

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 27, 2017

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, June 27, 2017, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Molly McClanahan called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustees Daniel Sebastian and Andrew Washington. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; Bob Simpson, President, Cypress College; Martha Gutierrez, Dean of Instruction, School of Continuing Education; Deborah Ludford, District Director, Information Services; Eldon Young, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Craig Goralski representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Gilbert Contreras, Rod Garcia, and Jose Ramon Nuñez from Fullerton College; Santanu Bandyopadhyay, Philip Dykstra, Rebecca Gomez, John Sciacca, and Ty Volcy from Cypress College; Terry Cox, Lisa Gaetje, Esther Landin, Denise Simpson, and Ivan Stanojkovic from the School of Continuing Education; and Ivy Hwee, Julie Kossick, Arturo Ocampo, Tami Oh, Nicola Perry, Kai Stearns Moore, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Chuck Allen.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.b, 3.c, 3.d, 3.e, 3.f, 3.g, 3.h, 3.i

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

REPORTS

- A. **Tentative Budget: Fred Williams**, Vice Chancellor of Finance and Facilities, and **Kashu Vyas**, Interim District Director of Fiscal Affairs, and presented the District's 2017-18 Tentative Budget Assumptions. As part of the presentation, **Chancellor Cheryl Marshall** also discussed the strategy to "shift" enrollment and budget from the summer term from 2017-18 to the 2016-17 fiscal year.

Ms. Vyas began the presentation by reviewing the District's five Strategic Directions, and providing an update on the 2016-17 budget which noted the system deficit at P-2 expected at \$0, projected District FTES of 34,756.69 (1,486.83 below our target), and uncaptured growth of 2.68%. She reported that the 2016-17 fiscal year closing date is July 31, 2017, and the proposed budget will be presented to the Board at its September 12, 2017 meeting.

2017-18 State Budget: The Governor's Proposed 2017-18 Budget included: 1) 1.56% Cost of Living Adjustment (increased from 1.48% in January); 2) \$183.6 million base allocation adjustment in recognition of pending cost increases in areas such as STRS and PERS for future years; 3) \$57.8 million for growth based on 1% system-wide growth; 4) \$76.9 million for Scheduled Maintenance/Instructional Equipment; 5) \$40 million for Proposition 39 Energy projects; and 6) \$150 million in grants for Guided Pathways Programs.

2017-18 District Tentative Budget: The 2017-18 District Tentative Budget is based on a rollover budget that focuses on on-going resources, and budget assumptions that were prepared prior to the Governor's May Revise. A final analysis of assumptions, position control, and new budget developments will be incorporated prior to the development of the District's Proposed Budget in September 2017.

Full-Time Equivalent Students (FTES): The tentative 2017-18 FTES target for the District was established at 34,917.03 which reflects a decrease of 0.366% (1,326.49 FTES) from the prior year target. The FTES targets by campus include:

Cypress College:	11,312.00
Fullerton College:	18,555.03
SCE:	5,050.00

Major Revenue Assumptions: The \$179.3 million base is comprised of Basic Allocation and FTES funding of \$171 million, COLA funding of \$2.5 million, and a STRS/PERS contribution of \$5.8 million. Also included is an unrestricted lottery of \$5 million and non-resident tuition of \$1 million.

Unrestricted General Fund Revenue Summary: The Unrestricted General Fund Revenue is comprised of the following:

Apportionment	\$173,751,457
COLA	\$2,530,904
Lottery	\$5,028,052
PT Faculty Comp.	\$970,769
Mandated Block Grant	\$977,677
Non-Resident Tuition	\$1,000,000
Redevelopment Transfer In	\$1,000,000
Other	\$956,677
Total	<u>\$189,485,536</u>

Major Expenditure Assumptions: The major expenditure assumptions for 2017-18 include: 1) salary and benefits increase of \$7.6 million (includes a 3% increase for 2017-18; 1.56% COLA for 2017-18 with full-time faculty opting to include 1% of that towards fringe benefits; a 5% increase in medical benefits; step and column increases; a STRS rate increase of 1.85%; and a PERS rate increase of 1.643%; 2) no change estimated to retiree medical costs; 3) Operating Allocation decreased by \$808,173 due to increase in personnel costs and decrease in growth beyond extended day; and 4) Extended Day budgets decreased by \$1,275,326 due to the decrease in FTES and the hiring of 10 additional faculty.

Unrestricted General Fund Expenditure Summary: The Unrestricted General Fund Expenditures are comprised of the following:

Personnel	\$147,396,098
Retiree Benefits	\$5,116,737
Extended Day	\$25,155,353
Operating Allocation	\$9,970,175
District-wide	\$6,581,521
Other	\$656,000
Total	<u>\$194,875,884</u>

Unrestricted Ongoing General Fund Excess Revenues over Expenditures: The breakdown of revenues over expenditures is as follows:

Revenues	\$189,485,536
Expenditures	<u>\$194,875,884</u>
Ongoing Surplus/(Deficit)	<u>(\$5,390,348)</u>

Expected Changes for Proposed Budget: It is expected that the Proposed Budget in September will also include the following: a base increase of \$1 million to reduce the deficit; a one-time base increase of \$24.65 million; and the one-time "summer shift" dollars of \$18.4 million.

Outstanding Issues: Outstanding issues still to be considered include the PERS/STRS rate increases, FTES challenges facing the District, and the proposal to “shift” FTES from Summer 2017.

Enrollment and Budget “Shift” from Summer: During the presentation Chancellor Marshall presented the new District strategy to shift summer FTES from the 2017-18 year, and report them instead in 2016-17. She highlighted that the District FTES generation remains the same, but only the method of reporting FTES changes. Under the new strategy, the District would achieve 34,757 FTES for Fall and Spring and report a large portion of Summer FTES in 2016-17. The total FTES reported for 2016-17 would be 37,140 and the District total revenue would be \$185.7 million.

In 2017-18, the District would achieve 34,571 FTES, but would only report 32,188 FTES due to the Summer FTES previously reported in 2016-17. Earned revenue for 2017-18 would decline to \$160.9 million, but with stability funding of \$24.8 million, the District’s total revenue for 2017-18 would be \$185.7 million.

In 2018-19, the District would achieve 34,571 FTES and generate earned revenue of \$172.9 million. With no stability funding, the District’s total revenue for 2018-19 would be \$172.9 million.

Implications of the FTES “Shift”: As a result of the new strategy, the District would earn an additional \$18.4 million in one-time funds. However, the District would also sustain a total drop in revenue of nearly \$13 million, as opposed to a \$6.3 million drop over a three-year period with the original strategy.

The new strategy allows the District one-year to recover enrollment and reduce costs, with no additional impact for 2017-18 if enrollment decreases. Staff would need to determine the effects on the FON, categorical programs (where funding is determined by FTES), and local allocation models. The District would also need to develop a process with dialogue to determine the best use of the one-time \$18.4 million and also develop plans for cuts and implementation as needed.

(See Supplemental Minutes #1196 for a copy of the presentation.)

- B. **Chancellor’s Report: Cheryl Marshall** noted that it was the last Board meeting for **Bob Simpson**, and she and **Trustee Molly McClanahan** presented him with gifts on behalf of the District. Dr. Simpson expressed his gratitude and shared the following:

“...as this is my last Board meeting, I want to thank the Board for the extraordinary opportunity I have had to serve the District and Cypress College for the last 30 years. It has been an honor for me to have served as an adjunct faculty member, as a full-time faculty member, as a dean, as a vice president, and finally, as President. I could not be more thankful for the opportunities I have had in my career to go so far beyond what I ever dreamed would have been possible in my professional life. To the members of the Board, and in particular to my friend Molly McClanahan, to the members of Chancellor’s Staff, to my Cypress College family, and the my friends across the District, I consider it such a privilege to have been able to serve with you serving the needs of our students. I have no advice to share, but I do have one request. Wherever you can and however you can, please stand

up and fight for our public schools. Be champions of this institution that serves the needs of so many so well. Speaking as one who would not be sitting before you but for our public schools, please recognize the positive impact we have on the lives of our students, and understand that for so many, as it was for me, our public schools are their only pathway upward in realization of our dreams. Thank you.”

She also shared that **Trustee Barbara Dunsheath** was selected as a Commissioner for the Accrediting Commission for Community and Junior College.

(See Supplemental Minutes #1196 for a copy of the Chancellor’s full report.)

- C. **Martha Gutierrez**, School of Continuing Education Dean of Instruction, reported on the North Orange Continuing Education (NOCE) launch and official transition from SCE to NOCE, and the 6-year reaccreditation of the Pharmacy Technician program.

(See Supplemental Minutes #1196 for copy of the Dean’s full report.)

- D. **Bob Simpson**, Cypress College President, highlighted the recent Cypress College Dean and Interim Dean appointments of **Katy Realista**, **Kathleen Reiland**, **Rebecca Gomez**, and **Lisa Gaetje**, and noted that the College’s Automotive Technology Toyota T-TEN Program received Chassis, Electrical, Engine, and Driveability (CEED) Certification.

(See Supplemental Minutes #1196 for copy of the President’s full report.)

- E. **Greg Schulz**, Fullerton College President, congratulated **Bob Simpson** on his retirement from the District, and reported on his attendance at a speaking engagement by the 14th **Dalai Lama** and the educational roundtable event at Fullerton College for State Treasurer and gubernatorial candidate **John Chiang**.

(See Supplemental Minutes #1196 for copy of the President’s full report.)

COMMENTS

- A. **Eldon Young** congratulated Bob Simpson on his retirement and stated he looked forward to providing representation for the District Management Association.
- B. **Adam Gottdank** stated that it is a pleasure to know Bob Simpson, both personally and professionally, and will miss having him on campus.
- C. **Craig Goralski**, Cypress College Academic Senate President Elect, echoed the sentiments expressed about Bob Simpson.
- D. **Dana Clahane** reported that the Community College Association (CCA) is having discussions on the Full-time Faculty Obligation Number and the 50% Law, and wished Bob Simpson a happy retirement.
- E. **Rod Lusch** reported that CSEA concluded a ratification vote in favor of the new Communications Coordinator position within the District, and remarked on his long relationship and friendship with Bob Simpson.

- F. **Kent Stevenson** expressed Adjunct Faculty United's disappointment with the District negotiating team and their proposals which AdFac feels treat part-time faculty as "second class citizens." He accused the District of regressive bargaining and failing to comply with new State law, and noted AdFac's intention to file a claim of unfair labor practices and declare impasse.
- G. **Student Trustee Daniel Sebastian** reported on plans for the Cypress College Associated Students and thanked Bob Simpson for his leadership.
- H. **Student Trustee Andrew Washington** also congratulated Bob Simpson on his retirement and reported on the education round table discussion with John Chiang.
- I. **Trustee Stephen T. Blount** reported on his attendance at the roundtable discussion with California gubernatorial candidate John Chiang to discuss the state of education in California, and recognized Bob Simpson for his contributions to the District and his upcoming retirement.
- J. **Trustee Ryan Bent** reported on his attendance at the SCE Flag Day Ceremony and congratulated Bob Simpson on his retirement.
- K. **Trustee Jacqueline Rodarte** echoed everyone's sentiments about Bob Simpson, and shared her admiration for his recognition of students and his lens of higher education.
- L. **Trustee Jeffrey P. Brown** congratulated Bob Simpson on his retirement and expressed his hope that he would continue to be a great resource to the District.
- M. **Trustee Ed Lopez** thanked Bob Simpson for his dedicated service and commitment to public education.
- N. **Trustee Barbara Dunsheath** noted her appreciation for Bob Simpson's friendship. She also reported on the approved extension of Raul Alvarez as the Cypress College Foundation Executive Director; the \$30,000 raised during the *Spring for Cypress* campaign; and the Cypress Chamber of Commerce Installation Dinner where \$1,000 was donated to the Cypress College Veterans Association.
- O. **Trustee Molly McClanahan** shared her admiration of Bob Simpson, and also reported on her attendance at the SCE Flag Day Ceremony.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of June 13, 2017. **Motion carried with Trustees Bent, Blount, Brown, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes, and Trustee Dunsheath abstaining.**

FINANCE & FACILITIES

Item 3.a: It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte that the Board approve the Tentative Budget for Fiscal Year 2017-18 for all funds of the District, and set a public hearing for September 12, 2017, at the Anaheim Campus Board Room at or about 6:00 p.m. pursuant to §58301 of Title 5, California Code of

Regulations, to provide the public with an opportunity to comment on the budget prior to the adoption of the Proposed Budget. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

Item 3.b: By block vote, the individuals listed were appointed to serve for a term of two years, and for a maximum of three consecutive terms, without compensation, on the Citizens Oversight Committee for the North Orange County Community College District bond projects.

<u>Individual</u>	<u>Category</u>	<u>Term</u>
Michael Cooper	College Support Organization	July 2017 - July 2019
Phil Wendell	College Support Organization	July 2017 - July 2019
Chris Meyer	Community Member	July 2017 - July 2019
Leroy Mills	Community Member	July 2017 - July 2019
Mark Pavlovich	Community Member	July 2017 - July 2019
Paul Jewell	Senior Citizen's Organization	July 2017 - July 2019

Item 3.c: By block vote, authorization was granted to renew the property and liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF) for FY 2017-18 at the estimated amount of \$1,034,332.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the insurance policies on behalf of the District.

Item 3.d: By block vote, authorization was granted to enter into an agreement with Arthur J. Gallagher & Co. to purchase excess Workers' Compensation insurance coverage through New York Marine & General Insurance Company beginning July 1, 2017, through June 30, 2019, at the rate of \$0.1056 per \$100 payroll with \$500,000 SIR and \$6,000 for the broker fee. The final cost will be based on actual payroll amount for each year.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the contract on behalf of the District.

Item 3.e: By block vote, authorization was granted to approve the donation of ninety (90) surplus microscopes to Esperanza High School, Savanna High School, and Bio-Link Depot.

Item 3.f: By block vote, authorization to purchase the energy efficient LED fixtures for the 200 and 1200 Buildings from GonLED through the Foundation for California Community Colleges LED Luminaries contract in the amount of \$248,884.63.

Further authorization was granted for the District Director, Purchasing, to issue a purchase order on behalf of the District.

Item 3.g: By block vote, the Board adopted Resolution No. 16/17-26 to approve the Purchase of Optima XR646 Radiographic Unit and Related Equipment manufactured by GE Healthcare, in the amount of \$174,500 plus tax for the Cypress College Radiologic Technology Department.

Further authorization was granted for the District Director, Purchasing, to issue a purchase order on behalf of the District.

Item 3.h: By block vote, the Board approved the North Orange County Community College District's 2019/20-2023/24 Five-Year Construction Plan prepared and submitted in compliance with California Education Code §81800, et. al. and the California Community Colleges Chancellor's Office directives to meet the submittal deadline of July 1, 2017. Previously submitted IPPs and FPPs remain the same.

Item 3.i: By block vote, authorization to enter into an online service agreement with Cornerstone On Demand, for a four-year period beginning July 1, 2017, for an amount not to exceed \$266,500.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

HUMAN RESOURCES

Item 4.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN RETIREMENT DATE

Stephens, Craig	SCE	NC Instructor, DSPS From: 08/20/2017 To: 07/01/2017 PN SCF983
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PHASE-IN RETIREMENT

Heath, Carolyn	FC	Earth Sciences Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 0.00%/Spring Sem. 100% Eff. 08/28/2017 PN FCF889
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RESIGNATION

Hunter, Tamieka	FC	Counselor Eff. 06/30/2017 PN FCF618
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NEW PERSONNEL

Falb, Carla	FC	Art Drawing Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF589
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Rosen, Lugene	FC	Librarian – Online Learning
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First Year Probationary Contract
 Class B, Step 1
 Eff. 08/24/2017
 PN FCF711

Sherard, Erin	SCE Parenting Non-Credit Instructor Temporary Contract (100%) Specially-Funded Pursuant to E.C. 87470 Class B, Step 1 Eff. 09/07/2017-06/30/2018 PN SCF996
Siskind, Jeremy	FC Music/Piano Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF592
Stiemke, Kimberley	SCE Basic Skills/Learning Centers Non-Credit Instructor First Year Probationary Contract Class B, Step 1 Eff. 09/07/2017 PN SCF975

TEMPORARY MANAGEMENT CONTRACT

Gaetje, Lisa	SCE Interim Program Manager/LEAP To: CC Interim Dean, Social Sciences 12 Month Position (100%) Range 32, Column A Management Salary Schedule Eff. 07/01/2017-06/30/2018 PN CIM999
Gyurindak, Katalin	SCE Interim Manager, ESL/Citizenship To: SCE Interim Director, ESL/Citizenship 12 Month Position (100%) Range 24, Column A Management Salary Schedule PN SIM997

VOLUNTARY CHANGE OF ASSIGNMENT

Manjra, Samreen	FC Accounting Instructor PN FCF617 To: CC Accounting Instructor Eff. 08/24/2017
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PN CCF858

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2017 SPRING SEMESTER

Goldstein, Jay	FC	\$20.00
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SUMMER INTERSESSION

Alizadeh, Rassoul	CC	Column 2, Step 1
Burg, Brian	SCE	Column 2, Step 3
Garza, Alexis	SCE	Column 2, Step 1
Halchishak, Regina	FC	Column 1, Step 1
Ngo, Tammy	SCE	Column 1, Step 1
Song, Ophelia	FC	Column 1, Step 1
Vechayiem, Justin	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 FALL SEMESTER, TRIMESTER

Song, Ophelia	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SPRING SEMESTER, TRIMESTER

Boyd, Pamela	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Gurrola, Deanna	CC	Column 1, Step 1
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Item 4.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

CHANGE IN RETIREMENT DATE

Alvarez, Raul	CC	Executive Director, College Foundation (100%) From: 06/30/2017 To: 09/29/2017 PN CCM967
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RESIGNATION

Lopez, Daniel	AC	Human Resources Specialist 12-month position (100%) Eff. 07/01/2017 PN DEN991
Ryan Rodriguez, Christina	SCE	Special Project Manager/CTE Temporary Management Position (100%) Eff. 6/12/2017

PN SCT967

PROBATIONARY RELEASE

@01676051 CC 12-month position (100%)
 Eff. 06/15/2017
 PN CCC719

NEW PERSONNEL

Martinez Carrasco,
 Carlos SCE Testing and Assessment Specialist
 12-month position (100%)
 Range 36, Step A
 Classified Salary Schedule
 Eff. 07/03/2017
 PN SCC861

Miglietta, Claudia SCE Testing and Assessment Specialist
 12-month position (100%)
 Range 36, Step A
 Classified Salary Schedule
 Eff. 07/03/2017
 PN SCC859

Payan-Hernandez,
 Martha FC Special Project Manager/CTE
 Temporary Management Position (100%)
 Range 2, Special Project Admin Daily Rate Schedule
 Eff. 07/18/2017 – 06/30/2018
 PN FTC971

Rojas-Cooley, Maria FC Nurse Practitioner
 11-month position (100%)
 Range 68, Step A
 Classified Salary Schedule
 Eff. 07/03/2017
 PN FCC602

Suzuki, Ayano SCE Testing and Assessment Specialist
 12-month position (100%)
 Range 36, Step A
 Classified Salary Schedule
 Eff. 08/01/2017
 PN SCC860

Tang, Kim SCE Manager, CTE
 12-month position (100%)
 Range 14, Column A
 Management Salary Schedule
 Eff. 07/03/2017
 PN SCM974

REHIRES

Ali, Mir	CC	Special Project Director/Health Services Temporary Management Position (31%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 06/30/2018 PN CCT994
Gleason, Terence	CC	Special Project Manager/Distance Learning Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 06/31/2018 PN CCT999
Mora, Denise	SCE	Special Project Manager/Career Technical Education Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 12/31/2017 PN SCT983
Mulholland, Grainne	FC	Special Project Director/Health Services Temporary Management Position (31.28%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 06/30/2018 PN FCT983
Smoots, Cedric	SCE	Special Project Manager/Student Equity Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 04/19/2018 – 6/30/2018 PN SCT970
Taylor, Gail	CC	Interim Executive Director, College Foundation Classified Management Salary Schedule (100%) Range 25, Column A Eff. 07/01/2017 – 12/31/2017 PN CIM967

PROMOTION

Hesson, Melissa	AC	Administrative Assistant I 12-month position (100%) PN DEC985
		To: AC Human Resources Specialist 12-month position (100%) Range 24C, Step A Confidential Salary Schedule Eff. 06/07/2017 PN DEN991

RECLASSIFICATION

Majdalawi, Abed CC IT Technician
 12-month position (100%)
 Range 43, Step E + 15% Longevity + PGD

To: CC IT Technician II
 12-month position (100%)
 Range 44, Step E + 15% Longevity + PGD
 Classified Salary Schedule
 Eff. 04/01/2017
 PN CCC785

VOLUNTARY CHANGES IN ASSIGNMENT

Arenas, Gonzalo CC Instructional Aide/Learning Resource Center (100%)

Temporary Increase in Months Employed
 From: 10.5 months
 To: 12 months
 Eff. 07/01/2017 – 08/15/2017

Brito, Sammie AC Facilities Security Officer (100%)

Revision of Temporary Change in Assignment Dates
 To: AC Campus Safety Officer Coordinator
 12-month position (100%)
 Range 34, Step E + 5% Longevity
 Classified Salary Schedule
 Eff. 06/01/2017 - 12/31/2017

Carpenter, Terry CC Administrative Assistant II (100%)

Extension of Temporary Change in Assignment
 To: CC Executive Assistant
 12-month position (100%)
 Range 41, Step D + 10% Longevity
 Classified Salary Schedule
 Eff. 07/01/2017 – 07/31/2017

Manchik, Victor FC Senior Research and Planning Analyst (100%)
 Temporary Change in Assignment

To: AC Interim Director, Institutional Research and
 Planning
 12-month position (100%)
 Range 30, Step A
 Management Salary Schedule
 Eff. 07/01/2017 – 12/31/2017

Megginson, Zoe CC Instructional Aide/ Learning Resource Center (100%)

Temporary Increase in Months Employed
 From: 10.5 months
 To: 12 months
 Eff. 07/01/2017 – 08/15/2017

Miralles, Giselle FC Instructional Assistant (100%)

Temporary Increase in Months Employed
 From: 10 months, 100%
 To: 11 months, 50%
 Eff. 06/07/2017 – 06/29/2017

Peery, Kevin CC Instructional Assistant/Learning Resource Center (100%)

Temporary Increase in Months Employed
 From: 11 months
 To: 12 months
 Eff. 07/01/2017 – 07/31/2017

Rocha, Allyssa CC Learning Resource Coordinator (100%)

Temporary Increase in Months Employed
 From: 11 months
 To: 12 months
 Eff. 07/01/2017 – 07/31/2017

PROFESSIONAL GROWTH & DEVELOPMENT

Barbaro, Danielle SCE Alternate Media Specialist (100%)
 1st Increment (\$350)
 Eff. 07/01/2017

Barnett, Chynna FC Library Assistant I (100%)
 4th Increment (\$350)
 Eff. 07/01/2019

Luna, Berta SCE Administrative Assistant II (100%)
 5th Increment (\$350)
 Eff. 07/01/2019

Pham, Thomas AC Buyer (100%)
 1st Increment (\$350)
 Eff. 07/01/2017

Phan, Michelle FC Evaluator (100%)
 1st Increment (\$350)
 Eff. 07/01/2017

Sanchez, Alicia FC Administrative Assistant I (100%)
 3rd Increment (\$350)

Eff. 07/01/2018

4th Increment (\$350)
Eff. 07/01/2019

5th Increment (\$350)
Eff. 07/01/2020

Tran, Kevin	FC	Student Services Technician (100%) 1 st Increment (\$350) Eff. 07/01/2017
		2 nd Increment (\$350) Eff. 07/01/2018

LEAVES OF ABSENCE

Albrecht, Mary Helen	SCE	Instructional Assistant/Learning Center (100%) Unpaid Personal Leave Eff. 07/08/2017 – 07/13/2017 (Consecutive Leave)
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Germanero, Betty	CC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/24/2017 – 07/20/2017 (Intermittent Leave)
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Leopold, Maureen	CC	Accounting Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/24/2017 – 07/20/2017 (Intermittent Leave)
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Pound, Nancy	CC	Administrative Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/30/2017 – 06/19/2017 (Intermittent Leave)
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Rangel, Aghabi	FC	Special Project Director, Pathway Transformation Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Vacation Leave Until Exhausted; Unpaid Thereafter Eff. 04/03/2017 – 06/30/2017 (Consecutive Leave)
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Sloan, Crystal	FC	Bookstore Assistant Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 06/12/2017 – 09/01/2017 (Consecutive Leave)
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Item 4.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1196 for a copy of the professional expert personnel listing.)

Item 4.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1196 for a copy of the hourly personnel listing.)

Item 4.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1196 for a copy of the volunteer listing.)

CLOSED SESSION: At 7:08 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 8:37 p.m., Board President Molly McClanahan reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte that the Board take action to approve a Retirement Agreement with a classified employee (Banner ID @00766179) under which the employee retires effective July 31, 2017, and shall be on paid administrative leave effective through July 31, 2017. The parties further release and waive all claims they may have had against each other. **Motion carried unanimously with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

ADJOURNMENT: At 8:39 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**