

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

July 25, 2017

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, July 25, 2017, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Molly McClanahan called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustees Daniel Sebastian and Andrew Washington. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Rick Williams, District Director, Facilities, Planning, and Construction; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Jose Ramon Nuñez, Vice President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, School of Continuing Education; Adam Howard, Manager, Information Services; Eldon Young, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Bryan Seiling representing the Cypress College Academic Senate; Jennifer Combs, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Gilbert Contreras, Rod Garcia, and Lisa McPheron from Fullerton College; Santanu Bandyopadhyay, Philip Dykstra, Katy Realista, and Ty Volcy from Cypress College; Terry Cox and Esther Landin from the School of Continuing Education; and Tami Oh and Kashu Vyas from the District Office.

VISITORS: Kevin Carr

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d
Instructional Resources: 4.a, 4.b, 4.d, 4.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

REPORTS

- A. **Chancellor's Report:** Chancellor Marshall welcomed Dr. JoAnna Schilling to her first Board meeting as Cypress College President, and shared the dates for two upcoming events: the reception for the inaugural District Leadership Academy on September 6, and the Anaheim Pledge signing event on September 27.

(See Supplemental Minutes #1197 for a copy of the Chancellor's full report.)

- B. **Valentina Purtell**, School of Continuing Education Provost, also welcomed Dr. Schilling to the District. She reported that the Accrediting Commission for Schools Western Association of Schools and Colleges (ACS WASC) had formally accepted the North Orange Continuing Education (NOCE) name, and that the first issue of the statewide AEBG eMagazine features the North Orange County Regional Consortium (NOCRC).

(See Supplemental Minutes #1197 for copy of the Provost's full report.)

- D. **JoAnna Schilling**, Cypress College President, reported on the activities and events she has participated in during her first weeks at Cypress College, and her enthusiasm in learning the operations of the College and the campus community.

(See Supplemental Minutes #1197 for copy of the President's full report.)

- E. **Jose Ramon Nuñez**, Fullerton College Vice President, referred everyone to the written report provided by Fullerton College President Greg Schulz.

(See Supplemental Minutes #1197 for copy of the President's full report.)

COMMENTS

- A. **Members of the Resource Table** – Eldon Young, Adam Gottdank, Bryan Seiling, Jennifer Combs, Dana Clahane, Rod Lusch, and Kent Stevenson – all welcomed JoAnna Schilling to the District and noted they looked forward to working with her.

- B. **Adam Gottdank** reported that members of the NOCRC are scheduled to present at the October California Association for Postsecondary Education and Disability (CAPED) conference.

- C. **Jennifer Combs** shared that Fullerton College was one of several Southern California locations selected to host the 2017 USA Water Polo National Junior Olympic competitions.
- D. **Dana Clahane** reported on his attendance at the California Teachers Association (CTA) Presidents Conference in San Jose.
- E. **Rod Lusch** noted his plans to attend the upcoming five-day CSEA Annual Conference taking place in Las Vegas.
- F. **Student Trustee Daniel Sebastian** stated that he looked forward to working with Dr. JoAnna Schilling, and that the first summer meeting of the Cypress College Associated Students has taken place.
- G. **Student Trustee Andrew Washington** reported on his participation at the Transfer Leadership Opportunity Program at UC Irvine, and that on August 23 the Fullerton College Foundation will host a Sunset Mixer on campus.
- H. **Trustee Stephen T. Blount** reported on his attendance at the ceremony celebrating the Cypress College Toyota T-TEN CEED certification, and the mixer co-hosted by the City of Cypress Chamber and the Cypress College Foundation.
- I. **Trustee Ryan Bent** welcomed President Schilling to the District.
- J. **Trustee Ed Lopez** also welcomed Dr. Schilling to the District, and recognized Kevin Carr for his attendance at the Board meeting.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of June 27, 2017. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P00114857 - P00118550 through July 3, 2017, totaling \$8,091,074.32, and check numbers C0045702 - C004869, totaling \$3,074,834.59; check numbers F0214011 - F0214852, totaling \$270,855.23; check numbers Q0005431 - Q0005484, totaling \$13,862.27; check numbers 88465556 - 88467002, totaling \$6,314,232.14; check numbers V0031431 - V0031433, totaling \$7,718.79; check numbers 70081561 - 70081566, totaling \$349.26; and disbursements E8694894 - E8696547, totaling \$1,508,315.51, through June 30, 2017.

Item 3.b: By block vote, authorization was granted to extend the agreement with the law firm of Atkinson, Andelson, Loya, Ruud, and Romo, effective July 1, 2017, at the following hourly rates:

| | 2017-18 |
|---|---------|
| Senior Partners | \$310 |
| Partners/Senior Counsel | \$300 |
| Senior Associates | \$290 |
| Associates | \$280 |
| Electronic Technology Litigation Specialist | \$270 |
| Non-Legal Consultants | \$205 |
| Senior Paralegals/Law Clerks | \$180 |
| Paralegals/Legal Assistants | \$160 |

Authorization was also granted for reimbursement to the law firm for costs and expenses in connection with the services to be rendered, including but not limited to messenger, mail, expenses, phone charges, photocopying charges, mileage, and travel expenses.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to sign the agreement on behalf of the District.

Item 3.c: By block vote, authorization was granted to enter into agreements with Anthem Blue Cross and AIG Insurance through Student Insurance for student accident and intercollegiate athletic accident insurance for 2017-18 in the amount of \$200,401 for basic coverage and \$14,199 for catastrophic coverage, for Cypress and Fullerton colleges, effective August 1, 2017.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to bind the insurance policies on behalf of the District.

Item 3.d: By block vote, authorization was granted to allow the Fullerton College Foundation to host the North Orange County Chamber of Commerce Sunset Mixer on the Fullerton College campus on August 23, 2017 and to allow them to serve alcoholic beverages to attendees.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to ratify the 2017-2018 NOCCCD and Anaheim Union High School District (AUHSD) College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.b: By block vote, authorization was granted to ratify the 2017-2018 NOCCCD and Placentia Yorba Linda Unified School District (PYLUSD) College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.c: The Fullerton College curriculum summary was pulled from the agenda.

Item 4.d: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, library, and programs.

Item 4.e: By block vote, authorization was granted to make adjustments to General Fund, Child Care Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2016-2017 allocations, and that a resolution be adopted to adjust budgets and authorize expenditures within the General Fund, Child Care Fund,

and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

NEW PERSONNEL

| | | |
|-----------------|-----|--|
| Bautista, Karen | SCE | Dean, Instruction & Student Services 12-month Position (100%) Range 32, Column G + Doctorate Management Salary Schedule Eff. 08/07/2017 PN SCM994 |
| Maine, Robert | FC | Automotive Technology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF616 |
| Shah, Ketan | FC | Mathematics Instructor First Year Probationary Contract Class B, Step 8 Eff. 08/24/2017 PN FCF851 |
| Vo, Dao | FC | Mathematics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF925 |

TEMPORARY MANAGEMENT CONTRACT

| | | |
|----------------|-----|---|
| Moore, Keshara | CC | Counselor (ADJ) |
| | To: | CC Interim Director, Student Success and Support Programs 12-month Position (100%) Range 24, Column A + Doctorate Management Salary Schedule Eff. 07/17/2017-09/30/2017 PN CIM957 |

TEMPORARY CONTRACTS

| | | |
|-------------------|----|---|
| Nichols, Stephen | CC | Mortuary Science Instructor Temporary Contract (100%) Pursuant to E.C. 87482 Class B, Step 1 Eff. 08/24/2017-12/15/2017 |
| Spitler, Patricia | CC | Health Information Technology Instructor Temporary Contract (100%) Pursuant to E.C. 87482 Class B, Step 10 Eff. 08/24/2017-05/26/2018 |

TEMPORARY REASSIGNMENT

| | | |
|-------------------|-----|---|
| Ruelas, Ann Marie | CC | EOPS Program Coordinator |
| | To: | CC Interim Director, EOPS/CARE/CalWORKs 12-month Position (100%) Range 24, Column A Management Salary Schedule Eff. 07/01/2017-09/30/2017 |

CHANGE IN SALARY CLASSIFICATION

| | | |
|---------------------------|----|---|
| Arellano-Duenas, Cristina | FC | Counselor, EOPS From: Class B To: Class C Eff. 07/01/2017 |
| Burke, Elisabeth | FC | Religious Studies Instructor From: Class D To: Class E Eff. 08/24/2017 |
| Cho, Joshua | FC | Photography Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/28/2017 |
| Coronado, Michael | CC | Journalism Instructor From: Class B, Step 1 To: Class B, Step 8 Eff. 08/24/2017 |
| DeRoo, Robin | CC | Chemistry Instructor From: Class C To: Class D Eff. 08/24/2017 |

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|-------------------|----|---|
| Diaz, Roberto | FC | Mathematics Instructor From: Class B To: Class C Eff. 08/24/2017 |
| Edwards, Arnette | FC | Temporary Counselor From: Class B, Step 1 To: Class F, Step 9 Eff. 07/01/2017-06/30/2018 |
| Farley, John | FC | Automotive Technology Instructor From: Class C To: Class D Eff. 08/24/2017 |
| Gamboa, Robert | FC | Counselor From: Class C To: Class D Eff. 07/01/2017 |
| Garcia, Juan | CC | Counselor/Coordinator-Veterans Resource Center From: Class B, Step 1 To: Class B, Step 4 Eff. 07/01/2017 |
| Gonzalez, Juan | FC | Temporary Counselor From: Class B, Step 1 To: Class C, Step 7 Eff. 07/01/2017-06/30/2018 |
| Gonzalez, Mario | FC | Music Instructor From: Class D To: Class E Eff. 08/24/2017 |
| Grote, Silvie | CC | Physical Education Instructor From: Class E To: Class F Eff. 08/24/2017 |
| Henderson, Angela | FC | Reading Instructor From: Class D To: Class E Eff. 08/24/2017 |
| Heredia, Ernesto | CC | Temporary Counselor From: Class B, Step 1 To: Class B, Step 3 Eff. 07/01/2017 |

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| Jimenez, Gary | SCE | NC Counselor, SSSP From: Class B, Step 1 To: Class C, Step 10 Eff. 07/01/2017 |
| Jimmons, Charlotte | FC | Cosmetology Instructor From: Class D To: Class E Eff. 08/24/2017 |
| Kvaska, Collene | FC | Nutrition & Foods Instructor From: Class C To: Class D Eff. 08/24/2017 |
| Lujan, Zaida | SCE | NC Counselor From: Class C To: Class D Eff. 07/01/2017 |
| Markley, Karen | FC | Anthropology Instructor From: Class B To: Class C Eff. 08/24/2017 |
| Matavao, Ulavale | FC | Athletic Counselor From: Class B, Step 1 To: Class B, Step 9 Eff. 07/01/2017 |
| Nabahani, Melanie | CC | English Instructor From: Class D To: Class E Eff. 08/24/2017 |
| Navarro, Rocio | SCE | Counselor, DSPS From: Class B To: Class C Eff. 07/01/2017 |
| Nguyen, Kelly | CC | Mathematics Instructor From: Class D To: Class E Eff. 08/24/2017 |
| Nielson, Toni | FC | Speech/Communication Studies Instructor/ Forensics Coach From: Class B, Step 1 To: Class B, Step 10 Eff. 08/24/2017 |

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|-------------------|-----|--|
| O'Brien, Daniel | FC | Machine Technology From: Class C To: Class D Eff. 08/24/2017 |
| Palmer, Kendyl | CC | English Instructor From: Class C To: Class D Eff. 08/24/2017 |
| Paige, Deborah | FC | English Instructor From: Class B To: Class C Eff. 08/24/2017 |
| Porter, Deidre | CC | Counselor From: Class D To: Class F Eff. 07/01/2017 |
| Rangel, Jacquelyn | CC | Counselor, Articulation Officer From: Class B, Step 1 To: Class B, Step 4 Eff. 07/01/2017 |
| Reza, Alan | CC | Counselor From: Class D To: Class E Eff. 07/01/2017 |
| Rosen, Lugene | FC | Librarian – Online Learning From: Class B, Step 1 To: Class E, Step 10 Eff. 08/24/2017 |
| Sabau, Bianca | FC | English Instructor From: Class B, Step 1 To: Class B, Step 4 Eff. 08/24/2017 |
| Silva, Joel | CC | Dental Assisting Instructor From: Class D To: Class E Eff. 08/24/2017 |
| Sousa, Casey | SCE | NC Counselor, DSS From: Class B To: Class C Eff. 07/01/2017 |
| Standen, Kathleen | FC | Business Management Instructor |

From: Class C
 To: Class D
 Eff. 08/24/2017

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|----------------|-----|---|
| Tran, Steve | CC | Administration of Justice Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/28/2017 |
| Vidal, Maria | SCE | NC Counselor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/11/2017 |
| Webster, Perry | FC | Physical Education Instructor From: Class C To: Class D Eff. 08/24/2017 |

PAYMENT FOR WORK EXPERIENCE CONTRACTS SUMMER 2017
 INTERSESSION

| | | |
|-------------------|----|----------|
| De la Cruz, Damon | CC | \$650.00 |
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS SUMMER 2017
 INTERSESSION

| | | |
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| Castle-Donovetsky, Victoria | CC | \$ 5.00 |
| Corrales, Nancy | CC | \$ 90.00 |
| Grande, Jolena | CC | \$140.00 |
| Pinkham, Bill | CC | \$ 30.00 |

LEAVES OF ABSENCE

| | | |
|------------------|----|---|
| Cain, Joyce | FC | ESL Instructor Load Banking Leave With Pay (13.33%) Eff. 2017 Fall Semester |
| Conforti, Daniel | FC | Political Science Instructor Load Banking Leave With Pay (100%) Eff. 2017 Fall Semester |
| Costello, Jeanne | FC | English Instructor Load Banking Leave With Pay (36.67%) Eff. 2017 Fall Semester |
| Facer, Carolyn | FC | Mathematics Instructor Load Banking Leave With Pay (100%) Eff. 2017 Fall Semester |

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|-------------------|----|---|
| Felender, Julie | FC | Psychology Instructor Load Banking Leave With Pay (20.00%) Eff. 2017 Fall Semester |
| Forman, Mary | CC | English Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Fall Semester |
| Grabiell, Susan | FC | Geography Instructor Load Banking Leave With Pay (33.33%) Eff. 2017 Fall Semester |
| Gutierrez, Ruth | CC | Reading Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Fall Semester |
| Hobbs, Royden | FC | Environmental Science Instructor Load Banking Leave With Pay (100%) Eff. 2017 Fall Semester |
| Howey, Dennis | FC | Printing Instructor Load Banking Leave With Pay (100%) Eff. 2017 Fall Semester |
| Johnson, Susan | CC | Psychology Instructor Load Banking Leave With Pay (100%) Eff. 2017 Fall Semester |
| Kemp, Darnell | FC | Reading Instructor Load Banking Leave With Pay (20.00%) Eff. 2017 Fall Semester |
| Lee, Callista | FC | Psychology Instructor Load Banking Leave With Pay (20.00%) Eff. 2017 Fall Semester |
| Magee, Bruce | FC | English Instructor Load Banking Leave With Pay (100%) Eff. 2017 Fall Semester |
| Mayfield, Philip | FC | English Instructor Load Banking Leave With Pay (48.33%) Eff. 2017 Fall Semester |
| McKnight, Richard | CC | CIS Instructor Load Banking Leave With Pay (20.00%) Eff. 2017 Fall Semester |
| Vanderpool, Jeff | FC | Philosophy Instructor Load Banking Leave With Pay (100%) Eff. 2017 Fall Semester |

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SUMMER INTERSESSION

| | | |
|--------------------|-----|------------------|
| Evanuska, Paulette | CC | Column 1, Step 1 |
| Gerrard, Jonathan | SCE | Column 2, Step 1 |
| Hill, Mary Jane | SCE | Column 2, Step 1 |
| Poole, Ryan | CC | Column 1, Step 1 |
| Uy, Audrey | SCE | Column 1, Step 1 |

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 FALL SEMESTER, TRIMESTER

| | | |
|-------------------|----|------------------|
| DeLong, Blake | FC | Column 2, Step 1 |
| Diminutto, Joseph | CC | Column 1, Step 1 |
| Mac Millan, Kurt | CC | Column 3, Step 1 |
| Makino, Mark | CC | Column 1, Step 1 |
| Shieh, Harrison | CC | Column 1, Step 1 |

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

| | | |
|------------------|----|------------------|
| Avila, Naomi | FC | Column 2, Step 1 |
| Ayala, Genevieve | FC | Column 1, Step 1 |
| Choe, Tom | FC | Column 1, Step 1 |
| Crossland, Paige | FC | Column 1, Step 1 |
| Hall, Jennifer | CC | Column 2, Step 1 |
| Hurley, Jennifer | FC | Column 1, Step 1 |
| Ly, Jennifer | FC | Column 1, Step 1 |
| Ramos, Jovana | CC | Column 1, Step 1 |
| Ruano, Nancy | FC | Column 1, Step 1 |
| Skiles, Pamela | FC | Column 1, Step 1 |
| Thai, Will | FC | Column 1, Step 1 |
| Tran, Maria | FC | Column 1, Step 1 |

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

| | | |
|----------------|----|--|
| Ahmed, Zahra | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| | | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Amescua, Juan | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Bailey, Yvonne | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |

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| Betkey, Carly | FC | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Brady, Jane | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Burnham, Stephanie | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| | | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Chang, Bethany | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| | | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Chiplunkar, Sujata | CC | Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Coker, Constance | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Dassero, Sarah | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| | | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Davila, Martha | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| De Roo, Robin | CC | Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for DSS Class C Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |

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| Dickinson, Amy | FC | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Don Vito, Michelle | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Douglas, Julie | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Draganov, Torri | CC | Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for DSS Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Earle, Gwen D. | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Esguerra, Tamatha | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Espinoza-Lopez, Carolina | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Fearn, Cynthia | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |

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| Ferreira, Vanessa | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Gill, David | CC | Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Gober, Joel | CC | Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Gonzalez, Raylene | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Gotoh, Akiko | CC | Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Gray, Sarah | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Guevara, Daniela | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Heller, Carla | FC | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Hernandez, Juana | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Hernandez, Justin K. | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Holbrook, Veronica | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Hollow, Anthony | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |

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| Jaquibino, E. Alicia | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Jarnagin, Robin | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Johnson, Jacqueline | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| | | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| La Monica, Marcella | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Lambert, Janet Mitchell | FC | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Landis, Lenore | CC | Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for DSS Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Lee, Christine | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Lewshenia, Bryan | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Mark, Allison | FC | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Middleton, Donna | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Mintzer, Alex | CC | Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |

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| Nagel, Anastasia | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Nevarez, Nora | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Nguyen, Shelia | CC | Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for DSS Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Ogoshi, Fumio | CC | Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Palmisano, Michelle | CC | Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Peluso, Stephen R. | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Rajab, Adel | CC | Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Ramseyer, Diana | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Ravenna, Georgianna | FC | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Rodriguez, Jasmine | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Rogers, Corinne | FC | Educators for Equity Training Stipend not to exceed \$160.00 |

Eff. 08/17/2017

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| Rowe, Jeff | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Sanchez-Duran, Antonio Jose | CC | Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Sato, Dee Ann | CC | Proctor Lab Practicums for DSS Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Shin, Gary | CC | Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Spooner, Stephanie | CC | Proctor Lab Practicums for DSS Class D Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Staylor, Daniel | FC | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Steidel, Karen Lee | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Tomooka, Craig | CC | Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for DSS Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2017-2018 Academic Year |
| Tran, Michael | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Trinh, Hung | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| | | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |

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| Uchida, Yoshiko | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Walsh, Constance | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 |
| Whitehall, Brianna | FC | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Williams, Sharone | FC | Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017 |
| Yeganehshakib, Reza | FC | Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |
| Zamora, Jose M. | FC | Educators for Equity Training Stipend not to exceed \$160.00 Eff. 08/17/2017 Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/15/2017-08/16/2017 |

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

| | | |
|----------------|----|---|
| Palmer, Sandra | AC | Executive Assistant III 12-month position (100%) Eff. 07/08/2017 PN DEN992 |
|----------------|----|---|

RESIGNATIONS

| | | |
|-------------------|----|--|
| Everett, Jennifer | FC | Administrative Assistant II 12-month position (75%) Eff. 07/01/2017 PN FCC709 |
| Heim, Tracy | AC | Benefits Coordinator 12-month position (100%) Eff. 06/21/2017 PN DEC994 |

NEW PERSONNEL

| | | |
|--------------------|----|---|
| Buford, Shaneika | CC | Library Assistant III 12-month position (100%) Range 39, Step A Classified Salary Schedule Eff. 08/01/2017 PN CCC945 |
| Chavez, Sandra | FC | Administrative Assistant II 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 08/01/2017 PN FCC606 |
| Kvenbo, Marisa | AC | Benefits Coordinator 12-month position (100%) Range 40, Step B Classified Salary Schedule Eff. 07/17/2017 PN DEC994 |
| Lau, Philip | AC | Systems Applications Training Coordinator 12-month position (100%) Range 48, Step C Classified Salary Schedule Eff. 07/17/2017 PN ISC987 |
| Mann, William | CC | Laboratory Technician 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 07/26/2017 PN CCC854 |
| Minakha, Wachiraya | CC | Evaluator 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 07/26/2017 PN CCC699 |
| Russell, Regina | CC | Administrative Assistant II 11-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 07/26/2017 CCC890 |

Tuufuli, Patrick CC Evaluator
 12-month position (100%)
 Range 36, Step E
 Classified Salary Schedule
 Eff. 07/26/2017
 PN CCC699

Whitaker, Briana FC Administrative Assistant I
 10-month position (100%)
 Range 33, Step A
 Classified Salary Schedule
 Eff. 07/26/2017
 PN FCC934

PROMOTION

Corona, Shontel SCE Admissions and Records Specialist
 12-month position (100%)
 PN SCC876

To: SCE Student Records Coordinator
 12-month position (100%)
 Range 40, Step C + PG&D
 Classified Salary Schedule
 Eff. 07/01/2017
 PN SCC992

Kraft, Rhonda CC Administrative Assistant I
 12-month position (100%)
 PN CCC964

To: CC Executive Assistant
 12-month position (100%)
 Range 41, Step B + 10% Longevity + PG&D
 Classified Salary Schedule
 Eff. 08/01/2017
 PN CCC832

VOLUNTARY CHANGES IN ASSIGNMENT

Brown, Nicholette SCE High School Records Technician (50%)

Extension of Temporary Change in Assignment
 To: SCE Admissions and Records Specialist
 12-month position (100%)
 Range 36, Step B
 Classified Salary Schedule
 Eff. 07/01/2017 – 06/30/2018

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| Fajardo, Karla | CC | Clerical Assistant II (100%) Temporary Change in Assignment To: CC Admissions and Records Technician 12-month position (100%) Range 33, Step E + 10% Longevity +PG&D Classified Salary Schedule Eff. 07/01/2017-08/30/2017 |
| Felipe, Victoria | CC | Administrative Assistant II (50%) Temporary Change in Assignment To: CC Administrative Assistant III (30%) Range 41, Step B CC Administrative Assistant II (20%) Range 36, Step C Classified Salary Schedule Eff. 07/01/2017 – 12/31/2017 |
| Fisher, Shauna | FC | Administrative Assistant II (100%) Temporary Increase in Months Employed From: 10 Months To: 11 Months Eff. 06/12/2017 – 07/07/2017 |
| Ramirez, Ray | CC | Facilities Custodian I 10-month position (100%) PN CCC747 Permanent Lateral Transfer To: CC Facilities Custodian I 12-month position (100%) Eff. 07/17/2017 PN CCC867 |
| Young, Lynette | CC | Administrative Assistant II (80%) Temporary Increase in Months and Percent Employed From: 10 months To: 11 months Eff. 07/01/2017 – 07/31/2017 Temporary Increase in Percent Employed From: 80% To: 100% Eff. 07/01/2017 – 07/31/2017 |

PROFESSIONAL GROWTH & DEVELOPMENT

| | | |
|----------------|----|--|
| Nguyen, Jeanne | AC | Human Resources Specialist (100%) 2 nd increment (\$400) |
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Eff. 07/01/2017

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| Tran, Kevin | FC | Student Services Technician (100%) 3 rd Increment (\$350) Eff. 07/01/2019 4 th Increment (\$350) Eff. 07/01/2020 |
| Tran, Nghia | AC | Purchasing Assistant (100%) 1 st increment (\$350) Eff. 07/01/2017 |

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

| | | |
|-------------------|-----|--|
| Armstrong, Joanne | SCE | Manager, LEAP (100%) 10% Stipend for Additional Duties Eff. 07/01/2017 – 7/31/2017 |
| Davino, Dennis | SCE | Director, LEAP (100%) 10% Stipend for Additional Duties Eff. 07/01/2017 – 07/31/2017 |

LEAVES OF ABSENCE

| | | |
|------------------|----|---|
| Avila, Brandi | FC | Student Services Specialist (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 05/25/2017 – 08/08/2017 (Consecutive Leave) |
| Boss, Brian | CC | Student Services Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/15/2017 – 05/19/2017 (Consecutive Leave) |
| Cortez, Margaret | CC | Administrative Assistant I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 07/01/2017 – 12/31/2017 (Intermittent Leave) |
| Cruz, Carrie | CC | Clerical Assistant I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/24/2017 – 07/18/2017 (Consecutive Leave) |

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| Escarrega, Sara | CC | Laboratory Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/06/2017 – 06/15/2017 (Consecutive Leave) |
| Jackson, DaJuan | CC | Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/30/2017 – 09/30/2017 (Consecutive Leave) |
| Mora, Denise | SCE | Special Project Manager/CTE (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 07/30/2017 – 09/25/2017 (Consecutive Leave) |
| Sanchez, Alicia | FC | Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/05/2017 – 08/16/2017 (Consecutive Leave) |
| Sloan, Crystal | FC | Bookstore Assistant (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 06/12/2017 – 09/01/2017 (Consecutive Leave) |

ADMINISTRATIVE LEAVE WITH PAY

@00365178 FC Campus Safety Officer (100%)
Eff. 06/29/2017 until further notice

NEW CLASSIFIED JOB DESCRIPTION

Communications Coordinator
Range 45 Classified Salary Schedule

NEW MANAGEMENT JOB DESCRIPTION

District Director of Workforce and Economic Development
Range 32 Management Salary Schedule

(See Supplemental Minutes #1197 for copies of the new job descriptions.)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1197 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1197 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1197 for a copy of the volunteer listing.)

Item 5.f: By the block vote, the Board approved the revised employee salary schedules, effective July 1, 2013 through June 30, 2017, to comply with California Code of Regulations 570.5 requirements and audit findings as reported by CalPERS.

(See Supplemental Minutes #1197 for copies of the salary schedules.)

CLOSED SESSION: At 5:53 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 6:44 p.m., Board President Molly McClanahan reconvened the meeting in open session.

ADJOURNMENT: At 6:45 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**