

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 25, 2019

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, June 25, 2019, at 5:30 p.m. in the Anaheim Campus Board Room.

President Jeffrey P. Brown called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Stephen T. Blount, Jeffrey P. Brown, Ed Lopez, Molly McClanahan, Jacqueline Rodarte and Student Trustees Ester Plavdjian and Chloe Reyes. Absent: Ryan Bent and Barbara Dunsheath.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Lisa Gaetje, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Dawnmarie Neate, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Mohammad Abdel Haq, Gil Contreras, Rod Garcia, Co Ho, Darnell Kemp, and Lisa McPheron from Fullerton College; Gloria Badal, Linda Borla, Treisa Cassens, Christie Diep, Paul de Dios, Carmen Dominguez, Phil Dykstra, Peter Maharaj, and Alex Porter from Cypress College; Karen Bautista, Morgan Beck, Terry Cox, Dulce Delgadillo, Cathy Johnson, Raquel Murillo, and Deb Perkins from North Orange Continuing Education; and Gail Arriola-Nickell, Dave Fuhrmann, Adam Howard, Geoff Hurst, Ivy Hwee, Julie Kossick, Tami Oh, Chelsea Salisbury, Pamela Spence, Amita Suhrid, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Chuck Allen, Carol Brown, Linda Clark, Wayne Dalin, Linda Eisenhut, James Fite, Pati Fite, Regina Ford, Betty Fowke, Pat Ganer, Michael Glick, Anne Hammer, Betty Howard, Dave Howard, Pat Lee, Ellen Lentz, Damion Lloyd, Rod Lusch, Suzanne Mahaide, Ryan Maloney, Monica Mason, Paul McGlocklin, Nancy Miller, Ron Miller, Caroline Peterson, Valeeta Pharr, Matt Phutisatayakul, Marlon Rizo, Dan Salisbury, Robert Singer, Laurie Singer, Jane Sylvester, Phi Tran, and Linda Vaughn.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Cathy Johnson**, NOCE Employee, addressed the Board in support of **Dr. Tina King** and to refute the previous statements made about her by **Dawnmarie Neate**. She

provided signed statements from NOCE Wilshire Campus employees in support of Dr. King and encouraged the Board to read them.

- B. **Christie Diep**, Cypress College Faculty, stated that a vote to move out of CalPERS is taking place tomorrow, and the vast majority of faculty are not aware of the off-calendar vote. She alleged that the District was cognizant that SISC and CalPERS would not be able to provide the necessary information and yet opted to rush a vote concerning such a personal health decision.
- C. **Linda Borla**, Cypress College Faculty, highlighted the salary and benefit reductions that would occur with a move to SISC, including the deductible expenses and decline in choices for retirees. It would be unconscionable to move during a faculty off-contract period when their voice has not been heard and counted, and asked the Board to vote no on a move out of CalPERS.
- D. **Mohammad Abdel Haq**, Fullerton College Faculty, stated that there has not been enough time to have discussion, or transparency, on the move from CalPERS medical. He said a move could leave the possibility of a tiered system and asked the Board to reconsider the possible move.
- E. **Julie Kossick**, District Services Employee, stated that the timeline for a move from CalPERS is not set by the District, but by CalPERS who requires notice in August. She shared her personal experience with HMO benefit premiums for dependent coverage: her out-of-pocket expenses have increased from roughly \$600/month in 2014, to the proposed \$1,673/month for next year. The CalPERS premiums have become cost prohibitive for her and for employees who earn less than she does, and she cautioned that the decision should be motivated by action that would be in the best interest of the District and not by fear of change.
- F. **Jane Sylvester**, Fullerton Resident, addressed the Board to voice her opposition against the Fullerton College Sherbeck Field project and the impact it would have on the city and the surrounding neighborhood. She objected to the use of the term classroom for the stadium and the lack of need for the stadium when the Fullerton High School stadium has recently built theirs.
- G. **Robert Singer**, Fullerton Resident, shared with the Board that the downstream of stadium rentals would have unavoidable consequences that would negatively impact the neighborhood, and that the evaluation of alternatives in the EIR were superficial and contained many inaccuracies.
- H. **Wayne Dalin**, Fullerton Resident, asked the Board to stop the Sherbeck Field project that is unconscionable. He cited examples of Fullerton College practices that are not in keeping with being good neighbors or valuing community input, said that the EIR shows there are issues that are impossible to mitigate, that the College can exist without the stadium it claims to need, and that there is a better use of the money.
- I. **Michael Glick**, President of Hillcrest Drive in Fullerton, stated that the Fullerton residents have been good neighbors to Fullerton College for 105 years, but expressed concern with spending \$10 million for a 4,500 seat stadium that attracts less than 600 people for games with the money better spent on classrooms and

professors salaries. He noted that the Fullerton High School stadium was recently improved with the goal of using it for both schools, and that the EIR writes off the impact on the neighborhoods.

- J. **Damion Lloyd**, Fullerton Resident, cited a study by the California Assembly Speaker's Office on homelessness and food insecurity, which noted that 25% of California community college students experience them. He stated that addressing those needs should be the top priority of the District, and the funding for the Fullerton College Sherbeck Field project should be spent on those students in need.
- K. **Marlon Rizo**, Fullerton College Student, highlighted the number of students who cannot afford food or housing which does not allow them to focus on their studies. He demanded that the following be addressed before building a stadium: 1) appoint a director of student awareness and needs; 2) engage community organizations in a proactive, not reactive, manner; and 3) direct Fullerton College staff to redirect surplus funds for the stadium to uses that would benefit students.
- L. **Phi Tran**, CSEA State Merit System Committee, spoke on the merit system voting process and wanting to ensure that the right decisions are made. He expressed the need to ensure that the Education Code is followed, and stated concerns about the role of CSEA in the counting of ballots and working the polls, and that having someone sign the ballots could invalidate the secret ballot aspect.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Molly McClanahan that the following non-personnel items be approved by block vote with the noted correction to Dr. Dominguez's first name in Item 4.a:

Finance & Facilities: 3.c, 3.d, 3.e, 3.f
 Instructional Resources: 4.a, 4.b, 4.c, 4.e, 4.f

Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote with the noted title correction to Brent Hunter in Item 5.b:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes.

COMMENTS

- A. **Lisa Gaetje** introduced herself as the new DMA President and reported that DMA has elected a new executive board and that she has met with **Chancellor Marshall** to discuss priorities.

- B. **Craig Goralski** supported the individuals who addressed the Board regarding a change in insurance coverage and stated that he voiced concerns at various meetings due to the poor amount of information shared, the timing, and the process. He also reported on his attendance at the Academic Senate for California Community Colleges Leadership Institute where he visited a California Senate session and participated in a meeting with Chancellor **Eloy Oakley** and his vice chancellors to voice concerns.
- C. **Kim Orlijan**, English Faculty, introduced herself as the new Fullerton College Faculty Senate President. She reported that 20 Fullerton College employees attended the National Conference on Race and Ethnicity (NCORE) in Portland and is looking forward to meeting and disseminating what was learned.
- D. **Dawnmarie Neate** reported that work related to the merit system vote continues and that she does not have email access to all CSEA members. She also asked that managers encourage staff to apply to serve on committees.
- E. **Kent Stevenson** reported that Adjunct Faculty United will host a debt clinic at Fullerton College and will award the **Kay Lennon** Memorial Scholarship to an NOCE student. He complained about the chronic tardiness of the District Negotiating Team which again occurred at the recent negotiations meeting. At that meeting he requested that each department keep a record of part-time faculty that have preferred consideration. During the meeting, a dean indicated that it would not be a problem, but AdFac was later told that a decision would not be available until September. He questioned the District's credibility and attempts to drag out efforts to not comply.
- F. **Trustee Stephen T. Blount** reported on his attendance at the Fullerton City Council meeting and an event hosted by California State Treasurer **Fiona Ma**.
- G. **Trustee Molly McClanahan** reported that she spoke to someone who shared statistics on the Rancho Santiago Community College District Orange County Transportation Authority (OCTA) partnership and said that in the last year and a half they were able to support 1.9 million bus boardings for over 10,000 of their students. She expressed hope that Cypress College will join the partnership with OCTA that Fullerton College has initiated.
- H. **Trustee Jacqueline Rodarte** noted that she was looking forward to Friday's NOCE commencement ceremony.
- I. **Trustee Jeffrey P. Brown** reported that the District Audit Committee had its first meeting of the next audit cycle and noted the importance of the audits of the District, campuses, foundations, and bond program. He noted that Vavrinek, Trine, Day will continue to perform the District audits, but will be changing its name due to a new merger that will enhance their cyber security capabilities.

During his report, **Ryan Maloney**, an OCTA representative in the audience, was acknowledged and the Board expressed their pleasure over the new partnership that will provide grant funded bus passes to Fullerton College students during the first year of the program.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of June 11, 2019. **Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

FINANCE & FACILITIES

Item 3.a: Fred Williams, Vice Chancellor of Finance & Facilities, and Kashu Vyas, District Director of Fiscal Affairs, presented the District's 2019-20 Tentative Budget. The presentation included an overview of the basis for the tentative budget, tentative ongoing resources budget, the hold harmless provision, additional items that will impact the ongoing budget, FTES trends, and compliance with the faculty obligation number.

Basis for Tentative Budget: The basis for the tentative budget includes a rollover budget for most of the funds which is currently the same basis as the prior year. The ongoing structural budget is the primary focus which includes apportionment revenue and personnel related costs. A final analysis of assumptions, position control, and new budget developments are needed prior to the proposed budget in September.

Ongoing Net Position: The ongoing net position incorporates all known and approved items like updates to the Student Centered Funding Formula (SCFF), settled salary negotiations, and extended day budgets using current targets.

Revenues	\$ 207,729,382
Expenditures	\$ 205,160,052
Net	\$ 2,569,330

Student Centered Funding Formula: Proposals incorporated into the SCFF include the percentage split remaining at 70-20-10 for the 2019-20 fiscal year instead of moving the split to 65-20-15, application of the 3.26% proposed COLA to the funding rates, and no anticipated deficit factor for 2019-20. Vice Chancellor Williams noted that the formula includes another year of hold harmless funding, and potentially an additional two years if the formula does not change.

SCFF Earned Allocation	\$ 197,577,030
Hold Harmless Allocation	\$ 16,720,508
Total SCFF Apportionment	\$ 214,297,538

Additional Current Items: Potential impacts to the budget that are still to be determined include:

10% increase in benefit costs	\$ 1,000,000
1% increase for faculty salaries	\$ 700,000
Increase for faculty salaries	\$ 2,000,000
Net	\$ 3,700,000

Vice Chancellor Williams stated that with the addition of these items, the District's net position of \$2,569,330 would move to a slight deficit.

FTES Trend: Mr. Williams highlighted the District's declining FTES and expressed concern with the downward trend.

<u>FY</u>	<u>Actual</u>	<u>% Change</u>
2014-15	36,078.84	–
2015-16	35,864.74	-0.7%
2016-17	35,099.64	-2.1%
2017-18	34,595.54	-1.5%
2018-19 (P-2)	33,160.06	-4.3%
2019-20 (Target)	33,824.00	2.0%

2019-20 Faculty Obligation Number: Vice Chancellor Williams stated that the District's Faculty Obligation Number (FON) is believed to be at 545.34 based on the P-2 figures. With the additional State funding, the District will need to hire 18 more faculty which would bring the total to 563.34.

Staff believe the current count is 559 after subtracting the failed recruitments, but with the addition of late retirements the District is at 566. Baring no additional failed recruitments, the District will be 566 which would be three above the estimated FON of 563.34.

2019-20 Estimated FON	545.34
Increase to FON (Additional FTF Funding)	<u>18</u>
Total	<u><u>563.34</u></u>

Filled Positions	512
Recruitments	52
Failed Recruitments	<u>(5)</u>
Total	559
Late Retirements	<u>7</u>
Creditable Faculty	<u><u>566</u></u>

Trustees inquired which divisions had the five failed faculty recruitments (Psychology and Computer Science at Cypress College, and Horticulture, Accounting, and Digital Arts Animation at Fullerton College), how many years of hold harmless funding are expected (2019-20 and two additional years if the State budget is signed), and whether the \$207 million budget includes the hold harmless funding (no).

Subsequent to the presentation, it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Molly McClanahan to approve the Tentative Budget for Fiscal Year 2019-20 for all funds of the District and set a public hearing for September 10, 2019, at the Anaheim Campus Board Room at or about 6:00 p.m. pursuant to §58301 of Title 5, California Code of Regulations, to provide the public with an opportunity to comment on the budget prior to the adoption of the Proposed Budget. **Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

(See Supplemental Minutes #1238 for a copy of the presentation.)

Item 3.b: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to approve the North Orange County Community College District's 2021/22-

2025/26 Five-Year Construction Plan and adopt Resolution No. 18/19-26, Fullerton College Music Drama complex replacement FPP prepared and submitted in compliance with California Education Code §81800, et. al. and the California Community Colleges Chancellor's Office directives to meet the submittal deadline of July 1, 2019. Previously submitted IPPs and FPPs remain the same. **Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Item 3.c: By block vote, authorization was granted to extend the consultant addendum with Innovative Performance Solutions, Inc. in the amount of \$151,300 to bring the total agreement to \$235,300 for services effective July 1, 2019– June 30, 2020.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Item 3.d: By block vote, authorization was granted to enter into an agreement with the Orange County Transit Authority (OCTA) starting July 1, 2019 through June 30, 2022.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Item 3.e: By block vote, authorization was granted for the simulation equipment and installation service with Jetline Systems, the vendor of this project, for an amount not to exceed \$304,139.23.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement on behalf of the District.

Item 3.f: By block vote, authorization was granted to amend the master agreement with Strata Information Group based on mutually agreed-upon hourly rate of \$170, plus reimbursable, for one year through June 30, 2020.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement and related documents and any amendment to modify the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement 2019-2021.

Item 4.b: By block vote, authorization was granted to approve the NOCCCD and Whittier Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement 2019-2021.

Item 4.c: By block vote, authorization was granted to approve the Cypress College and Fullerton College Student Equity Plans.

Item 4.d: The Board received and reviewed the NOCE Student Equity Plan. Trustees commended NOCE for the report, particularly since it is not mandated by the State for non-credit entities, and Provost Valentina Purtell thanked Deb Perkins, Raquel Murillo, Dulce Delgadillo, and the NOCE research team for their work.

Item 4.e: By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2019 and Fall 2020. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.f: By block vote, authorization was granted to accept new revenue from the California Community Colleges Chancellor's Office in the amount of \$1,666,666 and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters which are within budget:

RETIREMENTS

Alexander, John	CC	Automotive Technology Instructor Eff. 07/01/2019 PN CCF998
Kirkham, Richard	FC	Speech Instructor Eff. 08/05/2019 PN FCF855

NEW PERSONNEL

Abutin-Mitsch, Jeannie	CC	Counselor First Year Probationary Contract Class B, Step 10 Eff. 07/01/2019 PN CCF709
Alizadeh, Rassoul	CC	Cyber Security Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF710
Baum, Chad	FC	Physical Education Instructor/Head Baseball Coach

		First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN FCF910
Boyd, Porsha	FC	Counselor First Year Probationary Contract Class B, Step 1 Eff. 07/01/2019 PN FCF942
Delgado, Ziza	FC	Ethnic Studies Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN FCF787
Delshad, Archie	FC	Political Science Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN FCF947
Frizler, Karla	NOCE	Director, NOCE ESL/Citizenship 12-month Position (100%) Range 24, Column C Management Salary Schedule Eff. 07/01/2019 PN SCM997
Ghidella, Richard	FC	Business Management Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN FCF625
Jones, Jeanette	CC	Hotel Services Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF711
Langlois, Jessica	FC	Journalism Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN FCF935
Latourelle, Elisa	FC	Counselor Second Year Probationary Contract

		Class B, Step 5 Eff. 07/01/2019 PN FCF710
Le Cornet, Karen	CC	Foreign Language Instructor (French/Spanish) First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF715
Luther, Mihoko	CC	Foreign Language Instructor (Japanese) First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF714
Magginetti, Jaclyn	CC	Anthropology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF700
Nevarez, Rachel	FC	Fashion Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN FCF894
Patrick-Norng, Michelle	NOCE	Counselor First Year Probationary Contract Class B, Step 1 Eff. 07/01/2019 PN SCF973
Ray, Alan	FC	Architecture Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN FCF584
Rees, Myev	CC	Philosophy Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF699
Roach, Brian	FC	Computer Information Systems Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019

PN FCF731

Rodriguez, Cassandra	CC	Counselor First Year Probationary Contract Class B, Step 1 Eff. 07/01/2019 PN CCF695
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EXTENSION OF TEMPORARY MANAGEMENT CONTRACTS

King, Tina	NOCE	Interim Dean, Instruction and Student Services Range 32, Column D + Doctorate (100%) Management Salary Schedule Eff. 07/01/2019-06/30/2020
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CHANGE IN SALARY CLASSIFICATION

Cutrona, Piero	CC	Kinesiology Instructor From: Class B, Step 1 To: Class B, Step 10 Eff: 08/22/2019
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ADDITIONAL DUTY DAYS @ PER DIEM

Hormel, James	CC	Theater Technical Director and Managing Director of Theater Programming: 7.5 days Artistic Director-Resident Theater Company: 5.5 days
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LEAVES OF ABSENCE

Bevec, Gina	FC	Physical Education Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 05/25/2019-06/15/2019
Burger, Markus	FC	Music Instructor Load Banking Leave With Pay (26.67%) Eff. 2019 Fall Semester
Claassen, Mareike	FC	Mathematics/Engineering Instructor Load Banking Leave With Pay (100%) Eff. 2019 Fall Semester
Cowieson, William	FC	Mathematics Instructor Load Banking Leave With Pay (100%) Eff. 2019 Fall Semester

Farnham, Paul	FC	Mathematics Instructor Load Banking Leave With Pay (100%) Eff. 2019 Fall Semester
Ikeda, Nancy	FC	Mathematics Instructor Load Banking Leave With Pay (60.00%) Eff. 2019 Fall Semester
Lee, Eunju	CC	Mathematics Instructor Load Banking Leave With Pay (100%) Eff. 2019 Fall Semester
Nguyen, Kelly	CC	Mathematics Instructor Load Banking Leave With Pay (100%) Eff. 2019 Fall Semester
Phillips, Eileen	NOCE	NonCredit Basic Skills Instructor Load Banking Leave With Pay (12.66%) Eff. 2019 Fall Trimester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 SUMMER INTERSESSION

Baum, Chad	FC	Column 1, Step 1
Mang, Dorri	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 FALL SEMESTER, TRIMESTER

Jeanpierre, Shani	NOCE	Column 2, Step 1
Kim, Edward	CC	Column 1, Step 1
Funaro, Michael	NOCE	Column 2, Step 1
Taylor, Anne Marie	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Arellano, Peggy	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
		ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Azarcon, Cynthia	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
		ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019

Belblidia, Abdel-Allah	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Billiter, Laura	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Bystry, Phil	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Castro, Nora	FC	Reducing Bias in the Workplace Workshop Stipend not to exceed \$200 Eff. 04/25/2019
Cavazzi, Bentley	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Choi, Jean	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019 ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Clarke, Edward	FC	Umoja Community Education Summer Learning Institute Stipend not to exceed \$1,000.00 Eff. 06/10/2019-06/14/2019
Croteau, Ronald	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019 ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
DeSandro, Christopher	NOCE	ESL Professional Development Workshop Stipend not to exceed \$35.00 Eff. 01/03/2019
Dinh, Uyen	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019 ESL Professional Development Workshop

			Stipend not to exceed \$87.50 Eff. 04/15/2019
Disner, Evy	NOCE	ESL Professional Development Workshop	Stipend not to exceed \$105.00 Eff. 01/03/2019
Espinoza, M. Guadalupe	NOCE	ESL Professional Development Workshop	Stipend not to exceed \$105.00 Eff. 01/03/2019
		ESL Professional Development Workshop	Stipend not to exceed \$140.00 Eff. 04/15/2019
Fillooy, Eileen	NOCE	ESL Professional Development Workshop	Stipend not to exceed \$105.00 Eff. 01/03/2019
		ESL Professional Development Workshop	Stipend not to exceed \$105.00 Eff. 04/15/2019
Glicker, Eric	NOCE	ESL Professional Development Workshop	Stipend not to exceed \$140.00 Eff. 04/15/2019
Hasan, Fouton	NOCE	ESL Professional Development Workshop	Stipend not to exceed \$140.00 Eff. 04/15/2019
Heredia, Erik	NOCE	ESL Professional Development Workshop	Stipend not to exceed \$105.00 Eff. 01/03/2019
		ESL Professional Development Workshop	Stipend not to exceed \$105.00 Eff. 04/15/2019
Hoffman, Andrew	FC	AB705 Adjunct Training	Stipend not to exceed \$75.00 Eff. 06/11/2019
Howie, Sherri	NOCE	ESL Professional Development Workshop	Stipend not to exceed \$140.00 Eff. 04/15/2019
Hug, Daniel	NOCE	ESL Professional Development Workshop	Stipend not to exceed \$105.00 Eff. 04/15/2019

Jackson, Julia	NOCE	ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Jimenez, Alvin	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019 ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Kahlon, Herinder	NOCE	ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Kepler, Marc	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019 ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Khssassi, Zineb	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019 ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Koh, Myung	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Kolby, Kathryn	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Kopydlowska, Grzazyna	NOCE	ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Lee, Eugene	NOCE	ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Lim, Emmie	NOCE	ESL Professional Development Workshop Stipend not to exceed \$140.00

Eff. 04/15/2019

Lim, Geu Rim	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Loredo, Jacqueline	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Lorge, Mary	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Lu, Xiaoyan	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Martin, Daniel	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Monroe, Kelly	NOCE	ESL Professional Development Workshop Stipend not to exceed \$70.00 Eff. 01/03/2019
Moore, Catherine	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Morillo, Karina	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Myers, Victoria	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Olivares, Norma	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Olivos, Tamara	NOCE	ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Pabla, Hardeep	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019

		ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Pallan, Maria	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
		ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Pederson, Blake	NOCE	ESL Professional Development Workshop Stipend not to exceed \$140.00 Eff. 04/15/2019
Pham, Loan	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
		ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 04/15/2019
Plett, Anna	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Raval, Gira	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Rezai, Mayam	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 04/15/2019
Sahakian, Souzan	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Sanchez-Silva, Olivia	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
		ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 04/15/2019
Sattler, Tracy	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00

Eff. 01/03/2019

Sersea, Ioan	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Shahin, Mohammad	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Skinner, Michael	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Smith, Arnetta	FC	Umoja Community Education Summer Learning Institute Stipend not to exceed \$1,000.00 Eff. 06/10/2019-06/14/2019
Smith, Marlo	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 04/15/2019
Stehly, JoAnn	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 04/15/2019
Usary, Danny	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019
Vizenor, Ashley	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Weber, Kevin	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Yano, James	FC	AB705 Adjunct Training Stipend not to exceed \$75.00 Eff. 06/11/2019
Young, Diane	NOCE	ESL Professional Development Workshop Stipend not to exceed \$105.00 Eff. 01/03/2019

CORRECTION TO BOARD AGENDA OF MAY 14, 2019
ADDITIONAL DUTY DAYS @ PER DIEM

Jackson, Donald	CC	Theater Technical Director and Managing Director of Theater Programming From: 15 days To: 7.5 days Artistic Director-Resident Theater Company From: 11 days To: 5.5 days
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Item 5.b: By block vote, authorization was granted for the following classified personnel matters which are within budget:

DECLINATION OF OFFER OF EMPLOYMENT

O'Hare-Griffith, Kimberly	CC	Executive Assistant 12-month position (100%) PN CCC688
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RESIGNATIONS

Miralles, Giselle	FC	Instructional Assistant, Academic Support Center 10-month position (100%) Eff. 06/21/2019 PN FCC836
Tagley, Megan	FC	Senior Research and Planning Analyst 12-month position (100%) Eff. 06/29/2019 PN FCC581

NEW PERSONNEL

Gutierrez Rojo, Elizabeth	CC	Library Assistant I 12-month position (100%) Range 33, Step E Classified Salary Schedule Eff. 07/01/2019 PN CCC693
Perrault, Roxanne	FC	Administrative Assistant I 12-month position (100%) Range 33, Step B Classified Salary Schedule Eff. 06/26/2019 PN FCC810
Rocha, Sandra	CC	Special Projects Coordinator, Dual Enrollment Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule

Eff. 07/01/2019 – 06/30/2020
PN CCT999

Rodriguez, Juan	CC	Instructional Aide, Learning Resource Center 10.5 month position (100%) Range 30, Step E Classified Salary Schedule Eff. 07/17/2019 PN CCC692
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REHIRES

Abreu, Kassandra	CC	Special Projects Coordinator, Welcome & Pledge Ctr. Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT720
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Afshar, David	NOCE	Special Projects Manager, ESL Workgroup Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT952
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Ali, Mir	CC	Special Projects Director/Medical Director and Supervising Physician of Cypress College Health Ctr Temporary Management Position (31%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT994
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Arias Miller, Tina	AC	Special Projects Director, Ed. Services Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN DET993
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Arriola-Nickell, Gail	AC	Special Projects Director/Edu. Services and Tech. Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN DET990
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Avila, Brandi	FC	Special Projects Manager, UMOJA Temporary Management Project (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN FCT976
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Bringman, Michelle	NOCE	Special Projects Manager/Adult Edu. Programs Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT954
Day, Renee	NOCE	Special Projects Manager, Supporting Adults for Student Success Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT961
Eberhart, Laurie	NOCE	Special Projects Director, OC Work-Based Learning and Job Placement Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT951
Fierro, Deniz	FC	Special Projects Director, Counseling Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN FCT969
Flores, Stephanie	CC	Special Projects Manager, Dual Enrollment Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT725
Garcia, Michelle	FC	Special Projects Director, Educational Partnerships Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 -06/30/2020 PN FCT977
Garcia, Yanet	CC	Special Projects Director, STEM Grant Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT993
Ghatikar, Rachel	CC	Special Projects Manager, College Foundation Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT718

Gleason, Terence	CC	Special Projects Manager, Distance Learning Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT727
Gonzalez Solis, Veronica	CC	Special Projects Coordinator, Dual Enrollment Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT721
Guy, Lorri	NOCE	Special Projects Manager, Disabled Student Services Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Services Eff. 07/01/2019 – 06/30/2020 PN SCT975
Hunter, Brent	AC	Special Projects Director, Planned Giving Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Services Eff. 07/01/2019 – 06/30/2020 PN DET991
Johnson, Jessica	FC	Special Projects Manager, Embedded Tutoring Temporary Projects Coordinator (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN FCT979
Kiesselbach, Kenneth	NOCE	Special Projects Manager, CTE Workgroup Temporary Projects Manager (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT967
McEvoy, Grainne	FC	Special Projects Director, Medical Director Temporary Management Position (31%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN FCT983
Mejia, Rosa	CC	Special Projects Coordinator, STEM Grant Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT722
Mora, Denise	NOCE	Special Projects Coordinator, Strong Workforce Temporary Management Position (100%)

		Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT957
Obidah, Ruth	CC	Special Projects Coordinator, Dual Enrollment Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT722
Payan-Hernandez, Martha	FC	Special Projects Director, Career Technical Education Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN FCC971
Rivera, Hilda	NOCE	NOCE Special Project Manager, ESL Mentorship Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT968
Sanchez, Adrienne	CC	Special Projects Manager, Student Equity Achievement and Disabled Support Services Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT719
Sanchez, Belinda	NOCE	Special Projects Manager, Anaheim Pledge Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT956
Semana, Sonia	FC	Special Project Manager, Child Development Lab Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 12/31/2019 PN FCT970
Soto, Roxanna	NOCE	Special Project Manager, CWG Group Temporary Project Manager (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT955
Stanojkovic, Ivan	NOCE	Special Project Manager, Disabled Student Services Temporary Management Position (100%)

Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2019 – 06/30/2020
PN SCT972

Teer, Stephanie	CC	Special Projects Director, Dual Enrollment Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT730
Tran, Luu	CC	Special Projects Coordinator, Student Achievement Equity Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN CCT981
Williams, Jodie	NOCE	Special Projects Manager, NOCRC/CAEP Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2019 – 06/30/2020 PN SCT953

PROMOTION

Critchlow, Adam	FC	Theater Technician 12-month position (100%) PN FCC631 To: Theater Production Coordinator 12-month position (100%) Range 45, Step C Classified Salary Schedule Eff. 06/26/2019 PN FCC885
Sestito, Teresa	CC	PE-Athletic Equipment Attendant 10-month position (100%) PN CCC982 To: Athletic Equipment Coordinator 12-month position (100%) Range 31, Step A + 15% Longevity Classified Salary Schedule Eff. 07/01/2019 PN CCC818

VOLUNTARY CHANGES IN ASSIGNMENT

Chteoui, Melisa	CC	<p>Distance Learning Assistant (100%)</p> <p>Extension of Temporary Change in Assignment To: Administrative Assistant III 12-month position (100%) Range 41, Step D + 20% Longevity Classified Salary Schedule Eff. 07/01/2019 – 12/31/2019</p>
Critchlow, Adam	FC	<p>Theater Technician (100%)</p> <p>Extension of Temporary Change in Assignment To: Theater Production Coordinator 12-month position (100%) Range 45, Step C Classified Salary Schedule Eff. 06/01/2019 – 06/25/2019</p>
Delgadillo, Dulce	NOCE	<p>Senior Research Analyst (100%)</p> <p>Extension of Temporary Change in Assignment To: Interim Director, Institutional Research 12-month position (100%) Range 30, Column B Management Salary Schedule Eff. 07/01/2019 – 06/30/2020</p>
Galvez, Curtis	NOCE	<p>IT Technician (100%)</p> <p>Temporary Change in Assignment To: IT Security Analyst /Sys Admin 12-month position (100%) Range 55, Step A + PG&D Classified Salary Schedule Eff. 07/01/2019 – 06/30/2020</p>
Gonzales, Vanessa	CC	<p>Accounting Technician (100%)</p> <p>Extension of Temporary Change in Assignment To: Administrative Assistant III 12-month position (100%) Range 41, Step C + 10% Longevity + PG&D Classified Salary Schedule Eff. 07/01/2019 – 12/31/2019</p>
Hsieh, Larry	AC	<p>IT Security Analyst/System Administrator (100%)</p> <p>Extension of Temporary Change in Assignment To: IT Project Leader 12-month position (100%)</p>

Range 57, Step C + PG& D
Classified Salary Schedule
Eff. 07/01/2019 – 03/31/2020

Khan, Tamara	FC	<p>Health Services Specialist (50%)</p> <p>Temporary Increase in Months & Percent Employed From: 9-months, 50% To: 10-months, 80% Eff. 07/01/2019 – 06/30/2020 PN FCC618</p>
Luminarias, Thaddeus	FC	<p>Student Services Specialist (100%)</p> <p>Extension of Temporary Change in Assignment To: FC Administrative Assistant II 12-month position (100%) Range 36, Step E Classified Salary Schedule Eff. 07/01/2019 – 09/01/2019</p>
Manchik, Victor	FC	<p>Sr. Research & Planning Technology (100%)</p> <p>Extension of Temporary Change in Assignment To: AC Interim Director Institutional Research and Planning 12-month position (100%) Range 30, Column C Management Salary Schedule Eff. 07/01/2019 – 09/30/2019</p>
Mix, Christina	CC	<p>Administrative Assistant III (100%)</p> <p>Extension of Temporary Change in Assignment To: Executive Assistant III 12-month position (100%) Range 30C, Step D Confidential Salary Schedule Eff. 07/01/2019 – 12/31/2019</p>
Patterson, Ryan	FC	<p>Administrative Assistant I (100%)</p> <p>Extension of Temporary Change in Assignment To: Theater Technician 12-month position (100%) Range 41, Step B Classified Salary Schedule Eff. 07/01/2019 – 09/26/2019</p>

Salazar, Kellyann	FC	Health Education Coordinator (100%) Temporary Decrease in Percentage Employed From: 100% To: 60% Eff. 07/01/2019 – 08/23/2019 PN FCT970
Uppal, Harpreet	NOCE	Research Analyst (100%) Extension of Temporary Change in Assignment To: Senior Research Analyst 12-month position (100%) Range 57, Step A + Doctorial Stipend Classified Salary Schedule Eff. 07/01/2019 – 06/30/2020
Volcy, Tyesha	CC	Executive Assistant III (100%) Extension of Temporary Change in Assignment To: Interim Program Manager, LEAP 12-month position (100%) Range 14, Column B Management Salary Schedule Eff. 07/01/2019 – 12/31/2019
West, Deborah	FC	Campus Safety Officer (100%) Extension of Temporary Change in Assignment To: NOCE Administrative Assistant II 12-month position (100%) Range 36, Step D + 10% Longevity + PGD Classified Salary Schedule Eff. 07/01/2019 – 12/31/2019

PROFESSIONAL GROWTH & DEVELOPMENT

Abutin, Roxanne	NOCE	Student Services Tech/SSSP (100%) 2 nd Increment (\$400) Eff. 07/01/2019
Allan, Belinda	CC	Instructional Assistant (100%) 5 th increment (\$400) Eff. 07/01/2020
Barbaro, Danielle	NOCE	Alternate Media Specialist (100%) 3 rd Increment (\$400) 4 th Increment (\$400) Eff. 07/01/2019

Bates, Miranda	AC	Campus Marketing/Outreach Assistant (100%) 1 st Increment (\$400) Eff. 07/01/2019
Borillo, Maureen	NOCE	IT Specialist, Systems Applications (100%) 1 st Increment (\$400) Eff. 07/01/2019
Brown, Nicholette	NOCE	High School Records Technician (50%) 1 st Increment (\$200) 2 nd Increment (\$200) Eff. 07/01/2019
Chaudhry, Mohammad	CC	Library Assistant II (100%) 3 rd increment (\$400) Eff. 07/01/2019
Feaster, Joshua	NOCE	Instructional Assistant/DSS (100%) 1 st Increment (\$400) Eff. 07/01/2019
Heredia, Edna	NOCE	Administrative Assistant II (100%) 4 th Increment (\$400) Eff. 07/01/2019
Hernandez, Carolina	NOCE	Admissions & Records Technician (100%) 1 st Increment (\$400) Eff. 07/01/2019
Hsieh, Larry	AC	IT Security Analyst/Systems Administrator (\$100) 1 st Increment (\$400) Eff. 07/01/2019
Nguy, Sabrina	FC	Administrative Assistant II (100%) 2 nd Increment (\$400) 3 rd Increment (\$400) Eff. 07/01/2019
Nguyen, Tim	AC	Systems Analyst – Technology (100%) 2 nd Increment (\$400) Eff. 07/01/2019
Orellana, Samy	AC	IT Security Analyst/Systems Admin (100%) 2 nd Increment (\$400) 3 rd Increment (\$400) Eff. 07/01/2019
Pham, Thomas	AC	Buyer (100%) 3 rd Increment (\$400) Eff. 07/01/2019

Sandoval, Enrique	NOCE	IT Services Coordinator I (100%) 1 st Increment (\$400) Eff. 07/01/2019
Solis Munoz, Samantha	FC	Admissions and Records Technician (100%) 1 st Increment (\$400) Eff. 07/01/2019
<u>LEAVES OF ABSENCE</u>		
Anaya De Guerra Miryam	NOCE	Instructional Aide, High School Lab (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 06/04/2019 – 06/18/2019 (Consecutive Leave)
Avila, Brandi	FC	Temporary Special Project Manager, UMOJA (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Vacation Leave Until Exhausted; Unpaid Thereafter Eff. 06/21/2019 – 08/02/2019 (Consecutive Leave)
Beck, Mary Ann	FC	Child Care Teacher I (100%) Unpaid Personal Leave Eff. 06/07/2019 and 06/10/2019
Bonilla, Irma	FC	Campus Safety Officer Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/03/2019 – 06/14/2019 (Consecutive Leave)
Brown, Jonathan	FC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/24/2019 – 06/07/2019 (Consecutive Leave)
Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave with Pay (USERRA) Eff. 05/29/2019 – 05/31/2019
Esquivel, Roland	NOCE	Campus Safety Officer Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/15/2019 – 06/06/2019 (Consecutive Leave)
Garcia, Miguel	CC	Facilities Custodian II (100%) Family Medical Leave (FMLA/CFRA)

			Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/24/2019 – 11/24/2019 (Intermittent Leave)
Jimenez, Martin	FC	HVAC Mechanic I (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 06/03/2019 – 06/13/2019 (Consecutive Leave)	
Quiroz Hernandez, Alexis	AC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/24/2019 – 11/24/2019 (Intermittent Leave)	
Udell, Robyn	CC	Laboratory Technician, Biology (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/05/2019 – 07/20/2019 (Consecutive Leave)	
Vasquez, Norma	FC	Student Services Specialist, DSS (100%) Military Leave with Pay (USERRA) Eff. 06/06/2019 – 06/21/2019	

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Aponte, Lance	AC	Data Quality Analyst (100%) Extension of 6% Stipend Eff. 07/01/2019 – 12/31/2019	
Triefenbach, Laurie	AC	Catalog and Schedule Coordinator (100%) Extension of 6% Stipend Eff. 07/01/2019 – 12/31/2019	

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1238 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1238 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1238 for a copy of the volunteer listing.)

GENERAL

Item 6.a: The Board reviewed proposed language for the merit system election procedures with Chancellor Marshall sharing the progress made subsequent to the last Board meeting after a meeting between her, Vice Chancellor Irma Ramos, CSEA President Dawnmarie Neate, and Labor Representative Matt Phutisatayakul. During the discussion, trustees expressed differing viewpoints on certain aspects, but ultimately achieved consensus on the following related to the merit system election:

Identification Procedures: Employees will vote at their primary work location. Human Resources shall prepare a list of all classified employees of the District by work site. The list shall include a line next to each employee's name for the employee to sign his or her name.

Decision about Identification Needed: CSEA has no concerns about presenting a form of photo identification as long as voters are notified of the identification requirement. In the letter to all employees, they will be given the option of reaching out to CSEA or Human Resources with any questions about the photo identification.

When an employee arrives to vote at his or her work location, he or she shall provide photo identification to the person monitoring the polling station. An employee shall not be allowed to vote if he or she does not present photo identification even if the polling station monitor knows the person. The polling station monitor shall verify the employee's identity and shall review the photo identification to ensure the person's name appears on the site list of District classified employees. Upon verification of the employee's identification and eligibility to vote, the employee shall sign his or her name next to his or her name on the list. The employee shall then be given a ballot. The polling station monitor shall check to ensure the employee has not already signed the list. If a signature appears next to an employee's name, the employee shall not be given a ballot.

Decision about Authenticating Ballots: Ballots will be printed on specialty paper with a unique printed mark designating it as an official ballot. The polling station monitor will verify the unique mark instead of placing his or her initials on the back of the ballot. The voter will fold the ballot in half before placing it in the box.

Voting Procedures: The election to determine whether the merit system for classified employees shall be applicable in the North Orange County Community College District shall be held on Thursday, July 18, 2019. Voting hours shall be from 8:00 a.m. to 10:00 a.m., 1:00 p.m. to 4:00 p.m., and 7:00 p.m. to 9:00 p.m. Polls shall close promptly at 9:00 p.m. and no voting shall take place thereafter except for those persons in line to vote at 9:00 p.m. The polling station(s) shall be established at the Anaheim Campus, Cypress College, and Fullerton College.

The Chancellor or her designees shall oversee the voting process. Non-voting employees (academic management and students) shall serve as polling station monitors. A polling station monitor shall be stationed at the polling station at all times during voting hours on the day of the election. Polling locations will be staffed with at least one manager and two students. Academic managers will not be assigned to their work site.

In the voting room, the private polling stations shall contain barriers providing privacy on three sides so the voter is able to access the polling station from the front. Only one classified employee shall have access to a private polling station at a time.

The District shall prepare ballots on specialty paper with a unique mark identifying it as an official ballot. As required by Education Code section 88051(b)(3), the ballot given to eligible voters shall read:

Shall the merit (civil service) system for classified employees be applicable in the North Orange County Community College District?

Yes

No

Upon verification of the employee's identification and status as a classified employee of the District, the employee shall be given a ballot. When the employee is done voting, he or she should fold the ballot in half and deposit his or her ballot in the sealed ballot box.

No employee shall be allowed to leave the room where the ballot box and private polling stations are located while in possession of a ballot. If an employee leaves the room where the ballot box and private polling stations are located while in possession of a ballot, the polling station monitor shall strike that employee's name from the list, and the employee's ballot shall not be allowed to be placed in the ballot box. The decision regarding whether these procedures have been violated is left to the discretion of the highest-ranking polling station monitor who observes the alleged violation.

An employee may request a new ballot because of an error he or she made on the initial ballot. The monitor shall take the used ballot, draw an "X" and the word "VOID" over the entire face of it, initial the back and write that a new ballot was given to the employee. The void ballot shall be placed in the envelope for void ballots.

The ballot box shall be constructed from cardboard/corrugated ballot boxes sealed with red colored tape so the box cannot be opened without removing or disturbing the tape. A deposit point wide enough to insert a ballot shall be cut in the top of the ballot box. The ballot box shall be clearly marked on the sides and the top of the box with the District name. The deposit point of the empty ballot box shall be sealed with red colored tape before the election. When polls open at 8:00 a.m., the polling station monitor shall remove the red colored tape and allow access to the deposit point. Polling locations will be locked and secured during nonvoting hours.

When the voting closes at 9:00 p.m., employees currently in line waiting to vote shall be allowed to complete their votes. When the polling stations close, the polling station monitors shall place the list of names that includes the signatures of the voters inside the ballot box and immediately seal the deposit point of the ballot boxes by placing blue colored tape over the entire opening of the deposit point. A polling station monitor shall remain with the ballot box until it is delivered to the Anaheim Campus and stored in the locking file cabinets in the first floor storage room.

A polling station monitor shall remain in the voting room with the ballot box, signature sheet, blank ballots, and void ballots at all times.

Employee Rights: Participation in the election is the choice of the employee and there shall be no pressure by any person on an employee to vote or not to vote.

No person during the time that the polls are open shall, within 100 feet of the polling place, solicit a vote or speak to a voter on the subject of marking his or her ballot or distribute any election propaganda for or against the merit system.

No employee shall be subject to any form of coercion or pressure to participate in the election or to vote in a particular manner.

Any concerns about violation of these rules shall be presented to the Chancellor.

Process for “Canvassing” the Votes and Counting the Votes: Three pre-designated members by the Board of Trustees shall serve as the Tabulation Committee. The process for canvassing and counting the votes shall occur beginning at 10:00 a.m. on July 19, 2019 at the Anaheim Campus, Rooms 105-107.

The Tabulating Committee will be comprised of Trustee Jeffrey P. Brown and two representatives from the League of Women Voters. If a second League of Women Voters representative is not available, Trustee Jacqueline Rodarte will serve on the committee.

The District Administration shall prepare a “Tally Sheet” for the Tabulating Committee to record the vote totals. There will also be a means of recording the votes on a screen or larger sheets for public convenience but these totals are not official. The Tally Sheet maintained by the Tabulating Committee shall be the official record. The Board shall designate a Board Member to record the vote totals on the official Tally Sheet.

The Tabulation Committee shall inspect the sealed ballot box to ensure the sealed box does not show signs of tampering. Once the Tabulation Committee agrees that the box has not been tampered with, it shall open the box.

The ballot box shall be accompanied by the signed list of employees by location. As noted above, if an employee voted, he or she should have signed his or her name next to his or her name on the list.

The Tabulation Committee shall count the number of ballots showing a vote of “Yes” or “No” in the box and compare that number to the number of signatures on the list accompanying the box.

The Tabulation Committee shall review each ballot to ensure it clearly states the voter’s intent. Specifically, because the ballot includes only two options, (1) Yes or (2) No, the Committee shall examine ballots to ensure only one of the two options has been selected. If a ballot shows a voter has marked both “Yes” and “No” the ballot shall not be counted. If there is a dispute as to whether a ballot shows a “Yes” vote or a “No” vote, the dispute shall be resolved by a majority vote of the Tabulation Committee. The Tabulation Committee has the discretion to determine the intent of the voter. If two of three members agree (i.e. a majority) as to the intent of the voter, the vote shall be counted.

The Tabulation Committee shall count the votes one at a time. When counting the votes, the Tabulation Committee shall record the number of “Yes” votes and the number of “No” votes only on the document provided by the District.

After counting the votes and recording them on the document provided by the District, all three members shall sign the document certifying the results. If at least two of the three Tabulation Committee members sign a document certifying the results, the results are deemed certified.

If a voter chooses not to vote, or if his or her intent is not determinable by the Tabulation Committee as described above, his or her nonvote will not be considered as either a “Yes” or a “No” vote and will not count as a vote cast. Results of the election will be based exclusively on those votes indicating “Yes” or “No” placed in a ballot box during voting hours on the day of the election.

In order for the merit system to be established, a simple majority (50% plus 1) of the classified employees casting ballots must vote in favor the merit system.

After recording the votes, the Tabulation Committee shall calculate the total number of “Yes” votes and “No” votes, and record that information on the document provided by the District. After counting the votes and recording them on the document provided by the District, all three members shall sign the document certifying District-wide results. If at least two of the three Committee members sign a document certifying the District-wide results, the results are deemed certified.

The Board of Trustees will then take action to accept the results and inform the public of those results.

It was then moved by Trustee Molly McClanahan and seconded by Trustee Ed Lopez to adopt the voting process for the proposed establishment of a Merit System. **Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes.**

Item 6.b: It was moved by Trustee Stephen T. Blount and seconded by Trustee Molly McClanahan to extend the close of the Sherbeck Field Environmental Impact Report 45-day public review period from June 28, 2019. During the discussion, Trustee Stephen T. Blount stated that upon review of prior EIR studies, it appeared that it might be possible that the District would not accept comments on a Friday due to the summer four-day workweek. However, he is satisfied that staff will be available and that all postmarked items will be accepted. Subsequent to Trustee Jacqueline Rodarte inquiring if the request was made on behalf of Fullerton residents (no) and whether the campus had received any requests to extend the deadline (no), the **motion failed with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting no, including Student Trustees Reyes and Plavdjian’s advisory votes.**

Item 6.c: Board President Jeffrey P. Brown asked if there were any requests for potential future Board agenda items. Trustee Molly McClanahan appreciated receiving the listing of Board meeting requests and asked when the sabbatical report presentations occur.

STUDY SESSION

Item 7.a: The Board conducted a study session to discuss technology and campus online education efforts. Vice Chancellor Cherry Li-Bugg introduced the presentation by noting that information technology is about change and helping the District improve student outcomes and organizational effectiveness.

District Information Services Technology

Adam Howard, Interim Manager, IT Applications Support, outlined the major accomplishments of the Enterprise Applications team which included: implementation support of the Anaheim Pledge in 2018-19 and North Orange Promise for 2019-20; the debut of student email accounts in Fall 2018; implementation of tools such as guided self-placement, the migration of the Banner ERP system from legacy hardware to virtual machine infrastructure for better reliability, performance, and business continuity capabilities, and the roll out of Banner 9 admin pages to modernize the Banner 9 user experience and application development process.

Mr. Howard also shared the Enterprise Applications Goals for 2019-20 that include: modernizing and improving the student experience with Banner 9 self-service registration; launch of the mobile apps districtwide; improving the collection of MIS data and submission process; implement operational data store database for improved data reporting and institutional research capabilities; and transitioning the College's libraries to the statewide library services platform.

Trustees inquired about the number of college libraries are transitioning to the new platform, and it was noted that 110 are which is virtually all of them.

Dave Fuhrmann, District Consultant, highlighted the accomplishments for 2018-19 in Infrastructure and Operations which included: the implementation of a new server and storage environment for Banner 9; completion of an inventory of the NOCCCD network infrastructure; and completion of a network design document based on network inventory.

Plans for the next 12 months within Infrastructure and Operations include: the network refresh project which includes installation of new cabling infrastructure and new wired and wireless networks, and deploying new phone systems and firewalls, and enhanced security systems; exploration of options for moving critical applications to a cloud environment; and review information security policies and practices and explore options for enhancements.

Cypress College Academic Computing Technology

Peter Maharaj, Cypress College Manager of Academic Computing, shared the technology updates for Cypress College during the 2018-19 academic year that included a hybrid cloud solution, classroom upgrades, the Internet of Things Services (IoT), implementation of the mobile app, and improved partnerships. Cypress College improved efficiency and technology delivery by processing over 1,500 Help Desk tickets, improved on-time support services by 60%, and also improved network support and system redundancy and reliability.

The College used their Cypress Connect mobile app to drive technology change by integrating the student experience within the app leading to improvements in student and administrator experience, and also providing analytics in order to improve campus

operations. Among the new services for 2019-20 are a digital ID card, student population segmentation and connection to those specific groups, and a new website.

Fullerton College Academic Computing

Co Ho, Fullerton College Manager of Systems Technology Services, shared that the major accomplishments of the Fullerton College technology team include: keeping up with technology standards by using the Campus Annual Technology Replacement Plan; having an up-to-date network supporting over 9,000 wireless and 3,000 wired devices daily; improved classroom technology; and the conversion of six traditional classrooms to computer classrooms.

Fullerton College goals for the future include: completion of the network refresh implementation with minimum disruption to campus service, ensure reliability and performance for the technical infrastructure/equipment for the construction of new buildings, upgrading classroom AV equipment to laser projection standard, and improving staff skillsets to meet campus needs.

NOCE Instructional Technology Services (ITS)

Morgan Beck, NOCE Manager of Instructional Technology Services, shared with the Board that NOCE has invested \$1.7 million in technology since 2015 that has included upgrading over 1,000 computers, and doubled the number of computers and tripled the number of iPads that are supported. The small team has built an infrastructure to enhance security, availability, and support efficient operations and also introduced new IT tools to allow for remote support for staff wherever they work.

NOCE focuses for 2019-20 include: actively support the districtwide network refresh project, actively participating in the technical team staffing optimization review, introducing the CCCApply application process to NOCE students, training NOCE ITS staff to support new and developing technologies, and seeking opportunities for automation tasks within the ITS team and the programs/departments they support.

Online Education at Cypress College

Treisa Cassens, Cypress College Dean of Library and Learning Resources, provided an overview of online education at Cypress College that included the use of Canvas and Open Educational Resources (OER). She noted that the College has completely integrated into Canvas for all classes and offers a faculty basics training program for online and hybrid faculty. Additionally, Distance Education has created self-enrolling Canvas “courses” for the campus, integrated eLumen into classes, and also offered various training opportunities via labs and professional development sessions. With regard to OER, Dr. Cassens noted that the math department has started to make all online courses for offering this Spring and will be fully incorporated in the Fall. Distance Education has also imported the OEI-CVC online training courses for faculty to self-enroll and do self-paced training on the State OER standards and concepts.

Future projects at Cypress College include integrating “best practice” tools into every class, integrating student service connections into every Canvas shell, and looking into integrating a single sign-on through Canvas course shells for curriculum, SLOs, and grades for all faculty. Cypress College will also be preparing to join the CVC-OEI consortium during the 2019-20 academic year.

Online Education at Fullerton College

Darnell Kemp, Fullerton College Interim Manager of Distance Education, shared information related to the use of Canvas and online classes at Fullerton College. Ms. Kemp stated that Canvas is used for all online classes, and Canvas shells for traditional classes and departments, divisions, student services, and committees. Faculty training is required for online and hybrid courses and is available via a three-week boot camp, online equivalency, or the completion of two courses from @one. She outlined the role of Distance Education Division Representatives who review faculty course surveys, assist in instructors, and develop workshops to division faculty. She also touched upon the online course survey, which is a faculty self-assessment on online courses every three years, and training that is offered via self-paced Canvas course, Distance Education in Canvas training in a classroom setting, and office appointments for individual assistance.

Trustees inquired whether the OER professors are the same ones as in the workgroup; what was being used prior to the move to Canvas; and if faculty were involved in the decision to move to Canvas.

Online Education at NOCE

Karen Bautista, NOCE Dean of Instruction and Student Services, shared that NOCE is excited to have figured out a way to have online education. During the Spring 2019 semester NOCE developed a three-year implementation plan that was adopted by their Academic Senate. During the initial pilot year, NOCE will rely heavily on Cypress College Distance Education policies while simultaneously having focus groups in order to work on all of the necessary pieces that will need be in place in years two and three to offer a Distance Education program. By the end of Spring 2019, four NOCE faculty instructors completed the Cypress College Distance Education training, and the establishment of a faculty coordinator position and Special Project Manager to oversee the development of the plan.

Subsequent to the presentation, trustees inquired whether the Cypress College mobile app will include community resources and whether that will be replicated at other campuses; what the most frequently requested item from the Cypress College Help Desk is; whether students are able to submit a Help Desk tickets; how many Cypress College faculty have participated in the OEI CVC; the difference in services between the Canvas Help Desk and the District Help Desk; and whether student feedback was included in the development of the mobile app. Trustees also requested feedback from the Student Trustees, and Student Trustees Reyes and Plavdjian complimented the ease and accessibility of Canvas.

CLOSED SESSION: At 8:21 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD

**Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
CHANCELLOR**

RECONVENE MEETING: At 9:45 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session.

ADJOURNMENT: At 9:45 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees