



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in June 2018

DATE: Tuesday, June 26, 2018, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
 Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

 An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).
- f. **Reports:**
 Chancellor
 * **North Star Awards**
 * **District 2018-19 Tentative Budget**
 By: Fred Williams, Vice Chancellor, Finance & Facilities, and
 Kashu Vyas, District Director, Fiscal Affairs
 College Presidents/Provost
- g. **Comments:**
 Resource Table Personnel
 Members of the Board of Trustees

- h. **Approval of Minutes of the Regular Meeting of June 12, 2018.**
- i. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

3. **FINANCE & FACILITIES**

- a. It is recommended that the Board approve the Tentative Budget for Fiscal Year 2018-19 for all funds of the District. It is also recommended that the Board set a public hearing for September 11, 2018, at the Anaheim Campus Board Room at or about 6:00 p.m. pursuant to §58301 of Title 5, California Code of Regulations, to provide the public with an opportunity to comment on the budget prior to the adoption of the Proposed Budget.
- [b] Authorization is requested to renew the property and liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF) for FY 2018-19.
- [c] Authorization is requested to purchase of laptop computers, computer servers, and computing carts for Cypress College in the amount of \$188,140.28 plus shipping and tax using the State of California, WSCA-NASPO ValuePoint Cooperative Purchasing Program Contract MNWNC-117/7-15-70-34-007, to iT1 Source, LLC, an authorized Lenovo Computer Dealer.
- [d] Authorization is requested to approve the contract with Interact Communications, Inc. for consultant services and development/implementation of a marketing plan for AEBG/NOCRC in the amount of \$153,820.
- [e] Authorization is requested to extend the agreement with the law firm Atkinson, Andelson, Loya, Ruud, and Romo, effective July 1, 2018 through June 30, 2019, at the rates listed.
- [f] Authorization is requested to enter into a Commissioning Services Agreement with Enovity for the Fullerton College new Instructional Building and Central Plant Expansion in the amount of \$110,578, not inclusive of reimbursables.
- [g] Authorization is requested to approve the Furniture Standards documents to be utilized across the Bond projects as well as for day-to-day purchases.
- [h] Authorization is requested to renew the consulting agreement with Cambridge West Partnerships, LLC, and extend the term of the agreement through August 25, 2019, at the rate of \$160 per hour, for total fees not to exceed \$121,000.

- [i] Authorization is requested to enter into a Cost Estimating Services Agreement with O'Connor for the Fullerton College new Instructional Building and Central Plant Expansion in the amount of \$149,500, plus \$2,500 in reimbursables for a total of \$152,000.

4. **INSTRUCTIONAL RESOURCES**

- [a] Authorization is requested to accept new revenue from the Health Resources and Services Administration in the amount of \$30,635.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- Resignation
- New Personnel
- Temporary Contract
- Stipend for Additional Administrative Duties
- Payment for Independent Learning Contracts
- Temporary Academic Hourly
- Correction to June 12, 2018 Board Agenda – New Personnel

- [b] Request approval of the following items concerning classified personnel:

- Retirement
- Resignation
- New Personnel
- Rehires
- Promotions
- Reclassification
- Voluntary Changes in Assignment
- Professional Growth & Development
- Leaves of Absence
- New Classified Job Description

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 26, 2018	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fiscal Year 2018-2019 Tentative Budget		

BACKGROUND: Pursuant to California Code of Regulations §58301 and §58305, and in accordance with Board Policy 6200, Budget Preparation, the District shall develop a Tentative Budget on or before the first day of July. In addition, the Board shall identify the date, time, and location at which a public hearing on the Proposed Budget will be held.

As in previous years, this year’s Tentative Budget is a rollover budget in order to continue operations in the 2018-19 fiscal year. The Tentative Budget is based on estimates contained in the Governor’s May Revise Budget with some anticipated adjustments based on current budget hearings. Despite all of the debate surrounding a new funding formula, District staff has based this tentative budget based on revenue projections using the SB361 funding model as its basis as we’ve had in the past. For the Proposed Budget coming before the Board in September, staff will use the new funding formula as the basis. Though active simulations with the new funding formula have not been provided by the state as of yet, we do expect that only 60-70% of the new formula will be based on FTES.

Some carryover estimates have been included; however, final carryover balances will be computed as part of the year-end closing process and will be reflected in the Proposed Budget which will be presented in September. The District’s Proposed Budget will also incorporate any changes which occurred in the finalized State Budget.

Following is a comparative summary of revenues, transfers in, appropriations, and other uses for all funds of the District contained in the 2017-2018 and 2018-2019 Tentative Budgets:

	2018-2019			2017-2018
General Fund:				
Revenues	\$ 272,518,138		\$	263,447,207
Transfers In	1,000,000			972,048
Appropriations	(277,481,677)			(265,978,695)
Transfers Out	(3,011,801)			(2,436,243)
Contingencies	(69,479,356)			(52,041,377)
Inc/(Dec) to Beg Bal	<u>\$ (76,454,696)</u>		<u>\$</u>	<u>(56,037,060)</u>

The 2018-19 decrease to the General Fund Beginning Balance includes the estimated partial carryover of the base allocation increase committed for future STRS and PERS increases of \$21,092,054, estimated partial carryover balances of \$44,312,865, and additional reconciling items related to Position Control which will be adjusted with the Proposed Budget.

	2018-2019	2017-2018
Capital Outlay Projects Fund:		
Revenues	\$ 4,605,895	\$ 7,264,636
Transfers In	0	3,200,000
Appropriations	(44,023,161)	(51,719,186)
Transfers Out	(1,000,000)	
Contingencies	(16,279,098)	(15,748,993)
Inc/(Dec) to Beg Bal	<u>\$ (56,696,364)</u>	<u>\$ (57,003,543)</u>
Bond Funds:		
Revenues	\$ 815,000	\$ 810,000
Appropriations	(95,360,027)	(102,078,982)
Inc/(Dec) to Beg Bal	<u>\$ (94,545,027)</u>	<u>\$ (101,268,982)</u>
Student Financial Aid Fund:		
Revenues	\$ 60,729,822	\$ 58,833,449
Student Financial Aid	(60,729,822)	(58,833,449)
Inc/(Dec) to Beg Bal	<u>\$ 0</u>	<u>\$ 0</u>
Child Development Fund:		
Revenues	\$ 517,023	\$ 427,122
Transfers In	250,000	250,000
Appropriations	(767,023)	(677,122)
Inc/(Dec) to Beg Bal	<u>\$ 0</u>	<u>\$ 0</u>
Retiree Benefit Fund:		
Revenues	\$ 0	\$ 0
Appropriations	(0)	(0)
Inc/(Dec) to Beg Bal	<u>\$ 0</u>	<u>\$ 0</u>
Self-Insurance Fund:		
Revenues	\$ 6,934,732	\$ 8,556,737
Appropriations	(9,009,061)	(9,357,214)
Inc/(Dec) to Beg Bal	<u>\$ (2,074,329)</u>	<u>\$ (800,477)</u>
Bookstore Funds:		
Revenues	\$ 5,034,017	\$ 5,054,313
Appropriations	(5,034,017)	(5,054,313)
Inc/(Dec) to Beg Bal	<u>\$ 0</u>	<u>\$ 0</u>
Food Services Funds:		
Revenues	\$ 230,000	\$ 145,000
Appropriations	(155,000)	(70,000)
Transfers Out	(75,000)	(75,000)
Inc/(Dec) to Beg Bal	<u>\$ 0</u>	<u>\$ 0</u>

	2018-2019		2017-2018
Associated Students Funds:			
Revenues	\$ 320,855	\$	287,500
Appropriations	(320,855)		(287,500)
Inc/(Dec) to Beg Bal	<u>\$ 0</u>	\$	<u>0</u>
Campus Services Funds/Bursar/CRPA:			
Revenues	\$ 447,882	\$	467,130
Transfers In	228,533		244,033
Appropriations	(590,580)		(615,328)
Transfers Out	(85,835)		(95,835)
Inc/(Dec) to Beg Bal	<u>\$ 0</u>	\$	<u>0</u>
Other Trust Funds:			
Revenues	\$ 15,000	\$	15,000
Appropriations	(15,000)		(15,000)
Inc/(Dec) to Beg Bal	<u>\$ 0</u>	\$	<u>0</u>

Schedule A shows the ongoing unrestricted general fund resource summary, which compares the 2017-18 amounts with those contained in this Tentative Budget. The assumptions used to complete the Tentative Budget are attached in Schedule B. The full-time equivalent student (FTES) targets for 2018-19 are shown on Schedule C.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6200, Budget Preparation.

FUNDING SOURCE AND FINANCIAL IMPACT: After Board approval of the 2018-19 Tentative Budget, the budget balances will be rolled into Banner and will become the preliminary budget for the 2018-19 fiscal year. After the close of the 2017-18 fiscal year, final carryover balances and any necessary budget revisions will be incorporated and presented to the Board in September as the 2018-19 Proposed Budget.

RECOMMENDATION: It is recommended that the Board approve the Tentative Budget for Fiscal Year 2018-19 for all funds of the District. It is also recommended that the Board set a public hearing for September 11, 2018, at the Anaheim Campus Board Room at or about 6:00 p.m. pursuant to §58301 of Title 5, California Code of Regulations, to provide the public with an opportunity to comment on the budget prior to the adoption of the Proposed Budget.

Fred Williams

Recommended by

Approved for Submittal

3.a.3

Item No.

**North Orange County Community College District
Unrestricted General Fund On-going Resource Summary
2018-19 Tentative Budget Assumptions
June 19, 2018**

Revenues	2017-18	2018-19
C. Apportionment/Taxes/Enrollment Fees	\$ 176,308,956	\$ 180,414,681
D. Unrestricted Lottery	4,666,131	5,044,595
E. Part-Time Faculty Office Hours/Benefits	229,575	229,575
E. Part-time Faculty Compensation	719,849	719,849
G. Fee Waiver Admin	916,677	663,206
H. Non-Resident Tuition	1,000,000	1,000,000
I. Interest	300,000	300,000
J. Misc Income	10,000	10,000
K. Mandated Cost	894,874	1,009,265
M. Redevelopment Funds	1,000,000	1,000,000
	<u>\$ 186,046,062</u>	<u>\$ 190,391,171</u>
 Expenditures		
C. Unrestricted General Fund Personnel	\$ 144,240,801	\$ 148,912,071
D. Retiree Benefits	5,130,360	5,684,732
F. Extended Day Budgets	20,809,262	23,621,869
F. Extended Day/Hourly Benefits	3,928,738	4,767,154
G. Operating Allocation	10,544,376	10,403,252
H. Districtwide	6,607,021	6,607,021
I. Scheduled Maintenance Match	-	-
J. Insurance	-	-
K. Sabbatical	300,000	300,000
L. Related Activity	350,000	350,000
M. Other (Memberships)	6,000	6,000
N. On-going Contribution to the Retiree Irrevocable Trust	-	-
Total	<u>\$ 191,916,558</u>	<u>\$ 200,652,099</u>
 Revenue less Expenditures	 <u>\$ (5,870,496)</u>	 <u>\$ (10,260,928)</u>
 Extra Faculty Positions 2019-20 (7 x \$100,000)		700,000
Cost of Proposed Salary & Fringe Benefit Increases		(6,345,648)
On-going Deficit *		<u>\$ (15,906,576)</u>
 Other Adjustments:		
Faculty Vacancies @ 55 positions		6,731,669
FON Penalty @ 11 positions (\$63,000 each)		(693,000)
One-time dollars for Hold Harmless		<u>20,840,874</u>
 Financial Position for 2018-19		 <u><u>\$ 10,972,967</u></u>

*: No COLA included for 2019-20

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
UNRESTRICTED GENERAL FUND
2018-19 Tentative Budget Assumptions
June 19, 2018

I. State Revenue

A. Estimated Funded FTES in 2017-18 of 32,340.16 (27,203.35,Credit; 2,458.38 Non-Credit; 2,678.43 CDCP)

B. FTES Workload Measure Assumptions:

Year	Base	Actual	Funded	Actual Growth/Restoration	Unfunded FTES	Unfunded
2004-05	32,720.67	34,390.45	34,390.45	5.10%	-	0.00%
2005-06	34,390.45	33,540.89	33,540.89	-2.47%	-	0.00%
2006-07	33,540.89	34,824.38	34,824.38	3.83%	-	0.00%
2007-08	34,824.38	36,544.41	35,037.92	0.61%	(1,506.49)	4.12%
2008-09	35,037.92	38,552.15	35,029.99	-0.02%	(3,522.16)	9.14%
2009-10	33,460.89	38,702.01	33,902.47	1.32%	(4,799.54)	12.40%
2010-11	33,902.47	37,733.25	34,744.84	2.48%	(2,988.41)	7.92%
2011-12	32,091.10	33,265.82	32,088.51	-0.01%	(1,177.31)	3.54%
2012-13	32,088.51	32,441.54	32,363.13	0.86%	(78.41)	0.24%
2013-14	32,363.13	35,714.28	33,121.22	2.34%	(2,593.06)	7.26%
2014-15	33,121.22	36,078.84	34,658.81	4.64%	(1,420.03)	3.94%
2015-16	34,658.81	35,834.74	35,834.74	3.39%	-	0.00%
2016-17	35,834.74	37,248.38	37,248.38	3.94%	-	0.00%
2017-18	37,248.38	32,340.16	32,340.16 (Est.)	-13.18%	-	0.00%
2018-19	32,340.16	34,552.02	34,552.02 (Est.)	6.84%	-	0.00%

C. Apportionment Base includes 2.71% COLA:

Base	\$ 9,996,106
Credit FTES @ \$5,290.52	155,859,371
Non-Credit FTES @ \$3,181.34	9,268,990
CDCP @ \$5,290.52	11,524,605
Subtotal - 2018-19 Apportionment Funding	<u>186,649,072</u>
Reduce base by amount held for PERS/STRS	(6,234,391)
Apportionment Allocation 2018-19	<u>180,414,681</u>

For the 18/19 year, \$6,234,391 of the base increase is being used as on-going revenue to cover pension rate increases. See table below.

D. Unrestricted lottery is projected at \$146 per FTES: \$ 5,044,595
Restricted lottery at \$48 per FTES: \$ 1,658,497

E. Estimated reimbursement for part-time faculty office hours and benefits: \$ 229,575
Estimated SB 739 funding for part-time faculty compensation: \$ 719,849

F. All Federal, State, and Locally funded categorical programs will continue to be budgeted separately; matching revenues and expenditures.

G. 2% fee waiver administration allocation estimate: \$ 663,206

II. Local Revenue			
H.	Non-Resident Tuition for General Fund Ongoing Revenue will continue to be budgeted at: The campuses will budget additional revenue, as appropriate, at the campus level.	\$	1,000,000
I.	Interest earnings estimate:	\$	300,000
J.	Other miscellaneous income estimate:	\$	10,000
K.	The budget proposal included a Mandated Block Grant to be funded at \$29.21/FTES. Potential mandated cost revenues are estimate: District will annually reevaluate whether it is prudent to continue selecting this option.	\$	1,009,265
L.	One-Time Funding for Instructional Equipment & Scheduled Maintenance estimate:	\$	4,305,000
M.	Transfer In from Redevelopment Funds:	\$	1,000,000

Note: Apportionment Deficit History (@ Recalc):

<u>FY</u>	<u>Deficit Factor</u>	<u>Deficit Amount</u>
2018-19	0.0046600879 Est	(941,415)
2017-18	0.0046600879 Est	(941,415)
2016-17	1.0000000000	-
2015-16	1.0000000000	-
2014-15	1.0000000000	-
2013-14	0.9934877474	(998,597)
2012-13	0.9977559859	(25,132)
2011-12	0.9806172025	(2,823,939)
2010-11	0.9967683905	(507,429)
2009-10	1.0000000000	-
2008-09	0.9880368230	(1,897,768)
2007-08	0.9967341610	(510,770)
2006-07	1.0000000000	-
2005-06	1.0000000000	-

Estimated Revenue vs. PERS & STRS Cost				
		Cumulative Increased Costs	Annual State Contribution	Available Balance
2014/15		313,278	-	(313,278)
2015/16		1,729,047	8,329,821	6,287,496
2016/17		3,733,320	10,702,861	13,257,037
2017/18		5,774,551	14,513,568	21,996,054
2018/19		8,279,177	14,513,568	28,230,445
2019/20		10,833,896	14,513,568	31,910,117
2020/21		12,992,013	14,513,568	33,431,672
2021/22		13,672,835	14,513,568	34,272,405
2022/23		14,135,794	14,513,568	34,650,179
2023/24		14,513,568	14,513,568	34,650,179
2024/25		14,513,568	14,513,568	34,650,179
2025/26		14,513,568	14,513,568	34,650,179
2026/27		14,513,568	14,513,568	34,650,179

III. Appropriations and Expenditures

A. Personnel costs include no salary increase assumption for 2018/19 for Faculty, Classified, Management, Confidential, and Executives as an on-going expense. Increases attributable to step increases and longevity have been incorporated.

B. Each 1% salary is estimated at the following Increase:

Faculty	\$	691,115
Academic Management		85,790
Classified		429,922
Classified Management		76,620
Confidential		14,418
Adjunct Faculty		240,093
	\$	<u>1,537,958</u>

C. Salary and Benefit Costs (excluding categorical, extended day and self-supporting positions) are estimated at \$148,912,071. This also includes an average 5% increase in medical. A 2.53% increase to PERS and 1.85% increase in STRS is included. WC rate of .50% The cost of each 1% increase in the STRS and PERS rate is approximately \$611,244 and \$479,989 respectively.

D. Retiree medical cost is estimate: \$ 5,684,732

E. The full-time faculty obligation for Fall 2018 is estimated at 528.8. The District currently has 598.0 positions filled and is still recruiting for 5 faculty positions with 0 late retirements being received. There are 85 pending retirements, which puts us at 518 positions counting toward the obligation. Therefore, the District expects to be 10.8 positions below the obligation.

F. Extended Day budget adjustments are based on \$1,025 for credit FTES and \$1,083 for noncredit FTES.
Benefit costs for Part-time Faculty and other hourly employees is estimated at: \$ 4,767,154

G. Operating Allocation: \$ 10,403,252

H. Districtwide expenses include budget for recruiting, memberships, sabbatical bond reimbursements, emergency notification, sewer, attorney, electricity, gas, water, waste disposal, election, hospitality, ride share (AQMD), student insurance, Employee Assistance Program, One Call Emergency Communication System, EEO Plan Implementation and interest expenses. Districtwide expenses also include a \$250,000 contribution to the Fullerton College Child Care fund per Board action on 4/14/09.
Total Districtwide expenses are budgeted at: \$ 6,607,021

I. No on-going budget has been established for scheduled maintenance match for 2018-19.

J. No on-going contribution for Insurance expense (Property & Liability) is being made for 2018-19.

K. Sabbatical cost is estimated at: \$ 300,000

L. Related-activity expense, which covers additional duty days for faculty, is estimated at: \$ 350,000

M. Memberships for contract employees is estimated at: \$ 6,000

N. The unfunded liability for retiree medical is estimated at \$95.33 million based on the 2016 actuarial study. With the creation of the Irrevocable Trust, the (Annual Required Contribution) ARC was reduced from \$11.6 million to \$8.05 million. At March 31, 2018 we had \$84.4 million (\$95.1 million market value) in the irrevocable trust.

**North Orange County Community College District
FTES Targets - 2018-19 Tentative Budget Assumptions
June 19, 2018**

	2017/18 Target	%	2017/18 Actual FTES @ P2	%	Difference Target and Actuals	% Change	2018/19 Campus Targets	2018/19 Target to Target Change	% Change
Cypress	10,952.37	32.12%	11,497.19	33.34%	544.82	4.97%	11,599.10	646.73	5.90%
Fullerton	18,147.58	53.22%	17,991.52	52.17%	(156.06)	-0.86%	17,997.64	(149.94)	-0.83%
NOCE	5,000.01	14.66%	5,000.19	14.50%	0.18	0.00%	4,955.28	(44.73)	-0.89%
Total	34,099.96	100.00%	34,488.90	100.00%	388.94	1.14%	34,552.02	452.06	1.33%

Note 1) 136.62 of 2017-18 FTES at FC are Non-Credit FTES and the same amount is used for 2018-19.

Note 2) 2017-18 reported P-2 FTES numbers above have been adjusted for the shifting of 2,148.74 Summer FTES (FC-1,426.16 & CC-722.58).

	2015-16 P-2 Credit FTES	2016-17 P-2 Credit FTES	2017-18 P-2 Credit FTES	2018-19 Est Credit FTES	2019-20 Est Credit FTES
CC	11,545.59	11,276.20	10,774.61	11,599.10	11,599.10
FC	18,713.41	18,260.27	16,428.74	17,861.02	17,861.02
	<u>30,259.00</u>	<u>29,536.47</u>	<u>27,203.35</u>	<u>29,460.12</u>	<u>29,460.12</u>
FON	<u>588.20</u>	<u>574.15</u>	<u>528.80</u>	<u>572.67</u>	

	Actual Faculty Count - Fall 2018-19				
	Creditable	Non-Credit	Vacant	Recruiting	Total
CC	193	-	0	3	196
FC	310	-	0	2	312
NOCE	10	18		1	29
	<u>518</u>	<u>18</u>	<u>0</u>	<u>6</u>	<u>537</u>

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

DATE: June 26, 2018

SUBJECT: Property & Liability Insurance Coverage for 2018-19 through the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF)

BACKGROUND: The District has been a member of Alliance of Schools for Cooperative Insurance Programs Joint Powers Authority (ASCIP JPA) since 1998-99. This non-profit JPA is a self-insurance group that provides the broadest coverage at the most competitive cost. Through this JPA, the District is provided loss control services and coverage for general liability, automobile comprehensive/collision/liability, professional liability, property, equipment breakdown, and employee dishonesty (Crime).

For liability coverage, ASCIP JPA covers the first \$5 million, and Schools Excess Liability Fund (SELF), a statewide consortium of K-12 and community college districts (another JPA) provides the next layer of coverage up to \$55 million per occurrence. In the past several years, SELF's core program capped at \$30 million and the District purchased Optional Excess coverage of \$25 million. However, in light of the fact that the jury verdicts and settlements continue to skyrocket with little promise of relief on the horizon, SELF has increased its core program to \$55 million. ASCIP's program also includes Cyber coverage, Terrorism, and Legal Defense Cost coverage (for excluded claims) with sub-limits ranging between \$50,000 - \$20 million.

A big increase (40%) took place for 2016-17 in SELF's rate due to major claims in 2015-16 and the concern that these claims were not an anomaly that occurs every decade, but a trend. The losses continued for 2016-17 and the rate went up another 26% to \$4.78/FTES from \$3.79/FTES. For 2018-19, the rate went up another 7% to \$5.12/FTES due to the large losses in K-12 schools involving molestation.

ASCIP JPA's Liability program rate increase rate went down 3.3% for 2018-19 due to the improvement in the pool's overall losses. However, the District's loss experience modification (ExMod) factor for 2018-19 has increased from 0.655 to 0.688 due the large loss involving employment practice liability claim last year. This is a discount rate, which reduces the District's cost for the General Liability coverage by 31.2% from the base premium. District's ExMod is still one of the lowest among ASCIP member schools.

Property coverage limit is \$600 million per occurrence. However, there are sub-limits to coverage for Fine Art, Pollutant Clean Up, Earthquake Sprinkler Leakage, Equipment Breakdown, Builder's Risk, and Crime (employee dishonesty) ranging between \$25,000 - \$100,000 per occurrence. Property rate went up slightly by 7% from year, and the value has

increased by ASCIP's inflationary adjustment of \$22,300,000 (3.3%) since its valuation last year.

The ASCIP-B is a Booster Club or Auxiliary Group coverage, and the District's Foundations and their officers are covered for liability through this program up to \$1 million.

Following is the District's coverage with the ASCIP JPA and SELF, the actual rate for FY 2017-18, and the estimated rate for FY 2018-19:

	<u>2017-18</u>	<u>2018-19</u>
General Liability (\$25,000 Deductible) up to \$5,000,000 (ASCIP)	\$475,637	\$451,154
SELF \$5,000,001 to \$55,000,000	154,303	172,042
Property (\$5,000 Deductible)	353,674	393,368
Employee Dishonesty (Crime-\$500 Deductible)	13,507	12,598
Automobile Liability (\$25,000 Deductible)	25,458	30,156
Automobile Physical Damage (\$1,500 Deductible)	3,116	3,698
ASCIP-B (Booster/Auxiliary/Foundation Coverage)	<u>8,637</u>	<u>9,069</u>
TOTAL	<u>\$1,034,332</u>	<u>\$1,072,085</u>

This agreement will be on file in the District Business Office. This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding will be made through the General Fund and will be included in the Annual Proposed Budget.

RECOMMENDATION: Authorization is requested to renew the property and liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF) for FY 2018-19 at the estimated amount of \$1,072,085. Further, authorization is requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the insurance policies on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.b.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

DATE: June 26, 2018

SUBJECT: Approval of Laptop Computer Equipment
North Orange Continuing Education Using the
State of California NASPO ValuePoint
Cooperative Purchasing Program

BACKGROUND: The District is preparing for the purchase, and delivery of 400 laptop computer equipment and 12 laptop charging carts for North Orange Continuing Education. The laptop computer equipment will be utilized in ESL off-site classes to improve digital literacy. Classes that will benefit from this purchase include K-12 classrooms, churches and community centers where ESL learners do not have access to computers. To make the purchase of the required computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization, the National Association of State Procurement Officials (NASPO), to manage a cooperative purchasing program approved by California's State Chief Procurement Official and make contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO ValuePoint contract planned for this use is the computer contract MNWNC-11777-15-70-34-007 with iT1 Source, LLC. This piggyback contract utilizes a previously conducted bidding process and contract award to WSCA members. The equipment cost is \$188,140.28, plus shipping and tax.

This agenda item was submitted by Jenney Ho, District Director, Purchasing and Morgan Beck, North Orange Continuing Education, Manager, Instructional Technology Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: North Orange Continuing Education computer equipment purchase will be charged to the Adult Education Block Grant (AEBG) Fund.

RECOMMENDATION: Authorization is requested that the Board of Trustees approve the purchase of laptop computers, computer servers and computing carts for Cypress College in the amount of \$188,140.28 plus shipping and tax using the State of California, WSCA-NASPO ValuePoint Cooperative Purchasing Program Contract MNWNC-117/7-15-70-34-007, to iT1 Source, LLC, an authorized Lenovo Computer Dealer. It is further recommended that the Board of Trustees authorize the District Director, Purchasing, to execute the purchase order on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.c.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 26, 2018	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	North Orange Continuing Education Adult Education Block Grant Branding/Marketing Contract	Enclosure(s)	<u> </u>

BACKGROUND: North Orange Continuing Education (NOCE) has a desire to strengthen the marketing, branding, and communication aspects of the Adult Education Block Grant (AEBG) initiative. Operating as the initiative for Adult Education, the North Orange County Regional Consortium (NOCRC) has a need to clarify its brand identity within the District and within the North Orange County region.

In order to address this need, NOCE/NOCRC propose hiring Interact Communications, Inc., a full-service marketing firm with over 20 years of experience in two-year college marketing, to perform a variety of services that will boost brand awareness and increase enrollment and retention. Specifically, the marketing and communications service contract includes a one-day retreat to develop an annual marketing/communications plan; templated publications (posters, flyers, brochures); program videos; online news center, story development; monthly e-newsletter; and a NOCRC brand style guide. The cost of the services is \$153,820.

Interact Communications, Inc. was selected as the vendor for a similar District-wide project related to the Strong Workforce Program (SWP) in April 2018. The project included branding/marketing services for the Career Technical Education Programs at Cypress College, Fullerton College, and NOCE. The vendor was selected through a competitive RFP process in which criteria included having the lowest bid as well as the most value gained. To date, Interact Communications, Inc. is secure in meeting all projected timelines for the project. Because the NOCRC branding project is similar to the SWP/CTE project, Interact Communications, Inc. was contacted to provide a quote. In addition, the research that has already been completed in the SWP/CTE project can be leveraged for the AEBG-NOCRC project.

This agenda item was submitted by Jennifer Perez, Director, Campus Communications, NOCE.

How does this relate to the five District Strategic Directions? This item responds to Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost of the services will be charged to the AEBG Block Grant Fund.

RECOMMENDATION: Authorization is requested for the Board of Trustees to approve the contract with Interact Communications, Inc. for consultant services and development/implementation of a marketing plan for AEBG/NOCRC in the amount of \$153,820. The project will begin on June 27, 2018 and conclude on June 30, 2019. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	X
Resolution	
Information	
Enclosure(s)	

DATE: June 26, 2018

SUBJECT: Agreement for Legal Services,
Atkinson, Andelson, Loya, Ruud, and Romo

BACKGROUND: The District has been using the law firm Atkinson, Andelson, Loya, Ruud, and Romo as counsel for Human Resources, construction, real property, and general business matters since 2004. The firm has announced that it has increased its fee schedule. Following are the revised rates for fiscal year 2018-2019 compared with the previous year (2017-18) rates:

	2017-2018	2018-2019
Senior Partners	\$310	\$320
Partners/Senior Counsel	\$300	\$310
Senior Associates	\$290	\$300
Associates	\$280	\$290
Electronic Technology Litigation Specialist	\$270	\$270
Non-Legal Consultants	\$205	\$205
Senior Paralegals/Law Clerks	\$180	\$180
Paralegals/Legal Assistants	\$160	\$160

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance & Facilities.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual attorney fees will be charged to applicable funds.

RECOMMENDATION: Authorization is requested to extend the agreement with the law firm Atkinson, Andelson, Loya, Ruud, and Romo, effective July 1, 2018 through June 30, 2019, at the following hourly rates:

	2018-2019
Senior Partners	\$320
Partners/Senior Counsel	\$310
Senior Associates	\$300
Associates	\$290
Electronic Technology Litigation Specialist	\$270
Non-Legal Consultants	\$205
Senior Paralegals/Law Clerks	\$180
Paralegals/Legal Assistants	\$160

Authorization is further requested for reimbursement to the law firm for costs and expenses in connection with the services to be rendered, including but not limited to messenger, mail, expenses, phone charges, photocopying charges, mileage, and travel expenses. Authorization is also requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to sign the agreement on behalf of the District.

Fred Williams

 Recommended by

 Approved for Submittal

3.e.2

 Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	June 26, 2018	Information	
		Enclosure(s)	
SUBJECT:	Commissioning Services Agreement with Enovity for the Fullerton College new Instructional Building and Central Plant Expansion		

BACKGROUND: Adopted in 2010, California Green Building Standards Code Section 5.410.2, requires new buildings 10,000 square feet and over to have building commissioning included in the design and construction process to verify that the building systems and components covered by Title 24 meet the project requirements. Fullerton College’s new 73,615 gross square feet (GSF) Instructional Building, with estimated direct construction costs of \$39 million, falls under the California Green Building Standards Code Section 5.410.2 requirement; therefore, commissioning services are needed for this building and the associated Central Plant Expansion.

On February 14, 2017, the Board approved a District Pool for Building Commissioning Services (CxA) for Districtwide Projects. A Request for Proposal (RFP) was sent out to all firms in the District Pool on March 5, 2018. Each proposal was evaluated using a scoring sheet derived from the RFP screening criteria for a total possible maximum of 600 points. All proposals were received by the due date of April 16, 2018, by the following firms:

Proposer	Total Score (out of 600)	Cost
Enovity	563.0	\$110,578
tk1sc	547.3	\$166,000
Glumac	534.3	\$ 90,525
Kitchell	527.7	\$131,342
IMEG	523.3	\$257,536
CBRE/Heery	518.0	\$ 56,134
TMCx	476.0	\$101,350
Cadmus	437.3	\$159,200

None of the proposals were inclusive of reimbursables.

A selection committee (Committee) was formed to review the submitted proposals against both cost and quality criteria. The Committee was comprised of qualified District personnel including the Project Manager of Campus Capital Projects, Assistant Project Manager of Campus Capital Projects, Fullerton College Director of Physical Plant & Facilities, and the District Director of Facilities Planning & Construction. After the Committee reviewed and scored the Proposals, Enovity received the highest score based on the criteria below:

- Technical approach
- Related Experience
- Reference criteria
- Staffing and organization
- Financial

The Committee found Enovity’s technical approach superior to all other proposers, communicating a clear and succinct process to successfully accomplish commissioning objectives for the project with deliverables accurately and appropriately described in the project timeline. In addition, their qualifications include extensive, relevant experience with community college projects and Central Plants throughout the state on projects of similar size and complexity, including central plant expansion. Their scope included key functions ranging from technical expertise on mechanical systems and controls, experience managing a commissioning team, and QA/QC of commissioning deliverables. Enovity has an office in Irvine that will lead the commissioning effort.

This agenda item was submitted by Oscar Saghieh, Project Manager, Campus Capital Projects and Rodrigo Garcia, Fullerton College Vice President of Administrative Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: An amount of \$110,578, not inclusive of reimbursables, will be charged to Measure J Bond funds.

RECOMMENDATION: Authorization is requested to enter into a Commissioning Services Agreement with Enovity for the Fullerton College new Instructional Building and Central Plant Expansion in the amount of \$110,578, not inclusive of reimbursables. The term of the agreement shall be effective June 13, 2018, through December 31, 2023. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.f.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 26, 2018	Information	<u> </u>
		Enclosure(s)	<u> </u>
SUBJECT:	District-wide Furniture Standards		

BACKGROUND: In November of 2014, the District received approval in a bond election awarding \$574 million in funding for the construction, modernization, upgrade and new construction of facilities at the District’s multiple sites. A portion of these funds will be spent on the category classified as Group 2 or Fixtures, Furniture & Equipment (FF&E).

In order to assure that the resources spent on furniture would meet long-term goals, the District invited a broad range of personnel to participate in a District-wide committee (Committee) to help create Furniture Standards. The Committee was comprised of Facilities, IT, Student Services, campus leadership and District representatives from all four (4) District locations (Fullerton College, NOCE, Cypress College and District Office).

The Committee participated in a two-part process which included analysis and product evaluation. The objective was to establish design and quality consistency, operational efficiency and maintainability, while ensuring first class teaching and learning facilities. The Committee first identified issues that were directly or indirectly impacting student success, operational expenditures and future readiness of the spaces, and developed an effective strategy to minimize them. The second part of the process included a physical evaluation of vendor’s actual products, which was open to the overall college’s students, faculty and staff.

Working with Dovetail, as the external facilitator, over a six-month period of time, the Committee created the following performance expectations for the District-wide Furniture Standards:

- Quality, Durability, Total Cost of Ownership and Aesthetics – last 25+ years, resist wear, timeless & classic aesthetics
- Comfort and Ergonomics – fit to user, reduce harm, maximize work space
- Flexibility – support collaboration & ergonomics, agile, ability to adapt to changing pedagogies

The following chart defines the various applications, product types, and vendor product information for the furniture standards program.

Application	Brand/Model
Academic	
Student ADA Table	KI Workup Adj Table
Student Computer Chairs	KI Strive Task Chair
Student Computer Tables	KI InTandem Table
Student or Faculty Tables	KI Pirouette Nesting Tables
Student or Faculty Chairs	KI Strive Stack Chair
Traditional Student Desks	KI Intellect Wave Desk
Dynamic Student Desks	KI Learn2 Desk
Instructor's Stools	KI Strive Task Stool
Student Lab Stools	KI Strive Task Stool
Administrative	
Office Desks (all)	Allsteel Altitude Desk
Staff Workstation Overhead Storage	Allsteel Essentials Storage
Office Tackboards, Worksurface Mounted	Allsteel Further Tackboards
Staff Workstations (Panels only)	Allsteel Terrace Panels
Storage Components	KI 700 Series Storage
Short Term Task Seating	Allsteel Quip, Access OR Haworth Zody Chair
Long Term Task Seating	Allsteel 19, Lyric OR Haworth Fern Chair
Guest Seating	Allsteel Tolleson Chairs
Lounge Area Tables	Allsteel Parallel Tables

The completed program is intended to be utilized across the Bond Program as well as for day-to-day purchases.

This item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: None.

RECOMMENDATION: Authorization is requested for the Board to approve the Furniture Standards to be utilized across the Bond projects as well as for day-to-day purchases.

Fred Williams

Recommended by

Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 26, 2018	Information	<u> </u>
		Enclosure(s)	<u> </u>
SUBJECT:	Renew Consulting Agreement with Cambridge West Partnerships, LLC		

BACKGROUND: On August 23, 2016, the Board approved to enter into a consulting agreement with Cambridge West Partnerships, LLC (Cambridge West) to provide the following services:

- Component A: Management of the Capacity/Load Ratios; and
- Component B: Provide technical support for the District's Building/Facilities Program

The following year, the Board approved to renew the agreement on May 23, 2017. The agreement will terminate on August 24, 2018; therefore, it is requested that the Board approve the renewal of the consulting agreement with Cambridge West for an additional year, commencing August 25, 2018 through August 25, 2019. Cambridge West's fees shall remain at the rate of \$160 per hour, for total fees not to exceed \$121,000.

C.M. Brahmbhatt, Managing Director of Cambridge West, was Interim Vice Chancellor for the District during the period March 1, 2015 through June 30, 2015.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Cambridge West's not-to-exceed fees of \$121,000 will be charged to the Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to renew the consulting agreement with Cambridge West Partnerships, LLC (Cambridge West) and extend the term of the agreement to August 25, 2018 through August 25, 2019. Cambridge West's fees shall remain at the rate of \$160 per hour, for total fees not to exceed \$121,000. This agreement may be terminated either by the District or Cambridge West upon thirty (30) days' written notice. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.h

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: June 26, 2018 Information _____
Enclosure(s) _____
SUBJECT: Cost Estimating Services for the Fullerton
College New Instructional Building and Central
Plant Expansion Project

BACKGROUND: In December 2017, the District issued a request for proposals (RFP) for construction scheduling services and construction cost estimating services for District-wide construction projects. The District selected O'Connor Construction Management, which the Board approved on June 12, 2018.

Fullerton College has requested cost estimating services to support the design and construction of the new Instructional Building.

The scope of the agreement includes cost estimates and reconciliation with the design builder at Schematic Design, Design Development, 50% Construction Documents, and 100% Construction Documents as well as evaluation of the cost model and review of Guaranteed Maximum Price (GMP) submissions. The cost for these services, provided by the District-approved cost estimator, O'Connor Construction Management, is \$152,000 including reimbursable expenses.

This agenda item was submitted by Oscar Saghieh, Project Manager, Campus Capital Projects and Rodrigo Garcia, Fullerton College Vice President of Administrative Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: An amount of \$152,000 including reimbursables, will be charged to Measure J Bond funds.

RECOMMENDATION: Authorization is requested to enter into a Cost Estimating Services Agreement with O'Connor for the Fullerton College new Instructional Building and Central Plant Expansion in the amount of \$149,500, plus \$2,500 in reimbursables for a total of \$152,000. The term of the agreement shall be effective July 25, 2018, through December 31, 2023. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.i

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 26, 2018	Resolution	<u> </u>
SUBJECT:	Fullerton College North Orange County Allied Health Careers Opportunity Partnerships (NOCA HCOP) Programs	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: Fullerton College is pleased to report that it is the recipient of a subaward in the amount of \$30,635 from federal awarding agency, Health Resources & Services Administration (HRSA) as passed through CSU Fullerton Auxiliary Services Corporation for the performance period October 1, 2017 through August 31, 2018 for our collaboration with CSU Fullerton targeting low-income students pursuing majors in health and human services as part of the North Orange County Allied Health Careers Opportunity Partnership Program. The program at Fullerton College is called Academy for Career Exploration (ACE) and targets the fields of occupational, physical and speech therapies, public health, social work, and counseling. Fullerton College students must complete program requirements and 120 internship hours. In return, students receive benefits such as \$1,200 per year for attending Allied Health workshops and program activities, \$2,000 to participate in a CSU Fullerton Summer Bridge, and internship experience.

The agenda item is being submitted by Lisa Campbell, Dean, Counseling Division.

How does this relate to the five District Strategic Directions? The project specifically supports the District's Strategic Directions #1, #2, and #5. The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements and courses. The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups. The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280 (1.0) The Board will be informed about all grants received by the District. (2.0) The Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: All funding will be received following Board approval and will be spent on program improvements for the above-referenced programs by August 31, 2018.

RECOMMENDATION: Authorization is requested to accept new revenue from the Health Resources & Services Administration in the amount of \$30,635. Further authorization is requested for the Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.a.2

Item No.

Fullerton College
North Orange County Allied Health Careers Opportunity Partnerships
(NOCA HCOP) Programs

Budget
October 1, 2017 - August 31, 2018

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>					<u>PROPOSED BUDGET</u>
50000 Other Operating Expenses & Services	16923	5905	50000	6600	5117	\$ 30,635
	Total Expenses					\$ 30,635
80000 Revenue	16923	5905	81900	6600		\$ 30,635
	Total Revenues					\$ 30,635

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2017-2018, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ <u>30,635</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses & Services	\$ 30,635
TOTALS		\$ <u>30,635</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA))
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 26, 2018, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 26, 2018 Resolution _____
SUBJECT: Academic Personnel Information _____
Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
June 26, 2018

RESIGNATION

Loew, Valerie FC Horticulture Instructor
Eff. 05/26/2018
PN FCF900

NEW PERSONNEL

Reeves, Megan NOCE Disability Support Services Noncredit Instructor
First Year Probationary Contract
Class B, Step 1
Eff. 09/06/2018
PN SCF985

TEMPORARY CONTRACT

Card, Margaret FC Counselor
Temporary Contract (100%)
Pursuant to E.C. 87482
Class B, Step 1
Eff. 07/01/2018-06/30/2019

Latourelle, Elisa FC Counselor
Temporary Contract (100%)
Pursuant to E.C. 87482
Class B, Step 1
Eff. 07/01/2018-06/30/2019

Rosales, Alexandria FC Counselor
Temporary Contract (100%)
Pursuant to E.C. 87482
Class B, Step 1
Eff. 07/01/2018-06/30/2019

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Nikkhoo, Kristine FC Director, Basic Skills & Support Programs
10% Stipend (Director, Academic Support
Programs & Services AND Special Projects
Director, Pathway Transformation Initiative)
Eff. 2018/2019 Academic Year

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS SPRING 2018

Anguelov, Katalin CC \$ 20.00
Coronado, Michael CC \$ 10.00

Academic Personnel
June 26, 2018

Freer, Carolee	CC	\$ 10.00
McMillan, Marcus	CC	\$ 20.00
Mosqueda-Ponce, Therese	CC	\$ 10.00
Page, Jennifer	CC	\$ 10.00
Paient, Paul	CC	\$ 40.00
Patti, Joyce	CC	\$ 10.00
Pinkham, Bill	CC	\$ 45.00
Ramos, Jaime	CC	\$ 30.00
Saleh, Massoud	CC	\$ 10.00
Schulps, Molly	CC	\$ 50.00
Valdez, Ediberto	CC	\$165.00

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 SUMMER
INTERSESSION

Lachemann, Bret	FC	Column 2, Step 1
Ottaiano, Ric	FC	Column 3, Step 1
Priest, Michelle	FC	Column 3, Step 1
Reed, Justin	CC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 FALL SEMESTER,
TRIMESTER

Bright, Sondra	CC	Column 2, Step 1
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TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Cerda, Jennika	FC	Column 1, Step 1
Ebue, Tracie	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Bridges, Andrew	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Cadilli, Jolina	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Card, Margaret	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018

Academic Personnel
June 26, 2018

Castro, Alma	CC	Administer Mathematics Proficiency Exam Class B Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Castro, Nora	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Chiplunkar, Sujata	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Coopman, Jennifer	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
De Roo, Robin	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class D Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Draganov, Torri	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Eckenrode, Adam	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year

Academic Personnel
June 26, 2018

Elston, Lisa	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Ford, Julie	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2018 Fall Semester
Gober, Joel	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Gomez, Patricia	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Gomez-Velazquez, Michelle	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Gotoh, Akiko	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Gutierrez, Mary Lou	NOCE	Hiring Committee Service Adjunct Faculty Salary Schedule C Column 2, Step 4 Not to exceed 30 hours Eff. 05/01/2018-06/15/2018
Harris, Lee	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2018 Fall Semester

Academic Personnel
June 26, 2018

Hill, Garet	CC	Administer Mathematics Proficiency Exam Class B Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Jenkins-Orr, Lynne	NOCE	Hiring Committee Service Adjunct Faculty Salary Schedule C Column 1, Step 2 Not to exceed 30 hours Eff. 05/01/2018-06/15/2018
Khair, Sara	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Landis, Lenore	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Ledesma, Nicole	CC	Administer Mathematics Proficiency Exam Class D Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Lee, Eunju	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Macafee, Lisa	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Martinez, Esther	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018

Academic Personnel
June 26, 2018

Matthews, Craig	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Moore, Michael	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Morvan, Laurie	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Nguyen, Kelly	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Nguyen, Sheila	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Nusbaum, David	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Ogoshi, Fumio	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Paek, Sylvia	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year

Academic Personnel
June 26, 2018

Palmisano, Michelle	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Plett, Christina	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Rahbar, Yashar	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Rajab, Adel	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Roby, Scott	CC	Administer Mathematics Proficiency Exam Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Sanchez Duran, Antonio	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Sato, Dee Ann	CC	Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year

Academic Personnel
June 26, 2018

Shin, Gary	CC	Proctor Lab Practicum for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Shrout, Cynthia	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Smith Norman, Ravipan	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2018 Fall Semester
Spooner, Stephanie	CC	Proctor Lab Practicum for Disability Support Services Class D Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Tomooka, Craig	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicum for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Tran, Hoa	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Tran, Maria	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Tran, Michael	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018

Academic Personnel
June 26, 2018

Ward, Amy	CC	Administer Mathematics Proficiency Exam Class B Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2018-2019 Academic Year
Welch Wheatley	CC	Supervising Dentist (DH Program) Column 3, Step 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2018 Fall Semester
Wikes, Nancy	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Wilson, Elaine	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018

CORRECTION TO BOARD AGENDA OF JUNE 12, 2018

NEW PERSONNEL

Manjarrez, Janeth	NOCE	Director, NOCE Adult Education Block Grant Consortium From: Eff. 06/13/2018 To: Eff. 06/14/2018
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 26, 2018 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
June 26, 2018

RETIREMENT

O'Connor, Michael FC Campus Safety Officer
12-month position (100%)
Eff. 07/06/2018
PN FCC699

RESIGNATION

Burt Cooper, Kristin CC Administrative Assistant II
10-month position (100%)
Eff. 06/14/2018
PN CCC793

Dropulic, Arcelia CC Administrative Assistant I
11-month position (50%)
Eff. 05/25/2018
PN CCC891

Martinez Carrasco, NOCE Testing and Assessment Specialist
Carlos 12-month position (100%)
Eff. 06/09/2018
PN SCC861

Miglietta, Claudia NOCE Testing and Assessment Specialist
12-month position (100%)
Eff. 06/09/2018
PN SCC859

NEW PERSONNEL

Arauz, Kimberly FC Student Services Technician, Ed. Partnerships
12-month position (45%)
Range 33, Step A
Classified Salary Schedule
Eff. 07/02/2018
PN FCC593

Crisantos Valencia, FC Student Services Technician, Ed. Partnerships
Angela 12-month position (45%)
Range 33, Step A
Classified Salary Schedule
Eff. 07/02/2018
PN FCC983

Classified Personnel
June 26, 2018

Garcia Alvarez, Pablo	FC	Student Services Technician, Ed. Partnerships 12-month position (45%) Range 33, Step A Classified Salary Schedule Eff. 07/02/2018 PN FCC992
Gomez, Tanya	FC	Student Services Technician, Ed. Partnerships 12-month position (45%) Range 33, Step A Classified Salary Schedule Eff. 07/02/2018 PN FCC595
Hamamoto, Bryce	FC	Student Services Specialist, Ed. Partnerships 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 07/02/2018 PN FCC590
Herrera, Daniel	FC	Student Services Technician, Ed. Partnerships 12-month position (45%) Range 33, Step A Classified Salary Schedule Eff. 07/02/2018 PN FCC594
Kiesselbach, Kenneth	NOCE	Special Project Manager, Block Grant CTE/ I - Best Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN SCT967
Mosqueda, Priscilla	FC	Student Services Technician, Ed. Partnerships 12-month position (45%) Range 33, Step A Classified Salary Schedule Eff. 07/02/2018 PN FCC756
Nguyen, Jeannie	FC	Student Services Specialist, Ed. Partnerships 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 07/02/2018 PN FCC589

Classified Personnel
June 26, 2018

Shah, Gita	FC	Accounting Technician 12-month position (100%) Range 36, Step E Classified Salary Schedule Eff. 07/02/2018 PN FCC915
Villafuerte, Yamileth	FC	Student Services Specialist, Ed. Partnerships 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 07/02/2018 PN FCC591
<u>REHIRES</u>		
Ali, Mir	CC	Special Project Director, Health Services Temporary Management Position (31%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN CCT994
Browne, Timm	NOCE	Special Project Director, Campus Safety Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 11/30/2018 PN SCT960
Day, Renee	NOCE	Special Project Manager, Supporting Adults for Student Success Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN SCT961
Dollar, Natalya	NOCE	Special Project Director, ESL/Citizenship Program Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN SCT985
Mora, Denise	NOCE	Special Project Coordinator, Strong Workforce Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN SCT957

Classified Personnel
June 26, 2018

Mulholland, Grainne FC Special Project Director, Health Services
Temporary Management Position (32.41%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN FCT983

PROMOTION

Foster, Jean AC Executive Assistant II
12-month position (100%)
PN DEN997

To: FC Executive Assistant III
12-month position (100%)
Range 30C, Step F + 5% Longevity
Confidential Salary Schedule
Eff. 07/02/2018
PN FCN999

Hwee, Ivy AC Accounting Specialist
12-month position (100%)
PN DEC990

To: AC District Manager, Fiscal Affairs
12-month position (100%)
Range 19, Column B
Management Salary Schedule
Eff. 06/12/2018
PN DEM995

Wildman, Alycia CC Library Assistant II
12-month position (100%)
PN CCC986

To: CC Library Assistant III
12-month position (100%)
Range 39, Step E + 10% Longevity
Classified Salary Schedule
Eff. 06/27/2018
PN CCC945

Classified Personnel
June 26, 2018

RECLASSIFICATION

Denn, Michael	FC	IT Technician 12-month position (100%) Range 43, Step E + 15% Longevity + PGD To: FC IT Technician II 12-month position (100%) Range 44, Step E + 15% Longevity + PGD Classified Salary Schedule Eff. 04/01/2018 PN FCC901
Duarte, Sherry	FC	Accounting Technician 12-month position (100%) Range 36, Step E + 5% Longevity To: FC Accounting Specialist 12-month position (100%) Range 40, Step E + 5% Longevity Classified Salary Schedule Eff. 04/01/2018 PN FCC646
Ernandes, Monica	AC	Administrative Assistant I 12-month position (100%) Range 33, Step B To: AC Administrative Assistant II 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 04/01/2018 PN DEC928
Merchant, Jennifer	FC	Student Services Specialist/Counseling 12-month position (100%) Range 36, Step E To: FC Career Center Coordinator 12-month position (100%) Range 40, Step E Classified Salary Schedule Eff. 04/01/2018 PN FCC812

Classified Personnel
June 26, 2018

Penesa, Rosemary	CC	Accounting Technician 12-month position (100%) Range 36, Step E + 10% Longevity + PGD
		To: FC Accounting Specialist 12-month position (100%) Range 40, Step E + 10% Longevity +PGD Classified Salary Schedule Eff. 04/01/2018 PN CCC737

VOLUNTARY CHANGES IN ASSIGNMENT

Davy, Danielle	NOCE	Administrative Assistant III (100%) Temporary Change in Assignment To: AC Executive Assistant II, Chancellor's Office 12-month position (100%) Range 27C, Step F + 5% Longevity Confidential Salary Schedule Eff. 07/02/2018 PN DEN997
Mesich, Scott	FC	Laboratory Clerk, Natural Sciences (50%) Temporary Increase in Months Employed From: 10 months To: 12 months Eff. 07/01/2018 – 06/30/2019 Temporary Increase in Percent Employed From: 50% To: 75% Eff. 07/01/2018 – 06/30/2019

PROFESSIONAL GROWTH & DEVELOPMENT

Allan, Belinda	CC	Instructional Assistant (100%) 3 rd increment (\$350) Eff. 07/01/2019
Aponte, Zola	CC	Instructional Assistant (100%) 4 th increment (\$350) Eff. 07/01/2019 5 th increment (\$350) Eff. 07/01/2020

Classified Personnel
June 26, 2018

Booze, David	CC	Registrar (100%) 4 th increment (\$400) Eff. 07/01/2018
Chaudhry, Mohammad	CC	Library Assistant II (100%) 1 st increment (\$350) Eff. 07/01/2018 2 nd increment (\$350) Eff. 07/01/2019
Flores, Hugo	FC	Student Services Specialist (100%) 4 th Increment (\$350) Eff. 07/01/2021
Gadalla, Ayman	CC	Instructional Assistant (100%) 3 rd increment (\$350) Eff. 07/01/2018 4 th increment (\$350) Eff. 07/01/2019
Howard, Sharon	FC	Administrative Assistant III (100%) 5 th Increment (\$350) Eff. 07/01/2021
Morales Gomez, Melisa	NOCE	Administrative Assistant II (100%) 5 th Increment (\$350) Eff. 07/01/2020
Orellana, Samy	AC	IT Security Analyst (100%) 1 st Increment (\$350) Eff. 07/01/2018
Salkovieh, Nahid	CC	Administrative Assistant II (100%) 5 th increment (\$350) Eff. 07/01/2018
Sands, Eric	FC	Facilities Custodian I (50%) Groundskeeper (50%) 1 st increment (\$350) Eff. 07/01/2018
Thomason, Michelle	FC	Administrative Assistant II (100%) 2 nd increment (\$350) Eff. 07/01/2019

Classified Personnel
June 26, 2018

LEAVES OF ABSENCE

Bataran, Sharon	CC	Health Services Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/01/2018 – 06/11/2018 (Intermittent Leave)
Jairam, Marbelly	CC	Student Services Technician/Counseling (100%) Unpaid Personal Leave Eff. 06/18/2018 – 06/21/2018 (Consecutive Leave)
Matanguihan, Leilani	CC	Student Services Specialist/EOPS (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 05/31/2018 – 06/13/2018 and 07/05/2018 – 09/12/2018 (Intermittent Leave)
Vasquez, Joseph	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/19/2018 – 06/08/2018 (Consecutive Leave)

NEW CLASSIFIED JOB DESCRIPTION

Human Resources Technician
Range 36
Classified Salary Schedule

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

Job Title:	Human Resources Technician	Range:	36
Date Revised:		Date Approved:	

PRIMARY PURPOSE

This position is responsible for performing a variety of specialized professional, technical and analytical duties to support the district office of human resources. This position performs technical human resources assignments focused on recruitment, human resource technologies and employee development activities.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Coordinates and participates in the technical activities related to recruitment, human resource technologies, employee orientation, employee training and employee workshops.
2.	Conducts recruitment for vacancies, including the preparation and distribution of job announcements and requests for advertising and recruitment sources.
3.	Provides information and assistance in person, via email or on the telephone to District personnel, staff and the public regarding a variety of personnel matters, such as job availability, personnel regulations, employment verifications, policies and procedures.
4.	Provides oversight of the hiring committee processes and ensures District policies and equal employment opportunity guidelines are followed.
5.	Maintains the applicant tracking system, pre-screens applications for completeness and minimum qualifications, verifies data input and troubleshoots system problems.
6.	Schedules and proctors the administration of district typing tests. Updates and maintains test scores on human resource information systems.
7.	Assists with maintaining HR website by updating content, graphics and HTML links.
8.	Assists with special projects and events as assigned; maintains calendar of activities; distributes promotional and informational materials; maintains current mailing lists.
9.	Maintains and updates human resources documents such as training guides, job announcements and informational pamphlets.
10.	Provides technical expertise and analytical support for human resource information systems (HRIS) including the applicant tracking system, personnel database, etc, to staff, faculty, students and the public.
11.	Trains and provides work direction and guidance to others as directed.
12.	Learns and applies emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.
13.	Performs related duties as assigned.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

OTHER FUNCTIONS

WORKING RELATIONSHIPS

The Human Resources Technician maintains frequent contact with various District Administrators and personnel, faculty, students and the public.

EDUCATION AND EXPERIENCE

High school diploma or GED, supplemented by college courses.

Minimum of two (2) years of increasingly responsible office support experience, preferably within an HR environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives
Knowledge of District policies, procedures, rules and regulations related to assigned functional area of responsibility
Knowledge of applicable sections of State Education Code and other applicable laws
Knowledge of interpersonal skills, telephone techniques and etiquette, public relations techniques
Knowledge of modern office practices, procedures and equipment
Knowledge of record-keeping techniques
Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary
Knowledge of various computer software applications
Ability to perform a variety of specialized technical duties concerning the employment of personnel
Ability to interpret, apply and explain rules, regulations, policies and procedures
Ability to make arithmetic calculations quickly and accurately
Ability to operate a variety of office equipment such as calculator, computer, copier, etc.
Ability to analyze situations accurately and adopt an effective course of action
Ability to plan, organize and prioritize work
Ability to work independently with little direction
Ability to complete work efficiently with many interruptions
Ability to work confidentially with discretion
Ability to meet schedules and time lines
Ability to understand and follow oral and written directions
Ability to communicate effectively, both orally and in writing
Ability to understand scope of authority in making independent decisions
Ability to review situations accurately and determine appropriate action according to established guidelines
Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

WORKING CONDITIONS

College or District office environment; subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); repetitive use of upper extremities including hand coordination activities.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 26, 2018 Resolution _____
Information _____
SUBJECT: Professional Experts Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
June 26, 2018

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Abreu, Kassandra	CC	Project Expert	Welcome Center Adviser	26	07/09/2018	11/16/2018
Amundson, Stephen	CC	Technical Expert I	Piano Accompanist for Musical Theater Class	15	08/20/2018	12/07/2018
Bianchino, Annie	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science events	15	07/01/2018	06/30/2019
Bogan, Mary	FC	Project Coordinator	ESP-Entering Scholars Program (BSI project #4)	10	08/13/2018	05/24/2019
Brydges, Michael	CC	Technical Expert II	Professional Development Co-Coordinator	30	06/01/2018	06/30/2018
Bui, Tuan Q	FC	Project Expert	SSSP Related Data and Research Project	26	07/02/2018	12/14/2018
Cadilli, Jolina	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Cadilli, Jolina	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	20	07/01/2018	06/30/2019
Cadilli, Jolina	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Prog.	20	07/01/2018	12/08/2018
Cain, Joyce	FC	Project Coordinator	ESP-Entering Scholars Program (BSI project #4)	10	08/13/2018	05/24/2019
Campos, Hugo	CC	Project Manager	MLC Coordinator	26	07/02/2018	08/10/2018
Campos, Hugo	CC	Project Manager	MLC Coordinator	26	08/20/2018	09/21/2018
Campos, Hugo	CC	Project Manager	MLC Coordinator	26	10/01/2018	11/09/2018
Campos, Hugo	CC	Project Manager	MLC Coordinator	26	11/19/2018	12/07/2018
Cangiano, Dya	CC	Project Manager	English Success Center Co-Coordinator	26	08/06/2018	11/06/2018
Cangiano, Dya	CC	Project Manager	English Success Center Co-Coordinator	26	11/12/2018	12/14/2018
Cangiano, Dya	CC	Project Manager	English Success Center Co-Coordinator	26	01/07/2019	01/12/2019
Cangiano, Dya	CC	Project Manager	English Success Center Co-Coordinator	26	01/21/2019	04/13/2019
Cangiano, Dya	CC	Project Manager	English Success Center Co-Coordinator	26	04/22/2019	06/01/2019
Cangiano, Dya	CC	Project Manager	English Success Center Co-Coordinator	26	06/10/2019	06/14/2019
Carmona, Mirta	NOCE	Project Expert	Project Expert	26	07/23/2018	11/16/2018

Professional Experts
June 26, 2018

Carrithers, Joseph	FC	Project Coordinator	ESP-Entering Scholars Program (BSI project #4)	10	08/13/2018	06/07/2019
Castro, Alma	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Center	20	07/01/2018	12/08/2018
Castro, Alma	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Castro, Alma	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	20	07/01/2018	06/30/2019
Chan, Theodore	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science	8	07/01/2018	06/30/2019
Clahane, Dana	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	06/07/2018	06/30/2018
Clahane, Dana	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	07/01/2018	08/17/2018
Cobler, Timothy	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	06/07/2018	06/30/2018
Cobler, Timothy	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	07/01/2018	08/17/2018
Costello, Jeanne	FC	Project Coordinator	Staff Development Coordinator	40	07/01/2018	08/15/2018
Costello, Jeanne	FC	Project Coordinator	FIG Coordinator	15	07/01/2018	12/30/2018
Costello, Jeanne	FC	Project Coordinator	ESP-Entering Scholars Program (BSI project #4)	10	08/13/2018	06/07/2019
Costello, Jeanne	FC	Project Coordinator	Staff Development Coordinator	15	12/10/2018	01/22/2019
Cuatt, Benjamin	FC	Technical Expert II	Strong Workforce Printing Technology Program Expansion	40	05/04/2018	06/30/2018
Decker, Dana	CC	Project Coordinator	Strong Workforce Initiative Music Teacher Technology	40	07/09/2018	07/18/2018
Diaz, Robert	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	06/07/2018	06/30/2018
Diaz, Robert	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	07/01/2018	08/17/2018
Diep, Christie	CC	Technical Expert I	Summer Boost for Fall 2018 – 2 nd Session	26	06/18/2018	06/30/2018
Diep, Christie	CC	Technical Expert I	Summer Boost for Fall 2018 – 2 nd Session	26	07/01/2018	07/06/2018
Dobyns, Sheilah	FC	Project Coordinator	ESP-Entering Scholars Program (BSI project #4)	10	08/13/2018	05/24/2019
Duron, Yolanda	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
Eckenrode, Adam	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Eckenrode, Adam	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	40	07/01/2018	06/30/2019
Edwards, Arnette	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
Eisner, Doug	FC	Project Coordinator	Graduate Student Internship Program (BSI project #8)	10	08/13/2018	12/14/2018

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England, Elli	FC`	Project Coordinator	ESP-Entering Scholars Program (BSI project #4)	10	08/13/2018	06/07/2019
Enochs, Bradley	FC	Project Expert	Electrician	26	07/01/2018	07/31/2018
Farnham, Paul	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	06/07/2018	06/30/2018
Farnham, Paul	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	07/01/2018	08/17/2018
Fernandez, Christopher	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science events	8	07/01/2018	06/30/2019
Floerke, Brandon	FC	Project Coordinator	Supplemental Instruction Coordination for the Transfer Achievement Program (TAP)	40	05/29/2018	06/30/2018
Foster, Samuel	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science events	20	07/01/2018	06/30/2019
Garcia, Amy	FC	Project Coordinator	ESP-Entering Scholars Program (BSI project #4)	10	08/13/2018	05/24/2019
Gargano, Amanda	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Center	5	06/06/2018	06/30/2018
Gonzalez, Margarita	FC	Project Expert	Student Diversity Success Initiative	26	08/13/2018	12/14/2018
Gonzalez Solis, Veronica	CC	Project Expert	Cyberpatriot Program Lead	26	07/23/2018	07/28/2018
Gonzalez Solis, Veronica	CC	Project Expert	Cyberpatriot Program Lead	26	09/10/2018	10/06/2018
Gonzalez Solis, Veronica	CC	Project Expert	Cyberpatriot Program Lead	26	10/15/2018	11/10/2018
Gonzalez Solis, Veronica	CC	Project Expert	Cyberpatriot Program Lead	26	11/19/2018	12/15/2018
Gonzalez Solis, Veronica	CC	Project Expert	Cyberpatriot Program Lead	26	01/02/2019	02/23/2019
Gonzalez Solis, Veronica	CC	Project Expert	Cyberpatriot Program Lead	26	03/04/2019	03/09/2019
Gonzalez Solis, Veronica	CC	Project Expert	Cyberpatriot Program Lead	26	03/18/2019	04/06/2019
Gonzalez Solis, Veronica	CC	Project Expert	Cyberpatriot Program Lead	26	04/15/2019	05/18/2019
Gonzalez Solis, Veronica	CC	Project Expert	Cyberpatriot Program Lead	26	05/27/2019	06/26/2019
Gutierrez, Ruth	CC	Technical Expert II	Professional Development Co-Coordinator	30	06/01/2018	06/30/2018
Hamamoto, Bryce	FC	Project Coordinator	Incite-Academic Support for Student Athletes	26	07/02/2018	12/15/2018

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Heng, Ramy	CC	Technical Expert I	Math Summer Boost 2018	20	06/11/2018	06/30/2018
Hernandez, Bryant	CC	Project Expert	Cyberpatriot Program Lead	26	09/10/2018	12/08/2018
Hernandez, Bryant	CC	Project Expert	Cyberpatriot Program Lead	26	01/07/2019	02/23/2019
Hernandez, Bryant	CC	Project Expert	Cyberpatriot Program Lead	26	03/04/2019	03/09/2019
Hernandez, Bryant	CC	Project Expert	Cyberpatriot Program Lead	26	03/18/2019	05/25/2019
Hernandez, Bryant	CC	Project Expert	Cyberpatriot Program Lead	26	06/03/2019	06/26/2019
Hill, Garet	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/21/2018	06/30/2018
Hill, Garet	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Jagodina, Marianna	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	06/07/2018	06/30/2018
Jagodina, Marianna	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	07/01/2018	08/17/2018
Kimball, Marcia	CC	Project Expert	Database Development	26	07/09/2018	12/21/2018
Kimball, Marcia	CC	Project Expert	Database Development	26	01/07/2019	04/12/2019
Kirk, Morgan	FC	Project Coordinator	Service Learning and Extended Reach Programs	26	07/09/2018	12/17/2018
Loney, Laura	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	06/07/2018	06/30/2018
Loney, Laura	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	07/01/2018	08/17/2018
Loney, Laura	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
Lopez, Jazmin	NOCE	Project Expert	Professional Expert	26	08/06/2018	12/14/2018
Maldonado, Marcela	CC	Project Expert	Dual Enrollment	26	08/13/2018	11/16/2018
Maldonado, Marcela	CC	Project Expert	Dual Enrollment	26	11/26/2018	12/07/2018
Maldonado, Marcela	CC	Project Expert	Dual Enrollment	26	01/07/2019	02/22/2019
Maldonado, Marcela	CC	Project Expert	Dual Enrollment	26	03/04/2019	04/12/2019
Maldonado, Marcela	CC	Project Expert	Dual Enrollment	26	04/22/2019	06/30/2019
Martin, Esmeralda	CC	Project Expert	Dual Enrollment	26	07/16/2018	08/03/2018
Martin, Esmeralda	CC	Project Expert	Dual Enrollment	26	08/03/2018	09/21/2018
Martin, Esmeralda	CC	Project Expert	Dual Enrollment	26	10/01/2018	10/26/2018

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Martin, Esmeralda	CC	Project Expert	Dual Enrollment	26	11/05/2018	11/16/2018
Martin, Esmeralda	CC	Project Expert	Dual Enrollment	26	11/26/2018	12/14/2018
Martin, Esmeralda	CC	Project Expert	Dual Enrollment	26	01/07/2019	02/22/2019
Martin, Esmeralda	CC	Project Expert	Dual Enrollment	26	03/04/2019	03/08/2019
Martin, Esmeralda	CC	Project Expert	Dual Enrollment	26	03/18/2019	05/17/2019
Martin, Esmeralda	CC	Project Expert	Dual Enrollment	26	05/27/2019	06/21/2019
McCormack, Jim	CC	Technical Expert I	Photographer (archives, publicity)	10	09/24/2018	12/08/2018
McMullin, Erika	FC	Project Expert	#H.O.R.N.E.T.S.L.A.B (Innovation Grant Project)	8	08/20/2018	12/08/2018
Meas, Soky	CC	Technical Expert I	Math Summer Boost 2018	20	06/11/2018	06/19/2018
Miller, Tania	CC	Project Manager	MLC Coordinator	26	07/09/2018	07/27/2018
Miller, Tania	CC	Project Manager	MLC Coordinator	26	08/13/2018	10/19/2018
Miller, Tania	CC	Project Manager	MLC Coordinator	26	11/05/2018	12/07/2018
Mills, Amy	FC	Project Coordinator	Entering Scholars Program Project Coordinator	26	08/13/2018	12/14/2018
Mohr, Margaret	CC	Project Manager	Program Executive Director, Mohr Hoops Basketball Camp	20	06/18/2018	06/29/2018
Mohr, Margaret	CC	Project Manager	Program Executive Director, Mohr Hoops Basketball Camp	20	07/16/2018	07/22/2018
Molina, Jose	CC	Project Coordinator	Strong Workforce Initiative Music Teacher Technology	26	07/09/2018	07/13/2018
Ngo, Eric	FC	Project Expert	SSSP Related Data	26	07/02/2018	12/14/2018
Nguyen, Amanda	FC	Project Expert	SSSP Related Data and Research Project	26	08/20/2018	12/11/2018
Nguyen, Hung	FC	Project Expert	SSSP Related Data and Research Project	26	07/16/2018	11/30/2018
Nguyen, John T	FC	Project Coordinator	Student Diversity Success Initiative	26	08/13/2018	12/14/2018
Nieto, Samuel	FC	Project Coordinator	Transfer Center Equity Project	26	07/30/2018	12/07/2018
Nieto, Samuel	FC	Project Coordinator	Transfer Center Equity Project	26	01/14/2019	04/12/2019
Nieto, Samuel	FC	Project Coordinator	Transfer Center Equity Project	26	04/22/2019	06/05/2019
Park, Alice	CC	Project Expert	Dual Enrollment	26	07/09/2018	07/20/2018
Park, Alice	CC	Project Expert	Dual Enrollment	26	07/30/2018	09/21/2018

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Park, Alice	CC	Project Expert	Dual Enrollment	26	10/08/2018	10/19/2018
Park, Alice	CC	Project Expert	Dual Enrollment	26	10/29/2018	11/16/2018
Park, Alice	CC	Project Expert	Dual Enrollment	26	12/03/2018	12/14/2018
Park, Alice	CC	Project Expert	Dual Enrollment	26	01/07/2019	02/08/2019
Park, Alice	CC	Project Expert	Dual Enrollment	26	02/18/2019	03/01/2019
Park, Alice	CC	Project Expert	Dual Enrollment	26	03/11/2019	05/17/2019
Park, Alice	CC	Project Expert	Dual Enrollment	26	05/27/2019	06/30/2019
Parker, Dana	CC	Project Coordinator	Strong Workforce Initiative Music Teacher Technology	26	07/09/2018	07/18/2018
Perez, Francisco	CC	Project Expert	Supplemental Instruction Expert	26	07/02/2018	07/27/2018
Perez, Francisco	CC	Project Expert	Supplemental Instruction Expert	26	08/13/2018	12/07/2018
Pinkham, Bill	CC	Technical Expert II	Physical Education Summer Support	20	06/13/2018	06/29/2018
Pinkham, Bill	CC	Technical Expert II	Physical Education Summer Support	20	07/02/2018	08/17/2018
Price, Rhett	FC	Project Manager	Project Manager/Supervisor of the Summer Swim Program	40	06/11/2018	06/30/2018
Price, Rhett	FC	Project Manager	Project Manager/Supervisor of the Summer Swim Program	40	07/01/2018	07/31/2018
Ramos, Jovana	CC	Project Coordinator	Dual Enrollment	26	06/12/2018	06/30/2018
Ramos, Jovana	CC	Project Coordinator	Dual Enrollment	26	07/02/2018	08/17/2018
Romero Hernandez, Abraham	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	06/07/2018	06/30/2018
Romero Hernandez, Abraham	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	07/01/2018	08/17/2018
Sanchez Tapia, Lenine	FC	Project Expert	SSSP Related Data and Research Project	26	07/02/2018	12/14/2018
Saravia, Ana	CC	Project Coordinator	College Tour Guide	26	06/11/2018	06/29/2018
Shafer, Julie	CC	Project Manager	Perkins-Imaging and Digital Media	20	06/12/2018	06/30/2018
Smith, Meagan	NOCE	Project Coordinator	NOCE LEAP Summer Swim Program Coordinator	26	06/25/2018	06/30/2018
Smith, Meagan	NOCE	Project Coordinator	NOCE LEAP Summer Swim Program Coordinator	26	07/01/2018	08/10/2018
Sowizdrzal, Judy	NOCE	Project Coordinator	NOCE LEAP Swim Program	26	07/02/2018	08/15/2018

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Suzuki, Kazue	CC	Project Manager	ESC Co-Coordinator	26	08/06/2018	12/14/2018
Suzuki, Kazue	CC	Project Manager	ESC Co-Coordinator	26	01/14/2019	04/13/2019
Suzuki, Kazue	CC	Project Manager	ESC Co-Coordinator	26	04/22/2019	05/24/2019
Suzuki, Kazue	CC	Project Manager	ESC Co-Coordinator	26	05/30/2019	06/07/2019
Thrift-Johnson, Anastasia	CC	Project Coordinator	CTE/SWP Communication/Marketing	26	06/04/2018	06/30/2018
Towne, Maria	CC	Project Expert	Foundation Donor Support	26	06/11/2018	06/30/2018
Tran, Buy	CC	Technical Expert I	Math Summer Boost 2018	20	06/11/2018	06/30/2018
Wahbe, Randa	CC	Technical Expert I	Summer Boost for Fall 2018 – 1 st Session	26	05/24/2018	06/13/2018
Wahbe, Randa	CC	Technical Expert I	Summer Boost for Fall 2018 – 2 nd Session	26	06/18/2018	06/29/2018
West, Sherry	FC	Project Manager	Project Manager – Fashion Show	26	03/26/2018	03/30/2018
Zarske, Cindy	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	06/07/2018	06/30/2018
Zarske, Cindy	FC	Project Coordinator	PTI – Faculty Inquiry Group (Math)	10	07/01/2018	08/17/2018

NOCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Austin, Lance	Tuition Rate	Summer	26
Bae, Anna Maria	Tuition Rate	Summer	26
Bruland, Arren	Tuition Rate	Summer	26
Casullo Burnes, Lisa	Tuition Rate	Summer	26
Chan, Margie	Tuition Rate	Summer	26
Chavez, Sandra	Tuition Rate	Summer	26
DeFazio, Kihae	Tuition Rate	Summer	26
Emperado, Patrick	Tuition Rate	Summer	26
Feltus, Bethany	Tuition Rate	Summer	26

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Firestone, Harold	Tuition Rate	Summer	26
Gagne, Patrick	Tuition Rate	Summer	26
Gallegos, Ramon	Tuition Rate	Summer	26
Hashimoto, Melissa	Tuition Rate	Summer	26
Hernandez, Ifath	Tuition Rate	Summer	26
Islas, Lidia	Tuition Rate	Summer	26
Jones, Brooke	Tuition Rate	Summer	26
Knighton, Sandra	Tuition Rate	Summer	26
Kraus, Steve	Tuition Rate	Summer	26
Kuruppu, Maduka	Tuition Rate	Summer	26
Landis, Gary	Tuition Rate	Summer	26
Landry, Erin	Tuition Rate	Summer	26
Larsen, Kirsten	Tuition Rate	Summer	26
Leonard, Robert	Tuition Rate	Summer	26
Lin, Dolly	Tuition Rate	Summer	26
Mattoon, Susan	Tuition Rate	Summer	26
Noa, Nicanor	Tuition Rate	Summer	26
Norbut, Barbara	Tuition Rate	Summer	26
Norbut, James	Tuition Rate	Summer	26
Ortega, Marilu	Tuition Rate	Summer	26
O'Toole, Danielle	Tuition Rate	Summer	26
Payne, Jessica	Tuition Rate	Summer	26
Prieto, Ordando	Tuition Rate	Summer	26
Reed, Rosalba	Tuition Rate	Summer	26
Rosenburger, David	Tuition Rate	Summer	26

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Salisbury, Danielle	Tuition Rate	Summer	26
Salisbury, Hugh	Tuition Rate	Summer	26
Stahl, Jolynn	Tuition Rate	Summer	26
Weidman, Candace	Tuition Rate	Summer	26
Whittenberg, Sarah	Tuition Rate	Summer	26
Zapata, Rodrigo	Tuition Rate	Summer	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: June 26, 2018 Information _____
Enclosure(s) X
SUBJECT: Hourly Personnel

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
June 26, 2018

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Acosta, Briana	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Alamilla, Jasmine	CC	Tech/Paraprof - Summer Camp Counselor	07/02/18	08/11/18	TE B 1
Aldrette, Xavier	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Almagsoosi, Sarah	CC	Clerical/Secretarial - Assist in Counseling Division office	07/02/18	08/18/18	TE A 2
Anderson, James	FC	Tech/Paraprof - Assist the Men's Volleyball Coach	07/02/18	08/10/18	TE H 4
Anguiano Rodriguez, C.	FC	Clerical/Secretarial - Pathway Transformation Initiative/Student Ambassador	07/01/18	08/09/18	TE A 2
Anguiano, Claudia	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	08/09/18	TE A 1
Appleberry, Colleen	FC	Clerical/Secretarial - Assist the CARE Program	08/22/18	11/21/18	TE B 2
Appleberry, Colleen	FC	Clerical/Secretarial - Assist the CARE Program	01/29/19	04/19/19	TE B 2
Apuntar, Janelle	AC	Clerical/Secretarial - Clerical assistance for Human Resources	07/02/18	10/05/18	TE A 2
Aranda, Maureen	AC	Service/Maint - General assistance to the campus custodial staff	07/02/18	09/29/18	TE B 4
Artiano, Victoria	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/18	06/30/19	TE A 1
Babad, Julian	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/18	06/30/19	TE B 3
Bae, Ki Hong	FC	Clerical/Secretarial - Assist the Office of Student Activities	07/01/18	09/28/18	TE A 2
Bakhom, Hoda	FC	Clerical/Secretarial - Assist with the campus switchboard	07/01/18	08/17/18	TE A 1
Barbosa, Aurelia	AC	Clerical/Secretarial - Assist in the Accounting Department	07/01/18	09/30/18	TE A 2
Barrios, Christina	CC	Clerical/Secretarial - Assist in EOPS/CARE/CalWORKS office	09/10/18	12/07/18	TE B 3
Barrios, Christina	CC	Clerical/Secretarial - Assist in EOPS/CARE/CalWORKS office	03/18/19	06/15/19	TE B 3
Beck, Jonathan	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Belingan, Floyd	CC	Clerical/Secretarial - Assist in the Assessment Center	07/02/18	08/17/18	TE A 1
Blackwell, Jana	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Blackwell, Pam	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Bombela Campos, F.	FC	Service/Maint - General assistance to the campus custodial staff	07/02/18	08/16/18	TE B 1
Brown, Jordaan	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Brown-Cockell, Laron	FC	Tech/Paraprof - Assist athletic trainer during various athletic events	07/17/18	08/10/18	TE H 4
Burgos, Jacob Michael	CC	Tech/Paraprof - Summer Swim Program	06/26/18	06/30/18	TE B 2
Burgos, Jacob Michael	CC	Tech/Paraprof - Summer Swim Program	07/02/18	08/10/18	TE B 1

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Caballero, Maria	AC	Clerical/Secretarial - Clerical assistance for Professional Development	06/13/18	06/30/18	TE B 4
Caballero, Maria	AC	Clerical/Secretarial - Clerical assistance for Professional Development	07/01/18	07/30/18	TE B 4
Cakmak, Yerchanig	CC	Non-Direct Instr Support - Assist in Ceramics department	08/22/18	11/21/18	TE A 1
Cakmak, Yerchanig	CC	Non-Direct Instr Support - Assist in Ceramics department	02/06/19	05/15/19	TE A 1
Calzada, Kimberly	FC	Clerical/Secretarial - Student Ambassador	07/01/18	08/17/18	TE A 1
Carmona-Vasquez, V.	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Castrejon, Genesis	CC	Clerical/Secretarial - Assist in DSS office	07/01/18	08/17/18	TE A 2
Castrejon, Genesis	CC	Clerical/Secretarial - Assist in DSS office	04/30/19	06/30/19	TE A 2
Chavira, Celeste	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/18	09/22/18	TE B 2
Chavira, Celeste	FC	Service/Maint - Assist Campus Safety Dept with various duties	01/16/19	04/13/19	TE B 2
Chu, Matthew	FC	Tech/Paraprof - Assist ACT with various projects	07/02/18	9/29/18	TE A 2
Chu, Myron	FC	Tech/Paraprof - Assist ACT with various projects	08/13/18	11/10/18	TE A 1
Claesson, Hana	AC	Tech/Paraprof - Summer Swim Instructor	06/18/18	06/29/18	TE B 2
Claesson, Hana	AC	Tech/Paraprof - Summer Swim Instructor	07/02/18	08/11/18	TE B 1
Cole, John	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Contreras, Alicia	FC	Clerical/Secretarial - Assist the Office of Student Activities	10/15/18	01/11/19	TE B 4
Contreras, Alicia	FC	Clerical/Secretarial - Assist the Office of Student Activities	03/18/19	06/14/19	TE B 4
Crisantos, Stephany	FC	Clerical/Secretarial - Assist Educational Partnership and Counseling	07/02/18	10/01/18	TE A 1
Dao, Chi	FC	Clerical/Secretarial - Clerical assistance for the International Student Center	07/01/18	08/24/18	TE A 1
De Anda, Elvia	FC	Clerical/Secretarial - Clerical assistance for the Child Development Lab	07/03/18	09/29/18	TE B 4
De Anda, Elvia	FC	Clerical/Secretarial - Clerical assistance for the Child Development Lab	11/28/18	03/01/19	TE B 4
De Avila, Danielle	FC	Clerical/Secretarial - Clerical assistance for the Child Development Lab	07/03/18	09/29/18	TE B 3
De Avila, Danielle	FC	Clerical/Secretarial - Clerical assistance for the Child Development Lab	11/03/18	03/01/19	TE B 3
Domingo, Diana	AC	Clerical/Secretarial - Assistance for the Leadership Academy	07/30/18	12/14/18	TE A 3
Domingo, Diana	AC	Clerical/Secretarial - Assistance for the Leadership Academy	01/28/19	05/31/19	TE A 3
Dominguez, Noel	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/18	09/18/18	TE B 1
Dominguez, Noel	FC	Clerical/Secretarial - Assist the Office of Student Activities	07/01/18	08/17/18	TE A 1
Duarte, George	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/18	09/22/18	TE B 3
Duarte, George	FC	Service/Maint - Assist Campus Safety Dept with various duties	11/25/18	12/15/18	TE B 3
Escapite, Morgan	FC	Clerical/Secretarial - Assist the Student Center	07/01/18	09/28/19	TE A 1

Hourly Personnel
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Escuadra, Lea	AC	Tech/Paraprof - Summer Camp Counselor	06/12/18	06/29/18	TE B 2
Escuadra, Lea	AC	Tech/Paraprof - Summer Camp Counselor	07/02/18	08/11/18	TE B 1
Flores-Fregozo, Ana	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	09/29/18	TE B 4
Flores-Fregozo, Ana	FC	Clerical/Secretarial - Assist the campus Counseling Center	12/03/18	03/02/19	TE B 4
Franco, Noelle	CC	Tech/Paraprof - Summer Camp Counselor	07/02/18	08/11/18	TE B 1
Franquez, Andrea	FC	Clerical/Secretarial - Assist the CARE Program	07/02/18	10/01/18	TE B 2
Franquez, Andrea	FC	Clerical/Secretarial - Assist the CARE Program	12/12/18	03/29/19	TE B 2
Friedberg, Guadalupe	FC	Clerical/Secretarial - Clerical assistance for the Child Development Lab	07/25/18	10/24/18	TE B 4
Gallardo, Jazelle	FC	Clerical/Secretarial - Student Ambassador	07/01/18	08/17/18	TE A 1
Gerlach, Mikayla	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/18	06/30/19	TE I 3
Glassman, Ifat	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Gonzalez, Rolando	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/18	09/22/18	TE B 4
Gonzalez, Rolando	FC	Service/Maint - Assist Campus Safety Dept with various duties	11/25/18	02/23/19	TE B 4
Gorrell, Thomas	FC	Tech/Paraprof - Assist basketball coach with program	08/27/18	05/20/19	TE H 4
Guerrero, Ramon	FC	Service/Maint - General assistance to the campus custodial staff	07/01/18	07/29/18	TE B 2
Hanifa, Roselyne	AC	Clerical/Secretarial - Assist in Risk Management	07/02/18	10/05/18	TE A 4
Harris, Tatiana	FC	Clerical/Secretarial - Assist in campus Music Lab	08/08/18	10/31/18	TE A 1
Hassan, Mahin	CC	Clerical/Secretarial - Assist in EOPS/CARE/CalWORKS office	07/02/18	09/28/18	TE B 3
Hassan, Mahin	CC	Clerical/Secretarial - Assist in EOPS/CARE/CalWORKS office	01/07/19	04/15/19	TE B 3
Hattar, Diana	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 1
Haviland, Elizabeth	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/18	06/30/19	TE E 1
Hawks, Kameron	FC	Clerical/Secretarial - Coverage for campus switchboard	07/01/18	08/17/18	TE A 1
Hernandez, Edgar	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Hildalgo, Gerardo	FC	Tech/Paraprof - Assist the Women's Soccer Coach	07/02/18	12/07/18	TE H 4
Howard, Nicole	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	07/02/18	09/07/18	TE A 2
Howard, Nicole	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	11/12/18	02/11/19	TE A 2
Hughes, Marcus	FC	Tech/Paraprof - Assist football coach with program	07/01/18	01/28/19	TE H 4
Ivezaj, Thomas	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Jones, Isaiah	CC	Clerical/Secretarial - Assist in DSS office	08/13/18	06/30/19	TE A 2
Khattar, Kaushal	FC	Clerical/Secretarial - Assist the Office of Student Activities	07/01/18	09/28/18	TE A 3

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Khattar, Kaushal	FC	Clerical/Secretarial - Assist the Office of Student Activities	11/26/18	02/28/19	TE A 3
Lagazo, Mario	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Lee, Paris	FC	Clerical/Secretarial - Assist Campus Safety with various duties	07/09/18	09/29/18	TE B 1
Lee, Paris	FC	Clerical/Secretarial - Assist Campus Safety with various duties	01/28/19	04/27/19	TE B 1
Legaspi, Connie	CC	Clerical/Secretarial - Assist in Language Arts Division office	08/17/18	11/17/18	TE B 4
Lemus, Joshua	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/18	09/18/18	TE A 1
Libut, Jonathan	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Lim, Trishia	FC	Clerical/Secretarial - Student Ambassador	07/01/18	08/17/18	TE A 1
Lopez, Mayra	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	07/09/18	10/08/18	TE B 2
Lopez, Mayra	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	12/10/18	03/10/19	TE B 2
Luna, Veronica	FC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 2
Luna, Veronica	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/18	06/30/19	TE A 2
Ly, Sabrina	AC	Clerical/Secretarial - Assist in the Purchasing Department	07/03/18	10/06/18	TE B 2
Ly, Sabrina	AC	Clerical/Secretarial - Assist in the Purchasing Department	12/11/18	03/16/19	TE B 2
Macias-Jacinto, G.	CC	Clerical/Secretarial - Assist in Dual Enrollment program	07/02/18	08/17/18	TE A 1
Maldonado, Marisa	FC	Clerical/Secretarial - Student Ambassador	07/01/18	08/17/18	TE A 1
Mariano, Ashley	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	08/18/18	TE A 1
Martinez, Alyssa	FC	Clerical/Secretarial - Assist the EOPS and CARE Office	10/06/18	11/02/18	TE B 3
Martinez, Catalina	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	08/18/18	TE A 3
Martinez, Maria	FC	Clerical/Secretarial - Clerical assistance for the Music Lab	08/08/18	10/31/18	TE A 1
Meza, Alyssa	FC	Clerical/Secretarial - Assist the Music Lab	08/08/18	10/31/18	TE A 2
Minero Jimenez,	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	09/29/18	TE A 2
Minero Jimenez,	FC	Clerical/Secretarial - Assist the campus Counseling Center	12/03/18	03/02/19	TE A 2
Moreno, Destinee	FC	Clerical/Secretarial - Assist the EOPS and CARE Office	10/06/18	11/02/18	TE B 4
Mostafa, Heba	CC	Clerical/Secretarial - Assist in CalWORKS office	07/02/18	08/17/18	TE A 1
Ngo, Matthew	FC	Tech/Paraprof - Assist ACT with various projects	10/01/18	12/29/18	TE A 2
Nguyen, Hannah	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	09/29/18	TE B 4
Nguyen, Hannah	FC	Clerical/Secretarial - Assist the campus Counseling Center	12/03/18	03/02/19	TE B 4
Nunez, Abrahm	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	08/18/18	TE A 1
O'Daniel, Amy	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	07/01/18	07/11/18	TE A 2

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O'Daniel, Amy	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	09/13/18	12/13/18	TE A 2
Padilla, Evelyn	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Parks, Tim	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Parra, Denise	FC	Clerical/Secretarial - Assist the Student Center	07/01/18	08/17/18	TE A 4
Perales, Carlos	CC	Clerical/Secretarial - Assist in Bursar Fee station	07/16/18	10/15/18	TE A 2
Perales, Carlos	CC	Clerical/Secretarial - Assist in Bursar Fee station	01/02/19	04/08/19	TE A 2
Peterson, Claire	CC	Tech/Paraprof - Summer Swim Instructor	06/26/18	06/30/18	TE B 2
Peterson, Claire	CC	Tech/Paraprof - Summer Swim Instructor	07/02/18	08/10/18	TE B 1
Pham, Jennie	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	09/29/18	TE A 3
Pham, Jennie	FC	Clerical/Secretarial - Assist the campus Counseling Center	12/03/18	03/02/19	TE A 3
Pham, Lena	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	09/29/18	TE A 3
Pham, Lena	FC	Clerical/Secretarial - Assist the campus Counseling Center	12/03/18	03/02/19	TE A 3
Pham, Tommy	FC	Clerical/Secretarial - Assist the campus Counseling Center	09/04/18	12/01/18	TE A 2
Pham, Tommy	FC	Clerical/Secretarial - Assist the campus Counseling Center	02/04/19	05/04/19	TE A 2
Pitchford, Lakendra	CC	Clerical/Secretarial - Assist in Transfer Center	06/27/18	06/30/18	TE A 1
Pitchford, Lakendra	CC	Clerical/Secretarial - Assist in Transfer Center	07/09/18	08/17/18	TE A 1
Plascencia, Moises	FC	Clerical/Secretarial - Clerical assistance for the Social Science Division	07/12/18	08/10/18	TE A 4
Poloa, Corina	CC	Clerical/Secretarial - Assist in DSS office	07/01/18	10/01/18	TE A 2
Portillo, Amarilis	CC	Tech/Paraprof - Summer Camp Counselor	06/25/18	06/30/18	TE B 2
Portillo, Amarilis	CC	Tech/Paraprof - Summer Camp Instructor	07/02/18	08/10/18	TE B 1
Ramirez, Christina	CC	Clerical/Secretarial - Assist in EOPS/CARR/CalWORKS office	07/02/18	09/28/18	TE A 3
Ramirez, Christina	CC	Clerical/Secretarial - Assist in EOPS/CARR/CalWORKS office	12/03/18	03/01/19	TE A 3
Ramirez, Jessica	FC	Clerical/Secretarial - Assist the Student Ambassador Program	07/01/18	08/17/18	TE A 1
Ramirez, Priscilla	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Ramirez, Sara	FC	Service/Maint - Assist Campus Safety Dept with various duties	08/20/18	11/17/18	TE B 4
Rangel, Iris	FC	Clerical/Secretarial - Assist the CARE Program	07/02/18	10/01/18	TE B 2
Rangel, Iris	FC	Clerical/Secretarial - Assist the CARE Program	12/12/18	03/29/19	TE B 2
Ridley, Sara	CC	Tech/Paraprof - Summer Camp Counselor	06/06/18	06/28/18	TE B 2
Ridley, Sara	CC	Tech/Paraprof - Summer Camp Counselor	07/02/18	08/11/18	TE B 1
Rivera, Brenda	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	09/29/18	TE A 1

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Rivera, Brenda	FC	Clerical/Secretarial - Assist the campus Counseling Center	12/03/18	03/02/19	TE A 1
Rodriguez, Alex	CC	Clerical/Secretarial - Assist in EOPS/CARE/CalWORKS office	07/02/18	09/28/18	TE B 3
Rodriguez, Alex	CC	Clerical/Secretarial - Assist in EOPS/CARE/CalWORKS office	12/03/18	03/01/19	TE B 3
Rolapp, Diane	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	09/29/18	TE A 3
Rolapp, Diane	FC	Clerical/Secretarial - Assist the campus Counseling Center	12/03/18	03/02/19	TE A 3
Romero, Lianna	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	08/18/18	TE A 2
Rubio, Natasha	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Salgado, Elizabeth	FC	Clerical/Secretarial - Clerical assistance for the campus Library	07/01/18	08/17/18	TE A 1
Samra, Zinnia	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	08/18/18	TE A 1
Sanchez Cordova, K.	FC	Clerical/Secretarial - Assist Educational Partnership and Counseling	07/02/18	10/01/18	TE A 1
Sanchez, Elizabeth	CC	Clerical/Secretarial - Assist in Bursar fee station for student registration	07/02/18	10/01/18	TE A 2
Sanchez-Landeros, C.	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/18	06/30/19	TE B 4
Sanchez-Martinez, L.	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	07/02/18	09/07/18	TE A 2
Sanchez-Martinez, L.	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	11/12/18	02/11/19	TE A 2
Schultz, Andrew	FC	Direct Instr Support - Assist in ACT computer lab	09/10/18	12/08/18	TE A 1
Schultz, Andrew	FC	Tech/Paraprof - Assist in ACT computer lab	09/10/18	12/08/18	TE B 1
Sek, Socheata	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Sevilla, Grace	FC	Clerical/Secretarial - Assist Educational Partnership and Counseling	07/02/18	10/01/18	TE A 1
Silva, Matthew	FC	Tech/Paraprof - Assist volleyball coach with program	08/20/18	12/07/18	TE H 4
Silva, Sara	FC	Clerical/Secretarial - Clerical assistance for Academic Computing	08/13/18	11/10/18	TE A 2
Solis-Olivares, Brian	FC	Service/Maint - Assist Campus Safety Dept with various duties	10/09/18	12/31/18	TE B 4
Sotelo, Jeanette	CC	Clerical/Secretarial - Assist in the Assessment Center	07/02/18	08/17/18	TE A 1
Suen, Rebecca	CC	Non-Direct Instr Support - Assist in Ceramics department	08/22/18	11/21/18	TE A 1
Suen, Rebecca	CC	Non-Direct Instr Support - Assist in Ceramics department	02/06/19	05/15/19	TE A 1
Swift, Bonita	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Szanto, Grace	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	07/01/18	07/11/18	TE A 2
Szanto, Grace	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	09/13/18	12/13/18	TE A 2
Thampi, Ratsana	FC	Clerical/Secretarial - Clerical assistance for the Child Development Lab	08/22/18	11/21/18	TE B 4
Tomicic, Filip	FC	Tech/Paraprof - Assist the Women's Volleyball Coach	08/20/18	12/07/18	TE H 4
Tomicic, Filip	FC	Tech/Paraprof - Assist the Women's Volleyball Coach	01/02/19	05/31/18	TE H 4

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Torres, Vanessa	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Turner, Denesha	CC	Clerical/Secretarial - Assist in Career Center	07/02/18	09/28/18	TE A 1
Turner, Tracey	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/20/18	05/25/19	TE F 4
Tusken, Annaliese	FC	Clerical/Secretarial - Assist the campus Communications Department	07/01/18	08/10/18	TE A 1
Untiveros, Aaron	FC	Clerical/Secretarial - Student Ambassador	07/01/18	08/17/18	TE A 1
Van, Minh	CC	Clerical/Secretarial - Assist in the Assessment Center	07/02/18	08/17/18	TE A 1
Vazquez, Carlos	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/18	09/22/18	TE B 3
Vazquez, Carlos	FC	Service/Maint - Assist Campus Safety Dept with various duties	11/25/18	12/15/18	TE B 3
Vega, Daniel	CC	Tech/Paraprof - Summer Swim Instructor	06/28/18	06/30/18	TE B 2
Vega, Daniel	CC	Tech/Paraprof - Summer Swim Instructor	07/02/18	08/10/18	TE B 1
Verduzco, Kiabeth	FC	Clerical/Secretarial - Student Ambassador	07/01/18	08/17/18	TE A 1
Vigildevargas, Hilda	FC	Service/Maint - General assistance to the campus custodial staff	07/02/18	08/16/18	TE B 2
Vilchism Rosemary	FC	Clerical/Secretarial - Assist the campus Counseling Center	07/02/18	09/29/18	TE B 4
Vilchism Rosemary	FC	Clerical/Secretarial - Assist the campus Counseling Center	12/03/18	03/02/19	TE B 4
Villasenor, Rafael	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/18	09/22/18	TE B 4
Villasenor, Rafael	FC	Service/Maint - Assist Campus Safety Dept with various duties	11/25/18	02/26/19	TE B 4
Watson, Andrew	AC	Service/Maint - General assistance to the campus custodial staff	07/02/18	09/29/18	TE B 1
White, Bennet	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Wiederholt, Kristen	FC	Clerical/Secretarial - Clerical assistance for the campus Library	10/06/18	12/07/18	TE B 4
Woelke, Aaron	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	07/01/18	09/28/18	TE A 2
Woelke, Aaron	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	12/03/18	03/04/19	TE A 2
Yanez, Julie Mar	FC	Clerical/Secretarial - Assist Educational Partnership and Counseling	07/02/18	10/01/18	TE A 1
Zamora, Jose	FC	Clerical/Secretarial - Clerical assistance for the Social Science Division	07/12/18	08/10/18	TE A 4
Zeno, Lance	FC	Tech/Paraprof - Assist the Football Coach	07/01/18	01/28/19	TE H 4

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Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aguilar, Tania	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 3
Ahn, Gloria	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Alacazar, Elizabeth	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE D 2
Alacazar, Elizabeth	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE E 2
Alrubaye, Wasan	CC	Direct Instr Support - Tutor for Math Lab	07/01/18	06/30/19	TE A 2
Ambriz, Maricela	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 2
Avalos, Diego	CC	Direct Instr Support - Assist in campus Math Lab	07/01/18	06/30/19	TE A 2
Bankson, Maria	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 3
Benitez, Angel	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Benitez, Elodia	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE D 1
Benitez, Elodia	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE E 1
Blaine, James	FC	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE B 4
Blaine, James	FC	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE B 4
Bocca Diaz, Pierinna	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 2
Bounacdary, Laylah	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 3
Bravo, Stephanie	CC	Direct Instr Support - Tutor for Cypress Learning Center	07/01/18	06/30/19	TE A 3
Buzzone, Trenton	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Calzada Magana, K.	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Cantero, Noah	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 4
Carlos, Linda	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 3
Castorena, Raymond	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Choi, Justine	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE D 2
Choi, Justine	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE E 2
Colin, Marc	NOCE	Direct Instr Support - Tutor for Wilshire Learning Center	07/01/18	06/30/19	TE A 2
Concepcion, Charmaine	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Cope, Kelli	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE D 2
Cope, Kelli	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE E 2

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Coronel, Jason	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 2
Cruz, Edward	NOCE	Direct Instr Support - Tutor for Wilshire HS Lab	07/01/18	06/30/19	TE A 2
Currey, Lacey	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 2
Deleon, Jennifer	AC	Direct Instr Support - Tutor for Anaheim Learning Center	07/01/18	06/30/19	TE A 2
Dini, Azam	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 3
Doran, Gabriella	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 1
Fader, Brian	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Feinzimer, David	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	07/01/18	06/30/19	TE A 1
Feng, Jackson	FC	Direct Instr Support - Tutor for the Chemistry PUMP Program	08/01/18	06/30/19	TE B 4
Foreman, Virginia	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 4
Franco, Daniel	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Garcia De Alba, Lesley	NOCE	Direct Instr Support - Assist in campus Math Lab	07/01/18	06/30/19	TE A 2
Garza, Heriberto	FC	Direct Instr Support - Tutor students in the campus Math Lab	07/01/18	06/30/18	TE A 1
Gill, Maricela	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 2
Head, Kandace	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 3
Hebert, Alexander	FC	Direct Instr Support - Tutor for Entering Scholars Program	08/13/18	06/30/19	TE A 1
Hernandez, Ashley	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE D 3
Hernandez, Ashley	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE E 3
Hildebrandt, Ashley	FC	Direct Instr Support - Tutor for Biotechnology	07/01/18	06/30/19	TE B 4
Howell, Kandyce	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE D 1
Howell, Kandyce	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE E 1
Hsueh, Diana	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Hyun, Jun Seo	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 2
Jacome, Kimberly	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Jarrar, Suzan	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 2
Kim, Ed	FC	Direct Instr Support - Tutor for the Biotechnology Program	07/01/18	06/30/19	TE B 4
Koa, Melody	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Lee, Chenglin	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
LeValley, Olivia	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 4
Lin, Kuntai	FC	Direct Instr Support - Tutor students in the campus Math Lab	07/01/18	06/30/18	TE A 1

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Lopez, Andrea	FC	Direct Instr Support - Tutor for the Chemistry PUMP Program	08/01/18	06/30/19	TE B 4
Marnell, Michael	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Martinez, SaBrina	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 2
Mendoza Nunez, Lidel	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 2
Meza Bermudez, Andrea	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 2
Milledge, Cameron	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 2
Mirza, Sara	FC	Direct Instr Support - Tutor students in the campus Math Lab	07/01/18	06/30/18	TE A 1
Monazzam, Hesam	AC	Direct Instr Support - Tutor for Anaheim Learning Center	07/01/18	06/30/19	TE A 2
Morfin, Mayra	NOCE	Direct Instr Support - Tutor for DSS Students	07/02/18	06/30/19	TE A 2
Morrison, Madeline	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Moshi, Robert	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Myer, Jasmine	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE D 1
Myer, Jasmine	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE E 1
Nelson, Gwendolyn	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Nguyen, Vytram	FC	Direct Instr Support - Tutor for the Skills Center Reading Lab	08/16/18	06/30/19	TE B 1
Ocampo, Sandra	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Opong, Amylee	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Owen, Jalyn	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Park, Jaeyoung	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Perez, Victor	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Qader, Amanda	FC	Direct Instr Support - Tutor students in the campus Math Lab	07/01/18	06/30/18	TE A 1
Ramales, Aaron	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Resong, Eric	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 3
Ritner, Christina	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 3
Rivera, Kevin	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Rodriguez, Gladys	FC	Direct Instr Support - Tutor for the Biotechnology Program	07/01/18	06/30/19	TE B 4
Rojo, Maria	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 3
Saire, Nick	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 4
Sanchez, Starlina	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 2
Serna, Daisy	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2

Hourly Personnel
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Serna, Daisy	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Sibely, Britta	FC	Direct Instr Support - Tutor for the Biotechnology Program	07/01/18	06/30/19	TE B 4
Solis, Fabiiola	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 2
Soto, Jonathan	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 2
Stephenson, Jessmyne	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE D 3
Stephenson, Jessmyne	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/02/18	06/30/19	TE E 3
Stoffers, Jonah	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 4
Swenson, Daniel	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 3
Tangunan, Kaitlyn	FC	Direct Instr Support - Tutor for the Entering Scholars Program	07/01/18	06/30/19	TE A 1
Teutla, Tiara	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Thompson, Eric	FC	Direct Instr Support - Tutor students in the campus Math Lab	07/01/18	06/30/19	TE A 1
Torres, Brianna	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Torres, Marissa	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/18	06/30/19	TE A 2
Toste, Nicholas	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 2
Tucker, Bayli	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 2
Villagomez, Nicole	FC	Direct Instr Support - Tutor for the Biotechnology Program	07/01/18	06/30/19	TE B 4
Voet, Courtnie	NOCE	Direct Instr Support - Tutor for DSS Students	07/02/18	06/30/19	TE B 4
Woods, Megan	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Yoo, Dae	NOCE	Direct Instr Support - AEBG ESL Mentor	07/02/18	10/01/19	TE A 1
Zwicki, Carolyn	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE B 4
Zwicki, Carolyn	NOCE	Direct Instr Support - Tutor for DSS Students	07/01/18	06/30/19	TE A 2

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Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bombela Campos, F.	FC	Service/Maint - Substitute for Classified employee on leave	05/25/18	06/29/18	TE B 2
Contreras, Alicia	FC	Clerical/Secretarial - Substitute for vacant Student Srvs. Specialist FCC916	07/23/18	10/12/18	TE B 4
Guerrero, Ramon	FC	Service/Maint - Substitute for Classified employee on leave	07/01/18	07/29/18	TE B 1
Guerrero, Ramon	FC	Service/Maint - Substitute for Classified employee on leave	05/21/18	06/30/18	TE B 2
Hoang, Wendy	FC	Clerical/Secretarial - Substitute for Classified employee on leave	06/20/18	06/29/18	TE B 4
Hoang, Wendy	FC	Clerical/Secretarial - Substitute for Classified employee on leave	07/18/18	07/31/18	TE B 4
Hoang, Wendy	FC	Clerical/Secretarial - Substitute for Classified employee on leave	08/15/18	08/28/18	TE B 4
Hoang, Wendy	FC	Clerical/Secretarial - Substitute for Classified employee on leave	05/29/18	06/05/18	TE B 4
Martinez, Alyssa	FC	Clerical/Secretarial - Substitute for Classified employee on leave	07/02/18	10/05/18	TE B 3
Moreno, Destinee	FC	Clerical/Secretarial - Substitute for Classified employee on leave	07/02/18	10/05/18	TE B 4
Salcedo, Daniel	FC	Clerical/Secretarial - Substitute for vacant Administrative Asst. II FCC914	06/11/18	06/30/18	TE B 4
Salcedo, Daniel	FC	Clerical/Secretarial - Substitute for vacant Administrative Asst. II FCC914	07/01/18	09/14/18	TE B 4
Solis-Olivares, Brian	FC	Service/Maint - Substitute for vacant Campus Safety Officer FCC797	07/01/18	10/06/18	TE B 4
Taylor-Parker, Kelan	FC	Clerical/Secretarial - Substitute for Classified employee on leave	07/02/18	07/05/18	TE B 4
Taylor-Parker, Kelan	FC	Clerical/Secretarial - Substitute for Classified employee on leave	07/18/18	08/01/18	TE B 4
Taylor-Parker, Kelan	FC	Clerical/Secretarial - Substitute for Classified employee on leave	08/15/18	08/29/18	TE B 4
Vigildevargas, Hilda	FC	Service/Maint - Substitute for Classified employee on leave	05/25/18	06/29/18	TE B 2
Wiederholt, Kristen	FC	Clerical/Secretarial - Substitute for vacant Administrative Assistant I FCC981	07/02/18	10/05/18	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Almagsoosi, Sarah	CC	Work Study Student - Assist with SSSP	08/20/18	06/30/19	TE A 1
Andino, Ashley	FC	Work Study Student - Clerical assistance for Admissions and Records	07/01/18	06/30/19	TE A 1
Appleberry, Colleen	FC	Work Study Student - Assist the EOPS/CARE Program	07/02/18	08/15/18	TE A 4
Blanco, Vanessa	FC	Work Study Student - Assist the Academic Support Center	07/02/18	06/30/19	TE A 1

Hourly Personnel
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Castrejon, Genesis	CC	Work Study Student - Assist in DSS office	08/20/18	06/30/19	TE A 1
Choe, Seohyeon	FC	Full-time Student - Tutor students in the campus Math Lab	07/01/18	06/30/19	TE A 1
Corrales, Victor	FC	Work Study Student - Assist the Student Activities Office	07/01/18	06/30/19	TE A 3
Cota, Kaytlin	CC	Work Study Student - Assist in EOPS office	08/20/18	06/30/19	TE A 1
Doung, Hien	FC	Work Study Student - Clerical assistance for the Writing Center	07/01/18	06/30/19	TE A 1
Herrera, Jasmin	FC	Work Study Student - Clerical assistance for the EOPS Program	07/02/18	06/28/19	TE A 3
Hildebrant, Von	FC	Full-time Student - Assist the Academic Support Center	07/02/18	06/30/19	TE A 2
Hruby, Yanina	CC	Work Study Student - Assist in A & R office	08/20/18	06/30/19	TE A 1
Jones, Isaiah	CC	Full-time Student - Assist in DSS office	08/13/18	06/30/19	TE A 2
Laheri, Manushi	FC	Full-time Student - Peer Health Educator	08/13/18	06/30/19	TE A 1
Lotonuu, Marina	FC	Work Study Student - Student Ambassador	06/27/18	06/30/18	TE A 1
Lotonuu, Marina	FC	Work Study Student - Student Ambassador	07/01/18	06/30/19	TE A 1
Mariano, Ashley	FC	Full-time Student - Clerical assistance for the campus Counseling Center	08/20/18	06/30/19	TE A 1
Martinez, Catalina	FC	Full-time Student - Clerical assistance for the campus Counseling Center	08/20/18	06/30/19	TE A 3
Moe Acosta, Briana	CC	Work Study Student - Assist in Career Center	08/20/18	06/30/19	TE A 1
Mostafa, Heba	CC	Work Study Student - Assist in CalWORKS office	08/20/18	06/30/19	TE A 1
Naranjo, Danielle	FC	Work Study Student - Clerical assistance for Admissions and Records	07/01/18	06/30/19	TE A 1
Nunez, Abrahm	FC	Full-time Student - Clerical assistance for the campus Counseling Center	08/20/18	06/30/19	TE A 1
Paras, Bernadette	FC	Full-time Student - Tutor students in the campus Math Lab	07/01/18	06/30/19	TE A 2
Parra, Denise	FC	Full-time Student - Clerical assistance for the Student Center	08/20/18	06/30/19	TE A 3
Poloa, Corina	CC	Work Study Student - Assist in DSS office	08/20/18	06/30/19	TE A 1
Qiu, Chenxing	FC	Full-time Student - Tutor students in the campus Math Lab	07/01/18	06/30/19	TE A 2
Rashid, Fouad	FC	Full-time Student - Peer Health Educator	08/13/18	06/30/19	TE A 1
Rey, John	CC	Full-time Student - Assist in International Student Center	08/20/18	06/30/19	TE A 1
Romero, Lianna	FC	Full-time Student - Clerical assistance for the campus Counseling Center	08/20/18	06/30/19	TE A 2
Ross, Ashely	CC	Work Study Student - Assist in CalWORKS office	08/20/18	06/30/19	TE A 1
Rubio, Natasha	CC	Work Study Student - Assist in Career Center	08/20/18	06/30/19	TE A 1
Samra, Zinnia	FC	Work Study Student - Clerical assistance for the campus Counseling Center	08/20/18	06/30/19	TE A 1
San Elias, Denise	FC	Full-time Student - Assist the Academic Support Center	07/02/18	06/30/19	TE A 1
Solano, Estphanie	FC	Work Study Student - Clerical assistance for the Writing Center	07/01/18	06/30/19	TE A 1

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Sunda, Zayd	NOCE	Full-Time Student - Tutor student with disabilities	07/01/18	06/30/19	TE A 2
Vergara, Ashley	FC	Work Study Student - Clerical assistance for Admissions and Records	07/01/18	06/30/19	TE A 1
Villanueva, Alexis	FC	Full-time Student - Women's Assistant Soccer Coach	07/02/18	12/07/18	TE H 4
Wilson, Wendy	FC	Work Study Student - Clerical assistance for the campus Library	07/02/18	06/28/19	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 26, 2018

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
June 26, 2018

Name	Site	Program	Begin	End
Altamirano, Celine	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Alvarez, Eicente	CC	Physical Education - Women's Soccer	07/02/2018	08/10/2018
Alvarez, Michel	CC	Physical Education - Women's Soccer	07/02/2018	08/10/2018
Atencio, Tawni	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Avilla-McArthur, Hannah	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Baduria, Sara	FC	DSS - Personal Care Assistant	08/20/2018	05/25/2019
Berberabe, Stephanie	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Bisignano, Teresa	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Bivens, Nyla	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Blanco, Pressila	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Carbayal, Tanya	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Connor, India	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Cruz, Nataly	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Dungca, Jessica	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Esmeralda, Martin	FC	Internship - Counseling & Student Dev	07/02/2018	09/01/2018
Evans, Christa	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Evans, Kaley	FC	Internship - Physical Education	06/27/2018	08/19/2018
Fierro, Rick	CC	Physical Education- Aquatics	07/02/2018	08/10/2018
Fuscardo, Nicholas	FC	Physical Education - Baseball	07/01/2018	01/18/2019
Garcia, Sylvia	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Garnett, Finley	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Gomer, Cassandra	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Gonzales, Cassie	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Gorman, Haley	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Hanson, Megan	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Hudson, Tyrian	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Johnson, Crystal	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Jordan, Daniel	CC	Physical Education - Aquatics	07/02/2018	08/10/2018
Juarez, Ashley	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Lara, Vivian	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Llerenas, Liset	FC	Internship - Counseling & Student Dev	06/27/2018	09/01/2018
Llmas, Iliana	CC	Internship - DSS ESL	08/01/2018	06/01/2019
Lopez, Doreen	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Marquez, Joana	CC	Physical Education-Women's Water Polo	07/02/2018	08/10/2018
McKnight, Jewel	CC	Counseling and Student Development	08/27/2018	11/30/2019
Mendoza, Dalilah	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Mesa, Monique	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Miller, Nikki	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Mohr, Anthony	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Mohr, James	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Mohr, Joe	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018

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Mohr, Kerri	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Mohr, Larry	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Munoz, Vanessa	CC	Physical Education - Athletic Trainer	06/26/2018	08/02/2018
Nelson, Alison	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Nguyen, Sam	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Ortiz, Destiny	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Paulo, Asolupe	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Pounds, Jordan	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Recillas, Gabriela	NOCE	DSS - Personal Care Attendant	07/02/2018	06/29/2018
Reyes, Antonio	FC	Physical Education - Women's Volleyball	07/01/2018	06/30/2019
Rikard, Cory	CC	Counseling and Student Development	06/06/2018	05/31/2018
Roche, Kaitlynn	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Sanders, Tess	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Serrano, Kendra	CC	Physical Education - Women's Soccer	07/02/2018	08/10/2018
Shah, Chani	NOCE	DSS - Personal Care Attendant	09/10/2018	06/29/2018
Silva, Bianca	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Simbeck, Caitlin	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Simbeck, Cathy	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Sotomayor, Carla	FC	Internship – Counseling & Student Dev	07/01/2018	08/17/2018
Sotomayor, Carla	FC	Internship – Counseling & Student Dev	07/16/2018	07/31/2018
Taylor, Savannah	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Teaboot, Arielle	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Thomas, Steven	CC	Physical Education - Athletic Trainer	07/02/2018	08/10/2018
Torres, Teresa	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Tran, Jacklynn	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Turner, Sloan	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Valencia, Stephany	CC	Counseling and Student Development	06/06/2018	05/31/2018
Vigario, Holly	FC	Internship - Physical Education	06/27/2018	08/19/2018
Walton, Chelsea	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018
Weber, Sara	CC	Women's Basketball Summer Camp	07/09/2018	07/31/2018