	Book Award Reimbursement
P0158065	Guadalupe Rodartetorres	\$ 104.99		NOCE	Book Award Reimbursement
P0158066	Van Tran	\$ 104.99		NOCE	Book Award Reimbursement-
P0158067	Rosario Gonzalez	\$ 98.98		NOCE	Book Award Reimbursement
P0158068	S&B Foods	\$ 79.40		CC	Catering for Student Focus Groups
P0158069	Diablo Valley College	\$ 300.00		CC	Software Support Fee
P0158070	Doing Good Works	\$ 27,163.78		FC	Promotional Supplies
P0158071	iT1 Source LLC	\$ 116.78		NOCE	Office Supplies
P0158072	Build A Sign LLC	\$ 376.27		FC	Display Sinage
P0158073	Classics Flowers and Confections	\$ 703.08		CC	Food for EOPS Department Event
P0158074	Microsoft Corporation	\$ 5,985.36		NOCE	Laptops
P0158075	Katelyn Vahala	\$ 150.00		FC	Guest Performer for Concert Hour Performance
P0158076	Valsoft Corporation Inc	\$ 2,400.00		CC	Virtual Advising Services
P0158077	Ingrid Serna	\$ 200.33		FC	Reimbursement for Single Parent's Day Event Items
P0158079	ThinkEDU LLC	\$ 79,442.51		FC	Computer Equipment
P0158080	Leyerle Publications LLC	\$ 853.44		FC	Publications
P0158081	Pivot Point International Inc	\$ 3,000.00		FC	Independent Contractor for Instructor Training
P0158082	American Library Association	\$ 540.00		FC	Subscription Renewal
P0158083	Mazatl Tepehyolotzin	\$ 3,000.00		FC	Guest Performer Cadena Cultural Center
P0158084	Asad Holdings LLC	\$ 258,000.00	Capital Outlay	CC	Bid #2223-19, CC Barrier Removal Project B/A: 4/11/2023
P0158085	Horizon Music Group Inc	\$ 8,868.75		FC	Independent Contractor for Orchestra Performance
P0158086	Michael Philpot	\$ 600.00		CC	Guest Speaker for the Art Gallery
P0158087	Valentin Macias	\$ 49.00		FC	Reimbursement for Webinar Fee
P0158088	Amazon Business	\$ 1,071.54		CC	Instructional Materials
P0158089	Carlocksmith247	\$ 700.00		CC	Smart Keys Replacement for Auto Tech Lab Vehicle
P0158090	B & H Photo Video Inc	\$ 606.33		FC	Instructional Supplies
P0158092	T&G Printing and Fulfillment	\$ 23,625.27		CC	Promotional Items
P0158093	Angelica Ramos	\$ 26.00		FC	Students Fee Reimbursement
P0158094	S&B Foods	\$ 46.00		CC	Catering for Division meeting
P0158095	David Lopez	\$ 3,247.00		FC	Reimbursement for Field Trip Expenses
P0158096	B & H Photo Video Inc	\$ 1,992.12		FC	Instructional Supplies
P0158097	Amazon Business	\$ 68.76		CC	Instructional Materials
P0158098	Amazon Business	\$ 68.73		FC	Instructional Supplies

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BOARD RECAP
FOR THE PERIOD APRIL 13, 2023 THROUGH MAY 11, 2023
BOARD MEETING JUNE 13, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0158099	Amazon Business	\$ 568.82		FC	Celebration Supplies
P0158100	Amazon Business	\$ 780.67		CC	Office Supplies
P0158101	Formstack LLC	\$ 21,104.16		FC	Software Subscription
P0158102	The Chronicle of Higher Education Inc	\$ 2,314.47		CC	Textbooks
P0158103	Amazon Business	\$ 300.63		FC	Instructional Materials
P0158105	College Media Advisers, Inc	\$ 300.00		FC	Student Entry Fees
P0158106	The Reedery	\$ 500.00		FC	Blanket Order for Instrument Repairs
P0158107	Gabriela De La Cruz	\$ 744.24		CC	Reimbursement for Food Ordering for Staff Training
P0158108	Sunbelt Control Inc	\$ 1,300.00		CC	Online Course Fee
P0158109	Wilson Sporting Goods Co.	\$ 2,124.83		FC	Athletic Supplies
P0158110	T S Enterprise Associates Inc	\$ 35,970.52		FC	Instructional Equipment
P0158111	Sodexo Inc and Affiliates	\$ 222.20		FC	Catering for BUS & CIS Division
P0158112	Transportation Charter Services Inc	\$ 1,011.75		FC	Field Trip Transportation Fees
P0158113	Jamie Shew	\$ 600.00		FC	Reimbursement for Sheet Music
P0158114	Phi Theta Kappa Internat'l Honor Society	\$ 2,380.00		FC	Student Membership Fees
P0158115	Pitsco Inc	\$ 1,521.86		FC	Training Supplies
P0158116	Martin/Martin Consulting Engineers	\$ 82,800.00	Bond	AC	AC 1st Floor Life/Safety Renovation Project
P0158117	Trinity Sound Company	\$ 4,945.90		NOCE	Sound Service for Graduation
P0158118	Mayra Rodriguez Perez	\$ 34.57		FC	Reimbursement for Event Snacks
P0158119	Comdata Inc	\$ 6,217.50		FC	Walmart Gift Cards for Students
P0158120	Jennifer Sandoval	\$ 30.00		FC	Student Fees Reimbursement
P0158121	Valerie Burgess	\$ 120.00		FC	Student Fees Reimbursement
P0158122	Jeffrey Samano	\$ 303.00		FC	Field Trip Fees Reimbursement
P0158123	Western Regional Honors Council	\$ 75.00		FC	Institutional Membership
P0158124	Emmanuel Party Rentals LLC	\$ 1,406.25		NOCE	Rental Graduation Supplies/Services
P0158125	D'Vine	\$ 4,637.60		FC	Hornet Recognition Luncheon Fees
P0158126	Access Display Group, Inc.	\$ 960.00		FC	Sign Frames
P0158127	Synthax Inc	\$ 3,672.71		FC	Music Equipment
P0158128	Doing Good Works	\$ 3,572.38		FC	Promotional Supplies
P0158129	Jonathan Keller	\$ 3,995.54		FC	Reimbursement for Various Building Supplies
P0158130	Computer Comforts Inc	\$ 40,746.41	Capital Outlay	FC	Computer Lab Furniture for FC Bldg 1400
P0158131	Yanet Garcia	\$ 650.00		CC	Reimbursement for Event Balloons
P0158132	Smoke Guard California Inc	\$ 5,000.00		AC	Blanket Order for Elevator Repairs
P0158133	GST	\$ 9,227.71		CC	Classroom Projectors
P0158134	Substance Media Inc	\$ 13,594.00		AC	President Finalists Open Forum Livestream
P0158135	Amazon Business	\$ 1,329.85		CC	Classroom Supplies
P0158136	Amazon Business	\$ 456.30		NOCE	Campus Communications Audio Supplies
P0158137	Dentsply Rinn Division	\$ 2,167.69		CC	Dental Equipment
P0158138	Amazon Business	\$ 168.97		CC	Instructional Supplies
P0158139	Amazon Business	\$ 6,935.89		FC	Instructional Supplies
P0158140	S&B Foods	\$ 1,615.00		CC	Catering for Graduation Event
P0158147	Foothill-De Anza Community College District	\$ 225.00		AC	Online Teaching Training
P0158148	BJ Fine Catering	\$ 1,319.48		CC	Dinner for Mentor Event
P0158149	Nick Arman	\$ 2,957.73		FC	Reimbursement for Grad Night Event Food
P0158150	Follett Higher Education Group LLC	\$ 39,368.90		CC	Instructional Materials
P0158151	Clarence Ross	\$ 1,000.00		CC	Guest Speaker for Legacy Graduation Event
P0158152	South Coast Air Quality Management District	\$ 1,413.70		FC	Toxic Air Contaminants Fees
P0158153	Silvios Photographic Center	\$ 242.48		FC	Photography Equipment Repairs
P0158154	Enthusiast Inc	\$ 1,300.56		FC	Drone Event Promotion Fees
P0158155	BSN Sports LLC	\$ 67.66		FC	Athletic Supplies

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BOARD RECAP
FOR THE PERIOD APRIL 13, 2023 THROUGH MAY 11, 2023
BOARD MEETING JUNE 13, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0158156	Yanet Garcia	\$ 300.15		CC	Reimbursement for Flowers Purchase
P0158157	Follett Higher Education Group LLC	\$ 11,270.65		CC	Textbooks
P0158158	Amazon Business	\$ 1,268.88		FC	Instructional Supplies
P0158159	KNBC Graphics	\$ 528.63		CC	Custom Shirts
P0158160	Technopro CS Inc	\$ 960.00		CC	Software
P0158161	Emergency Vehicle Group Inc	\$ 49,825.13		FC	Custom Vehicle for Instructional Training
P0158162	Hexagon Manufacturing Intelligence Inc	\$ 20,090.00		FC	Machining Equipment Repairs
P0158163	Coelho Inc	\$ 634,800.00	Capital Outlay	AC	Bid #2223-20, Site Barrier Removal at FC Phase 2 B/A: 4/25/2023
P0158164	Waxie Sanitary Supply Inc	\$ 10,862.10		AC	Carpet Cleaning Equipment
P0158165	Krueger International Inc	\$ 286.31		FC	Task Chair
P0158166	Associated Collegiate Press Magazine	\$ 299.00		FC	Publication Fees
P0158167	Reelworld Productions Inc	\$ 1,035.00		FC	Radio Station License Renewal
P0158168	Action Wholesale Products Inc	\$ 510.58		FC	Shelves for Drone Lab
P0158169	Yolanda Maciel	\$ 2,500.00		FC	Food Service - 50th Anniversary Event
P0158170	Novasky Photography	\$ 350.00		FC	Photobooth Services
P0158171	RPW Services Inc	\$ 850.00		CC	Soccer Field Weed Removal at CC
P0158172	Performance Health Supply Inc	\$ 193.59		CC	Medical Supplies
P0158173	Sodexo Inc and Affiliates	\$ 252.01		FC	Catering for FC Counseling/Puente Event
P0158174	S&B Foods	\$ 289.58		CC	Active Minds Student Support Group Food
P0158175	Ollivier Corporation	\$ 800.00		FC	Blanket Order for Key Cards
P0158176	Uline Inc	\$ 570.37		AC	Crowd Control Posts
P0158177	CDW Government Inc	\$ 4,242.42		NOCE	Software License Subscription
P0158178	Sodexo Inc and Affiliates	\$ 241.89		FC	Catering for Counseling Department
P0158179	4imprint Inc	\$ 11,367.37		CC	Marketing Materials
P0158180	EKC Enterprises Inc	\$ 2,183.56		FC	Tablets
P0158181	Luz Correa Figueroa	\$ 207.01		NOCE	Book Award Reimbursement
P0158182	Phillip Rowe	\$ 3,771.25		CC	Marketing Materials
P0158183	ACCO Engineered Systems Inc	\$ 31,844.75	Capital Outlay	AC	AC Motor Controller Replacement at FC Bldg. 500
P0158184	Tye Soyinthisane	\$ 104.99		NOCE	Reimbursement - Books
P0158185	Belinda Verduzco-Jimenez	\$ 80.81		NOCE	Book Award Reimbursement
P0158186	Yellckin Brenes Martinez	\$ 104.99		NOCE	Book Award Reimbursement
P0158187	Susan Nguyen	\$ 139.67		NOCE	Book Award Reimbursement
P0158188	Sybil Quintana	\$ 51.85		NOCE	Book Award Reimbursement
P0158189	Rose Brand Wipers Inc	\$ 1,066.04		CC	Paint Supplies
P0158190	Lauren Helsper	\$ 5,000.00		CC	Independent Contractor for Title IX Services
P0158191	Vital Inspection Services Inc	\$ 40,646.90	Capital Outlay	AC	Inspector of Record for FC Barrier Removal Phase 2
P0158195	Nathan Fulmizi	\$ 250.00		CC	Guest Musician for Commencement
P0158196	CDW Government Inc	\$ 1,061.92		FC	iPads
P0158197	Gregory Flores	\$ 1,250.00		CC	Guest Musician for Commencement
P0158198	Vance Hu	\$ 750.00		CC	Guest Musician for Commencement
P0158203	Examity Inc	\$ 50.00		FC	Remote Assessments for Students
P0158204	Sidepath Inc	\$ 40,870.40		CC	Maintenance Agreement for Dell Network
P0158205	Daniel Kaneyuki	\$ 250.00		CC	Guest Musician for Commencement
P0158206	EKC Enterprises Inc	\$ 2,605.56		FC	Instructional Supplies
P0158207	Salvator Cracchiolo II	\$ 250.00		CC	Guest musician for Commencement
P0158208	Vivian Kim	\$ 144.00		CC	Reimbursement for Beauty and the Beast Tickets
P0158209	Dolores Cornejo	\$ 545.14		FC	Reimbursement for Single Parent's Event Food
P0158210	Transportation Charter Services Inc	\$ 995.00		FC	Transportation fees for Athletics Department
P0158211	CSI Fullmer	\$ 630.19		NOCE	Office Furniture
P0158212	FedEx Freight West Inc	\$ 1,173.98		FC	Equipment Shipping Fee

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BOARD RECAP
FOR THE PERIOD APRIL 13, 2023 THROUGH MAY 11, 2023
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0158213	Michael Moore	\$ 39.98		FC	Reimbursement for Outreach Supplies
P0158214	American Bar Association	\$ 1,500.00		FC	Subscription
P0158215	Unisource Solutions Inc	\$ 7,731.72		NOCE	Office Furniture
P0158216	Amanda Gargano	\$ 1,209.48		CC	Reimbursement for Event Cooking Supplies
P0158217	Best Contracting Services Inc	\$ 472,824.00	Capital Outlay	AC	Bid #2223-18, Re-Roof of the Wilshire B/A: 4/25/23
P0158219	Ivan Aguirre	\$ 100.00		CC	Guest Speaker for Animation Workshop
P0158220	Confetti FX Planet LLC	\$ 4,261.52		FC	Commencement Rental Supplies
P0158221	Amazon Business	\$ 457.93		CC	Celebration Supplies
P0158222	Ready Store LLC	\$ 10,224.45		FC	Ready Eat Meals for Students
P0158223	Amazon Business	\$ 838.07		CC	Instructional Supplies
P0158224	Michael Moore	\$ 75.00		FC	Reimbursement for Membership Fees
P0158225	CDW Government Inc	\$ 2,742.70		CC	iPads
P0158226	VWR Funding Inc	\$ 6,820.63		FC	Instructional Equipment
P0158227	Doing Good Works	\$ 2,687.00		FC	Promotional Supplies
P0158228	Knorr Systems Int'l LLC	\$ 81,632.06	Capital Outlay	CC	Chemical Controller and Storage Tank for CC
P0158229	Donald Novasky	\$ 600.00		FC	Independent Contractor for Photography Services
P0158230	Akeso Occupational Health	\$ 500.00		AC	Respiratory Protection Program
P0158231	Western Graphics Plus	\$ 3,000.00		CC	Blanket Order for Advertising Supplies
P0158232	Grubhub	\$ 1,200.00		CC	Blanket Order for Food Delivery Fees
P0158233	Grubhub	\$ 16.96		CC	Lunch for Counselor Virtual Meeting
P0158235	Stonefire Grill 8 Inc	\$ 4,127.69		CC	Catering for Recognition Ceremony
P0158236	New Dimension General Construction	\$ 8,411.35		FC	Instructional Equipment Repairs
P0158238	Jostens	\$ 5,152.26		FC	College Degrees for Students
P0158239	Community College League of California	\$ 15,110.00		AC	District Board of Trustees Retreat Facilitator
P0158240	Garden Grove Chamber of Commerce	\$ 1,250.00		CC	Support Sponsor Fee
P0158241	Academic Cap & Gown	\$ 700.00		CC	Blanket Order for Graduation Supplies
P0158242	Academic Cap & Gown	\$ 150.00		CC	Blanket Order for Graduation Supplies
P0158243	Fascella Finishes Inc	\$ 2,678.60	Capital Outlay	FC	Labor & Materials to Demo/Haul Away Debris FC Bldg
P0158244	Integrity Electric	\$ 3,325.36	Capital Outlay	FC	Electrical Work for FC Bldg 1400 Room 1410
P0158245	Sasco Electric	\$ 10,310.00	Capital Outlay	FC	Labor & Materials for Data Installation FC Bldg 14
P0158246	Community College Search Services	\$ 33,000.00		AC	President Search Services
P0158247	Leepfrog Technologies Inc	\$ 10,505.33		CC	Software Subscription
P0158248	Michael Moore	\$ 96.00		FC	Reimbursement for Subscription Fees
P0158249	B & H Photo Video Inc	\$ 1,212.39		CC	Audio Supplies
P0158250	Nals Inc	\$ 40.00		FC	Subscription
P0158251	Kelley Jones-Horwood	\$ 801.97		FC	Reimbursement for Paralegal Studies Program Books
P0158252	Jostens	\$ 5,629.94		FC	Athletic Championship Rings
P0158253	Motimatic PBC	\$ 80,000.00		FC	Independent Contractor for Marketing Services
P0158254	National Event Publications	\$ 9,800.00		NOCE	Advertising
P0158255	Bluebeam Inc	\$ 795.00		FC	Software Subscription
P0158256	VWR Funding Inc	\$ 13,598.16		FC	Instructional Equipment
P0158257	Celebrations!	\$ 366.30		CC	Linen Rental for Graduation
P0158258	County of Orange	\$ 125,359.54		AC	Fees for General Election Trustee Area 1
P0158259	County of Orange	\$ 117,698.73		AC	Fees for General Election Trustee Area 6
P0158260	Network Kinection LLC	\$ 11,200.00		NOCE	Employer Engagement - Advisory Boards
P0158262	Juan Silva	\$ 1,500.00		CC	Guest Speaker for Poetry Reading Event
P0158263	Sodexo Inc and Affiliates	\$ 632.52		FC	Catering for FC Art Department
P0158264	Academic Cap & Gown	\$ 1,430.92		CC	Graduation Supplies
P0158265	Flor Figueroa	\$ 500.00		FC	Guest Speaker for EOPS Event
P0158266	Kiddie Academy of Buena Park	\$ 5,287.36		CC	Blanket Order for Child Care

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BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0158267	Cal Poly Pomona Foundation Inc	\$ 12,000.00		CC	Student Meal Vouchers
P0158268	S&B Foods	\$ 1,887.35		CC	Puente Program Catering Dinner
P0158269	Scot Mann	\$ 2,780.00		FC	Guest Speaker for Theatre Arts Department
P0158270	Jessica Langlois	\$ 97.02		FC	Reimbursement for Food Provided to Students
P0158271	Sodexo Inc and Affiliates	\$ 473.71		FC	Catering for Student Development Events
P0158272	iT1 Source LLC	\$ 629.26		NOCE	Printer
P0158273	Deena Saunders-Green	\$ 200.00		CC	Guest Speaker for Careers and Social Justice Week
P0158274	US Bank	\$ 48,234.39		FC	Computer Hacking Equipment
P0158275	Connie Yamashiro	\$ 185.86		FC	Reimbursement for Search Committee Lunch
P0158276	Yanet Garcia	\$ 424.98		CC	Reimbursement for Event Cookies
P0158277	Doing Good Works	\$ 203.85		FC	Custom Table Cover
P0158278	CSI Fullmer	\$ 12,679.24		FC	Teaching Center Workstation
P0158279	CDW Government Inc	\$ 46,704.70		NOCE	Computers
P0158280	CDW Government Inc	\$ 48,370.45		NOCE	Computers
P0158281	ASE Education Foundation	\$ 1,595.00		CC	Automotive Recertification Fee
P0158282	Doing Good Works	\$ 9,951.59		FC	Promotional Supplies for Outreach Department
P0158283	EON Reality Inc	\$ 38,881.87		FC	Virtual Reality Headsets and Software
P0158284	PPC Air Conditioning Inc	\$ 60,086.00	Capital Outlay	CC	Labor and Materials to Repairs Cooling Tower @ CC
P0158285	Cal Pro Specialties	\$ 4,642.41		NOCE	Graduation Supplies
P0158286	Jobscan Corporation	\$ 15,500.00		NOCE	Student Search Support -Subscription
P0158287	Sodexo Inc and Affiliates	\$ 1,007.44		FC	Catering for Students EOPS Spring Mixer
P0158288	Su Lwin	\$ 85.00		FC	Reimbursement for Student Membership Fees
P0158289	Full Compass Systems Ltd	\$ 164.60		FC	Audio Supplies
P0158290	Art Supply Warehouse	\$ 1,000.00		CC	Blanket Order for Art Supplies
P0158291	Vivian Kim	\$ 680.00		CC	Reimbursement for ISP Event Supplies
P0158292	Kimberly Vandervort	\$ 46.71		FC	Reimbursement for Supplies for FYE Event
P0158293	Sodexo Inc and Affiliates	\$ 208,845.33		FC	Catering for Students During Covid B/A: 03/20/20
P0158294	Sodexo Inc and Affiliates	\$ 409.19		FC	Catering Service
P0158295	S&B Foods	\$ 1,595.00		CC	Catering Service
P0158296	S&B Foods	\$ 2,839.05		CC	Catering Service
P0158297	Sodexo Inc and Affiliates	\$ 12,088.11		FC	Catering Service
P0158298	B & H Photo Video Inc	\$ 2,478.47		FC	Batteries for Audio Systems
P0158300	MVP Promotions	\$ 2,500.00		CC	Blanket Order for Custom Shirts
P0158301	Parchment LLC	\$ 6,973.55		FC	Online Transcripts Service Fees
P0158302	T&G Printing and Fulfillment	\$ 4,079.42		CC	Promotional Supplies
P0158303	CDW Government Inc	\$ 22,201.51		FC	Laptops
P0158304	Azenta US Inc	\$ 200.00		FC	Blanket Order for Instructional Services
P0158305	Tiscarenos Catering and Events	\$ 862.03		CC	Food for Student Focus Groups
P0158306	Foundation for California Community Colleges	\$ 16,842.75		FC	Internet Hotspot Devices
P0158307	Tiscarenos Catering and Events	\$ 616.35		CC	Food for Peer and Data Coach Meeting
P0158308	Tiscarenos Catering and Events	\$ 60.35		CC	Food for Grant Meeting
P0158309	Roman De Jesus	\$ 491.68		FC	Reimburse -Field Trip to Wrigley Mar. Science Ctr.
P0158310	Royden Hobbs	\$ 450.18		FC	Reimburse -Field Trip to Wrigley Mar. Science Ctr.
P0158311	ArbiterPay Trust Account	\$ 1,400.00		CC	Sports Officials Fees
P0158312	Transportation Charter Services Inc	\$ 1,423.13		FC	Field Trip Transportation Fees
P0158313	Rose Brand Wipers Inc	\$ 7,628.71		FC	Dance Studio Curtains
P0158314	Twenty Six Design LLC	\$ 800.00		FC	Subscription Renewal
P0158315	Swank Motion Pictures Inc	\$ 450.00		FC	Movie for Students Use
P0158316	VARI Sales Corporation	\$ 1,131.38		CC	Varidesks
P0158317	A Alvarado Painting	\$ 7,625.00		FC	Classroom Prep and Paint

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BOARD RECAP
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BOARD MEETING JUNE 13, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0158318	Sodexo Inc and Affiliates	\$ 188,785.88		FC	Catering for Students during Covid 19 BA 03/20
P0158319	Graduate Communications	\$ 20,700.00		NOCE	NOCE - Marketing - Stop-Out Campaign
P0158320	Kelley Jones-Horwood	\$ 615.00		FC	Reimbursement for Exhibit Registration Fees
P0158321	B & H Photo Video Inc	\$ 3,645.60		FC	Software
P0158322	Wendy Arias	\$ 25.00		CC	Student Stipend for Focus Group
P0158323	Gana Shawar	\$ 25.00		CC	Student Stipend for Focus Group
P0158324	Anh Le	\$ 25.00		CC	Student Stipend for Focus Group
P0158325	4imprint Inc	\$ 11,308.78		CC	Promotional Items
P0158326	Lobsterdamus Inc	\$ 1,724.00		CC	Catering
P0158327	Red Cross Store	\$ 3,197.97		CC	Medical Aid Supplies
P0158328	Rio Luna Inc	\$ 6,384.18		CC	Catering
P0158329	Elebrand-LFG	\$ 2,760.00		CC	Blanket Order for Instructional Supplies
P0158330	Liam Ciriacks	\$ 25.00		CC	Student Stipend for Focus Group
P0158331	Dhanya Rayappa	\$ 25.00		CC	Student Stipend for Focus Group
P0158332	Nicole Mungai Mutungi	\$ 25.00		CC	Student Stipend for Focus Group
P0158333	Keilamae Perez	\$ 25.00		CC	Student Stipend for Focus Group
P0158334	Angel La Bord	\$ 25.00		CC	Student Stipend for Focus Group
P0158335	Jessica Sequeira	\$ 25.00		CC	Student Stipend for Focus Group
P0158336	Garrett Sepulveda	\$ 25.00		CC	Student Stipend for Focus Group
P0158337	Amazon Business	\$ 74.32		FC	Outreach Supplies
P0158338	Henry Schein Inc	\$ 265,164.31		CC	Instructional Equipment B/A: 4/27/2021
P0158339	Sagar Dhunna	\$ 25.00		CC	Student Stipend for Focus Group
P0158340	Prabhjot Repal	\$ 25.00		CC	Student Stipend for Focus Group
P0158341	Malcolm Lariz	\$ 25.00		CC	Student Stipend for Focus Group
P0158342	Natalia Granados	\$ 25.00		CC	Student Stipend for Focus Group
P0158343	Henry Ortiz	\$ 25.00		CC	Student Stipend for Focus Group
P0158344	Sidrah Trad	\$ 25.00		CC	Student Stipend for Focus Group
P0158345	Odalys Gonzalez	\$ 25.00		CC	Student Stipend for Focus Group
P0158346	Jason Green	\$ 25.00		CC	Student Stipend for Focus Group
P0158347	California-Vu Nguyen	\$ 25.00		CC	Student Stipend for Focus Group
P0158348	Jacob Gutierrez	\$ 25.00		CC	Student Stipend for Focus Group
P0158349	Therese Mosqueda-Ponce	\$ 1,340.60		CC	Reimbursement for Student Field Trip Meals
P0158350	Mars Wright	\$ 1,000.00		CC	Guest Speaker for Graduation Event
P0158351	Bryce Hamamoto	\$ 538.49		FC	Reimbursement for Outreach Event Supplies
P0158352	Lucy Vu	\$ 200.00		CC	Guest Speaker for Careers and Social Justice Week
P0158353	The Sunshine Storyteller and ESL Coach	\$ 500.00		CC	Guest Performer for Juneteenth Event
P0158354	Oh Adore Photo Booth	\$ 450.00		CC	All Inclusive Open Air Photo Booth Rental
P0158356	Shelby McIntyre	\$ 200.00		CC	Guest Speaker for Career and Social Justice Week
P0158358	CSI Fullmer	\$ 32,416.06		FC	Office Furniture for Student Development
P0158359	Alexander Brown	\$ 2,500.00		FC	Reimbursement for Field Trip Tickets
P0158360	Comdata Inc	\$ 19,865.00		FC	Student Gift Cards
P0158361	Riverside Insights	\$ 306.38		CC	Textbooks
P0158362	IncStores LLC	\$ 2,657.79		FC	Athletic Mats
P0158363	GST	\$ 3,267.50		FC	Computer Equipment
P0158364	CDW Government Inc	\$ 2,211.31		FC	Laptop
P0158365	CDW Government Inc	\$ 1,633.43		FC	Laptop
P0158366	Handshake	\$ 22,500.00		NOCE	Subscription - Online Job Boards
P0158367	VWR Funding Inc	\$ 6,891.43		FC	Instructional Equipment
P0158368	GST	\$ 4,446.51		FC	Computer Hardware
P0158369	Arthur J Gallagher Risk	\$ 82,157.08		AC	CC Mortuary Science Lab Insurance B/A: 4/11/23

Item No. 3.a.15

BOARD RECAP
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BOARD MEETING JUNE 13, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0158371	Censys Technologies Corporation	\$ 40,927.77		FC	Drone Equipment
P0158372	Spring Field Banquet & Conference Center	\$ 3,551.48		FC	Banquet for Choral Students.
P0158373	GST	\$ 52,721.44		FC	Laptops
P0158374	Anaheim Union High School District	\$ 1,615.00		FC	Student Transportation Fees
P0158375	Long Beach Woodwinds Repair	\$ 500.00		FC	Blanket Order for Instrument Repairs
P0158376	B & H Photo Video Inc	\$ 1,162.61		FC	Audio Supplies
P0158377	Foundation for California Community Colleges	\$ 25.00		FC	Student Registration Fees
P0158378	Top Hat Balloon Werks LLC	\$ 981.62		FC	Balloons and Setup
P0158379	GST	\$ 13,841.57		CC	Classroom Projectors
P0158380	Grand Stand LLC	\$ 19,820.00		NOCE	Rental - Grand Stands for Graduation
P0158381	Rayne Water Conditioning	\$ 230.42		FC	Instructional Equipment Rental
P0158399	Diversified Business Services	\$ 54.14		CC	Custom Banner
P0158400	Graduate Communications	\$ 36,250.00		NOCE	Marketing Campaign
P0158401	Delta Biologicals	\$ 8,975.55		FC	Instructional Supplies
P0158402	Marriott Hotel	\$ 3,262.65		FC	Student Hotel Field Trip Fees
P0158403	Colette's Catering and Specialty Cakes Inc	\$ 1,510.92		AC	Catering for Center of Entrepreneurship Event
P0158404	GST	\$ 2,196.77		FC	Laptops
P0158405	CDW Government Inc	\$ 1,959.09		FC	Printers
P0158406	Casa De Lago Events, LLC	\$ 2,000.00		CC	Psych. Tech. Pinning Ceremony
P0158407	Microsoft Corporation	\$ 21,818.57		NOCE	Computer Hardware
P0158408	Cyberbit Inc	\$ 38,500.00		FC	Cloud Software License
P0158409	US Armor Corporation	\$ 6,298.83		CC	Ballistic Panels for Campus Safety
P0158410	US Armor Corporation	\$ 10.45		CC	Shipping Fee for Uniforms
P0158411	Amazon Business	\$ 152.66		CC	Non-Instructional Supplies
P0158412	School Excess Liability Fund	\$ 333,098.50		AC	SELF assessment #2 to AB 218 B/A: 4/11/23
P0158413	Microsoft Corporation	\$ 8,521.03		NOCE	Laptops
P0158414	Doing Good Works	\$ 34,895.11		FC	Promotional Supplies
P0158415	TCT LLC	\$ 93,000.00		CC	Television Advertising for CTE Programs
P0158416	A Alvarado Painting	\$ 3,400.00		FC	Repainting Computer Lab
P0158417	Eagle Communications	\$ 3,504.03		CC	Radio Batteries
P0158418	Gilberto Valencia	\$ 149.90		FC	Reimbursement for Subscription Fees
P0158419	Turnup360 Media Booth	\$ 700.00		FC	Independent Contractor for Photography
P0158420	Network Kinection LLC	\$ 3,150.00		NOCE	NOCE -Employer Engagement - Allied Health Workshop
P0158421	Ortiz Tractor Service	\$ 60,270.00	Capital Outlay	AC	Concrete for FC Softball Field
P0158422	Spectrum Reach LLC	\$ 30,000.00		CC	Television Advertising Services
P0158423	CSI Fullmer	\$ 29,726.29		FC	Chairs for the Library
P0158424	CSI Fullmer	\$ 29,515.63	Capital Outlay	CC	Furniture for CC Bldg 6 Room 404
P0158425	Amazon Business	\$ 1,019.84		CC	Office Supplies- Specialty Items
P0158426	Fisher Scientific Co LLC	\$ 13,011.47		FC	Instructional Equipment
P0158427	Follett Higher Education Group LLC	\$ 14,000.00		NOCE	Blanket Order for Instructional Supplies
P0158428	Follett Higher Education Group LLC	\$ 3,000.00		NOCE	Blanket Order for Instructional Materials
P0158429	McKesson Medical-Surgical Government Solutions LLC	\$ 4,623.79		FC	Medical Equipment
P0158430	Tacos Chihuahua Inc	\$ 2,315.25		CC	Food for End of Year Celebration Event
P0158431	Data Clean LLC	\$ 10,800.00		CC	Cleaning & Maintenance Services
P0158432	Placentia Yorba Linda USD	\$ 118.00		FC	Student Transportation Fees
P0158433	Leonard Chaidez Tree Service	\$ 45,856.00		CC	Tree Trimming Services at CC
P0158434	Krueger International Inc	\$ 2,446.48		NOCE	Classroom Furniture
P0158435	Substance Media Inc	\$ 72,370.00		FC	Website Services
P0158436	Substance Media Inc	\$ 12,983.00		FC	Commencement Streaming
P0158437	Celeste Phelps	\$ 47.90		CC	Reimbursement for Graduation Cake for Students

Item No. 3.a.16

BOARD RECAP
FOR THE PERIOD APRIL 13, 2023 THROUGH MAY 11, 2023
BOARD MEETING JUNE 13, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0158438	Sandra Garcia	\$ 108.80		CC	Reimbursement for Graduation Event Supplies
P0158439	Anna Greiner	\$ 892.68		AC	Reimbursement for Food for Event Attendees
P0158440	Gabrielle Stanco	\$ 491.65		AC	Reimbursement for Food for Event Attendees
P0158441	JM & J Contractors	\$ 5,000.00		AC	Blanket Order for Small Repairs at AC
P0158443	S&B Foods	\$ 57.50		CC	Box Lunches for Language Arts Hiring Committee
P0158444	ArbiterPay Trust Account	\$ 4,400.00		CC	Sports Officials Fees
P0158445	Amazon Business	\$ 105.58	Bond	AC	Campus Capital Projects Supplies
P0158446	Takumi Kato	\$ 300.00		CC	Guest Performer for Asian Pacific Islander Event
P0158447	Jeffrey Samano	\$ 201.30		FC	Reimbursement for Field Trip Fees
P0158448	P2S Engineering Inc	\$ 6,250.00	Bond	AC	Engineering Svcs AC Bldg B Print Shop
P0158449	Stephen Payte DSA Inspections Inc	\$ 137,000.00	Bond	AC	DSA Inspector Services - Culinary Arts Temporary Relocation Project at CC B/A: 5/9/2023
P0158450	Executive Environmental Services Corporation	\$ 20,000.00	Bond	AC	Environmental Monitoring for AC Swing Space
P0158451	Geotechnical Solutions Inc	\$ 10,000.00	Bond	AC	Geotechnical Svcs During Constructio at AC
P0158452	Marie Chavira	\$ 2,434.43		CC	Reimbursement for Broken Windshield
P0158453	Joe Darin Coaching	\$ 400.00		AC	Speaker - StrengthsFinder Session
P0158454	CSI Fullmer	\$ 7,971.95		NOCE	Office Furniture
P0158455	Doing Good Works	\$ 1,120.94		FC	Promotional Supplies
P0158456	ThinkEDU LLC	\$ 18,152.10		FC	Computer Equipment
P0158457	Ellucian Company LP	\$ 17,809.00		AC	Maintenance Banner Workflow
P0158458	Ellucian Company LP	\$ 13,847.00		AC	Banner Document Management Service
P0158459	Claris International Inc	\$ 1,520.00		FC	Software Licensing Fee
P0158460	Roman De Jesus	\$ 419.00		AC	Sabbatical Reimbursement
P0158461	King Van & Storage Inc	\$ 3,978.75	Bond	AC	Cleaning Services for CC Fine Arts Building
P0158462	The Solace Foundation of Orange County	\$ 500.00		FC	Honorarium
P0158464	Transportation Charter Services Inc	\$ 1,397.00		CC	Transportation for University Tours
P0158465	Howard Roofing Company Inc	\$ 16,961.00	Capital Outlay	AC	Roof Repairs at Various Bldgs at Fullerton College
P0158466	Sodexo Inc and Affiliates	\$ 316.41		FC	Catering for Student Development Event
P0158467	Sodexo Inc and Affiliates	\$ 49.00		FC	Catering for Student Development Event
P0158468	Annika Shellenbarger	\$ 37.37		FC	Reimbursement for FC Night Event Supplies
P0158470	VCA Engineers Inc	\$ 9,760.00	Capital Outlay	AC	Topographical Survey for AC Concrete Walk Path
P0158471	Del Palacio Piano Service LLC	\$ 800.00		FC	Piano Tuning Fees
P0159200	Getinge USA Sales LLC	\$ 27,896.87		FC	Biology Classroom Materials
		\$ 11,181,580.51			

Approved by:

Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 13, 2023
SUBJECT: 2022-2023 Budget Transfers: General Fund and Capital Outlay Fund

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2022-2023 General Fund and Capital Outlay Fund transfers netting to the amount of \$6,640,864 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by


Approved for Submittal

3.b.1

Item No.

Budget Transfers
6-13-2023

1. 11100: Prior Year Funds - CC

1.1 Transfer to cover conference group housing for STEM students participating in the Summer Undergraduate Research Experience (SURE) program at Cal Poly Pomona University.

From:	7600 Other Student Aid	(24,344)
To:	5000 Other Operating Expenses & Services	24,344

1.2 Transfer to allocate "Campus Enrollment Support" one-time funds to divisions for re-engagement events.

From:	5000 Other Operating Expenses & Services	(18,000)
To:	4000 Supplies & Materials	18,000

1.3 Transfer to cover instructional supplies and materials for Physical Sciences Program.

From:	5000 Other Operating Expenses & Services	(13,000)
To:	4000 Supplies & Materials	13,000

2. 11100: Prior Year Funds - FC

2.1 Transfer to cover classified monthly overtime, professional experts benefits, non-instructional supplies, and computer related equipment for the Matriculation and Student Assessment program.

From:	5000 Other Operating Expenses & Services	(92,000)
To:	2300 Noninstructional Salaries	52,039
	3900 Benefits	4,961
	4000 Supplies & Materials	5,000
	6000 Capital Outlay	30,000

2.2 Transfer to cover purchase of commencement stoles for all graduate ceremony attendants.

From:	5000 Other Operating Expenses & Services	(25,000)
To:	4000 Supplies & Materials	25,000

3. 11200: Current Year Funds - FC

3.1 Transfer to cover salary and benefits for tutors for the Tutoring Center.

From:	5000 Other Operating Expenses & Services	(22,000)
To:	2400 Instructional Aides	20,249
	3900 Benefits	1,751

3.2 Transfer to cover equipment expenses for Library program.

From:	1400 Noninstructional Salaries	(16,921)
	4000 Supplies & Materials	(20,877)
	5000 Other Operating Expenses & Services	(9,915)
To:	6000 Capital Outlay	47,713

4. 17623: Disabled Student Programs and Services (DSPS) - FC

4.1 Transfer to increase funding in salaries and benefits budget categories.

From:	6000 Capital Outlay	(115,723)
To:	2100 Noninstructional Salaries	523
	2200 Instructional Aides	13,876
	2300 Noninstructional Salaries	13,862
	2400 Instructional Aides	86,862
	3900 Benefits	600

Budget Transfers
6-13-2023

4.2 Transfer to cover adaptive software, ASL and transcription services, and repairs and equipment for the surveillance system.

From:	6000 Capital Outlay	(60,784)
To:	5000 Other Operating Expenses & Services	60,784

5. 17932: Student Equity and Achievement - CC

Transfer for hourly clerical/secretarial salaries for the (STEM)2 program.

From:	5000 Other Operating Expenses & Services	(25,000)
To:	2300 Noninstructional Salaries	25,000

6. 18000: Staff Diversity - AC

Transfer for supplies expenditures for the Staff Equity and Diversity Program.

From:	5000 Other Operating Expenses & Services	(15,000)
To:	4000 Supplies & Materials	15,000

7. 18100: Instructional Equipment - FC

Transfer for supplies expenditures for the Geography Department.

From:	6000 Capital Outlay	(15,000)
To:	4000 Supplies & Materials	15,000

The following four transfers are to transfers carryover funds to supplement capital outlay project costs. These transfers also require that we establish budget in the Capital Outlay funds and corresponds with the \$5,872,060 of Internal Transfers noted on the Budget Adjustments agenda item.

8. 11100: Prior Year Funds - AC/CC/FC

8.1 Transfer of carryover funds approved by CBF (Council on Budget and Facilities) and DCC (District Consultation Council) to cover cost increases to capital projects as follows: Cypress College Culinary Swing Space additional requirements for dining room and restroom facilities and ADA Lot 1 upgrades, Cypress College Phase III for Library and Learning Resource Center (LLRC) Data Center additional electricity capacity and HVAC upgrades, Fullerton College 1100 Building new elevator for the Performing Arts Complex identified for ADA purposes, and additional budget for Anaheim Campus Swing Space.

From:	7900 Reserve for Contingencies	(5,500,000)
To:	7300 Interfund Transfers Out	5,500,000

8.2 Transfer from campus carryover funds to provide additional budget for ADA upgrades for Parking Lot 1 at Cypress College.

From:	6000 Capital Outlay	(300,000)
To:	7300 Interfund Transfers Out	300,000

8.3 Transfer from campus carryover funds to provide budget for signage for the Cruz Reynoso Building (Building 200) at Fullerton College.

From:	5000 Other Operating Expenses & Services	(15,000)
To:	7300 Interfund Transfers Out	15,000

8.4 Transfer from campus carryover funds to provide budget for Social Science Room 1410 redesign at Fullerton College.

From:	5000 Other Operating Expenses & Services	(57,060)
To:	7300 Interfund Transfers Out	57,060

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Budget Adjustments and New Grants

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2022-2023 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. An adjustment is also required to establish budget in the Capital Outlay fund for internal transfers. Based on these revisions, adjustments are needed to various General Fund and Capital Outlay Fund revenue and expenditure budgets that were previously approved by the Board.

Revised Grant Allocation Adjustments

The General Fund program requiring an adjustment are:

- Mathematics, Engineering, and Science Achievement (MESA) Program
- Puente Program - Participant Site Award
- Subminimum Wage to Competitive Integrated Employment (SWTCIE) Grant

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	GENERAL FUND		
CC	MESA Program	\$ 530,137	Most Recent Agreement
	Puente Program - Participant Site Award	10,000	Most Recent Agreement
FC	Puente Program - Participant Site Award	35,000	Most Recent Agreement
NOCE	SWTCIE Grant	<u>(550,000)</u>	Revised Grant Timing to Future Year
	TOTAL – BUDGET ADJUSTMENTS	\$ <u>25,137</u>	

New Grants

In addition, funding for new grants have been received for the following program.

- Financial Aid and Basic Needs Community of Practice (ComP) Stipend in the amount of \$50,000 one-time payment allocated by the State to create, support, or expand the integration of Financial Aid and Basic Needs Centers by supporting travel for Community of Practice in-person events, student incentives, and other needs associated with the Community of Practice.

- Enhanced Mobility for Seniors and Disabled (EMSD) Grant Program in the amount of \$594,000 funded by the Orange County Transportation Authority to provide one-on-one and group training to teach students how to use public transportation to get to and from school and for community integration.

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
	GENERAL FUND		
FC	Financial Aid and Basic Needs ComP Stipend	\$ 50,000	New Agreement
NOCE	EMSD Program	<u>594,000</u>	New Agreement
	TOTAL – NEW GRANTS	\$ <u>644,000</u>	

Internal Transfers

Finally, the Capital Outlay Fund requires an adjustment to reflect internal transfers from carryover funds to provide \$5,872,060 in funding for the following purposes:

For cost increases to capital projects

- AC Swing Space: \$1,500,000
- CC ADA upgrades for Parking Lot 1: \$300,000
- CC Culinary Arts Swing Space: \$1,000,000
- CC Phase III for the Library and Learning Resource Center’s Data Center: \$1,000,000
- FC 1100 Building Elevator: \$2,000,000

For building signage

- FC Cruz Reynoso - 200 Building: \$15,000

For room redesign cost

- FC Social Science Room 1410: \$57,060

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2022-2023 allocations and amendments since the adoption of the District Proposed Budget on September 13, 2022, or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$25,137 accordingly for the 2022-2023 fiscal year. Additionally, \$644,000 in funding has been received for new grants for use beginning in the current fiscal year. Finally, \$5,872,060 for internal transfers for capital projects.

RECOMMENDATION: Authorization is requested to accept new revenue and to make adjustments to General Fund and Capital Outlay Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2022-2023 allocations totaling \$6,541,197. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund and Capital Outlay Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

Recommended by

B. V. dist BndM
Approved for Submittal

3.c.3

Item No.

**Budget Adjustments (Board Date June 13, 2023)
July 1, 2022 - June 30, 2023**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>General Fund (0101)</u>									
CC	MESA Program	Other Operating Expenses	18084	XXXX	50000	XXXX		\$	530,137.00
CC	MESA Program	State Revenues	18084	XXXX	86280	XXXX		\$	530,137.00
CC	Puente Program - Participant Site Award	Other Operating Expenses	18931	2605	50000	4900		\$	10,000.00
CC	Puente Program - Participant Site Award	State Revenues	18931	2605	86280	4900		\$	10,000.00
FC	Financial Aid and Basic Needs ComP Stipend	Other Operating Expenses	17911	5905	50000	6490		\$	50,000.00
FC	Financial Aid and Basic Needs ComP Stipend	State Revenues	17911	5905	86543	6490		\$	50,000.00
FC	Puente Program - Participant Site Award	Other Operating Expenses	18941	6000	50000	4900		\$	35,000.00
FC	Puente Program - Participant Site Award	State Revenues	18941	6000	86280	4900		\$	35,000.00
NOCE	EMSD Program	Other Operating Expenses	19446	8910	50000	6420		\$	594,000.00
NOCE	EMSD Program	Local Revenues	19446	8910	88970	6420		\$	594,000.00
NOCE	SWTCIE Grant	Other Operating Expenses	16401	8960	50000	6420		\$	(550,000.00)
NOCE	SWTCIE Grant	Federal Revenues	16401	8960	81900	6420		\$	(550,000.00)
<u>Capital Outlay Fund (4040)</u>									
AC/CC/FC	Capital Outlay Funds	Other Operating Expenses	4XXXX	XXXX	50000	XXXX		\$	31,314.00
AC/CC/FC	Capital Outlay Funds	Capital Outlay	4XXXX	XXXX	60000	XXXX		\$	5,840,746.00
AC/CC/FC	Capital Outlay Funds	Other Financing Sources	4XXXX	XXXX	89810	XXXX		\$	5,872,060.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ (550,000)
8629	CalWORKs, TTIP, Other	575,137
8659	Other Reimbursable Categorical	50,000
8890	Other Local Revenue	594,000
	TOTALS	\$ <u>669,137</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 669,137
	TOTALS	\$ <u>669,137</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 13, 2023, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy
3.c.5

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Capital Outlay Fund (4040), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8981	Interfund Transfers In	\$ 5,872,060
TOTALS		\$ <u>5,872,060</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 31,314
6000	Capital Outlay	5,840,746
TOTALS		\$ <u>5,872,060</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 13, 2023, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.c.6

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Resolution Authorizing the County Superintendent of Schools to Make Any Necessary Transfers Between Contingencies and Expenditure Classifications

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: At the close of each fiscal year, the County Superintendent of Schools requests that the District approve a resolution authorizing the County to transfer between Reserves for Contingency accounts and any expenditure classifications with a negative balance to comply with Education Code §42601.

This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made by the County, to the County general ledger system, as necessary.

RECOMMENDATION: It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

Fred Williams

Recommended by


Approved for Submittal

3.d.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



I, Ed Lopez, President of the Board of Trustees of the North Orange County Community College District, hereby certify that the said Board at a regular meeting, held on the 13th day of June, 2023, adopted by a _____ vote of said Board, a resolution that, at the close of the 2022-2023 fiscal year, the County Superintendent of Schools may make such transfers between the Reserve for Contingencies and any expenditure classification or classifications, or balance any expenditure classification of the budget of the district for such school year as are necessary to permit the payment of obligations of the District incurred during such school year. (Education Code §42601).

I, Ed Lopez, President, Board of Trustees
North Orange County Community College District

FOR SCHOOL FINANCIAL SERVICES USE

The transfers below were made to permit the payment of final obligations and recording of the current liabilities of the District for such school year per the resolution above.

Chris Beltz
Program Manager, District Accounting

3.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 13, 2023	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Education Protection Account Funding and Expenditures		

BACKGROUND: Proposition 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. This proposition temporarily raised the sales and use tax by .25 cents and raised the income tax rate for high income earners to fund an Education Protection Account (EPA) in order to provide continuing funding for local school districts and community colleges. While the sales tax portion phased out December 31, 2016, the income tax portion continued through the end of 2018. Proposition 55, Extension of the Proposition 30 Income Tax Increase, passed in 2016 and continues to apply additional income tax rates to income above certain levels (\$263,000 for single filers and \$526,000 for joint filers). This increased income tax rate on high income earners having been extended, will be in effect from January 1, 2019, through the end of 2030.

Proposition 55 also continues the requirements on the use and reporting of funds established in Proposition 30. Accordingly, a community college district has the sole authority to determine how the moneys received from the EPA are spent, provided that the governing board shall make these spending determinations in open session of a public meeting of the governing board and shall not use any of the funds from the EPA for administrative salaries and benefits or any other administrative costs. Furthermore, each community college district receiving funds shall annually publish on its internet web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

The District received the State Apportionment report that provided an estimate of \$53,114,204 that the District may receive from EPA funds.

Since the District now has the information needed to make a spending determination, the District is submitting this agenda item to comply with the Proposition 55 provision requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA funds that the District will receive are \$53,114,204 and the entire amount will be spent on instructional salaries and benefits. The EPA funds are NOT additional funds but rather are components of the "computational revenue" calculation.

The attached form identifies this \$53,114,204 as estimated proceeds from the EPA and the District's intent to use these funds to partially fund instructional salaries. A final accounting

of how much money was received from the Education Protection Account and how that money was spent will be published on the District's internet web site to meet the website posting requirements and will also be audited as part of the District's annual financial and compliance audit.

This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: None. The EPA funds are NOT additional funds but rather are components of the "computational revenue" calculation.

RECOMMENDATION: Authorization is requested to use the estimated \$53,114,204 of Education Protection Account proceeds resulting from the passage of Proposition 55 to partially fund instructional salaries and benefits.

Fred Williams

Recommended by

B. V. dist BndM
Approved for Submittal

3.e.2

Item No.

North Orange County Community College District
Education Protection Account Proposed Spending Determination
Budget Year 2022-23

EPA Estimated Revenue	53,114,204
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Activity Classification	Activity Code	Salaries and Benefits	Operating Expenses	Capital Outlay	Unrestricted General Fund
		(Obj 1000-3000)	(Obj 4000-5000)	(Obj 6000)	Total
Instructional Activities	0100-5900	53,114,204	0	0	53,114,204
TOTAL		53,114,204	0	0	53,114,204

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2023 Resolution _____
Information _____
SUBJECT: Release of Committed Fund Balance for Enclosure(s) _____
STRS and PERS Rate Increases

BACKGROUND: At the May 10, 2016 Board meeting, the Board approved committing \$6,337,728 for future STRS and PERS rate increases from a base augmentation received as part of the District's apportionment. These funds are being held in a designated district fund within the general fund.

At the February 14, 2023 Board meeting, the Board adopted a revision to Board Policy 6250, Budget Management, increasing unrestricted reserves to be no less than two months of total general fund expenditures. The funding source for the increased reserves included using these committed funds, which now requires Board action to release.

Therefore, we are now proposing to release these previously committed funds.

This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: No additional funds are being received. Funding source is within the General Fund, specifically from designated funds to carryover funds.

RECOMMENDATION: Authorization is requested to release the committed fund balance of \$6,337,728 set aside for future STRS and PERS rate increases and to make these funds available to help meet the increased unrestricted reserves requirement per Board Policy 6250, Budget Management.

Fred Williams

Recommended by


Approved for Submittal

3.f

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2023 Resolution
SUBJECT: Workers' Compensation and Property & Information
Liability Insurance Coverage for 2023-24 Enclosure(s)
through the Alliance of Schools for
Cooperative Insurance Programs (ASCIP)
and Schools Excess Liability Fund (SELF)

BACKGROUND: The District has been a member of Alliance of Schools for Cooperative Insurance Programs Joint Powers Authority (ASCIP JPA) since 1998-99 for the property and liability coverage and starting July 1, 2021, the Workers' Compensation Program joined ASCIP as the District transitioned from a stand-alone program with a self-retention amount of \$500,000 per claim to a zero-dollar coverage (no retention). This non-profit JPA is a self-insurance group that provides the broadest coverage at the most competitive cost. Through this JPA, the District is provided loss control services and coverage for Workers' Compensation, general liability, automobile comprehensive/collision/liability, cyber, professional liability, property, equipment breakdown, and employee dishonesty (Crime).

For Workers' Compensation coverage, ASCIP JPA covers in full, with no limitations and zero retention amount. The rate has been reduced by 5.3% to \$.479 from \$.506 per \$100 payroll due to the pools' favorable loss experience. The total premium will be based on the District's actual payroll amount, but the current estimated cost is \$878,000.

For general liability coverage, ASCIP JPA covers the first \$5 million, and Schools Excess Liability Fund (SELF), a statewide consortium of K-12 and community college districts (another JPA) provides the next layer of coverage up to \$55 million per occurrence. ASCIP's program for Crime (Employee Dishonesty), Cyber liability, Terrorism, and Legal Defense Cost coverage (for excluded claims) are subject to sub-limits ranging between \$25,000 - \$5 million.

SELF's rate continues to increase largely due to the rise in the sexual molestation claims in K-12 and the huge verdicts and the consequential increased settlement value associated with this type of claims. The major hike in rate started in 2015-16, and the upward trend in losses and rates have been continuous since then. In addition, the AB 218 has extended the statute of limitation for filing sexual assault and molestation claims from age 26 to 40, provide treble damages if a "cover up" can be proven, and significantly broaden the type of misconduct by changing the term "childhood sexual abuse" to "childhood sexual assault (CSA)". Although the rate differs between K-12 (\$21.28/FTES) and CCD (\$12.33/FTES), the rate increase is 9.8% for both groups for 2023-24.

ASCIP JPA's General Liability premium increased by 12% due to the pool's loss experience and the increase in the District's FTES. ASCIP is seeing significant development in General Liability and Employment claims.

Property coverage limit is \$500 million per occurrence. However, there is a \$100 million sub-limit for Equipment Breakdown coverage. The increase in the Property premium from last year is due to the increase of 23% in the property value based on the District's most recent property appraisal that was completed in May, 2022.

Cybercrimes continue to increase in the last few years and as a result, ASCIP purchased a separate policy and assessed premium for this coverage starting 2022-23. To avoid a sudden increase in the premium, ASCIP implemented a premium cap to phase in the cost. It was \$75,000 last year, and it has increased to \$100,000 for 2023-24. Without the cap, the District's cyber premium would be \$104,000, which is based on FTES. The sublimit for this coverage is \$1 million per occurrence.

The ASCIP-B is a Booster Club or Auxiliary Group coverage, and the District's Foundations are covered for liability through this program up to \$1 million.

Following is the District's coverage with the ASCIP JPA and SELF, and the estimated premium for FY 2022-23 and FY 2023-24:

	<u>2022-23</u>	<u>2023-24</u>
Workers' Compensation (2022-23 premium is not final)	\$849,865	\$878,000
ASCIP Liability	440,794	480,000
SELF	321,549	353,000
Cyber	75,000	100,000
Property	681,674	925,000
Crime (Employee Dishonesty)	9,804	10,300
Automobile Physical Damage	5,335	4,500
ASCIP-B (Booster/Auxiliary/Foundation Coverage)	908	950
TOTAL	<u>\$2,384,929</u>	<u>\$2,751,750</u>

This agreement will be on file in the District Business Office.

This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding will be made through the Self Insurance Fund and will be included in the Annual Proposed Budget.

RECOMMENDATION: Authorization is requested to renew the Workers Compensation and Property & Liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF) for FY 2023-24 at the estimated amount of \$2,751,750. Further, authorization is requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the insurance policies on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 13, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Institutional Memberships FY 2023-2024	Enclosure(s)	<u> X </u>

BACKGROUND: Historically, the North Orange County Community College District has maintained memberships in state and national organizations that represent and serve the interests of community colleges. Each year, the District pays the membership dues for these organizations, many of which are oriented toward a specific instructional area or toward the instructional program in general. Many of them are required or strongly recommended as part of an accreditation, while others provide professional development to staff or establish linkages between the District and the business or private sector.

The Board has delegated the approval process for memberships under \$1,000; consequently items presented for approval are those memberships that exceed \$1,000. The entire list of memberships is available for review in the District's Business Office. Line items that are shaded reflect new memberships. The amount shown corresponds to the latest information available for the individual membership. In some cases, it is the 2022-23 dues and in others it is the 2023-24 dues. The memberships have been organized into four general categories: Required for Accreditation/Certification, Strongly Recommended by Professional Associations, Professional Development, and Business/Private Linkages.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6100, Delegation of Authority.

FUNDING SOURCE AND FINANCIAL IMPACT: Membership dues will be charged to the appropriate funds and organization codes that best represent the purpose of the membership.

RECOMMENDATION: Authorization is requested to approve the Institutional Memberships exceeding \$1,000 for the 2023-2024 school year for the organizations listed.

Fred Williams

Recommended by


Approved for Submittal

3.h.1

Item No.

2023 - 2024 INSTITUTIONAL MEMBERSHIPS

		<u>COST</u>
CYPRESS COLLEGE		
	<u>Required</u>	
11200-2505-52690-6010	Accreditation Commission for Education in Nursing, Inc.	\$ 3,000
11200-2125-52690-6090	Accrediting Commission of Community & Junior Colleges	34,622
11200-2505-52690-6010	American Board of Funeral Service Educators; includes site visit & accreditation fee	7,500
11200-2505-52690-6010	American Dental Association - Commission on Dental Accreditation	4,200
11100-2125-51400-6600	CCC Athletic Association (CCCAA)/Commission on Athletics (COA)	16,450
19110-4340-51400-6950	Clery Center for Security on Campus	3,800
11200-2505-52690-6010	Commission on Accreditation for Health Informatics & Info Mgt Ed (CAHIIM)	3,000
11200-2555-52710-6010	CA Department of Health Services Tube Registration (every 2 yrs)	3,900
11200-2505-52690-6010	Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS) includes site visit	1,500
11200-2505-52690-6010	Joint Review Committee on Education in Radiologic Tech.	2,520
11200-2505-51400-6010	National League for Nursing	1,530
Bursar 39150-95910	Orange Empire Conference	7,000
	<u>Strongly Recommended by Professional Associations</u>	
17250-2415-51400-6010-1082	National Association for Community College Entrepreneurship (NACCE)	3,200
	<u>Professional Development</u>	
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,255
18518-3410-51400-6460	National Association of Student Financial Aid Administrators (NASFAA)	2,332
11200-3005-51400-6600	National Behavioral Intervention Team Association (NaBITA)	1,433
11200-2125-51400-6600	#Real College California Coalition	5,000
	<u>Business/Private Linkages</u>	
Bursar 1030-2185-51400-6710	OC Hispanic Chamber of Commerce	1,500
11200-2125-51400-6600	Rotary Club	1,200
	Total Cypress College \$	<u>113,942</u>
 DISTRICT OFFICES		
	<u>Required</u>	
11200-1110-51400-6600	Academic Senate for California Community Colleges	\$ 15,918
11200-1110-51400-6600	CCC Athletic Assoc (CCCAA)/Commission on Athletics	38,725
	<u>Strongly Recommended by Professional Associations</u>	
11200-1110-51400-6600	American Association of Community Colleges	39,590
11200-1110-51400-6600	American Council on Education (ACE)	1,769
11200-1110-51400-6600	Community College League of California (CCLC)	48,902
11200-1700-51400-6780	Educause	1,380
11200-5125-51400-6600	League for Innovation in the Community College	1,800
11100-1420-51400-6750	National Institute for Staff and Organizational Development (NISOD)	1,025

2023 - 2024 INSTITUTIONAL MEMBERSHIPS

		<u>COST</u>
<u>Professional Development</u>		
11200-1110-51400-6600	Association of Community College Trustees (ACCT)	8,854
11200-1370-51400-6720	CA Association of School Business Officials (CASBO)	1,750
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,370
11200-1110-51400-6600	Network of California Community College Foundations (NCCCCF + Case)	1,805
11200-1110-51400-6600	Orange County Black Chamber	2,500
11100-1420-51400-6750	Southern California Community College District Employment Relations Consortium (SCCCDERC)	3,570
<u>Business/Private Linkages</u>		
11200-1315-51400-6600	Community College Facility Coalition (CCFC)	1,520
11200-1110-51400-6600	North Orange County Chamber	1,500
11200-1110-51400-6600	Orange County Business Council	5,000
11200-1110-51400-6600	Orange County Hispanic Chamber of Commerce (OCHCC)	1,500
Total District Education Center \$		<u>187,478</u>

FULLERTON COLLEGE

<u>Required</u>		
11200-5265-51400-6010	Accreditation Council for Business Schools and Programs (ACBSP)	\$ 2,500
11200-7100-52690-6600	Accrediting Commission for Community and Junior Colleges	34,622
11200-5280-51400-1400	American Bar Association	1,600
11100-5125-51400-6600	CCC Athletic Association (CCCAA)/Commission on Athletics (COA)	22,275
19120-7250-51400-6950	Clery Center for Security on Campus	3,800
11200-5570-51400-0800	Orange Empire Conference	7,000
11200-5570-51400-0800	Southern CA Football Assn. (formerly Mission Conference)	2,700
<u>Strongly Recommended by Professional Associations</u>		
17279-5230-51400-6190-5509	American Association of Colleges for Teacher Education (AACTE) and National Association of Community College Teacher Education Programs (NACCTEP)	1,000
19220-5565-51400-6440	American College Health Association (ACHA)	1,275
11200-6060-51400-0612	American Library Association (ALA)	2,000
17297-5705-51400-0900-5600	Association for Career and Technical Education (ACTE)	2,500
17271-5495-51400-0400-5505	BioMADE (Biodustrial Manufacturing Innovation Insittute)	5,100
11200-5125-51400-6600	California Community Colleges Organizacion de Latinx Empowerment, Guidance, Advocacy for Success (COLEGAS)	1,000
11200-7450-51400-6710	Council for Advancement and Support of Education (CASE)	2,500
17248-5765-51400-0600-5368	Counter UAS Coalition	1,000
15160-6150-5140-6460	National Assoc of Student Financial Aid Administrators (NASFAA)	2,096
19220-5565-51400-6440	National Assoc of Student Personnel Administrators (NASPA)	1,033
11200-5125-51400-6600	National Community College Hispanic Council (NCCHC)	1,500
11200-5920-51400-6190	Online Learning Consortium (OLC)	1,190
17428-6130-51400-6430-0015	Phi Theta Kappa Honor Society	4,500
<u>Professional Development</u>		
11200-5905-51400-6600	American Assoc of Hispanics in Higher Education (AAHHE)	2,000
17279-5705-51400-0900-5600	Assoc for Career & Technical Education (ACTE)	2,500
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,890

2023 - 2024 INSTITUTIONAL MEMBERSHIPS

		<u>COST</u>
FULLERTON COLLEGE CONT.		
<u>Professional Development</u>		
11100-6105-52410-6490 19220-5565-52410-6440-5076	National Association of Behaviorl Intervention and Threat Assistance (NABITA)	1,099
18522-6150-51400-6460	National Association of Student Financial Aid Administrators (NASFAA)	2,040
15410-5270-51400-00500-0300	VR/AR Association	1,800
17768-6105-51400-6490	#Real College California Coalition	5,000
<u>Business/Private Linkages</u>		
11200-5125-51400-6600	Fullerton Collaborative	1,000
11200-5125-51400-6600	North Orange County Chamber	1,500
		Total Fullerton College \$ <u>129,020</u>
 NORTH ORANGE CONTINUING EDUCATION		
<u>Required</u>		
11200-9702-52690-6010	Western Assoc of Schools and Colleges (WASC)	2,000
11200-9777-52690-6190	American Society of Health-System Pharmacists (ASHP)	4,000
<u>Strongly Recommended by Professional Assocs</u>		
11200-9706-51400-67700	Clery Center	3,800
<u>Professional Development</u>		
11200-9702-51400-6710	National Council for Marketing & Public Relations (NCMPR)	2,275
		Total NOCE \$ <u>12,075</u>
		Grand Total District \$ <u>442,515</u>

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Bond Program Manager Contract
Extension with MAAS Companies Inc.

Action	X
Resolution	
Information	
Enclosure(s)	

BACKGROUND: At its September 22, 2015, the Board of Trustees authorized the District to enter into a three-year agreement with MAAS Companies Inc.(MAAS) with a two one-year renewal option to provide program management services for the Measure J Bond Program for a fee not to exceed \$6,000,000.

At its July 28, 2020 meeting, the Board approved the renewal of the service agreement for another three-year term with a two one-year renewal option for a fee not to exceed \$6,687,000, for a total contract amount of \$12,687,000.

Due to the impending projects, District staff are requesting to renew both years of the service agreement with MAAS and expand the existing scope of services to include FUSION tracking for State-funded projects, building workflow efficiencies in District billing and payments, and coordinating the selection of the consultant for the ADA Transition Plan update. In addition, to account for cost-of-living increases, MAAS is adjusting the rates by 6% effective October 2023 for the remainder of the contract. The current rates will stay in effect until the end of September 30, 2023. The fee shall be based on the following hourly rates:

	Billing Rate 2020- Sep 2023	Billing Rate Oct 2023- 2025
Principal	\$194	\$206
Program Manager	\$184	\$196
Associate Program Manager	\$173	\$184
Senior Project Manager	\$162	\$172
Bond Program Analyst	\$158	\$168
Project Manager	\$152	\$162
Assistant Project Manager	\$100	\$157
Finance Manager	\$142	\$151
Project Accountant	\$126	\$134
Project Engineer	\$126	\$134
Document Control Clerk	\$95	\$101
Accounting Assistant	\$89	\$95
Scheduler	\$135	\$144
Estimator	\$147	\$156
Contract Specialist	\$89	\$95
Administrative Staff	\$74	\$79
IT Support & Programmer	\$152	\$162

Therefore, authorization is requested to approve an additional \$1,771,618 for the extension of the service agreement with MAAS, effective October 1, 2023, through September 30, 2025, for a total contract amount of \$14,458,618 inclusive of reimbursable expenses.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The cumulative fee of \$14,458,618 inclusive of reimbursable expenses shall be funded by Measure J Bond funds.

RECOMMENDATION: Authorization is requested to renew both years of the 2020 service agreement with MAAS Companies, Inc. and increase the contract amount by \$1,771,618 for a total contract amount of \$14,458,618 inclusive of reimbursable expenses, effective October 1, 2023, through September 30, 2025. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute the agreement or related documents on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.i.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Agreement for Legal Services – Devaney Pate Morris & Cameron LLP

Action X

Resolution

Information

Enclosure(s)

BACKGROUND: The District has been using the law firm Devaney Pate Morris & Cameron LLP as counsel for design build projects. Following are the rates for July 1, 2023 through June 30, 2026. Legal services will be billed in increments of 1/10th of an hour, rounded off for each particular activity to the nearest 1/10th of an hour.

Partners	\$295 per hour
Associates	\$265 per hour
Paralegal	\$125 per hour

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance & Facilities.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual attorney fees will be charged to applicable funds.

RECOMMENDATION: Authorization is requested for approval to continue with the legal services provided by Devaney Pate Morris & Cameron LLP through June 30, 2026. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to sign the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.j

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2023 Resolution
SUBJECT: RFQ #2223-13, Request for Qualifications Information
(RFQ) for Geotechnical and Geohazard Enclosure(s)
Services

BACKGROUND: In February 2023, the District released a Request for Qualifications (RFQ) for Geotechnical and Geohazard Services to be utilized for district-wide projects. The RFQ aimed to pre-qualify firms that exhibit the highest level of experience and capability in providing Geotechnical and Geohazard Services.

After receiving proposals from eleven (11) firms in response to the RFQ, a thorough evaluation was conducted, and eight (8) firms were ultimately selected to be included in the pool of Geotechnical and Geohazard Services providers. The list of firms in the pool is provided below:

- Converse Consultants
- Geotechnical Solutions, Inc.
- Koury Engineering & Testing, Inc.
- Leighton Consulting, Inc.
- Ninyo & Moore
- Pretra Geosciences, Inc.
- RMA Group, Inc.
- Universal Engineering Sciences

The District intends to engage the firm on an as-needed basis to support the facilities construction program. Agreements may be issued based on qualifications and evaluations of scope and fee proposals for specific projects. Pre-qualified firms will remain in the pool for a period of five (5) years. The District reserves the right to modify the Geotechnical and Geohazard Services pool at its sole discretion by adding, deleting, or otherwise amending it through an RFQ process.

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact.

RECOMMENDATION: Authorization is requested to establish a pool of Geotechnical and Geohazard Services for Districtwide projects for a period of five (5) years. The District retains the right to modify the pool at its sole discretion by adding, deleting or otherwise amending it through RFQ process. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

B. V. dist Bredl

Approved for Submittal

3.k.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2023 Resolution
SUBJECT: Approval of Subcontractor Substitution, Information
Bid #2223-15, Anaheim Swing Space Enclosure(s)
Interim Housing Project

BACKGROUND: On March 28, 2023, RT Contractor Corp. was awarded the contract for the Anaheim Swing Space Interim Housing Project at Anaheim Campus by the Board of Trustees. However, RT Contractor Corp. recently informed the District that the subcontractor, VT Electric, Inc., mentioned in their bid proposal is unable to fulfill their contractual obligations. According to the Public Contracting Code (PCC) Section 4107, substitutions of subcontractors can occur for various reasons, including the failure to execute a written contract as stated in PCC Section 4107(a)(1). In light of this, RT Contractor Corp. has requested the release of VT Electric, Inc. from the contract and the substitution of Giant Services, Inc. as the new subcontractor for the Anaheim Swing Space Interim Housing project at Anaheim Campus.

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing

FUNDING SOURCE AND FINANCIAL IMPACT: The service performed will be charged to Measure J Funds.

RECOMMENDATION: Authorization is requested to approve RT Contractor Corp.'s formal request for the release of VT Electric, Inc. and the subsequent substitution of Giant Services, Inc. for Bid #2223-15, Anaheim Swing Space Interim Housing Project.

Fred Williams

Recommended by


Approved for Submittal

3.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: June 13, 2023

Resolution

Information

SUBJECT: Increase Open Purchase Order for
Student Hotspot Services

Enclosure(s)

BACKGROUND: Throughout the Covid-19 emergency, Cypress College has relied on HEERF funds to provide wireless hotspots to students in need, enabling them to continue their studies remotely. The operational costs associated with these hotspots are recurring on a monthly basis, and Cypress College has maintained an open purchase order to cover these fees. Over the years, the number of hotspots in service has increased, and the recent purchase of additional hotspots in Fall 2022 has exceeded the Board-approved limit of \$109,300, which has typically been sufficient to cover yearly charges.

The Academic Computing Technology Department is now requesting an increase in the existing open purchase order by \$30,000, resulting in a total cost of \$139,300. This adjustment will cover the remaining charges expected for the current fiscal year. It's important to note that this increase is a one-time occurrence, as HEERF funding will no longer be available in the 2023-24 fiscal year, and hotspot services will not be renewed after June 30, 2023. While there is currently no plan for the continuation of student hotspot services, the Cypress main account will be maintained in case further discussion leads to a decision to reinstate such services.

This agenda item was submitted by José Sanchez, Director Academic Computing Services at Cypress College and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item corresponds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy, 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual hotspot service fees will be charged to the HEERF funds.

RECOMMENDATION: Authorization is requested to approve an increase in the open purchase order by \$30,000, resulting in a total amount of \$139,300 for hotspots services provided by T-Mobile until June 30, 2023. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to proceed with the purchase order increase on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.m

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	June 13, 2023	Information	_____
		Enclosure(s)	_____
SUBJECT:	Deductive Change Order #2 with New Dynasty Construction Co. for Bid #2122-24 Fine Arts Swing Space at Project at Cypress College		

BACKGROUND: On June 14, 2022, the Board approved a contract with New Dynasty Construction Co. for Bid 2122-24 Fine Arts Swing Space Project at Cypress College in the amount of \$2,005,000 including \$195,000 in allowances.

At its February 14, 2023 meeting, the Board further approved Change Order #1 in the amount of \$92,863. This change order was necessary due to unforeseen DSA conditions resulting in a revised contract amount of \$2,097,863.

The project has been completed. In order to facilitate the payment of retention and finalize the contract, Cypress College is requesting the Board’s approval of deductive Change Order #2. This change order will reduce the contract amount by \$68,492, resulting in a new contract amount of \$2,029,371. Additionally, it will extend the contract time by 82 calendar days setting the new completion date to June 2, 2023. Summary of the contract is below:

Original Contract Amount	\$1,810,000
Allowance	<u>195,000</u>
Total Contract Amount	\$2,005,000
Change Order #1	<u>92,863</u>
Revised Contract Amount	\$2,097,863
Deductive Change Order #2	<u>(68,492)</u>
Final Contract Amount	\$2,029,371

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, Dr. Stephen Schoonmaker, Interim Vice President of Administrative Services at Cypress College and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Change Order #2 will be deducted from Measure J and Capital Outlay Fund.

RECOMMENDATION: It is recommended that the Board approve deductive Change Order #2 for Bid #2122-24 Fine Arts Swing Space Project at Cypress College with New Dynasty Construction Co., reducing the contract from \$2,097,863 to \$2,029,371 and extending the contract time from March 10, 2023 to June 2, 2023. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the deductive change order #2 on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.n.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: June 13, 2023

Resolution

Information

Enclosure(s)

SUBJECT: Notice of Completion
Bid #2122-24, Cypress College Fine Arts
Swing Space at Project

BACKGROUND: On June 14, 2022, the Board awarded a contract to New Dynasty Construction Co. for the Fine Arts Swing Space at Cypress College. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager; Dr. Stephen Schoonmaker, Interim Vice President of Administrative Services at Cypress College; and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Measure J Bond Fund.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2122-24, Fine Arts Swing Space at Cypress College with New Dynasty Construction Co. and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

3.0

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Change Orders #3 & #4 Bid #2122-21,
Fullerton College Sherbeck Field
Improvements Project

Action	X
Resolution	X
Information	_____
Enclosure(s)	_____

BACKGROUND: The Board is responsible for awarding contracts for various public works projects. According to Public Contract Code §20659, Board approval is required for any Change Order to a Public Works Bid. Generally, change orders must not exceed 10% of the original contract amount approved by the Board. However, in certain cases, it becomes necessary to proceed with changes to the construction scope of work even if the costs exceed the change order limitation.

On April 12, 2022, the Board awarded a contract to Woodcliff Corporation in the amount of \$3,570,000 including an allowance of \$20,000 for the Fullerton College Sherbeck Field Improvements project. September 13, 2022, the board approved change order 1 in the amount of \$38,516 for campus-requested upgrades for networking and accommodation of unknown existing condition. The total contract, after Change Order (CO) #1, came to \$3,608,516. February 14, 2023, the Board approved CO #2 in the amount of \$76,318 for the addition of a previously-omitted emergency power circuit for field lighting and adjustments to pole foundations as a result of existing conditions, which brought the total amount to \$3,673,423. At that time, the team predicted two remaining change orders to complete the project, not to exceed an additional \$506,411.

Sherbeck Field Improvements Project achieved substantial completion on, April 24, 2023. CO #3 in the amount of \$244,473 was a result of:

Description	Cost
Field engineer-required accessibility upgrades	\$ 64,172
Design clarification at the EIR-required bioswales	109,506
Grading and asphalt design corrections	38,146
Electrical detail coordination at the press box and switchgear enclosure	32,650
CO #3 TOTAL	\$ 244,474

CO #4 is for costs related to a 97-day schedule overage (January 18 to April 24). Per mutual agreement between FC management & contractor, it was agreed that out of the 97 calendar days of delay, the college is responsible for 69 days of compensable delays due to unforeseen conditions, required plan clarifications, and RFI responses for uncoordinated or missing information, while both Woodcliff and the college share responsibilities for 28 concurrent days of non-compensable delays due to delayed discovery and reporting of differing site condition,

REVISED PAGE

improper site supervision and coordination by the contractor and delayed response time by the design team.

Description	Cost
69 days delay as a result of site survey coordination	\$ 88,000
28 days concurrent delay due to site supervision and coordination (Woodcliff, non-compensable)	0
Asphalt cost escalation beyond 12/31/22	22,540
TOTAL	<u>\$ 110,540</u>

The total for these two Change Orders was \$355,013.59, which was below the estimate provided in February.

The original contract amount was \$3,570,000. The revised contract amount after the four change orders is \$4,039,848. This exceeds the change order limitation by \$~~101,437~~ **112,848**, as calculated below.

Change Orders No. 1-4	\$ 458,437 469,848
10% Change Order Limit	<u>(357,000)</u>
Amount Over Limit	<u>\$ 101,437 112,848</u>

District staff determined not to bid the additional work covered by this change order because it would be more costly and time-consuming.

Despite this increase, the total cost of the site contractor remains below the next lowest bid received by \$292,707.

This agenda item was submitted by Megan Moscol, Fullerton College Assistant Project Manager, Campus Capital Projects and Jenney Ho, District Director, Purchasing.

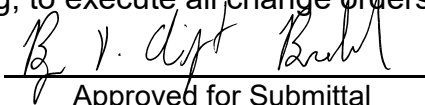
How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost of change orders #3 & 4 will be charged to Capital Outlay.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 22/23-26 to approval Change Order #3 and #4 to amend the existing contract with Woodcliff, Inc. for Bid #2122-21, Fullerton College Sherbeck Field Improvements project, and approve the award of additional work totaling \$355,014 increasing the contract from \$3,684,834 to \$4,039,848 and to extend the date of the original contractual substantial completion from January 18, 2023 to April 24, 2023. Authorization is further requested that the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute all change orders on behalf of the District.

Fred Williams


Approved for Submittal

3.p.2

Recommended by

Item No.

**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
APPROVAL OF CHANGE ORDERS 3 and 4 AS AN AMENDMENT TO THE
EXISTING CONTRACT WITH WOODCLIFF, INC., FOR BID #2122-21,
FULLERTON COLLEGE SHERBECK FIELD IMPROVEMENTS PROJECT**



RESOLUTION NO. 22/23-26

WHEREAS, the Governing Board of the North Orange County Community College District (District) previously awarded a contract for work at the Fullerton College Sherbeck Field Improvements Project (Project) to Woodcliff, Inc.(Contractor);

WHEREAS, subsequent to the award of the contract to Contractor, it was determined that additional work, related to the original scope of the Project, was necessary on the Project as set forth on the Change Order;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change order;

WHEREAS, the total cost for the Change Order exceeds the limitations set forth in Public Contracts Code §20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the current Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project and impact use of the facilities;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform the same work that could be more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding to not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the North Orange County Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the award of the additional work stated in the Change Orders without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order and the original contract.

Section 4. That the Governing Board delegates to its Vice Chancellor, Finance & Facilities, or District Director, Purchasing, authority to execute all agreements and complete all necessary documents for the additional work set forth in the Change Order.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 23rd day of May 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 23rd day of May 2023, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 9th day of May, 2023.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Change Order #2 to KYA Services LLC
Bleacher Procurement and Installation
Contract

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: On September 22, 2020, the Board approved use of the Cooperative Piggyback Contract No. CB-162-18 with the Foundation for California Community College for the procurement and installation of bleachers and a press box at Fullerton College through KYA Services LLC in the amount estimated at \$1,600,000. A contract was issued October 9, 2020 at \$1,537,514. Change Order 1, approved March 22, 2022, reflected an additional \$185,236 to support campus-reviewed and confirmed cost increases related to DSA-related scope changes and construction delay as well as \$8,226 for district-request Builder's Risk Insurance for a final contract amount of \$1,730,976.

Over the following year of construction, modifications required in the field, including relocation and re-excavation of home bleacher footings and minor-DSA-approved structural changes, resulted in an additional \$29,093 of work to complete the existing scope. The final contract amount, with this increase, comes to \$1,760,069.

This agenda item was submitted by Henry Hua, Vice President, Administrative Services and Oscar Saghie, Project Manager, Campus Capital Projects.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Financial impact will be charged to Capital Outlay Fund.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 22/23-27 to approve Change Order #2 to amend the existing contract with KYA Services LLC and increase the contract by \$29,093 to support modifications required in the field, including relocation and re-excavation of home bleacher footings and minor-DSA-approved structural changes, for a final contract amount of \$1,760,069. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute the amendment on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.q.1

Item No.

**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
APPROVAL OF CHANGE ORDER 2 AS AN AMENDMENT TO THE EXISTING
CONTRACT WITH KYA SERVICES LLC FOR BLEACHER PROCUREMENT AND
INSTALLATION CONTRACT**



RESOLUTION NO. 22/23-27

WHEREAS, the Governing Board of the North Orange County Community College District (District) previously awarded a contract for work for Bleacher Procurement and Installation (Project) to KYA Services LLC (Contractor);

WHEREAS, subsequent to the award of the contract to Contractor, it was determined that additional work, related to the original scope of the Project, was necessary on the Project as set forth on the Change Order;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change order;

WHEREAS, the total cost for the Change Order exceeds the limitations set forth in Public Contracts Code §20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the current Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project and impact use of the facilities;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform the same work that could be more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding to not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the North Orange County Community College District does hereby find, resolve, determine, and order as follows:

3.q.2

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the award of the additional work stated in the Change Orders without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order and the original contract.

Section 4. That the Governing Board delegates to its Vice Chancellor, Finance & Facilities, or District Director, Purchasing, authority to execute all agreements and complete all necessary documents for the additional work set forth in the Change Order.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

3.q.3

Item No.

Resolution No. 22/23-27

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 13th day of June 2023, by the above-described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 13th day of June, 2023.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Change Order #2 for Bid #2223-05, Barrier Removal Project at Fullerton College

Action	X
Resolution	X
Information	
Enclosure(s)	

BACKGROUND: The Board is responsible for awarding contracts for various public works projects. According to Public Contract Code §20659, Board approval is required for any Change Order to a Public Works Bid. Generally, change orders must not exceed 10% of the original contract amount approved by the Board. However, in certain cases, it becomes necessary to proceed with changes to the construction scope of work even if the costs exceed the change order limitation.

On November 8, 2022, the Board awarded a contract to Golden State Construction in the amount of \$465,000, including an allowance of \$40,000 for the Site Barrier Removal Project. Subsequently, on March 28, 2023, the Board approved change order #1 in the amount of \$39,855 for unforeseen conditions for a revised total contract amount of \$504,855.

Fullerton College is seeking approval of Change Order #2 for an additional \$115,485, which includes the following:

Description	Cost
Ramp and sidewalk modifications	\$ 22,124
Concrete demolition & base replacement	\$67,260
98 days to 199 day due to historic rainfall & unforeseen conditions	\$26,101
CO #2 TOTAL	\$ 115,485

The original contract amount was \$465,000, including an allowance of \$40,000. With the addition of Change Orders #1 & 2, the revised contract amount now stands at \$620,340. This exceeds the change order limitation by \$108,840, which is calculated as follows:

Change Orders No. 1-2	\$ 155,340
10% Change Order Limit	<u>(46,500)</u>
Amount Over Limit	<u>\$ 108,840</u>

After careful consideration, District staff has decided not to proceed with a bidding process for the additional work outlined in Change Order #2. This decision was made based on the assessment that the bidding process would result in increased costs and significant time delays.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical

Plant/Facilities, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost of change order #2 will be charged to Capital Outlay.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 22/23-29 to approve Change Order #2 to increase and amend the contract with Golden Gate Construction for Bid #2223-05, Site Barrier Removal Project at Fullerton College, by \$115,485, increasing the contract total from \$504,854 to \$620,340. Additionally, the contract time will be extended from 98 days to 199 days. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the contract or any related documents on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.r.2

Item No.

**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
APPROVAL OF CHANGE ORDER #2 AS AN AMENDMENT TO THE EXISTING
CONTRACT WITH GOLDEN GATE CONSTRUCTION FOR BID #2223-05,
BARRIER REMOVAL PROJECT AT FULLERTON COLLEGE**



RESOLUTION NO. 22/23-29

WHEREAS, the Governing Board of the North Orange County Community College District (District) previously awarded a contract for work at the Fullerton College Barrier Removal Project (Project) to Golden Gate Construction (Contractor);

WHEREAS, subsequent to the award of the contract to Contractor, it was determined that additional work, related to the original scope of the Project, was necessary on the Project as set forth on the Change Order;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change order;

WHEREAS, the total cost for the Change Order exceeds the limitations set forth in Public Contracts Code §20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the current Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project and impact use of the facilities;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform the same work that could be more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding to not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the North Orange County Community College District does hereby find, resolve, determine, and order as follows:

3.r.3

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the award of the additional work stated in the Change Orders without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order and the original contract.

Section 4. That the Governing Board delegates to its Vice Chancellor, Finance & Facilities, or District Director, Purchasing, authority to execute all agreements and complete all necessary documents for the additional work set forth in the Change Order.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 13th day of June 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 13th day of June 2023, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 13th day of June, 2023.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	June 13, 2023	Information	
		Enclosure(s)	
SUBJECT:	DSA Inspector of Record for the Chapman Newell Instructional and Maintenance & Operations Buildings at Fullerton College		

BACKGROUND: In April 2023, the College issued a Request for Proposals (RFP) to seek qualified DSA Inspector of Record (IOR) for the Chapman Newell Instructional Building and Maintenance and Operations Building project at Fullerton College. The RFP was sent to the Board approved list of pre-qualified DSA inspection companies. The District received three (3) proposals.

The District project committee members (committee) consisted of the project architect, project manager, and District Director, Facilities Planning & Construction. After the committee evaluated the proposals submitted, the three (3) companies were invited for an interview.

Sandy Pringle & Associates
TYR
Vital Inspection Services, Inc.

The review, evaluation and interview were based on the following criteria:

- Understanding of, and responsiveness to, the RFP
- Knowledge, training, and professional experience of the team
- Demonstrated understanding of school facility projects and contribution of the IOR
- Experience with Design-Build and Collaborative Environments in the IOR Role
- Experience working with school districts, with project and facility needs similar to NOCCCD
- Experience working with DSA
- The ability to provide high quality services in a timely and cost-effective manner

After the interview, the committee unanimously selected and recommended the DSA inspection services contract for the Chapman Newell Instructional Building and Maintenance and Operations Building project be awarded to Sandy Pringle & Associates in an amount not to exceed \$385,140 for the duration of September 1, 2023, through December 10, 2024. If the project goes beyond the estimated completion date, the contract will be extended for additional services based on hourly rate of \$105/hr. for Lead IOR and \$105/hr. for Assistant IOR.

Sandy Pringle & Associates provided the most complete response including proposed inspectors specializing in community college construction. The proposed inspector and assistant inspector have had experience with oversight of projects totaling over nearly \$400 million and as the reference check was completely satisfactory.

This agenda item was submitted by Oscar Saghie, Project Manager, Campus Capital Projects, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning. And also to Direction #5: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this service comes from Measure J Bond fund.

RECOMMENDATION: Authorization is requested to enter into an agreement with Sandy Pringle & Associates in the amount not to exceed \$385,140 to provide DSA inspection services for the Chapman Newell Instructional Building and Maintenance and Operations Building project at Fullerton College for the duration of September 1, 2023 through March 31, 2025. If the project goes beyond the estimated completion date, the contract will be extended for additional services based on an hourly rate of \$105/hr. for Lead IOR and \$105/hr. for Assistant IOR. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.s.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Award Bid #2223-21, Cypress College
HRC Relocatable Classroom & Restroom
+ Mobile Kitchen

Action	X
Resolution	
Information	
Enclosure(s)	

BACKGROUND: Due to the scope of work involved in the District’s Water Intrusion project, the first floor of the Anaheim Campus will be required to temporarily vacate, including the Cypress College Hotel, Restaurant, and Culinary Arts (“HRC”) program. The program will be temporarily housed at Cypress College both in existing spaces in the Business Building well as leased modular buildings.

On June 1, 2023, the Purchasing Department received three bids for the Cypress College HRC Relocatable Classroom & Restroom + Mobile Kitchen project. The lowest responsive and responsible bidder was Coelho Inc. in the amount of \$1,215,450 including \$75,000 in allowance. The project was estimated around \$1,500,000. Below is the bid summary.

COMPANY	BASE BID	ALLOWANCE	TOTAL
Coelho Inc.	\$1,140,450	\$75,000	\$1,215,450
RT Contractor Corp	\$1,360,000	\$100,000	\$1,460,000
Kazoni Inc.	\$1,360,000	\$100,000	\$1,460,000

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction 5) – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This project is funded by Measure J.

RECOMMENDATION: Authorization is requested to award Bid #2223-21, Cypress College HRC Relocatable Classroom & Restroom + Mobile Kitchen to Coelho Inc. in the amount of \$1,215,450 including \$75,000 in allowance. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by

B. V. dist Bredl

Approved for Submittal

3.t.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 13, 2023
SUBJECT: Cypress College
Curriculum Matters

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Joyce Peacock, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2023 and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by


Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

June 13, 2023

(DCCC approved May 11, 2023)

DEACTIVATE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
CIS 162 C PC/Network Hardware Support	2024 Fall	The course is no longer needed and does not belong to any certificate program.
CIS 245 C Perl Programming	2024 Fall	Lack of student demand-not part of any certificate program.
CIS 276 C Computer Forensics I	2024 Fall	Lack of student demand and low enrollment.
CIS 278 C Cyber Crime	2024 Fall	Lack of student demand and low enrollment.
CIS 279 C Computer Forensics Legal Aspects	2024 Fall	Lack of student demand and low enrollment.
CIS 280 C Analysis of Digital Media	2024 Fall	Lack of student demand and low enrollment.
CIS 281 C Computer Forensics Capstone	2024 Fall	Lack of student demand and low enrollment.
ENGL 060 C College Writing Preparation	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 010 C Basic Mathematics	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 015 C Pre-Algebra	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 020 C Elementary Algebra	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 021 C Preparation for Statistics	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 024 C Pre-Statistics	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 030 C Plane Geometry	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 040 C Intermediate Algebra	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 041 C Combined Algebra I and II	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 044 C Basic Accelerated Math	2023 Fall	To comply with the full implementation of AB 705 and AB 1705
MATH 045 C Intermediate Algebra Review	2023 Fall	To comply with the full implementation of AB 705 and AB 1705

NEW COURSES

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
FREN 125 C French Culture Through Cinema Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education: Fully and Partially *Grading Option: Pass/No Pass/Letter Grade Option *Prerequisite: None *Advisory: None *FSA: D10 (Foreign Language-French) *AA/AS GE: Area C2 *CSU GE: Area C2 *IGETC: Area 3B *UC/CSU Transfer	35	The course is a study of French and Francophone culture through film. Through analysis of classic and recent Francophone films, students gain an appreciation of this medium as works of art as well as an understanding of the connection between culture, film, and language. Films and characters are discussed and analyzed on their cultural relevance and representation of the French-speaking world. Lectures and class discussions in English. All films with English subtitles. (AA, GE, CSU GE)	2024 Fall	A French Culture Through Cinema course offers all students equitable access to the French language and culture. They will also develop intercultural competence and crucial critical thinking skills through analysis and discussion of French-speaking films.
HIST 120 C History of the Holocaust Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education: Fully and partially *Prerequisites: None *Advisory: Eligibility for ENGL 100 C or ENGL 101 C or ESL 110 C *Grading: Pass/No Pass/Letter Grade Option *FSA: B50 (History) *AA/AS GE: Area C2, D, SOC JUST *CSU GE: Area C2, D *IGETC: Area 3B *UC/CSU Transfer	35	• While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. • Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Our department would like to be part of the effort in increasing Holocaust education and awareness of anti-Semitism.
JAPN 125 C Japanese Culture through Film Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education: Fully and Partially *Grading Option: Pass/No Pass/Letter Grade Option *Prerequisite: None *Advisory: None *FSA: D30 (Foreign Language-Japanese) *AA/AS GE: Area C2 *CSU GE: Area C2 *IGETC: Area 3B *UC/CSU Transfer	45	•The primary mode of instruction is lecture and may include discussion and/or group learning. •Evaluation primarily through objective exams. •Writing assignments are assessed mostly for concepts and structure.	2024 Fall	This is a reactivation course, last offered in 2014.
KIN 246 C Sports in Film Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education: Fully and Partially *Prerequisite: None *Advisory: None *FSAs: B73 (Kinesiology), C40 (Physical Education), C65	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments	2024 Fall	Students will be able to go through different areas of time and study the contributions made to gender, ethnic and socio-economic changes through film and sport.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	(Recreational Administration) *AA/AS GE: Area C2 *CSU GE: C2 *IGETC: Area 3B *UC/CSU Transfer		are assessed mostly for concepts and structure.		
MATH 150PC Calculus I Units: 4 Lecture: 4 Laboratory: 0	*New Course *Distance Education: Fully and partially *Prerequisites: MATH 141 C or MATH 141PC and MATH 142 C. *Corequisite: MATH 050 C *Advisory: None *FSA: C10 (Mathematics) *AA/AS GE: Area B2 *CSU GE: B4 *IGETC: Area 2A *UC/CSU Transfer	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2024 Fall	This new course, which is hard-linked to Math 050 C, is necessary to distinguish it from Math 150AC, which can be taken separately. There are pedagogical differences between Math 150AC and Math 150PC. The new course is a goal of our Calculus Equity Grant and utilizes methods of instruction that provide more support to under prepared students.
PSY 232 C Positive Psychology, Health, and Wellbeing Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education: Fully and Partially *Grading Option: Pass/No Pass/Letter Grade Option *Prerequisites: PSY 101 C *Advisory: None *FSA: C55 (Psychology) *AA/AS GE: Area 4 *CSU GE: Area D *IGETC: Area 4 *UC/CSU Transfer	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	The course fulfills the professional and scientific standards that support ethical and skillful delivery of psychological science to emerging students in the field of psychology.
THEA 105 C Musical Theatre History Units: 3 Lecture: 3 Laboratory: 0	*New Course *Prerequisite: None *Advisory: None *Grading Option: Pass/No Pass/Letter Grade Option *FSA: A70 (Drama/Theatre Arts). S50 (Stagecraft) *AA/AS GE: C1, C2 *CSU GE: Area C1, C2 *IGETC: 3A, 3B *UC/CSU Transfer	27	•Evaluation mostly through writing assignments with a minimum of 6000-8000 words. •Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. •For developmental classes, the amount of words may be less, but the amount of assignments and scope of assessment are similar to a transfer-level course.	2024 Fall	We have a full certificate program in Musical Theatre, but do not have a course teaching its history.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CE 201 C CE Teacher Training 1:	*Add FSAs: A60, A35, C22, N65, S75	25	Most of the time the students are engaged in practicing the skill(s)	2023 Fall	Add FSAs, A60 (counseling), A35 (business), C22 (nutritional sciences/dietetics), N65 (auto

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Portfolio Units: 3 Lecture: 3 Laboratory: 0			they are learning and the instructor gives each student individual instruction as the class proceeds.		mechanics), S75 (travel services), previously board approved 1/25/2022.
CE 202 C CE Teacher Training 2: Technologies Units: 3 Lecture: 3 Laboratory: 0	*Add FSAs: A60, A35, C22, N65, S75	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2023 Fall	Add FSAs, A60 (counseling), A35 (business), C22 (nutritional sciences/dietetics), N65 (auto mechanics), S75 (travel services), previously board approved 1/25/2022.
CE 295 C CE Teacher Training 3: Practicum Units: 3 Lecture: 3 Laboratory: 0	*Add FSAs: A60, A35, C22, N65, S75	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2023 Fall	Add FSAs, A60 (counseling), A35 (business), C22 (nutritional sciences/dietetics), N65 (auto mechanics), S75 (travel services), previously board approved 1/25/2022.
ETHS 150 C Introduction to Chicana-o-x Studies Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Remove FSAs: B50 (History), C75 (Sociology) *Student Learning Outcomes Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2024 Fall	Revise the FSA for the course. Outline, update FSAs, and SLOs updated to better reflect course content.
ETHS 153 C Chicana-o-x and Latina-o-x Contemporary Issues Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Title update from Chicana-o and Latina-o Contemporary Issues *Advisory revalidated *Remove FSAs: B50 (History), C75 (Sociology) *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update *CSU GE: Area F *IGETC: Area 7	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Re-submit for Area F. Outline, title, advisory revalidated, update FSAs, catalog/schedule description, SLOs, and textbook updated to better reflect course content.
ETHS 171 C Asian Pacific American History Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Remove FSA: B50 (History) *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2024 Fall	Re-submission for Area F. Outline, advisory revalidated, update FSA, catalog/schedule description, SLOs, and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	*CSU GE: Area F *IGETC: Area 7				
JAPN 201 C Study of Kanji Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *UC Transfer	35	While the instructor does lecture, much of the class time focuses on discussion, group learning and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Outline and prerequisites revalidated to better reflect course content.
READ 096 C College Reading Strategies Units: 3 Lecture: 3 Laboratory: 0	*Update prefix from ENGL.	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Writing assignments are assessed mostly for concepts and structure. Assessment through assignments, quizzes and exams.	2023 Fall	Previously ENGL 096 C, updating prefix to be AB1705 compliance, previously board approved 1/26/2021.

MODIFY DEGREES/CERTIFICATES																											
DEGREE		EFF DATE	JUSTIFICATION																								
Automotive Collision Repair	<p>Auto Collision Repair Fundamentals Associate in Science Degree</p> <p>The program combines certificates Auto Collision 1 and Auto Collision 2, which along with the general education courses, prepares students for entry-level employment as automotive collision technicians. Training is given in both theory and practical skills. Courses in this program emphasize safety procedures, proper use of tools, basic techniques of body work, paint matching and application, and quality detailing and car care. To earn an Associate Degree students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the cultural diversity and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all course work must be completed at Cypress College. This degree requires a total of 35-36 units.</p> <p>Required courses (35-36 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ACR020 C</td> <td>Auto Detail/Car Care - Beginning</td> <td>3</td> </tr> <tr> <td>ACR021 C</td> <td>Advanced Auto Detailing</td> <td>3</td> </tr> <tr> <td>ACR150 C</td> <td>ACR/Special Projects</td> <td>2 - 3</td> </tr> <tr> <td>ACR101 C</td> <td>Auto Collision Repair Tech I</td> <td>6</td> </tr> <tr> <td>ACR102 C</td> <td>Auto Collision Repair Tech II</td> <td>6</td> </tr> <tr> <td>ACR107 C</td> <td>Refinishing Technician I</td> <td>6</td> </tr> <tr> <td>ACR108 C</td> <td>Refinishing Tech II</td> <td>6</td> </tr> </tbody> </table>			Units	ACR020 C	Auto Detail/Car Care - Beginning	3	ACR021 C	Advanced Auto Detailing	3	ACR150 C	ACR/Special Projects	2 - 3	ACR101 C	Auto Collision Repair Tech I	6	ACR102 C	Auto Collision Repair Tech II	6	ACR107 C	Refinishing Technician I	6	ACR108 C	Refinishing Tech II	6	2023 Fall	<p>*PSLOs updated</p> <p>*Course revision: ACR 050 C is now ACR 150 C.</p> <p>Total units remain the same.</p>
		Units																									
ACR020 C	Auto Detail/Car Care - Beginning	3																									
ACR021 C	Advanced Auto Detailing	3																									
ACR150 C	ACR/Special Projects	2 - 3																									
ACR101 C	Auto Collision Repair Tech I	6																									
ACR102 C	Auto Collision Repair Tech II	6																									
ACR107 C	Refinishing Technician I	6																									
ACR108 C	Refinishing Tech II	6																									

MODIFY DEGREES/CERTIFICATES

DEGREE			EFF DATE	JUSTIFICATION												
	ACR170 C	Automotive Color Matching	3													
	Total Units		35 - 36													
Kinesiology	<p>Kinesiology Associate in Arts Degree for Transfer (AA-T) This curriculum is designed to provide an opportunity for the Kinesiology major to achieve a Kinesiology Associate in Arts for Transfer (AA-T in Kinesiology) which completes the first and second year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Kinesiology or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students with a degree in Kinesiology may pursue careers in a variety of health science professions including physical training, physical therapy, fitness instruction, coaching and athletics. The completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for upper-division work. To earn an AA-T in Kinesiology students must complete the following requirements: (1) a minimum of 21-23 semester units or 31.5-34.5 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, A P(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0. This degree requires a total of 21-23 units.</p> <p>Required Core Courses: (11 units)</p> <table border="1" data-bbox="367 1661 1065 1812"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>KIN230 C</td> <td>Introduction to Kinesiology</td> <td>3</td> </tr> <tr> <td>BIOL231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>BIOL241 C</td> <td>General Human Physiology</td> <td>4</td> </tr> </tbody> </table> <p>Movement-Based Courses (3 units minimum). Select one course maximum from three of the following areas: Aquatics</p>				Units	KIN230 C	Introduction to Kinesiology	3	BIOL231 C	General Human Anatomy	4	BIOL241 C	General Human Physiology	4	2023 Fall	*Remove PHS 284 C from list A (added by mistake). Previously board approved 12/13/2022. Total units remain the same.
		Units														
KIN230 C	Introduction to Kinesiology	3														
BIOL231 C	General Human Anatomy	4														
BIOL241 C	General Human Physiology	4														

MODIFY DEGREES/CERTIFICATES

DEGREE			EFF DATE	JUSTIFICATION
		Units		
KIN110 C	Surfing	0.5 - 1		
KIN111 C	Swimming	0.5 - 1		
KIN112 C	Swimming - Intermediate-Advanced	0.5 - 1		
KIN114 C	Springboard Diving	0.5 - 1		
KIN115 C	Springboard Diving-Intermediate-Advanced	0.5 - 1		
KIN116 C	Swim for Fitness	0.5 - 1		
KIN117 C	Water Aerobics	0.5 - 1		
Combatives				
		Units		
KIN120 C	Kick-Boxing	0.5 - 1		
KIN121 C	Self Defense	0.5 - 1		
Fitness				
		Units		
KIN128 C	Yoga-Intermediate	0.5 - 1		
KIN129 C	Vinyasa Yoga	0.5 - 1		
KIN130 C	Yoga	0.5 - 1		
KIN131 C	Restorative and Gentle Yoga	0.5 - 1		
KIN132 C	Hatha Yoga	0.5 - 1		
KIN133 C	Cardiovascular Conditioning	0.5 - 1		
KIN134AC	Walking for Fitness-Beginning	0.5 - 1		
KIN134BC	Walking for Fitness - Intermediate	0.5 - 1		
KIN135 C	Cardio Step	0.5 - 1		
KIN136 C	Cardio Step-Intermediate	0.5 - 1		
KIN137 C	Mountaineering and Rock Climbing	0.5 - 1		
KIN138 C	Body Sculpt	0.5 - 1		
KIN139 C	Cardio Blast	0.5 - 1		
KIN140 C	Fitness Training	0.5 - 1		
KIN142 C	Power Training	0.5 - 1		
KIN143 C	Strength Training	0.5 - 1		
KIN144 C	Boot Camp Workout-Intermediate	0.5 - 1		
KIN145 C	Boot Camp Workout	0.5 - 1		
KIN146 C	Cardio Core	0.5 - 1		
KIN147 C	Body Building and Development	0.5 - 1		
KIN148 C	Total Body Fitness	0.5 - 1		
KIN149 C	Weight Training and Lifting	0.5 - 1		
KIN150AC	Trail Hiking - Beginning	0.5 - 1		
KIN151 C	Spinning-Beginning	0.5 - 1		
KIN152 C	Spinning-Intermediate	0.5 - 1		
KIN198 C	Athletic Weight Training	0.5 - 3		
KIN199 C	Conditioning for Athletes	0.5 - 3		
Individual Sports				
		Units		
KIN160 C	Badminton- Beginning	0.5 - 1		
KIN163 C	Table Tennis	0.5 - 1		
KIN164 C	Bowling - Beginning	0.5 - 1		
KIN165 C	Bowling - Intermediate	0.5 - 1		
KIN166 C	Bowling - Advanced	0.5 - 1		
KIN167 C	Gymnastics-Tumbling	0.5 - 1		
KIN168 C	Tennis - Beginning	0.5 - 1		
KIN169 C	Tennis-Intermediate	0.5 - 1		
KIN170 C	Tennis-Advanced	0.5 - 1		
KIN171 C	Golf-Beginning	0.5 - 1		
KIN172 C	Golf-Intermediate	0.5 - 1		
KIN173 C	Golf-Advanced	0.5 - 1		

MODIFY DEGREES/CERTIFICATES

DEGREE			EFF DATE	JUSTIFICATION
	KIN174 C	Pickleball-Beginning	0.5 - 1	
	KIN175 C	Pickleball-Intermediate	0.5 - 1	
	Team Sports			
			Units	
	KIN180 C	Futsal-Beginning	0.5 - 1	
	KIN181 C	Futsal-Intermediate	0.5 - 1	
	KIN182 C	Futsal-Advanced	0.5 - 1	
	KIN183 C	Volleyball - Beginning	0.5 - 1	
	KIN184 C	Volleyball - Intermediate	0.5 - 1	
	KIN185 C	Volleyball - Advanced	0.5 - 1	
	KIN186 C	Beach Volleyball - Beginning	0.5 - 1	
	KIN187 C	Beach Volleyball - Intermediate	0.5 - 1	
	KIN188 C	Beach Volleyball - Advanced	0.5 - 1	
	KIN189 C	Basketball - Beginning	0.5 - 1	
	KIN190 C	Basketball - Intermediate	0.5 - 1	
	KIN191 C	Basketball - Advanced	0.5 - 1	
	KIN192 C	Water Polo	0.5 - 1	
	KIN193AC	Soccer- Beginning	0.5 - 1	
	KIN193BC	Soccer - Intermediate	0.5 - 1	
	KIN194 C	Softball	0.5 - 1	
	KIN195AC	Baseball- Beginning	0.5 - 1	
	KIN195BC	Baseball- Intermediate	0.5 - 1	
	KIN197 C	Flag Football	0.5 - 1	
	List A: Select two courses (6-9 units) from the following:			
			Units	
	MATH120 C	Introduction to Probability and Statistics	4	
		or		
	PSY161 C	Probability and Statistics-Social Sciences	4	
		or		
	PSY161HC	Honors Probability and Statistics-Social Sciences	4	
		or		
	SOC161 C	Probability and Statistics-Social Sciences	4	
		or		
	SOC161HC	Honors Probability and Statistics-Social Sciences	4	
	KIN235 C	First Aid, CPR and Emergencies	3	
	Total Units		21 - 23	
Sociology	<p>Sociology Associate in Arts Degree for Transfer (AA-T)</p> <p>This curriculum is designed to provide an opportunity for the Sociology major to achieve an Associate in Arts in Sociology for Transfer (AA-T in Sociology) which completes the first- and second-year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AA-T is intended for students who plan to</p>		2023 Fall	<p>*PSLOs Update *Add SOC 125 C, SOC 280 C, SOC 290 C</p> <p>Total units remain the same.</p>

MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																																								
	<p>complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Sociology is the study of social life, social systems, social change and the social causes and consequences of human behavior. Sociology is based on the idea that the understanding of the dynamic structure of social life will allow analysis of present situations against the backdrop of larger social realities and lead to effective responses to those situations. The AA-T in Sociology includes the study of sociological theories and knowledge, the scientific foundations of sociology, and the application of the sociological perspective to various, specific areas of social life. The curriculum is designed to provide students with an introduction and overview of the field. It offers an opportunity to examine the field in detail and to identify possible personal directions for further study. Sociology gives students a solid basis for many career paths and can be enhanced with multi-disciplinary study in related fields. To earn an AA-T in Sociology students must complete: (1) 19-20 semester units or 28.5-30 quarter units in the Sociology major with a minimum grade of "C"; A P(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (2) California State University General Education Breadth requirements (CSU GE Breadth) or the Intersegmental General Education Transfer Curriculum (CSU IGETC); (3) completion of 60 semester or 90 quarter units of CSU transferable coursework; and (4) have an overall GPA of 2.0.</p> <p>Required Core: (10 units)</p> <table border="1" data-bbox="370 1081 1063 1539"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>SOC101 C</td> <td>Introduction to Sociology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC101HC</td> <td>Honors Introduction to Sociology</td> <td>3</td> </tr> <tr> <td>SOC102 C</td> <td>Social Problems</td> <td>3</td> </tr> <tr> <td>SOC161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> </tbody> </table> <p>List A: Select two courses from the list below (6-7 units)</p> <table border="1" data-bbox="370 1587 1063 1894"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>SOC125 C</td> <td>Sociology Research Methods</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY202 C</td> <td>Research Methods in Psychology</td> <td>4</td> </tr> <tr> <td>SOC275 C</td> <td>Marriage and Family</td> <td>3</td> </tr> <tr> <td>SOC225 C</td> <td>Sociology of Women</td> <td>3</td> </tr> <tr> <td>SOC292 C</td> <td>Introduction to Criminology</td> <td>3</td> </tr> <tr> <td>PSY251 C</td> <td>Social Psychology</td> <td>3</td> </tr> <tr> <td>ETHS101 C</td> <td>American Ethnic Studies</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> </tbody> </table>			Units	SOC101 C	Introduction to Sociology	3		or		SOC101HC	Honors Introduction to Sociology	3	SOC102 C	Social Problems	3	SOC161 C	Probability and Statistics-Social Sciences	4		or		SOC161HC	Honors Probability and Statistics-Social Sciences	4		or		PSY161 C	Probability and Statistics-Social Sciences	4		or		PSY161HC	Honors Probability and Statistics-Social Sciences	4		or		MATH120 C	Introduction to Probability and Statistics	4			Units	SOC125 C	Sociology Research Methods	3		or		PSY202 C	Research Methods in Psychology	4	SOC275 C	Marriage and Family	3	SOC225 C	Sociology of Women	3	SOC292 C	Introduction to Criminology	3	PSY251 C	Social Psychology	3	ETHS101 C	American Ethnic Studies	3		or			
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MODIFY DEGREES/CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
	ETHS101HC	Honors American Ethnic Studies	3	
	List B: Select one course from the list below or any course from List A not already taken (3 units)			
			Units	
	SOC250 C	Sociology of Aging	3	
	SOC277 C	Sociology of Religion	3	
	SOC280 C	Media, Culture, and Society	3	
	SOC290 C	Sociology of Contemporary Race and Ethnic Relations	3	
	PSY101 C	Introduction to Psychology	3	
	or			
	PSY101HC	Honors Introduction to Psychology	3	
	PSY120 C	Human Sexuality	3	
	PSY131 C	Cross-Cultural Psychology	3	
	ANTH102 C	Cultural Anthropology	3	
	or			
	ANTH102HC	Honors Cultural Anthropology	3	
	GEOG160 C	Cultural Geography	3	
	Total Units			19 - 20

DEACTIVATE CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
Computer Information Systems	Computer Forensics Certificate Required courses are listed in suggested sequence (18 units):		2024 Fall	The Computer Forensics Certificate program is not needed and no longer is offered.
			Units	
	CIS276 C	Computer Forensics I	3	
	CIS277 C	Digital Forensics	3	
	CIS278 C	Cyber Crime	3	
	CIS279 C	Computer Forensics Legal Aspects	3	
	CIS280 C	Analysis of Digital Media	3	
	CIS281 C	Computer Forensics Capstone	3	
	Total Units			18

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 13, 2023	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee.

This agenda item is submitted by John Ison, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

B. V. Dipt Bredl

Approved for Submittal

4.b.2

Item No.



Board of Trustees
 Agenda Attachment
 Fullerton College Curriculum

June 13, 2023 | DCCC Approved on May 11, 2023

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
TECH 095 F FPV Drone Piloting Units: 1 Lecture: 0.5 Laboratory: 1.5	Prerequisites: NONE	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	New course. TECH 095 F FPV (First Person View) trains professionals in drone piloting.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CDES 299 F Child Development Independent Study Units: 1 Lecture: 0 Laboratory: 3	Prerequisites: NONE <ul style="list-style-type: none"> • Add Distance Education(hybrid) • Add Distance Education(online) • Assignments Revision • Catalog Description Update • Method of Instruction • Six-Year Review • Textbooks 	25	Independent study is one-on-one mentoring of a student doing independent research.	2024 Fall	Six-Year Review. Proposed for Distance Education (hybrid/online).
COUN 199 F Counseling and Guidance	Prerequisites: NONE	25	Students are engaged in practicing the skill(s) they are learning and	2024 Fall	Six-Year Review. Textbooks. Class size revised FROM

<p>Independent Study</p> <p>Units: 1 Lecture: 0 Laboratory: 3</p>	<ul style="list-style-type: none"> • Add Distance Education(online) • Add Distance Education(hybrid) • Assignments Revision • Catalog Description Update • Class Size Revision • Course Content (that do not change the overall scope of the course) • Hours (WSCH Lecture and/or Lab) • Method of Evaluation • Method of Instruction • Objectives Revision • Schedule Description Update • Six-Year Review • Student Learning Outcomes • Textbooks • Title Revision NO Program Impacts 		<p>the instructor gives each student individual instruction as the class proceeds.</p>		<p>5 TO 25. Hours revised FROM 0 lecture and 0 lab TO 0 lecture and 3 lab in order to update CurricUNET records. Units revised FROM 0 TO 1 in order to update CurricUNET records. Title revised in order to eliminate punctuation that is incompatible with Banner.</p>
<p>GEOG 230 F Introduction to Geographic Information Systems</p> <p>Units: 3 Lecture: 2 Laboratory: 3</p>	<p>Prerequisites: NONE</p> <ul style="list-style-type: none"> • Assignments Revision • CIP Code Revision • Catalog Description Update • Six-Year Review • Textbooks 	<p>35</p>	<p>Individualized Instruction/Group Learning/ Student Presentations. Instruction includes lecture, group learning, and lab activities. Class time focuses on individualized instruction, student presentation time, and/or group learning. Most of the time the students are engaged in practicing the skill(s) they are learning, and the instructor gives each student individual instruction as the class proceeds.</p>	<p>2024 Fall</p>	<p>Six-Year Review. Textbooks. CIP code change.</p>

<p>HIST 190 F History of the Americas I</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisites: NONE</p> <ul style="list-style-type: none"> • Assignments Revision • Catalog Description Update • Method of Evaluation • Method of Instruction • Six-Year Review • Textbooks 	<p>40</p>	<p>While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.</p>	<p>2024 Fall</p>	<p>Six-Year Review. Addition of CSU GE Area D in order to update CurricUNET records.</p>
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NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
<p>Anatomy and Physiology</p>	<p>Health Sciences Preparation for Transfer Certificate</p> <p>The Health Sciences Transfer Certificate is designed to provide students with fundamental knowledge and skills in healthcare-related fields. The required courses prepare students for transfer in bachelor's degree programs in the health sciences and public health, and for entry into professional schools such as nursing, physical therapy, physician assistant, dental hygiene, and other allied health professions. This certificate requires a total of 18-19 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (14 units)</p> <p style="text-align: center;">Units</p> <p>ANAT 231 F General Human Anatomy 4</p> <p>ANAT 240 F Human Physiology 5</p> <p>CHEM 101 F Chemistry for Allied Health Science 5</p> <p>or</p> <p>CHEM 111AF General Chemistry I 5</p> <p>Restricted Elective (4-5 units)</p>	<p>2024 Fall</p>	<p>This is a new certificate designed for students who complete their pre-allied health prerequisite courses but might not qualify for an Associate degree. This applies to many of our post-baccalaureate students who do not need to take the breadth requirements for the Pre-Nursing AS or other Associate degrees.</p>

	Units		
	CHEM 111BF General Chemistry II		
	5		
	MICR 220 F Medical Microbiology		
	4		
	MICR 262 F General Microbiology		
	5		
	Total Units		
	18 - 19		

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. dist BudM
Approved for Submittal

5.a.1

Item No.

Academic Personnel
June 13, 2023

CHANGE IN RETIREMENT DATE

Pacheco, Elizabeth	CC	Dental Assisting Instructor From: 06/01/2023 To: 05/21/2023 PN CCF954
Schilling, JoAnna	CC	President From: 07/01/2023 To: 12/31/2023 PN CCX999
Shrout, Cynthia	CC	Mathematics Instructor From: 07/01/2023 To: 06/01/2023 PN CCF802

NEW PERSONNEL

De Frutos Garcia, Samanta	CC	Foreign Language Instructor (Spanish) First Year Probationary Contract Class B, Step 1 Eff. 08/17/2023 PN CCF903
Juarez, Anita	FC	Ethnic Studies Instructor Second Year Probationary Contract Class B, Step 1 Eff. 08/17/2023 PN FCF576
Kar, Rosie	FC	Ethnic Studies Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/17/2023 PN FCF609
Toy, Brenda	CC	Dental Assisting Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/17/2023 PN CCF954

TEMPORARY CONTRACT

Wong, Jessica	FC	Nursing Instructor (Simulation and Skills Lab Coordinator) Temporary Contract (100%) Specially-Funded Pursuant to E.C. 87470 Class B, Step 1 Eff. 08/17/2023-05/25/2024
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CHANGE IN SALARY CLASSIFICATION

Kaluza, Matjaz	FC	Physics Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 01/23/2023
McLaren, Erin	FC	Physical Education Instructor (ADJ) From: Column 1, Step 2 To: Column 2, Step 2 Eff. 08/22/2022
Moreno-Terrill, Steven	FC	Ethnic Studies Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 01/23/2023

ADDITIONAL DUTY DAYS @ PER DIEM

Afra, Maha	CC	Dir. of Dance Production Performance	8 days
Coronado, Michael	CC	Campus Student Newspaper Advisor	6 days
Gopar, Gary	CC	Director of Jazz/Swing Band	11 days
		Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days
Hampton, Bradley	CC	Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days

Academic Personnel
June 13, 2023

Hormel, James	CC	Managing Director of Theater Programming	15 days
Jackson, Donald	CC	Resident Designer	13 days
		Managing Director of Theater Programming	15 days
		Theater Technical Director	15 days
		Artistic Director Resident Theatre Company	11 days
McMillan, Marcus	CC	Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
McMillin, Jennifer	CC	Managing Director of Theater Programming	15 days
		Theater Technical Director	15 days
		Director of Drama Productions	6 days
		Coordinator of High School Festival	6 days
Page, Jennifer	CC	Forensics Coach	11 days
Rusich, Clinton	CC	Director of Master Chorale and Jazz Ensemble	6 days

LEAVE OF ABSENCE

@01158904	FC	Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 04/01/2023-04/16/2023	
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

Rios, Crystal	FC	Column 1, Step 1	
Villalovos, Juan	CC	Column 1, Step 1	

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Ubierna, Kendra	CC	Column 1, Step 1	
Vu, Lucy	CC	Column 1, Step 1	

Academic Personnel
June 13, 2023

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Acosta, Arleen	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Acosta, Cynthia	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Adams, Virgil	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Arambula, Michael	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Armstead, LaRon	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Ayala, Eduardo	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Bauer, Jill	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Beck, Anne-Marie	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Blumer, Collette	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Brydges, Michael	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Campbell, Brooke	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023

Academic Personnel
June 13, 2023

Carter, Kelly	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Clark, Lisa	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Cristantos Valencia, Stephany	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Edmund, Adira	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Gamble, Malcolm	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Garcia, Amanda	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Garcia, Juan	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Guilford, Melinda	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Hamer, Brittany	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Haro, Maria	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Hortua, Giovanni	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023

Academic Personnel
June 13, 2023

Koeppel, Liana	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
LaTour, Jesse	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Magginetti, Giovanni	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Nusbaum, David	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Ortega, Valerie	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Page, Jennifer	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Plake, Clayton	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Reuter, Hilary	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Rhymes, Regina	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Richards, Heather	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Robertson, Alison	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023

Academic Personnel
June 13, 2023

Semichy, Joslyn	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Sharp, Cara	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Sifuentes, Michelle	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Snyder, Katie	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Thai-Arnold, Monique	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Vandever, Nicole	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2023 Resolution
SUBJECT: Classified Personnel Information
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. dist BudM

Approved for Submittal

5.b.1

Item No.

Classified Personnel
June 13, 2023

RESIGNATIONS

Guzman de la Rocha, Cindy	CC	Administrative Assistant I, Language Arts 12-month position (100%) Eff. 05/26/2023 PN CCC842
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NEW PERSONNEL

Andrawis, Yasmine	AC	District Director, EEO and Compliance 12-month position (100%) Range 17, Column G Management Salary Schedule Eff. 06/26/2023 PN DEM982
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Ashton, Michael	CC	Instructional Designer 12-month position (100%) Range 54, Step D Classified Salary Schedule Eff. 08/01/2023 PN CCC670
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Martinez Hernandez, Catalina	CC	Administrative Assistant II, Nursing & Mortuary Science 12-month position (100%) Range 36, Step D Classified Salary Schedule Eff. 06/15/2023 PN CCC951
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Nguyen, Phuong	CC	Production Center Coordinator 12-month position (100%) Range 34, Step E Classified Salary Schedule Eff. 06/15/2023 PN CCC856
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Rogers-Griffin, Allison	FC	Interpreter Coordinator, DSS 12-month position (100%) Range 45, Step E Classified Salary Schedule Eff. 06/15/2023 PN FCC614
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TRANSFERS

Lemos, Donny	NOCE	From: Facilities Custodian II 12-month position (100%) PN SCC985
		To: CC Facilities Custodian II 12-month position (100%) PN CCC661

VOLUNTARY CHANGES IN ASSIGNMENT

Dominguez, Ernesto	CC	Administrative Assistant II, Health Science
		Temporary Increase in Months Employed From: 11-months To: 12-months Eff. 07/01/2023 – 06/30/2024
Felipe, Victoria	CC	Administrative Assistant II, Campus Comm. (50%)
		Temporary Increase in Percent Employed From: 50% To: 100% Eff. 07/01/2023 – 06/30/2024

PROFESSIONAL GROWTH & DEVELOPMENT

Beck, Megan	FC	Admissions and Records Analyst (100%) 1 st increment (\$400) Eff. 07/01/2023
Donegan, Melanie	FC	Lab Technician, Ceramics (50%) 2 nd increment (\$200) Eff. 07/01/2023
Kim, Edward	FC	Lab Technician, Horticulture (100%) 1 st increment (\$400) Eff. 07/01/2023
Shah, Gita	FC	Accounting Technician (100%) 2 nd increment (\$400) Eff. 07/01/2023

LEAVES OF ABSENCE

@00783825	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/18/2023 – 08/14/2023 (Intermittent Leave)
@00384991	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 05/01/2023 – 06/02/2023 (Consecutive Leave)
@00139609	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/17/2023 – 11/05/2023 (Consecutive Leave)
@00007077	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/06/2023 – 02/15/2023; 03/17/2023 – 06/26/2023 (Consecutive Leave)
@00104149	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/17/2023 – 07/17/2023 (Consecutive Leave)

ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

@00005411	CC	Classified Position (100%) Eff. 05/19/2023 until further notice
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.c.1

Item No.

Professional Experts
June 13, 2023

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Ashenmiller, Joshua	FC	Technical Expert II	Accreditation Writing Team	15	05/22/2023	06/30/2023
Brydges, Michael	CC	Technical Expert II	Professional Development Co-Coordinator	25	05/22/2023	06/02/2023
Campbell, Justin	CC	Technical Expert II	English Learning Community for Incoming Athletes	2	06/26/2023	06/30/2023
Collins, Lori	CC	Technical Expert I	SWP Regional Competency-Based Education	10	05/21/2023	06/30/2023
Farol, Ronald	FC	Technical Expert II	FYE (First Year Experience) Faculty	26	05/22/2023	06/30/2023
Fouquette, Danielle	FC	Technical Expert II	FYE Faculty	26	05/22/2023	06/30/2023
Gutierrez, Ruth	CC	Technical Expert II	Professional Development Co-Coordinator	25	05/22/2023	06/02/2023
Guzman Magdaleno, Arely	FC	Project Expert	Educational Partnerships & Programs – Promise	26	05/10/2023	06/30/2023
Henderson, Angela	FC	Technical Expert II	Technical Expert II for Study Abroad Site Visit	20	06/01/2023	06/30/2023
Jo, Jiewoon	CC	Technical Expert II	Business & CIS Division Hiring Work and Related Chair Duties	26	06/01/2023	06/30/2023
Johnson, Lisa	NOCE	Technical Expert I	Syllabi Writing Development	12	05/30/2023	06/02/2023
Koeppel, Liana	CC	Technical Expert II	Department Chairs Compensation – Off Contract Summer Hours	5	06/08/2023	06/30/2023
Krag, Samantha	FC	Technical Expert II	FYE Faculty	26	05/22/2023	06/30/2023
Larsen, Chris	FC	Technical Expert II	Summer 2023 Math Workshops	2	06/01/2023	06/21/2023
Le Cornet, Karen	CC	Technical Expert II	Department Chairs Compensation – Off Contract Summer Hours	5	06/08/2023	06/30/2023
Loney, Laura	FC	Technical Expert II	Summer 2023 Math Workshops	2	06/01/2023	06/21/2023
Luther, Mihoko	CC	Technical Expert II	Department Chairs Compensation – Off Contract Summer Hours	5	06/08/2023	06/30/2023
Martinez, Hector	AC	Technical Expert II	PIE Series Presentation – April	9	04/14/2023	04/14/2023
McAlister, Kathleen	CC	Technical Expert II	Department Chairs Compensation – Off Contract Summer Hours	5	06/08/2023	06/30/2023
Melodia, Joseph	CC	Technical Expert II	Department Chairs Compensation – Off Contract Summer Hours	5	06/08/2023	06/30/2023
Penesa, Brandon	CC	Technical Expert II	SWP AC/R Building Automation/UCI Grant	26	05/22/2023	06/30/2023

Professional Experts
June 13, 2023

Perez, Erica	FC	Project Expert	Document Retention Project	26	05/08/2023	05/26/2023
Perez, Roger	FC	Technical Expert II	Accreditation Writing Team	15	05/22/2023	06/30/2023
Powers, Miguel	FC	Technical Expert II	Student Focus Groups	4	06/01/2023	08/18/2023
Robertson, Alison	CC	Technical Expert II	Department Chairs Compensation – Off Contract Summer Hours	5	06/08/2023	06/30/2023
Samano, Jeffrey	FC	Technical Expert II	Humanities Division Professional Learning Day – May 2022	4.5	06/01/2023	06/09/2023
Schulze, Michael	FC	Technical Expert II	FYE Faculty	26	05/22/2023	06/30/2023
Stokes-Dobyns, Sheilah	FC	Technical Expert II	FYE Faculty	26	05/22/2023	06/30/2023
Tucker, Alba	AC	Technical Expert II	District Services Staff Appreciation – Employee Chair Massage	8	05/22/2023	05/24/2023
Wong, Lai Fung	FC	Project Expert	Document Retention Project	26	05/01/2023	06/30/2023

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Hourly Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.d.1

Item No.

Hourly Personnel
June 13, 2023

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alvarez, Alexcia	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
Cabrer, Yasmeen	FC	Technical - Assist with Campus Outreach Program	06/14/23	06/30/23	TE A 1
Danh, Thanh	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
De La Vara, Ashley	FC	Paraprof - Assist with Child Development Lab	06/14/23	06/30/23	TE B 2
Ford, Michael	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
Gabb, Sabrina	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
Hawkins, Ashley	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
Khuu, Katelyn	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
Marquez, Lydia	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	06/14/23	06/30/23	TE A 1
Mayeaux, Grant	CC	Service/Maint - Assist Grounds department	06/14/23	06/30/23	TE B 3
Movchan, Alyssa	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
Munoz Silverio, Juan	FC	Technical - Assist in Campus Communications	06/14/23	06/30/23	TE A 1
Nayela, Ayala	FC	Technical - Assist in Campus Communications	06/14/23	06/30/23	TE A 1
Pham, Gina	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
Signorelli, Ashley	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	06/14/23	06/30/23	TE A 1
Stroud, JoAnna	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
Tran, Jacklynn	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1
Veloso, Ashley	CC	Direct Instr Support - Assist in Summer Camp program	06/14/23	06/30/23	TE I 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Dwivedi, Tanishq	CC	Direct Instr Support - Tutor for CyberPatriot program	06/14/23	06/30/23	TE A 1
Gomez, Emma	FC	Direct Instr Support - Tutor in the Math Lab for LRC	06/14/23	06/30/23	TE A 1
Jenkins, Nora	NOCE	Direct Instr Support - Tutor for DSS students	06/14/23	06/30/23	TE A 4

Hourly Personnel
June 13, 2023

Mathew, Aaron	CC	Direct Instr Support - Tutor for CyberPatriot program	06/14/23	06/30/23	TE A 1
Sims, Ingrid	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	06/14/23	06/30/23	TE E 4
Sims, Ingrid	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	06/14/23	06/30/23	TE F 4

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Barkley, Leony	FC	Technical - Substitute for Classified employee on leave	06/14/23	06/30/23	TE A 1
Ha, Ylan	FC	Technical - Substitute for Classified employee on leave	06/14/23	06/30/23	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Volunteers

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
June 13, 2023

Volunteers

Name	Site	Program	Begin	End
Diaz, Mariyah	NOCE	DSS - Personal Service Attendant	06/05/23	05/24/24
Diaz, Oscar	FC	Intern - Student Support Sevices/ Rising Scholar	06/14/23	06/30/23
Draden, Robert	FC	Intern - Student Support Sevices/ Rising Scholar	06/14/23	06/30/23
Grande, Giselle	FC	Intern - Counseling and Student Development/ Promise	06/14/23	08/18/23
Myers, Stephen	FC	Veterans Resource Center	06/01/23	06/30/23
Sanchez Gonzalez, Kimberly	FC	Intern - Counseling and Student Development/ Promise	05/30/23	08/04/23
Snapp, Kalon	NOCE	DSS - Personal Service Attendant	05/01/23	06/30/23

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2023

SUBJECT: Adjunct Faculty United Proposal for a
Successor Agreement to the Adjunct Faculty
United Contract

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The collective bargaining agreement between Adjunct Faculty United/AFT Local 6106 and the District expires on June 30, 2023. The initial proposal for a successor agreement is submitted by Adjunct Faculty United.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the initial proposal for a successor agreement between Adjunct Faculty United and the District, as submitted by Adjunct Faculty United, be received and that a public hearing on this proposal be set for June 27, 2023.

Irma Ramos

Recommended by



Approved for Submittal

5.f.1

Item No.

Adjunct Faculty United AFT Local 6106



MEMORANDUM

June 5th 2023

To: Dr. Irma Ramos,
Vice Chancellor, Human Resources
North Orange County Community College District

From: Seija Rohkea
President, Adjunct Faculty United (AdFac) AFT Local 6106

RE: Formal Sunshine Proposal from AdFac and Intent to Bargain

Adjunct Faculty United AFT Local 6106 (henceforth: “the Union”), acting on behalf of its members, fundamentally supports the District goals of enhancing student equity and success, improving employee morale, and upholding high standards in academics and promoting joy in teaching, learning, and work.

With that in mind, Adjunct Faculty United formally presents the following sunshine proposals to open negotiations for the 2023-2024 school year:

ARTICLE 3 (UNION RIGHTS): The Union intends to submit proposals to increase allotted release time.

ARTICLE 6 (ASSIGNMENT AND SCHEDULING): The Union intends to submit proposals to establish multi-year contracts, preferred consideration for unit members for full-time positions, and to maintain status as adjunct faculty while working classified positions.

ARTICLE 7 (WORKING CONDITIONS): The Union intends to submit proposals to expand and establish compensation for service on shared governance committees, special projects, for canceled assignments, for mandatory training and for attendance in department meetings. The Union intends to submit proposals intended to create safer classroom and office environments for unit members.

ARTICLE 9 (EVALUATIONS): The Union intends to submit proposals to promote objectivity and continuity across departments in the evaluation process.

Article 10 (CLASS SIZE): The Union intends to submit proposals to clean up language in the class size section. The Union intends to submit proposals to increase and/or establish overload for increased class sizes.

Article 11 (SALARY): It is the Union's intent to increase compensation across all steps and columns. Furthermore, the Union intends to submit proposals for lecture-lab pay parity, and to establish stipends for unit members in the athletics and performance arts programs.

Article 14 (LEAVES OF ABSENCE): The Union intends to submit proposals to increase access and flexibility in which accrued sick time can be used, establish leave for bereavement, establish vacation days, personal necessity and for family medical leave.

Article 16 (GRIEVANCE PROCEDURE): The Union intends to submit proposals to widen the scope of the "grievance" definition and to increase timelines in the "informal" section.

Sincerely,

Seija Rohkea

President, Adjunct Faculty United AFT Local 6106

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 13, 2023
SUBJECT: District's Proposal for a Successor Agreement to the Adjunct Faculty United Contract

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The collective bargaining agreement between the District and Adjunct Faculty United/AFT Local 6106 expires on June 30, 2023. The initial proposal for a successor agreement is submitted by the District.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the initial proposal for a successor agreement between the District and Adjunct Faculty United, as submitted by the District, be received by the Board and that a public hearing on this proposal be set for June 27, 2023.

Irma Ramos

Recommended by

B. V. dist Brub

Approved for Submittal

5.g.1

Item No.

**North Orange County Community College District
Office of Human Resources**

INTRADISTRICT CORRESPONDENCE

To: Seija Rohkea, Adjunct Faculty United President

From: Irma Ramos, Vice Chancellor, Human Resources



Date: June 6, 2023

Subject: Negotiations for Successor Agreement

The current Agreement between Adjunct Faculty United AFT Local 6106 and the District will expire June 30, 2023. In accordance with the requirements of Article 1, Section 1.2 of the Collective Bargaining Agreement, this will serve as notice of the District's intent to negotiate a successor agreement.

The following is a summary of the articles the District proposes to negotiate:

Article 7 – Working Conditions

Clarify the provisions of Article 7.7, Employee Responsibilities related to trainings and communications.

Article 9 – Evaluation

Incorporate DEIA language as required by the State Chancellor's Office.

Article 10 – Class Size

Incorporate language regarding multiple sections and lecture/lab parity.

Article 11 – Salary

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Clarify the provisions of Article 11.2.3, Salary Column Advancement.

Incorporate language for compensation for serving on screening committees.

Incorporate language for compensation for attending District sponsored trainings.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	June 13, 2023	Resolution	_____
SUBJECT:	Revised Administrative Procedures	Information	X
		Enclosure(s)	X

BACKGROUND: The Administrative Procedures included in this agenda item were reviewed and revised to reflect content revisions recommended by one or more of the following: CCLC, Chancellor’s Staff, the Districtwide Distance Education Taskforce, and the Districtwide Drop for Nonpayment Workgroup.

The District Consultation Council reviewed, discussed, and reached consensus on the noted Administrative Procedures on May 22, 2023. The approved procedures are provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

Chapter 3, General Institution

AP 3740, Web Sites: Revised to update language to reflect consultation with the Director of Campus Communications for web page changes and to update a title reference.

Chapter 4, Academic Affairs

AP 4105, Distance and Correspondence Education: Substantially revised after a detailed review by the Districtwide Distance Education Taskforce, the District Curriculum Coordinating Committee, the Vice President Council, and Chancellor’s Staff to align with the updated ACCJC Distance Education Policy and updated Title 5 provisions.

Chapter 5, Student Services

AP 5030, Fees: Revised to address CCLC recommendations and to provide students with a longer grace period to pay outstanding balances and to provide a payment plan option which were reviewed by the Districtwide Drop for Nonpayment Workgroup, the Vice President Council, and Chancellor’s Staff.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information the four revised Administrative Procedures in Chapters 3, 4, and 5.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.a.1
Item No.

AP 3740 Web Sites

- 1.0 All official web pages must be approved by the administrator in charge of the program, department, or division that is the subject of the page, in consultation with the campus Director of Campus Communications or with the District Director of Public & Governmental Affairs. All official web pages must comply with the following procedures, as well as with those established by the colleges and North Orange Continuing Education.
- 2.0 Developers of official web pages are encouraged to utilize the resources of design professionals in the District in order to ensure the highest level of quality in presentation and style. Web pages should be both interesting and informative, while projecting a consistent and cohesive image.
- 3.0 All official home pages must include:
 - 3.1 The name and logo of the appropriate college, or North Orange Continuing Education.
 - 3.2 The North Orange County Community College District name or the abbreviation of the name with a link to the District home page. The District logo may be incorporated if desired, but is not required.
 - 3.3 Disclaimer statement or link to a disclaimer statement.
 - 3.4 Notification when a link is a non-supported District, college or North Orange Continuing Education link.
- 4.0 All official web pages and personal pages (faculty, staff, and student) must include:
 - 4.1 The name of the appropriate department or division and the name and logo of the appropriate college, or North Orange Continuing Education.
 - 4.2 The author of the page, with contact information, such as a “mail to” html tag.
 - 4.3 The most current modification date.
 - 4.4 Disclaimer statement or link to a disclaimer statement.
 - 4.5 All web pages must have links to the appropriate Home Page (Cypress College, Fullerton College, North Orange Continuing Education, or District).
 - 4.6 Notification when a link is a non-supported District, college or North Orange Continuing Education link.
- 5.0 Official home or web pages may not include:
 - 5.1 Any commercial advertising unless provided as part of free software for use with the pages.

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 3
General Institution

AP 3740 Web Sites

- 5.2 Information on for-profit activities or advertising unless in support of District, college or North Orange Continuing Education activities.
- 5.3 Links to non-District-supported personal home pages, unless they support the academic, research, and public service mission of the District.
- 5.4 Copyrighted material without proper authorization.
- 6.0 Photographs, drawings, video clips, or sound clips may not be used on a web page without written permission from the owner of the image. In addition, people who are portrayed in such images must sign a release authorizing the use of their likeness unless the image was taken at an event that was clearly public in nature, where it is not feasible to obtain such a release.
- 7.0 Official web pages and their links should be regularly updated to ensure that they are accurate and timely.

See Board Policy 3740, Web Sites; Board Policy 3720, Computer and Electronic Communication Systems; and Administrative Procedure 3720, Computer and Electronic Communication Systems.

Date of Adoption: March 23, 2004

Date of Last Revision: May 22, 2023 District Consultation Council
April 27, 2020 District Consultation Council
September 25, 2017 District Consultation Council

AP 4105 Distance and Correspondence Education

Reference:

Education Code Sections 66700 and 70901 et seq.;
Title 5 Sections 55200 et seq. and 55260 et seq.;
34 Code of Federal Regulations Part 602.17 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
ACCJC Accreditation Standard II.A.1;
ACCJC Policy on Distance and Correspondence Education (revised June 2021)
WASC/ACS Criterion 4, Indicator 4.1a and Criterion 5, Indicator 5.4

1.0 Definitions

- 1.1 Distance Education: Distance Education means education that uses one or more technologies listed below to deliver instruction to students who are physically separated from the instructor and to support regular and substantive interactions between students and the instructor, either synchronously or asynchronously:
- 1.1.1 The internet;
 - 1.1.2 One-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communications devices;
 - 1.1.3 Audioconferencing; and
 - 1.1.4 Other media used in a course in conjunction with any of the technologies listed in the paragraph above.
- 1.2 Substantive Interaction: Substantive interaction means engaging students in teaching, learning, and assessment, consistent with the content under discussion, and includes at least two of the following:
- 1.2.1 Providing direct instruction;
 - 1.2.2 Assessing or providing feedback on a student's coursework;
 - 1.2.3 Providing information or responding to questions about the content of a course or competency;
 - 1.2.4 Facilitating a group discussion regarding the content of a course or competency; and
 - 1.2.5 Other instructional activities approved by the District's or a program's accrediting agency.
- 1.3 Correspondence Education: Correspondence education means education provided through one or more courses by a community college or district under which the college or district provides instructional materials, by mail or electronic

AP 4105 Distance and Correspondence Education

transmission, including examinations on the materials, to students who are separated from the instructor. Interaction between the instructor and student is limited due to separation, is not regular and substantive, and is primarily initiated by the student. Correspondence courses are typically self-paced, although a regular cycle of assignment submissions and delivery of feedback should be established for facilitated learning. If a course is part correspondence and part residential training, it is considered a correspondence course. Correspondence education is not distance education.

2.0 Course Approval

- 2.1 Each proposed or existing course offered by distance education shall be reviewed and approved separately. Separate approval is mandatory if any portion of the instruction in a course or a course section is designed to be provided through distance education.
- 2.2 The review and approval of new and existing distance education courses shall follow the curriculum approval procedures outlined in AP 4020, Program and Curriculum Development. Distance education courses shall be approved under the same conditions and criteria as all other courses, and funded according to established campus procedures.

3.0 Certification

- 3.1 When approving distance education courses, the respective Curriculum Committees and Vice President of Instruction or President will certify the following:
 - 3.1.1 Course Quality Standards: The same standards of course quality are applied to the distance education and correspondence courses as are applied to in-person courses.
 - 3.1.2 Course Quality Determinations: Determinations and judgments about the quality of the distance and correspondence education courses were made with the full involvement of the academic deans and curriculum committees.
 - 3.1.3 Instructor Contact: Each section of the course that is delivered through distance education will include regular and substantive contact between instructor and students.

4.0 Instructor Responsibilities

- 4.1 Each section of the course that is delivered through Distance Education shall include regular and substantive interactions between the instructor and students, initiated by the instructor, as well as among students, either synchronously or asynchronously. The District ensures regular interactions between a student and an instructor or instructors, prior to the student's completion of a course or competency, by:

AP 4105 Distance and Correspondence Education

- 4.1.1 Providing the opportunity for substantive interactions with a student on a predictable and regular basis commensurate with the length of time and the amount of content in the course or competency.
- 4.1.2 Monitoring a student's academic engagement and success and ensuring that an instructor is responsible for promptly and proactively engaging in substantive interactions with a student when needed on the basis of such monitoring, or upon request by a student.
- 4.2 Correspondence Education: Each section of a course conducted through correspondence education will be established through a cycle of assignment submissions and comprehensive, responsive feedback, as determined through the curriculum approval process. Instructors will be responsible for ensuring that each student will receive ongoing support toward making meaningful academic progress.

Students who participate in correspondence education will have access to student support services, including counseling, library searches, research assistance, and tutoring or other learning support through mail, email, telephone or in-person contact, as determined through the curriculum approval process.

5.0 Addendum to Course Outline

- 5.1 An addendum to the official course outline of record shall be made if any portion of the instruction of a new or existing course is provided through distance or correspondence education. The addendum must be approved according to the District's curriculum approval procedures (BP/AP 4020). The addendum must address the following:
 - 5.1.1 How course outcomes will be achieved in a distance or correspondence education mode;
 - 5.1.2 For distance education, how the portion of instruction delivered via distance education provides regular and substantive contact between instructors and students;
 - 5.1.3 For correspondence education, how the portion of instruction delivered via correspondence education documents and facilitates learning progression through a cycle of assignment submissions and feedback; and,
 - 5.1.4 How the portion of instruction delivered via distance education meets the requirements of the Americans with Disabilities Act (ADA) and Section 508 of the Rehabilitation Act of 1973.

6.0 Duration of Approval

- 6.1 All distance and correspondence education courses approved under this procedure will continue to be in effect unless there are substantive changes of the course outline.

AP 4105 Distance and Correspondence Education

7.0 Faculty Distance Education Training and Certification

7.1 Instructors of course sections delivered through distance education will be required to complete training in online pedagogy and be certified as a result.

7.1.1 The Colleges and NOCE will maintain and publish a process for faculty to remain certified to teach distance education courses.

7.2 At a minimum, training in online pedagogy will include course design, regular and substantive interaction, accessibility and assessment. The Colleges and NOCE will maintain and publish an equivalency process for training in online pedagogy.

8.0 Correspondence Education Students

8.1 A student is considered to be “enrolled in correspondence courses” if correspondence courses constitute 50 percent or more of the courses in which the student is enrolled during a financial aid award year.

8.2 In order for a correspondence education student to be considered a full-time student at the District, at least one-half of the student’s coursework must be made up of non-correspondence coursework that meets one-half of the District’s requirement for full- time students.

9.0 Consistent with federal and state regulations pertaining to financial aid eligibility, the District must authenticate and verify that the student who registers in a Distance Education course is the same student who participates in and completes the course or program and receives academic credit. No student shall be charged additional fees associated with verification of student identity.

10.0 The District shall make available for faculty members to utilize while teaching a Distance Education course one or more of these methods to authenticate or verify the student’s identity:

10.1 Secure credentialing/login and password for users, including the District-provided Learning Management System;

10.2 Proctored examinations; or

10.3 After consultation with the Academic Senate, new or other technologies and practices that are effective in verifying student identity.

11.0 Faculty teaching a Distance Education course who accept the electronic submission of coursework that impact a student’s grade, must verify student identity by requiring enrolled students to submit such electronic coursework through the District-provided Learning Management System or the District-provided student email account. Coursework impacting a student’s grade that an instructor allows or requires a student to digitally submit through software or computerized applications other than the District-provided Learning Management System, such as publisher-provided digital homework platforms,

AP 4105 Distance and Correspondence Education

must be accessible to the student through integration with, or a hyperlink from, the District-provided Learning Management System.

- 12.0 Nothing in this procedure precludes faculty teaching Distance Education courses from requiring students, as part of their coursework, to utilize or access the internet, software, or computerized applications.
- 13.0 The District shall establish procedures for providing students a statement of the District's process to protect student privacy and provide to each student a statement of such process at the time of registration.

See Administrative Procedure 4020, Program and Curriculum Development

Date of Adoption: June 22, 2004

Date of Last Revision: May 22, 2023 District Consultation Council
September 14, 2016 Chancellor's Staff
April 22, 2015 Chancellor's Staff
November 14, 2011 Chancellor's Cabinet
November 28, 2008 Chancellor's Cabinet

AP 5030 Fees

Reference:

Education Code Sections 66025.3, 70902 subdivision (b)(9), 76300, and 76300.5;
Title 5 Sections 51012, 58520, and 58629;
California Community Colleges Chancellor's Office (CCCCO) *Student Fee Handbook*;
ACCJC Accreditation Standard I.C.6;
WASC/ACS Criterion 2, Indicator 2.4

1.0 Required Fees:

- 1.1 Enrollment (Education Code Sections 76300 and 76300.5; Title 5 Sections 58500 and 58509)
- 1.2 Baccalaureate degree pilot program fees (Title 5 Section 58520)
- 1.3 Non-resident tuition with these permissive exemptions: (Education Code Sections 76140 and 76140.5)
 - 1.3.1 All nonresident students enrolling for 6 or fewer units; or
 - 1.3.2 A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
 - 1.3.3 All students, other than nonimmigrant aliens under 8 U.S. Code Section 1101 subdivision (a)(15), who meet the following requirements:
 - 1.3.3.1 high school attendance in California for three or more years;
 - 1.3.3.2 graduation from a California high school or attainment of the equivalent thereof;
 - 1.3.3.3 registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - 1.3.3.4 completion of a questionnaire form prescribed by the California Community Colleges Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - 1.3.3.5 in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize their immigration status, or will file an application as soon as they are eligible to do so.
- 1.4 Student representation (Education Code Section 76060.5; Title 5 Section 54805)

2.0 Fees Authorized by Law:

- 2.1 Non-District physical education facilities (Education Code Section 76395)

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- 2.2 Noncredit courses (Education Code Section 76385)
- 2.3 Community services courses (Education Code Section 78300)
- 2.4 Auditing of courses (Education Code Section 76370)
- 2.5 Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400-59408)
- 2.6 Athletic insurance (Education Code Section 70902 subdivision (b)(9))
- 2.7 Health (Education Code Section 76355)
- 2.8 Parking (Education Code Section 76360)
- 2.9 Transportation (Education Code Sections 76361 and 82305.6)
- 2.10 Student activities (California Community Colleges Chancellor's Office [CCCCO] Student Fee Handbook)
- 2.11 Student center (Education Code Section 76375; Title 5 Section 58510)
- 2.12 Copies of student records (Education Code Section 76223)
- 2.13 Dormitory (Education Code Section 81670)
- 2.14 Child care (Education Code Section 79121 et seq., 66060)
- 2.15 Application processing fee for nonresidents who are both citizens and residents of a foreign country. The fee shall be the actual cost of processing the application and other documentation required by the federal government, not to exceed one hundred dollars (\$100). (Education Code Section 76142)
- 2.16 Nonresident capital outlay fee (Education Code Section 76141)
- 2.17 Credit for prior learning (Education Code Section 76300; Title 5 Section 55050)
- 2.18 Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- 2.19 Refund processing (Title 5 Section 58508)
- 2.20 Telephone registration (Education Code Section 70902 subdivision (a))
- 2.21 Physical fitness test (Education Code Section 70902 subdivision (b)(9))
- 2.22 Cross-Enrollment with the California State University (CSU) or the University of California (UC) (Education Code Section 66753)

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- 2.23 Instructional Tape lease/Deposit (Education Code Section 70902 subdivision (b)(9))
- 2.24 Credit Card Use (Education Code Section 70902 subdivision (b)(9))
- 2.25 International Student Medical Insurance (Education Code Section 70902 subdivision (b)(9))

3.0 Prohibited Fees:

- 3.1 Late application (CCCCO Student Fee Handbook)
- 3.2 Add/Drop (CCCCO Student Fee Handbook)
- 3.3 Mandatory student activities (CCCCO Student Fee Handbook)
- 3.4 Student identification cards (CCCCO Student Fee Handbook)
- 3.5 Fees charged through student body organizations (CCCCO Student Fee Handbook)
- 3.6 Nonresident application (CCCCO Student Fee Handbook)
- 3.7 For dependents of certain veterans (Education Code Section 66025.3)
- 3.8 For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- 3.9 For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (~~E.C.~~ Education Code Section 66025.3)
- 3.10 For surviving spouses and children of a firefighter employed by the federal government whose duty assignment involved performance of firefighting services in California (Education Code Section 68120)
- 3.11 For students who have been exonerated of a crime through writ of habeas corpus or pardon that meet certain conditions (Education Code Section 69000)
- 3.12 Required or funded services (CCCCO Student Fee Handbook)
- 3.13 Refundable deposits (CCCCO Student Fee Handbook)
- 3.14 Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- 3.15 Mandatory mailings (CCCCO Student Fee Handbook)
- 3.16 Mandatory fee for use of practice rooms (CCCCO Student Fee Handbook)

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- 3.17 Apprenticeship courses (Education Code Section 76350)
 - 3.18 Technology fee (CCCCO Student Fee Handbook)
 - 3.19 Late payment fee (Title 5 Sections 58502 and 59410)
 - 3.20 Nursing/healing arts student liability insurance (Title 5 Sections 55234)
 - 3.21 Cleaning fees (CCCCO Student Fee Handbook)
 - 3.22 Breakage fees (CCCCO Student Fee Handbook)
 - 3.23 Test proctoring fees (CCCCO Student Fee Handbook)
- 4.0 **Collection and Refund of Registration Fees:**
- 4.1 Collection: All registration fees must be paid in full within seven (7) calendar days of registering. Acceptable forms of payment are: cash, check, money order, MasterCard or VISA.
 - 4.1.1 Service charge will be added to the amount of all checks returned by the bank for non-sufficient funds or stop payments. Enrollment at the colleges, as well as credit, may be affected if this debt is not paid.
 - 4.1.2 A payment plan option may be offered to students who have financial hardship in paying their outstanding obligations to the District.
 - 4.2 Failure to Pay Financial Obligations: The District may withhold grades, and diplomas, and may withhold enrollment privileges or any combination thereof, from any student or former student who has been provided with written notice that they have failed to pay a proper financial obligation due to the District. Any item or items withheld shall be released when the student satisfactorily meets the financial obligation. (Education Code Section 72237)
 - 4.3 Collection when Legislature Changes Fees Following Registration: When, by an act of the Legislature, the registration fees are increased during a semester in which a student has already registered and paid fees in full, the student will be sent a bill informing them of the fee increase. The student will be allowed to continue enrollment for the semester currently in progress, but will not be sent grades, given a copy of a transcript, or allowed to enroll in classes the following semester until payment for the fee increase is made in full.
 - 4.4 Refund Policy: Registration fees are refundable when a student withdraws from class(es) if the student withdraws from class(es) by the 10% point of the length of the course for summer, intersession, and short-term courses, or by the end of the second week for full-term fall/spring semester classes. The campus I.D. card fee will not be refunded and a processing fee will be deducted from the refund.

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- 4.4.1 All summer intersession refunds will be processed after the second week of the summer session. For fall or spring semester periods all refunds will be processed the 4th week of the semester. Winter intersession refunds will be processed at the same time as spring semester refunds.
 - 4.4.2 All refunds will be in the form of a check regardless of how the fees were paid.
 - 4.4.3 Refunds must be requested during the semester of attendance. If a student withdraws from classes, a processing fee will be deducted from the refund.
 - 4.5 **Refund Deadlines for Enrollment, Health and Nonresident Tuition Fees:**
 - 4.5.1 Summer/Winter Intersession Classes: Refundable through the 10% date of the length of the class.
 - 4.5.2 Fall/Spring Semester Classes: Refundable through the end of the second week of class.
 - 4.6 Refunds for Campus ID Card: Refundable through the 10% date of the length of the class for intersession or end of the second week of class for fall/spring semester, as long as the card has not been produced and non-refundable if the card has been produced.
 - 4.7 Parking: Refundable through the 10% date of the length of the class for intersession/short-term classes or end of the second week of the term for fall/spring full-term classes (only with complete withdrawal and when the permit is returned).
 - 4.8 Refunds as a Result of Registration Adjustments: Refunds due to changes in the college's educational offerings, or fees collected in error will be refunded to the student in full and the refund processing fee will be waived.
- 5.0 **Collection of Fees for Service or Other Fees:**
- 5.1 Transcript and Student Status Fees: For transcript requests (first two copies free) and verification of student status fees are payable at the Admissions and Records Office. (A photo ID is required.)
 - 5.2 Non-District Physical Education Facilities Fee: Fees for non-District physical education facilities are paid by the student directly to the facility being used.
- 6.0 **Exemptions:** Students will be notified of the availability of exemptions from certain mandatory and authorized fees.

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Administrative Procedure
Chapter 5
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AP 5030 Fees

7.0 **Waiver of Fees:** The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

See Board Policy 5030, Fees; Board Policy 5031, Instructional Materials; and Administrative Procedure 5031, Instructional Materials.

Date of Adoption: September 26, 2005

Date of Last Revision: May 22, 2023 District Consultation Council
September 26, 2016 District Consultation Council
April 22, 2015
August 27, 2012 District Consultation Council
January 22, 2007

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 13, 2023	Resolution	<u>X</u>
		Information	<u> </u>
SUBJECT:	Resolution Board of Trustees Excused Absence	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes, finds that at that time of the meeting he or she is performing services outside of the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the district.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2725, Board Member Compensation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 22/23-28, Trustee Absence verifying that Trustee Evangelina Rosales was absent on May 23, 2023 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. A signed affidavit from Trustee Rosales verifying her absence due to hardship will be on file in the Chancellor's Office.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.b.1
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 22/23-28, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the District.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Board meeting of May 23, 2023, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Evangelina Rosales

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: June 13, 2023

6.b.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 13, 2023
SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.c
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 23, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 23, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:30 p.m. and asked Trustee Ryan Bent to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustees Paloma Foster and Kisha Mehta. Absent: Trustee Evangelina Rosales.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Karla Frizler, representing the District Management Association; Jennifer Combs, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Dash Johnson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios, Wes McCurtis, Colin Preston, Brad Pickler, and Kathleen Reiland from Cypress College; Gina Bevec, Gil Contreras, Jose Guardado, Linda Kelly-Mandich, Jennifer LaBounty, Ed Linggi, Jim McKamy, Jose Ramon Nuñez, Kim Orlijan, Carol Rehfield, and Steve Selby from Fullerton College; Violeta Aguilera, Edna Heredia, Pati Mendia, and Cesar Norzagaray Spillers from North Orange Continuing Education; and Simone Brown Thunder, Danielle Davy, Geoff Hurst, Julie Kossick, Tami Oh, and Chelsea Salisbury from the District Office.

VISITORS: Vanessa Correa, Cameron Curiel, Jaylene Duarte, Mikala Jacobson, Ashlynn Ortiz, Kaitlyn Reynolds, Jolee Rodriguez, Emily Rush, Jaiden Stearn, and Kayla Tafolla. Public participation was provided via YouTube livestream.

RECOGNITION OF STUDENT TRUSTEES: Cypress College Student Trustee Kisha Mehta and Fullerton College Student Trustee Paloma Foster were recognized upon completion of their student terms on the Board.

Trustees thanked them for their service and representing students well, and wished them both well at UC Berkeley. **Chancellor Byron D. Clift Breland** offered his sincere gratitude to them and praised them for being thoughtful, insightful, and always student centered.

Student Trustee Kisha Mehta stated it was the highest honor to be elected by students and represent them, and she appreciated every moment.

Student Trustee Paloma Foster expressed her honor and privilege to serve, noted that she was always supported and encouraged, and could not express her gratitude enough.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e

Instructional Resources: 4.b

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Foster and Mehta's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.

CHANCELLOR'S REPORT

Recognition of Cypress College Women's Softball Team: As part of the Chancellor's Report, **Chancellor Byron D. Cliff Breland** introduced the Cypress College Women's Softball Team who won their tenth State Championship over the weekend. **Brad Pickler**, Head Softball Coach, introduced his coaching staff and student athletes.

Honor Retirees: As part of the Chancellor's Report, the following individuals were honored upon their retirement from the District:

Annie Bianchino	Fullerton College Chemistry Professor
Giselle Blanche	Fullerton College Sociology Professor
Julie Brown	NOCE Disability Support Services Professor
Dennis Davino	NOCE Associate Dean I, LEAP Program
Catherine Dunne	NOCE Pharmacy Technician Professor
Susan Gorrie	Fullerton College Administrative Assistant II
Edgar Alex Herrera	Cypress College Foreign Language Professor
Laura Melella	Fullerton College Office Technology Professor
Laurie Morvan	Cypress College Mathematics Professor
Rosie Navarro	NOCE Counselor, Disability Support Services
Elizabeth Pacheco	Cypress College Dental Assisting Professor
Joseph Reilly	Fullerton College History Professor
Ellen Rosen	Fullerton College English as a Second Language Professor
Jacob Sapiro	Fullerton College Biological Sciences Professor
Molly Schulps	Cypress College Art Professor
Orlando Amaya Selles	NOCE Instructional Assistant, High School Lab
Cindy Shrout	Cypress College Mathematics Professor
Paul Sjoberg	Fullerton College Mathematics Professor
Dixie Stretch	Fullerton College Administrative Assistant I

Brinda Subramaniam	Cypress College Physics Professor
Jo Wu	Fullerton College Biological Sciences Professor
Tilahun Yimenu	Fullerton College Chemistry Professor

Honor Employees with 25+ Years of Service with the District: The following employees were honored for their 25+ years of service to the District:

25 Years of Service

Maala Allen	Cypress College Biological Science Professor
Michael Brydges	Cypress College Speech Professor
Wendy Castro	Fullerton College Child Care Teacher I
Anita Coggi	Fullerton College Administrative Assistant II
Michael Cortez	Fullerton College Systems Analyst Applications
Bradley Dawson	Fullerton College Health Education Professor
David Dorado	Fullerton College Health Education Professor
Scott Edwards	Fullerton College Computer Science Professor
Karla Garcia	District Services Administrative Assistant III
Jose Guardado	Fullerton College IT Technician
Elizabeth Guzman	Fullerton College Admissions and Records Specialist II
Charles Helms	Fullerton College Instructional Assistant
Edna Heredia	NOCE Administrative Assistant II
Che Hernandez	Fullerton College Library Assistant II
Scott Lee	Fullerton College Counselor
Ed Linggi	Fullerton College Foreign Language Professor
Karen Markley	Fullerton College Anthropology Professor
Armando Mendoza	Cypress College Geography Professor
Margaret Mohr	Cypress College Physical Education Professor
Luciano Orozco	Cypress College Automotive Technology Professor
Ryan Patterson	Fullerton College Theater Production Coordinator
Kevin Peery	Fullerton College Instructional Assistant, Learning Center
Queen Peterson	Fullerton College Counselor
Adel Rajab	Cypress College Biological Science Professor
Lea Roman	Fullerton College Facilities Custodian
Andre Strong	Fullerton College EOPS Program Coordinator
Lili Perez	Cypress College EOPS Program Coordinator

30 Years of Service

Gina Bevec	Fullerton College Physical Education Professor
Annie Bianchino	Fullerton College Chemistry Professor
Linda Kelly-Mandich	Fullerton College Counselor
Jim McKamy	Fullerton College Campus Safety Office Coordinator
Kathryn Wada	Cypress College English as a Second Language Professor

35 Years of Service

Dennis Davino	NOCE Associate Dean I, LEAP Program
Lynn Mitts	Cypress College Radiological Technology Professor
Anne Negus	Fullerton College History Professor
Joseph Reilly	Fullerton College History Professor

Chancellor Byron D. Cliff Breland thanked everyone for the fantastic end of the year celebrations, and reported on his attendance at the College commencement ceremonies and the Cypress College Puente End of the Year Celebration. He expressed his gratitude to everyone who organized both college commencements and stated he looked forward to the NOCE graduation on May 26. He noted that he—along with **Trustees Ed Lopez, Evangelina Rosales, and Stephen T. Blount**—attended the Anaheim State of the City address and his desire to build strong ties with the City of Anaheim. Dr. Cliff Breland congratulated the 2023 North Star Award recipients awarded by Chancellor's Staff (**Ashley Berry** from Cypress College; **Naomi Q. Abesamis** from Fullerton College; **Dulce Delgadillo** from NOCE; and **Gabrielle Stanco** from District Services) and presented **Trustee Jeffrey P. Brown** with his CCLC Fulfilling the Promise service award for his 21 years of service as a trustee.

MINUTES: It was moved by Trustee Ryan Bent and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of May 9, 2023. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Foster and Mehta's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted for retroactive approval to enter into a one-year agreement with CampusLogic Inc. for \$154,700 for the subscription services. This subscription includes the continued use of StudentForms and CampusCommunicator from April 1, 2023, through March 31, 2024.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement and any related documents on behalf of the District.

Item 3.b: By block vote, authorization was granted for NOCE to amend the agreement with Ease Learning to extend the completion date from May 30, 2023, to September 1, 2023. No additional cost will be accrued.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, District Director, Fiscal Affairs, or District Director, Purchasing, to execute the agreement and/or related documents on behalf of NOCE.

Item 3.c: By block vote, authorization was granted to allow the Soroptimist of Cypress to host a Wine Tasting Social Fundraiser on the College campus on Thursday, June 1, 2023, and to allow them to serve alcoholic beverages to attendees.

Item 3.d: By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Spring 2024 Study Abroad Program in Paris, France. The basic program fee of \$9,925, which is to be paid by each student, includes housing, orientation, support staff, travel excursions, and some meals.

Further authorization was granted for the Vice Chancellor, Facilities and Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Item 3.e: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and/or programs.

INSTRUCTIONAL RESOURCES

Item 4.a: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath to approve the District Educational and Facilities Master Plan Refresh Project with Brailsford & Dunleavy at a cost of \$363,530 including professional fees and reimbursable expenses.

Chancellor Byron D. Cliff Breland reminded the Board that the project is to review the Educational and Facilities Master Plan again in order to reimagine spaces post pandemic to address student use and needs.

Trustees inquired whether plans would include a review of building capacity and utilization; whether online capacity and technology infrastructure will also be included; and whether there will be opportunities for people on the campuses, outside of the overview committee, to provide input.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Foster and Mehta's advisory votes.**

Item 4.b: By block vote, authorization was granted for Cypress College and Fullerton College to enter into an agreement with the Foundation for California Community Colleges to each accept \$150,697 for the fiscal year 2023-24 in grant funds for the Asian American, Native Hawaiian, and Pacific Islander (AANHPI) Student Achievement Program.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs to execute any agreements, related documents, and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Hock, Richard	CC	Air Conditioning & Refrigeration Instructor Eff. 05/31/2023 PN CCF749
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CHANGE IN RETIREMENT DATE

Brown, Julie	NOCE	DSPS Noncredit Instructor From: 07/01/2023 To: 05/28/2023 PN SCF996
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Dunne, Catherine	NOCE	Pharmacy Tech Noncredit Instructor From: 05/28/2023 To: 07/01/2023 PN SCF972
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Morvan, Laurie CC Mathematics Instructor
 From: 07/01/2023
 To: 06/01/2023
 PN CCF758

PHASE-IN RETIREMENT

Allen, Maala FC Biological Sciences Instructor
 From: Fall Sem. 83%/Spring Sem. 83%
 To: Fall Sem. 100%/Spring Sem. 0%
 Eff. 08/17/2023
 PN FCF998

Henke, Carol FC Art Instructor
 From: Fall Sem. 100%/Spring Sem. 100%
 To: Fall Sem. 80%/Spring Sem. 80%
 Eff. 08/17/2023
 PN FCF651

Pope, Daniel FC Art Instructor
 From: Fall Sem. 100%/Spring Sem. 100%
 To: Fall Sem. 66.66%/Spring Sem. 66.66%
 Eff. 08/17/2023
 PN FCF775

RECLASSIFICATION

Timmermans, Dana FC Director, Behavioral Health Service
 12-month position (100%)
 Range 20, Column G

 To: Director, Behavioral Health Service
 12-month position (100%)
 Range 24, Column G
 Management Salary Schedule
 Eff. 06/01/2023
 PN FCM948

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Fernandez, Margaret CC Interim Dean, Career Technical
 Education/Economic Development
 Range 32, Column F
 Management Salary Schedule
 Eff. 07/01/2023-10/31/2023

Fierro, Deniz CC Interim Dean, Social Sciences
 Range 32, Step B + Doctorate
 Management Salary Schedule
 Eff. 07/01/2023-08/31/2023

Turner, Martha NOCE Interim NOCE Associate Dean I, Lifeskills
 Education Advancement Program
 Range 25, Step A
 Management Salary Schedule
 Eff. 07/01/2023-01/31/2024

CHANGE IN SALARY CLASSIFICATION

Lee, Craig CC Administration of Justice (ADJ)
 From: Column 1, Step 1
 To: Column 2, Step 1
 Eff. 01/23/2023

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Andrus, Angela	FC	\$ 20.00
Cuatt, Benjamin	FC	\$ 20.00
Dimitriadus, Philip	FC	\$ 10.00
Dowdalls, James	FC	\$ 10.00
Guthrie, Frank	FC	\$ 10.00
Klippenstein, Stephen	FC	\$ 20.00
Langlois, Jessica	FC	\$ 40.00
Ray, Alan	FC	\$100.00
Roberts, Martha	FC	\$ 10.00
Sheehan, Michael	FC	\$ 10.00
Smith, Todd	FC	\$ 40.00

LEAVE OF ABSENCE

@00874209 CC Family Medical Leave (FMLA/PDL) (100%)
 Paid Leave using Regular and Supplemental
 Sick Leave until Exhausted; Unpaid thereafter
 Eff. 04/16/2023-05/17/2023

@00901532 NOCE Family Medical Leave (FMLA/CFRA) (100%)
 Paid Leave using Regular and Supplemental
 Sick Leave until Exhausted; Unpaid thereafter
 Eff. 04/15/2023-07/21/2023

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SUMMER INTERSESSION

Kendig, Susan CC Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Zhao, Qingguo NOCE Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Heath, Sally	FC	Column 1, Step 1
Hernandez Jr., Mario	FC	Column 1, Step 1
Sosa, Raylene	FC	Column 1, Step 3

Vilchis, Rosemary	FC	Column 1, Step 1
Zamudio Galaviz, Maria	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Arellano, German	NOCE	Online Teaching Certificate Stipend not to exceed \$250.00 Eff. 04/01/2023-04/16/2023
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REVISED ACADEMIC MANAGEMENT JOB DESCRIPTION

Director, Behavioral Health Service
Range 24
Management Salary Schedule

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Moscol, Megan	FC	Asst. Project Manager, Campus Capital Projects 12-month position (100%) Eff. 06/30/2023 PN FCM949
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Sarabia Jr, David	FC	Tutorial Services Coordinator 12-month position (100%) Eff. 07/31/2023 PN FCC792
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NEW PERSONNEL

Delira, Mary	FC	Facilities Custodian I 11-month position (45%) Range 27, Step E Classified Salary Schedule Eff. 06/01/2023 PN FCC874
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Getino, Brandon	AC	IT Security Analyst/System Administrator 12-month position (100%) Range 55, Step B Classified Salary Schedule Eff. 06/01/2023 PN ISC973
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Ramirez, Daisy	CC	Research Analyst 12-month position (100%) Range 52, Step B Classified Salary Schedule Eff. 06/05/2023
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PN CCC668

Salsberry, Mashonda FC

Student Services Coordinator
 12-month position (100%)
 Range 43, Step E
 Classified Salary Schedule
 Eff. 06/01/2023
 PN FCC548

EXTENSION OF CONTRACT

Schoonmaker, Stephen CC

Interim Vice President, Administrative Services
 Extension of Contract Through 6/30/2024

CHANGE IN SALARY STEP

Escobedo, Clarissa FC

Administrative Assistant I (100%)
 From: Range 33, Step C
 To: Range 33, Step D
 Eff. 05/15/2023

RECLASSIFICATION

Aikin, Carmen AC

Executive Assistant II
 12-month position (100%)
 Range 27C, Step F + 5% Longevity
 To: Executive Assistant/Human Resources
 12-month position (100%)
 Range 30C, Step F + 5% Longevity
 Confidential Salary Schedule
 Eff. 06/01/2023
 PN DEN996

Bates, Beatrice AC

District Manager, Payroll
 12-month position (100%)
 Range 17, Column G
 To: Range 19, Column G
 Management Salary Schedule
 Eff. 06/01/2023
 PN DEM992

Brown Thunder, Simone AC

District Manager, Human Resources
 12-month position (100%)
 Range 17, Column G
 To: District Director, Human Resources
 Operations
 12-month position (100%)
 Range 29, Column G

Management Salary Schedule
Eff. 06/01/2023
PN DEM986

Hoang, Christine	AC	<p>Administrative Assistant, Purchasing 12-month position (100%) Range 7, Column G Management Salary Schedule</p> <p>To: Buyer II 12-month position (100%) Range 41, Step E Classified Salary Schedule Eff. 06/01/2023 PN DEC914</p>
Okawa, David	CC	<p>Director, Student Activities 12-month position (100%) Range 11, Column G</p> <p>To: Director, Student Life and Leadership 12-month position (100%) Range 16, Column G Management Salary Schedule Eff. 06/01/2023 PN CCM959</p>
Vyas, Kashmira	AC	<p>District Director, Fiscal Affairs 12-month position (100%) Range 32, Column G</p> <p>To: Executive Director, Fiscal Affairs 12-month position (100%) Range 37, Column G Management Salary Schedule Eff. 06/01/2023 PN DEM987</p>

VOLUNTARY CHANGES IN ASSIGNMENT

Hua, Henry	CC	<p>Division Dean, Business and CIS (100%)</p> <p>To: FC Interim Vice President Admin. Services 12-month position (100%) Range 37, Column F + PG&D Management Salary Schedule Eff. 07/01/2023 – 08/31/2023</p>
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Salazar, Valerie	FC	Student Services Specialist (100%) To: Interim Director, Edu. Partnerships and Programs 12-month position (100%) Range 20, Column A Management Salary Schedule Eff. 06/01/2023 – 06/30/2023
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PROFESSIONAL GROWTH & DEVELOPMENT

Le, Lynn	AC	District Accounting Specialist (100%) 2 nd Increment (\$400) Eff. 07/01/2022
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LEAVES OF ABSENCE

@00327278	NOCE	Unpaid Personal Leave Eff. 05/13/2023 – 07/31/2023 (Consecutive Leave)
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@01009187	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/27/2023 – 05/14/2023 (Consecutive Leave)
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@00742901	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/07/2023 – 10/07/2023 (Intermittent Leave)
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@00537667	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/15/2023 – 04/30/2023 (Consecutive Leave)
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@01782356	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/21/2023 – 08/04/2023 (Consecutive Leave)
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@01570687	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 06/05/2023 – 07/31/2023 (Consecutive Leave)
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@01148241	FC	Unpaid Personal Leave Eff. 04/13/2023 (4 hours); 04/14/2023 (8 hours)
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@00104149	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick
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Leave Until Exhausted; Unpaid Thereafter
Eff. 04/17/2023 – 07/17/2023 (Consecutive Leave)

@01973405

AC

Unpaid Personal Leave
Eff. 04/03/2023 (8 hours); 04/04/2023 (6.5 hours);
04/05/2023 (7 hours); 04/06/2023 (8 hours);
04/07/2023 (0.5 hours); 04/10/2023 – 04/11/2023
(16 hours); 04/12/2023 (7 hours); 04/13/2023
(8 hours); 04/14/2023 (8 hours)

NEW CONFIDENTIAL JOB DESCRIPTION

Executive Assistant/Human Resources
Range 30C
Confidential Salary Schedule

NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Director, Human Resources Operations
Range 29
Management Salary Schedule
Executive Director, Fiscal Affairs
Range 37
Management Salary Schedule

REVISED CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Manager, Payroll
Range 19
Management Salary Schedule

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1319 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1319 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted to revise the Nonclassified Short-Term Hourly Employee Rate Schedule, effective July 1, 2023.

(See Supplemental Minutes #1319 for a copy of the rate schedule.)

Item 5.f: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to approve the negotiated Memorandum of Understanding (MOU) inclusive of all terms and conditions specified in the written MOU between Adjunct Faculty United AFT Local 6106 and the District.

Chancellor Byron D. Clift Breland thanked those who worked through the process—the Board, Adjunct Faculty United leadership, and District leadership—and anyone who had input on how to provide benefits to adjuncts with the State provided funding.

Vice Chancellor Irma Ramos also thanked everyone including Dash Johnson, Seija Rohkea, and their team for working together and noted that the Board will need to approve resolutions to finalize the healthcare benefits MOU.

Trustee Barbara Dunsheath highlighted the first sentence in the MOU “Whereas, AdFac United and the District are committed to improving the health care benefits available to part-time faculty...” noting that the Board was committed to that.

Trustee Ryan Bent congratulated Adjunct Faculty United for advocating at the State level to receive the funding. He noted that he was happy to support it and that AdFac deserved the benefits as long as the District can keep the State funding.

Dash Johnson, Adjunct Faculty United Executive Director, expressed his gratitude to Chancellor Clift Breland, Human Resources, and the Board and shared that AdFac fought for over 18 months to receive this state funding. He stated that it was a pleasure working with the District to get the MOU which members overwhelmingly support it.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

(See Supplemental Minutes #1319 for a copy of the Adjunct Faculty Union MOU.)

GENERAL

Item 6.a: The Board received and reviewed the 2023 Board assessment summaries. Board President Ed Lopez stated that the assessment results would be discussed at the upcoming Board retreat on June 10.

Trustee Ryan Bent thanked all those who participated in the assessment, noting that the detailed comments are helpful in making changes and improvements. Board President Ed Lopez also thanked the participants and stated that the Board retreat will include fashioning Board goals.

Item 6.b: The Board discussed the current vacancy for the Board representative to the Fullerton Museum Association of North Orange County. Board President Ed Lopez noted that Trustee Jacqueline Rodarte expressed interest and appointed her to the role.

Item 6.c: Board President Ed Lopez asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR’S STAFF COMMENTS

Valentina Purtell reported on NOCE’s fourth annual Parenting Program Conference focused on rebuilding trauma-informed communities on May 16 that included 200 attendees and that NOCE welcomed the LGBTQ+ Center OC to the Anaheim Campus for a professional development workshop. NOCE also participated in the second annual Re-Entry Resource Fair sponsored by the Hub for Integration, Re-Entry and Employment (HIRE) for the formerly

incarcerated in Orange County. President Purtell wished staff a Happy Classified School Employees Week and commented on end-of-year festivities, including the classified employee appreciation luncheon, Student Success Event, and Commencement.

Cynthia Olivo thanked the Fullerton College Commencement team and shared that the campus was featured in several media outlets highlighting **Clovis Hung**, the College's youngest graduate to date. The President commented on recent and upcoming events, including an author talk, the "Data with Daniel" workshop, the Asian Pacific Islander Desi American (APIDA) Cultural Graduation, and the distance education summer webinars. She reported on events celebrating classified professionals including a luncheon, ice cream social, and drag queen bingo, and thanked them for their leadership and investment in students.

JoAnna Schilling thanked all who attended Commencement and the President's Reception, including **Board President Ed Lopez** for his remarks, and also congratulated **President Cynthia Olivo** on her first Fullerton College Commencement. She congratulated Cypress College graduates, Outstanding Graduates of the Year, Students of Distinction, Alumna of the Year, Faculty of the Year, and retirees. President Schilling reported on recent and upcoming events, including the Soroptimist Annual Wine Social and the Lavender (LGBTQ+), EOPS, and STEM2 celebrations. She concluded her report by thanking **Student Trustees Kisha Mehta** and **Paloma Foster** for their service.

RESOURCE TABLE PERSONNEL COMMENTS

Jennifer Combs reported on her attendance at the Data with Daniel workshop and the Fullerton College Commencement, and congratulated **Student Trustee Paloma Foster** on her graduation and **Chloe Serrano** as the new Student Trustee. She reported that the Fullerton College Faculty Senate passed two resolutions, one recognizing the inaugural Asian Pacific Islander Desi American (APIDA) Cultural Graduation and the other commemorating the 50th Anniversary Celebration of the Fullerton College Ethnic Studies Department. She reported on other Faculty Senate matters including support for the hate speech resolution drafted by Associated Students and new **Faculty Senate President Jeanette Rodriguez**.

(See Supplemental Minutes #1319 for copies of the resolutions.)

Christie Diep reported that United Faculty remains deeply concerned about privacy violations regarding the sharing of personal data and the alarming breach of trust that demands action. American Fidelity received data that was not already in their database contradictory to what **Associate Vice Chancellor Julie Kossick** stated and questioned how the District can enter into any agreement without a contract. She urged the Board to address concerns, noted that she will continue to publicly demand answers and seek recourse, and submitted signed documents for the record.

(See Supplemental Minutes #1319 for copies of the signed documents.)

Cesar Norzagaray Spillers, CSEA Communications Officer, reported that the CSEA Executive Board is excited to celebrate Classified Appreciation Week with the CSEA Breakfast on May 24. He also shared his own journey with the District as a former student to now employee where he was always welcomed.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Paloma Foster expressed her gratitude for the opportunity to serve as the Fullerton College Student Trustee, noting that she was honored to share the space to learn and grow. She congratulated the Class of 2023 and fellow **Student Trustee Kisha Mehta**, thanked her mentor Jodi Balma for always supporting her, and stated that the District is amazing because of the people in it.

Student Trustee Kisha Mehta congratulated everyone for successfully navigating the end of the semester and extended her deepest gratitude to everyone who has been part of her journey in the District and allowed her to flourish. She thanked **Dr. JoAnna Schilling** for her leadership and unwavering belief in every student, **Paloma Foster** for sharing the journey with her, **Dr. Byron Cliff Breland** and **Dr. Cynthia Olivo** for their mentorship, and to the faculty, counselors, and staff. She stated that it was an incredible honor to serve as the Cypress College Student Trustee and as she embarks on the next chapter of her educational journey, she will carry the Cypress College values with her.

Trustee Ryan Bent reported on his attendance at both college graduations which were **President JoAnna Schilling's** last and **President Cynthia Olivo's** first. He thanked everyone who organized the events, especially the classified staff who set up the spaces.

Trustee Jacqueline Rodarte noted that she was unable to attend the college commencements, but congratulated all of the graduates on their accomplishments. She thanked the student trustees for their service, applauded their determination to best represent students, and wished them the best of luck at UC Berkely.

Trustee Stephen T. Blount reported that the college graduations were spectacular with the visible excitement and energy that the graduates displayed.

Trustee Barbara Dunsheath reported on her attendance at the college graduations which she deemed phenomenal and praised the speakers and the land acknowledgement at Fullerton College. She congratulated the graduates and thanked the faculty and staff.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Pamela Spence addressed the Board to state that CSEA submitted two demands to bargain to Vice Chancellor Irma Ramos on May 4 and May 9 and finally received a response on May 22 on the Information Services restructuring. She noted that CSEA wants to be part of the solution and to collaborate with the District, and not simply be told what to do.

Gilbert Contreras, Fullerton College Vice President of Student Services, recognized the retirees and years of service and shared that **Dixie Stretch** passed away the previous week after retiring from the District after 30 years of service. He stated that the College will look for ways to recognize her as she meant the world to a lot of people at Fullerton College.

CLOSED SESSION: At 6:54 p.m., Board President Ed Lopez adjourned the meeting in memory of Dixie Stretch. The meeting adjourned to closed session per the following sections of the Government Code with a statement that that there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United

Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 8:05 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 8:05 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees