



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in June 2023

DATE: Tuesday, June 27, 2023, at 5:30 p.m.

**PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801**

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1.
 - a. **Pledge of Allegiance to the Flag**
 - b. **Board of Trustees Roll Call**
 - c. **Consider Non-Personnel block-vote items indicated by [] in Sections 4 & 5**
 - d. **Consider Personnel block-vote items indicated by [] in Section 6**
 Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

 Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
 - e. **Chancellor’s Report**
2.
 - a. **Approval of Minutes of the Special Session Meeting of June 10, 2023**
 - b. **Approval of Minutes of the Regular Meeting of June 13, 2023.**

- c. **FIRST CLOSED SESSION** (only if needed)

3. **PUBLIC HEARING**

- a. It is recommended that the Board receive comments from the public on the initial successor agreement proposal submitted by Adjunct Faculty United AFT Local 6106.
- b. It is recommended that the Board receive comments from the public on the initial successor agreement proposal submitted by the District to Adjunct Faculty United AFT Local 6106 and after providing the public with the opportunity to comment, adopt the District's initial proposal.

4. **FINANCE & FACILITIES**

- a. It is recommended that the Board approve the Tentative Budget for Fiscal Year 2023-24 for all funds of the District and set a public hearing for September 12, 2023, at the Anaheim Campus Board Room at or about 6:00 p.m. pursuant to §58301 of Title 5, California Code of Regulations, to provide the public with an opportunity to comment prior to the adoption of the Proposed Budget.
- [b] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).
- [c] It is recommended that the Board of Trustees approve the North Orange County Community College District's 2025/26-2029/30 Five-Year Construction Plan and adopt Resolution No. 23/24-33.
- [d] Authorization is requested to approve the Facilities Consulting Services agreement with Cambridge West Partnerships, LLC.
- [e] Authorization is requested to approve the agreement with CollegeNet for event scheduling services.
- [f] Authorization is requested to extend the Network Refresh project completion timeline and contract with VectorUSA from June 30, 2023 to August 31, 2023.
- [g] Authorization is requested to enter into an agreement with Pathways of Hope from July 1, 2023 through June 30, 2024.
- [h] It is recommended that the Board adopt Resolution No. 22/23-34 Approving the Affordable Student Housing Construction Grant Application for Cypress College.

5. **INSTRUCTIONAL RESOURCES**

- [a] Authorization is requested for Fullerton College to enter into an agreement with the California Community College Chancellor's Office to accept \$300,000 to develop an innovative Diversity, Equity, Inclusion, and Accessibility (DEIA)-minded and culturally competent professional development training for faculty.

- [b] Authorization is requested for NOCE to enter into an agreement with the State of California Health and Human Services Agency – Department of Rehabilitation to accept \$870,000 to be used within three years of receipt of the funds.

6. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

New Personnel
 Temporary Reassignment
 Temporary Contract
 Extension of Temporary Management Contract
 Additional Duty Days @ Per Diem
 Payment for Independent Learning Contract
 Stipend for Additional Administrative Duties
 Leaves of Absence
 Temporary Academic Hourly
 Revised Academic Management Job Description

- [b] Request approval of the following items concerning classified personnel:

Retirement
 Resignations
 New Personnel
 Rehires
 Promotion
 Voluntary Changes in Assignment
 Administrative Reorganization
 Professional Growth & Development
 Stipend for Additional Administrative Duties
 Stipend for Additional Management Duties
 Leaves of Absence
 New Classified Management Job Description

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

- [f] Request approval for Adjunct Faculty United vesting requirements for medical benefits subject to the Public Employees' Medical and Hospital Care Act.

- [g] Request approval of the revised Professional Expert Hourly Rate Schedule, which reflects the increase for minimum wage effective July 1, 2023.

- h. Request approval of the salary adjustment for the Confidential Employees Group Salary Schedule for the 2023-2024 fiscal year, which reflects an eight point two two percent (8.22% funded COLA) on-schedule increase, effective July 1, 2023.

- i. Request approval of the salary adjustment for the District Management Association Salary Schedule for the 2023-2024 fiscal year, which reflects an eight point two two percent (8.22% funded COLA) on-schedule increase, effective July 1, 2023.
- j. Request approval of the salary adjustment for the United Faculty CTA/CCA/NEA Annual Salary Schedules for Regular and Contract Faculty (Instructor and Librarian 177 Days), Regular and Contract Faculty (Counselor 195 Days), Overload Teaching Hourly, Overload Non-Teaching, and Summer Intersession Teaching, which reflect an eight point two two percent (8.22% funded COLA) on-schedule increase, effective Fall 2023 and effective Summer 2024 for the Summer Intersession Teaching Salary Schedule.
- k. Request approval of the salary adjustment for the CSEA Chapter #167 Salary Schedule for the 2023-2024 fiscal year, which reflects an eight point two two percent (8.22% funded COLA) on-schedule increase, effective July 1, 2023.
- l. Request approval of salary adjustment for the Executive Officer Salary Schedule for the 2023-2024 fiscal year, which reflects an eight point two two percent (8.22% funded COLA) on-schedule increase, effective July 1, 2023.

7. **GENERAL**

- a. It is recommended that the Board receive as information the updated NOCCCD Decision Making Resource Manual.
- b. It is recommended that the Board take action to approve the Chancellor's 2022-23 evaluation materials.
- c. It is recommended that the Board discuss any potential future agenda items.

8. **COMMENTS**

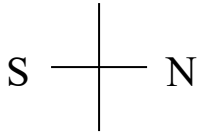
- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

9. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

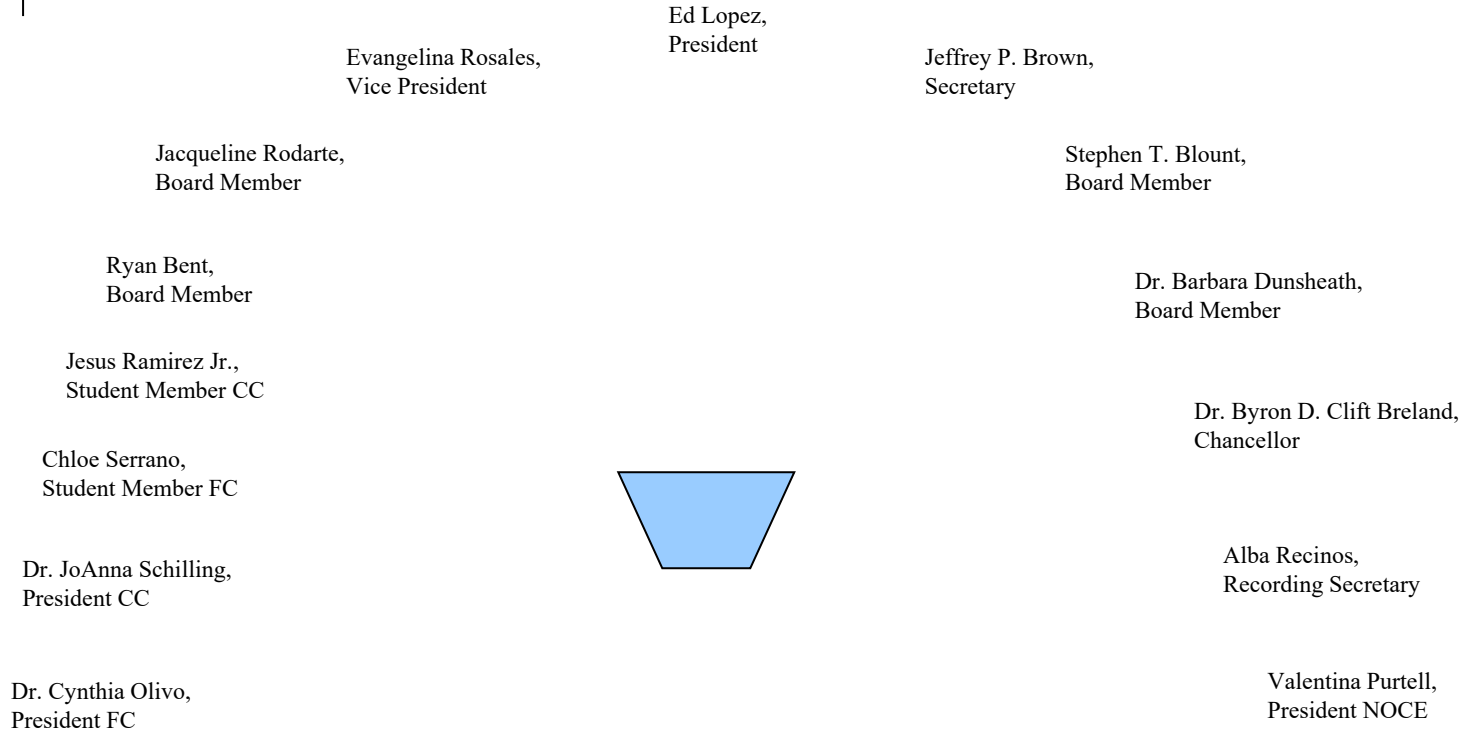
- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

- d. Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.
- e. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement



Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 27, 2023

SUBJECT: Adjunct Faculty United AFT Local 6106
Proposal for a Successor Agreement to the
District for 2023-2024

Action	_____
Resolution	_____
Information	<u> X </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The collective bargaining agreement between Adjunct Faculty United and the District expires on June 30, 2023. The initial proposal for a successor agreement is submitted by Adjunct Faculty United.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached initial proposal for a successor agreement from Adjunct Faculty United to the District.

Irma Ramos

Recommended by


Approved for Submittal

3.a.1

Item No.

Adjunct Faculty United AFT Local 6106



MEMORANDUM

June 5th 2023

To: Dr. Irma Ramos,
Vice Chancellor, Human Resources
North Orange County Community College District

From: Seija Rohkea
President, Adjunct Faculty United (AdFac) AFT Local 6106

RE: Formal Sunshine Proposal from AdFac and Intent to Bargain

Adjunct Faculty United AFT Local 6106 (henceforth: “the Union”), acting on behalf of its members, fundamentally supports the District goals of enhancing student equity and success, improving employee morale, and upholding high standards in academics and promoting joy in teaching, learning, and work.

With that in mind, Adjunct Faculty United formally presents the following sunshine proposals to open negotiations for the 2023-2024 school year:

ARTICLE 3 (UNION RIGHTS): The Union intends to submit proposals to increase allotted release time.

ARTICLE 6 (ASSIGNMENT AND SCHEDULING): The Union intends to submit proposals to establish multi-year contracts, preferred consideration for unit members for full-time positions, and to maintain status as adjunct faculty while working classified positions.

ARTICLE 7 (WORKING CONDITIONS): The Union intends to submit proposals to expand and establish compensation for service on shared governance committees, special projects, for canceled assignments, for mandatory training and for attendance in department meetings. The Union intends to submit proposals intended to create safer classroom and office environments for unit members.

ARTICLE 9 (EVALUATIONS): The Union intends to submit proposals to promote objectivity and continuity across departments in the evaluation process.

Article 10 (CLASS SIZE): The Union intends to submit proposals to clean up language in the class size section. The Union intends to submit proposals to increase and/or establish overload for increased class sizes.

Article 11 (SALARY): It is the Union's intent to increase compensation across all steps and columns. Furthermore, the Union intends to submit proposals for lecture-lab pay parity, and to establish stipends for unit members in the athletics and performance arts programs.

Article 14 (LEAVES OF ABSENCE): The Union intends to submit proposals to increase access and flexibility in which accrued sick time can be used, establish leave for bereavement, establish vacation days, personal necessity and for family medical leave.

Article 16 (GRIEVANCE PROCEDURE): The Union intends to submit proposals to widen the scope of the "grievance" definition and to increase timelines in the "informal" section.

Sincerely,

Seija Rohkea

President, Adjunct Faculty United AFT Local 6106

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

DATE: June 27, 2023

SUBJECT: District Proposal for a Successor Agreement to
Adjunct Faculty United AFT Local 6106 for
2023-2024

BACKGROUND: The collective bargaining agreement between the District and Adjunct Faculty United expires on June 30, 2023. The initial proposal for a successor agreement is submitted by the District.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached initial proposal for a successor agreement from the District to Adjunct Faculty United and after providing the public with the opportunity to comment, adopt the District's initial proposal.

Irma Ramos

Recommended by



Approved for Submittal

3.b.1

Item No.

North Orange County Community College District Office of Human Resources

INTRADISTRICT CORRESPONDENCE

To: Seija Rohkea, Adjunct Faculty United President
From: Irma Ramos, Vice Chancellor, Human Resources 
Date: June 6, 2023
Subject: Negotiations for Successor Agreement

The current Agreement between Adjunct Faculty United AFT Local 6106 and the District will expire June 30, 2023. In accordance with the requirements of Article 1, Section 1.2 of the Collective Bargaining Agreement, this will serve as notice of the District's intent to negotiate a successor agreement.

The following is a summary of the articles the District proposes to negotiate:

Article 7 – Working Conditions

Clarify the provisions of Article 7.7, Employee Responsibilities related to trainings and communications.

Article 9 – Evaluation

Incorporate DEIA language as required by the State Chancellor's Office.

Article 10 – Class Size

Incorporate language regarding multiple sections and lecture/lab parity.

Article 11 – Salary

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Clarify the provisions of Article 11.2.3, Salary Column Advancement.

Incorporate language for compensation for serving on screening committees.

Incorporate language for compensation for attending District sponsored trainings.

Article 15 – Distance Education

Incorporate language for online certification, instruction, and evaluation.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	June 27, 2023	Information	
		Enclosure(s)	X
SUBJECT:	Fiscal Year 2023-2024 Tentative Budget		

BACKGROUND: Pursuant to California Code of Regulations §58301 and §58305, and in accordance with Board Policy 6200, Budget Preparation, the District shall develop a Tentative Budget on or before the first day of July. In addition, the Board shall identify the date, time, and location at which a public hearing on the Proposed Budget will be held.

As in previous years, this year’s Tentative Budget is a rollover budget in order to continue operations in the 2023-24 fiscal year. For the ongoing General Fund budget, the Tentative Budget has incorporated implemented and anticipated changes in revenues and expenditures, including estimates contained in the Governor’s May Revise Budget and current budget hearings.

For the rest of the general funds as well as the other District funds, some carryover estimates have been included; however, final carryover balances will be computed as part of the year-end closing process and will be reflected in the Proposed Budget which will be presented in September. The District’s Proposed Budget will also incorporate any changes which occurred in the finalized State Budget.

Following is a comparative summary of revenues, transfers in, appropriations, and other uses for general funds of the District contained in the 2022-2023 Approved and 2023-2024 Tentative Budgets. All other funds are presented in the attached enclosures.

	<u>2022-2023</u> <u>Approved Budget</u>	<u>2023-2024</u> <u>Tentative Budget</u>
General Fund:		
Revenues	\$ 391,702,449	\$ 368,940,027
Backfill from Carryover*	271,263	2,097,514
Transfers In – Chargebacks**	1,755,063	1,885,442
Transfers In	2,009,379	2,335,847
Appropriations	(418,776,347)	(392,229,131)
Backfill to RAM*	(271,263)	(2,097,514)
Transfers Out – Chargebacks**	(1,755,063)	(1,885,442)
Transfers Out	(8,544,379)	(2,751,062)
Contingencies	(100,203,507)	(94,892,380)
Inc/(Dec) to Beg Bal	\$ <u>(133,812,405)</u>	\$ <u>(118,596,699)</u>

*: Backfill amounts offset each other within the General Fund.

**: Chargebacks offset each other within the Resource Allocation Model.

In the above table and within the summaries in the attached enclosures, revenues consist of all revenue sources. Within the General Fund, revenues include apportionment income, taxes, categorical funding, lottery funds, etc. Backfill from Carryover are amounts transferred to supplement the Resource Allocation Model (RAM). Chargeback Transfers In are to reimburse one budget center for costs shared with another budget center and which have been incorporated into the RAM. Transfers in are resources coming into the General Fund from other funds such as redevelopment revenues from the Capital Outlay Fund. Appropriations are the accumulation of expenditure line item budgets such as salary and benefits and operating expenses. Backfill to RAM matches the backfill provided within the General Fund. Chargeback Transfers Out match the Chargeback Transfers In incorporated into the RAM. Transfers out are funds transferred to other funds such as to the Capital Outlay Fund for scheduled maintenance, additional support to the Child Development Fund, and for Hospitality Funds managed by the campus Bursars. Contingency is a category where dollars are held in reserve and/or have not been applied to specific line item budgets. Amounts set aside to help meet the increased board policy reserves is included in here as well. In the case where there is a negative number in the "Inc/(Dec) to Beg Bal," this represents the allocation or use of carryover funds.

At this time, targeted FTES for 2023-24 have been estimated. The Student Centered Funding Formula (SCFF) rates have been adjusted to reflect the changes from the Governor's Initial Proposed Budget, which includes the application of an 8.13% increase to the FTES funding rate. The May Revise proposed a slightly increased rate of 8.22%. However, the impact of updating to this revised rate was determined to have minimal impact on the Tentative RAM revenues and expenses. The rate to be used in the District's 2023-24 Proposed Budget will be based on the final COLA once the 2023-24 Governor's budget is passed. The budget assumptions discussion included with the RAM provides more information on costs incorporated into the Tentative budget.

Additionally, the District continues to face a structural deficit. Since we are continuing to be funded based on an emergency conditions provision that artificially holds our funded FTES numbers to the 2019-20 P1 levels, this additional, temporary portion of the SCFF has been allocated to the budget centers to supplement the earned SCFF revenue. Additional one-time funds are being used to supplement the structural deficit. Budget centers are continuing their work to address these structural deficits.

This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6200, Budget Preparation.

FUNDING SOURCE AND FINANCIAL IMPACT: The Board-approved 2023-24 Tentative Budget will be rolled into Banner and will become the preliminary budget for the 2023-24 fiscal year. After the close of the 2022-23 fiscal year, final carryover balances and any necessary budget revisions will be incorporated and presented to the Board in September as the 2023-24 Proposed Budget.

RECOMMENDATION: It is recommended that the Board approve the Tentative Budget for Fiscal Year 2023-24 for all funds of the District. It is also recommended that the Board set a public hearing for September 12, 2023, at the Anaheim Campus Board Room at or about 6:00 p.m. pursuant to §58301 of Title 5, California Code of Regulations, to provide the public with an opportunity to comment on the budget prior to the adoption of the Proposed Budget.

Fred Williams

Recommended by

B. V. dist Brad M

Approved for Submittal

4.a.3

Item No.

North Orange County Community College District

2023-2024 Tentative Budget

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Comparison of the 2022-23 Approved Budget versus 2023-24 Tentative Budget by Major Fund.

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Comparison of 2022-23 Approved Budget vs. 2023-24 Tentative Budget by Major Fund

General Fund Categories

Methodology Applied to Develop Tentative Budget

<u>Ongoing</u>	<u>2022-2023 Approved</u>	<u>2023-2024 Tentative</u>
Revenues	\$ 265,173,233.00	\$ 278,574,651.00
Backfill from Carryover	72,873.00	1,984,161.00
Chargeback Transfers In	1,755,063.00	1,885,442.00
Transfers In	1,000,000.00	1,000,000.00
Appropriations	(242,619,156.00)	(261,593,231.00)
Chargeback Transfers Out	(1,755,063.00)	(1,885,442.00)
Transfers Out	(403,470.00)	(403,470.00)
Contingencies	(12,318,768.00)	(8,657,399.00)
Inc/(Dec) to Beg Bal	10,904,712.00	10,904,712.00
<A> To Increase Reserves in Carryover Balance	(10,904,712.00)	(10,904,712.00)
Net	-	-

Ongoing costs comprise the structure of the entire District. These are the expected ongoing resources we expect to earn and the ongoing expenditures that we have built into our operations. We have updated the assumptions underlying these amounts and have provided those in the supporting documents herein.

<u>Self-Supported</u>		
Revenues	\$ 3,648,649.00	\$ 3,741,454.00
Backfill from Carryover	198,390.00	113,353.00
Transfers In	-	-
Appropriations	(3,747,039.00)	(3,768,731.00)
Transfers Out	-	-
Contingencies	(100,000.00)	(86,076.00)
Inc/(Dec) to Beg Bal	-	-

Self-Supported activities are those that each budget center participates in that are expected to bring in sufficient revenues to cover the expected costs. At Tentative, these are budgeted to balance revenues and expenses.

<u>Carryover / Designated / Committed</u>		
Revenues	\$ -	\$ -
Transfers In	-	-
Appropriations	(40,855,480.00)	(29,477,437.00)
Backfill to RAM	(271,263.00)	(2,097,514.00)
Transfers Out	(8,140,909.00)	(2,347,592.00)
Contingencies		
Nonspendable	(255,793.00)	(255,793.00)
Committed	(6,337,728.00)	-
Assigned	(19,802,306.00)	(19,905,237.00)
Uncommitted	(58,766,469.00)	(64,660,575.00)
Total Contingencies	(85,162,296.00)	(84,821,605.00)
Inc/(Dec) to Beg Bal	(134,429,948.00)	(118,744,148.00)
<A> Funding allocated to help increase reserves	10,904,712.00	10,904,712.00
Net	(123,525,236.00)	(107,839,436.00)

Carryover funds are those that we often refer to as "one-time funds". We do a detailed analysis of all settle-up costs and specifically allocated costs once we have closed the books for the current fiscal year. Consequently, for Tentative, we do not adjust these much, but balance the total to the current fund balance in Banner.

<u>Categorical/Restricted</u>		
Revenues	\$ 122,880,567.00	\$ 86,623,922.00
Transfers In	1,009,379.00	1,335,847.00
Appropriations	(131,554,672.00)	(97,389,732.00)
Transfers Out	-	-
Contingencies	(2,622,443.00)	(1,327,300.00)
Inc/(Dec) to Beg Bal	(10,287,169.00)	(10,757,263.00)

Categorical and Restricted funds are those that generally come with restrictions on what they can be used for. For Tentative, for grants, we will budget these so they balance. The remaining differences are the result of carryover funds that are restricted for Health Services, Instructional Equipment, Parking, Lottery, Veterans Services funds and Administrative Allowances.

<u>Total</u>		
Revenues	\$ 391,702,449.00	\$ 368,940,027.00
Backfill from Carryover	271,263.00	2,097,514.00 *
Chargeback Transfers In	1,755,063.00	1,885,442.00 **
Transfers In	2,009,379.00	2,335,847.00
Appropriations	(418,776,347.00)	(392,229,131.00)
Backfill to RAM	(271,263.00)	(2,097,514.00) *
Chargeback Transfers Out	(1,755,063.00)	(1,885,442.00) **
Transfers Out	(8,544,379.00)	(2,751,062.00)
Contingencies	(100,203,507.00)	(94,892,380.00)
Inc/(Dec) to Beg Bal	(133,812,405.00)	(118,596,699.00)

*: Backfill amounts offset each other within the general fund.

** : Chargebacks offset each other within the Resource Allocation Model.

Comparison of 2022-23 Approved Budget vs. 2023-24 Tentative Budget by Major Fund

Other District Funds

	<u>2022-2023</u>	<u>2023-2024</u>
Capital Outlay Funds	<u>Approved</u>	<u>Tentative</u>
Revenues	\$ 67,705,428.00	\$ 48,701,818.00
Transfers In	7,000,000.00	-
Appropriations	(131,320,237.00)	(112,810,419.00)
Transfers Out	(1,000,000.00)	(1,000,000.00)
Contingencies	(11,255,162.00)	(11,439,255.00)
Inc/(Dec) to Beg Bal	<u>(68,869,971.00)</u>	<u>(76,547,856.00)</u>

Methodology Applied to Develop Tentative Budget

Capital Outlay Funds are budgeted to fully expend the available funds on appropriate projects. At Tentative, the remaining balances for various projects are used to calculate the budget for those items. Any remaining available funds are designated in contingency for future capital outlay or scheduled maintenance projects.

Bond Funds

Revenues	\$ 1,000,000.00	\$ 3,000,000.00
Gain(Loss) from Sale	\$ 150,000,000.00	\$ -
Appropriations	(210,718,412.00)	(204,177,471.00)
Inc/(Dec) to Beg Bal	<u>(59,718,412.00)</u>	<u>(201,177,471.00)</u>

Bond Funds are budgeted to fully expend the available funds on approved Bond Measure projects. At Tentative, the remaining balances for various projects are used to calculate the budget for those items. Any remaining available funds are designated in contingency for scheduled future bond measure

Student Financial Aid Fund

Revenues	\$ 82,769,989.00	\$ 82,691,331.00
Appropriations	(82,769,989.00)	(82,691,331.00)
Contingencies	(50,000.00)	(50,000.00)
Inc/(Dec) to Beg Bal	<u>(50,000.00)</u>	<u>(50,000.00)</u>

Student Financial Aid Funds are budgeted for the revenues to be expended for student aid disbursements.

Child Development Fund

Revenues	\$ 959,948.00	\$ 1,191,018.00
Transfers In	350,000.00	350,000.00
Appropriations	(1,309,948.00)	(1,488,136.00)
Contingencies	(103,076.00)	(103,076.00)
Inc/(Dec) to Beg Bal	<u>(103,076.00)</u>	<u>(50,194.00)</u>

Child Development Fund is budgeted with expected revenues and expenditures that are part of the program. The shortfall in revenues is supplemented with funds designated by the Board plus additional funding from the campus as needed.

Retiree Benefit Fund

Revenues	\$ 1,567,537.00	\$ 1,567,537.00
Appropriations	(3,128,184.00)	(3,128,184.00)
Inc/(Dec) to Beg Bal	<u>(1,560,647.00)</u>	<u>(1,560,647.00)</u>

Retiree Benefits Fund is budgeted to move any available fund balances to the Irrevocable Retiree Benefits Trust. At Tentative, this is estimated, but will be updated for Proposed once the final accounting entries for 2021-2022 are complete.

Self-Insurance Fund

Revenues	\$ 6,712,204.00	\$ 7,380,821.00
Appropriations	(9,320,944.00)	(10,263,655.00)
Contingencies	(24,958,876.00)	(18,929,980.00)
Inc/(Dec) to Beg Bal	<u>(27,567,616.00)</u>	<u>(21,812,814.00)</u>

Self-Insurance Fund is budgeted at Tentative to reflect estimated revenues and expenses only.

Comparison of 2022-23 Approved Budget vs. 2023-24 Tentative Budget by Major Fund

Auxiliary Funds

Methodology Applied to Develop Tentative Budget

Auxiliary Funds are generally budgeted at Tentative with revenues equal to expenses.

The campuses also may determine that carryover available balances for the auxiliary activities will be used and will budget additional expenditures or a contingency expecting to use those funds.

<u>Bookstore Funds</u>	<u>2022-2023 Approved</u>	<u>2023-2024 Tentative</u>
Revenues	\$ 250,000.00	\$ 250,000.00
Transfers In	-	-
Appropriations	(685,199.00)	(399,635.00)
Transfers Out	-	-
Contingencies	(4,836,508.00)	(4,836,508.00)
Inc/(Dec) to Beg Bal	<u>(5,271,707.00)</u>	<u>(4,986,143.00)</u>

<u>Food Service Funds</u>		
Revenues	\$ 320,000.00	\$ 320,000.00
Appropriations	(170,000.00)	(170,000.00)
Transfers Out	(150,000.00)	(150,000.00)
Contingencies	(2,033,850.00)	-
Inc/(Dec) to Beg Bal	<u>(2,033,850.00)</u>	<u>-</u>

<u>Associated Students Funds</u>		
Revenues	\$ 263,000.00	\$ 263,000.00
Transfers In	25,000.00	25,000.00
Appropriations	(273,000.00)	(273,000.00)
Transfers Out	(15,000.00)	(15,000.00)
Inc/(Dec) to Beg Bal	<u>-</u>	<u>-</u>

<u>Campus Services Funds/Bursar/CRPA</u>		
Revenues	\$ 497,482.00	\$ 497,482.00
Transfers In	351,533.00	336,533.00
Appropriations	(1,263,088.00)	(1,286,619.00)
Transfers Out	(1,533.00)	(1,533.00)
Contingencies	(3,006,018.00)	(372,962.00)
Inc/(Dec) to Beg Bal	<u>(3,421,624.00)</u>	<u>(827,099.00)</u>

<u>Other Trust Funds</u>		
Revenues	\$ 80,000.00	\$ 80,000.00
Appropriations	(55,000.00)	(55,000.00)
Transfers Out	(25,000.00)	(25,000.00)
Contingencies	(2,837.00)	(2,837.00)
Inc/(Dec) to Beg Bal	<u>(2,837.00)</u>	<u>(2,837.00)</u>

North Orange County Community College District
Tentative Budget
2023-24 Resource Allocation Model Budget Summary
June 6, 2023

	DW	DS	CC	FC	NOCE	Total
SCFF Revenues	\$ -	\$ 20,896,750	\$ 81,401,435	\$ 105,321,916	\$ 18,290,710	\$ 225,910,811
Other Revenues	-	1,976,250	6,786,791	7,580,206	1,418,215	17,761,462
Funding for Districtwide Expenses	11,673,623	(1,096,153)	(4,224,684)	(5,408,390)	(944,396)	-
Net Chargebacks	-	854,023	93,049	251,639	(1,198,711)	-
	11,673,623	22,630,870	84,056,591	107,745,371	17,565,818	243,672,273
Expenses	11,548,623	24,624,916	91,631,394	114,483,312	23,463,717	265,751,962
Contingencies	125,000	617,315	-	2,963,308	5,037,852	8,743,475
	11,673,623	25,242,231	91,631,394	117,446,620	28,501,569	274,495,437
Net Available Revenue	-	(2,611,361)	(7,574,803)	(9,701,249)	(10,935,751)	(30,823,164)
Net Transfers In/(Out) to Supplement Operations	-	-	1,984,161	-	99,883	2,084,044
Structural Surplus (Deficit)	\$ -	\$ (2,611,361)	\$ (5,590,642)	\$ (9,701,249)	\$ (10,835,868)	\$ (28,739,120)
Additional Sources (Uses)						
Additional Revenue from Emergency Conditions ❖	-	1,690,292	6,999,443	9,583,694	-	18,273,429
Additional Revenue from Stability Funding ★ (based on PY +COLA)	-	1,976,763	2,340,473	5,029,469	12,023,698	21,370,403
Amount pulled back to increase Reserves from Emergency Conditions Funding ▲	-	(1,055,694)	(3,749,274)	(4,911,914)	(1,187,830)	(10,904,712)
Balance	-	-	-	-	-	-

❖ For 2023-24, the impact from applying the emergency conditions will have a residual benefit for Cypress College and Fullerton College as funding for the credit FTES is based on a 3-year average.

★ Stability Funding provides a one-year cushion that supplements revenue to the amounts received under 2022-23 calculations. Cypress College and Fullerton College received some of their stability funding as a result of the emergency conditions impact still benefiting them, as noted above.

▲ Amounts pulled back to increase Reserves

RAM Revenues	\$ 22,630,870	\$ 84,056,591	\$ 107,745,371	\$ 17,565,818	
Additional ECA Revenues	1,690,292	6,999,443	9,583,694	-	
Additional Stability Revenues	1,976,763	2,340,473	5,029,469	12,023,698	
	<u>\$ 26,297,925</u>	<u>\$ 93,396,507</u>	<u>\$ 122,358,534</u>	<u>\$ 29,589,516</u>	
Ratios	9.68%	34.38%	45.04%	10.89%	
Allocations of amount to be pulled back, by Center	\$ 1,055,694	\$ 3,749,274	\$ 4,911,914	\$ 1,187,830	10,904,712

Item No. 4.a.8

North Orange County CCD
2023-24 Tentative Budget
General Fund Ongoing (11200) & Self-Supported/Local Revenues
June 6, 2023

	Districtwide		District Services		Cypress College		Fullerton College		N. Orange Cont. Education		Total
	\$	%	\$	%	\$	%	\$	%	\$	%	\$
Revenues											
SCFF 2023-24 Estimated State Apportionment	\$ -	0.00%	\$ -	0.00%	\$ 89,747,691	39.73%	\$ 116,007,130	51.35%	\$ 20,155,990	8.92%	\$ 225,910,811
Revenue Allocation to District Services, 9.25%	\$ -	0.00%	\$ 20,896,750	9.25%	\$ (8,346,256)	39.94%	\$ (10,685,214)	51.13%	\$ (1,865,280)	8.93%	\$ -
Subtotal Revenue, 1	\$ -	0.00%	\$ 20,896,750	9.25%	\$ 81,401,435	36.03%	\$ 105,321,916	46.63%	\$ 18,290,710	8.09%	\$ 225,910,811
Other Unrestricted Revenue	\$ -	0.00%	\$ 367,289	2.08%	\$ 7,429,417	41.83%	\$ 8,402,922	47.31%	\$ 1,561,834	8.79%	\$ 17,761,462
Revenue Allocation to District Services, 9.25%	\$ -	0.00%	\$ 1,608,961	9.25%	\$ (642,626)	39.94%	\$ (822,716)	51.13%	\$ (143,619)	8.93%	\$ -
Subtotal Revenue, 2	\$ -	0.00%	\$ 1,976,250	11.13%	\$ 6,786,791	38.21%	\$ 7,580,206	42.68%	\$ 1,418,215	7.98%	\$ 17,761,462
Subtotal Revenue, 3	\$ -	0.00%	\$ 22,872,998	9.39%	\$ 88,188,226	36.19%	\$ 112,902,122	46.33%	\$ 19,708,925	8.09%	\$ 243,672,273
Contribution towards Districtwide Expenditures	\$ 11,673,623	100.00%	\$ (1,096,153)	-9.39%	\$ (4,224,684)	-36.19%	\$ (5,408,390)	-46.33%	\$ (944,396)	-8.09%	\$ -
Subtotal Revenue, 4	\$ 11,673,623	4.79%	\$ 21,776,845	8.94%	\$ 83,963,542	34.46%	\$ 107,493,732	44.11%	\$ 18,764,529	7.70%	\$ 243,672,273
Chargebacks between budget centers											
FC Chargebacks	\$ -						\$ 251,639		\$ (251,639)		\$ -
CC Chargebacks	\$ -				\$ 289,815				\$ (289,815)		\$ -
NOCE Chargebacks	\$ -		\$ (220,668)		\$ (48,629)				\$ 269,297		\$ -
DS Chargebacks	\$ -		\$ 1,074,691		\$ (148,137)				\$ (926,554)		\$ -
Net Chargebacks	\$ -		\$ 854,023		\$ 93,049		\$ 251,639		\$ (1,198,711)		\$ -
Final Revenue Allocation	\$ 11,673,623	4.79%	\$ 22,630,868	9.29%	\$ 84,056,591	34.50%	\$ 107,745,371	44.22%	\$ 17,565,818	7.21%	\$ 243,672,273
Expenditures											
Position Control Expenses	\$ -	0.00%	\$ 20,009,646	9.90%	\$ 72,708,182	35.98%	\$ 92,135,294	45.59%	\$ 17,226,502	8.52%	\$ 202,079,624
Personnel Costs outside of Position Control	\$ -	0.00%	\$ 486,147	1.46%	\$ 11,781,894	35.30%	\$ 15,647,518	46.88%	\$ 5,458,732	16.36%	\$ 33,374,291
Other Operating Expenses	\$ 11,673,623	29.90%	\$ 4,746,438	12.16%	\$ 7,141,318	18.29%	\$ 9,663,808	24.75%	\$ 5,816,335	14.90%	\$ 39,041,522
Total Expenditures	\$ 11,673,623	4.25%	\$ 25,242,231	9.20%	\$ 91,631,394	33.38%	\$ 117,446,620	42.79%	\$ 28,501,569	10.38%	\$ 274,495,437
Total Net Available Revenue	\$ -	0.00%	\$ (2,611,363)	8.47%	\$ (7,574,803)	24.58%	\$ (9,701,249)	31.47%	\$ (10,935,751)	35.48%	\$ (30,823,164)
Intrafund Transfers In/Out (To supplement Exp.)											
Intrafund Transfer In to 11200	\$ -		\$ -		\$ 1,984,161		\$ -		\$ -		\$ 1,984,161
Intrafund Transfer Out from 11200	\$ -		\$ -		\$ -		\$ -		\$ (13,470)		\$ (13,470)
Intrafund Transfer In to Self-Supporting	\$ -		\$ -		\$ -		\$ -		\$ 113,353		\$ 113,353
Intrafund Transfer Out from Self-Supporting	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Total Intrafund Transfers	\$ -		\$ -		\$ 1,984,161		\$ -		\$ 99,883		\$ 2,084,044
Final Net Available Revenue	\$ -	0.00%	\$ (2,611,363)	9.09%	\$ (5,590,642)	19.45%	\$ (9,701,249)	33.76%	\$ (10,835,868)	37.70%	\$ (28,739,120)

Item No. 4.a.9

North Orange County Community College District
2023-24 Tentative Budget
Districtwide (DW) Expenses in Fund 11200 (Ongoing Budget only)
June 6, 2023

	Budget	Budget
	<u>2022-23</u>	<u>2023-24</u>
Sabbatical Replacement Costs	\$ 300,000	\$ 300,000
Related Activity (Additional Duty Days for Faculty)	350,000	350,000
Subtotal 10000's	<u>650,000</u>	<u>650,000</u>
Retiree Medical Benefits	5,602,204	5,925,821
Contribution from Retiree OPEB Trust	-	- *
Net Retiree Medical Benefits Cost	<u>5,602,204</u>	<u>5,925,821</u>
Part-time Faculty Insurance	215,000	215,000
Fringe Benefits Clearing	1,000,000	1,000,000
Adjustments/Fees from STRS	40,000	40,000
Fees from PERS	10,000	10,000
Load Banking Benefits Accrual Adjustment	15,000	15,000
Subtotal 30000's	<u>6,882,204</u>	<u>7,205,821</u>
Other (Memberships for Contract Employees)	6,000	6,000
Recruiting Budget	40,000	40,000
Fingerprinting	25,000	25,000
Sabbatical Bond Reimbursements	3,000	3,000
Districtwide Memberships	137,000	137,000
Audit Expenses	132,000	133,500
Information & Emergency Communication System	45,706	47,077
Sewer Expenses	99,000	99,000
Additional Attorney Expenses	350,000	350,000
Waste Disposal	160,000	160,000
Election Expense	150,000	150,000
Ride Share (AQMD)	120,000	120,000
Student Insurance	223,840	223,840
Employee Assistance Program	60,000	60,000
Interest	90,000	90,000
Life insurance	150,000	150,000
Mandated Fees from PERS (for reports)	5,350	5,350
County Payroll Postage Charges	4,650	4,650
DW IT Expenses	<u>1,442,062</u>	<u>1,498,385</u>
Subtotal 50000's	<u>3,243,608</u>	<u>3,302,802</u>
FC Child Care Center Contribution (B/A 4/14/09)	250,000	250,000
Hospitality	140,000	140,000
Subtotal 70000's	<u>390,000</u>	<u>390,000</u>
EEO Plan Implementation	25,000	25,000
Student Success	100,000	100,000
Subtotal 79000's (Contingencies)	<u>125,000</u>	<u>125,000</u>
Total Districtwide Expenses	<u>\$ 11,290,812</u>	<u>\$ 11,673,623</u>
STRS on behalf payments from the State		
Total		

*: Contribution from Retiree OPEB Trust: Expected to be provided from the OPEB Trust towards the cost of the pay as you go retiree medical costs. Zero for 2022-23 and 2023-24 as the Trust Asset value has declined below the level of the District's OPEB Liability.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
2023-24 Tentative Budget - Budget Assumptions
Resource Allocation Model
June 6, 2023

Student-Centered Funding Formula

Estimated COLA	8.13%	
Apportionment Base:	May	January
	<u>2023-24</u>	<u>2023-24</u>
Basic Allocation	\$ 17,157,854	\$ 17,157,854
Credit FTES	119,628,761	120,066,849
Special Admit	4,050,480	3,180,124
Non-Credit FTES	5,990,325	10,031,586
CDCP	<u>12,083,252</u>	<u>2,309,768</u>
Subtotal - 2023-24 Funding from Base Allocation	158,910,672	152,746,181
Supplemental Allocation	39,926,319	39,883,000
Student Success Incentive Allocation	<u>27,073,820</u>	<u>27,073,820</u>
SCFF Earned Allocation	\$ 225,910,811 <A>	\$ 219,703,001
Additional funding resulting from applying prior Emergency Conditions Allowances	18,273,429	18,054,385
Stability Funding based on PY Funding + COLA	<u>21,370,403</u>	<u>27,797,257</u>
2023-24 SCFF Total Revenue	\$ 265,554,643	\$ 265,554,643
2023-24 SCFF Hold Harmless Allocation	<u>259,439,637</u>	<u>259,439,637</u>
Amount available for backfill and reserves	<u>\$ 6,115,006</u> *	<u>\$ 6,115,006</u>

*: The District applied to continue with the Emergency Conditions Allowance (ECA) into 2022-23. This resulted in the District's calculated SCFF funding moving above the hold harmless levels for two years, 2022-23 as well as 2023-24. The 2022-23 ECA has several conditions the District must meet, including increasing its Board Policy reserve levels equal to 2 months of general fund operating expenditures. This would be an increase from the current 5% to ~16-17% of expenses. The additional funding above the hold harmless level that will be received will be used to help meet the required increase to reserves.

Amount expected to be used to increase reserves	\$ 10,904,712
Amount available above Hold Harmless levels	<u>6,115,006</u>
Additional amount to pull back towards reserves	<u>\$ 4,789,706</u>

State Revenue

Enrollment Fee Waiver

2% fee waiver administration allocation estimate: \$ 516,460 <A>

Full-Time Faculty Hiring Funds 2018-19

Provided separately from SCFF in 2018-19 (no COLA on this since initial allocation): \$ 1,441,228 <A>

Part-Time Faculty Compensation Items

Estimated reimbursement for part-time faculty office hours \$ 1,150,000
 Estimated reimbursement for part-time faculty health insurance benefits \$ 50,000
 Estimated funding towards part-time faculty compensation \$ 700,000
 \$ 1,900,000 <A>

Lottery Funds

		<u>22-23 Res+N/R</u>		
Unrestricted lottery projection per FTES:	\$ 170.00	27,032.71	\$ 4,595,561	<A>
Restricted lottery projection per FTES:	\$ 67.00	27,032.71	\$ 1,811,192	

Mandated Costs

The budget proposal included funding for the Mandated Block Grant. The District will annually reevaluate whether it is prudent to continue selecting this option.

		<u>22-23 Funded</u>		
		<u>P2 FTES</u>		
Mandated cost revenue projection per FTES:	\$ 35.34	29,902.62	\$ 1,056,759	<A>

Local Revenue/Self-Supporting Revenue

Interest & Investment Income

Interest earnings estimate: \$ 1,000,000 <A>

Miscellaneous Districtwide Income

Other miscellaneous income estimate: \$ 10,000 <A>

Budget Center Revenues

Budget Centers have provided for the self-supported activities for each center. Included in this section, Cypress and Fullerton Colleges have budgeted Nonresident Tuition as part of ongoing revenues. \$ 6,241,454 <A>

Interfund Transfer In

Transfer In from Redevelopment Funds: \$ 1,000,000 <A>

Additional Contribution from OPEB Trust

The downturn the stock market is experiencing has reduced the Trust assets below the level of the District's OPEB liability. In the prior year, the Retiree Benefits Trust Board authorized the use of funds to pay current retiree benefit costs, capped at \$3 million. However, due to the change in value of the Trust assets, we do not anticipate having funds available to use from the Trust to offset these expenses for 2023-24. \$ -

Total Revenues \$ 243,672,273 = sum of <A>

Item No. 4.a.12

Appropriations and Expenditures

Position Control Budgets (Permanent Positions)

All Permanent Positions have been budgeted based on applicable employee step, grade, and, if applicable, longevity, premium pay, professional growth and education stipends.

\$ 202,079,624

The current rates for benefits have been applied as follows:

	<u>May</u>	<u>January</u>
<u>STRS</u> : For employer share of contributions towards STRS pension costs.	19.10%	19.10%
<u>PERS</u> : For employer share of contributions towards PERS pension costs.	26.68%	25.20%
<u>OASDI</u> : For State Disability Insurance and Medicare required.	6.20% & 1.45%	6.20% & 1.45%
<u>SUI</u> : State Unemployment Insurance. Rate was reduced back to the prepandemic rate.	0.05%	0.50%
<u>WC</u> : Worker's Compensation Rate to contribute towards worker's comp costs.	0.50%	0.50%
<u>RB</u> : Retiree Benefits Rate to contribute towards ongoing retiree health benefit costs. Eliminated this rate as all groups have settled on the increased number of years for this benefit and the current liability is close to being fully funded via the Retiree Benefits Trust.	0.00%	1.00%

Health Costs

Health costs have been increased by an expected 4.5% annually. This estimates an annualized increase of 6.8%. The rates increased an average 2.58% for HMO's and 9.92% for PPO's from 2022-23 to 2023-24.

Dependent Care Coverage Costs

All groups' current agreements include a contribution by the District towards dependent care coverage as well as full family coverage. An estimate of these costs has been added, based on employees currently participating.

Other Operating Expenses

The remaining costs outside of position control have been budgeted to help meet departmental needs at each budget center. Included herein are estimated costs for Adjunct faculty.

Adjunct Faculty: Extended Day budgets have been estimated by each campus. Associated benefit costs have been added as an estimate.

\$ 30,915,330

Other Budget Center Expenses: Amounts budgeted to support operations as determined by each budget center.

\$ 29,826,860

Districtwide Expenses

Districtwide expenses include budget for costs that have been approved through CBF and DCC and that will be shared across all budget centers.

\$ 11,673,623

Total Expenses

\$ 274,495,437

Six Year Forecast

General Fund Ongoing Revenues

Note: All scenarios assume that any COLA increases are passed-through as salary increases and that benefit costs increase by COLA as well.

Scenario Assumptions:

Enrollment Growth after 2023-24:	0.00%
COLA Rate Increase per year:	5.00%

	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
FTES (Actuals)	26,429.22	26,429.22	26,429.22	26,429.22	26,429.22	26,429.22
FTES 3-yr avg (ECA, then phasing out)	29,902.62	28,165.92	26,429.22	26,429.22	26,429.22	26,429.22
Revenues						
SCFF Revenues						
Calculated Revenue	\$ 225,910,811.00	\$ 237,351,308.00	\$ 249,250,379.00	\$ 261,724,082.00	\$ 274,842,337.00	\$ 288,581,854.00
Add'l from Emergency Conditions FTES	18,273,429.00	9,546,674.00				
Add'l from Stability/HH/Floor Revenues	21,370,403.00	25,513,637.00	23,161,240.00	10,687,537.00		
Pulled back to use to Increase Reserves	(10,904,712.00)					
Total SCFF Revenues	254,649,931.00	272,411,619.00	272,411,619.00	272,411,619.00	274,842,337.00	288,581,854.00
Local & Self Supporting Revenues	17,761,462.00	17,826,464.00	17,894,716.00	17,966,381.00	18,041,629.00	18,120,640.00
Backfill from Campus	2,084,044.00	-	-	-	-	-
Total Revenues	274,495,437.00	290,238,083.00	290,306,335.00	290,378,000.00	292,883,966.00	306,702,494.00
Expenses						
Expenses 11200	270,640,630.00	282,741,114.00	295,446,623.00	308,787,407.00	322,795,230.00	337,503,444.00
Expenses Self-Supporting	3,854,807.00	3,919,809.00	3,988,061.00	4,059,726.00	4,134,974.00	4,213,985.00
Total Expenses	274,495,437.00	286,660,923.00	299,434,684.00	312,847,133.00	326,930,204.00	341,717,429.00
Surplus (Deficit)	\$ -	\$ 3,577,160.00	\$ (9,128,349.00)	\$ (22,469,133.00)	\$ (34,046,238.00)	\$ (35,014,935.00)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 27, 2023

SUBJECT: Surplus and Obsolete Supplies and Equipment

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy? This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property

FUNDING SOURCE AND FINANCIAL IMPACT: Proceeds from the sale of surplus items will be deposited into the General Fund.

RECOMMENDATION: Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by


Approved for Submittal

4.b.1

Item No.

SURPLUS ITEMS

Qty.	Description	Location
1	Pallet of Printer Ink Cartridges	AC
371	Computers	CC
549	Data Processing Equipment	CC
5	Laptops	CC
135	Monitors	CC
40	Plastic Chairs	CC
2	Printers	CC
11	Projectors	CC
20	Student Tables	CC
1	Alignment Computer	FC
1	Amplifier	FC
3	Desks	FC
4	Drain Cleaner Drums	FC
3	Drain Cleaner Machines	FC
1	Piano	FC
1	Table	FC
1	Tire Mounting Machine	FC
32	Computers	NOCE

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 27, 2023	Resolution	<u>X</u>
		Information	<u> </u>
SUBJECT:	Accept the 2025/26-2029/30 Five-Year Construction Plan and Projects First Year State Funded in 2025/26	Enclosure(s)	<u>X</u>

BACKGROUND: The Five-Year Construction Plan (5YCP) is an annual summary of current and proposed capital outlay projects that exceed \$250,000, regardless of the funding source (local vs. state), as mandated by the Community College Construction Act of 1980, pursuant to California Education Code §81800, et al. The 2025/26-2029/30 5YCP is due before July 1, 2023 to the California Community Colleges Chancellor’s Office.

The 5YCP is a useful tool, which not only incorporates years 2025/26 through 2029/30, but also includes data from two prior years. The information collected allows the District to measure the utilization of facilities by the capacity of facilities to the demands created by the actual projected enrollment of a college or center. It serves as the foundation for capital outlay funding applications by delineating the capacity-load ratios for five categories of space, as defined in Title 5 of the California Administrative Code: lecture, lab, office, library, and audio-visual/TV media. It also communicates to the State Legislature, through control agencies, the capital outlay needs of a community college district over a five-year period.

The District’s 5YCP project listing and priority order were provided by Henry Hua, Fullerton College, Stephen Schoonmaker, Cypress College and Martha Gutierrez, NOCE. The project listing is determined by the project scope, proposed budget, anticipated time frame and justification for the project’s given condition, capacity adequacy, cost efficiency, as well as funding source. The project list serves two purposes:

- 1) Establish the basis to justify the projects for which Initial Project Proposals (IPPs) and Final Project Proposals (FPPs) are being prepared.
- 2) Provide the California Community Colleges Chancellor’s Office with an understanding of the overall need for each project.

The District is submitting 14 projects in its 2025/26 5YCP using both local and state funding. The individual project cost estimates for State match projects in the Funding Schedule are calculated on construction cost index (CCI) allowed by the State Capital Outlay program and covers preliminary plans (P), working drawings (W), construction (C), and equipment (E) **and in most cases are significantly under actual projected costs.** The total cost also does not include consultant management fees (program and construction).

The District has been approved by the California Community Colleges Chancellor's Office to submit the following documents with the 2025/26 5YCP:

- 2026/27 Fullerton College: STEM Vocational Center (FPP) resubmittal

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact related to submitting the District's 5YCP.

RECOMMENDATION: It is recommended that the Board of Trustees approve the North Orange County Community College District's 2025/26-2029/30 Five-Year Construction Plan and adopt Resolution No. 22/23-33, Fullerton College: STEM Vocational Center FPP prepared and submitted in compliance with California Education Code §81800, et. al. and the California Community Colleges Chancellor's Office directives to meet the submittal deadline of July 1, 2023.

Fred Williams

Recommended by


Approved for Submittal

4.c.2

Item No.

Plan Projects

North Orange County Community College District - Five-Year Construction Plan Summary for FY2025 - FY2029

Priority	Campus	Title	Category	State Cost	District Cost	Total Cost	Occupancy Year	Status
1	Fullerton College	<u>Business 300 Modernization</u>	Category M: Modernization Projects	\$15,368,675	\$15,558,690	\$30,927,365	FY2025 - 2026	Partially Funded
2	Cypress College	<u>Fine Arts Renovation</u>	Category C	\$14,133,863	\$9,785,219	\$23,919,082	FY2025 - 2026	Partially Funded
3	Fullerton College	<u>Music-Drama Complex - Bldgs 1100 & 1300 Replacement</u>	Category C	\$33,710,275	\$9,451,683	\$43,161,958	FY2025 - 2026	Partially Funded
4	District Office at Anaheim*	<u>Tower First Floor Life/Safety Renovation</u>	Category A: Life and Safety Projects	\$9,365,954	\$2,651,335	\$12,017,288	FY2023 - 2024	Fully Funded
5	Fullerton College	<u>Chapman Newell Instructional Building</u>	Category G: Growth	\$0	\$29,899,745	\$29,899,745	FY2024 - 2025	Locally Funded or Future
6	Fullerton College	<u>Underground Utility Tunnel Repair</u>	Category A: Life and Safety Projects	\$1,669,469	\$556,490	\$2,225,958	FY2023 - 2024	Locally Funded or Future
7	Fullerton College	<u>STEM Vocational Center</u>	Category G: Growth Projects	\$20,557,721	\$22,178,543	\$42,736,264	FY2028 - 2029	FPP-Preparing
8	Cypress College	<u>Pool Renovation</u>	Category M	\$0	\$4,110,800	\$4,110,800	FY2025 - 2026	Locally Funded or Future
9	Cypress College	<u>Central Plant Utility Upgrade</u>	Category G	\$0	\$7,599,000	\$7,599,000	FY2026 - 2027	Locally Funded or Future
10	Fullerton College	<u>New Maintenance and Operations Building</u>	Category M:	\$0	\$18,313,529	\$18,313,529	FY2024 - 2025	Locally Funded or Future
11	School of Continuing Education	<u>Repurpose Childcare - LEAP Program</u>	Category C	\$0	\$1,246,000	\$1,246,000	FY2024 - 2025	Locally Funded or Future
12	Cypress College	<u>Hotel, Restaurant & Culinary Arts (HRC) Temporary Relocation from Anaheim Campus</u>	Category A: Life and Safety Projects	\$0	\$3,687,000	\$3,687,000	FY2023 - 2024	Locally Funded or Future
13	Cypress College	<u>Health & Wellness Center (HWC) Renovation</u>	Category M: Modernization Projects	\$0	\$4,853,000	\$4,853,000	FY2024 - 2025	Locally Funded or Future
14	Cypress College	<u>CYPRESS COLLEGE AFFORDABLE STUDENT HOUSING</u>	Student Housing	\$66,670,214	\$5,179,590	\$71,849,803	FY2027 - 2028	Housing Grant Preparing
				\$161,476,171	\$135,070,624	\$296,546,792		

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT



**RESOLUTION NO. 22/23-33, APPROVAL OF ONE FINAL PROJECT PROPOSAL FOR 2025/26
FISCAL FUNDING YEAR FOR THE FULLERTON COLLEGE STEM VOCATIONAL CENTER
PROJECT**

WHEREAS, under provisions of Education Code §81800, et al, of the California Community College Construction Act of 1980, North Orange County Community College District is required to submit a Final Project Proposal, as requested for the 2024/25 fiscal funding year and,

WHEREAS, the requested project is part of the District's 2025/26-2028/29 Five-Year Construction Plan;

NOW, THEREFORE, BE IT RESOLVED that the President and Secretary of the Board be, and they are hereby, authorized to submit the proposed project, as directed by the State of California, California Community Colleges Chancellor's Office, under said Act, and to execute the necessary applications, assurance, and authentication forms for the following project:

#07 Fullerton College STEM Vocational Center Project

ADOPTED, SIGNED, AND APPROVED by the Governing Board of the North Orange County Community College District this twenty-seventh Day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

I, Ed Lopez, President of the Governing Board, do hereby certify that the foregoing is a true and correct copy of the Resolution No. 22/23- 33, which was duly adopted by the Board of Trustees of the North Orange County Community College District at meeting thereof held on the twenty-seventh Day of June 2023, and that it was adopted by the following vote:

By _____

President of the Board of Trustees
North Orange County
Community College District

Attest: _____

Executive Secretary to the Board of Trustees
North Orange County
Community College District

STATE OF CALIFORNIA)

) SS

COUNTY OF ORANGE)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 27, 2023 Resolution
Information
SUBJECT: Consulting Agreement with Cambridge Enclosure(s)
West Partnerships, LLC

BACKGROUND: C.M. Brahmbhatt, Managing Director of Cambridge West Partnerships, LLC (Cambridge West), was Interim Vice Chancellor for the District during the period of March 1, 2015 through June 30, 2015. The District has been using Cambridge West to provide a number of services throughout the years including assistance for project approval and secure State Chancellor matching funds on projects at Fullerton College; 300 Building and Music/Drama Complex and Cypress College Fine Arts Renovation. Staff would like to enter into an agreement with Cambridge West for the following services:

Facilities Consulting Services – July 1, 2023 through July 31, 2024 in the amount not to exceed \$226,000, dependent upon FPP or IPP submittal or resubmittals.

Component A: Management of the Capacity/Load Ratios

1. 5 Year Construction Plan assistance (\$27,000)
2. Space Inventory Report 17: (\$27,000) and

Component B: Provide technical support for the District’s Building/Facilities Program not to exceed (\$72,000); and

Component C: (On an needed basis) Finance Resourcing – securing State financial support for the District’s capital construction projects-including preparing and submitting final project proposals (FPP) and/or initial project proposals (IPP) (\$100,000).

Staff is requesting to approve the above contracts for a total contract amount with Cambridge West not to exceed fee of \$226,000 including FPP or IPP preparation. Cambridge West’s fee will be not to exceed \$126,000 if no new IPP or FPP projects are required.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Cambridge West's not-to-exceed fees of \$226,000 will be charged to the Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to approve the Facilities Consulting Services agreement with Cambridge West Partnerships, LLC, from July 1, 2023, through July 31, 2024, for total fees not to exceed \$226,000. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

4.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	June 27, 2023	Information	
		Enclosure(s)	
SUBJECT:	CollegeNet Facilities Scheduling & Resource Management		

BACKGROUND: The current facilities scheduling tool used by the District for room availability and booking no longer meets the needs of the campuses to provide facilities and resource management scheduling. CollegeNET offers a suite of products that provide:

- Shared event management and room booking
- Integration with Office365
- Public facing event calendars
- Room/Resource allocation analytics
- Real-time integration with Enterprise Resource Planning (ERP) system

Series25 will expand the District’s ability to promote and coordinate campus events, manage room allocation and plan and manage resource assignments.

District Educational Services and Technology department is requesting that we engage in a contract with CollegeNet to provide the following services:

- 25Live - Scheduling and Event Management and Billing
- Schedule25 - Integrated scheduling tool
- X25 - Room/Resource allocation and utilization reporting and analytics tool

The contract proposed is for a three-year term for a total cost of \$388,000.

Product	23/24	24/25	25/26	Total
<i>Initial Fee (includes the following)</i>	\$178,000			\$178,00
<i>One-time license fee</i>				
<i>Interface installation and Configuration</i>				
<i>Database Development</i>				
<i>Import from existing system</i>				
<i>User Training</i>				
<i>25Live Publisher training</i>				
Quarterly Fee (\$22,500)	\$30,000	\$90,000	\$90,000	\$210,000
Total	\$208,000	\$90,000	\$90,000	\$388,000

This agenda item was submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology, in consultation with Geoff Hurst, District Director, Enterprise IT Applications Support and Development.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing and Board Policy 3720, Computer and Electronic Communications Systems.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project is from Districtwide General funds.

RECOMMENDATION: Authorization is requested to approve the agreement with CollegeNet for event scheduling services for a three-year term from July 1, 2023 to June 30, 2026 for a total contract amount of \$388,000. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement and related documents on behalf of the District.

Fred Williams

Recommended by

B. V. dist Brad M
Approved for Submittal

4.e.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 27, 2023 Resolution _____
Information _____
SUBJECT: Network Refresh Timeline Extension Enclosure(s) _____

BACKGROUND: In 2016 the Board approved a project to replace the aging District network with an estimated total cost of \$25,000,000. On July 23, 2019, the Board adopted Resolution No.2019/20-01 authorizing the Districtwide Network Refresh Project Phase One in the amount not to exceed \$18,650,875.08 to Vector Resources Inc. dba VectorUSA, under various California Multiple Award Schedule Contracts issued by the State of California Department of General Services Procurement Division (“CMAS”).

On May 24, 2022, the Board approved an extension of the project timeline to January 2023.

On January 24, 2023, the Board approved an extension of the project timeline to June 30, 2023.

VectorUSA and District-wide IT staff have worked diligently to complete all project tasks by the June 30, 2023 date. But due to some scope changes in the Voice over Internet Protocol (VoIP) implementation at Fullerton College specifically, we are requesting that the Board extend the completion date to August 31, 2023 to allow for all outstanding tasks and all closeout activities to be completed. This is a request for timeline extension only; no material changes to the budget at this time.

This agenda item was submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology, in consultation with Geoff Hurst, District Director, Enterprise IT Applications Support and Development.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse and Board Policy 3720, Computer and Electronic Communications Systems.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project is from Capital Outlay, supplemented by Measure J funds.

RECOMMENDATION: Authorization is requested to extend the Network Refresh project completion timeline and contract with VectorUSA from June 30, 2023 to August 31, 2023. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement and related documents on behalf of the District.

Fred Williams

Recommended by

B. V. dist Bredl
Approved for Submittal

4.f.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	June 27, 2023	Information	
		Enclosure(s)	
SUBJECT:	Agreement with Pathways of Hope		

BACKGROUND: Pathways of Hope is a non-profit organization that provides access to food, shelter, and housing to individuals experiencing hunger and homelessness in Orange County. At its May 14, 2019 meeting, the Board approved an agreement with Pathways of Hope to operate food banks at Cypress College, Fullerton College and Anaheim Campus for NOCE. Subsequent agreements have been approved annually thereafter.

According to the #RealCollege survey for California Community Colleges conducted by the Hope Center for College, Community, and Justice at Temple University, close to half of community college students system-wide experience food insecurity. By partnering with Pathways of Hope, the District is able to better address the needs of students who struggle to meet basic needs such as food and housing.

The District recommends continuing a partnership with Pathways of Hope to serve the District’s most vulnerable students struggling with food insecurity and extending the contract through the 2023-24 academic year. Authorization is requested to enter into a not to exceed contract with Pathways of Hope in the amount of \$600,970.

Cypress	Fullerton	NOCE	TOTAL
\$ 291,930	\$218,365	\$90,675	\$600,970

This Board agenda item is being submitted by the Campus Presidents.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1) Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction 4) Collective Impact and Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and business to create positive change in the region.

How does this relate to Board Policy: N/A

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this district-wide partnership would come from the Hunger Free Campus Initiative provided by the California Community College Chancellor’s Office or other designated district or campus funding.

RECOMMENDATION: Authorization is requested to enter into an agreement with Pathways of Hope in the amount not to exceed \$600,970, from July 1, 2023 through June 30, 2024. Authorization is further requested for the Vice Chancellor, Finance and Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

B. V. dist Brad M

Approved for Submittal

4.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 27, 2023	Resolution	<u>X</u>
SUBJECT:	Adoption of Resolution No. 22/23-34 – Approving the Affordable Student Housing Construction Grant Application Round 3 for Cypress College	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: On September 23, 2021, the Governor signed Senate Bill 169 as part of the 2021 Budget Act, which established the Higher Education Student Housing Grant Program to increase affordable student housing across the three public higher education segments in California to address low-income students. Additionally, Assembly Bill 183, the higher education budget trailer bill was signed into law by the Governor on June 30, 2022 and included several changes to the Higher Education Student Housing Grant Program originally created by SB 169. AB 190 was an additional budget trailer bill approved by the Governor on September 27, 2022 that made changes again to student housing, including but not limited to changes in deadlines, ranking methodology, and the requirement for feasibility studies and other planning to be completed prior to applications for construction grants.

In 2021, Cypress College was awarded a planning grant through the Higher Education Student Housing Grant Program established by SB 169 (2021). Through the efforts afforded Cypress College from this planning grant, the College has undergone various planning studies, including verification of affordable housing demand and types of housing needed by students; financial modeling; types of student life and academic support programming to provide within affordable housing; total cost of ownership; conceptual design; cost estimating; land survey; geotechnical and geohazard survey; environmental survey; and have begun California Environmental Quality Act (CEQA) compliance in preparation for submission of an affordable student housing construction grant application.

On January 25, 2023, the College applied for construction grants to the State Chancellor's Office during the "Round 2" submissions. The College ranked number 8 out of 21 CCD applications that were received. In preparation for the College not being awarded funding in Round 2, the College is resubmitting for "Round 3" to the State Chancellor's Office, due July 3, 2023. The Round 2 application also required Board of Trustee approval.

The updated application, if awarded by the state, will authorize the construction of affordable student housing on the Cypress College campus, located in the current parking lot 6, with the capacity of 306 affordable beds for students. Total costs for the project are anticipated not to exceed \$81M, including a local contribution up to \$6M. Consultants working with the College on the planning and development of the Cypress College Affordable Student Housing application have projected that out of a total possible score of 100 for this competitive application process, the College is not eligible for points awarded

for “high need” (5 points), and intersegmental postsecondary institution partnership (10 points), and other criterion will likely score partial points instead of full points. However, the per bed costs for construction and the proposed rental fee computation for the Cypress College Affordable Student Housing project is quite favorable when compared to previously funded student housing projects by the state through AB 190 associated funding.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This project will be funded by State Grant Funding and Capital Outlay.

RECOMMENDATION: It is recommended that the Board of Trustees adopt Resolution No. 22/23-34 Approving the Affordable Student Housing Construction Grant Application for Cypress College.

Fred Williams

Recommended by


Approved for Submittal

4.h.2

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 22/23-34 APPROVING THE AFFORDABLE STUDENT HOUSING
CONSTRUCTION GRANT ROUND 3 APPLICATION FOR CYPRESS COLLEGE**

WHEREAS, the Postsecondary Education Trailer Bill, SB 169 (2021) included as part of the 2021-22 California Budget package, established the Higher Education Student Housing and Capacity Expansion Grant Program as well as codified it in California Education Code (CEC) sections 17200-17203.5; and,

WHEREAS, California Community Colleges refer to the Higher Education Student Housing program as the Affordable Student Housing Grant Program; and,

WHEREAS, this program provides California Community Colleges the opportunity to apply for student housing grants over a three-year period with three rounds of grant awards; and,

WHEREAS, CEC §17200 defines “low-income student” as either of the following:

(1) A student who is eligible to receive one or more of the following:

(A) Pell Grant financial aid under the federal Pell Grant program (20 U.S.C. Sec. 1070a).

(B) A Cal Grant under Chapter 1.7 (commencing with Section 69430) of Part 42 of Division 5 of Title 3.

(C) An exemption from paying nonresident tuition pursuant to Section 68130.5 provided that the student also meets income criteria applicable to the California Dream Act application.

(D) A fee waiver from a California Community College pursuant to Section 76300; and,

WHEREAS, CEC §17201 defines project expectations and the State Chancellor’s Office further defines the criteria in a scoring metric as follows:

Category	Max. Points
(1) State funding per bed for low-income students;	15
(2) Rental fees for low-income students that is lower than the rental computation provided in CEC §17201(f)(2)(A);	10

Category	Max. Points
(3) Prepared to begin project construction by December 31 in the year the grant is awarded, or earliest possible date thereafter in the subsequent calendar year;	10
(4) Geographic location;	10
(5) Reapplication with a project proposal that was previously deemed ineligible;	5
(6) Unmet demand for housing as determined by county rental vacancy rates;	15
(7) Has indicated that the project will be implemented in partnership with another California public postsecondary institution;	10
(8) Local contribution to construct affordable student housing;	10
(9) Student services and ancillary services included with the affordable student housing project.	5
(10) Regions of High Need	5
(11) Cost of Living (Rent)	5
TOTAL POSSIBLE COMPOSITE SCORE	100

WHEREAS, Cypress College, awarded a planning grant in 2021, has prepared an affordable student housing grant application for submission to the State Chancellor's Office by July 3, 2023; and,

WHEREAS, the construction grant application, if awarded, will provide 306 affordable housing beds for students.

NOW, THEREFORE, BE IT RESOLVED, that the North Orange County Community College District Board of Trustees hereby promises to fulfill the Project Terms and Conditions and supports the grant opportunity and application request to build affordable student housing at Cypress College.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 27th day of June 2023, by the following unanimous vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 27th day of June 2023, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 27th day of June 2023.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 27, 2023 Resolution _____
Information _____
Enclosure(s) _____
SUBJECT: Fullerton College Culturally Responsive
Pedagogy and Practices Grant Award

BACKGROUND: Fullerton College is pleased to report a grant award from the California Community Colleges Chancellor's Office (CCCCO) titled Culturally Responsive Pedagogy and Practices. Fullerton College has been awarded a total amount of \$300,000 for the 2023-24 and 2024-25 fiscal years. This one-time grant aids institutions in developing innovative Diversity, Equity, Inclusion, and Accessibility (DEIA)-minded and culturally competent professional development training for faculty.

Specifically, Fullerton College will implement the Course Redesign for Equity (CoRE) program and adapt the basic model by encouraging faculty to consider the student populations that program review data show to be most disproportionately impacted in their chosen class and strive to increase the assignment relevance for that student population especially. This program will build faculty capacity for taking race-conscious approaches to the development of their assignments. The issues of a lack of trust and belonging, as well as representation in the curriculum, whether that means voices represented in course readings, contributions of black, Indigenous, and people of color (BIPOC) scholars recognized within disciplines, or images that reflect our students in course materials, will also be addressed throughout the program.

As a result of the Fullerton College CoRE program, 90 faculty will complete CoRE training by the end of Summer 2025 and will produce the six expected deliverables with outcomes assessed within the year following their training. In addition, students in CoRE-trained faculty courses will see an increase of 10% in reported trust and belonging metrics compared to students in those faculty members' courses prior to training. Course success outcomes for Black/African American and Latinx students, who have been identified as the populations with the disproportionate impact, in CoRE-trained faculty courses will improve by 5% compared to the outcomes for students in those groups in semesters prior to the training.

This agenda item was prepared by Lisa King, District Director, Grant, NOCCCD.

How does this relate to the five District Strategic Directions? This funding supports the following District Strategic Directions: 1) Student Experience and Success; 2) Employee Experience; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: Fullerton College has been awarded a grant for a total of \$300,000 from the California Community College Chancellor's Office (CCCCO) to develop an innovative Diversity, Equity, Inclusion, and Accessibility (DEIA)-minded and culturally competent professional development training for faculty. As the first year of the grant is 2023-24, the funding associated with year one will be included as part of the FY 2023-24 budget.

RECOMMENDATION: Authorization is requested for Fullerton College to enter into an agreement with the California Community College Chancellor's Office (CCCCO) to accept the total of \$300,000 to develop an innovative Diversity, Equity, Inclusion, and Accessibility (DEIA)-minded and culturally competent professional development training for faculty. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg
Recommended by


Approved for Submittal

5.a.2
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 27, 2023	Resolution	<u>X</u>
SUBJECT:	North Orange Continuing Education (NOCE) Disability Support Services (DSS) College to Career Cooperative Agreement Renewal	Information	<u></u>
		Enclosure(s)	<u>X</u>

BACKGROUND: North Orange Continuing Education (NOCE) is pleased to report a grant renewal award from the State of California Health and Human Services Agency – Department of Rehabilitation (CA DOR). The grant titled, College to Career (C2C) has been awarded in the total amount of \$870,000 for the 2023-24, 2024-25, and 2025-26 fiscal years. Through this grant, staff and resources will be combined to provide program participants with a coordinated set of activities designed within an outcome-oriented process that promotes movement from college to employment. These activities include postsecondary education (credit/non-credit), adult services, independent living, community (college) participation/inclusion, and vocational services.

This Program will have a research component that will provide data for the California Community College Chancellor's Office and the Tarjan Center. To support this research, program staff will provide data as requested. Referrals for the program are expected to come from the numerous high school districts in the NOCCCD catchment area, DOR counselors, Regional Centers, Cypress College Disability Support Services, Fullerton College Disability Support Services, and NOCE's counselors. All participants referred and authorized for services under this contract will meet DOR and NOCCCD eligibility criteria for receiving services/college enrollment and will be identified as a program participant who is expected to benefit from contract services. The services available under this contract are designed to prepare the participant with assistance in completing an Educational Plan consisting of an inclusive course/s at the postsecondary level and building the necessary skills to secure and maintain employment consistent with their Individualized Plan for Employment (IPE).

This agenda item was prepared by Lisa King, District Director, Grant, NOCCCD.

How does this relate to the five District Strategic Directions? This funding supports the following District Strategic Directions: 1) Student Experience and Success; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: NOCE has been awarded a grant renewal for a total of \$870,000 from the State of California Health and Human Services Agency – Department of Rehabilitation (CA DOR) to be used within three fiscal years of receipt of the funds to provide program participants with a coordinated set of activities that promotes movement from college to employment.

RECOMMENDATION: Authorization is requested for NOCE to enter into an agreement with the State of California Health and Human Services Agency – Department of Rehabilitation (CA DOR) to accept the total of \$870,000 to be used within three years of receipt of the funds. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

B. V. dist Buhl

Approved for Submittal

5.b.2

Item No.

**North Orange Continuing Education (NOCE)
College to Career (C2C)**

July 1, 2023 to June 30, 2026

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
50000 Other Operating Expenses & Services					
Other Operating Expenses & Services	18490	8910	50000	6420	870,000
				Total Expenses	\$ 870,000
80000 Revenue					
Other Federal Revenues	18490	8910	81900	6420	\$ 870,000
				Total Revenues	\$ 870,000

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 27, 2023

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.a.1

Item No.

Academic Personnel
June 27, 2023

NEW PERSONNEL

Clavel, Francesca CC Diagnostic Medical Sonography Instructor
First Year Probationary Contract
Class B, Step 1
Eff. 08/17/2023
PN CCF685

Sedrak, Afraim NOCE Business Education Noncredit Instructor
First Year Probationary Contract
Class B, Step 1
Eff. 08/09/2023
PN SCF986

TEMPORARY REASSIGNMENT

King, Kathryn FC English Instructor

To: CC English Instructor
Eff. 08/17/2023-05/25/2024

Salazar, Valerie FC Student Services Specialist

To: Interim Director, Educational Partnerships and
Programs (Promise)
12 Month position (100%)
Range 20, Step A
Management Salary Schedule
Eff. 06/01/2023-06/30/2023
PN FCM945

TEMPORARY CONTRACT

Shields, Julie NOCE Pharmacy Technician Noncredit Instructor
Temporary Contract (100%)
Pursuant to E.C. 87482
Class B, Step 1
Eff. 08/09/2023-05/25/2024

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Salazar, Valerie FC Interim Director, Educational Partnerships and
Programs (Promise)
Range 20, Step A
Management Salary Schedule
Eff. 07/01/2023-08/31/2023

Academic Personnel
June 27, 2023

ADDITIONAL DUTY DAYS @ PER DIEM

Babad, Bruce	FC	Director of Jazz Ensemble Director of Jazz Band	6 days 11 days
Clasby, Candice	FC	Managing Dir. Theatre Programming Director of Drama/Musical Production Coord. High School Theater Festival	3.75 days 6 days 4 days
Clowes, Keven	FC	Theater Technical Director Resident Designer Managing Dir. Theatre Programming	15 days 13 days 3.75 days
Dedmon, Nicola	FC	Director of Concert Choir Director of Chamber Singers	11 days 8 days
Harless, Zachary	FC	Managing Dir. Theatre Programming Resident Designer Coord. High School Theater Festival	3.75 days 13 days 2 days
Lopez, David	FC	Director of Concert Band	8 days
Mueller, Michael	FC	Managing Dir. Theatre Programming Director of Drama/Musical Production	3.75 days 6 days
Nielson, Toni	FC	Forensics Coach	11 days
Samano, Jeffrey	FC	Forensics Coach	11 days
Scott, Michael	FC	Director of Jazz Ensemble Director of Jazz Band	6 days 11 days
Shew, Jamie	FC	Director of Vocal Jazz Ensembles	16 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Aguet, Jacqueline	CC	\$240.00
Andrus, Angela	FC	\$20.00
Bladh, Eric	CC	\$100.00
Coronado, Michael	CC	\$10.00
Cuatt, Benjamin	FC	\$20.00
Dimitriadus, Philip	FC	\$10.00
Dowdalls, James	FC	\$10.00
Garcia, Juan	CC	\$220.00
Klippenstein, Stephen	FC	\$20.00
Langlois, Jessica	FC	\$40.00

Academic Personnel

June 27, 2023

Maher, Anthony	CC	\$10.00
McMillan, Marcus	CC	\$100.00
Mohr, Margaret	CC	\$100.00
Mosqueda-Ponce, Therese	CC	\$230.00
Ortiz, Aydinaneth	CC	\$40.00
Ramos, Jaime	CC	\$15.00
Ray, Alan	FC	\$80.00
Roberts, Martha	FC	\$10.00
Sheehan, Michael	FC	\$10.00
Smith, Todd	FC	\$40.00

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Cassens, Treisa	CC	Dean, Library/Learning Resource Center & ISPS (Business & CIS additional duties) 10% Stipend Eff. 07/01/2023-08/31/2023
Preston, Colin	CC	Dean, Kinesiology/Athletics (Health Science additional duties) 10% Stipend Eff. 07/01/2023-06/30/2024

LEAVES OF ABSENCE

@01493245	FC	SB 114 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 11/04/2022 (8 hours)
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SUMMER INTERSESSION

Cruz, Angela	CC	Column 2, Step 1
Miranda, Robert	FC	Column 1, Step 1
Saikali, Rita	FC	Column 2, Step 1
Shaw, Charles	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

Chai, Ellen	FC	Column 2, Step 1
Hefferan, Tracy	NOCE	Column 2, Step 1
Jun, Hyoin	FC	Column 2, Step 1
Kim, Alan	CC	Column 2, Step 1
Kim, Mihyung	FC	Column 1, Step 1
McNeal, Jasmine	FC	Column 1, Step 1
Raichel, Alexis	FC	Column 1, Step 1

Academic Personnel
June 27, 2023

Ryan, Donald	FC	Column 1, Step 1
Shaw, Tammie	FC	Column 2, Step 1
Spurrier, Cole	FC	Column 1, Step 1
Steffan, Tamara	FC	Column 1, Step 1
Vincent, Joshua	FC	Column 1, Step 1
Willingham, Leticia	CC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Escamilla, Dorian	FC	Column 1, Step 1
Wright, Rosina	FC	Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Kelly	FC	Mandatory Summer Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 05/19/2023
Combs, Jennifer	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
DeLatte, Monique	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Dunsmore, Pamela	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Furlong, Eric	FC	Mandatory Summer Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 05/19/2023
Gentalen, Ariel	FC	Mandatory Summer Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 05/19/2023
Guardado, Cynthia	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023

Academic Personnel
June 27, 2023

Hayner, William	FC	Mandatory Summer Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 05/19/2023
Kirby, Brendon	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Moreno-Herrera	NOCE	Hiring Committee Service Lab Rate, Adjunct Faculty Salary Schedule Column 2, Step 4 Not to exceed 15 hours Eff. 05/15/2023-05/18/2023
Moreno-Terrill, Steven	FC	Mandatory Summer Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 05/19/2023
O'Rourke, Margaret	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Perez, Roger	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Persichilli, Christopher	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Ramsey, Liliana	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Ream, Timothy	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Reinhardt, Catherine	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023

Academic Personnel
June 27, 2023

Riley, Marc	FC	Mandatory Summer Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 05/19/2023
Roberts, Martha	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Vandervort, Kimberly	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Walton, Tyler	FC	Mandatory Summer Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 05/19/2023
Wilkinson, David	FC	Mandatory Summer Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 05/19/2023
Wu, Jo	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023
Young, Calvin	FC	Data Training Workshop Stipend not to exceed \$180.00 Eff. 05/23/2023

REVISED ACADEMIC MANAGEMENT JOB DESCRIPTION

Dean, Division
Range 32
Management Salary Schedule

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Dean, [Division Title] Division	Range: 32 (AC)	Management Schedule
Date Revised:	December 14, 2004	Date Approved:	September 1986

PRIMARY PURPOSE

Under the direction of the appropriate Vice President, ~~Chief Instructional Officer~~ this position is responsible for performing a variety of administrative and supervisory duties related to the functions and activities of a major multi-~~disciplinary functional instructional~~ area (division) within the college. This position supports the District-wide strategic directions, goals, and core values outlined in the Educational and Facilities Master Plan (EFMP).

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Provide leadership in the administration of a major multi- disciplinary instructional functional area of a community college, including resource development and personnel management, in accordance with laws, regulations, District policy and collective bargaining agreements.
2.	Formulate and develop long and short-range goals and strategic plans for the instructional area, including staffing, facilities, curriculum and educational philosophy; assure consistency of plans with other college and District plans.
3.	Develop and implement plans and policies to facilitate, improve and promote the curriculum, programs and services of the instructional area; maintain instructional standards of quality.
4.	Supervise the planning, development and recommendation of new courses; review standing courses and recommend the deletion of courses no longer appropriate to the curriculum; maintain current course outlines to accurately reflect the instructional programs, including on-line courses.
5.	Develop and prepare class schedules, room and instructor assignments and class sections to be offered in day, extended day, weekends and intersessions.
6.	Interact with students to address concerns related to division programs, courses, and employees. Respond to student issues relating to student conduct, behavioral intervention, and Title IX.
7.	Develop and prepare the annual preliminary instructional area budget; monitors and controls budget expenditures; direct the preparation and maintenance of detailed and comprehensive reports, records and files regarding personnel, facilities, programs, operations and activities.
8.	Determine appropriate equipment and supplies for the instructional area in accordance with established policies; submit textbook lists and requests for supplementary materials, audio-visual resources and other instructional resources; monitor and control inventories.
9.	Conduct outreach activities and serve as a liaison with local high schools and community agencies to promote program enrollment and effectiveness.
10.	Maintain communication with District and college administrators, faculty members and classified staff to resolve conflicts and issues, exchange information and coordinate division activities.

<p>NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION</p>
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11.	Train, supervise, evaluate and direct the work of personnel as assigned; participates in selection and hiring processes.
12.	Plan, organize and arrange appropriate staff development programs and activities for faculty and staff; provide orientation for new employees.
13.	Organize, attend or chair a variety of administrative and staff meetings as required; serve on committees as assigned; provide administrative oversight of special projects or programs as assigned.
14.	Maintain current knowledge of instructional methods and new technologies pertinent to assigned programs; learn and apply emerging technologies and advances (e.g., computer software applications) as necessary to perform duties in an efficient, organized and timely manner.
15.	Demonstrate sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural, and ethnic backgrounds of students.
16.	Provide leadership in District/College efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.
17.	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
18.	Perform related duties as assigned.

OTHER FUNCTIONS

In addition to the essential functions, the Dean, [*Division Title*] Division may participate in the development and administration of external funding sources from grants, corporate sponsorships, and donations.

WORKING RELATIONSHIPS

The Dean, [*Division Title*] Division maintains frequent contact with college and District administrators, faculty and staff.

EDUCATION AND EXPERIENCE

Minimum Qualifications

Possession of a master's degree from a regionally accredited institution and at least one year of formal training, internship or leadership experience reasonably related to the assignment.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Desirable Qualifications

Possession of an advanced degree in [*discipline*] from a regionally accredited institution.

Teaching experience in [*instructional area*] in an accredited post-secondary institution.

Experience in the management, coordination or leadership of an academic program or service.

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives

Knowledge of California education code and requirements, including Title 5

Knowledge of research project policies, procedures and practices, including data collection and analysis

Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary

Knowledge of educational pedagogy and student success strategies applicable for the diverse community college student body

Knowledge of record keeping procedures

Knowledge of budget preparation and maintenance

Knowledge of appropriate software and databases

Ability to interpret, apply and explain laws, regulations, policies and procedures

Ability to assess, analyze, implement and evaluate research project activities

Ability to analyze situations accurately and adopt an effective course of action

Ability to plan, organize and prioritize work

Ability to meet schedules and timelines

Ability to work independently with little direction

Ability to understand and follow oral and written directions

Ability to communicate efficiently both orally and in writing

Ability to supervise, train and provide work direction to others

Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

None

WORKING CONDITIONS

Office environment; subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); may require some off-site duties and activities.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 27, 2023

SUBJECT: Classified Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

6.b.1

Item No.

Classified Personnel
June 27, 2023

RETIREMENT

Donegan, Melanie	FC	Laboratory Technician/Ceramics 12-month position (50%) Eff. 08/04/2023 PN FCC719
Perez, Guy	FC	Facilities Assistant 12-month position (100%) Eff. 07/28/2023 PN FCC676

RESIGNATIONS

Barbaro Harrell, Danielle	NOCE	Alternate Media Specialist 12-Month position (100%) Eff. 6/21/2023 PN SCC879
Stroud, Kyle	FC	Student Services Coordinator 12-month position (100%) Eff. 07/06/2023 PN FCC557

NEW PERSONNEL

Alcantar, Steven	CC	Facilities Custodian I 12-month position (100%) Range 27, Step A + 10% Longevity Classified Salary Schedule Eff. 07/05/2023 PN CCC990
Flores, Nancy	NOCE	Web Content Specialist 12-month position (100%) Range 38, Step B Classified Salary Schedule Eff. 07/01/2023 PN SCC824
Haggerty, Edward	FC	Admission and Records Specialist (100%) 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 07/01/2023 PN FCC968

Classified Personnel
June 27, 2023

Hamer, Brittany	CC	Special Projects Director, Charger Experience Prgm. Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN CCT728
O'Daniel, Amy	FC	Special Projects Coordinator, Re-Entry Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN FCT999
Rocha, Armando	CC	Facilities Custodian I 12-month position (100%) Range 27, Step E + 10% Longevity Classified Salary Schedule Eff. 07/05/2023 PN CCC990
Salazar, Kellyann	FC	Health Education Coordinator 11-month position (100%) Range 45, Step E + 5% Longevity Classified Salary Schedule Eff. 07/15/2023 PN FCC611

REHIRES

Ali, Mir	CC	Special Projects Director, Medical Director and Supervising Physician Temporary Management Position (31%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN CCT994
Arriola-Nickell, Gail	AC	Special Projects Director, Educational Services and Technology Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN DET986

Classified Personnel
June 27, 2023

Bringman, Michelle	NOCE	Special Projects Manager, Student Services Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN SCT946
De La Cruz, Yadira	FC	Special Projects Manager, Rising Scholars Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN FCT999
Del Real Viramontes, Moises	CC	Special Projects Coordinator, Title V Transfer Coach Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN CCT711
Diaz, Anthony	CC	Special Projects Coordinator, Campus Communications Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 09/30/2023 PN CCT697
Diaz, Erik	NOCE	Special Projects Coordinator, BSHD Program Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN SCT943
Ghatikar, Rachel	CC	Special Projects Director, Development Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN CCT718
Greiner, Anna Cathleen	AC	Special Projects Director, Educational Services Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN DET987

Classified Personnel
June 27, 2023

Guajardo, Moriah	NOCE	Special Projects Coordinator, DSS Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN SCT939
Gutierrez, Nicholas	CC	Special Projects Coordinator, Veterans Resource Ctr Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 07/31/2023 PN CCT710
Hubert, Eli	FC	Special Projects Manager, Student Services Info. Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN FCT583
Ibarra, Bertha	CC	Special Projects Coordinator, STEM2 Program Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN CCT722
Jenkins, Corneshia	NOCE	Special Projects Coordinator, Community Engagement Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN SCT949
Jimenez, Victor	CC	Special Projects Coordinator, College Foundations Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN CCT700
Kim, Caroline	NOCE	Special Projects Manager, ESL Temporary Management Position (100%) Range 2, Special Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN SCT947

Classified Personnel
June 27, 2023

Maranon, Elizabeth	AC	Special Projects Manager, HRIS Temporary Management Position (100%) Range 2, Special Project Manager Eff. 07/01/2023 – 12/31/2023 PN DET989
Marriott-Simes, Deborah	CC	Special Projects Director, Student Re-Engagement Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN CCT999
Miller-Wakeham, Braden	CC	Special Projects Director, Title V Grant Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 12/31/2023 PN CCT696
Pascua, Roland	NOCE	Special Projects Coordinator, Information Services Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN SCT948
Resendiz, Dario	CC	Special Projects Coordinator, Student Equity Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 12/31/2023 PN CCT699
Spencer-Lonetti, Anna	CC	Special Projects Director, Mental Health Services Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN CCT705
Thavone, Lammone	AC	Special Projects Coordinator, Payroll Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN DET988

Classified Personnel
June 27, 2023

Thrift-Johnson, Anastasia CC Special Projects Coordinator, Campus Comm.
Temporary Management Position (100%)
Range 1, Special Project Admin Daily Rate Schedule
Eff. 07/01/2023 – 09/30/2023
PN CCT709

PROMOTION

Howard, Nicole FC Administrative Assistant II
12-month position (100%)
PN FCC773

To: Administrative Assistant III
12-month position (100%)
Range 36, Step E
Classified Salary Schedule
Eff. 07/01/2023
PN FCC768

Laveaga, Rebeca CC Student Services Specialist, Transfer Center
12-month position (100%)
PN CCC736

To: Administrative Assistant III, ACT
12-month position (100%)
Range 41, Step D + 15% Longevity
Classified Salary Schedule
Eff. 07/01/2023
PN CCC686

VOLUNTARY CHANGES IN ASSIGNMENT

Bounpraseuth-Hao, Mark FC Financial Aid Coordinator (100%)

Temporary Change in Assignment
To: Admissions and Records Coordinator
12-month position (100%)
Range 40, Step D
Classified Salary Schedule
Eff. 07/01/2023 – 06/30/2024

Classified Personnel
June 27, 2023

Boss, Brian	FC	Evaluator (100%) Extension of Temporary Change in Assignment To: AC Office Coordinator 12-month position (100%) Range 40, Step D + 5% Longevity + PG&D Classified Salary Schedule Eff. 07/01/2023 – 09/30/2023
Camarillo, Yanett	NOCE	Clerical Assistant I (40%) Temporary Increase in Percent Employed From: 40% To: 100% Eff. 07/01/2023 – 06/30/2024
Flores, Hugo	FC	Admissions and Records Coordinator (100%) Extension of Temporary Change in Assignment To: NOCE Interim Manager, ESL & Citizenship 12-month position (100%) Range 14, Column A + PG&D Management Salary Schedule Eff. 07/01/2023 – 01/31/2024 PN SCM996
Langgle, Linda	NOCE	Student Services Coordinator, LEAP (100%) Extension of Temporary Change in Assignment To: Interim Program Manager, LEAP 12-month position (100%) Range 14, Column A Management Salary Schedule Eff. 07/01/2023 – 06/30/2024 PN SCM988
Rodriguez, Stephanie	FC	Student Services Specialist (100%) Temporary Change in Assignment To: NOCE Student Services Coordinator 12-month position (100%) Range 43, Step C+ 5% Longevity + PG&D Classified Salary Schedule Eff. 07/01/2023 – 06/30/2024

Classified Personnel
June 27, 2023

Roberts, Nicole	NOCE	Instructional Assistant (75%) Temporary Increase in Percent Employed From: 75% To: 100% Eff. 07/01/2023 – 06/30/2024
Santillan, Carolina	FC	Administrative Assistant II (100%) Return to Regular Assignment Eff. 06/07/2023
Solis Munoz, Samantha	FC	Admissions and Records Specialist (100%) Temporary Change in Assignment To: Int'l Student Services Coordinator 12-month position (100%) Range 41, Step D +5% Longevity + PG&D Classified Salary Schedule Eff. 07/01/2023 – 08/31/2023

ADMINISTRATIVE REORGANIZATION

Gomez, Monica	NOCE	Administrative Assistant III 12-month position (100%) Range 41, Step E + 5% Longevity Classified Salary Schedule PN SCC834 To: Executive Assistant 12-month position (100%) Range 41, Step E + 5% Longevity Classified Salary Schedule Eff. 07/01/2023 PN SCC834
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Classified Personnel
June 27, 2023

Pham-Le, Katherine	NOCE	Administrative Assistant III 12-month position (100%) Range 41, Step E + 5% Longevity Classified Salary Schedule PN SCC981
		To: Executive Assistant 12-month position (100%) Range 41, Step E + 5% Longevity Classified Salary Schedule Eff. 07/01/2023 PN SCC981

PROFESSIONAL GROWTH & DEVELOPMENT

Abou Khoudou, Hussein	AC	Skilled Maintenance Mechanic 1 st Increment (\$400) Eff. 07/01/2023
Asavakuplanus, Nipa	AC	District Accounting Specialist (100%) 3 rd Increment (\$400) 4 th Increment (\$400) Eff. 07/01/2023
Eze, Vincent	NOCE	IT Technician I (100%) 1 st Increment (\$400) 2 nd Increment (\$400) Eff. 07/01/2023
Le, Lynn	AC	District Accounting Specialist (100%) 3 rd Increment (\$400) Eff. 07/01/2023
Mendez-Sanchez, Daisy	AC	Human Resources Specialist (100%) 1 st Increment (\$400) Eff. 07/01/2023
Thomas, Jodie	CC	Health Sciences Coordinator (100%) 2 nd increment (\$400) 3 rd increment (\$400) Eff. 07/01/2023

STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Aranda, Joseph	AC	Administrative Assistant II (100%) 6% Stipend Eff. 07/01/2023 – 06/30/2024
Arredondo, Amabel	NOCE	Administrative Assistant I (100%) Extension of 6% Stipend Eff. 07/01/2023 – 06/30/2024
Camacho, Sara	FC	Administrative Assistant II (100%) 6% Stipend Eff. 06/05/2023 – 06/30/2023 Eff. 07/01/2023 – 12/31/2023
Grove, Michael	AC	Buyer (100%) 6% Stipend Eff. 06/12/2023 – 07/31/2023
Myles, Zanthine	NOCE	Account Clerk II (100%) 6% Stipend Eff. 07/01/2023 – 06/30/2024
Sanchez, Lizeth	AC	Human Resources Coordinator (100%) Extension of 6% Stipend Eff. 07/01/2023 – 12/31/2023
Schoepf, Julie	NOCE	Executive Assistant III (100%) Extension of 6% Stipend Eff. 07/01/2023 – 06/30/2024
Spence, Pamela	AC	Buyer (100%) 6% Stipend Eff. 06/12/2023 – 07/31/2023
Tran, Nghia	AC	Purchasing Technician (100%) Extension of 6% Stipend Eff. 07/01/2023 – 07/31/2023
Valle, Marcela	NOCE	Admissions & Records Specialist (100%) 6% Stipend Eff. 07/01/2023 – 06/30/2024

Classified Personnel
June 27, 2023

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Esquivel, Roland	NOCE	Campus Safety Officer Coordinator (100%) Extension of 8% Stipend Eff. 07/01/2023 – 06/30/2024
Hurst, Geoff	AC	District Director, Enterprise IT Applications Support and Development (100%) Extension of 10% Stipend Eff. 07/01/2023 – 12/31/2023
Tang, Kim	NOCE	Manager, NOCE CTE (100%) Extension 10% Stipend Eff. 05/01/2023 – 06/01/2023 Eff. 07/01/2023 – 07/31/2023

LEAVES OF ABSENCE

@00437954	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 08/30/2022 – 09/09/2022 (64 hours)
@00938997	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 09/02/2022 – 09/09/2022 (34.25 hours)

NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

Chief Information Security Officer
Range 31
Management Salary Schedule

Job Description

Position #:	NEW	Salary Range:	31	Board Approved Date:		Board Revised Date:	N/A
Job Title: (Technical)	Director 2, IT Security			Working Title: (If any)	Chief Information Security Officer		
Probationary Period:	6 Months			Department/Division:	Information Services		
Location:	<input type="checkbox"/> Cypress College <input type="checkbox"/> Fullerton College <input checked="" type="checkbox"/> District Services <input type="checkbox"/> NOCE/Anaheim <input type="checkbox"/> NOCE/Fullerton <input type="checkbox"/> NOCE/Wilshire <input type="checkbox"/> Other: _____						
Reports to:	Geoff Hurst, District Director, Enterprise Applications IT Support and Development						
FLSA Status:	Employee Group:						Type of position:
<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt	<input type="checkbox"/> Academic <input type="checkbox"/> Classified <input type="checkbox"/> Exec/Academic <input type="checkbox"/> Exec/Classified <input type="checkbox"/> Confidential <input type="checkbox"/> Executive <input type="checkbox"/> Mgmt./Academic <input checked="" type="checkbox"/> Mgmt./Classified						<input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time
Job Summary <i>This job description may not be inclusive of all assigned duties, responsibilities, or aspects of the job described, and the job duties can be modified at the discretion of the Immediate Management Supervisor. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to this class.</i>							
<p>This position is responsible for providing overall vision and leadership for the District in all areas of information security, facilitating the development and implementation of a comprehensive information security program including the design, development, deployment, and maintenance of security solutions for systems, networks, and cloud services. Conducts vulnerability management, security risk assessments, and security audits to identify, mitigate, or remediate vulnerabilities in the District's systems and networks and to meet compliance requirements with various Higher Education regulations and Cybersecurity Frameworks.</p> <p>This position supports the District-wide strategic directions, goals, and core values outlined in the Educational and Facilities Master Plan (EFMP).</p>							
Essential Job Duties and Responsibilities (percentages estimated based on comprehensive workload):							
Information Security Leadership– <ul style="list-style-type: none"> • Provide overall vision and leadership for the District in all areas of information security, acting as a technical liaison with campus technology governance committees, working groups, and District staff in facilitating development of a comprehensive information security program. • Develop, recommend, implement, and maintain information security policies, procedures, protocols, standards, and risk-based controls to protect the confidentiality, integrity, and availability of District data and IT systems and assets. • Oversee and participate in risk assessment of the District's information assets and systems to identify potential threats and hazards, including assessment of the potential business impact and development of a risk management strategy aligned with the District's priorities, constraints, and risk tolerances to protect. • Responsible for the configuration and management of various security technologies, such as intrusion detection and prevention systems, cloud security technical controls, endpoint security, privilege access and identity management, and security information and event management (SIEM) systems. • Oversee management of user identity, authentication, and authorization controls, including limiting of access to information assets based on Data Classification policies and least privilege principles, auditing the use of privileged accounts, and enforcing the use of Multi-Factor Authentication. • Organize, attend, or chair a variety of administrative and staff meetings as required; serve on committees and special projects as assigned; design, implement, maintain, and test disaster recovery and business continuity plans for critical District systems; oversee scheduled testing of plans. 							35%

REVISED PAGE

<ul style="list-style-type: none"> Supervise, direct, guide, coach, train, and evaluate information security staff engaged in implementing, configuring, and maintaining the District’s security systems and processes. 	
<p><i>Data Governance and Compliance –</i></p> <ul style="list-style-type: none"> Help oversee Data Governance frameworks, policies, and procedures; develop, implement, and monitor controls that enforce Data Classification rules and procedures; develop systems and processes for locating and securing confidential data, including Personally Identifiable Information (PII). Plan and manage the department’s operating budget and program budgets for initiatives and projects. Manage relationships with vendors that provide security-related services, including monitoring, auditing, remediation, and penetration testing; direct the work of contractors and vendors as warranted. 	20%
<p><i>Incident Response –</i></p> <ul style="list-style-type: none"> Develop and maintain security Incident Response policy, plans, and procedures for the District’s critical systems; assure procedures are periodically tested and updated, utilizing metrics and evaluation criteria to assess effectiveness and continually improve response performance; engage, interact, and coordinate with third-party incident responders, including District legal counsel, cyber-insurance providers, and law enforcement; incorporate lessons learned to improve plans. Implement and maintain security monitoring systems to detect and alert for IT security issues for all technology assets; use those systems to identify, diagnose, resolve, and report IT security events and incidents; conduct incident response activities; coordinate and conduct forensic investigations of breaches in IT Security; respond to emergency IT security situations. 	15%
<p><i>Risk Assessment –</i></p> <ul style="list-style-type: none"> Vet and review security practices and controls of third-party service providers that handle District sensitive data, including PII of students and employees; review security controls and features of third-party software systems. Conduct and direct assessments and audits to ensure District compliance to standards and regulatory requirements set forth by federal and state law or authority groups or agencies, including but not limited to FERPA, GLBA, HIPAA, and PCI-DSS. Ensure that maintenance, configuration, repair, and patching of systems occurs on a scheduled and timely basis utilizing best practices in change management and consistent with policies and procedures. 	10%
<p><i>Threat Assessment -</i></p> <ul style="list-style-type: none"> Keep current with latest emerging security issues and threats through list servers, blogs, newsletters, conferences, user groups, and networking and collaboration with peers at other institutions. 	10%
<p>Other duties as assigned.</p>	10%
Minimum Qualifications	
<ul style="list-style-type: none"> Advanced degree from an accredited institution and at least six (6) years of experience in Information Security at progressively higher levels of responsibility OR an equivalent combination of education and related experience Working knowledge of current IT risks and experience with implementing security solutions CySA, SSCP, or GSEC certification; OR demonstrable working security knowledge of three or more of these areas: <ul style="list-style-type: none"> Incident handling and response, data loss prevention, mobile device security, vulnerability scanning and penetration testing Web communication security, virtualization and cloud security, and endpoint security Defense in depth, access control and password management Windows: access controls, automation, auditing, forensics, security infrastructure, and services Defensible network architecture, networking and protocols, and network security Cloud technologies including Azure, AWS, MS 365, CASBs 	

- Knowledge of one or more of these areas:
 - Network technologies including routing, switching, DNS, DHCP,
 - Cryptography: basic concepts, algorithms and deployment, and application
 - **Cloud technologies including Azure, AWS, MS 365, CASBs**
 - Linux: Fundamentals, hardening and securing
- Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

- CISSP or CISM certification
- ~~Working knowledge of current IT risks and experience implementing security solutions~~
- Experience with Enterprise Resource Planning Systems
- Two years of professional experience involving enterprise-wide strategic technology planning and infrastructure management
- Experience in shared/participatory governance in an educational setting
- High level of critical thinking, problem solving and analytical skills
- High professional standards and strong interpersonal skills
- Effective oral and written communication skills
- Prior experience in approaching work and interactions with colleagues and/or students in an equity-minded manner. Ability to provide an inclusive and welcoming work/educational environment.

Knowledge, Skills, and Abilities

Knowledge of a shared governance model.
Knowledge and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff.
Knowledge of compliance issues and industry standards frameworks.
Knowledge of managing, crafting and delivering complex security solutions.
Knowledge of District organization, operations, policies and objectives.
Knowledge of state education code and requirements, including Title 5.
Knowledge of applicable federal and state laws, codes, and regulations.
Knowledge of emerging IT technologies and the possible impact on existing information systems, instructional processes and business operations.
Knowledge of principles and practices of administration, supervision, and performance evaluation.
Knowledge of enterprise resource planning systems and software applications.
Knowledge of disaster recovery and business continuity planning.
Knowledge of general research techniques and data driven analytics.
Knowledge of budget development and maintenance.
Knowledge of appropriate software and databases.
Knowledge of principles of agile project management, planning and program review.
Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary.
Ability to interact with a broad cross-section of employees to explain and enforce security measures.
Ability to provide an inclusive and welcoming work/educational environment.
Ability to lead and present to large groups to communicate security best practices.
Ability to drive issues to resolution across a diverse, multi-campus District.
Ability to work with diverse teams in a dynamic environment.
Ability to communicate complicated technical issues and the risks they pose to stakeholders and management.
Ability to manage, develop and maintain reporting systems and procedures.
Ability to coordinate, develop, implement, and manage projects.
Ability to direct the maintenance of a variety of reports, records and files related to assigned activities.
Ability to encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.
Ability to lead, motivate, train, supervise, evaluate personnel and provide work direction.
Ability to assess, analyze, implement and evaluate complex project activities.
Ability to analyze situations accurately and adopt effective courses of action.
Ability to clearly organize and present information.
Ability to implement and facilitate organizational change.

<p>Ability to maintain current knowledge of technological trends and advances in the field to provide direction for future systems and applications.</p> <p>Ability to plan and organize work to meet changing priorities and deadlines.</p> <p>Ability to exercise initiative and independence of judgment and action.</p> <p>Ability to communicate efficiently orally and in writing, with internal and external diverse constituencies.</p> <p>Ability to establish and maintain effective working relationships with others.</p>
<p>Working Environment and Physical Demands</p>
<p>Office environment; subject to constant interruptions and frequent interaction with others; sitting or standing for long periods at a time (up to 2-3 hours); may require off-site duties and activities.</p>
<p>Driver's License Required</p>
<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

Acknowledgement of Receipt by Employee:

Printed Name _____

Signature _____

Date Received _____

Rev. 6/2023

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 27, 2023

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

6.c.1

Item No.

Professional Experts
June 27, 2023

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Acosta Jr., Ramon	CC	Project Expert	Automotive Technology	26	07/01/2023	12/10/2023
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	07/03/2023	07/22/2023
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	08/07/2023	09/02/2023
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	09/11/2023	09/23/2023
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	10/02/2023	10/21/2023
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	10/30/2023	11/18/2023
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	11/27/2023	12/16/2023
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	01/08/2024	02/24/2024
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	03/04/2024	04/03/2024
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	04/08/2024	05/18/2024
Aguilar, Pablo	CC	Project Expert	College Program Leader	26	05/27/2024	06/15/2024
Anderson, Janna	FC	Technical Expert II	English Department Hybrid Faculty Inquiry Group – 2	5	07/01/2023	12/31/2023
Angelov, Katalin	CC	Not-For-Credit Instr II	Visual & Performing Arts Division Move	10	05/22/2023	06/30/2023
Angelov, Katalin	CC	Not-For-Credit Instr II	Visual & Performing Arts Division Move	10	07/01/2023	08/11/2023
Ao, Li	CC	Technical Expert II	Chinese Courses Revisions	26	06/01/2023	06/30/2023
Ao, Li	CC	Technical Expert II	Chinese Courses Revisions	26	07/01/2023	08/18/2023
Ashenmiller, Joshua	FC	Technical Expert II	Accreditation Writing Team	25	07/01/2023	08/17/2023
Bogan, Mary	FC	Technical Expert II	English Department Hybrid Faculty Inquiry Group – 2	5	07/01/2023	12/31/2023
Calsita, Ciara	NOCE	Project Coordinator	C2C Project Coordinator	15	06/01/2023	06/21/2023
Carey, Michael	CC	Project Expert	Cybersecurity College Program Leader	26	07/01/2023	09/09/2023
Carey, Michael	CC	Project Expert	Cybersecurity College Program Leader	26	09/19/2023	11/04/2023

Professional Experts
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Carey, Michael	CC	Project Expert	Cybersecurity College Program Leader	26	11/13/2023	11/18/2023
Carey, Michael	CC	Project Expert	Cybersecurity College Program Leader	26	11/27/2023	12.08.2023
Carey, Michael	CC	Project Expert	Cybersecurity College Program Leader	26	01/15/2024	03/23/2024
Carey, Michael	CC	Project Expert	Cybersecurity College Program Leader	26	04/08/2024	05/04/2024
Carey, Michael	CC	Project Expert	Cybersecurity College Program Leader	26	06/01/2024	06/30/2024
Carlin, Anna	FC	Technical Expert II	Cybersecurity Emerging Technology Lab	5	06/05/2023	06/30/2023
Carlisle, Teresa	NOCE	Project Expert	Career Pathways Specialist	22	07/03/2023	07/14/2023
Carlisle, Teresa	NOCE	Project Expert	Career Pathways Specialist	22	08/14/2023	09/14/2023
Carlisle, Teresa	NOCE	Project Expert	Career Pathways Specialist	22	09/25/2023	11/16/2023
Carlisle, Teresa	NOCE	Project Expert	Career Pathways Specialist	22	11/27/2023	12/16/2023
CastroKahn, Karlie	FC	Technical Expert I	Digital Photography Technical Expert	26	05/22/2023	06/30/2023
Cintron, Nicole	FC	Project Coordinator	CTE Outreach & Recruitment Coordinator	24	05/30/2023	06/30/2023
Cintron, Nicole	FC	Project Coordinator	CTE Outreach & Recruitment Coordinator	24	07/09/2023	08/05/2023
Cintron, Nicole	FC	Project Coordinator	CTE Outreach & Recruitment Coordinator	24	08/13/2023	09/02/2023
Cintron, Nicole	FC	Project Coordinator	CTE Outreach & Recruitment Coordinator	24	09/10/2023	10/28/2023
Cintron, Nicole	FC	Project Coordinator	CTE Outreach & Recruitment Coordinator	24	11/05/2023	11/18/2023
Cintron, Nicole	FC	Project Coordinator	CTE Outreach & Recruitment Coordinator	24	11/26/2023	12/16/2023
Clavel, Francesca	CC	Technical Expert II	DMS Clinical Coordinator Orientation	26	07/01/2023	08/11/2023
Contreras, Enrique	CC	Project Expert	College Program Leader	26	07/09/2023	08/20/2023
Contreras, Enrique	CC	Project Expert	College Program Leader	26	08/29/2023	09/24/2023
Contreras, Enrique	CC	Project Expert	College Program Leader	26	10/02/2023	10/21/2023
Contreras, Enrique	CC	Project Expert	College Program Leader	26	10/30/2023	11/18/2023
Contreras, Enrique	CC	Project Expert	College Program Leader	26	12/04/2023	12/23/2023
Contreras, Enrique	CC	Project Expert	College Program Leader	26	01/08/2024	01/27/2024
Contreras, Enrique	CC	Project Expert	College Program Leader	26	02/05/2024	02/24/2024

Professional Experts
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Contreras, Enrique	CC	Project Expert	College Program Leader	26	03/04/2024	03/23/2024
Contreras, Enrique	CC	Project Expert	College Program Leader	26	04/01/2024	04/20/2024
Contreras, Enrique	CC	Project Expert	College Program Leader	26	05/06/2024	06/23/2024
De Jesus, Roman	FC	Technical Expert II	Distance Education Division Representative	10	05/22/2023	06/30/2023
Eisner, Douglas	FC	Technical Expert II	Accreditation Writing Team	15	05/22/2023	06/30/2023
Eisner, Douglas	FC	Technical Expert II	Accreditation Writing Team	25	07/01/2023	08/17/2023
Elgin, Rachael	CC	Project Expert	College Program Leader	26	07/09/2023	08/26/2023
Elgin, Rachael	CC	Project Expert	College Program Leader	26	09/05/2023	09/30/2023
Elgin, Rachael	CC	Project Expert	College Program Leader	26	10/08/2023	10/21/2023
Elgin, Rachael	CC	Project Expert	College Program Leader	26	10/30/2023	11/18/2023
Elgin, Rachael	CC	Project Expert	College Program Leader	26	11/30/2023	12/21/2023
Elgin, Rachael	CC	Project Expert	College Program Leader	26	01/07/2024	01/20/2024
Elgin, Rachael	CC	Project Expert	College Program Leader	26	02/05/2024	03/30/2024
Elgin, Rachael	CC	Project Expert	College Program Leader	26	04/08/2024	06/10/2024
Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Team Lead	30	05/22/2023	06/30/2023
Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Team Lead	30	07/01/2023	08/17/2023
Galeano, Amparo	NOCE	Project Expert	Career Pathway Specialist	26	03/27/2023	06/30/2023
Galeano, Amparo	NOCE	Project Expert	Career Pathway Specialist	26	07/03/2023	07/14/2023
Galeano, Amparo	NOCE	Project Expert	Career Pathway Specialist	26	08/14/2023	12/16/2023
Ghazala, Latifa	FC	Project Coordinator	Project Coordinator (Re-Entry Outreach)	10	07/06/2023	09/09/2023
Ghazala, Latifa	FC	Project Coordinator	Project Coordinator (Re-Entry Outreach)	10	09/17/2023	09/30/2023
Ghazala, Latifa	FC	Project Coordinator	Project Coordinator (Re-Entry Outreach)	10	10/08/2023	11/18/2023
Ghazala, Latifa	FC	Project Coordinator	Project Coordinator (Re-Entry Outreach)	10	11/26/2023	12/09/2023
Ghazala, Latifa	FC	Project Coordinator	Project Coordinator (Re-Entry Outreach)	10	01/07/2024	02/17/2024
Ghazala, Latifa	FC	Project Coordinator	Project Coordinator (Re-Entry Outreach)	10	02/25/2024	03/23/2024

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Ghazala, Latifa	FC	Project Coordinator	Project Coordinator (Re-Entry Outreach)	10	04/07/2024	05/18/2024
Ghazala, Latifa	FC	Project Coordinator	Project Coordinator (Re-Entry Outreach)	10	06/09/2024	06/30/2024
Gomez, Rafael	CC	Project Expert	College Program Leader	26	07/17/2023	08/19/2023
Gomez, Rafael	CC	Project Expert	College Program Leader	26	08/28/2023	10/07/2023
Gomez, Rafael	CC	Project Expert	College Program Leader	26	10/16/2023	11/18/2023
Gomez, Rafael	CC	Project Expert	College Program Leader	26	11/27/2023	12/09/2023
Gomez, Rafael	CC	Project Expert	College Program Leader	26	01/15/2024	01/20/2024
Gomez, Rafael	CC	Project Expert	College Program Leader	26	01/29/2024	03/30/2024
Gomez, Rafael	CC	Project Expert	College Program Leader	26	04/08/2024	05/04/2024
Gomez, Rafael	CC	Project Expert	College Program Leader	26	05/20/2024	06/30/2024
Henderson, Angela	FC	Technical Expert II	Study Abroad Program Summer Coordination	20	07/01/2023	08/16/2023
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	07/03/2023	07/22/2023
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	08/07/2023	09/02/2023
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	09/11/2023	09/16/2023
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	09/25/2023	10/07/2023
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	10/16/2023	11/18/2023
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	11/27/2023	12/16/2023
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	01/08/2024	02/24/2024
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	03/07/2024	04/03/2024
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	04/09/2024	05/18/2024
Hernandez, Jorge	CC	Project Expert	College Program Leader	26	05/27/2024	06/15/2024
Juarez, Anita	FC	Technical Expert II	Student Focus Group	4	06/01/2023	06/30/2023
Juarez Valencia, Daniela	CC	Project Coordinator	High School Liaison	26	07/03/2023	08/10/2023
Juarez Valencia, Daniela	CC	Project Coordinator	High School Liaison	26	08/21/2023	09/23/2023
Juarez Valencia,	CC	Project Coordinator	High School Liaison	26	10/09/2023	10/26/2023

Professional Experts
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Daniela						
Juarez Valencia, Daniela	CC	Project Coordinator	High School Liaison	26	10/30/2023	11/23/2023
Juarez Valencia, Daniela	CC	Project Coordinator	High School Liaison	26	12/04/2023	12/19/2023
Juarez Valencia, Daniela	CC	Project Coordinator	High School Liaison	26	01/08/2024	02/20/2024
Juarez Valencia, Daniela	CC	Project Coordinator	High School Liaison	26	03/04/2024	03/21/2024
Juarez Valencia, Daniela	CC	Project Coordinator	High School Liaison	26	04/01/2024	04/18/2024
Juarez Valencia, Daniela	CC	Project Coordinator	High School Liaison	26	04/29/2024	05/16/2024
Juarez Valencia, Daniela	CC	Project Coordinator	High School Liaison	26	05/27/2024	06/20/2024
Kar, Rosie	FC	Technical Expert II	AANAPISI Grant Application	26	05/22/2023	06/30/2023
Kemp, Darnell	FC	Technical Expert II	Distance Education Technical Expert/Coordinator	40	05/22/2023	06/30/2023
Kemp, Darnell	FC	Technical Expert II	Distance Education Technical Expert/Coordinator	40	07/01/2023	08/20/2023
Kominek, Bridget	FC	Technical Expert II	Accreditation Writing Team	15	05/22/2023	06/30/2023
Kominek, Bridget	FC	Technical Expert II	Accreditation Writing Team	25	07/01/2023	08/17/2023
Kresse, Douglas	FC	Technical Expert II	Communication Studies Faculty Inquiry Group	2.5	06/10/2023	06/30/2023
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	07/01/2023	07/22/2023
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	08/07/2023	09/16/2023
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	09/25/2023	10/21/2023
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	10/30/2023	11/18/2023
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	11/27/2023	12/19/2023
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	01/11/2024	02/15/2024
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	02/21/2024	03/19/2024
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	04/01/2024	04/13/2024

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Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	04/22/2024	05/18/2024
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	05/27/2024	06/15/2024
Le, Amanda	CC	Project Coordinator	SWP Career Pathways Across All	26	06/27/2024	06/30/2024
Lee, Juliet	NOCE	Project Coordinator	CC TAP Project Coordinator	26	07/03/2023	12/01/2023
Lee, Juliet	NOCE	Project Coordinator	CC TAP Project Coordinator	26	01/17/2024	05/10/2024
Lincoln, Crystal	FC	Project Coordinator	Parent Engagement Specialist	26	06/14/2023	06/30/2023
Lincoln, Crystal	FC	Project Coordinator	Parent Engagement Specialist	26	07/03/2023	12/15/2023
Liu, Annie	FC	Technical Expert II	English Department Hybrid Faculty Inquiry Group – 1	5	01/17/2023	06/30/2023
Lowery, Jordan	FC	Project Expert	Career Center/The Hanger, Career Closet	26	07/24/2023	08/31/2023
Lowery, Jordan	FC	Project Expert	Career Center/The Hanger, Career Closet	26	09/11/2023	11/16/2023
Lowery, Jordan	FC	Project Expert	Career Center/The Hanger, Career Closet	26	11/27/2023	12/21/2023
Lowery, Jordan	FC	Project Expert	Career Center/The Hanger, Career Closet	26	01/08/2024	02/15/2024
Lowery, Jordan	FC	Project Expert	Career Center/The Hanger, Career Closet	26	02/26/2024	03/21/2024
Lowery, Jordan	FC	Project Expert	Career Center/The Hanger, Career Closet	26	04/01/2024	06/15/2024
Lunar, Omar	FC	Project Expert	Dual Enrollment College Liaison	26	06/05/2023	06/30/2023
Meeler, Abdul	CC	Technical Expert I	Media Arts Design Project Coordinator	26	08/01/2023	09/22/2023
Meeler, Abdul	CC	Technical Expert I	Media Arts Design Project Coordinator	26	10/02/2023	11/17/2023
Meeler, Abdul	CC	Technical Expert I	Media Arts Design Project Coordinator	26	11/28/2023	12/15/2023
Meeler, Abdul	CC	Technical Expert I	Media Arts Design Project Coordinator	26	01/10/2024	03/22/2024
Meeler, Abdul	CC	Technical Expert I	Media Arts Design Project Coordinator	26	04/02/2024	06/19/2024
Miller, Tania	CC	Project Manager	MLC Coordinator	26	05/29/2023	06/29/2023
Miller, Tania	CC	Project Manager	MLC Coordinator	26	07/31/2023	11/10/2023
Miller, Tania	CC	Project Manager	MLC Coordinator	26	11/27/2023	12/15/2023
Miller, Tania	CC	Project Manager	MLC Coordinator	26	01/08/2024	03/22/2024
Miller, Tania	CC	Project Manager	MLC Coordinator	26	04/08/2024	05/24/2024

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Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	07/03/2023	07/13/2023
Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	08/07/2023	10/20/2023
Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	10/30/2023	12/01/2023
Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	01/15/2024	02/16/2024
Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	02/26/2024	03/22/2024
Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	04/01/2024	05/03/2024
Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	05/13/2024	05/24/2024
Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	06/03/2024	06/27/2024
Moore, Michael	FC	Technical Expert II	Paralegal Graduate Success Outreach & Development	6	06/01/2023	06/30/2023
Morales Gonzalez, Patsy	CC	Project Expert	Professional Expert, STEM2 Projects	26	06/01/2023	06/30/2023
Nguyen, Brandon	CC	Project Expert	Cybersecurity College Program Leader	26	07/01/2023	11/17/2023
Nguyen, Brandon	CC	Project Expert	Cybersecurity College Program Leader	26	11/27/2023	12/21/2023
Nguyen, Brandon	CC	Project Expert	Cybersecurity College Program Leader	26	01/16/2024	01/26/2024
Nguyen, Brandon	CC	Project Expert	Cybersecurity College Program Leader	26	02/20/2024	03/22/2024
Nguyen, Brandon	CC	Project Expert	Cybersecurity College Program Leader	26	04/22/2024	05/26/2024
Nguyen, Brandon	CC	Project Expert	Cybersecurity College Program Leader	26	06/03/2024	06/30/2024
Nielson, Toni	FC	Technical Expert II	Communication Studies Faculty Inquiry Group	2.5	06/10/2023	06/30/2023
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	26	05/31/2023	06/16/2023
Penesa, Brandon	CC	Technical Expert II	SWP AC/R Building Automation/UCI Grant	26	07/03/2023	08/10/2023
Roach, Brian	FC	Technical Expert II	Cybersecurity Emerging Technology Lab	10	06/05/2023	06/30/2023
Rodriguez, David	CC	Project Expert	College Program Leader	26	07/03/2023	07/15/2023
Rodriguez, David	CC	Project Expert	College Program Leader	26	07/23/2023	08/05/2023
Rodriquez, David	CC	Project Expert	College Program Leader	26	08/20/2023	09/09/2023
Rodriquez, David	CC	Project Expert	College Program Leader	26	09/17/2023	10/14/2023
Rodriguez, David	CC	Project Expert	College Program Leader	26	10/22/2023	11/14/2023

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Rodriquez, David	CC	Project Expert	College Program Leader	26	11/19/2024	12/16/2023
Rodriquez, David	CC	Project Expert	College Program Leader	26	01/07/2024	02/17/2024
Rodriquez, David	CC	Project Expert	College Program Leader	26	02/25/2024	04/06/2024
Rodriquez, David	CC	Project Expert	College Program Leader	26	04/21/2024	05/18/2024
Rodriquez, David	CC	Project Expert	College Program Leader	26	05/26/2024	06/22/2024
Rodriguez, Jeanette	FC	Technical Expert II	Communication Studies Faculty Inquiry Group	2.5	06/10/2023	06/30/2023
Rodriguez, Steven	AC	Technical Expert I	Fiscal Year End/Start Set Up	26	07/01/2023	11/01/2023
Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	07/13/2023	07/20/2023
Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	08/14/2023	09/15/2023
Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	09/25/2023	11/03/2023
Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	11/13/2023	12/15/2023
Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	01/15/2024	02/09/2024
Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	02/19/2024	03/22/2024
Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	04/01/2024	04/05/2024
Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	04/15/2024	05/31/2024
Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	06/10/2024	06/27/2024
Rosen, Lugene	FC	Technical Expert II	Distance Education Division Representative	10	05/22/2023	06/30/2023
Sahagun, Lance	CC	Project Expert	Cybersecurity College Program Leader	26	07/01/2023	09/23/2023
Sahagun, Lance	CC	Project Expert	Cybersecurity College Program Leader	26	10/09/2023	11/18/2023
Sahagun, Lance	CC	Project Expert	Cybersecurity College Program Leader	26	11/30/2023	12/09/2023
Sahagun, Lance	CC	Project Expert	Cybersecurity College Program Leader	26	01/22/2024	03/23/2024
Sahagun, Lance	CC	Project Expert	Cybersecurity College Program Leader	26	04/08/2024	05/03/2024
Sahagun, Lance	CC	Project Expert	Cybersecurity College Program Leader	26	05/20/2024	06/30/2024
Salcedo, Joel	FC	Technical Expert II	Humanities Division Professional Learning Day – May 2023	4.5	06/01/2023	06/09/2023
Salcedo, Joel	FC	Technical Expert II	Communication Studies Faculty Inquiry Group	2.5	06/10/2023	06/30/2023

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Samano, Jeffrey	FC	Technical Expert II	Humanities Division Professional Learning Day – May 2023	4.5	06/01/2023	06/09/2023
Samano, Jeffrey	FC	Technical Expert II	Communication Studies Faculty Inquiry Group	2.5	06/10/2023	06/30/2023
Santos, Ferdinand	FC	Technical Expert II	Employer Engagement	26	07/17/2023	09/08/2023
Shyrokova, Anna	FC	Technical Expert II	Student Focus Group	4	06/12/2023	06/30/2023
Smith, Diana	CC	Project Manager	K16 Key Personnel for CC Health Science/Outreach	26	05/22/2023	06/30/2023
Smith, Diana	CC	Project Manager	K16 Key Personnel for CC Health Science/Outreach	26	07/01/2023	12/09/2023
Soukaseume, Robert	CC	Technical Expert II	Virtual Cyber Math Workshops	26	07/01/2023	09/01/2023
Ssensalo, Renee	CC	Technical Expert II	3- and 4-Year Map Project	2	03/01/2023	05/31/2023
Stanojkovic, Alli	NOCE	Technical Expert II	DSS Curriculum Development	26	05/29/2023	06/30/2023
Stanojkovic, Alli	NOCE	Technical Expert II	DSS Curriculum Development	26	07/01/2023	08/04/2023
Stiemke, Kimberley	NOCE	Technical Expert II	Attendance Accounting Taskforce	26	05/01/2023	05/26/2023
Tran, Minh	CC	Project Expert	College Program Leader	26	07/09/2023	07/29/2023
Tran, Minh	CC	Project Expert	College Program Leader	26	08/06/2023	08/26/2023
Tran, Minh	CC	Project Expert	College Program Leader	26	09/03/2023	09/23/2023
Tran, Minh	CC	Project Expert	College Program Leader	26	10/01/2023	11/18/2023
Tran, Minh	CC	Project Expert	College Program Leader	26	11/26/2023	12/16/2023
Tran, Minh	CC	Project Expert	College Program Leader	26	01/07/2024	01/27/2024
Tran, Minh	CC	Project Expert	College Program Leader	26	02/04/2024	02/24/2024
Tran, Minh	CC	Project Expert	College Program Leader	26	03/03/2024	03/23/2024
Tran, Minh	CC	Project Expert	College Program Leader	26	03/31/2024	04/20/2024
Tran, Minh	CC	Project Expert	College Program Leader	26	05/02/2024	06/01/2024
Tran, Minh	CC	Project Expert	College Program Leader	26	06/09/2024	06/30/2024
Vandervort, Kimberly	FC	Technical Expert II	First Year Experience (FYE) Faculty Coordinator	26	05/22/2023	06/30/2023
Vandervort, Kimberly	FC	Technical Expert II	Accreditation Writing Team	15	05/22/2023	06/30/2023

Professional Experts
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Ysidoro, Chuck	CC	Project Coordinator	SWP Across All Pathways Marketing	26	07/05/2023	12/08/2023
Ysidoro, Chuck	CC	Project Coordinator	SWP Across All Pathways Marketing	26	01/02/2024	04/19/2024

NOCE TUITION PROGRAMS

Name	Salary	Semester	Max Permitted Hours per Week
Casullo-Burnes, Lisa	Tuition	Summer	26
Cooper, Tracy	Tuition	Summer	26
Cowley, Virginia	Tuition	Summer	26
Gagne, Patrick	Tuition	Summer	26
Mattoon, Susan	Tuition	Summer	26
Reed, Rosalba	Tuition	Summer	26
Rosenberger, David	Tuition	Summer	26
Zapata, Rodrigo	Tuition	Summer	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 27, 2023

SUBJECT: Hourly Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.d.1

Item No.

Hourly Personnel
June 27, 2023

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Al Eid, Qutada	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE B 2
Al Khalili, Abdul	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 2
Alacantar Fernandez, Ivan	CC	Technical - Assist in Cranium Café	07/01/23	08/31/23	TE A 1
Alakeli, Ayah	FC	Technical - Assist in Assessment Center	07/02/23	09/30/23	TE A 2
Alakeli, Ayah	FC	Technical - Assist in Assessment Center	12/11/23	02/19/24	TE A 2
Alapati, Marvin	FC	Technical - Assist in Assessment Center	07/03/23	08/18/23	TE A 2
Alapati, Shakespeare	FC	Technical - Assist in Assessment Center	07/03/23	08/18/23	TE A 2
Alfajora, Kristen	FC	Paraprof - Assist in ACT computer lab	08/09/23	12/09/23	TE A 3
Alfajora, Kristen	FC	Paraprof - Assist in ACT computer lab	01/24/24	05/25/24	TE A 3
Alikunju, Shahanas	FC	Paraprof - Assist in ACT computer lab	08/09/23	12/09/23	TE A 2
Alikunju, Shahanas	FC	Paraprof - Assist in ACT computer lab	01/24/24	05/25/24	TE A 2
Andalibi, Yasamine	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 2
Ann, Hyunjun	FC	Technical - Assist in International Student Center	07/01/23	08/20/23	TE A 1
Arata, Maycoll	CC	Technical - Assist in Cranium Café	07/01/23	08/31/23	TE A 1
Armenta, Michael	FC	Paraprof - Assist in ACT computer lab	07/03/23	09/30/23	TE A 2
Arseo, Dylan	FC	Technical - Assist in Admissions and Records	07/03/23	09/29/23	TE A 2
Asoau, Lelani	FC	Technical - Assist for Counseling Center	07/03/23	09/30/23	TE A 1
Asoau, Lelani	FC	Technical - Assist for Counseling Center	12/04/23	03/02/24	TE A 1
Asoau, Lelani	FC	Technical - Assist for Counseling Center	05/06/24	06/30/24	TE A 1
Avina, Cynthia	FC	Technical - Assist for Counseling Center	07/03/23	06/30/23	TE A 1
Avina, Cynthia	FC	Technical - Assist for Counseling Center	12/04/23	03/02/24	TE A 1
Avina, Cynthia	FC	Technical - Assist for Counseling Center	05/06/24	06/30/24	TE A 1
Ayala, Naylea	FC	Technical - Assist in Campus Communications	07/01/23	08/20/23	TE A 1
Azizi, Nahid	CC	Technical - Assist in Campus Safety	07/01/23	09/29/23	TE B 3
Azizi, Nahid	CC	Technical - Assist in Campus Safety	12/04/23	03/09/24	TE B 3

Hourly Personnel
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Azizi, Nahid	CC	Technical - Assist in Campus Safety	05/06/24	06/30/24	TE B 3
Azizi, Tina	CC	Technical - Assist in Cranium Café	07/01/23	09/30/23	TE B 2
Baker, Marcia	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 3
Bakhom, Hoda	FC	Technical - Assist in Assessment Center	07/02/23	08/18/23	TE A 2
Barry, Denise	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE J 4
Beach, Tyler	FC	Paraprof - Artist Model for Art Department classes	08/21/23	05/25/23	TE G 4
Bedolla, Christopher	FC	Technical - Assist in Admissions and Records	07/03/23	08/20/23	TE A 1
Blanco, Adam	FC	Technical - Assist in Admissions and Records	07/03/23	08/19/23	TE A 1
Brenes Martinez, Yelckin	NOCE	Technical - Assist in lab for Disability Support Services	07/03/23	09/30/23	TE A 3
Burton, Bronwen	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE A 1
Cabrer, Yasmeen	FC	Technical - Assist in CTE Office	07/01/23	08/19/23	TE A 1
Cajas, Israel	CC	Technical - Assist in Campus Safety	07/01/23	09/30/23	TE B 4
Cajas, Israel	CC	Technical - Assist in Campus Safety	12/04/23	03/02/24	TE B 4
Cajas, Israel	CC	Technical - Assist in Campus Safety	05/04/24	06/30/24	TE B 4
Calderon, Berenice	CC	Paraprof - Support for Campus Communications office	08/14/23	11/10/23	TE A 3
Camargo, Marbella	CC	Technical - Assist in Transfer Center	07/05/23	08/18/23	TE A 1
Camino, Ana	CC	Technical - Assist in Cranium Café	07/01/23	09/30/23	TE A 1
Carcano, Robert	CC	Technical - Assist in Campus Safety	08/14/23	11/13/23	TE B 4
Carcano, Robert	CC	Technical - Assist in Campus Safety	01/15/24	04/16/24	TE B 4
Carlson, Garret	CC	Non-Direct Instr Support - Model for Life Drawing classes	07/01/23	06/30/24	TE G 4
Casillas, Aislynn	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/10/23	10/06/23	TE A 3
Castillo, Justin	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE B 4
Castillo, Sarah	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	07/03/23	09/29/23	TE B 1
Castillo, Sarah	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	12/04/23	03/01/24	TE B 1
Cerkez, Ognjen	CC	Technical - Assist in Campus Safety	07/01/23	08/20/23	TE A 4
Chang, Cassidy	FC	Technical - Assist in Admissions and Records	07/03/23	08/20/23	TE A 1
Chartier, Camille	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE B 3
Chavatipon, Orion	FC	Technical - Assist in Campus Food Bank	07/01/23	12/23/23	TE A 2

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Cheadle, Abigail	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 4
Cisneros, Perla	FC	Technical - Assist in Admissions and Records	07/03/23	08/20/23	TE A 1
Cole, John	CC	Non-Direct Instr Support - Model for Life Drawing classes	07/01/23	06/30/24	TE G 4
Colindres, Audrey	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE B 2
Colocho, Crystal	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 2
Cortez, Crystal	CC	Technical - Assist in DSS office	07/01/23	09/29/23	TE A 4
Cruz, Alyssa	FC	Direct Instr Support - Assist in campus Math Lab	07/01/23	06/30/24	TE A 2
Davis, Marshall	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE B 4
De Guzman, Benjamin	FC	Technical - Assist for Counseling Center	07/03/23	09/30/23	TE A 2
De Guzman, Benjamin	FC	Technical - Assist for Counseling Center	12/04/23	03/02/24	TE A 2
De Guzman, Benjamin	FC	Technical - Assist for Counseling Center	05/06/24	06/30/24	TE A 2
De La Vara, Ashley	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	07/03/23	12/15/23	TE B 2
Dewell, Amanda	FC	Technical - Assist in Health Science Division Office	07/01/23	08/29/23	TE B 1
Dixon Walker	FC	Paraprof - Assist in ACT computer lab	08/09/23	12/09/23	TE A 2
Dixon Walker	FC	Paraprof - Assist in ACT computer lab	01/24/24	05/25/24	TE A 2
Dodgen, Ethan	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE B 4
Doyle, Kennedie	FC	Technical - Assist in Health Science Division Office	07/01/23	06/15/24	TE B 4
Dwyer, Jamie	FC	Technical - Assist for Counseling Center	07/03/23	09/30/23	TE A 1
Dwyer, Jamie	FC	Technical - Assist for Counseling Center	12/04/23	03/02/24	TE A 1
Dwyer, Jamie	FC	Technical - Assist for Counseling Center	05/06/24	06/30/24	TE A 1
Eckhart, Sherry	CC	Non-Direct Instr Support - Model for Life Drawing classes	07/01/23	06/30/24	TE G 4
Esqueda, Nashay	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	07/03/23	09/29/23	TE B 1
Fernandez, Adriana	FC	Technical - Assist in EOPS Office	07/01/23	08/28/23	TE A 1
Fernandez, Adriana	FC	Technical - Assist in EOPS Office	10/31/23	01/30/24	TE A 1
Figuroa, Selina	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/23	08/20/23	TE A 3
Flores, Gabriela	AC	Technical - Assist in Accounting Department	07/03/23	09/29/23	TE A 4
Franklin, Hayley	CC	Technical - Assist in Bursar fee station	07/05/23	10/04/23	TE A 1
Franklin, Hayley	CC	Technical - Assist in Bursar fee station	12/07/23	03/07/24	TE A 1

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Fugett, Genisis	FC	Technical - Assist for Counseling Center	07/03/23	08/19/23	TE A 1
Garcia, Alexander	CC	Technical - Assist in Cranium Café	07/01/23	09/30/23	TE B 2
Garciamayen, Alberto	CC	Technical - Assist in Cranium Café	07/01/23	09/30/23	TE A 1
Goclowski, Andrew	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 4
Gonzalez, Gabriel	CC	Non-Direct Instr Support - Assist in Photography lab	09/07/23	12/07/23	TE A 3
Gonzalez, Gabriel	CC	Non-Direct Instr Support - Assist in Photography lab	02/22/24	05/23/24	TE A 3
Gonzalez, Kathleen	CC	Technical - Assist in Transfer Center	07/01/23	08/18/23	TE A 1
Gonzalez, Savannah	FC	Technical - DSS Outreach	07/01/23	12/15/23	TE B 4
Goodell, Ally	CC	Technical - Assist in Bursar fee station	07/03/23	09/29/23	TE A 1
Goodell, Ally	CC	Technical - Assist in Bursar fee station	12/04/23	03/01/24	TE A 1
Guan, Cindy	CC	Technical - Assist in Student Success	07/01/23	08/31/23	TE A 4
Guzman, Ines	CC	Technical - Assist in Campus Safety	07/01/23	09/30/23	TE B 4
Guzman, Ines	CC	Technical - Assist in Campus Safety	12/02/23	03/02/24	TE B 4
Guzman, Ines	CC	Technical - Assist in Campus Safety	05/04/24	06/30/24	TE B 4
Hale, Eric	CC	Technical - Assist in Culinary Arts	08/28/23	12/01/23	TE B 2
Hernandez, Elizabeth	FC	Technical - Assist in Admissions and Records	07/03/23	08/20/23	TE A 1
Hernandez, Hannah	FC	Technical - Assist with Honors Program	07/01/23	08/18/23	TE A 1
Hernandez, Max	FC	Technical - Assist with Honors Program	07/01/23	08/18/23	TE A 1
Herrera, Marc	FC	Technical - Assist in campus Library	07/01/23	08/11/23	TE A 1
Hong, Ada	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	07/03/23	09/29/23	TE B 2
Hood, Emma	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 2
Huck, Jenelle	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE B 2
Hui, Collin	FC	Technical - Assist for Counseling Center	07/03/23	08/19/23	TE A 1
Isidro, Yasley	FC	Technical - Assist in EOPS Office	07/01/23	08/28/23	TE A 2
Isidro, Yasley	FC	Technical - Assist in EOPS Office	10/31/23	01/30/24	TE A 2
Jimenez, Ashley	CC	Technical - Assist in Financial Aid office	07/01/23	09/25/23	TE A 2
Kansara, Riddhi	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE B 2
Kobular, John	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/05/23	06/30/24	TE A 3

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Kuan, Stephanie	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/01/23	06/30/24	TE A 2
Langerudy, Arya	CC	Technical - Assist in Cranium Café	07/01/23	08/31/23	TE A 1
Laughlin, Laurel	FC	Direct Instr Support - Assist in Promise Career Pathways	07/01/23	06/30/24	TE B 2
Lee, Joanna	CC	Technical - Assist in Transfer Center	07/01/23	08/18/23	TE A 1
Lee, Yoon	FC	Technical - Assist in campus Library	07/01/23	08/11/23	TE A 1
Long, Reth	CC	Technical - Assist in Cranium Café	07/01/23	08/31/23	TE A 1
Malik, Naveen	CC	Technical - Assist in DSS office	07/01/23	08/17/23	TE A 2
Mallari, Russel	CC	Technical - Assist in Financial Aid office	07/01/23	09/25/23	TE A 2
Maluyo, Maria Theresa	FC	Paraprof - Assist in ACT computer lab	07/03/23	09/30/23	TE A 2
Manalastas, Erriene	CC	Technical - Assist in Cranium Café	07/01/23	09/29/23	TE A 1
Mansuri, Meesbaah	CC	Technical - Assist in Transfer Center	07/01/23	08/18/23	TE A 1
Marmolejo, Joshua	FC	Technical - Assist in Campus Food Bank	08/21/23	12/21/23	TE A 2
Marmolejo, Joshua	FC	Technical - Assist in Campus Food Bank	01/16/24	03/15/24	TE A 2
Marmolejo, Joshua	FC	Technical - Assist in Campus Food Bank	04/24/24	05/10/24	TE A 2
Marquez, Lydia	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/01/23	06/30/24	TE A 1
Mathews, Cherie	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE B 4
Mecusker, Kayla	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/01/23	06/30/24	TE A 2
Melendrez, Tatiana	CC	Technical - Assist in Campus Safety	07/01/23	09/29/23	TE A 4
Melendrez, Tatiana	CC	Technical - Assist in Campus Safety	12/04/23	03/09/24	TE A 4
Melendrez, Tatiana	CC	Technical - Assist in Transfer Center	05/06/24	06/30/24	TE A 4
Mendoza, Zail	FC	Technical - Assist in Admissions and Records	07/03/23	09/29/23	TE A 4
Movafegh, Zahra	FC	Technical - Assist in Admissions and Records	07/03/23	08/20/23	TE A 1
Munoz Blake, Carolyn	CC	Technical - Assist in Transfer Center	07/05/23	08/18/23	TE A 1
Murano, Anthony	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 4
Nava, Crystal	FC	Technical - Assist in Assessment Center	07/02/23	09/30/23	TE A 2
Nava, Crystal	FC	Technical - Assist in Assessment Center	12/11/23	02/19/24	TE A 2
Nguyen, Kayla	CC	Technical - Assist in Transfer Center	07/01/23	08/18/23	TE A 1
Nguyen, Mindy	CC	Technical - Assist in EOPS Office	07/01/23	08/18/23	TE A 4

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Nhan, Minh	FC	Paraprof - Assist in ACT computer lab	07/05/23	09/30/23	TE A 2
Noel, Cari	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE B 4
Nunez, Diana	FC	Technical - Assist in Assessment Center	07/02/23	09/30/23	TE A 2
Nunez, Diana	FC	Technical - Assist in Assessment Center	12/04/23	02/02/24	TE A 2
Ochoa, Thalia	FC	Technical - Assist with Education Partnership Program	07/10/23	10/06/23	TE A 2
Ochoa, Thalia	FC	Technical - Assist with Education Partnership Program	01/08/24	04/05/24	TE A 2
Okamura, Dara	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/23	TE J 3
Olcken, Bora	FC	Direct Instr Support - Assist in campus Math Lab	07/01/23	07/25/23	TE B 4
Ortega, Danny	CC	Technical - Assist in Campus Safety	07/01/23	09/30/23	TE B 4
Ortega, Danny	CC	Technical - Assist in Campus Safety	12/02/23	03/02/24	TE B 4
Ortega, Danny	CC	Technical - Assist in Transfer Center	05/04/24	06/30/24	TE B 4
Pano, Anaregina	CC	Technical - Assist in EOPS Office	07/01/23	08/18/23	TE A 1
Park, Erin	CC	Technical - Assist in Financial Aid office	07/01/23	09/25/23	TE A 2
Perez Bustos, Valerie	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/23	08/20/23	TE A 3
Peterson, Daniel	FC	Technical - Assist for Counseling Center	07/01/23	08/18/23	TE A 2
Peterson, Daniel	FC	Technical - Assist for Counseling Center	02/26/23	06/30/24	TE A 2
Pham, Timothy	CC	Technical - Assist in Academic Computing Office	07/01/23	09/29/23	TE B 1
Pham, Timothy	CC	Technical - Assist in Academic Computing Office	01/02/24	03/26/24	TE B 1
Prado, Valerie	CC	Technical - Assist in Student Success	07/01/23	09/15/23	TE A 2
Price, Anabelle	FC	Technical - Assist for Counseling Center	07/03/23	09/30/23	TE A 3
Price, Anabelle	FC	Technical - Assist for Counseling Center	12/04/23	03/02/24	TE A 3
Price, Anabelle	FC	Technical - Assist for Counseling Center	05/06/24	06/30/24	TE A 3
Pulido, Allan Jace	FC	Technical - Assist in Campus Food Bank	07/10/23	12/08/23	TE A 2
Pulido, Allan Jace	FC	Technical - Assist in Campus Food Bank	01/24/24	03/15/24	TE A 2
Pulido, Allan Jace	FC	Technical - Assist in Campus Food Bank	04/08/24	05/17/24	TE A 2
Quach, Minh Thai	FC	Technical - Assist in International Student Center	07/01/23	08/20/23	TE A 1
Radosevich, Teri	CC	Non-Direct Instr Support - Model for Life Drawing classes	07/01/23	06/30/24	TE G 4
Rakholiya, Divy	FC	Technical - Assist in Admissions and Records	07/03/23	08/20/23	TE A 1

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Ramirez, Lupita	FC	Technical - Assist in Admissions and Records	07/03/23	09/29/23	TE A 1
Ramirez, Miriam	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	07/03/23	09/29/23	TE B 1
Rasko-Ives, Marielle	CC	Technical - Assist in EOPS Office	07/01/23	08/18/23	TE A 1
Reynolds, Ryan	FC	Paraprof - Assist in ACT computer lab	08/09/23	12/09/23	TE A 3
Reynolds, Ryan	FC	Paraprof - Assist in ACT computer lab	01/24/24	05/25/24	TE A 3
Rickard, Nicole	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE A 4
Rios, Cesar	CC	Technical - Assist in Campus Safety	07/01/23	08/20/23	TE A 4
Rivas, Andrew	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE J 4
Rivera, Yannet	FC	Technical - Assist for Counseling Center	07/03/23	08/19/23	TE A 1
Romero Cardenas, Itzel	CC	Technical - Assist in Photography lab	09/07/23	12/07/23	TE A 3
Romero Cardenas, Itzel	CC	Technical - Assist in Photography lab	02/22/24	05/23/24	TE A 3
Sanchez, Fernando	CC	Technical - Assist in Student Success	07/03/23	09/15/23	TE A 3
Sanchez, Fernando	CC	Technical - Assist in Student Success	11/20/23	02/23/24	TE A 3
Sanchez, Fernando	CC	Technical - Assist in Student Success	04/29/24	06/30/24	TE A 3
Scott, Paul	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 2
Sepulveda, Hector	FC	Technical - Assist for Counseling Center	07/03/23	08/19/23	TE A 1
Seth, Nidhi	CC	Technical - Assist in Cranium Café	07/01/23	09/29/23	TE A 1
Shirazinejad, Azadeh	CC	Technical - Assist in Cranium Café	07/01/23	09/30/24	TE B 2
Siddique, Aisha	CC	Technical - Assist in Cranium Café	07/01/23	08/31/23	TE A 1
Siedschlag, Madison	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE B 2
Signorelli, Ashley	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/01/23	06/30/24	TE A 1
Sisk, Benjamin	FC	Technical - Assist in Campus Food Bank	07/10/23	12/21/23	TE A 2
Sisk, Benjamin	FC	Technical - Assist in Campus Food Bank	01/22/24	03/08/24	TE A 2
Sisk, Benjamin	FC	Technical - Assist in Campus Food Bank	04/08/24	05/31/24	TE A 2
So, Aaron	FC	Paraprof - Assist in ACT computer lab	07/03/23	09/30/23	TE B 1
Soria, Samantha	CC	Paraprof - Athletic Program Assistant - Women's Basketball	07/01/23	06/30/24	TE I 3
Tamez, Noah	FC	Technical - Assist for Counseling Center	07/03/23	08/19/23	TE A 1
Tan, Stephanie	FC	Technical - Assist in Assessment Center	07/01/23	06/15/24	TE B 4

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Tanabe, Bryan	CC	Paraprof - Assist in Campus Communications office	07/11/23	10/09/23	TE A 3
Thomas, Chase	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/23	08/20/23	TE A 3
Thornton, Fay	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE A 1
Timm, Sarah	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE B 4
Torres, Diane	CC	Technical - Assist in Cranium Café	07/01/23	09/30/23	TE B 2
Toth, Christina	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE A 1
Tran, John	CC	Technical - Assist in Cranium Café	07/01/23	08/31/23	TE A 1
Treminio, Juan	FC	Paraprof - Assist in ACT computer lab	08/09/23	12/09/23	TE A 2
Treminio, Juan	FC	Paraprof - Assist in ACT computer lab	01/24/23	05/25/24	TE A 2
Truong, Nguyen	CC	Technical - Assist in Student Success	07/01/23	09/15/23	TE A 2
Truong, Tu Dinh Thap	AC	Technical - Assist in Purchasing	07/06/23	09/29/23	TE B 2
Tun, Wai Lin	FC	Technical - Assist in Assessment Center	07/01/23	08/20/23	TE A 1
Uribe, Angel	CC	Technical - Assist in Campus Communications	07/03/23	09/29/23	TE A 3
Valencia, Jesus	CC	Technical - Assist in Campus Safety	07/01/23	09/30/23	TE A 4
Valencia, Jesus	CC	Technical - Assist in Campus Safety	12/02/23	03/02/24	TE A 4
Valencia, Jesus	CC	Technical - Assist in Campus Safety	05/04/24	06/30/24	TE A 4
Valenica, Angel	FC	Technical - Assist in Campus Food Bank	08/21/23	11/16/23	TE A 2
Valenica, Angel	FC	Technical - Assist in Campus Food Bank	11/27/23	12/07/23	TE A 2
Valenica, Angel	FC	Technical - Assist in Campus Food Bank	01/29/24	03/21/24	TE A 2
Valenica, Angel	FC	Technical - Assist in Campus Food Bank	04/01/24	05/24/24	TE A 2
Valiullah, Fiza	FC	Technical - Assist with Honors Program	07/01/23	08/18/23	TE A 1
Varona, Roger	FC	Technical - Assist in Assessment Center	07/03/23	09/30/23	TE A 2
Varona, Roger	FC	Technical - Assist in Assessment Center	12/11/23	03/15/24	TE A 2
Vergara, Ashley	FC	Technical - Assist in Admissions and Records	07/03/23	09/29/23	TE B 4
Villa-Real, Christian	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 2
Vizcaino, Emmanuel	CC	Technical - Assist in Campus Safety	07/01/23	09/30/23	TE A 4
Vizcaino, Emmanuel	CC	Technical - Assist in Campus Safety	12/02/23	03/02/24	TE A 4
Vizcaino, Emmanuel	CC	Technical - Assist in Campus Safety	05/04/24	06/30/24	TE A 4

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Vyas, Maitri	FC	Paraprof - Assist in ACT computer lab	07/03/23	09/30/23	TE A 2
Walker, Arielle	FC	Technical - On-call Theatre technical support	07/01/23	06/30/24	TE J 4
Wilson, Camdyn	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE B 4
Wilson, Madeline	CC	Paraprof - Support for campus theatre production	07/01/23	06/30/24	TE J 2
Yepez, Roberto	FC	Service/Maint - Assist Campus Safety Dept with various duties	07/01/23	08/20/23	TE A 3
Zaidi, Shan Fatima	FC	Technical - Assist with Education Partnership Program	07/03/23	12/22/23	TE A 3
Zaidi, Shan Fatima	FC	Technical - Assist with Education Partnership Program	02/26/23	05/24/24	TE A 3
Zepeda, Jasmin	FC	Technical - Assist in Assessment Center	07/03/23	08/18/23	TE A 2
Zepeda, Joseph	FC	Technical - Assist in Assessment Center	08/21/23	06/30/24	TE A 2
Zumudio, Adrian	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	07/10/23	10/04/23	TE B 1

Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bueno, Yanel	FC	Medical - Clinical Psychologist for campus Health Center	07/01/23	06/30/24	ME C 4
Chela, Rashpal	FC	Medical - Nurse Practitioner for campus Health Center	07/01/23	06/30/24	ME B 4
Crockett, Courtney	FC	Medical - Health Services Specialist (RN) for campus Health Center	07/01/23	06/30/24	ME A 4
Duarte, Natalia	CC	Medical - Nurse Practitioner for campus Health Center	07/01/23	06/30/24	ME B 4
Henein, Mary	FC	Medical - Clinical Psychologist for campus Health Center	07/01/23	06/30/24	ME C 4
Izadi, Michael	FC	Medical - Clinical Psychologist for campus Health Center	07/01/23	06/30/24	ME C 4
Mathew, Julie	FC	Medical - Nurse Practitioner for campus Health Center	07/01/23	06/30/24	ME B 4
Mountain Oravetz, Marilyn	FC	Medical - Clinical Psychologist for campus Health Center	07/01/23	06/30/24	ME C 4
Noriega, Dezirea	FC	Medical - Health Services Specialist (RN) for campus Health Center	07/01/23	06/30/24	ME A 3
Polanco, Janet	FC	Medical - Clinical Psychologist for campus Health Center	07/01/23	06/30/24	ME C 4
Soto, Nicole	FC	Medical - Clinical Psychologist for campus Health Center	07/01/23	06/30/24	ME C 4

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Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Ahrens, Lisa	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	07/01/23	06/30/24	TE F 4
Ahrens, Lisa	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	07/01/23	06/30/24	TE E 4
Alicbar Munoz, Wendy	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/15/24	TE B 4
Alvarez, Jaime	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Amarillas, Samantha	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Amaya, Jennifer	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 2
Amaya, Jennifer	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 2
Arellano, Diana	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Arteaga, Alexis	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Banuelos, Javier	CC	Direct Instr Support - Tutor for the Math Learning Center	07/03/23	06/30/24	TE B 3
Burandt, Mina	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 4
Bustamante, Ashley	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Bustos Beltran, Irving	CC	Direct Instr Support - Tutor for the English Success Center	07/01/23	06/30/24	TE B 2
Cabrejos, Sofia	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Calderas, Cynthia	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Calderon, Hillary	CC	Direct Instr Support - Tutor for the English Success Center	07/01/23	06/30/24	TE A 4
Campbell, Monica	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Ceja, Rashelle	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Cervantez, Demi	CC	Direct Instr Support - Tutor for the English Success Center	07/03/23	06/30/24	TE B 1
Cherng, Daniel	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Cho, Beomsoo	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Choi, Pearl	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Cope, Kelli	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Cope, Kelli	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 3
Craddock, Dominic	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3

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Cruz, Alyssa	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Dang, Anh	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/03/23	06/30/24	TE B 2
Davis, Brandye	CC	Direct Instr Support - Tutor for the Math Learning Center	07/03/23	06/30/24	TE B 3
De Paz, Nathalei	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Diaz Loza, Brian	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Diederich, Oliver	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Dinh, Thi Bao Tram	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Dunn, Amber	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	07/01/23	06/30/24	TE E 4
Dunn, Amber	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	07/01/23	06/30/24	TE F 4
Eslinger, Jennifer	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Estrada, Holly	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Fernando, Sofia	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Ferraro, Gabriella	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Fink, Natasha	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Flores, Isabella	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Frank, Sam	CC	Direct Instr Support - Tutor for the Math Learning Center	07/03/23	06/30/24	TE B 2
Galvez, Berenice	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Galvez, Neledy	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Garcia, Andrew	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Gill, Jazmyne	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/23	06/30/24	TE B 2
Gomez, Emma	FC	Direct Instr Support - Assist in campus Math Lab	07/01/23	06/30/24	TE A 1
Gomez, Irene	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Gonzalez, Alondra	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Gonzalez-Hurtado, Alondra	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Goodman, Hannah	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Grijalva, Gabrielle	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Guillen, Xitlali	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Hamm, Aidan	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4

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Hasan, Raneem	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Hernandez, Adam	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Hernandez, Ashley	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Hernandez, Ashley	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 3
Herrera, Ashley	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 1
Herrera, Ashley	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 1
Herrera, Audrey	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Herrera, Audrey	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 3
Herrera, Juan	CC	Direct Instr Support - Tutor for the Math Learning Center	07/03/23	06/30/24	TE B 1
Herzog, Raymond	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE B 3
Hill, Demario	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Hill, Rae	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Ho, Lacheata	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 2
Holster, Mireya	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Homer-Garcia, Sean	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Howell, Kanydyce	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 1
Howell, Kanydyce	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 1
Hsueh, Diana	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Hui-Chung, Hsu	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 4
Hussain, Nasir	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Huynh Nguyen, Mach Vy	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE B 2
Huynh, Brian	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/23	06/30/24	TE A 3
Huynh, David	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Inouye, Chris	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	07/01/23	06/30/24	TE E 3
Inouye, Chris	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	07/01/23	06/30/24	TE F 3
Iqbal, Haya	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Jenkins, Nora	NOCE	Direct Instr Support - Tutor for Disability Support Services	07/01/23	06/30/24	TE A 4
Johnson, Kyle	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4

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Johnson, Monique	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Johnson, Monique	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 3
Jorda, Anna	CC	Direct Instr Support - Tutor for the English Success Center	07/01/23	06/30/24	TE B 3
Jun, Matthew	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Jung, Inhee	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 3
Ketland, Kristoffer	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 2
Klimmek, Kelly	CC	Direct Instr Support - Tutor for the English Success Center	07/01/23	06/30/24	TE B 2
Labra, Yulissa	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Laus, Jacob	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Le, Julianne	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Lee, Jake	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Lee, Karis	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Lee, Sunny	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Leomiti, Alika	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 4
Leomiti, Alika	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 4
Lim, Linnara	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Lim, Linnara	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 3
Lopez, Denise	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Lopez, Denise	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 3
Lopez, Yulianna	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Maldonado, Elizabeth	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Maldonado, Elizabeth	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 3
Mansfield, Emma	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Marashli, Ahmad	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/23	06/30/24	TE A 4
Maxwell, Bailey	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 2
Mayorga, Andrew	CC	Direct Instr Support - Tutor in the English Success Center	07/01/23	06/30/24	TE B 1
Mayroga, Andrew	CC	Direct Instr Support - Tutor for the English Success Center	07/03/23	06/30/24	TE B 1
McKenzie, Molly	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 1

Hourly Personnel
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McKenzie, Molly	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 1
Mejia, Lizzy	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Moshi, Robert	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Munro, Sarah	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	07/01/23	06/30/24	TE F 4
Munro, Sarah	CC	Direct Instr Support - Interpreter for deaf and hard of hearing students	07/01/23	06/30/24	TE E 4
Murillo, Felicia	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Myer, Jasmine	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Myer, Jasmine	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 3
Natera, Vanessa	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE B 2
Navarrete, Betsy	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Nelson, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Nelson, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 3
Nguyen, Bao	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/23	06/30/24	TE B 2
Nguyen, Kha	CC	Direct Instr Support - Tutor for the English Success Center	07/01/23	06/30/24	TE B 1
Nguyen, Mai	NOCE	Direct Instr Support - Tutor for Basic Skills/High School Program	07/01/23	06/30/24	TE A 2
Nguyen, Minh	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/03/23	06/30/24	TE B 3
Nguyen, Minh	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/23	06/30/24	TE B 3
Noor, Daanish	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 2
Nunez, Vanessa	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 3
Ochoa, Judith	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Ong, Christian	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE B 2
Ortega, Francisco	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Ortega, Matthew	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/03/23	06/30/24	TE B 1
Palma, Ita	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Palomarez, Bradi	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 4
Perez, Madelynn	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Perez, Veronica	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 3
Pham, Katie	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 3

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Ramirez, Christine	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Ramirez, Gabriela	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Ramirez, Robert	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/23	06/30/24	TE B 1
Ramos, Janine	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 3
Read, Abigail	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Regenfuss, Megan	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Reyes, Kiara	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Rossi, Devyn	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Saire, Nick	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Sames, Ryan	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Saucedo, Elissa	CC	Direct Instr Support - Tutor in the English Success Center	07/01/23	06/30/24	TE B 2
Schwenke, Karen	CC	Direct Instr Support - Tutor for the English Success Center	07/01/23	06/30/24	TE B 3
Serna, Daisy	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Serrano, David	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 1
Servin, Andrea	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Sims, Ingrid	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE E 4
Sims, Ingrid	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/23	06/30/24	TE F 4
Siratt, Jordan	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Smith, Ryan	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/23	06/30/24	TE B 2
Sorensen, Catherine	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Sosa, Eduardo	CC	Direct Instr Support - Tutor in the English Success Center	07/01/23	06/30/24	TE B 2
Soto, Candace	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Stonehednge, Marci	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/23	06/30/24	TE B 3
Stout, Grace	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Tawaklna, Sima Muetz	NOCE	Direct Instr Support - Tutor for Basic Skills/High School Program	07/01/23	06/30/24	TE A 2
Thow, Andric	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/03/23	06/30/24	TE B 3
Tisbe, Mark Ryan	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Torres Herrera, Isacc	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2

Hourly Personnel
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Urquilla, Justin	CC	Direct Instr Support - Tutor for the Math Learning Center	07/03/23	06/30/24	TE A 4
Urquilla, Justin	CC	Direct Instr Support - Tutor in the Math Center	07/01/23	06/30/24	TE A 4
Van Amburgh, Evi	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Vartanian, Shannon	FC	Direct Instr Support - Assist in campus Math Lab	07/01/23	06/30/24	TE A 4
Vasquez, Alyssa	FC	Direct Instr Support - Assist in campus Math Lab	07/01/23	06/30/24	TE A 1
Vasquez, Evelyn	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/15/24	TE B 2
Vazquez, Jocelyne	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Velo, Fabiana	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Villanueva, Isabel	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 3
Vo, Jasmine	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 2
Vu, Kayley	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 4
Waddell, Dominique	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/01/23	06/30/24	TE A 2
Walker, Nicholas	CC	Direct Instr Support - Tutor for the English Success Center	07/01/23	06/30/24	TE B 3
Wang, Hanna	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Weil, John	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4
Wren, Ryan	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 2
Youmans, Eric	FC	Direct Instr Support - Tutor for the FC Tutoring Center	07/01/23	06/30/24	TE A 4

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Brito, Brianna	NOCE	Technical - Substitute for Classified employee on leave	07/05/23	12/23/23	TE B 2
Brito, Brianna	NOCE	Technical - Substitute for Classified employee on leave	01/08/24	03/01/24	TE B 2
Linares, Ana	AC	Service/Maint - Substitute for Classified employee on leave	07/01/23	09/29/23	TE A 3
Rivera, Jonathan	NOCE	Technical - Substitute for Classified employee on leave	07/03/23	09/30/23	TE A 3
Vargas, Elaine	NOCE	Technical - Substitute for Classified employee on leave	07/05/23	12/23/23	TE B 2
Vargas, Elaine	NOCE	Technical - Substitute for Classified employee on leave	01/08/24	03/01/24	TE B 2

Hourly Personnel
June 27, 2023

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aftab, Anzalah	CC	Work Study Student - Assist in DSS office	07/01/23	06/30/24	TE A 2
Alacantar Fernandez, Ivan	CC	Full-time Student - Assist in Cranium Café	09/01/23	06/30/24	TE A 1
Alapati, Marvin	FC	Full-time - Student in Assessment Center	08/21/23	06/30/24	TE A 2
Arata, Maycoll	CC	Full-time Student - Assist in Cranium Café	09/01/23	06/30/24	TE A 1
Ayala, Naylea	FC	Full-time Student - Assist in Campus Communications	08/21/23	06/30/24	TE A 1
Bakhom, Hoda	FC	Full-time - Student in Assessment Center	08/21/23	06/30/24	TEA 2
Blanco, Adam	FC	Full-time Student - Assist in Admissions and Records	08/21/23	06/30/24	TE A 1
Cardenas, Samantha	CC	Full-time Student - Assist in Student Success Center	07/01/23	06/30/24	TE A 1
Castro, Clarissa	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
De Jesus, Allysa	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Diaz, Imelda	FC	Work-Study Student - Assist in CalWorks Office	07/01/23	06/30/24	TE A 3
Duran, Adriana	CC	Full-time Student - Tutor in the English Success Center	07/01/23	06/30/24	TE A 2
Esquivel, Kevin	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Fugett, Genisis	FC	Full-time Student - Assist for Counseling Center	08/21/23	06/30/24	TE A 1
Gandia, Moira	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Garciamayen, Alberto	CC	Full-time Student - Assist in Cranium Café	10/02/23	06/30/24	TE A 1
Greene, Sage	FC	Work Study Student - Assist in Library	07/01/23	06/30/24	TE A 1
Gurrola, Victoria	CC	Work Study Student - Assist in DSS office	07/01/23	06/30/24	TE A 2
Hanson, Nicklaus	FC	Work Study Student - Assist in Admissions and Records	07/01/23	06/30/24	TE A 1
Hernandez Vega, Christian	FC	Work Study Student - Assist in Academic Support Center	08/09/23	06/30/24	TE A 1
Hui, Collin	FC	Full-time Student -Assist for Counseling Center	08/21/23	06/30/24	TE A 1
Jauregui-Leal, Fernando	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Jimenez-Lopez, Maria	FC	Work-Study Student - Assist in CalWorks Office	07/01/23	06/30/24	TE A 2
Ju, Shinju	CC	Full-time Student – Assist in International Students office	7/1/23	8/18/23	TE A 2
Kerr, Selina	FC	Work-Study Student - Assist in CARE Program	07/01/23	06/30/24	TE A 2

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Kerr, Selina	FC	Work-Study Student - Assist in CARE Program	08/09/23	06/30/24	TE A 2
Khalid, Elyas	FC	Work Study Student - Assist in Academic Support Center	08/09/23	06/30/24	TE A 1
Khalid, Elyas	FC	Work Study Student - Assist in Academic Support Center	07/01/23	06/30/24	TE A 1
Khalil, Mohammed	CC	Full-time Student - Assist in Cranium Café	07/01/23	06/30/24	TE A 1
Khim, Karlee	FC	Work Study Student - Assist in Academic Support Center	08/09/23	06/30/24	TE A 1
Khim, Karlee	FC	Work Study Student - Assist in Academic Support Center	08/09/23	06/30/24	TE A 1
Langerudy, Arya	CC	Work Study Student - Assist in Cranium Café	09/01/23	06/30/24	TE A 1
Le, Doan Nhat	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Le, Manh	CC	Full-time Student - Assist in the Learning Resource Center	07/01/23	06/30/24	TE B 2
Le, Ngoc Phuong	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Long, Reth	CC	Work Study Student - Assist in Cranium Café	07/01/23	06/30/24	TE A 2
Lua Hernandez, Edgar	FC	Work Study Student - Assist in Admissions and Records	07/01/23	06/30/24	TE A 3
Malik, Aisha	CC	Work Study Student - Assist in Cranium Café	07/01/23	06/30/24	TE A 1
Morgan, Amy	CC	Full-time Student - Assist in hiring committee	09/16/22	03/16/23	TE A 3
Munoz, Michelle	CC	Work Study Student - Assist in Cranium Café	08/21/23	06/30/24	TE A 2
Navarro, Samantha	CC	Full-time Student - Assist in Student Success Center	07/01/23	06/15/24	TE A 1
Nelson, Joya	FC	Work-Study Student - Assist in CARE Program	07/01/23	06/30/24	TE A 2
Nguyen, Duc Thuan	CC	Full-time Student – Assist in International Students office	07/01/23	06/30/24	TE A 1
Nguyen, Mai	FC	Full-time Technical - Assist with Basic Skills Program	07/01/23	07/21/23	TE A 2
Nguyen, Vy Hoang	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Ortega, Matthew	CC	Full-time Student - Tutor in the Learning Resource Center	07/03/23	06/30/24	TE B 1
Ortiz, Valerie	CC	Full-time Student - Assist in Student Success Center	07/01/23	06/30/24	TE A 1
Patel, Hetvi	FC	Full-time Student - Assist with Education Partnership Program	08/21/23	06/30/24	TE A 2
Permito, Tracy	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Ramirez Jr, Jesus	AC	Full-time Student - Student Trustee Chancellor's Office	07/01/23	05/31/24	TE A 1
Ramirez, Osvaldo	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Ramirez, Ray	CC	Full-time Student - Assist in the Learning Resource Center	07/01/23	06/30/24	TE A 2
Reyes, Lorainne	CC	Full-time Student - Assist in the Learning Resource Center	07/01/23	06/30/24	TE A 2

Hourly Personnel
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Rivera, Yannet	FC	Full-time Student - Assist for Counseling Center	08/21/23	06/30/24	TE A 1
Safawi, Mohamad	CC	Work Study Student - Assist in Financial Aid office	07/01/23	06/30/24	TE A 1
Salazar, Maria	CC	Full-time Student – Assist in International Students office	07/01/23	06/30/24	TE A 1
Sepulveda, Hector	FC	Full-time Student - Assist for Counseling Center	08/21/23	06/30/24	TE A 1
Serrano, Chloe	AC	Full-time Student - Student Trustee Chancellor's Office	07/01/23	05/31/24	TE A 1
Siddique, Aisha	CC	Full-time Student - Assist in Cranium Café	09/01/23	06/30/24	TE A 1
Soto, Isabel	CC	Full-time Student - Assist in Student Success Center	07/01/23	06/15/24	TE A 1
Tamez, Noah	FC	Full-time Student - Assist for Counseling Center	08/21/23	06/30/24	TE A 1
Tawaklna, Sima Muetz	FC	Full-time Technical - Assist with Basic Skills Program	07/01/23	07/21/23	TE A 2
Tran, Thu Trang	CC	Full-time Student – Assist in International Students office	07/01/23	06/30/24	TE A
Tolentino, Charlene	CC	Full-time Student - Assist in Student Success Center	07/01/23	06/30/24	TE A 1
Tran, Duc	CC	Full-time Student - Assist in the Learning Resource Center	07/01/23	06/30/24	TE A 2
Tran, John	CC	Full-time Student - Assist in Cranium Café	09/01/23	06/30/24	TE A 1
Yi, David	FC	Work Study Student - Assist in Biology	07/01/23	06/30/24	TE A 1
Young, Anna Marie	CC	Full-time Student - Tutor in the English Success Center	07/01/23	06/30/24	TE A 4
Zepeda, Jasmin	FC	Full-time Student – Assist in Assessment Center	08/21/23	06/30/24	TE A 2

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 27, 2023

SUBJECT: Volunteers

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

6.e.1

Item No.

Volunteer Personnel
June 27, 2023

Volunteers

Name	Site	Program	Begin	End
Abrantes, Prima Donna	NOCE	DSS - Personal Service Attendant	07/01/23	06/30/24
Angeles, Jonathan	FC	Physical Education - Men's Soccer	07/03/23	12/15/23
Chavez, Liliana	NOCE	DSS - Personal Service Attendant	06/05/23	05/24/24
Huynh, Chuong	NOCE	DSS - Personal Service Attendant	06/07/23	05/24/24
Joya, Reina	NOCE	DSS - Personal Service Attendant	08/15/23	05/31/24
Ngo, Tien	NOCE	DSS - Personal Service Attendant	06/07/23	05/24/24
Sun, Mao-Chang	FC	Physical Education - Women's Golf	07/03/23	12/15/23
Veliz, Aura	NOCE	DSS - Personal Service Attendant	08/15/23	05/31/24

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 27, 2023

SUBJECT: Adjunct Faculty United Vesting Requirements
for Medical Benefits Subject to the Public
Employees' Medical and Hospital Care Act

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: The District and Adjunct Faculty United AFT Local 6106 have reached an agreement to adopt medical benefits vesting requirements for Adjunct Faculty United bargaining unit members. As a result of the negotiated agreement, the Adjunct Faculty United bargaining unit has three vesting groups.

The California Public Employees' Retirement System (CalPERS), subject to the Public Employees' Medical and Hospital Care Act (PEMHCA) in accordance with Government Code, requires that the Board approve resolutions outlining the medical benefits vesting for its employees.

The following resolutions require Board approval in order to implement the changes effective August 1, 2023:

- **Resolution No. 22/23-30:** ELECTING TO ADOPT LESS THAN HALFTIME BENEFITS UNDER SECTION 22807 OF THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION
- **Resolution No. 22/23-31:** ELECTING TO BE SUBJECT TO THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION
- **Resolution No. 22/23-32:** ELECTING TO ADOPT SCHOOL VESTING UNDER SECTION 22895 OF THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 22/23-30, No.22/23-31, and No.22/23-32 for Adjunct Faculty United bargaining unit members effective August 1, 2023.

Irma Ramos

Recommended by


Approved for Submittal

6.f.1

Item No.

**RESOLUTION NO. 22/23-30
ELECTING TO ADOPT LESS THAN HALFTIME BENEFITS UNDER SECTION 22807
OF THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION**

005 ADJUNCT FACULTY UNITED AFT LOCAL 6106

WHEREAS, North Orange County Community College District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **Adjunct Faculty United AFT Local 6106**; and

WHEREAS, Government Code Section 22807 permits a contracting agency subject to the Act to provide benefits to its less than half-time employees, upon proper application; now, therefore, be it

RESOLVED, North Orange County Community College District desires to obtain for its employees the benefit of Section 22807 and accepts the liabilities and obligations of a contracting agency under the Section; and be it further

RESOLVED, North Orange County Community College District elects to be subject to the provisions of Section 22807 of the Government Code; and be it further

RESOLVED, North Orange County Community College District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, That the participation of the employees and annuitants of **North Orange County Community College District** shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that **North Orange County Community College District** would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, the California Public Employees' Retirement System may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further

RESOLVED, That the executive body appoint and direct, and it does hereby appoint and direct the Chancellor to file with the Board a verified copy of this resolution, and to perform on behalf of **North Orange County Community College District** all functions required of it under the Act; and be it further

RESOLVED, That coverage under the Act be effective on **August 1, 2023**.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of **North Orange County Community College District** on the 27th day of June, 2023.

AYES:

NOES:

ABSENT:

ABSTAINING:

Signed: _____
Ed Lopez, President of the Board of Trustees

Attest: _____
Jeffrey P. Brown, Secretary

**RESOLUTION NO. 22/23-31
ELECTING TO BE SUBJECT TO THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL
CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION**

005 ADJUNCT FACULTY UNITED AFT LOCAL 6106

WHEREAS, A contracting agency meeting the eligibility requirements set forth in Government Code Section 22920, may obtain health benefit plan(s), as defined under Government Code Section 22777, by submitting a resolution to the Board of Administration of the California Public Employees' Retirement System (the "Board"), and upon approval of such resolution by the Board, become subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and

WHEREAS, **North Orange County Community College District** is a contracting agency eligible to be subject to the Act under Government Code Section 22920; and

WHEREAS, Government Code Section 22892(a) provides that a contracting agency subject to the Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and

WHEREAS, **North Orange County Community College District** desires to obtain for its employees and annuitants who are members of **Adjunct Faculty United AFT Local 6106** the benefit of the Act and to accept the liabilities and obligations of an employer under the Act; now, therefore, be it

RESOLVED, **North Orange County Community College District** elects to be subject to the provisions of the Act; and be it further

RESOLVED, That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$157.00** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, **North Orange County Community College District** has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, That the participation of the employees and annuitants of **North Orange County Community College District** shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that **North Orange County Community College District** would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further

RESOLVED, That the executive body appoint and direct, and it does hereby appoint and direct the Chancellor to file with the Board a verified copy of this resolution, and to perform on behalf of **North Orange County Community College District** all functions required of it under the Act; and be it further

RESOLVED, That coverage under the Act be effective on **August 1, 2023**.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of **North Orange County Community College District** on the 27th day of June, 2023.

AYES:

NOES:

ABSENT:

ABSTAINING:

Signed: _____
Ed Lopez, President of the Board of Trustees

Attest: _____
Jeffrey P. Brown, Secretary

**RESOLUTION NO. 22/23-32
ELECTING TO ADOPT SCHOOL VESTING UNDER SECTION 22895
OF THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION**

005 ADJUNCT FACULTY UNITED AFT LOCAL 6106

WHEREAS, North Orange County Community College District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **Adjunct Faculty United AFT Local 6106**; and

WHEREAS, Government Code Section 22895 provides that a contracting agency subject to the Act may file a resolution with the Board of the California Public Employees' Retirement System to provide a postretirement health benefits vesting requirement to employees who retire for service in accordance with Government Code Section 22895; and

WHEREAS, North Orange County Community College District certifies, some or all employees are represented by a bargaining unit and there is an applicable memorandum of understanding; and

WHEREAS, The credited service of an employee for purposes of determining the percentage of employer contribution applicable under Government Code Section 22895 shall mean service as defined in Government Code Section 22826; and

WHEREAS, The employer contribution for active employees cannot be less than what is defined in Government Code Section 22892(b); now, therefore be it

RESOLVED, That employees **retired on or after July 1, 2023** shall be subject to the requirements defined in this vesting resolution; and be it further

RESOLVED, That the employer contribution for each annuitant subject to vesting shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$157.00** per month, but not less than the amount prescribed by Section 22892(b), plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, Employer contributions for post-retirement health benefits shall not be paid to annuitants with less than 50 years of credited service with **North Orange County Community College District**. The percentage of the employer contribution payable for post-retirement health benefits for each annuitant shall be based on the annuitant's completed years of credited service with **North Orange County Community College District**;

Credited Years of Service	Percentage of Employer Contribution
50 years	100%
Less than 50 years	0%

and be it further

RESOLVED, The percentage of the employer contribution payable for post-retirement health benefits for annuitants who retire for disability shall be 100%; and be it further

RESOLVED, North Orange County Community College District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, That the participation of the employees and annuitants of **North Orange County Community College District** shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that **North Orange County Community College District** would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, the California Public Employees’ Retirement System may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further

RESOLVED, That the executive body appoint and direct, and it does hereby appoint and direct the Chancellor to file with the Board a verified copy of this resolution, and to perform on behalf of **North Orange County Community College District** all functions required of it under the Act; and be it further

RESOLVED, That coverage under the Act be effective on **August 1, 2023**.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of **North Orange County Community College District** on the 27th day of June, 2023.

AYES:

NOES:

ABSENT:

ABSTAINING:

Signed: _____
Ed Lopez, President of the Board of Trustees

Attest: _____
Jeffrey P. Brown, Secretary

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: June 27, 2023

Resolution

Information

SUBJECT: Revised Professional Expert Hourly
Rate Schedule

Enclosure(s) X

BACKGROUND: The District employs Professional Experts to provide services with respect to grants and other special projects of indeterminate duration. Effective January 1, 2023, the California minimum wage increased from \$15.00 to \$15.50 per hour. The attached salary schedule shows that adjustment.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the attached Professional Expert Hourly Rate Schedule, which reflects the increase be approved, effective July 1, 2023.

Irma Ramos

Recommended by



Approved for Submittal

6.g.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

PROFESSIONAL EXPERT HOURLY RATE SCHEDULE

Effective July 1, 2023

EMPLOYMENT CATEGORY	RATE	DESCRIPTION
PROJECT EXPERT	\$20.00	Responsible for performing specific project tasks resulting in identified outcomes
PROJECT COORDINATOR	\$35.00	Responsible for directing one or more general aspects of a project
PROJECT MANAGER	\$45.00	Responsible for overall direction of a complex project
TECHNICAL EXPERT I	\$40.00	Responsible for providing specialized technical assistance related to area of expertise
TECHNICAL EXPERT II	\$55.00	Responsible for providing advanced and/or complex level of technical assistance related to area of expertise
NOT-FOR-CREDIT INSTRUCTOR I	\$25.00	Responsible for providing not-for-credit instruction requiring undergraduate education and/or occupational experience
NOT-FOR CREDIT INSTRUCTOR II	\$35.00	Responsible for providing not-for-credit instruction requiring advanced level of education, professional expertise and/or certification
ASSISTANT COACH 1	\$15.00 \$15.50	M.Q. Associate's Degree or equivalent and 0-2 years of experience.
ASSISTANT COACH 2	\$20.00	M.Q. Associate's Degree or equivalent and 3 + years of experience.
ASSISTANT COACH 3	\$25.00	M.Q. Bachelor's degree or equivalent and 3 + years of experience.
ASSISTANT COACH 4	\$30.00	M.Q. Bachelor's Degree or equivalent and 3 + years of experience.
ASSISTANT COACH 5	\$35.00	M.Q. Master's Degree or equivalent and 3 + years of experience.
HEAD COACH	\$40.00	M.Q. Bachelor's Degree or equivalent and 4+ years of experience or Master's Degree or equivalent and 3 + years of experience
CERTIFIED ATHLETIC TRAINER	\$30.00	Responsible for providing athletic training support to ensure compliance in accord with CCCAA bylaws and student health and safety.

Board Approved:

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 27, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Salary Adjustment for the Confidential Employee Group for 2023-2024	Enclosure(s)	<u> X </u>

BACKGROUND: On June 28, 2022, the Board approved a Side Letter of Understanding between the Confidential Group and the District that provides for funded COLA, effective July 1, 2023. Funded COLA for 2023-2024 is eight point two two percent (8.22%).

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0, and Board Policy 7130 Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary agreement is within budget.

RECOMMENDATION: It is recommended that the attached Confidential Salary Schedule, which reflects the eight point two two percent (8.22%) on-schedule increase, effective July 1, 2023, be approved. The 8.22% is based on the estimated state budget and may be adjusted based on the final state budget.

Irma Ramos

Recommended by


Approved for Submittal

6.h.1

Item No.

CONFIDENTIAL MONTHLY SALARY SCHEDULE
Effective July 1, 2023

STEP						
RANGE	A	B	C	D	E	F
18C	5,238	5,488	5,758	6,043	6,343	6,653
19C	5,360	5,620	5,896	6,191	6,494	6,814
20C	5,488	5,758	6,043	6,343	6,653	6,983
21C	5,620	5,896	6,191	6,494	6,814	7,158
22C	5,758	6,043	6,343	6,653	6,983	7,320
23C	5,896	6,191	6,494	6,814	7,158	7,500
24C	6,043	6,343	6,653	6,983	7,320	7,686
25C	6,191	6,494	6,814	7,158	7,500	7,872
26C	6,343	6,653	6,983	7,320	7,686	8,061
27C	6,494	6,814	7,158	7,500	7,872	8,253
28C	6,653	6,983	7,320	7,686	8,061	8,457
29C	6,814	7,158	7,500	7,872	8,253	8,658
30C	6,983	7,320	7,686	8,061	8,457	8,874
31C	7,158	7,500	7,872	8,253	8,658	9,085
32C	7,320	7,686	8,061	8,457	8,874	9,304
33C	7,499	7,874	8,259	8,666	9,090	9,531
34C	7,680	8,068	8,460	8,877	9,314	9,766
35C	7,870	8,263	8,668	9,094	9,543	10,005
36C	8,061	8,464	8,879	9,317	9,777	10,252
37C	8,258	8,674	9,097	9,546	10,017	10,503
38C	8,458	8,886	9,320	9,781	10,263	10,762

CLASSIFICATIONS

19C Senior Technician
 24C Human Resources Specialist
 24C Executive Assistant I
 27C Executive Assistant II
 30C Executive Assistant III
 37C Human Resources Coordinator

LONGEVITY PAY

Five years of continuous service = 5% of present step
 Ten years of continuous service = 10% of present step
 Fifteen years of continuous service = 15% of present step
 Twenty years of continuous service = 20% of present step
 Twenty-five years of continuous service = 25% of present step
 Thirty years of continuous service = 30% of present step

Step advancements are awarded on a yearly basis on the employee's anniversary date. The anniversary date is the first day of the month following twelve (12) full months of employment.

Board Approved:

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 27, 2023 Resolution
SUBJECT: Salary Adjustment for District Management Information
Association for 2023-2024 Enclosure(s) X

BACKGROUND: On May 10, 2022, the Board approved a Side Letter of Understanding between The District Management Association and the District that provides for Funded COLA, effective July 1, 2023. Funded COLA for 2023-2024 is eight point two two percent (8.22%).

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0, and Board Policy 7130 Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the attached Management Salary Schedule, which reflects the eight point two two percent (8.22%) on-schedule increase, effective July 1, 2023, be approved. The 8.22% is based on the estimated state budget and may be adjusted based on the final state budget.

Irma Ramos

Recommended by

B. V. Dist Brad M

Approved for Submittal

6.i.1

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
MANAGEMENT ANNUAL SALARY SCHEDULE
Effective July 1, 2023**

Range	COLUMN							Range
	A	B	C	D	E	F	G	
3	76,862	79,852	82,957	86,189	89,551	93,048	96,682	3
4	80,099	83,215	86,458	89,829	93,334	96,985	100,774	4
5	83,335	86,580	89,957	93,469	97,121	100,918	104,871	5
6	86,568	89,945	93,456	97,106	100,905	104,858	108,963	6
7	89,803	93,311	96,956	100,745	104,689	108,794	113,059	7
8	93,036	96,674	100,453	104,384	108,472	112,722	117,147	8
9	96,271	100,036	103,951	108,024	112,260	116,661	121,241	9
10	99,509	103,402	107,448	111,660	116,040	120,597	125,336	10
11	102,744	106,766	110,949	115,299	119,823	124,531	129,426	11
12	105,978	110,130	114,449	118,939	123,610	128,468	133,523	12
13	109,211	113,495	117,949	122,579	127,396	132,403	137,613	13
14	112,448	116,860	121,449	126,219	131,183	136,343	141,709	14
15	115,684	120,222	124,948	129,860	134,963	140,278	145,800	15
16	118,919	123,589	128,446	133,495	138,751	144,214	149,894	16
17	122,152	126,953	131,944	137,136	142,535	148,150	153,988	17
18	125,388	130,316	135,442	140,773	146,318	152,088	158,085	18
19	128,623	133,682	138,941	144,414	150,102	156,020	162,171	19
20	131,861	137,044	142,441	148,053	153,889	159,955	166,267	20
21	135,093	140,408	145,938	151,688	157,672	163,895	170,362	21
22	138,328	143,772	149,439	155,329	161,455	167,826	174,453	22
23	141,561	147,139	152,938	158,969	165,240	171,762	178,546	23
24	144,797	150,502	156,436	162,608	169,026	175,697	182,640	24
25	148,032	153,866	159,935	166,245	172,811	179,637	186,737	25
26	151,268	157,231	163,434	169,884	176,591	183,568	190,825	26
27	154,501	160,594	166,930	173,522	180,378	187,504	194,918	27
28	157,736	163,960	170,431	177,163	184,164	191,440	199,012	28
29	160,972	167,320	173,930	180,800	187,946	195,378	203,106	29
30	164,207	170,688	177,430	184,438	191,731	199,311	207,200	30
31	167,440	174,051	180,932	188,080	195,516	203,250	211,292	31
32	170,675	177,417	184,427	191,719	199,302	207,186	215,388	32
33	173,908	180,780	187,924	195,353	203,080	211,121	219,476	33
34	177,145	184,143	191,423	198,995	206,867	215,056	223,571	34
35	180,381	187,507	194,922	202,633	210,655	218,992	227,666	35
36	183,615	190,874	198,420	206,272	214,435	222,928	231,761	36
37	186,849	194,240	201,921	209,908	218,220	226,863	235,850	37
38	190,083	197,602	205,420	213,549	222,006	230,799	239,945	38
39	193,320	200,968	208,919	217,190	225,790	234,735	244,036	39

Where less than 12 calendar months of service are required, the salary is prorated in proportion to the service required.

A management employee who holds an earned doctorate or LLB/JD from an accredited institution listed in the directory of Accredited Institutions of Postsecondary Education, published for the Council of Postsecondary Accreditation by the American Council on Education, shall receive an additional doctoral stipend of \$3,500. The LLB/JD degree must have been received on the basis of a four-year baccalaureate degree and three years of advanced legal training in an accredited law school. Where a qualifying degree is obtained during any contract year, the stipend will become effective July 1 of the subsequent fiscal year.

A management employee who does not qualify for the doctoral stipend may receive up to five professional growth incentive increments of \$400 each pursuant to the policy for management professional growth.

Board Approved:

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: June 27, 2023

Resolution

Information

SUBJECT: Salary Adjustment for United Faculty
CTA/CCA/NEA for 2023-2024

Enclosure(s) X

BACKGROUND: On April 12, 2022, the Board approved the negotiated Tentative Agreement between United Faculty CTA/CCA/NEA and the District for the 2023-2024 fiscal year. The Agreement provided for the following salary increases for 2023-2024:

ADJUSTMENTS FOR THE 2023-2024 FISCAL YEAR

The Regular and Contract Faculty Salary Schedules will be increased by eight point two two percent (8.22% funded COLA) for 2023-2024, across the schedule, effective Fall 2023.

The Regular and Contract Faculty Overload Teaching Schedule will be increased by eight point two two percent (8.22% funded COLA) for 2023-2024, across the schedule, effective Fall 2023.

The Regular and Contract Faculty Overload Non-Teaching Schedule will be increased by eight point two two percent (8.22% funded COLA) for 2023-2024, across the schedule, effective Fall 2023.

The Summer Intersession Schedule will be increased by eight point two two percent (8.22% funded COLA) for 2023-2024, across the schedule, effective Summer 2024.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0, and Board Policy 7130 Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the Board approve the Faculty Salary Schedules effective Fall 2023 and Summer 2024 respectively, which reflect the eight point two two percent (8.22% funded COLA) on-schedule increase. The 8.22% is based on the estimated state budget and may be adjusted based on the final state budget.

Irma Ramos

Recommended by


Approved for Submittal

6.j.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR AND CONTRACT FACULTY ANNUAL SALARY SCHEDULE (177 DAYS)

Effective July 1, 2023

<u>STEP</u>	<u>CLASS B</u>	<u>CLASS C</u>	<u>CLASS D</u>	<u>CLASS E</u>	<u>CLASS F</u>	<u>STEP</u>
1	84,277	87,986	91,690	95,389	100,547	1
2	84,277	87,986	91,690	95,389	100,547	2
3	84,277	87,986	91,690	95,389	100,547	3
4	87,986	91,690	95,389	99,100	104,248	4
5	91,690	95,389	99,100	102,804	107,957	5
6	95,389	99,100	102,804	106,511	111,659	6
7	99,100	102,804	106,511	110,217	115,365	7
8	102,804	106,511	110,217	113,921	119,071	8
9	106,511	110,217	113,921	117,622	122,777	9
10	110,217	113,921	117,622	121,331	126,482	10
11	113,921	117,622	121,331	125,036	130,190	11
12	117,622	121,331	125,036	128,740	133,889	12
13	121,331	125,036	128,740	132,444	137,596	13
16		128,740	132,444	136,154	141,305	16
18			136,154	139,859	145,007	18
20			139,859	143,558	148,711	20
22			143,558	147,268	152,415	22
25	125,036	132,444	147,268	150,974	156,120	25

- CLASS B Minimum Qualifications
- CLASS C Minimum Qualifications plus 18 semester units
- CLASS D Minimum Qualifications plus 36 semester units
- CLASS E Minimum Qualifications plus 54 semester units
- CLASS F Earned Doctorate

INITIAL SALARY PLACEMENT

Initial salary placement is established on the basis of the minimum qualifications for the discipline of initial assignment as a contract faculty member.

Initial CLASS placement is established using the candidate's highest academic degree specified in the minimum qualifications. Approved units beyond those used to satisfy the minimum qualifications may be used for advanced class placement; applicable coursework must be obtained from an accredited postsecondary institution.

Initial STEP placement is established on the basis of previous experience as an academic employee and related full-time occupational experience, exclusive of any years of experience used in meeting the minimum qualifications. A maximum of nine (9) years of step credit may be granted for any combination of the following:

One year of step credit may be granted for each year of full-time contract academic employment with an accredited institution.

One year of step credit may be granted for each thirty (30) semester units of part-time academic employment with an accredited institution. A maximum of six (6) years of step credit may be granted for part-time academic employment. Substitute teaching, summer intersession teaching, and teaching compensated at part-time, extended-day or lecturer rates will be considered part-time academic experience.

One year of step credit may be granted for each three (3) years of full-time occupational experience directly related to the discipline.

Service as a teaching assistant, teaching intern, instructional aide or similar employment may not be applied toward advanced step placement.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR AND CONTRACT FACULTY ANNUAL SALARY SCHEDULE (195 DAYS)

Effective July 1, 2023

<u>STEP</u>	<u>CLASS B</u>	<u>CLASS C</u>	<u>CLASS D</u>	<u>CLASS E</u>	<u>CLASS F</u>	<u>STEP</u>
1	92,627	96,712	100,795	104,870	110,551	1
2	92,627	96,712	100,795	104,870	110,551	2
3	92,627	96,712	100,795	104,870	110,551	3
4	96,712	100,795	104,870	108,959	114,630	4
5	100,795	104,870	108,959	113,037	118,715	5
6	104,870	108,959	113,037	117,121	122,794	6
7	108,959	113,037	117,121	121,205	126,875	7
8	113,037	117,121	121,205	125,287	130,960	8
9	117,121	121,205	125,287	129,363	135,042	9
10	121,205	125,287	129,363	133,449	139,124	10
11	125,287	129,363	133,449	137,530	143,210	11
12	129,363	133,449	137,530	141,613	147,283	12
13	133,449	137,530	141,613	145,693	151,369	13
16		141,613	145,693	149,779	155,454	16
18			149,779	153,862	159,534	18
20			153,862	157,936	163,615	20
22			157,936	162,025	167,693	22
25	137,530	145,693	162,025	166,107	171,778	25

CLASS B Minimum Qualifications

CLASS C Minimum Qualifications plus 18 semester units

CLASS D Minimum Qualifications plus 36 semester units

CLASS E Minimum Qualifications plus 54 semester units

CLASS F Earned Doctorate

INITIAL SALARY PLACEMENT

Initial salary placement is established on the basis of the minimum qualifications for the discipline of initial assignment as a contract faculty member.

Initial CLASS placement is established using the candidate's highest academic degree specified in the minimum qualifications. Approved units beyond those used to satisfy the minimum qualifications may be used for advanced class placement; applicable coursework must be obtained from an accredited postsecondary institution.

Initial STEP placement is established on the basis of previous experience as an academic employee and related full-time occupational experience, exclusive of any years of experience used in meeting the minimum qualifications. A maximum of nine (9) years of step credit may be granted for any combination of the following:

One year of step credit may be granted for each year of full-time contract academic employment with an accredited institution.

One year of step credit may be granted for each thirty (30) semester units of part-time academic employment with an accredited institution. A maximum of six (6) years of step credit may be granted for part-time academic employment. Substitute teaching, summer intersession teaching, and teaching compensated at part-time, extended-day or lecturer rates will be considered part-time academic experience.

One year of step credit may be granted for each three (3) years of full-time occupational experience directly related to the discipline.

Service as a teaching assistant, teaching intern, instructional aide or similar employment may not be applied toward advanced step placement.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

REGULAR AND CONTRACT FACULTY OVERLOAD TEACHING SCHEDULE

Effective August 11, 2023 (Non-Credit)

Effective August 21, 2023 (Credit)

	COLUMN I Salary Classes B and C		COLUMN II Salary Classes D and E		COLUMN III Salary Classes F	
	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate
Lecture	1,429.67	81.695	1,497.79	85.588	1,568.78	89.645
Laboratory	1,143.76	65.358	1,198.15	68.466	1,255.02	71.715

**REGULAR AND CONTRACT HOURLY FACULTY OVERLOAD NONTEACHING SCHEDULE
Effective August 1, 2023**

Step	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F	Step
01	48.854	51.280	53.702	56.125	59.492	01
02	51.280	53.702	56.125	58.548	61.918	02
03	53.702	56.125	58.548	60.971	64.340	03
04	56.125	58.548	60.971	63.394	66.765	04
05	58.548	60.971	63.394	65.822	69.186	05
06	60.971	63.394	65.822	68.245	71.610	06
07	63.394	65.822	68.245	70.664	74.032	07
08	65.822	68.245	70.664	73.090	76.457	08
09	68.245	70.664	73.090	75.513	78.885	09
10	70.664	73.090	75.513	77.935	81.305	10
11	73.090	75.513	77.935	80.361	83.732	11
12	75.513	77.935	80.361	82.783	86.152	12
13	77.935	80.361	82.783	85.207	88.577	13
17		82.783	85.207	87.629	91.002	17
22			87.629	90.053	93.422	22
27	80.361	85.207	90.053	92.477	95.846	27

Board Approved:

REGULAR AND CONTRACT SUMMER INTERSESSION TEACHING SCHEDULE
Effective 2024 Summer Intersession

LECTURE RATE

Step	Class B		Class C		Class D		Class E		Class F		Step
	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	
01	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	01
02	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	02
03	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	03
04	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	04
05	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	05
06	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	06
07	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	07
08	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	08
09	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	09
10	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	10
11	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	11
12	1,449.55	82.831	1,449.55	82.831	1,518.63	86.779	1,518.63	86.779	1,590.60	90.891	12
13	1,449.55	82.831	1,460.03	83.430	1,518.63	86.779	1,548.60	88.491	1,611.84	92.105	13
17			1,503.41	85.909	1,548.60	88.491	1,593.78	91.073	1,657.01	94.686	17
22					1,613.63	92.207	1,658.80	94.789	1,718.43	98.196	22
27	1,460.03	83.430	1,548.60	88.491	1,658.80	94.789	1,703.98	97.370	1,765.41	100.881	27

LABORATORY RATE

Step	Class B		Class C		Class D		Class E		Class F		Step
	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	
01	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	01
02	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	02
03	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	03
04	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	04
05	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	05
06	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	06
07	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	07
08	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	08
09	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	09
10	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	10
11	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	11
12	1,159.66	66.266	1,159.66	66.266	1,214.81	69.418	1,214.81	69.418	1,272.47	72.713	12
13	1,159.66	66.266	1,167.32	66.704	1,214.81	69.418	1,239.62	70.835	1,290.19	73.725	13
17			1,201.64	68.665	1,239.62	70.835	1,277.55	73.003	1,328.14	75.894	17
22					1,292.00	73.829	1,329.94	75.997	1,369.71	78.269	22
27	1,167.32	66.704	1,239.62	70.835	1,329.94	75.997	1,367.89	78.165	1,404.04	80.231	27

Board Approved:

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 27, 2023

SUBJECT: Salary Adjustment for CSEA Chapter #167 for 2023-2024

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: On September 13, 2022, the Board approved the negotiated Tentative Agreement between CSEA Chapter #167 and the District for the 2023-2024 fiscal year. The agreement provided for funded COLA, effective July 1, 2023. Funded COLA for 2023-2024 is eight point two two percent (8.22%).

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0, and Board Policy 7130 Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary agreement is within budget.

RECOMMENDATION: It is recommended that the attached Classified Salary Schedule, which reflects the eight point two two percent (8.22%) on-schedule increase, effective July 1, 2023, be approved. The 8.22% is based on the estimated state budget and may be adjusted based on the final state budget.

Irma Ramos

Recommended by


Approved for Submittal

6.k.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 CLASSIFIED MONTHLY SALARY SCHEDULE
 EFFECTIVE July 1, 2023

STEP RANGE	A	B	C	D	E	RANGE
14	3,264	3,422	3,581	3,738	3,906	14
15	3,338	3,504	3,666	3,813	4,016	15
16	3,422	3,581	3,738	3,906	4,105	16
17	3,504	3,666	3,813	4,016	4,197	17
18	3,581	3,738	3,906	4,105	4,294	18
19	3,666	3,813	4,016	4,197	4,385	19
20	3,738	3,906	4,105	4,294	4,485	20
21	3,813	4,016	4,197	4,385	4,593	21
22	3,906	4,105	4,294	4,485	4,692	22
23	4,016	4,197	4,385	4,593	4,797	23
24	4,105	4,294	4,485	4,692	4,909	24
25	4,197	4,385	4,593	4,797	5,032	25
26	4,294	4,485	4,692	4,909	5,151	26
27	4,385	4,593	4,797	5,032	5,274	27
28	4,485	4,692	4,909	5,151	5,397	28
29	4,593	4,797	5,032	5,274	5,528	29
30	4,692	4,909	5,151	5,397	5,645	30
31	4,797	5,032	5,274	5,528	5,774	31
32	4,909	5,151	5,397	5,645	5,909	32
33	5,032	5,274	5,528	5,774	6,048	33
34	5,151	5,397	5,645	5,909	6,191	34
35	5,274	5,528	5,774	6,048	6,340	35
36	5,397	5,645	5,909	6,191	6,503	36
37	5,528	5,774	6,048	6,340	6,653	37
38	5,645	5,909	6,191	6,503	6,811	38
39	5,774	6,048	6,340	6,653	6,970	39
40	5,909	6,191	6,503	6,811	7,130	40
41	6,048	6,340	6,653	6,970	7,302	41
42	6,191	6,503	6,811	7,130	7,479	42
43	6,340	6,653	6,970	7,302	7,668	43
44	6,503	6,811	7,130	7,479	7,848	44
45	6,653	6,970	7,302	7,668	8,032	45
46	6,811	7,130	7,479	7,848	8,228	46
47	6,970	7,302	7,668	8,032	8,420	47
48	7,130	7,479	7,848	8,228	8,633	48
49	7,302	7,668	8,032	8,420	8,834	49
50	7,479	7,848	8,228	8,633	9,052	50
51	7,668	8,032	8,420	8,834	9,261	51
52	7,848	8,228	8,633	9,052	9,488	52
53	8,032	8,420	8,834	9,261	9,711	53
54	8,228	8,633	9,052	9,488	9,950	54
55	8,420	8,834	9,261	9,711	10,193	55
56	8,633	9,052	9,488	9,950	10,440	56
57	8,834	9,261	9,711	10,193	10,689	57
58	9,052	9,488	9,950	10,440	10,952	58
59	9,261	9,711	10,193	10,689	11,215	59
60	9,488	9,950	10,440	10,952	11,492	60
68	11,470	12,036	12,628	13,249	13,905	68

Premium Pay:	Swing Shift - 5% premium pay	
	Graveyard Shift - 10% premium pay	
	Five years of continuous service	----- 5% of present step
	Ten years of continuous service	----- 10% of present step
	Fifteen years of continuous service	----- 15% of present step
	Twenty years of continuous service	----- 20% of present step
	Twenty-five years of continuous service	----- 25% of present step
	Thirty years of continuous service	----- 30% of present step
<i>CBA 9.7.7 Employees hired on or after January 1, 2019</i>	Thirty three years of continuous service	----- 33% of present step
	Thirty six years of continuous service	----- 36% of present step

Board Approved:

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 27, 2023 Resolution
SUBJECT: Salary Adjustment for the Executive Officers for Information
2023-2024 Enclosure(s) X

BACKGROUND: Effective January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

On August 23, 2022, the Board approved funded COLA for 2023-2024, effective July 1, 2023. Funded COLA for 2023-2024 is eight point two two percent (8.22%).

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0, and Board Policy 7130 Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the Board approve the attached Executive Officer Salary Schedule, which reflects the eight point two two percent (8.22%) across the schedule increase, effective July 1, 2023. The 8.22% is based on the estimated state budget and may be adjusted based on the final state budget.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.I.1
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

EXECUTIVE OFFICER ANNUAL SALARY SCHEDULE

Effective July 1, 2023

VICE CHANCELLOR / PRESIDENT

<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>	<u>Step G</u>	<u>Step H</u>
257,838	267,257	277,052	287,240	297,838	308,851	320,314	332,232

Initial salary placement for executive officers new to the District shall be Step A, provided that an exception to placement on Step A may be considered, if recommended by the Chancellor, subject to the following:

- (1) The employee has recent experience (within one year of hire date) in a full-time position that is directly related or equivalent to the executive officer position. This full-time experience must equal the number of years represented by the recommended step;

AND

- (2) The employee's most recent base salary (within one year of hire date) is greater than the Step A salary amount.

Where the employee qualifies under (1) and (2) above, the employee may be recommended for the first step wherein there is no decrease in base pay.

A current employee who is promoted to an executive officer position from a non-management position or from a lower level management position shall be placed on the first step which results in an increase in base pay of at least four percent, except the employee may not be placed on a step higher than the employee's current step.

An executive officer employee who holds an earned doctorate or LLB/JD from an accredited institution listed in the directory of Accredited Institutions of Postsecondary Education, published for the Council of Postsecondary Accreditation by the American Council on Education, shall receive an additional doctoral stipend of \$3,500. The LLB/JD degree must have been received on the basis of a four-year baccalaureate degree and three years of advanced legal training in an accredited law school. Where a qualifying degree is obtained during any contract year, the stipend will become effective July 1 of the subsequent fiscal year.

Board Approved:

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	June 27, 2023	Resolution	_____
SUBJECT:	NOCCCD Decision Making Resource Manual Update	Information	X
		Enclosure(s)	X

BACKGROUND: The NOCCCD Decision Making Resource Manual (DMRM) was first created in the 2011-12 academic year. Thereafter, annual edits in the way of minor updates such as updated dates; changes in position titles and grammatical errors were made. With the revamp of the District-wide IT Governance Process in 2019, the DMRM needed some major updates.

Over the past year, the updates to the DMRM were thoroughly vetted by the governance councils/committees/groups including the Institutional Effectiveness Coordinating Council; the District Services Committee and Chancellor's Staff. The DMRM was reviewed, discussed and edited by the District Consultation Council (DCC) four times during the past academic year with final approval rendered by DCC at its May 2023 meeting. We are therefore presenting this updated DMRM as information to the Board.

This item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

How does this relate to the five District Strategic Directions? This item responds to all five District Strategic Directions.

How does this relate to Board Policy? This item is in accordance with Board Policy 3250, Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information the updated NOCCCD Decision Making Resource Manual.

Byron D. Clift Breland
Recommended by


Approved for Submittal

7.a.1
Item No.



**NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT**

Greatness. Achieved.

**Decision Making Resource Manual:
Structure, Function and Alignment**

Date of Last Revision: May 2023

District Offices

1830 West Romneya Drive
Anaheim, CA 92801-1819
<http://www.nocccd.edu>

Fullerton College

321 East Chapman Avenue
Fullerton, CA 92832
<http://www.fullcoll.edu>

Cypress College

9200 Valley View Street
Cypress, CA 90630
<http://www.cypresscollege.edu>

North Orange Continuing Education

1830 West Romneya Drive
Anaheim, CA 92801-1819
<http://www.NOCE.edu>

**North Orange County Community College District
Decision Making Resource Manual:
Structure, Function and Alignment**

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California Code of Regulations for Collegial Consultation
Academic Senate (Title 5, Sections 53200—53206)
Faculty (Title 5, Section 51023)
Staff (Title 5, Section 51023.5)
Students (Title 5, Section 51023.7)

NOCCCD Board Policy 2510 Participation in Local Decision-making

NOCCCD Administrative Procedure 2510 Participation in Local Decision-making

Board Policies and Administrative Procedures are available online at:

<https://www.nocccd.edu/policies-and-procedures>

NOCCCD IT Governance Structure and Framework (2021)

North Orange County Community College District
Decision Making Resource Manual:
Structure, Function and Alignment

Prologue

The collegial culture in the North Orange County Community College District (NOCCCD) rests on a partnership in which Board members, faculty, staff, administration, and students participate in making decisions. The members of this District are united by a collective, shared vision that student success is the most important endeavor.

Making progress toward this important collective vision is possible only in an atmosphere of collegiality and mutual respect. Toward that goal, in July 2011, 40 NOCCCD faculty, staff, administrators, and Trustees were interviewed to ascertain their current concerns and their visions for the future of the campuses and district. The following nine themes describe the group's collective vision of NOCCCD's potential in the next decade:

1. NOCCCD will be student-centered.
2. Each NOCCCD campus will have a distinctive identity.
3. NOCCCD will be innovative.
4. NOCCCD will be courageous.
5. NOCCCD will communicate effectively within the district.
6. NOCCCD will be characterized by mutual respect for all sites within the district.
7. NOCCCD will be proactively compliant.
8. NOCCCD will have strong educational partnerships.
9. NOCCCD will reflect the community.

The fifth theme is of particular relevance to this document. The following suggestions were offered as strategies for strengthening trust in NOCCCD leadership:

- Clearly define roles for employees at all levels of NOCCCD;
- Clearly articulate decision-making processes;
- Develop goals and priorities through collaboration;
- Develop systems of accountability to ensure consistent adherence to those goals and priorities;
- Rely on data to make decisions and set priorities; and
- Create venues for representatives of the sites to collaborate with each other for the benefit of students District-wide.

The purpose of this resource manual is to describe how decisions are made in the North Orange County Community College District and has been developed with the goal of improving communication and trust across NOCCCD. These decision-making processes reflect the mechanisms by which NOCCCD ensures that there are opportunities for meaningful collaboration and that the voices of the constituent groups are heard in making decisions.

This document delineates the processes by which recommendations to the Chancellor are developed by describing:

- The structure and function of each group that contributes to the development of those recommendations and
- The alignment of the groups to one another.

This *North Orange County Community College District 2012 Decision Making Manual: Structure, Function, and Alignment* is reviewed and updated on a regular basis to maintain credibility as a valuable resource. The regular updates will reflect minor changes, such as in descriptions, timelines, or processes as well as substantive updates in content and processes. The regular update and review should occur no less than every three years. The assessment of the NOCCCD's decision making process occurs as part of the District assessment of its overall planning processes. This timeline and assessment process is further described in the "Assessment of Planning and Decision-Making Processes" section of the *North Orange County Community College District 2012 Integrated Planning Manual*. As an overview, the assessment includes gathering input district-wide and then using those results to prepare an assessment report that is submitted to the District Consultation Council. The District Consultation Council reviews the assessment report and recommends revisions to decision-making processes as warranted based on that assessment. The *North Orange County Community College District 2012 Decision Making Manual: Structure, Function, and Alignment* is then updated to reflect any agreed-upon changes. Through these review processes this document is maintained to reflect the inevitable changes in decision-making processes that are to be expected as part of NOCCCD's cycle of continuous improvement.

Roles of Constituents in District-level Decision Making

The constituents in NOCCCD participate in making decisions at the district level appropriate in scope to their roles within the District. The role in making decisions for each constituency described below is derived from the California Code of Regulations, NOCCCD Board Policies, and NOCCCD practices, procedures and job descriptions. The relevant sections of the California Code of Regulations are included in the appendix of this document.

Board of Trustees

The role of the Board of Trustees in making decisions is to determine policy and to serve as NOCCCD's legal and fiduciary body.

The Board of Trustees maintains, operates, and governs NOCCCD in accordance with all applicable laws and regulations. As an independent policy-making body responsible for policies as well as legal and fiscal issues, the Board's ultimate responsibility is to ensure that the NOCCCD mission is fulfilled and that NOCCCD's financial resources are dedicated to providing sound educational programs.

The Board of Trustees consists of seven locally elected Trustees who represent and must reside in the trustee area they represent. One trustee is elected by the qualified voters from each of the seven trustee areas to serve four-year terms. The Board annually elects a president, vice president, and secretary of the Board. The Chancellor serves as the Board's Executive Secretary.

Two student trustees are elected annually, each representing the students at one of the two colleges. The Student Trustees have the same responsibilities as all trustees to represent the interest of the entire community. In addition, they provide a student perspective on the issues facing the Board. The Student Trustees receive all materials sent to other members of the Board, except those pertaining to closed session matters; attend all open session board meetings; ask questions; participate in discussions; and cast an advisory, nonbinding vote on the matters that come before the Board.

California State Education Code Section 70902 identifies the Board of Trustees as the NOCCCD's legal and fiduciary body and outlines associated responsibilities. The Board affirms its role and responsibilities in *Board Policy 2200: Board Duties and Responsibilities* which includes this list of specific duties:

- Adopt policies that define the institutional mission and set prudent, ethical, and legal standards for campus operations.
- Hire a Chancellor and delegate to the Chancellor the authority to implement Board policies and decisions and other duties the Board of Trustees may prescribe.
- Establish policies for and approve comprehensive academic and facilities plans.
- Establish policies for and approve courses of instruction and educational programs, academic standards and graduation requirements, and rules governing student conduct.
- Monitor institutional performance, educational quality, and compliance with accreditation standards.
- Assure fiscal health and stability including adopting operational and capital outlay budgets and determining the need for tax or bond elections.

- Hold and convey property for the use and benefit of the District and manage and control District property.
- Employ and assign all personnel and establish employment practices, salaries, and benefits for all employees.
- Establish procedures for effective involvement of faculty, staff, and students in local governance.

Chancellor

The role of the NOCCCD Chancellor in making decisions is determined by the authority delegated to this position by the Board of Trustees.

The Chancellor is the chief representative of the Board and is responsible directly to the Board. The Board delegates to the Chancellor the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action. (See *Board Policy 2430: Delegation of Authority to Chancellor.*)

NOCCCD governance and organizational groups forward their recommendations to the District Consultation Council which in turn makes a recommendation regarding the issue to the Chancellor. The Chancellor reviews the recommendation and does one of the following:

- Approves the recommendation and directs implementation; or
- Makes minor modifications, directs implementation, and notifies the District Consultation Council about the minor modification; or
- Returns the recommendation to the group that developed the recommendation for further consideration.

College and NOCE Presidents

The role of the Presidents in making decisions at the district level is to articulate recommendations directly to the Chancellor in matters assigned in their job descriptions. In addition to making decisions at the campus level, these matters include serving as the primary advocate for their college/school at the district level and with the Board of Trustees for financial needs, policy issues, special projects and the promotion of campus goals.

Faculty

The role of full- and part-time faculty members in making decisions at the district level is to participate in:

- The development of recommendations to the Chancellor on academic and professional matters as outlined in state regulations and
- The processes for developing recommendations that have or will have a significant effect on them.

Faculty are represented in academic and professional matters by Academic/Faculty Senates at each campus. As provided in *Board Policy 2510: Participation in Local Decision-Making*, the Board of Trustees recognizes the authority of the Academic /Faculty Senates with respect to academic and professional matters in accord with provisions of Title 5 of the California Code of Regulations. The academic and professional matters on which the Board will rely primarily on the Academic/Faculty Senates are:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Standards or policies regarding student preparation and success;
5. Faculty roles and involvement in accreditation processes, including self-studies and annual reports; and
6. Policies for faculty professional development activities.

The academic and professional matters on which the Board will seek mutual agreement with the Academic/Faculty Senates are:

1. Educational program development and educational program discontinuance;
2. District and college governance structures as related to faculty roles;
3. Processes for program review;
4. Processes for institutional planning and budget development; and
5. Other academic and professional matters as mutually agreed by the Board of Trustees and the senate(s).

Refer to sections 2.1.2., 2.2.2., and 2.2.3. of Board Policy 2510 in the appendix of this document for processes that the Board follows when an Academic/Faculty Senates' recommendation is not accepted.

The following resources related to the role of the Academic/Faculty Senates in making decisions at the district level are included in the appendix of this document:

1. *Board Policy and Administrative Procedure 2510 Participation in Local Decision-Making and*
2. California Code of Regulations Title 5, Section 53200.

For matters related to working conditions within the scope of collective bargaining, full time-time faculty are represented by United Faculty (NOCCCD, CCA/CTA/NEA) and part-time faculty are represented by Adjunct Faculty United (Local 6106, AFT/CFT).

Staff

The role of staff members in making decisions at the district level is to participate in:

- The development of recommendations to the Chancellor on issues that have or will have a significant effect on them and
- The processes for developing those recommendations.

The specific matters identified as having a significant effect on classified are identified in the California Code of Regulations excerpt included in the appendix of this document.

Board Policy 2510 Participation in Local Decision-Making affirms that recommendations and positions developed by staff will be given every reasonable consideration prior to action on a matter having a significant effect on them.

There are two categories of staff members: classified staff and confidential employees. Classified staff members are represented by Classified School Employees Association Chapter 167 (CSEA) in matters related to working conditions within the scope of collective bargaining. Confidential employees do not bargain collectively, but are represented in their working relationship with NOCCCD by the Confidential Employees Group. As the exclusive representative of NOCCCD classified employees, CSEA is responsible for appointing representatives from the classified employees to specified committees per the CSEA Collective Bargaining Agreement Article 5.5 and California Education Code 70901.2(a). The Confidential Employees Group is responsible for appointing representatives from the confidential employees to specified committees.

The following resources related to the role of staff in making decisions at the district level are included in the appendix of this document:

1. *Board Policy and Administrative Procedure 2510 Participation in Local Decision-Making* and
2. California Code of Regulations Title 5, Section 53200.

Students

The role of students in making decisions at the district level is to participate in:

- The development of recommendations to the Chancellor on issues that have or will have a significant effect on them and
- The processes for developing those recommendations.

The following specific matters are identified in the California Code of Regulations as having a significant effect on students:

1. Grading policies;
2. Codes of student conduct;
3. Academic disciplinary policies;
4. Curriculum development;
5. Courses or programs that should be initiated or discontinued;
6. Processes for institutional planning and budget development;
7. Standards and policies regarding student preparation and success;
8. Student services planning and development;
9. Student fees within the authority of the district to adopt; and

10. Any other district and college policy, procedure or related matter that the district governing board determines will have significant effect on students.

The Board recognizes the Fullerton College Associated Students and the Cypress College Associated Students as the official voices for students in NOCCCD (*Board Policy 5400: Associated Students Organization*). In accordance with *Board Policy 2510 Participation in Local Decision-Making*, the Associated Students are given an opportunity to participate effectively in the formulation and development of district policies and procedures that have a significant effect on them, and the recommendations and positions of the Associated Students are given reasonable consideration.

The following resources related to students' role in making decisions at the district level are included in the appendix of this document:

1. *Board Policy and Administrative Procedure 2510 Participation in Local Decision-Making* and
2. California Code of Regulations Title 5, Section 53200.

Administrators

The role of administrators in making decisions at the district level is determined by the scope of responsibility and authority delegated in job descriptions for administrative positions.

Drawn from various job descriptions for administrative positions, NOCCCD administrators are responsible to:

- Provide effective leadership and support in planning and accreditation;
- Implement and evaluate district objectives related to their area;
- Adhere to the legal and ethical standards as well as policies established by the Board of Trustees;
- Oversee the effective use of institutional resources;
- Make recommendations concerning the hiring of personnel;
- Make contributions to the development and improvement of all NOCCCD functions;
- Perform duties as outlined in their job descriptions and agreed upon by managers and their supervisors;
- Implement best practices and courses of action;
- Make appropriate decisions within their respective areas of responsibility;
- Assume responsibility for ensuring implementation of activities based on applicable recommendations and college goals;
- Evaluate the effectiveness of activities in order to support and facilitate the educational process and ensure the institution's effectiveness;
- Initiate new ideas, improvements and promote quality and responsiveness in District operations; and
- Lead the units for which they are responsible.

The Chancellor, vice chancellors, college and NOCE presidents, are designated by the Board of Trustees as the Executive Officers of the District. Other than these Executive Officers, administrators are represented by the District Management Association, which is responsible for appointing administrators to specified committees.

Types of Groups that Develop Recommendations

All NOCCCD professionals are mission-driven, meaning that they are committed to making decisions with student success and well-being as their primary consideration.

Within the context of a primary focus on students, decision-making in NOCCCD is grounded in respect for each constituency's roles and scope of authority. Key committees have representation from the various constituent groups and members understand that they are responsible to their particular constituency in two ways: to share input from the constituent group to the committee and to share information and dialogue from the committee with their constituent group. Committee members also understand that their collective work product is a recommendation that is subsequently forwarded to the next individual or group in the decision-making process.

The NOCCCD groups that provide recommendations in the decision-making process are organized into three categories based on the group's responsibilities and its source of authority. The groups in all three categories are essential to the involvement of the NOCCCD community in both being informed about issues of district-wide importance, making decisions, and serving as conduits of information to and from the constituents. The membership in each type of group is determined by the source of authority on which the group is based.

1. Governance Committees/Councils

Governance committees/councils are those whose authority is derived from law and regulation, either as written expressly in the law/regulation or as delegated by another group that possesses said authority. Examples of district-level governance committees/councils are District Consultation Council and Council on Budget & Facilities. Members of district-level governance committees/councils represent specific constituencies and as such, serve as a liaison to bring information from the constituent group into the district-level dialogue and from the district-level governance committees/councils back to their constituents. The membership and charge of these committees/councils are described in this document. Recommendations developed by district and campus governance committees/councils flow through a sequence of well-defined steps before the recommendations are forwarded to the Chancellor.

2. Organizational Groups

Organizational groups assist the Chancellor in implementing the Board's plans and policies by coordinating operational, procedural and policy implementation. The authority for the members of organizational groups is derived from the Board of Trustees or the Chancellor through the assignment of responsibilities on job descriptions and appointment to positions within NOCCCD. Examples of district-level organizational groups are Chancellor's Staff and the Technology Implementation Committee. Membership in NOCCCD organizational groups is determined by the position held within the district. The membership and purpose of these groups are described in this document.

3. Ad Hoc Workgroups

Ad hoc workgroups are formed to create a venue for conversations on topics deemed by NOCCCD to require timely and concentrated district-wide energy. Instead of being required by law or regulation, these groups are charged by the Chancellor or one of the Coordinating Councils to perform specific functions that benefit the entire district. Ad hoc workgroups function for a specific purpose for a limited period of time. Membership in an ad hoc workgroup is either voluntary or by appointment. Since these groups are formed as needed and discontinued when the project is completed, there is no description of the membership and purpose in these workgroups in this document. A 2022 example of an Ad Hoc Workgroup is the Security and Compliance Workgroup, stood up to specifically address the topics and concerns as a result of the cyber security incident in January 2022.

NOCCCD Governance Groups

Governance groups are those whose authority is derived from law and regulation, either as written expressly in the law/regulation or as delegated by another group that possesses said authority. Members of NOCCCD governance groups represent specific constituencies and as such, serve as the liaison to bring information from the constituent group into the district-level dialogue and from the NOCCCD governance group back to their constituents. The NOCCCD governance structure consists of a District Consultation Council with four sub-committees.

District Consultation Council

Charge

The District Consultation Council meets monthly to:

- Make recommendations to the Chancellor on policy matters, instruction and student services, budget, the integration of planning and resource allocation, and other matters of the district;
- Promote communication and foster an awareness of district-wide perspectives among the students, faculty, classified staff and administration concerning the welfare, growth, and sustainable quality improvement within NOCCCD;
- Identify common areas of concern that require further study and forward these to the appropriate coordinating council or operational group;
- Annually review reports of progress on District Strategic Directions and District Objectives;
- Oversee the development, evaluation and integration of the Comprehensive Master Plan; and
- Monitor compliance with accreditation standards related to district functions.

Membership

Chancellor, Chair

Administrative Support Manager, Chancellor's Office (Recording Secretary)

President, Cypress College

President, Fullerton College

President, North Orange Continuing Education

Vice Chancellor, Educational Services and Technology

Vice Chancellor, Finance and Facilities

Vice Chancellor, Human Resources

District Director, Public and Governmental Affairs

District Director, Enterprise IT Applications Support and Development

District Director, Diversity, Culture, and Inclusion

President plus 1 designee, Cypress College Academic Senate

President plus 1 designee, Fullerton College Faculty Senate

President plus 1 designee, North Orange Continuing Education Academic Senate

President plus 1 designee, United Faculty Association

President or designee, Adjunct Faculty United

President plus 1 designee, Classified School Employees Association

President, Confidential Employees Group
President, District Management Association
Student Body President or designee, Cypress College
Student Body President or designee, Fullerton College
Student Leader, NOCE

Subcommittees

Recommendations from the following subcommittees are forwarded to the District Consultation Council:

- Council on Budget & Facilities
- District Curriculum Coordinating Committee
- Institutional Effectiveness Coordinating Council
- District Technology Committee

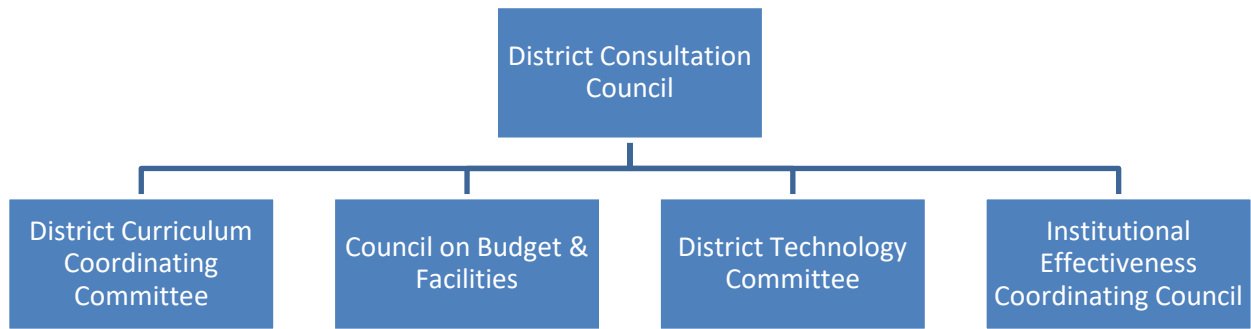
Membership in the subcommittees is identified in April for the next academic year.

Consultation Council Subcommittees	Purpose	Membership
Council on Budget & Facilities	<ul style="list-style-type: none"> • Make recommendations to District Consultation Council on policies, planning and other matters related to fiscal resources and facilities • Ensure that NOCCCD resources are tied to the District Strategic Plan and the Comprehensive Master Plan • Monitor the NOCCCD’s fiscal solvency • Review budget assumptions • Review NOCCCD 5-year Construction Plan, NOCCCD Space Inventory Report, and NOCCCD scheduled maintenance priorities • Review and discuss implementation of policies related to fiscal resources and facilities • Coordinate practices as needed related to administrative services • Serve as a forum for dialogue on ongoing fiscal and facilities activities and reporting • Review and share information on the state budget including capital outlay funds • Review the draft budget in its developmental stages 	<ul style="list-style-type: none"> • Vice Chancellor, Human Resources (Chair) • Vice Chancellor, Finance & Facilities • Vice Chancellor, Educational Services & Technology • District Director, Fiscal Affairs • VP of Administrative Services – CC and FC • Director, Administrative Services – NOCE • One faculty from each site appointed by the Academic/Faculty Senate– CC, FC, and NOCE • Two representatives appointed by CSEA • United Faculty Representative • Adjunct Faculty United Representative • District Management Association Representative • Confidential Employees Group Representative • One student from each site appointed by Associated Students or other appropriate body for NOCE – CC, FC, and NOCE
District Curriculum Coordinating Committee	<ul style="list-style-type: none"> • Reviews curriculum prior to being submitted to the Chancellor • Serve as NOCCCD’s highest authority for interpreting Title 5 curricular requirements • Serve as a resource to District Consultation Council on curricular issues 	<ul style="list-style-type: none"> • Vice Chancellor, Educational Services & Technology (non-voting chair) • Two faculty from each site appointed by the Academic/Faculty Senate – CC, FC, and NOCE • Administrative representative of the curriculum committee at each site – CC, FC, and NOCE • Non-voting members: CC, FC, and NOCE Presidents
Institutional Effectiveness Coordinating Council	<ul style="list-style-type: none"> • Make recommendations to District Consultation Council on policies, planning and other matters related to accreditation and mandated reporting • Review and discuss implementation of policies related to research, accreditation and MIS reporting 	<ul style="list-style-type: none"> • Vice Chancellor, Educational Services & Technology (non-voting Chair) • Director, Institutional Research & Planning – CC, FC and NOCE • District Director, Research, Planning, & Data Management

	<ul style="list-style-type: none"> • Coordinate practices as needed related to research, accreditation and MIS reporting • Collaborate on the analysis and interpretation of data • Prepare progress reports to describe progress in achieving the objectives in the District-wide Strategic Plan • IECC meets four times a year (October, November, April, May); additional meetings can be called on an as-needed basis 	<ul style="list-style-type: none"> • District Director, Enterprise IT Applications Support & Development • Two faculty from each site appointed by the Academic/Faculty Senate; at least one of these faculty also serves on the District Consultation Council – CC, FC, and NOCE • Accreditation Liaison Officers from each college - CC and FC • One student from each college appointed by Associated Students or other appropriate body for NOCE – CC, FC, and NOCE
<p>District Technology Committee</p>	<p>The purpose of the NOCCCD District Technology Committee is to serve in an advisory capacity to faculty, staff and administrators on matters pertaining to instructional, administrative and student services computing, telecommunications, and other technologies. The committee will develop and support the strategic technology plan, policies, procedures and standards for the District and colleges. The committee is responsible for researching, planning, and providing technology solutions to meet the needs of the North Orange County Community College District.</p> <p>Specifically, DTC serves the following purposes:</p> <ol style="list-style-type: none"> 1. Develop and recommend District policies, procedures, and standards that: <ol style="list-style-type: none"> a. Address the acquisition and use of technology. b. Ensure the security and business continuity of the District’s business critical systems. c. Ensure compliance with state and federal laws. 2. Develop and regularly review the District Strategic Technology Plan to ensure that it: <ol style="list-style-type: none"> a. incorporates leading practices in the District’s use of technology; b. supports the success of all students through the development and/or acquisition of instructional and student support technologies, including the delivery of instructional media and online instruction and support; 	<ul style="list-style-type: none"> • Vice Chancellor of Educational Services & Technology (non-voting chair) • One faculty from each site – appointed by the Academic/Faculty Senates (3 total) • One representative from each budget center – appointed by the Presidents and by the Chancellor for District Services (4 total) • IT managers from all sites – 5 total • Faculty DE coordinator from each site – 3 total • Campus budget officers and District Fiscal Rep– 4 total • One student from each site – appointed by AS or other appropriate body for NOCE (3 total) • 1 each from Adjunct Faculty United, Confidentials, DMA, and United Faculty – appointed by the named bodies (4 total) • Site based IT technical leads – appointed by CSEA (4 total) • 1 VPI rep (rotating) and 1 VPSS rep (rotating) – 2 total

	<ul style="list-style-type: none"> c. aligns with state recommendations and state’s allocation of resources; d. aligns with the District’s Educational and Facilities Master Plan (EFMP) and the strategic directions and goals contained therein; e. aligns with the work of the colleges' planning/budget committees and/or technology committees; f. addresses licensing responsibility, system and data security, training and education, and project/initiative completion. <ol style="list-style-type: none"> 3. Promote the use of technology to increase efficiency of District operations, to support teaching, and to enhance student learning. 4. Review technology-related recommendations from the colleges for cost effectiveness and District-wide compatibility. 5. Identify, prioritize, and recommend areas for expansion of technology utilization for the enhancement of instructional programs, student services and the management of the District and colleges. 6. Assess how effectively current technology is being utilized throughout the District and make recommendations for improvement. 7. Advocate for technology resources sufficient to maintain uninterrupted business-critical operations. 8. Advocate for making the use of technology a priority throughout the district for students, faculty and staff where it will improve student success. 9. Provide a structure and process for identifying and evaluating emerging technologies for possible benefit to the District and the colleges. 10. Assure bi-directional communication between end users and IT with regard to technology. 11. Establish and oversee technology focus workgroups as needed. <p>DTC meets 8 times a year during the primary terms while school is session; additional meetings can be called on an as-needed basis.</p>	
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Coordinating Council Structure



Operating Agreements for District Consultation Council

Protocol

District Consultation Council meetings are open meetings and may be attended by any interested person from the District or the community.

Duties of Members

Members of the District Consultation Council serve as representatives of their constituencies and as such, voice the perspectives of those they represent as well as provide feedback to their colleagues.

Any member may place an item on the agenda, bearing in mind that it should address the stated purpose and activities of the District Consultation Council.

Attendance is mandatory for members of the Council and substitutes are permitted in cases where a regular member is sick or otherwise unavailable. Substitutes have full voting responsibility just like regular members. Members are expected to be conversant with issues and are expected to engage in discussion and to express the perspectives of the represented constituents. Members are also responsible for keeping constituents informed on matters of the Council and for soliciting input to inform the decision making process.

Resource Personnel

The Council may enlist the assistance of persons with specialized knowledge or expertise to address specific agenda items. Such persons will be identified as "Resource Personnel" on the agenda and may not address any item on the agenda other than their own unless asked to do so by the Council.

Procedures for District Consultation Council

Recommendations of the District Consultation Council to the Chancellor are developed by consensus. A quorum of at least two-thirds of seated members is required for a vote on a recommendation. A majority (66%) vote of seated members carries. Council members can request a super majority (75%) vote on an agenda item, but the request has to be approved by the Council before adoption. If consensus is not reached, a roll call vote will occur to outline who voted against, what group they represent, and the meeting summary will include a statement outlining why they dissented.

If a recommendation from District Consultation Council requires action by the Board of Trustees, the Chancellor reviews the recommendation and if they approve it, forwards it to the Board for their review and approval.

If the Chancellor does not concur with the recommendation, then it is either returned to the Council that developed the recommendation with the Chancellor's feedback for further consideration or it is forwarded to the Board with rationale for disapproval from the Chancellor. In reporting to the Board, the Chancellor will provide a full accounting of the varying points of view and the rationale for the recommendation being presented without prejudice.

If the recommendation from the District Consultation Council is related to an operational issue or other area of responsibility delegated to the Chancellor by the Board, the Chancellor reviews the recommendations and does one of the following:

- Approves the recommendation and directs implementation; or
- Makes minor modifications, directs implementation, and notifies the Council about the minor modification; or
- Returns the recommendation to the Council that developed the recommendation for further consideration.

Minutes

Minutes of District Consultation Council meetings in the form of meeting summaries shall be recorded by a designated recorder and are subject to review and approval by the Council. These approved summaries are posted online immediately after the meeting in which these are approved.

NOCCCD Organizational Groups

NOCCCD organizational groups coordinate operational, procedural and policy implementation. The authority for the members of organizational groups is through the assignment of responsibilities on job descriptions and appointment to positions within NOCCCD. Individuals other than those identified on this list are invited to attend meetings to share information or expertise as needed.

Group	Purpose	Membership
Chancellor’s Staff	<ul style="list-style-type: none"> • Advise the Chancellor on matters of policy; instruction and student services; budget; the integration of planning and resource allocation; and other matters of the District • Implement and administer policies, procedures and day-to-day operations of the District • Review and discuss implementation of policy decisions made by the Board regarding the operations of the District 	<ul style="list-style-type: none"> • Chancellor (Chair) • Presidents – CC, FC, and NOCE • Vice Chancellor, Educational Services & Technology • Vice Chancellor, Finance & Facilities • Vice Chancellor, Human Resources • District Director, Public & Governmental Affairs • Administrative Support Manager, Chancellor’s Office
Budget Officers	<ul style="list-style-type: none"> • Review and discuss implementation of policies related to fiscal resources • Develop budget assumptions • Coordinate practices as needed related to fiscal services • Review and share information on NOCCCD and state budgets 	<ul style="list-style-type: none"> • District Director, Fiscal Affairs (Chair) • District Manager, Fiscal Affairs • VP, Administrative Services – CC and FC • Director, Administrative Services – NOCE • Bursar – CC and FC
District Agenda Committee (DAC)	<ul style="list-style-type: none"> • Share information about and coordinate agenda items prior to Board of Trustees’ meetings • DAC meets twice a month on the Wednesday prior to Board meeting week 	<ul style="list-style-type: none"> • Chancellor (Chair) • Presidents – CC, FC, and NOCE • Vice Chancellor, Educational Services & Technology • Vice Chancellor, Finance & Facilities • Vice Chancellor, Human Resources • District Director, Public & Governmental Affairs • Administrative Support Manager, Chancellor’s Office • VP, Instruction – CC, FC, & NOCE • VP, Student Services – CC, FC, & NOCE • VP, Administrative Services – CC & FC

		<ul style="list-style-type: none"> • Director, Administrative Services – NOCE • District Director, Purchasing • District Director, Facilities Planning & Construction • District Director, Fiscal Affairs • District Director, Grants • Presidents of: Academic/Faculty Senates; United Faculty; Adjunct Faculty United; CSEA; Associated Students (CC and FC); District Management Association; Confidential Employees Group
District Equal Employment Opportunity Advisory Committee	<ul style="list-style-type: none"> • Assist the Chancellor and Vice Chancellor of Human Resources in the development and implementation of NOCCCD’s Equal Employment Opportunity Plan • Formulate and recommend activities to promote diversity, inclusion and multiculturalism throughout NOCCCD • Promote community relations in the area of diversity. 	<ul style="list-style-type: none"> • District Director, Diversity, Culture, & Inclusion (Chair) • District EEO & Compliance • Faculty member appointed by the respective Academic/Faculty senates -- CC, FC, and NOCE • Classified employee appointed by CSEA – CC, DS, FC, and NOCE • Administrator appointed by the District Management Association -- CC, DS, FC, and NOCE • Confidential employee appointed by the Confidential Employees Group • Student representative appointed by the Associated Students – CC and FC • Student representative – NOCE • Two community representatives appointed by the Chancellor
District Facilities Committee	<ul style="list-style-type: none"> • Review and coordinate implementation of policies related to facilities • Prepare the NOCCCD 5-year Construction Plan, NOCCCD Space Inventory Report, and NOCCCD scheduled maintenance priorities • Prepare and submit IPPs and FPPs for state capital outlay funding 	<ul style="list-style-type: none"> • District Director of Facilities Planning & Construction (Chair) • VP of Administrative Services – CC and FC • Director of Administrative Services - NOCE • Manager, Maintenance & Operations – CC and FC

District Grants and Resource Development Committee	<ul style="list-style-type: none"> • Discuss grant writing opportunities and determine best practices • Ensure that grants align with the District Strategic Directions and/or the District-wide/Campus Strategic Plans • Coordinate grant writing activities across the District • Develop data and verbiage for use in grants • Provide grant management program to ensure fiscal compliance • Meets quarterly 	<ul style="list-style-type: none"> • District Director, Grants (Chair) • District Director, Fiscal Affairs • Directors, Institutional Research & Planning – CC, FC, and NOCE • District Manager, Fiscal Affairs • Dean responsible for Perkins – CC, FC, and NOCE • Foundation Directors or designee – CC, FC, and NOCE • CTE Grants Office, CC • Campus Accounting Manager, CC • Business Office Specialist, CC • Business Office Specialist, FC • Grants and Special Projects Assistant, NOCE
District Services Committee	<ul style="list-style-type: none"> • Coordinate and communicate operational issues and initiatives related to District Services • Develop, implement and monitor a process of administrative unit review for District Services 	<ul style="list-style-type: none"> • Chancellor (Chair) • Vice Chancellor, Educational Services & Technology • Vice Chancellor, Finance & Facilities • Vice Chancellor, Human Resources • District Director, Public & Governmental Affairs • Administrative Support Manager, Chancellor’s Office
District Staff Development Committee	<ul style="list-style-type: none"> • Coordinate district-wide staff development initiatives • Identifies priorities for district-wide staff development programs and processes • Implement tools to support staff development • Make recommendations to the Chancellor on allocation of staff development resources 	<ul style="list-style-type: none"> • District Director, Professional Development (Chair) • Staff Development Committee Chair – CC, FC, and NOCE • Representative from District Management Association, CSEA and Confidential Employees Group • Management Support Representatives –CC, FC, NOCE and District Services
District Technology Roundtable	<ul style="list-style-type: none"> • Coordinate and communicate implementation of technology plans, initiatives, upgrades and operations across NOCCCD • Provide feedback to District Information Services on performance, reliability and training needs with regard to district-wide networking and computing infrastructure 	<ul style="list-style-type: none"> • District Director, Enterprise IT Applications Support and Development (Chair) • Director, Academic Computing Technologies – CC, FC • Manager, Systems Technology Services – NOCE • Vice Chancellor, Educational Services & Technology – Resource Member

	<ul style="list-style-type: none"> • Develop and ensure compliance with district-wide standards for best practices with regard to technology • Recommend processes for systems users • Ensure technology decisions and practices are consistent with board policy and regulations • Coordinate computer hardware and software purchasing to leverage economies of scale and ensure efficiencies across the District 	
Technology Implementation Committee (TIC)	<ul style="list-style-type: none"> • <u>Purpose:</u> Aggregate progress, identify challenges, and coordinate solutions for active and pending DTC approved projects 	<ul style="list-style-type: none"> • District Director, Enterprise IT Applications Support & Development (Chair) • One faculty from each site – appointed by the Academic/Faculty Senates (3 total) • Site based IT technical leads – appointed by CSEA (4 total) • Director, Academic Computing Technologies – CC, FC • Manager, Systems Technology Services – NOCE • Director of Enrollment Services – FC, CC, and NOCE • Director, Financial Aid – FC and CC • Academic dean – CC and FC (appointed by Presidents) • District Manager, Payroll • District Manager, Fiscal Services • District Manager, Human Resources
Vice Presidents Council	<ul style="list-style-type: none"> • Reviews issues and concerns that are related to instruction and student support and makes recommendations to resolve these items • Recommends new policies and procedures to the Vice Chancellor, Educational Services and Technology regarding instruction and student support • Provides input regarding: <ul style="list-style-type: none"> ○ District-wide Curriculum Development and Enrollment management ○ District-wide FTES generation ○ District-wide Distance Education plan and goals ○ District-wide Student success initiatives 	<ul style="list-style-type: none"> • Vice Chancellor, Educational Services & Technology (Chair) • Vice President of Instruction – CC, FC and NOCE • Vice President of Student Services – CC, FC and NOCE • District Director, Research, Planning & Data Management

	<ul style="list-style-type: none">○ District-wide Career technical education and economic development initiatives○ District-wide grants and resources development efforts	
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NOCCCD Meeting Calendar for Governance Committees/Councils and Organizational Groups

NOCCCD Governance Committees/Councils are identified in blue.

This Organizational Group meets as needed: District Equal Employment Opportunity Advisory Committee.

	Monday	Tuesday	Wednesday	Thursday	Friday
First week of the month					
	<ul style="list-style-type: none"> District Technology Roundtable (Online) 	<ul style="list-style-type: none"> District Facilities Committee 	<ul style="list-style-type: none"> Chancellor’s Staff/District Agenda Committee 	<ul style="list-style-type: none"> District Grants & Resource Development 	
Second week of the month					
	<ul style="list-style-type: none"> District Technology Roundtable (Online) Council on Budget & Facilities 	<ul style="list-style-type: none"> Budget Officers District Staff Development 	<ul style="list-style-type: none"> Chancellor’s Staff 	<ul style="list-style-type: none"> District Services Committee Vice Presidents Council District Curriculum Coordinating Committee 	
Third week of the month					
	<ul style="list-style-type: none"> District Technology Roundtable (Online) Institutional Effectiveness Coordinating Council (October, November, April, and May) 	<ul style="list-style-type: none"> District Facilities Committee District Technology Committee 	<ul style="list-style-type: none"> Chancellor’s Staff/District Agenda Committee 		
Fourth week of the month					
	<ul style="list-style-type: none"> District Technology Roundtable (Online) District Consultation Council 	<ul style="list-style-type: none"> Budget Officers District Staff Development 	<ul style="list-style-type: none"> Chancellor’s Staff 		

Appendices

California Code of Regulation for Collegial Consultation

Academic Senate: Title 5, Section 53203

[https://govt.westlaw.com/calregs/Document/I6050FC434C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I6050FC434C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

Academic Senate: Title 5, Section 53206

[https://govt.westlaw.com/calregs/Document/I605C95034C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I605C95034C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

Faculty: Title 5, Section 51023

[https://govt.westlaw.com/calregs/Document/I5F3700C34C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I5F3700C34C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

Staff: Title 5, Section 51023.5

[https://govt.westlaw.com/calregs/Document/I5F3CA6134C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I5F3CA6134C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

Students: Title 5, Section 51023.7

[https://govt.westlaw.com/calregs/Document/I5F4531934C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I5F4531934C6911EC93A8000D3A7C4BC3?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

NOCCCD Board Policies

Board Policy 2510 Participation in Local Decision-making

http://www.nocccd.edu/files/2510bpfinalrevisedc-staff11-26-14referenceonly_20571.pdf

Board Policy 2200 Board Duties and Responsibilities

http://www.nocccd.edu/files/2200bpfinalrevisedc-staff11-26-14referenceonly_60598.pdf

Board Policy 2430 Delegation of Authority to Chancellor

http://www.nocccd.edu/files/2430bpfinalrevisedc-staff11-26-14referenceonly_20278.pdf

Board Policy 5400 Associated Students

http://www.nocccd.edu/files/5400bp_062005_87474.pdf

NOCCCD Administrative Procedures

Administrative Procedure 2510 Participation in Local Decision-making

https://nocccd.edu/files/2510apfinalreviseddcc-2019-03-25_66910.pdf

Board Policies and Administrative Procedures are available online at:

<http://www.nocccd.edu/policies-and-procedures>

NOCCCD IT Governance Framework, Policy and Proposed Revisions

Cherry Li-Bugg

Spring 2021

Background

NOCCCD's IT Governance comprises of the leadership, organizational structures, and decision-making processes to ensure that NOCCCD's IT capabilities continue to sustain and extend the District's strategic directions and goals. The NOCCCD IT Governance structure specifies decision rights and an accountability framework that supports the District's mission, including:

- Appropriate accountability for IT initiatives
- Transparency - IT plans and investments are made visible beyond their origination points
- Adoption of a broad District-wide view
- A willingness to share and use IT leading practices across the District
- Entrepreneurial spirit and creativity in applying IT
- Participants understanding the value of the governance process and actively participating in it

Framework of NOCCCD IT Governance

One framework to organize ideas and thoughts related to the IT governance structure is with the use of the three questions of Why, What, How.

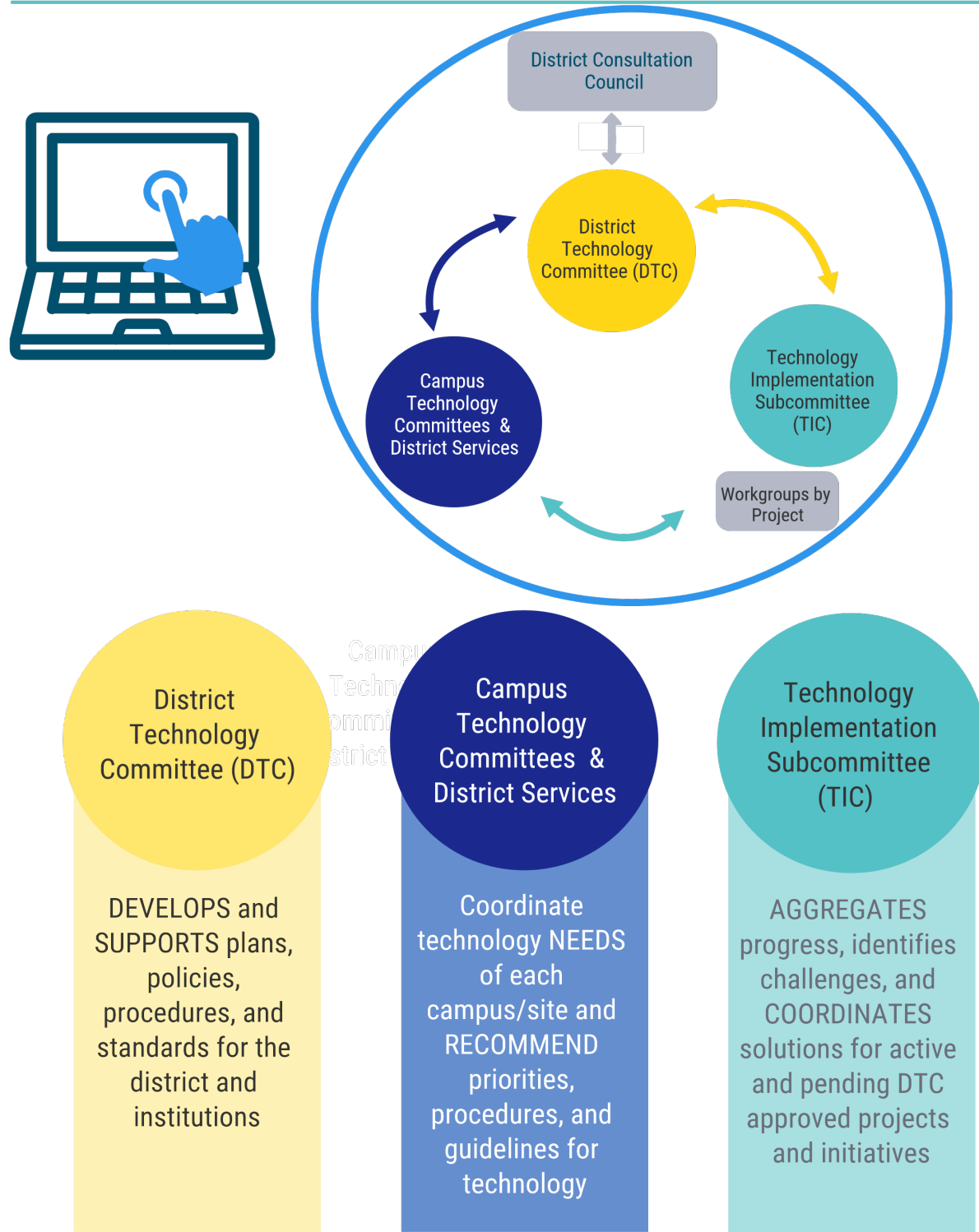
Why: The why of IT governance has to do with the big picture in terms of IT strategic planning, IT policies and IT standards. We propose slotting the District Technology Committee (DTC) in this role. The major charge for DTC is to develop and support plans, policies, procedures, and standards for the District and its institutions.

What: The what of IT governance has to do major initiatives/projects as they are outlined in the IT strategic plan. We recommend DTC for this role as well. DTC is the ultimate venue in adjudicating the IT priorities for the whole District and reports to the District Consultation Council for its actions and planning.

How: The how of IT governance has to do with action details in the implementation of the IT strategic plan. We propose the use of the Subcommittee, Campus Teams and working groups to accomplish action outcomes.

The infographic below is a visual representation of the why, what and how process flow for NOCCCD IT governance.

Proposed IT Governance Structure



Prepared by NOCCCD Educational Services and Technology May 2021

As illustrated by the infographic, we propose three categories of Subcommittees:

1. Campus Technology Committees and District Services – these four groups are to coordinate technology NEEDS of each campus/site and RECOMMEND priorities, procedures, and guidelines for technology implementation
2. Technology Implementation Subcommittee (TIC) AGGREGATES progress, identifies challenges, and COORDINATES solutions for active and pending DTC approved projects and initiatives.
3. Ad Hoc Workgroups: these working groups can be formed and dissolved as needed based on topic/project.

The Subcommittee (TIC), just like DTC, works the entire spectrum of information technology from academic computing to online/distance education to enterprise systems and solutions such as Banner to infrastructure and support. As such, it has the ability to form working groups on an as-needed basis. Our vision of the working groups is that these groups are formed to deal with specific action items arising from planning and implementation of IT plans, projects and initiatives. The working groups have no set meeting schedule and can be formed and dissolved with the action items. In this proposed structure, the current District Technology Roundtable (DTR), for example, can be structured as a working group instead of a regularly constituted committee. To further illustrate, the DTR group is currently involved in planning and conducting Implementation analysis for the M365 consolidation project. Under this framework, the group would meet to address this topic. Otherwise, the group would be dormant.

The information below provides more details on the purpose, membership and decision-making processes of the District Technology Committee and the Technology Implementation Subcommittee.

District Technology Committee (DTC)

Purpose:

The purpose of the NOCCCD District Technology Committee is to serve in an advisory capacity to faculty, staff and administrators on matters pertaining to instructional, administrative and student services computing, telecommunications, and other technologies. The committee will develop and support the strategic technology plan, policies, procedures and standards for the District and colleges. The committee is responsible for researching, planning, and providing technology solutions to meet the needs of the North Orange County Community College District.

Specifically, DTC serves the following purposes:

1. Develop and recommend District policies, procedures, and standards that:
 - a. Address the acquisition and use of technology.
 - b. Ensure the security and business continuity of the District's business critical systems.
 - c. Ensure compliance with state and federal laws.
2. Develop and regularly review the District Strategic Technology Plan to ensure that it

- a. incorporates leading practices in the District's use of technology;
 - b. supports the success of all students through the development and/or acquisition of instructional and student support technologies, including the delivery of instructional media and online instruction and support;
 - c. aligns with state recommendations and state's allocation of resources;
 - d. aligns with the District's Educational and Facilities Master Plan (EFMP) and the strategic directions and goals contained therein;
 - e. aligns with the work of the colleges' planning/budget committees and/or technology committees;
 - f. addresses licensing responsibility, system and data security, training and education, and project/initiative completion.
3. Promote the use of technology to increase efficiency of District operations, to support teaching, and to enhance student learning.
 4. Review technology-related recommendations from the colleges for cost effectiveness and District-wide compatibility.
 5. Identify, prioritize, and recommend areas for expansion of technology utilization for the enhancement of instructional programs, student services and the management of the District and colleges.
 6. Assess how effectively current technology is being utilized throughout the district and make recommendations for improvement.
 7. Advocate for technology resources sufficient to maintain uninterrupted business-critical operations.
 8. Advocate for making the use of technology a priority throughout the district for students, faculty and staff where it will improve student success.
 9. Provide a structure and process for identifying and evaluating emerging technologies for possible benefit to the District and the colleges.
 10. Assure bi-directional communication between end users and IT with regard to technology.
 11. Establish and oversee technology focus workgroups as needed.

Membership:

- One faculty from each site – appointed by the Academic/Faculty Senates (3 total)
- One representative from each budget center – appointed by the Presidents and by the Chancellor for District Services (4 total)
- IT managers from all sites – 5 total
- Faculty DE coordinator from each site – 3 total
- Campus budget officers and District Fiscal Rep– 4 total
- One student from each site – appointed by AS or other appropriate body for NOCE (3 total)
- 1 each from Adjunct Faculty United, Confidentials, DMA, and United Faculty - appointed by the named bodies (4 total)
- Site based IT technical leads – appointed by CSEA (4 total)

- 1 VPI rep (rotating) and 1 VPSS rep (rotating) – 2 total
- Vice Chancellor of Educational Services and Technology serves the non-voting chair

Special Guidelines, Parameters, and/or Resources:

1. The committee will invite resource members as needed to provide subject matter expertise and input on specific agenda items.
2. Decision Making:
 - a. Quorum - A quorum of at least two-thirds of seated members and at least two (2) individuals from each college is required for a vote on a recommendation.
 - b. The District Technology Committee will obtain agreement of all three academic senates for issues that touch on academic senate purview* as outlined in Board Policy 2510, Participation in Local Decision Making.
 - c. DTC will work closely with CBF and DCC on technology funding recommendations.
3. Meeting Schedule: Once a month while school is session; 8 meetings per year

Communication:

The Technology Plan, policies, standards, and procedures will be posted to the District website for sharing with all District staff.

Subcommittees of DTC

Technology Implementation Committee (TIC)

Purpose: Aggregate progress, identify challenges, and coordinate solutions for active and pending DTC approved projects

Membership:

- One faculty from each site – appointed by the Academic/Faculty Senates (3 total)
- Site based IT technical leads – appointed by CSEA (4 total)
- District Director, IT Infrastructure & Operations
- District Director, Enterprise Applications Support and Development
- Manager, Systems Technology Services – CC, FC and NOCE
- Director of Enrollment Services – FC, CC, and NOCE
- Director, Financial Aid – FC and CC
- Academic dean – CC and FC (appointed by Presidents)
- Program Director – NOCE (appointed by the President)
- District Director, Research, Planning and Data Management - District Services

We recommend the Chair of TIC be elected by members and that it rotates.

Meeting Frequency: Once a month while school is session; 8 meetings per year

Campus Technology Committees and District Services

An example of a campus technology committee is from Cypress College:

The Cypress College Campus Technology Committee (CTC) is a campus committee following a shared governance committee model guided by input from ad hoc committees representing focused technological interests. CTC Recommendations reflect the campus as a whole and support the Cypress College Strategic Plan.

Coordinate the campus's technology needs with the goals of Cypress College planning documents, including, but not limited to, the Educational Master Plan, the Strategic Plan, the Student Services Master Plan, the Distance Education Plan, and the Campus Technology Plan.

- Coordinate a shared vision of the utilization of technology to facilitate learning.
- Gather information, needs, and concerns from special interest groups.
- Promote the effective and efficient use of technology.
- Develop technological partnerships among campus programs and departments.
- Seek to avoid unnecessary duplications to technology.
- Recommend procedures and guidelines for the use of campus technology. Recommend priorities for using technological resources (funding, staff, hardware, software, etc.) submitted to PBC and PAC.

Campus specific technology recommendations and implementations will come to DTC as information via the campus technology committees. DTC will review the information as needed for District-wide compatibility and compliance. If issues surface on compatibility and compliance topics, DTC will refer the projects back to the campus technology committee for resolution. DTC is not slotted to approve campus specific project unless and until it becomes a District-wide project. The following two examples can provide further illustration of the process:

- Civitas Illume – In 2017, Cypress College was interested in adopting this solution for predictive analytics and student success. Conversations were held with the other two campuses and neither Fullerton nor NOCE were interested in adopting the same solution. Cypress College proceeded with implementation of Civitas Illume with no participation by the other two campuses. This became a Cypress-only project and was successful.
- StarFish by Hobson – All three campuses had been assessing the efficacy and feasibility of this solution for a couple of years prior to Fullerton College making a firm commitment in the fall of 2020. Cypress and NOCE were interested but not ready at that time. It was Board approved as a Fullerton-only project. However, both Cypress and NOCE conducted further demos and assessment and will be

ready to sign on in the fall of 2021 or spring 2022 at the latest. This has the potential to become a District-wide project in 2022-23 if DTC approves it as such.

Workgroups by Topic

Purpose: Ad hoc workgroups are formed to create a venue for discussions on topics deemed by NOCCCD to require timely and concentrated district-wide energy. These groups perform specific functions that benefit the entire district. Ad hoc workgroups function for a specific purpose for a limited period of time. Membership in an ad hoc workgroup is either voluntary or by appointment. Since these groups are formed as needed and discontinued when the project is completed, there is no description of the membership and purpose in these workgroups in this document. Examples of recent workgroups include the following:

- Financial Aid (Regulations and IT Configurations)
- Network Refresh Implementation Advisory Committee

We recommend reconstituting the current student team as an ad hoc workgroup as well. Current members of the student team can be called upon to serve on a workgroup based on topic. For instance, for ongoing work on digital transcripts or attendance accounting coding in the schedule, current student team members and others can serve on these workgroups to provide input and contribute to issue resolution.

District-wide IT Projects and Costs

Currently, TCC is working with CBF and DCC to approve a permanent funding source for District-wide IT Projects. One of the contentions is the perceived lack of a transparent decision-making process to prioritize and fund District-wide IT projects. Under this structure, DTC will be tasked to prioritize and make funding recommendations of District-wide IT projects. In the StarFish example provided above, it will be up to DTC to decide if the District needs to turn it into a District-wide project, funded by the District-wide funding source, i.e. all four budget centers contributing to the funding source. TCC has reviewed the draft IT Service Delivery Evaluation Form (Appendix A). Once this updated IT governance structure is approved, DTC can conduct further review of the evaluation form and approve a final version for use in the prioritization of District-wide IT Projects.

Schedule of the Chancellor's 2022-2023 Evaluation Process North Orange Community College District

DATE	ACTIVITY	RESPONSIBLE PERSON(S)	NOTES
6/27/2023	BOT considers the evaluation process, evaluation instruments and list of individuals to be surveyed in closed session at their regular June meeting.	BOT	See AP 2435 (Attached) for specific details of review of evaluation instrument and individuals to be surveyed.
6/28/2023	Electronically transmit the evaluation instrument to the BOT members.	BOT Chair and/or designee	The BOT members will have approximately ten days to complete and return the evaluation instrument to the BOT Chair/or designee.
6/28/2023	Electronically transmit the evaluation instrument to the participants listed in BP 2435 and approved by the BOT.	BOT Chair and/or designee.	The Participants will have approximately ten days to complete and return the evaluation instrument to the BOT Chair/or designee.
7/10/2023	Collect and summarize all the evaluation ratings and comments.	BOT Chair and/or designee	
7/10/2023	The Chancellor will complete a self-evaluation and a summary of achievements related to goals of the Chancellor and forward it to the BOT Chair.	Chancellor	Content of self-evaluation and the progress on goals are detailed in approved Chancellor's evaluation process. Materials must be completed at least fifteen days in advance of the July evaluation session.
7/25/2023	At their regular July meeting the BOT will consider the evaluation summary and supporting documentation, discuss the Chancellor's performance and any employment contract or compensation changes.	BOT	Done in closed session according to the process detailed in the BOT approved Chancellor's evaluation process.

DATE	ACTIVITY	RESPONSIBLE PERSON(S)	NOTES
7/2023	The BOT Chair shall prepare the final evaluation including any contract amendments or compensation changes, sign the document and deliver it to the Chancellor.	BOT Chair	Any contract revisions and/or compensation changes will be reviewed by legal counsel and approved as required in a regular meeting of the BOT.
8/2023	Upon completion of the process, a copy of the signed evaluation shall be sealed and placed in the Chancellor's personnel file.	BOT Chair	
8/22/2023	At their regular August 2023 meeting the BOT will consider any changes to the Chancellor's contract and/or compensation.	BOT	Must be done in open session at a regular meeting of the BOT.
9/2023	Any contract/compensation changes in the Chancellor's contract will have been implemented.	NOCCCD Human Resources	

Updated 6/7/2023

North Orange County Community College District

Chancellor Evaluation Form to be completed by the Board of Trustees

The Board of Trustees of the North Orange County Community College District annually evaluates the Chancellor. As part of that evaluation process the Board is asked to individually rate the Chancellor's performance. Please complete the attached evaluation form and return it to [consultant's name] at [email] by **July 10, 2023**. The individual responses will remain anonymous. Only summary data will be presented to the Board and provided to the Chancellor.

Please rate the Chancellor using the following rating scale:				
<u>4</u> <i>Excellent</i>	<u>3</u>	<u>2</u>	<u>1</u> <i>Unacceptable</i>	<u>n</u> <i>Not observed</i>

Leadership (7 questions)		
1.	The Chancellor creates a climate where student learning, success, and equity are the main focus. At the same time the Chancellor helps the staff to focus on both the how and the why of achieving our district's mission.	
2.	The Chancellor continually helps the District to develop and clarify its vision and is able to help the district have a sense of where we've come from and where we're headed.	
3.	The Chancellor has clearly articulated the priorities of the Board of Trustees and the district with the faculty, classified staff, administration and in the community.	
4.	The Chancellor has effectively responded to emerging challenges as they arise while remaining focused on the mission of the district and the annual goals of the Board and Chancellor.	
5.	The Chancellor clearly demonstrates a high level of integrity in working with all people both in the District and external to it.	
6.	The Chancellor effectively represents the district with elected leaders, civic and business leaders, and government agencies at the local, state and federal levels.	
7.	The Chancellor assumes the primary leadership role for accreditation, ensuring that the institution meets or exceeds Eligibility Requirements, Accreditation Standards, and Commission policies at all times.	
Comments:		

Management (8 questions)		
8.	The Chancellor understands local, state and federal financial issues and institutes sound account procedures that assure fiscal confidence, integrity, and a reasonable balance among the competing interests such as compensation, capital and maintenance, and reserves.	
9.	The Chancellor actively supports individual and organizational staff development.	
10.	The Chancellor demonstrates a commitment to open development of the district budget with a process that includes a voice from constituency groups and the sharing of reliable data.	
11.	The Chancellor demonstrates a commitment to open development of the policies and regulations presented to the Board of Trustees with a process that includes a voice for relevant constituency groups.	
12.	The Chancellor takes responsibility for decisions after appropriate input, makes decisions and explains and communicates these effectively.	
13.	The Chancellor promotes prompt and fair resolution of conflicts using an approach that is fair to all concerned.	
14.	The Chancellor demonstrates a commitment to fostering positive working relationships with the District's labor unions.	
15.	The Chancellor maintains good contact with individuals in the District and supports their individual and collective efforts in achieving the District mission, unit goals, strategic direction set by the Board of Trustees.	
Comments:		

Personal/Professional (8 questions)		
16.	The Chancellor is perceived by people in the District and the community as being open and approachable.	
17.	The Chancellor is sensitive to equity, diversity, inclusion and accessibility, and actively supports district policy and activities which further these values for all.	
18.	The Chancellor encourages collaborative relationships among all segments of the District.	
19.	The Chancellor demonstrates respect for all regardless of their role or opinion on district issues.	
20.	The Chancellor maintains high standards of ethics, honesty, and integrity in all personal and professional matters.	
21.	The Chancellor demonstrates accuracy and clarity in written and verbal communication.	
22.	The Chancellor demonstrates stability in mentally and emotionally stressful situations.	
23.	The Chancellor pursues the duties of the job with energy, self-confidence, and decisiveness.	
Comments:		

Relationship with the Board of Trustees (5 questions)		
24.	The Chancellor effectively communicates with the Board of Trustees on issues of importance to the District.	
25.	The Chancellor represents the Board in the broader community in an appropriate manner.	
26.	The Chancellor is responsive to the requests of the Board and is supportive of and responsive to their direction.	
27.	The Chancellor treats all members of the Board in a professional manner, as equals and is consistent in communication with them.	
28.	The Chancellor values the opinions of all members of the Board regardless of their impact on their recommendations or positions on issues.	
Comments:		

Progress on Goals of the Chancellor			
<i>DISTRICTWIDE GOAL 1</i>			
<i>Lead Remote/Hybrid Work Strategy: Provide leadership for the on-going implementation of a Remote/Hybrid/HyFlex work environment that puts student needs first.</i>			
Districtwide Objective	Objective(s) (Action Steps)	Targeted Completion Date	Rating
1.1 Lead and promote the efficient and sustainable use of campus/district facilities for faculty, staff, and students.	Lead a safe return to district/college facilities and in-person classes, services, and operations.	Fall 2023	
1.2 Monitor the District's sustainability goals.		On-going	

DISTRICTWIDE GOAL 2***Foster Communication, Collaboration, and Community Building (Community Impact)***

Districtwide Objective	Objective(s) (Action Steps)	Targeted Completion Date	Rating
2.1 Keep the Board updated and informed of important District events and incidents.		On-going	
2.2 Provide leadership for the development and implementation of a districtwide marketing plan.	<p>Provide leadership for development and implementation of a marketing campaign, including outreach focusing on dually enrolled students; key stakeholders, high school grads; veterans, adult learners; and industry partners.</p> <p>Work with public information team to develop a plan to Enhance brand, reputation, and quality of district offerings – with a focus on “Destination District” theme.</p>	June 2023	

DISTRICTWIDE GOAL 3***Foster a culture of innovation that builds on the return to facilities, new remote learning environment, and other operational changes that have occurred due to the pandemic. (Student Success)***

Districtwide Objective	Objective(s) (Action Steps)	Targeted Completion Date	Rating
3.1 Increase operational and administrative efficiency that provide students with programs and services of the highest quality.	Provide leadership response to the opportunity to capture student demand for on-line and in-person learning modalities.	December 2023	
3.2 Work to create more robust educational pathways and job training for on-line and adult learners to encourage and support increased student enrollment and retention.	Ensure that the District has a clear focus and commitment to responding to student mental health and well-being and other basic needs, including technology.	On-going	

DISTRICTWIDE GOAL 4*Continue to lead and influence diversity, equity, and inclusion activities across the District. (Student Success)*

Districtwide Objective	Objective(s) (Action Steps)	Targeted Completion Date	Rating
4.1 Continue to support mechanisms to ensure employees have skills and knowledge to serve the needs of diverse students and implement practices that create equitable outcomes.	Promote and support staff professional development.	On-going (May 2023)	
4.2 Create and sustain safe spaces for open dialogue, and courageous conversations on race and equity through scheduled and coordinated forums and Town Halls. (Total Work Environment)	Work with the entire district community to assess the DEIA climate.	On-going (December 2023)	
4.3 Lead the development of a diversity, equity, and inclusion framework to support the on-going equity work and progress in the District.	Work closely with the campuses and managers to expand on the DEIA work that has been occurring in the District.	On-going (December 2023)	
4.4 Provide a safe physical environment that is conducive to learning. (Physical Environment)	Ensure that emergency plans are updated throughout the District. Work with district security and student conduct team (college presidents) to develop clear communication strategies for keeping trustees informed of potentially dangerous events, incidents, and individuals.	On-going (November 2023) December 2023	

DISTRICTWIDE GOAL 5*Review and align student success metrics from across all campus locations.
(Student Success)*

Districtwide Objective	Objective(s) (Action Steps)	Targeted Completion Date	Rating
5.1 Pull all vision, mission, and institutional priority statements.	<p>Identify and review all student success metrics contained within campus and institutional planning documents.</p> <p>Create benchmarks for student success that align with budget and enrollment management goals.</p> <p>Continue to support fiscal stability that promotes long term strategies for student success.</p>	On-going (December 2023)	
5.2 Align NOCCCD Student Success metrics and goals against the Vision for Student Success and the Governor’s Multi-year Roadmap.	Position district to receive funding from the state as success efforts relate to attainment of state goals.	On-going	

Overall Rating:

29.	The Chancellor provides leadership and contributes to student success, equity, and open access in the North Orange County Community College District.	
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Commendations:

Suggestions for improvement:

Name: (the ratings and comments of individual raters will be held confidential)	Date:
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North Orange Community College District

Chancellor Evaluation Form to be completed by the Chancellor's Staff and Resource Table Members

The Board of Trustees of North Orange Community College District annually evaluates the Chancellor. As part of that evaluation process the Board is asked to individually rate the Chancellor's performance. Please complete the attached evaluation form and return it to [consultant's name] at [email] by **July 10, 2023**. The individual responses will remain anonymous. Only summary data will be presented to the Board and provided to the Chancellor.

Please rate the Chancellor using the following rating scale:				
<u>4</u> <i>Excellent</i>	<u>3</u>	<u>2</u>	<u>1</u> <i>Unacceptable</i>	<u>n</u> <i>Not observed</i>

Leadership (6 questions)		
1.	The Chancellor creates a climate where student learning, success, and equity are the main focus. At the same time the Chancellor helps the staff to focus on both the how and the why of achieving our district's mission.	
2.	The Chancellor continually helps the District to develop and clarify its vision and is able to help the District have a sense of where we've come from and where we're headed.	
3.	The Chancellor has clearly articulated the priorities of the Board of Trustees and the District with the faculty, classified staff, administration, and in the community.	
4.	The Chancellor has effectively responded to emerging challenges as they arise while remaining focused on the mission of the District and the annual goals of the Board and Chancellor.	
5.	The Chancellor clearly demonstrates a high level of integrity in working with all people both in the District and external to it.	
6.	The Chancellor effectively represents the District with elected leaders, civic and business leaders, and government agencies at the local, state and federal levels.	
Comments:		

Management (8 questions)		
7.	The Chancellor understands local, state and federal financial issues and institutes sound account procedures that assure fiscal confidence, integrity, and a reasonable balance among the competing interests such as compensation, capital and maintenance, and reserves.	
8.	The Chancellor actively supports individual and organizational staff development.	
9.	The Chancellor demonstrates a commitment to open development of the district budget with a process that includes a voice from constituency groups and the sharing of reliable data.	
10.	The Chancellor demonstrates a commitment to open development of the policies and regulations presented to the Board of Trustees with a process that includes a voice for relevant constituency groups.	
11.	The Chancellor takes responsibility for decisions after appropriate input, makes decisions and explains and communicates these effectively.	
12.	The Chancellor promotes prompt and fair resolution of conflicts using an approach that is fair to all concerned.	
13.	The Chancellor demonstrates a commitment to fostering positive working relationships with the District's labor unions.	
14.	The Chancellor maintains good contact with individuals in the district and supports their individual and collective efforts in achieving the District mission, unit goals, strategic direction set by the Board of Trustees.	
Comments:		

Personal/Professional (8 questions)		
15.	The Chancellor is perceived by people in the District and the community as being open and approachable.	
16.	The Chancellor is sensitive to equity, diversity, inclusion and accessibility, and actively supports district policy and activities which further these values for all.	
17.	The Chancellor encourages collaborative relationships among all segments of the District.	

18.	The Chancellor demonstrates respect for all regardless of their role or opinion on district issues.	
19.	The Chancellor maintains high standards of ethics, honesty and integrity in all personal and professional matters.	
20.	The Chancellor demonstrates accuracy and clarity in written and verbal communication.	
21.	The Chancellor demonstrates stability in mentally and emotionally stressful situations.	
22.	The Chancellor pursues the duties of the job with energy, self-confidence and decisiveness.	
Comments:		

Overall Rating:		
23.	The Chancellor provides leadership and contributes to student success, equity and open access in the North Orange County Community College District.	

Commendations:

Suggestions for improvement:

Name: (the ratings and comments of individual raters will be held confidential)	Date:
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 27, 2023
SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland
Recommended by


Approved for Submittal

7.c
Item No.

UNAPPROVED
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 10, 2023

The Board of Trustees of the North Orange County Community College District met for a Special Meeting on Saturday, June 10, 2023, at 9:00 a.m. at the Fullerton Marriott at California State University Fullerton, Pacific Suite Room at 2701 Nutwood Avenue, Fullerton, CA 92831.

President Ed Lopez called the meeting to order at 9:02 a.m. and Trustee Stephen T. Blount led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Evangelina Rosales. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: None.

VISITORS: Brice Harris, Consultant.

COMMENTS: There were no comments from members of the audience.

BOARD RETREAT: Brice Harris, CCLC Board Consultant, facilitated discussion on the 2023 Board Self-Assessment that included an evaluation survey analysis and Board goal setting.

(See Supplemental Minutes #1320 for a copy of the presentation.)

CLOSED SESSION: At 1:05 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following section of the Government Code:

Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor

RECONVENE MEETING: At 2:10 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 2:10 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

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UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 13, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, June 13, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:32 p.m. and asked Trustee Jacqueline Rodarte to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustee Chloe Serrano. Student Trustee Jesus Ramirez Jr. arrived at 5:37 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Combs, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Naveed Kanal, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Ashley Berry, Paul de Dios, Kathleen Reiland, and Stephen Schoonmaker from Cypress College; Naomi Abesamis, Albert Abutin, Maria Abutin, Alicia Contreras, Henry Hua, Naveen Kanal, Rosie Kar, Katie King, Elaine Lipiz Gonzalez, Marwin Luminarias, Megan Moscol, Jose Ramon Nuñez, Jeanette Rodriguez, and Oscar Saghieh from Fullerton College; Dulce Delgadillo, Elaine Loayza, and Cesar Norzgaray Spillers from North Orange Continuing Education; and Gail Arriola-Nickell, Simone Brown Thunder, Danielle Davy, Cathleen Greiner, Geoff Hurst, Tami Oh, Catalina Olmedo, Chelsea Salisbury, David Soto, Gabrielle Stanco, Amita Suhrid, Kashu Vyas, and Annalisa Webber from the District Office.

VISITORS: Emma Lopez. Public participation was provided via YouTube livestream.

SEATING OF STUDENT TRUSTEES: **Jesus Ramirez Jr. and Chloe Serrano** were introduced as the new Cypress College Student Trustee and Fullerton College Student Trustee, respectively, by their College Presidents. **Board President Ed Lopez** then administered the Oath of Office and welcomed her to the Board of Trustees.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g, 3.h, 3.i, 3.j, 3.k, 3.l, 3.m, 3.n, 3.o, 3.q, 3.s, 3.t

Instructional Resources: 4.a, 4.b

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote with the noted correction to page 5.b.2:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Recognition of North Star Award Recipients: As part of the Chancellor's Report, Chancellor Byron D. Clift Breland presented the "North Star Award" to the 2023 recipients.

Ashley Berry	Cypress College EOPS Student Services Specialist
Naomi Abesamis	Fullerton College Director of Student Life and Leadership
Dulce Delgadillo	NOCE Director of Institutional Research and Planning
Gabrielle Stanco	District Director of Research, Planning, and Data Management

Chancellor Byron D. Clift Breland thanked **Ashley Berry** for coordinating the Career Ladders Panel on June 5 and for inviting him to moderate. He reported on the District Audit Committee meeting and thanked all the trustees for their participation at the recent Board Retreat where Board assessment results were discussed to look at progress on student success and Board goals. Dr. Clift Breland also reported on the Management Leadership Retreat that was held to engage managers across the District in discussions on dealing with post-pandemic challenges, the high-flex work environment, and how to best serve students.

MINUTES: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of May 23, 2023. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, and Trustee Rosales and Student Trustees Ramirez and Serrano abstaining.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0156918 - P0159200 through May 11, 2023, totaling \$11,181,580.51, and check numbers C0054729 – C0054812, totaling \$191,714.85; check numbers F0292312 – F0293007, totaling \$2,342,082.60; check numbers Q0007481 – Q0007482, totaling \$7,308.93; check numbers 88534431 – 88535800, totaling \$7,941,885.29; check numbers V0031920 – V0031922, totaling \$2,752.00; check numbers 70125151 – 70125251, totaling \$15,132.25; and disbursements E9108411 – E9111404, totaling \$2,072,651.00, through May 31, 2023.

Item 3.b: By block vote, authorization was granted to approve the 2022-2023 General Fund and Capital Outlay Fund transfers netting to the amount of \$6,640,864 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

Item 3.c: By block vote, authorization was granted to accept new revenue and to make adjustments to the General Fund and Capital Outlay Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2022-2023 allocations totaling \$5,947,197 and adopt resolutions to adjust budgets, to accept new revenue and authorize expenditures within the General Fund and Capital Outlay Fund pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.d: By block vote, authorization was granted to adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

Item 3.e: By block vote, authorization was granted to use the estimated \$53,114,204 of Education Protection Account proceeds resulting from the passage of Proposition 55 to partially fund instructional salaries and benefits.

Item 3.f: By block vote, authorization was granted to release the committed fund balance of \$6,337,728 set aside for future STRS and PERS rate increases and to make these funds available to help meet the increased unrestricted reserves requirement per Board Policy 6250, Budget Management.

Item 3.g: By block vote, authorization was granted to renew the Workers Compensation and Property & Liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF) for FY 2023-24 at the estimated amount of \$2,751,750.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the insurance policies on behalf of the District.

Item 3.h: By block vote, authorization was granted to approve the Institutional Memberships exceeding \$1,000 for the 2023-2024 school year for the organizations listed.

Item 3.i: By block vote, authorization was granted to renew both years of the 2020 service agreement with MAAS Companies, Inc. and increase the contract amount by \$1,771,618 for a total contract amount of \$14,458,618 inclusive of reimbursable expenses, effective October 1, 2023, through September 30, 2025.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement or related documents on behalf of the District.

Item 3.j: By block vote, authorization was granted to continue with the legal services provided by Devaney Pate Morris & Cameron LLP through June 30, 2024.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to sign the agreement on behalf of the District.

Item 3.k: By block vote, authorization was granted to establish a pool of Geotechnical and Geohazard Services for Districtwide projects for a period of five (5) years. The District retains

the right to modify the pool at its sole discretion by adding, deleting or otherwise amending it through RFQ process.

Further authorization was granted for the for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.l: By block vote, authorization was granted to approve RT Contractor Corp.'s formal request for the release of VT Electric, Inc. and the subsequent substitution of Giant Services, Inc. for Bid #2223-15, Anaheim Swing Space Interim Housing Project.

Item 3.m: By block vote, authorization was granted to approve an increase in the open purchase order by \$30,000, resulting in a total amount of \$139,300 for hotspots services provided by T-Mobile until June 30, 2023.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to proceed with the purchase order increase on behalf of the District.

Item 3.n: By block vote, authorization was granted to approve Change Order #2 for Bid #2122-24 Fine Arts Swing Space Project at Cypress College with New Dynasty Construction Co., decreasing the contract from \$2,097,863 to \$2,029,371 and extending the contract time from March 10, 2023 to June 2, 2023.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the change order on behalf of the District.

Item 3.o: By block vote, authorization was granted to file the Notice of Completion for Bid #2122-24, Fine Arts Swing Space at Cypress College with New Dynasty Construction Co. and pay the final retention payment when due.

Item 3.p: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to adopt Resolution No. 22/23-26 to approve Change Order #3 and 4 to amend the existing contract with Woodcliff, Inc. for Bid #2122-21, Fullerton College Sherbeck Field Improvements project, and approve the award of additional work totaling \$355,014 increasing the contract from \$3,684,834 to \$4,039,848 and to extend the date of the original contractual substantial completion from January 18, 2023 to April 24, 2023.

During the discussion, Board President Ed Lopez offered four grammatical corrections to Resolution 22/23-26. Trustee Bent inquired if any of the additional work included items that were not originally included in the bid and whether the work had already been completed.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute all agreements and complete all necessary documents for the additional work.

Item 3.q: By block vote, authorization was granted to adopt Resolution No. 22/23-27 to approve Change Order #2 to amend the existing contract with KYA Services LLC and increase the contract by \$29,093 to support modifications required in the field, including

relocation and re-excavation of home bleacher footings and minor-DSA-approved structural changes, for a final contract amount of \$1,760,069.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the amendment on behalf of the District.

Item 3.r: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent to adopt Resolution No. 22/23-29 to approve Change Order #2 to increase and amend the contract with Golden Gate Construction for Bid #2223-05, Site Barrier Removal Project at Fullerton College, by \$115,485, increasing the contract total from \$504,854 to \$620,340. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the contract or any related documents on behalf of the District.

Item 3.s: By block vote, authorization was granted to enter into an agreement with Sandy Pringle & Associates in the amount not to exceed \$385,140 to provide DSA inspection services for the Chapman Newell Instructional Building and Maintenance and Operations Building project at Fullerton College for the duration of September 1, 2023 through March 31, 2025. If the project goes beyond the estimated completion date, the contract will be extended for additional services based on an hourly rate of \$105/hr. for Lead IOR and \$105/hr. for Assistant IOR.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.t: By block vote, authorization was granted to award Bid #2223-21, Cypress College HRC Relocatable Classroom & Restroom + Mobile Kitchen to Coelho Inc. in the amount of \$1,215,450 including \$75,000 in allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2023 and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN RETIREMENT DATE

Pacheco, Elizabeth CC Dental Assisting Instructor
 From: 06/01/2023
 To: 05/21/2023
 PN CCF954

Schilling, JoAnna CC President
 From: 07/01/2023
 To: 12/31/2023
 PN CCX999

Shrout, Cynthia CC Mathematics Instructor
 From: 07/01/2023
 To: 06/01/2023
 PN CCF802

NEW PERSONNEL

De Frutos Garcia, Samanta CC Foreign Language Instructor (Spanish)
 First Year Probationary Contract
 Class B, Step 1
 Eff. 08/17/2023
 PN CCF903

Juarez, Anita FC Ethnic Studies Instructor
 Second Year Probationary Contract
 Class B, Step 1
 Eff. 08/17/2023
 PN FCF576

Kar, Rosie FC Ethnic Studies Instructor
 First Year Probationary Contract
 Class B, Step 1
 Eff. 08/17/2023
 PN FCF609

Toy, Brenda CC Dental Assisting Instructor
 First Year Probationary Contract
 Class B, Step 1
 Eff. 08/17/2023
 PN CCF954

TEMPORARY CONTRACT

Wong, Jessica FC Nursing Instructor (Simulation and Skills Lab
 Coordinator)
 Temporary Contract (100%)
 Specially-Funded Pursuant to E.C. 87470
 Class B, Step 1
 Eff. 08/17/2023-05/25/2024

CHANGE IN SALARY CLASSIFICATION

Kaluza, Matjaz	FC	Physics Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 01/23/2023
McLaren, Erin	FC	Physical Education Instructor (ADJ) From: Column 1, Step 2 To: Column 2, Step 2 Eff. 08/22/2022
Moreno-Terrill, Steven	FC	Ethnic Studies Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 01/23/2023

ADDITIONAL DUTY DAYS @ PER DIEM

Afra, Maha	CC	Dir. of Dance Production Performance	8 days
Coronado, Michael	CC	Campus Student Newspaper Advisor	6 days
Gopar, Gary	CC	Director of Jazz/Swing Band	11 days
		Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days
Hampton, Bradley	CC	Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days
Hormel, James	CC	Managing Director of Theater Programming	15 days
Jackson, Donald	CC	Resident Designer	13 days
		Managing Director of Theater Programming	15 days
		Theater Technical Director	15 days
		Artistic Director Resident Theatre Company	11 days

McMillan, Marcus	CC	Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
McMillin, Jennifer	CC	Managing Director of Theater Programming	15 days
		Theater Technical Director	15 days
		Director of Drama Productions	6 days
		Coordinator of High School Festival	6 days
Page, Jennifer	CC	Forensics Coach	11 days
Rusich, Clinton	CC	Director of Master Chorale and Jazz Ensemble	6 days

LEAVE OF ABSENCE

@01158904	FC	Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 04/01/2023-04/16/2023	
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

Rios, Crystal	FC	Column 1, Step 1	
Villalovos, Juan	CC	Column 1, Step 1	

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Ubierna, Kendra	CC	Column 1, Step 1	
Vu, Lucy	CC	Column 1, Step 1	

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Acosta, Arleen	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023	
Acosta, Cynthia	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023	
Adams, Virgil	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023	
Arambula, Michael	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023	

Armstead, LaRon	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Ayala, Eduardo	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Bauer, Jill	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Beck, Anne-Marie	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Blumer, Collette	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Brydges, Michael	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Campbell, Brooke	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Carter, Kelly	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Clark, Lisa	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Cristantos Valencia, Stephany	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Edmund, Adira	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Gamble, Malcolm	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Garcia, Amanda	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023

Garcia, Juan	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Guilford, Melinda	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Hamer, Brittany	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Haro, Maria	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Hortua, Giovanni	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Koeppel, Liana	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
LaTour, Jesse	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Magginetti, Giovanni	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Nusbaum, David	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Ortega, Valerie	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Page, Jennifer	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Plake, Clayton	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Reuter, Hilary	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023

Rhymes, Regina	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Richards, Heather	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Robertson, Alison	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Semichy, Joslyn	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Sharp, Cara	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Sifuentes, Michelle	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Snyder, Katie	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023
Thai-Arnold, Monique	CC	Starfish Spring Debrief Meeting Stipend not to exceed \$80.00 Eff. 05/23/2023
Vandever, Nicole	FC	Humanities Division Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/08/2023-06/09/2023

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Guzman de la Rocha, Cindy	CC	Administrative Assistant I, Language Arts 12-month position (100%) Eff. 05/26/2023 PN CCC842
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NEW PERSONNEL

Andrawis, Yasmine	AC	District Director, EEO and Compliance 12-month position (100%) Range 26, Column G
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Management Salary Schedule
Eff. 06/26/2023
PN DEM982

Ashton, Michael CC

Instructional Designer
12-month position (100%)
Range 54, Step D
Classified Salary Schedule
Eff. 08/01/2023
PN CCC670

Martinez Hernandez,
Catalina CC

Administrative Assistant II, Nursing & Mortuary
Science
12-month position (100%)
Range 36, Step D
Classified Salary Schedule
Eff. 06/15/2023
PN CCC951

Nguyen, Phuong CC

Production Center Coordinator
12-month position (100%)
Range 34, Step E
Classified Salary Schedule
Eff. 06/15/2023
PN CCC856

Rogers-Griffin, Allison FC

Interpreter Coordinator, DSS
12-month position (100%)
Range 45, Step E
Classified Salary Schedule
Eff. 06/15/2023
PN FCC614

TRANSFERS

Lemos, Donny NOCE

From: Facilities Custodian II
12-month position (100%)
PN SCC985

To: CC Facilities Custodian II
12-month position (100%)
PN CCC661

VOLUNTARY CHANGES IN ASSIGNMENT

Dominguez, Ernesto CC

Administrative Assistant II, Health Science

Temporary Increase in Months Employed
From: 11-months
To: 12-months
Eff. 07/01/2023 – 06/30/2024

Felipe, Victoria	CC	Administrative Assistant II, Campus Comm. (50%) Temporary Increase in Percent Employed From: 50% To: 100% Eff. 07/01/2023 – 06/30/2024
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PROFESSIONAL GROWTH & DEVELOPMENT

Beck, Megan	FC	Admissions and Records Analyst (100%) 1 st increment (\$400) Eff. 07/01/2023
Donegan, Melanie	FC	Lab Technician, Ceramics (50%) 2 nd increment (\$200) Eff. 07/01/2023
Kim, Edward	FC	Lab Technician, Horticulture (100%) 1 st increment (\$400) Eff. 07/01/2023
Shah, Gita	FC	Accounting Technician (100%) 2 nd increment (\$400) Eff. 07/01/2023

LEAVES OF ABSENCE

@00783825	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/18/2023 – 08/14/2023 (Intermittent Leave)
@00384991	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 05/01/2023 – 06/02/2023 (Consecutive Leave)
@00139609	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/17/2023 – 11/05/2023 (Consecutive Leave)
@00007077	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/06/2023 – 02/15/2023; 03/17/2023 – 06/26/2023 (Consecutive Leave)
@00104149	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick

Leave Until Exhausted; Unpaid Thereafter
Eff. 04/17/2023 – 07/17/2023 (Consecutive Leave)

ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

@00005411 CC Classified Position (100%)
Eff. 05/19/2023 until further notice

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1321 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1321 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted to revise the Nonclassified Short-Term Hourly Employee Rate Schedule, effective July 1, 2023.

(See Supplemental Minutes #1321 for a copy of the rate schedule.)

Item 5.f: The Board received the initial proposal for a successor agreement between the District and Adjunct Faculty United, as submitted by Adjunct Faculty United, and set a public hearing on the proposal for June 27, 2023.

(See Supplemental Minutes #1321 for a copy of the Adjunct Faculty United proposal.)

Item 5.g: The Board received the initial proposal for a successor agreement between the District and Adjunct Faculty United, as submitted by the District, and set a public hearing on this proposal for June 27, 2023.

(See Supplemental Minutes #1321 for a copy of the District proposal.)

GENERAL

Item 6.a: The Board received as information the three revised Administrative Procedures in Chapters 3, 4, and 5 that were revised by the District Consultation Council.

During the discussion, trustees inquired if the District offers any correspondence education courses, if we assure that the websites are ADA accessible, and if the websites are easily accessible in different languages or offer the option to translate the language.

The revised Administrative Procedures are available on the District's website, where they are readily accessible by students, employees, and the general public.

Item 6.b: It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte to adopt Resolution No. 22/23-28, Trustee Absence verifying that Trustee Evangelina Rosales was absent on May 23, 2023 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent,**

Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, and Trustee Rosales abstaining

A signed affidavit from Trustee Evangelina Rosales verifying her absence due to hardship will be on file in the Chancellor's Office.

Item 6.c: Board President Ed Lopez asked if there were any requests for potential future agenda items and noted that the Chancellor's evaluation process would be agendaized for approval, during the public session, at the next meeting.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported that 935 NOCE students graduated with diplomas or certificates on May 26 and thanked all who attended the Student Success Event and Commencement at the Anaheim Campus including **Chancellor Clift Breland** and **Trustees Bent, Brown, and Lopez**. President Purtell shared that, in preparation for the next academic year, NOCE held two strategic conversation events—*Building Bridges* and *Enrollment Touchpoints*—with the goal of reviewing critical processes and redesigning them, as needed, to reduce barriers for students.

Cynthia Olivo reported that Fullerton College successfully earned the USC Takeoff Men of Color Grant and that 92% of Fullerton College UCLA TAP Honors Program graduates were accepted to UCLA. She shared that she attended an awards ceremony in which Fullerton College was recognized by the Campaign for College Opportunity as a top performer of transfer-level English enrollment in three categories and requested assistance in promoting that Fullerton College is seeking a part-time Basic Needs Coordinator. President Olivo listed the Pride Month activities taking place, thanked everyone who helped to support Classified Professionals Week, and expressed her gratitude to classified staff who do so much to support students.

JoAnna Schilling reported that Cypress College hosted a Legislative Staffer Luncheon to showcase the campus and discuss mutual interests with legislative staff earlier in the day and thanked **Trustee Stephen T. Blount** for his attendance. President Schilling noted that summer enrollment is up 11%, up 7% in FTES, and headcount is up by 8% with online classes filling more quickly, but with gains in hybrid and in-person modalities. She acknowledged Veterans Resource Center Coordinator **Juan Garcia**, Financial Aid Director **Gabriela de la Cruz**, and Director of Academic Computing **Jose Sanchez** for being accepted into HACU's inaugural cohort of the Enlace Mid-Level Leadership Program. Dr. Schilling thanked **Chancellor Clift Breland** for moderating the Career Ladders Panel and noted that it was a great week to celebrate classified staff and the work they do.

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens expressed gratitude, on behalf of the District Management Association, to Chancellor Clift Breland for hosting the recent management retreat.

Jennifer Combs introduced **Jeanette Rodriguez** as the new Fullerton College Faculty Senate President who stated she looked forward to representing Fullerton College faculty and serving the College.

Christie Diep reported that United Faculty is still waiting for a District response regarding the whistleblower complaint that confidential employee information was shared including how the unauthorized sharing occurred and how the District plans to address it. She presented copies of the letter demanding action that was signed by members of United Faculty and the Cypress College Academic Senate. She also expressed support for CSEA and the division office manager work issues.

(See Supplemental Minutes #1321 for copies of the resolutions.)

Pamela Spence thanked **Board President Ed Lopez** and **Chancellor Byron D. Clift Breland** for speaking at the CSEA Breakfast and shared that **Regina Russell** and **Belinda Allen** received the Going the Extra Mile Award and **Elaine Loayza** received the President's Member of the Year Award. She noted that June is Pride Month and stated that CSEA stands for equality without restrictions and stands with the LGBTQ community.

Naveen Kanal reported that Adjunct Faculty United wished to thank the Board for approving healthcare for part-time faculty and urged everyone to support Pride Month.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano wished all a happy Pride Month, shared that Associated Students is searching for a new faculty advisor, and thanked **Joe Carrithers** for his support during his tenure as their advisor. She reported that Fullerton College successfully submitted an Asian American and Native American Pacific Islander-Serving Institutions (AANAPISI) grant and that Associated Students authored a resolution diffusing hostile environments after several hate speech incidents on campus.

Trustee Ryan Bent welcomed the new student trustees, congratulated the North Star Award recipients, and reported on his attendance at the NOCE Student Success Event and NOCE Commencement.

Trustee Jacqueline Rodarte welcomed the new student trustees and noted that she looked forward to their insight on what students desire at the policy level.

Trustee Evangelina Rosales congratulated the North Star Award recipients and welcomed the new student trustees noting that she looked forward to collaborating with them.

Trustee Jeffrey P. Brown welcomed the new student trustees and stated he looked forward to working with them.

Trustee Stephen T. Blount reported on his attendance at a Cypress College Foundation legislative event where he met with staff representatives from several legislators' offices.

Trustee Barbara Dunsheath echoed the remarks related to the student trustees and the North Star Award recipients, and encouraged reading of "From Equity Talk to Equity Walk."

PUBLIC COMMENTS ON NON-AGENDA ITEMS: There were no public comments.

CLOSED SESSION: At 6:41 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 8:37 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 8:37 p.m., it was moved by Trustee Evangelina Rosales and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees