



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING: Regular Meeting in September 2019**

**DATE: Tuesday, September 10, 2019, at 5:30 p.m.**

**PLACE: Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801**

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 4 & 5**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 6**  
Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Chancellor's Report**  
\* **2020 Census Presentation**
  - g. **Comments:**  
**Resource Table Personnel**  
**Members of the Board of Trustees**
2. a. **Approval of Minutes of the Regular Meeting of August 27, 2019.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:**

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD**

### 3. **PUBLIC HEARING: Proposed 2019-20 District Budget**

- a. It is recommended that after the public hearing the Board adopt the 2019-20 Proposed Budget, approve the Gann Appropriation Limit, and adopt a resolution to certify the approval of entering into agreements and any amendments with the California Department of Education. **(The Resolution is available for review in the District's Business Office.)**

### 4. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] It is recommended that the Board of Trustees reject the bids for Bid #1920-01, Baseball Field Improvements at Cypress College, and authorize staff to rebid the project at a later date.
- [c] Authorization is requested to approve Change Order Nos. 19 through 23 for Bid #1718-07, Anaheim Campus 7th & 10th Floors Tenant Improvements with Miller Construction.
- [d] Authorization is requested to approve the VitaNavis subscription agreement in the amount of \$148,000. The term of the agreement shall be effective Fall 2019 through Spring 2022.
- [e] Authorization is requested for an institutional membership to the Network of California Community College Foundations and the Council for Advancement and Support Education at a cost not to exceed \$1,805.

### 5. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the 2019-2021 NOCCCD and Garden Grove Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

### 6. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Resignation  
 Change in Salary Classification  
 Stipend for Additional Administrative Duties  
 Additional Duty Days @ Per Diem  
 Leave of Absence  
 Administrative Leave With Pay  
 Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Resignations  
 Probationary Release  
 New Personnel  
 Voluntary Changes in Assignment  
 Leaves of Absence

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

## 7. **GENERAL**

- a. It is recommended that the Board adopt the proposed, revised Board Policies in Chapter 2.
- b. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** September 10, 2019

**SUBJECT:** Public Hearing and Adoption of the  
Proposed Budget FY 2019-2020

Action	X
Resolution	X
Information	
Enclosure(s)	X

**BACKGROUND:** Pursuant to §58301 of Title 5 of the California Code of Regulations and in accordance with Board Policy 6200, Budget Preparation, the North Orange County Community College District (NOCCCD) shall hold a public hearing on the Proposed Budget prior to the Board adopting the budget. The 2019-2020 Proposed Budget is based on the best information available at the time of budget preparation. As such if future budget adjustments/revisions are needed after the preparation of the budget book, these adjustments will be brought to the Board for approval at a later date, as staff has done in the past.

This year’s budget book, which accompanies this agenda, contains the following:

- General information, which contains organizational charts of all budget centers of the District. Also included in this section are the District’s Financial Policies.
- Budget narrative, which explains the assumptions used to prepare the 2019-2020 Proposed Budget and a matrix identifying funds allocated to Strategic Directives with a General Fund Budget totaling \$398,894,929;
- General Fund Summary, which shows revenues and expenditures budgeted for 2019-2020 compared with 2018-2019 actuals, General Fund Summary by Fund Type, which shows the budgeted 2019-2020 categorized by Prior Year Funds, Current Year Funds, Self-Supporting Funds, and Categorical Funds;
- General Fund Ongoing Revenues and Expenses, which compare the 2018-2019 “ongoing” budgets against 2019-2020 Proposed Budget information. This schedule shows that NOCCCD has an on-going surplus of \$7,052,318;
- Two-Year Projected General Fund Ongoing Revenues and Expenses, showing how ongoing revenues and expenses would change based on certain estimated factors;
- General Fund Revenue Detail, which shows a line-item comparison between the estimated 2019-2020 revenues and 2018-2019 actuals;
- General Fund Summary by site, which shows the total General Fund expenditures categorized by District-wide, District Services, Information Services, Cypress College, Fullerton College, and North Orange Continuing Education, including a narrative by budget center of budget priorities and planning items in accordance with the District-wide Strategic Plan;

- Current-year Grant Detail, which shows the Grant Budgets by site for the General, Child Development, and Financial Aid funds. Also, in this section is a short description of each of the grants;
- Analysis of the General Fund Ending Balances as of June 30, 2019, including a narrative by budget center of the use of carry-over funds;
- Comparison of the Proposed General Fund Budget with the preceding four fiscal years;
- Budget for Other District Funds, which shows the budget for the Bond Fund, Capital Outlay Fund, Child Development Fund, Financial Aid Fund, Retiree Benefit Fund, and the Self-Insurance Fund. Also, in this section is a listing of Bond and Capital Outlay projects;
- Budget for Auxiliary Funds, which shows the budget for Associated Students, Bookstores, Bursar Operations, Campus Services, Class Related Program Activities, Food Services, and Student Representation Fee;
- Hospitality expenditures for 2018-2019 and Hospitality budgets for 2019-2020; and
- CCFS-311 (Financial and Budget Report). This section also includes an explanation of the various sections of the report and the Gann Appropriation Limit. The Gann Appropriation Limit sets limitations of expenditures for state and local governments. For our District, the limitation is \$343,898,019 compared with our appropriations subject to the limit of \$203,220,596. This means our District's spending ability is \$140,677,423 under the limit.

The following grant, which is included in this Proposed Budget, requires a formal resolution be adopted by the Board.

- Fullerton College Child Care Grants through the California Department of Education totaling \$126,396 to provide child care and development services to low-income children and their families, and to update facilities and equipment in the child care center.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6200, Budget Preparation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** After Board approval of the 2019-2020 Proposed Budget, the budget balances will be rolled into Banner and will become the Operating Budget for the fiscal year. Any subsequent budget transfers requiring Board approval and/or budget adjustments/revisions will be brought forward separately.

**RECOMMENDATION:** It is recommended that after the public hearing the Board adopt the

2019-2020 Proposed Budget with a General Fund Budget totaling \$398,894,929 and associated funds as summarized in the Proposed Budget Book. It is further requested that the Board approve the Gann Appropriation Limit, which is \$343,898,019. In addition, it is recommended that the Board adopt a resolution to certify the approval of entering into agreements and any amendments with the California Department of Education and to authorize the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to sign contract documents for fiscal year 2019-2020.

Fred Williams

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Recommended by

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Approved for Submittal

3.a.3

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Item No.

## RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2019/20.**

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BE IT RESOLVED that the Governing Board of the North Orange County Community College District authorizes entering into local agreement number/s CSP-9354 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Cheryl A. Marshall</u>	<u>Chancellor</u>	_____
<u>Fred Williams</u>	<u>Vice Chancellor, Finance &amp; Facilities</u>	_____
<u>Kashu Vyas</u>	<u>District Director, Fiscal Affairs</u>	_____

PASSED AND ADOPTED THIS 10th day of September 2019, by the Governing Board of the North Orange County Community College District of Orange County, California.

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a September 10, 2019 meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

\_\_\_\_\_  
(Date)

3.a.4

\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	September 10, 2019	Resolution	<u>          </u>
<b>SUBJECT:</b>	Ratification of Purchase Orders and Checks	Information	<u>          </u>
		Enclosure(s)	<u>X</u>

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0133325 - P0134671, check numbers C0050232 - C0050287; F0237561 - F0237850; Q0006572 - Q0006686; 88494640 – 88495549; V0031764 - V0031766; 70094900 – 70094937; disbursements E8801813 - E8808100; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0133325 - P0134671 through August 14, 2019, totaling \$5,068,552.83, and check numbers C0050232 - C0050287, totaling \$2,737,827.76; check numbers F0237561 - F0237850, totaling \$1,646,015.41; check numbers Q0006572 - Q0006686, totaling \$6,615.00; check numbers 88494640 – 88495549, totaling \$7,073,111.60; check numbers V0031764 - V0031766, totaling \$862.00; check numbers 70094900 – 70094937, totaling \$5,337.00; and disbursements E8801813 - E8808100, totaling \$6,861,380.02, through August 31, 2019.

Fred Williams

4.a.1

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Recommended by

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Approved for Submittal

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Item No.



**BOARD RECAP  
FOR THE PERIOD JULY 25, 2019, THROUGH AUGUST 14, 2019  
BOARD MEETING 9/10/19**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0133325	Otis Elevator Co	\$ 17,555.34		AC	Maintenance Agreement for Elevators
P0133410	Anaheim Place Partners LP	\$ 4,248.00		NOCE	Blanket Order for Common Area Maintenance Fees
P0133462	Drew & Associates	\$ 8,550.00		AC	Consultant for Economic Development Plan
P0133506	Trane	\$ 5,000.00		AC	Blanket Order for Ventilation Repairs
P0133512	Weidemann Water Conditioners	\$ 1,000.00		AC	Blanket Order for Water Conditioner Services
P0133513	Pacific Plumbing Company of Santa ana	\$ 2,000.00		AC	Blanket Order for Plumbing Repairs
P0133607	AT&T Mobility	\$ 800.00		FC	Blanket Order for Data Connection Services
P0133610	3-D Fasteners Plus	\$ 300.00		CC	Blanket Order for Equipment Repairs
P0133637	Electric Car Sales and Service Inc	\$ 12,000.00		FC	Blanket Order for Equipment Repairs
P0133638	Fisk Automotive	\$ 600.00		FC	Blanket Order for Vehicle Repairs
P0133639	MKH Electronics Inc	\$ 500.00		CC	Blanket Order for Equipment Repairs
P0133640	Southern California Fitness Service	\$ 2,500.00		CC	Blanket Order for Equipment Repairs
P0133641	Sports Facilities Group Inc	\$ 2,500.00		CC	Blanket order for Equipment Repairs
P0133642	West Coast Upholstery	\$ 2,500.00		CC	Blanket Order for Upholstery Repairs
P0133643	Sapsis Regging Inc	\$ 1,500.00		CC	Blanket Order for Rigging Inspections
P0133644	Sunbelt Rental Inc	\$ 1,500.00		CC	Blanket Order for Equipment Repairs
P0133645	Ideal Lighting Supply Inc	\$ 5,500.00		CC	Blanket Order for Lighting Supplies
P0133646	Ganahl Lumber Co	\$ 1,100.00		CC	Blanket Order for Lumber Supplies
P0133658	Gale Supply Co	\$ 5,000.00		CC	Blanket Order for Facilities Supplies
P0133659	Glasby Maintenance Supply Co.	\$ 1,000.00		CC	Blanket Order for Custodial Supplies
P0133660	Hillyard	\$ 2,500.00		CC	Blanket Order for Facilities Supplies
P0133661	Home Depot	\$ 1,000.00		CC	Blanket Order for Facilities Supplies
P0133662	Waxie Sanitary Supply Inc	\$ 1,000.00		CC	Blanket Order for Facilities Supplies
P0133663	eParts Services LLC	\$ 550.00		CC	Blanket Order for Heating and Ventilation Parts
P0133665	Eberhard Equipment	\$ 550.00		CC	Blanket Order for Equipment Repairs
P0133769	Garda CL West Inc	\$ 6,000.00		FC	Blanket Order for Armored Services
P0133781	Instant Signs Cypress LLC	\$ 5,000.00		CC	Blanket Order for Signage Products
P0133782	Integrated Security Holdings Group LLC	\$ 550.00		CC	Blanket Order for Facilities Supplies
P0133783	Intermountain Lock & Security Supply	\$ 880.00		CC	Blanket Order for Locksmith Supplies
P0133784	Johnstone Supply	\$ 2,200.00		CC	Blanket Order for Facilities Supplies
P0133785	KT Industries Inc	\$ 1,100.00		CC	Blanket Order for Electrical Services
P0133786	La Habra Fence Co Inc	\$ 1,100.00		CC	Blanket Order for Fence Repairs
P0133792	McCoy Mills Ford	\$ 550.00		CC	Blanket Order for Automotive Supplies
P0133793	Mercury Disposal System Inc	\$ 1,100.00		CC	Blanket Order for Lighting Recycling
P0133794	Ontario Winnelson Company	\$ 2,200.00		CC	Blanket Order for Maintenance Supplies
P0133795	Orange Coast Petroleum Equipment, Inc	\$ 1,100.00		CC	Blanket Order for Recertification Fees
P0133796	Orange County Fire Authority	\$ 2,200.00		CC	Blanket Order for False Alarm Fees
P0133797	Pete's Road Service Inc	\$ 550.00		CC	Blanket Order for Tire Repairs
P0133798	PowerTech Engines Inc	\$ 550.00		CC	Blanket Order for Offsite Equipment Repairs
P0133799	PowerTech Engines Inc	\$ 550.00		CC	Blanket Order for Sweeper Parts and Supplies
P0133800	Robert Brooke & Assoc	\$ 3,300.00		CC	Blanket Order for Bleacher Supplies
P0133802	SC Fuels	\$ 15,400.00		CC	Blanket Order for Fuel
P0133803	Thermal Combustion Innovators Inc	\$ 12,100.00		CC	Blanket Order for Biohazard Waste Disposal
P0133804	Cameron Welding Supply	\$ 1,000.00		CC	Blanket Order for Offsite Welding Equipment Repair

**BOARD RECAP  
FOR THE PERIOD JULY 25, 2019, THROUGH AUGUST 14, 2019  
BOARD MEETING 9/10/19**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0133805	Hutchins Mfg Company Inc	\$ 800.00		CC	Blanket Order for Offsite Sanding Equipment Repair
P0133806	Spray Enclosure Technologies Inc	\$ 3,500.00		CC	Blanket Order for Automotive Paint Booth Repairs
P0133807	Sherwin-Williams Co	\$ 1,000.00		CC	Blanket Order for Paint Repairs
P0133810	Cameron Welding Supply	\$ 500.00		CC	Blanket Order for Industrial Gases
P0133811	ELB US Inc	\$ 5,542.67		FC	Computer Display
P0133924	Info Tech Research Group Inc	\$ 12,443.32		FC	Software License Renewal
P0133925	Toshiba Business Solutions	\$ 6,999.26		FC	Copier
P0133926	Atlassian Pty Ltd	\$ 3,465.00		AC	Software License Renewal
P0133927	Computerland of Silicon Valley	\$ 5,600.00		AC	Software License Renewal
P0133928	Patterson Dental Supply Inc	\$ 7,665.07		CC	Dental Lab Equipment
P0133929	Amazon Business	\$ 158.49		FC	Textbook
P0133930	Varidesk LLC	\$ 1,503.13		AC	Standing Desks
P0133931	CDW Government Inc	\$ 123.80		AC	Office Supplies
P0133932	City of Fullerton	\$ 192.00		FC	Tank Usage Fees
P0133933	City of Fullerton	\$ 57.60		FC	Tank Usage Fees
P0133934	Ninyo & Moore Geotechnical	\$ 3,563.00		NOCE	Facilities Supplies
P0133935	VenTek International	\$ 3,445.00		NOCE	Service Maintenance Renewal
P0133936	Pacific Parking Systems Inc	\$ 3,663.00		NOCE	ATM Equipment and Installation
P0133940	RJ Electric	\$ 6,950.00		AC	Electrical Installation Services
P0133941	Henry Schein Inc	\$ 5,000.00		CC	Blanket Order for Dental Chair Repairs
P0133942	Dentsply Professional	\$ 4,000.00		CC	Blanket Order for Equipment Repairs
P0133943	Haye's Handpiece Co	\$ 2,000.00		CC	Blanket Order for Lab Repairs
P0133945	Nasco Modesto	\$ 1,077.50		NOCE	Blanket Order for Instructional Supplies
P0133946	Office Solutions	\$ 1,500.00		NOCE	Blanket Order for Office Supplies
P0133947	Orange County Air Conditioning	\$ 1,890.85		AC	Air Conditioning Vents Repair
P0133948	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0133949	City of Anaheim	\$ 701.00		AC	Fire Alarm Fee
P0133950	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0133954	Mikes Custom Flooring Inc	\$ 24,293.19		AC	Flooring Repair and Installation Services
P0133955	Tops Auto Supply	\$ 4,000.00		CC	Blanket Order for Automotive Parts and Supplies
P0133957	CDW Government Inc	\$ 1,566.44		FC	Laptop
P0133958	Office Solutions	\$ 3,500.00		FC	Blanket Order for Office Supplies
P0133959	GST	\$ 795.65		FC	Printer
P0133964	Seals West Packing Co	\$ 550.00		CC	Blanket Order for Facilities Supplies
P0133967	Saloncentric Inc	\$ 8,000.00		FC	Blanket Order for Lab Supplies
P0133969	Sodexo Inc and Affiliates	\$ 1,085.02		FC	Catering for Student Development Events
P0133970	Verizon Wireless LA	\$ 7,000.00		CC	Facilities Supplies
P0133971	Matco Tools	\$ 2,500.00		FC	Blanket Order for Automotive Tools and Supplies
P0133972	Freestyle Camera	\$ 5,000.00		FC	Blanket Order for Photography Supplies
P0133973	Screen Printers Resource Inc	\$ 5,000.00		FC	Blanket Order for Screen Printing Supplies
P0133991	McMaster Carr Supply Co	\$ 2,500.00		FC	Blanket Order for Hardware Supplies
P0133992	Toshiba Business Solutions	\$ 431.00		NOCE	Maintenance Agreement for Copier
P0133993	Sigler Wholesale Distributors	\$ 550.00		CC	Blanket Order for Facilities Parts and Supplies
P0133994	Orange County Air Conditioning	\$ 27,840.00		AC	Maintenance Agreement Energy Management System

**BOARD RECAP  
FOR THE PERIOD JULY 25, 2019, THROUGH AUGUST 14, 2019  
BOARD MEETING 9/10/19**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0133995	Orange County Air Conditioning	\$ 8,300.00		AC	Maintenance Agreement for Exhaust Fans
P0133996	Orange County Air Conditioning	\$ 4,640.00		AC	Maintenance Agreement for Data Air Units
P0133997	Orange County Air Conditioning	\$ 14,920.00		AC	Maintenance Agreement for Air Conditioning System
P0133998	Total Western Inc	\$ 1,775.00		AC	Maintenance Agreement for Universal Boiler
P0133999	Scantron Corporation	\$ 150.00		FC	Maintenance Agreement for Scantron Machine
P0134010	Scantron Corporation	\$ 1,372.00		NOCE	Maintenance Agreement for Scantron Machine
P0134066	ProQuest LLC	\$ 608.89		CC	Support Maintenance Renewal
P0134078	Scantron Corporation	\$ 1,372.00		NOCE	Maintenance Agreement for Scantron Machine
P0134079	Tennant Sales and Service Co	\$ 330.00		CC	Blanket Order for Cleaning Equipment Parts
P0134080	Variable Speed Solutions Inc	\$ 1,100.00		CC	Blanket Order for Air Conditioner Repairs
P0134081	Montgomery Hardware	\$ 7,402.84	Capital Outlay	AC	Door Installation in Bldg. 1000 @ FC
P0134082	Case & Sons Construction Inc	\$ 6,870.00	Capital Outlay	AC	Painting Darkroom @ Wilshire
P0134083	Vernes Plumbing Inc	\$ 3,300.00		CC	Blanket Order for Plumbing Repairs
P0134132	Customink LLC	\$ 1,193.46		FC	Promotional Materials
P0134141	Study in the USA, Inc.	\$ 4,995.00		FC	Internet Ads for International Student Marketing
P0134142	All Data LLC	\$ 1,050.56		FC	License Subscription Renewal
P0134143	Vista Paint Corporation	\$ 2,750.00		CC	Blanket Order for Painting Supplies
P0134144	Pilar Ellis	\$ 754.00		FC	Reimbursement for Membership
P0134145	Siteimprove Inc	\$ 5,600.00		FC	Software Subscription
P0134146	Bearcom Wireless Worldwide	\$ 1,650.00		CC	Blanket Order for Radio Repairs
P0134147	Knorr Systems Inc	\$ 1,650.00		CC	Blanket Order for Pool Equipment Repairs
P0134148	Knorr Systems Inc	\$ 1,100.00		CC	Blanket Order for Pool Parts and Supplies
P0134149	Bearcom Wireless Worldwide	\$ 1,650.00		CC	Blanket Order for Radio Supplies
P0134150	JB Bostick Company Inc	\$ 5,500.00		CC	Blanket Order for Parking Lot Repairs
P0134151	ASCIP	\$ 1,177,888.00		AC	Property & Liability Insurance Premium Fiscal Year 19-20 BA 06/11/19
P0134152	Office Solutions	\$ 3,000.00		FC	Blanket Order for Office Supplies
P0134153	One Diversified LLC	\$ 750.08		CC	Projector
P0134154	Office Solutions	\$ 500.00		FC	Blanket Order for Office Supplies
P0134155	Office Solutions	\$ 500.00		FC	Blanket Order for Office Supplies
P0134156	Office Solutions	\$ 700.00		FC	Blanket Order for Office Supplies
P0134157	Tiffany Moon	\$ 100.00		FC	Guest Speaker for the Theatre Arts Department
P0134158	Office Solutions	\$ 500.00		FC	Blanket Order for Office Supplies
P0134159	Office Solutions	\$ 400.00		FC	Blanket Order for Office Supplies
P0134160	Office Solutions	\$ 4,000.00		FC	Blanket Order for Office Supplies
P0134161	Opus Inspection Inc	\$ 500.00		CC	Blanket Order for Smog Equipment Repairs
P0134162	Christopher Aguilar	\$ 100.00		FC	Guest Speaker for the Theatre Department
P0134163	Vortex Industries Inc	\$ 550.00		CC	Blanket Order for Door Repair Services
P0134164	Western Highway Products	\$ 2,000.00		CC	Blanket Order for Campus Signage
P0134165	J W Pepper of Los Angeles	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0134166	National Ready Mixed Concrete Company	\$ 5,000.00		FC	Blanket Order for Construction Supplies
P0134167	Sea Clear Pools Inc	\$ 1,100.00		CC	Blanket Order for Pool Equipment Repairs
P0134168	Amazon Business	\$ 288.57		AC	Textbook
P0134169	Rollings Automotive	\$ 880.00		CC	Blanket Order for Automotive Repairs
P0134170	Amazon Business	\$ 81.99		AC	Textbook

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0134171	Orange County Air Conditioning	\$ 15,000.00		AC	Blanket Order for Ventilation Repairs
P0134172	Orange County Air Conditioning	\$ 5,000.00		AC	Blanket Order for Fire Damper Repairs
P0134173	Orange County Air Conditioning	\$ 5,000.00		AC	Blanket Order for Air Conditioner Repairs
P0134174	Yale Chase Equipment and Service Inc	\$ 550.00		CC	Blanket Order for Forklift Parts and Supplies
P0134175	Office Solutions	\$ 7,804.00		FC	Blanket Order for Office Supplies
P0134176	Stater Bros Markets - A CA Corp	\$ 40.00		NOCE	Lab Supplies
P0134177	Executive Environmental Services Corporation	\$ 796.68		AC	Equipment Maintenance Services
P0134178	Stater Bros Markets - A CA Corp	\$ 1,000.00		NOCE	Blanket Order for Lab Supplies
P0134179	City of Fullerton	\$ 502.55		FC	Police Officer Fee for Commencement
P0134180	Center for Education & Employment Law	\$ 104.95		FC	Subscription Support Renewal
P0134181	Toshiba Business Solutions	\$ 315.17		FC	Maintenance Agreement for Copier
P0134182	Toshiba Business Solutions	\$ 525.28		FC	Maintenance Agreement for Copier
P0134183	Toshiba Business Solutions	\$ 336.18		FC	Maintenance Agreement for Copier
P0134184	Konica Minolta Business Solutions USA Inc	\$ 700.35		CC	Maintenance Agreement for Copier
P0134185	Toshiba Business Solutions	\$ 698.92		FC	Maintenance Agreement for Copier
P0134186	Toshiba Business Solutions	\$ 2,240.90		FC	Copier Lease Payments
P0134187	Student Insurance	\$ 320.00		FC	Software License
P0134188	The Gallup Organization	\$ 118.10		FC	Textbook
P0134189	Morrow Meadows Corp	\$ 800.00		NOCE	Moving Services
P0134190	Precision Scales Inc	\$ 646.50		CC	Blanket Order for Equipment Repairs
P0134191	CDW Government Inc	\$ 598.02		FC	Media Display Board
P0134193	National Council Teachers of Mathematics	\$ 126.00		FC	Institutional Membership
P0134194	Toshiba Business Solutions	\$ 420.23		FC	Maintenance Agreement for Copier
P0134195	Toshiba Business Solutions	\$ 3,271.13		FC	Maintenance Agreement for Copier
P0134196	Toshiba Business Solutions	\$ 7,104.32		FC	Copier
P0134197	Toshiba Business Solutions	\$ 350.00		FC	Blanket Order for Office Supplies
P0134198	DS Waters of America Inc	\$ 570.00		AC	Blanket Order for Office Supplies
P0134199	Office Solutions	\$ 3,000.00		CC	Blanket Order for Office Supplies
P0134200	MRC Smart Technology Solutions	\$ 50,000.00		CC	Blanket Order for Managed Print Services
P0134202	Grainger Inc	\$ 1,801.94		AC	Water Fountain
P0134203	Orange County Air Conditioning	\$ 4,650.00		AC	Water Chiller Repair Services
P0134204	Mikes Custom Flooring Inc	\$ 6,471.13		AC	Carpet Installation Services
P0134206	JHM Supply Inc	\$ 2,750.00		CC	Blanket Order for Facilities Supplies
P0134209	Trane	\$ 8,803.00		AC	Water Chiller Sensor Replacement
P0134210	Cosco Fire Protection Inc.	\$ 800.00		AC	Water Backflow Testing Services
P0134212	CDW Government Inc	\$ 3,509.73		AC	Computer
P0134215	ACCCA	\$ 432.00		AC	Annual Membership
P0134217	ChargePoint Inc	\$ 250,535.60	Capital Outlay	AC	Electric Vehicle Charging Station @ FC BA: 07/23/19
P0134218	Amazon Business	\$ 41.27		AC	Textbook
P0134220	Liberty Air	\$ 5,500.00	Capital Outlay	AC	Blanket Order for Ventilation Repairs
P0134221	DLR Group	\$ 200,000.00	Bond	FC	Architect Consulting Services for Bond/Capital Out BA: 02/24/15
P0134222	Toshiba Business Solutions	\$ 350.00		FC	Blanket Order for Office Supplies
P0134223	DS Waters of America Inc	\$ 245.60		AC	Blanket Order for Office Supplies
P0134224	Anaheim Glass Inc	\$ 1,650.00		CC	Blanket Order for Glass Repair

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0134225	AAA Electric Motor Sales & Service Inc	\$ 10,000.00		FC	Blanket Order for Motor Repair Services
P0134226	BC T Entertainment	\$ 5,000.00		CC	Blanket Order for Theater Equipment Repairs
P0134228	Integrated Security Holdings Group LLC	\$ 3,300.00		CC	Blanket Order for Security Camera Repairs
P0134229	MB Painting	\$ 5,500.00		CC	Blanket Order for Painting Service
P0134230	RF MacDonald	\$ 3,300.00		CC	Blanket Order for Fence Repairs
P0134231	Roto-Rooter	\$ 1,100.00		CC	Blanket Order for Plumbing Services
P0134232	Safelite Auto Glass	\$ 550.00		CC	Blanket Order for Glass Repairs
P0134233	SC Fuels	\$ 35,200.00		CC	Blanket Order for Vehicle Fuel
P0134234	Shiffler Equipment Sales Inc	\$ 220.00		CC	Blanket Order for Facilities Supplies
P0134235	Smoke Guard California Inc	\$ 3,300.00		CC	Blanket Order for Fire Alarm Repairs
P0134236	Sunbelt Control Inc	\$ 1,100.00		CC	Blanket Order for Ventilation Repair Services
P0134237	Mark Groh	\$ 3,000.00		FC	Independent Contractor for Administrative Hearings
P0134238	Shred-It USA LLC	\$ 900.00		FC	Blanket Order for Paper Shredding Services
P0134239	The Wolf Printing Company	\$ 3,500.00		FC	Blanket Order for Graphic Designs
P0134240	Brinfern Photography	\$ 9,500.00		FC	Independent Contractor for Photography Services
P0134241	EBSCO	\$ 22,500.00		FC	Blanket Order for Periodical Subscription
P0134242	Mix a Bartending Experience	\$ 8,000.00		NOCE	Blanket Order for Bartending Supplies
P0134243	Royal Plywood Co LLC	\$ 1,500.00		FC	Blanket Order for Lumber Supplies
P0134244	Clear-Corn	\$ 1,000.00		FC	Blanket Order for Theatre Materials
P0134245	Aardvark Clay & Supplies Inc	\$ 4,500.00		FC	Blanket Order for Lab Materials
P0134246	Western State Design Inc	\$ 500.00		CC	Blanket Order for Laundry Equipment Repairs
P0134247	Harris Equipment Corporation	\$ 600.00		FC	Blanket Order for Compressor Repair Parts
P0134248	Customers Bank	\$ 13,500.00		FC	Blanket Order for Bank Mobile Card Charges for CC and FC
P0134250	Canon Solutions America Inc	\$ 5,598.64		AC	Charges for Over Annual Copies Allowance
P0134251	Office Solutions	\$ 1,165.00		NOCE	Blanket Order for Office Supplies
P0134252	Office Solutions	\$ 2,500.00		NOCE	Blanket Order for Office Supplies
P0134253	Vernier Software & Technology	\$ 1,728.77		FC	Lab Supplies
P0134254	Kilgore International Inc	\$ 673.44		CC	Lab Supplies
P0134255	J W Pepper of Los Angeles	\$ 352.67		NOCE	Instructional Supplies
P0134256	Jostens	\$ 6.99		FC	College Degrees for Admissions and Records
P0134257	Toshiba Business Solutions	\$ 12,110.40		FC	Maintenance Agreement for Copers
P0134258	Toshiba Business Solutions	\$ 460.57		FC	Maintenance Agreement for Copier
P0134259	Home Depot	\$ 200.00		FC	Blanket Order for Office Supplies
P0134260	P T I Sand & Gravel Inc	\$ 1,650.00		CC	Blanket Order for Facilities Supplies
P0134261	Cameron Welding Supply	\$ 600.00		CC	Blanket Order for Automotive Supplies
P0134262	Home Depot	\$ 400.00		CC	Blanket Order for Facilities Supplies
P0134263	Sherwin-Williams Co	\$ 600.00		CC	Blanket Order for Facilities Supplies
P0134264	Home Depot	\$ 1,200.00		CC	Blanket Order for Facilities Supplies
P0134265	Tops Auto Supply	\$ 500.00		CC	Blanket Order for Facilities Supplies
P0134266	O'Reilly Automotive Inc	\$ 500.00		CC	Blanket Order for Facilities Supplies
P0134267	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0134268	Office Solutions	\$ 3,500.00		FC	Blanket Order for Office Supplies
P0134269	Office Solutions	\$ 500.00		FC	Blanket Order for Office Supplies
P0134270	Amazon Business	\$ 42.85		FC	Computer Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0134284	Toshiba Business Solutions	\$ 2,577.72		FC	Copier Lease Payments
P0134285	Toshiba Business Solutions	\$ 323.25		NOCE	Maintenance Agreement for Copier
P0134286	Orange County Department of Education	\$ 5,000.00		AC	Courier Services
P0134287	Meyers Fozi & Dwork, LLP	\$ 1,170.15		AC	Legal Defense Fee
P0134288	New Readers Press	\$ 206.36		FC	Subscription for the Skills Center
P0134289	American Library Association	\$ 2,000.00		FC	Institutional Membership Fees
P0134290	Home Depot	\$ 1,519.37		CC	Refrigerator
P0134291	Home Depot	\$ 750.00		FC	Blanket Order for Maintenance Supplies
P0134292	Office Solutions	\$ 1,800.00		CC	Blanket Order for Office Supplies
P0134293	In-Bin T-Shirt LLC	\$ 393.12		FC	Promotional Materials
P0134294	CSI Fullmer	\$ 279.22		NOCE	Office Furniture
P0134295	Association of Career & Tech Educ	\$ 2,500.00		FC	Institutional Membership
P0134297	Scantron Corporation	\$ 1,104.00		NOCE	Maintenance Agreement for Scantron Machines
P0134298	Vintage King Audio Inc	\$ 323.38		FC	Lab Supplies
P0134299	Konica Minolta Business Solutions USA Inc	\$ 1,237.50		NOCE	Moving Services
P0134300	Evisions Inc	\$ 13,218.00		AC	Software Support Renewal
P0134308	B & H Photo Video Inc	\$ 1,451.88		FC	Instructional Supplies
P0134310	Mendocino Farms LLC	\$ 659.70		FC	Catering for UC Irvine Field Trip
P0134311	Darren Chiang-Schultheiss	\$ 74.00		FC	Ventilation Repair Services
P0134312	Orange County Air Conditioning	\$ 3,204.30		AC	Athletic Uniforms
P0134313	Buddy's All Stars, Inc.	\$ 6,972.17		FC	Fire Alarm System Repair
P0134314	Johnson Controls Inc	\$ 8,580.00		AC	Structural Engineering Services
P0134315	Rodriguez Engineering Inc	\$ 3,700.00		NOCE	Office Supplies
P0134316	Acorn Wire & Iron Works LLC	\$ 50.17		FC	Instructional Supplies
P0134317	New Pig Corporation	\$ 1,332.09		FC	Catering Services Deposit
P0134318	Sodexo Inc and Affiliates	\$ 20,000.00		FC	Instructional Supplies
P0134319	Sports Imports Inc	\$ 1,510.51		FC	Cooling Tower Fan Replacement Bldg. 500 @ FC
P0134320	Orange County Air Conditioning	\$ 9,730.00	Capital Outlay	AC	Call Adult Ed Program - Nursing Expansion B/A: 7/23/19
P0134321	North Orange County ROP	\$ 138,239.08		NOCE	Blanket Order for Office Supplies
P0134322	Office Solutions	\$ 2,000.00		CC	Instructional Supplies
P0134323	Flaghouse, Inc.	\$ 178.87		NOCE	Instructional Supplies
P0134324	Malmark Inc	\$ 142.77		NOCE	Instructional Supplies
P0134325	Computerized Assessment & Placement Programs Inc	\$ 2,964.75		CC	Software License Renewal
P0134326	CDW Government Inc	\$ 347.19		FC	Display Monitor
P0134327	CDW Government Inc	\$ 2,892.91		FC	Barcode Scanner
P0134328	Transportation Charter Services Inc	\$ 80,000.00		FC	Blanket Order for Transportation Services
P0134329	GST	\$ 1,226.31		FC	Computer
P0134330	Amazon Business	\$ 90.96		NOCE	Instructional Supplies
P0134331	Home Depot	\$ 515.91		CC	Refrigerator
P0134332	Amazon Business	\$ 1,932.60		FC	Instructional Supplies
P0134333	Chief Student Services Officers Association	\$ 300.00		FC	Institutional Membership
P0134334	Amazon Business	\$ 1,746.62		FC	Instructional Supplies
P0134335	Schindler Elevator Corporation	\$ 612.34		FC	Emergency Elevator Repair
P0134336	Lucid Promotions Inc	\$ 181.92		CC	Instructional Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0134337	Fasceila Finishes Inc	\$ 2,445.00		FC	Cabinet Installation Services
P0134338	Sasco Electric	\$ 460.00		FC	Data Cabling Installation
P0134339	GST	\$ 140.61		FC	Computer Monitor
P0134340	Computerland of Silicon Valley	\$ 435.60		FC	Subscription Maintenance Renewal
P0134341	Mitchell 1	\$ 1,582.85		CC	Software License Renewal
P0134343	Toshiba Business Solutions	\$ 11,415.82		FC	Copier
P0134344	Toshiba Business Solutions	\$ 777.42		FC	Maintenance Agreement for Copier
P0134345	Toshiba Business Solutions	\$ 1,092.60		FC	Maintenance Agreement for Copier
P0134347	Stater Bros Markets - A CA Corp	\$ 83.60		NOCE	Instructional Supplies
P0134348	Vertical Solutions Inc	\$ 13,657.43		FC	Ventilation and Pump Controllers
P0134349	Pearson VUE	\$ 48,000.00		CC	Online Tutoring Services for the Tutoring Center
P0134350	Grainger Inc	\$ 909.67		FC	Facilities Supplies
P0134351	Brailsford & Dunlavey Inc	\$ 717,190.00		AC	Consulting for Educational/Master Planning Service BA: 04/23/19
P0134352	Accrediting Commission for Community and Junior Colleges	\$ 34,622.00		CC	Institutional Accreditation Fees
P0134353	California Community Colleges Chief Instructional Officers	\$ 300.00		FC	Institutional Membership
P0134354	The Oak Co	\$ 4,169.00		FC	Typesetting for College Catalogs
P0134355	MVP Promotions	\$ 2,779.95		CC	Promotional Supplies
P0134356	Orange Empire Athletic Conference	\$ 7,000.00		FC	Institutional Membership Dues
P0134357	Toshiba Business Solutions	\$ 538.75		NOCE	Maintenance Agreement for Copier
P0134358	North Orange County Chamber	\$ 570.00		FC	Institutional Membership
P0134359	Atkinson, Andelson, Loya, Ruud & Romo	\$ 25,000.00		AC	Legal Services
P0134360	Xerox Corporation	\$ 3,232.50		FC	Maintenance Agreement for Copier
P0134361	JK Electronics Inc	\$ 500.00		CC	Blanket Order for Automotive Supplies
P0134362	AutoNation SSC	\$ 2,000.00		CC	Blanket Order for Automotive Supplies
P0134363	FujiFilm Graphic Systems USA Inc	\$ 1,000.00		FC	Blanket Order for Printing Supplies
P0134364	Uline Inc	\$ 1,000.00		FC	Blanket Order for Printing Supplies
P0134365	Office Solutions	\$ 500.00		FC	Blanket Order for Office Supplies
P0134366	JK Electronics Inc	\$ 2,000.00		CC	Blanket Order for Automotive Supplies
P0134367	Scantron Corporation	\$ 1,372.00		NOCE	Maintenance Agreement for Scantron Machine
P0134368	Grainger Inc	\$ 4,135.10		FC	Facilities Supplies
P0134369	Sasco Electric	\$ 1,305.00		CC	Electrical Cabling Installation
P0134370	CSI Fuljimer	\$ 5,201.78		FC	(5) Desk Chairs
P0134371	Orange County Human Relations	\$ 2,000.00		FC	Independent Contractor for Training Services
P0134372	Toshiba Business Solutions	\$ 2,731.47		FC	Maintenance Agreement for Copier
P0134373	Marcive Inc.	\$ 1,200.00		FC	Subscription Renewal
P0134374	Ricoh USA	\$ 1,900.00		FC	Maintenance Agreement for Copier
P0134375	BSN Sports LLC	\$ 600.00		FC	Athletic Supplies
P0134376	Computer Sports Medicine Inc	\$ 100.00		FC	Software License
P0134377	Kathleen Switzer	\$ 6,060.00		FC	Guest Speaker for Dramatic Arts Department
P0134378	GoEngineer Inc	\$ 908.69		FC	Software License
P0134379	Buddy's All Stars, Inc.	\$ 377.92		FC	Chair Rack for the PE Department
P0134380	Amazon Business	\$ 394.01		NOCE	Instructional Supplies
P0134381	Amazon Business	\$ 70.19		NOCE	Instructional Supplies
P0134382	Amazon Business	\$		NOCE	Instructional Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0134383	Los Angeles Violin Shop	\$ 1,600.00		FC	Studio Rental Fee for Music Course
P0134384	Office Solutions	\$ 400.00		NOCE	Blanket Order for Office Supplies
P0134385	Office Solutions	\$ 700.00		NOCE	Blanket Order for Office Supplies
P0134386	Office Solutions	\$ 400.00		NOCE	Blanket Order for Office Supplies
P0134387	Office Solutions	\$ 500.00		NOCE	Blanket Order for Office Supplies
P0134388	Stater Bros Markets - A CA Corp	\$ 1,000.00		NOCE	Blanket Order for Bartending Supplies
P0134389	Fullerton Ace Hardware	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0134390	Markertek Video Supply	\$ 1,000.00		FC	Blanket Order for Instructional Supplies
P0134391	Aardvark Clay & Supplies Inc	\$ 14,000.00		FC	Blanket Order for Art Supplies
P0134392	Aardvark Clay & Supplies Inc	\$ 3,000.00		FC	Blanket Order for Art Supplies
P0134393	Sew Vac Ltd	\$ 750.00		CC	Blanket Order for Sewing Machines Repair
P0134394	Signarama of Anaheim	\$ 765.00		FC	Blanket Order for Campus Signage
P0134395	Robertson's Ready Mix Ltd	\$ 3,300.00		CC	Blanket Order for Concrete Mix
P0134396	U.S. Industrial Tool & Supply	\$ 1,000.00		CC	Blanket Order for Offsite Equipment Repairs
P0134397	Snap-on Business Solutions	\$ 1,000.00		CC	Blanket Order for Tool Equipment Repairs
P0134399	Hoist Service Inc	\$ 2,500.00		CC	Blanket Order for Onsite Hoist Repairs
P0134400	PRR Systems Division	\$ 160.00		CC	Blanket Order for Waste Receptacle Rentals
P0134401	PRR Systems Division	\$ 700.00		CC	Blanket Order for Waste Removal
P0134402	SGS Testcom Inc	\$ 150.00		CC	Blanket Order for Automotive Supplies
P0134403	BAVCO	\$ 10,000.00		FC	Blanket Order for Backflow Repairs
P0134404	Ricoh USA	\$ 5,000.00		FC	Blanket Order for Printer Repairs
P0134405	Environmental Management Technologies	\$ 750.00		FC	Blanket Order for Waste Disposal Services
P0134406	Prudential Overall Supply	\$ 1,500.00		FC	Blanket Order for Laundering Services
P0134407	Guitar Center Inc	\$ 2,000.00		FC	Blanket Order for Instrument Repairs
P0134408	Randall Woltz	\$ 4,500.00		FC	Blanket Order for Piano Repairs
P0134409	A Garcia Piano Movers	\$ 3,500.00		FC	Blanket Order for Moving Services
P0134410	Office Solutions	\$ 1,500.00		NOCE	Blanket Order for Office Supplies
P0134411	Office Solutions	\$ 2,500.00		FC	Blanket Order for Office Supplies
P0134412	Buddy's All Stars, Inc.	\$ 3,333.04		FC	Athletic Uniforms
P0134413	Stater Bros Markets - A CA Corp	\$ 16.17		NOCE	Instructional Supplies
P0134414	WMFY We Mail For You	\$ 2,564.45		AC	Catalog Printing
P0134415	Art Supply Warehouse	\$ 17.23		NOCE	Instructional Supplies
P0134416	Zaappaaz LLC	\$ 498.34		FC	Promotional Materials
P0134417	Office Solutions	\$ 1,000.00		AC	Blanket Order for Office Supplies
P0134418	Office Solutions	\$ 1,500.00		NOCE	Blanket Order for Office Supplies
P0134419	Office Solutions	\$ 300.00		NOCE	Blanket Order for Office Supplies
P0134420	Office Solutions	\$ 300.00		NOCE	Blanket Order for Office Supplies
P0134421	Buddy's All Stars, Inc.	\$ 3,540.00		FC	Athletic Supplies
P0134422	Concentric Sky Inc	\$ 5,400.00		CC	Software License
P0134423	Sasco Electric	\$ 390.00		FC	Cabling Installation Services
P0134424	EBR Escrow Corporation	\$ 280,000.00	Capital Outlay	AC	Property Purchase-E Chapman, Fullerton BA:05/14/19
P0134426	American Dental Association	\$ 354.34		CC	Textbook
P0134427	Geotechnical Solutions Inc	\$ 5,800.00		AC	Geotechnical Engineering Services for Parking Lot
P0134429	City of Brea	\$ 830.00		NOCE	Facility Rental for Management Retreat



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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0134430	Vector Resources Inc	\$ 1,686.97		FC	Data Cabling Installation
P0134431	GST	\$ 5,189.37		FC	Projector Installation Project
P0134432	The Research & Planning Group for CCC	\$ 500.00		CC	Institutional Membership
P0134433	NASFAA	\$ 449.00		CC	Webinars for the Financial Aid Office
P0134434	Grainger Inc	\$ 109.82		CC	Lock Key for the Automotive Department
P0134435	Jostens	\$ 35.25		FC	College Degrees for Admissions and Records
P0134436	Foundation for California Community Colleges	\$ 2,500.00		FC	Site License
P0134437	Toshiba Business Solutions	\$ 42.03		FC	Maintenance Agreement Copier
P0134438	Toshiba Business Solutions	\$ 42.03		FC	Maintenance Agreement Copier
P0134439	Toshiba Business Solutions	\$ 252.14		FC	Maintenance Agreement Copier
P0134440	4imprint Inc	\$ 408.89		FC	Office Supplies
P0134441	Oriental Trading Company Inc	\$ 202.90		NOCE	Instructional Supplies
P0134442	Balfour	\$ 484.88		FC	Basketball State Championship Rings
P0134443	Garda CL West Inc	\$ 2,500.00		NOCE	Armored Services Agreement
P0134444	Krueger International Inc	\$ 32,687.90		FC	Classroom Furniture
P0134445	B & H Photo Video Inc	\$ 840.29		FC	Memory Cards for the Music Department
P0134446	Prudential Overall Supply	\$ 131.25		FC	Laundry Service for the Printing Program
P0134447	Home Depot	\$ 202.86		FC	Brochure Displays
P0134448	Amazon Business	\$ 35.42		FC	Instructional Supplies
P0134449	Amazon Business	\$ 377.32		NOCE	Instructional Supplies
P0134450	Key Code Media Inc	\$ 3,737.50		FC	Software License
P0134451	Adair Gilliam	\$ 100.00		FC	Guest Speaker for the Theatre Department
P0134452	BSN Sports LLC	\$ 1,138.24		FC	Athletic Uniforms
P0134453	BSN Sports LLC	\$ 188.47		FC	Athletic Supplies
P0134454	MPACE	\$ 150.00		FC	Institutional Membership
P0134456	Academic Senate for CA Community Colleges	\$ 14,901.15		AC	Institutional Membership
P0134457	Penn State University Press	\$ 400.00		FC	Institutional Membership
P0134458	Ruevac Property Services Inc	\$ 6,708.00		NOCE	Parking Lot Sweeping Services
P0134459	4imprint Inc	\$ 861.52		FC	Promotional Supplies
P0134460	Los Angeles Times	\$ 649.28		FC	Publication Subscription Renewal
P0134461	Salem Press	\$ 502.10		FC	Publication Subscription Renewal
P0134462	Sasco Electric	\$ 1,250.00		CC	Data Line Installation
P0134463	Metal Depot Inc	\$ 234.67		CC	Instructional Supplies
P0134465	Amazon Business	\$ 336.04		FC	Instructional Supplies
P0134466	Data Support Co Inc	\$ 1,790.55		FC	Instructional Equipment
P0134468	Educational Credit Management Corporation	\$ 4,600.00		CC	Software License Renewal
P0134469	KT Industries Inc	\$ 48,935.00		CC	Electrical Testing Services
P0134470	BSN Sports LLC	\$ 981.48		FC	Athletic Uniforms
P0134471	Strata Information Group	\$ 34,000.00		AC	Banner Support Services - BA: 06/23/19
P0134472	B & H Photo Video Inc	\$ 1,076.43		FC	Antenna System for Theatre Arts
P0134474	National Association of Veterans Program Administrators	\$ 175.00		FC	Institutional Membership
P0134475	Buddy's All Stars, Inc.	\$ 882.45		FC	Athletic Uniforms
P0134476	Kevin Scully	\$ 175.00		FC	Guest Speaker for the Math Colloquium
P0134477	Remi Drai	\$ 175.00		FC	Guest Speaker for the Math Colloquium

**BOARD RECAP  
FOR THE PERIOD JULY 25, 2019, THROUGH AUGUST 14, 2019  
BOARD MEETING 9/10/19**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0134479	Sodexo Inc and Affiliates	\$ 270.46		FC	Catering for Fullerton College Library Event
P0134480	School Services of California	\$ 4,200.00		AC	Human Resources Consultant Services
P0134481	Association for Unmanned Vehicle	\$ 1,800.00		FC	Institutional Membership
P0134482	BSN Sports LLC	\$ 2,948.69		FC	Athletic Uniforms
P0134513	Pali Mountain Conference Center, Inc.	\$ 11,564.00		CC	Leadership Academy Retreat Center Fees
P0134514	Foundation for California Community Colleges	\$ 5,387.50		CC	Software License
P0134515	Sasco Electric	\$ 7,295.00		CC	Data line Installation Services
P0134516	Pacwest Security Services	\$ 480.00		NOCE	Security Services
P0134517	Smart & Final	\$ 1,500.00		NOCE	Blanket Order for Lab Supplies
P0134518	Fisher Scientific Co LLC	\$ 2,000.00		CC	Blanket Order for Lab Supplies
P0134519	Sigma-Aldrich Inc	\$ 1,000.00		CC	Blanket Order for Lab Supplies
P0134520	Stater Bros Markets - A CA Corp	\$ 200.00		CC	Blanket Order for Lab Supplies
P0134521	Home Depot	\$ 200.00		CC	Blanket Order for Lab Supplies
P0134522	Cameron Welding Supply	\$ 1,000.00		CC	Blanket Order for Lab Supplies
P0134523	USA Scientific Inc	\$ 2,258.08		CC	Blanket Order for Lab Supplies
P0134524	Vector Resources Inc	\$ 1,552.00		FC	Lab Supplies
P0134525	Sidepath Inc	\$ 358.35		FC	Data Cabling Removal Services
P0134526	Trinity Sound Company	\$ 500.00		CC	Computer Monitors
P0134527	Pacwest Security Services	\$ 3,000.00		CC	Software License Installation
P0134532	Ellucian Company LP	\$ 57,600.00		NOCE	Security Services Agreement
P0134533	Nth Generation Computing Inc	\$ 125.00		AC	Banner Consulting Services
P0134534	Buddy's All Stars, Inc.	\$ 8,981.91		NOCE	Software Support Renewal
P0134535	Pacwest Security Services	\$ 14,785.60		FC	Athletic Uniforms
P0134536	Fotronic Corporation	\$ 59.41		NOCE	Contracted Private Patrol Services
P0134537	Montgomery Hardware	\$ 1,650.00		CC	Lab Supplies
P0134538	Associated Business Products Inc	\$ 1,050.00		CC	Blanket Order for Facilities Supplies
P0134539	Innovative Performance Solutions Inc	\$ 151,200.00		FC	Maintenance Agreement for Time Clocks
P0134540	Amazon Business	\$ 275.71		CC	Independent Contractor for Guided Pathways BA: 6/25/19
P0134541	Amazon Business	\$ 414.30		NOCE	Computer Accessories
P0134543	Office Solutions	\$ 2,000.00		FC	Instructional Supplies
P0134544	Postmaster - Fullerton	\$ 235.00		AC	Blanket Order for Office Supplies
P0134545	Konica Minolta Business Solutions USA Inc	\$ 8,499.64		NOCE	Presort Mail Permit Fee
P0134546	Scrip-safe Security Products Inc	\$ 2,959.38		NOCE	Maintenance Agreement for Copiers
P0134547	Scrip-safe Security Products Inc	\$ 4,480.06		CC	Diplomas for Admissions and Records
P0134548	Toshiba Business Solutions	\$ 2,393.04		CC	Diplomas for Admissions and Records
P0134549	Toshiba Business Solutions	\$ 252.15		FC	Maintenance Agreement for Copier
P0134550	Toshiba Business Solutions	\$ 2,315.12		FC	Maintenance Agreement for Copier
P0134551	Source Graphics	\$ 204.88		FC	Instructional Supplies
P0134552	Home Depot	\$ 1,171.72		FC	Aluminum Walk Ramp for the Radio TV Department
P0134553	Amazon Business	\$ 301.65		CC	Instructional Supplies
P0134554	Amazon Business	\$ 1,598.39		CC	Instructional Supplies
P0134557	Weidemann Water Conditioners	\$ 2,200.00		CC	Blanket Order for Equipment Rental
P0134558	King Van & Storage Inc	\$ 110.00		NOCE	Storage Fees
P0134559	ASCIP	\$ 3,421.25		AC	Consultation Services for Risk Management

**BOARD RECAP**  
**FOR THE PERIOD JULY 25, 2019, THROUGH AUGUST 14, 2019**  
**BOARD MEETING 9/10/19**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0134560	Orange County Air Conditioning	\$ 803.78		AC	Electrical Installation Services
P0134561	Demco Inc	\$ 16,122.79		CC	Furniture for the Learning Center
P0134562	Lacy Construction	\$ 11,737.60		FC	Anchoring Services
P0134563	Placentia Yorba Linda USD	\$ 118.00		FC	Transportation Fees for Valencia High to Fullerton College
P0134564	Gilbert & Stearns Inc	\$ 5,333.00		FC	Electrical Connection Services
P0134565	Strata Information Group	\$ 25,500.00		AC	Banner Technical Support - BA: 06/23/19
P0134566	GST	\$ 15,237.92		FC	(13) Computers
P0134567	Cambridge West Partnership LLC	\$ 246,000.00	Capital Outlay	AC	Cap/Load Management and Technical Support BA: 07/23/19
P0134568	Controlled Key Systems	\$ 6,653.80		AC	Door Repair Services
P0134569	Edgar Rothermich	\$ 259.85		FC	Reimbursement for Music Department Supplies
P0134570	BSN Sports LLC	\$ 6,998.29		FC	Athletic Uniforms
P0134571	Oriental Trading Company Inc	\$ 348.47		NOCE	Instructional Supplies
P0134572	Digi-Key Corporation	\$ 132.92		CC	Lab Supplies
P0134573	Portage Notebooks LLC	\$ 87.84		FC	Instructional Supplies
P0134574	RingCentral Inc	\$ 13,150.56		NOCE	Communication Services
P0134575	Transportation Charter Services Inc	\$ 2,786.40		CC	Bus Transportation for Leadership Retreat
P0134576	The Myers-Briggs Company	\$ 8,905.00		CC	Online Assessment Codes for Career Planning
P0134577	Pacific Parking Systems Inc	\$ 24,009.35		FC	Parking Permit Machine
P0134578	2nd Gear LLC	\$ 2,891.82		CC	Computer Components
P0134579	Maxient LLC	\$ 14,000.00		AC	Software License Renewal
P0134580	NMK Corporation	\$ 4,236.75		FC	Computer Cables
P0134581	GST	\$ 397.83		FC	Printer
P0134582	Office Solutions	\$ 965.00		NOCE	Blanket Order for Office Supplies
P0134583	Hyland Software Inc	\$ 20,210.00		AC	Software Migration Services
P0134584	Amazon Business	\$ 1,358.04		CC	Instructional Supplies
P0134585	Ellucian Company LP	\$ 2,560.00		AC	Software Subscription Renewal
P0134586	Apple Computer Inc	\$ 1,255.30		FC	Computer
P0134587	Diamedical USA Equipment LLC	\$ 3,015.13		CC	Instructional Supplies
P0134588	NSWC Mechanical Service LLC	\$ 15,000.00		FC	Blanket Order for Ventilation Equipment Repairs
P0134589	Vital Inspection Services Inc	\$ 2,588.00		FC	Materials Inspection Services
P0134590	Bibliotheca LLC	\$ 10,000.00		CC	Maintenance Agreement for Detection System
P0134591	4imprint Inc	\$ 10,000.00		FC	Blanket Order for Promotional Items
P0134592	Sports Facilities Group Inc	\$ 7,000.00		CC	Maintenance Agreement for Athletic Equipment
P0134593	Dentsply Rinn Division	\$ 7,525.26		CC	Dental Equipment for the Health Science Department
P0134604	P2S Engineering Inc	\$ 32,000.00		AC	Engineering Services for Water System Replacement
P0134605	Office Solutions	\$ 600.00		CC	Blanket Order for Office Supplies
P0134606	Ideal Lighting Supply Inc	\$ 500.00		CC	Blanket Order for Instructional Supplies
P0134607	Home Depot	\$ 2,000.00		CC	Blanket Order for Instructional Supplies
P0134608	B & H Photo Video Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0134609	Beacon Sales Acquisition Inc	\$ 2,750.00		CC	Blanket Order for Supplies and Materials
P0134610	Office Solutions	\$ 2,500.00		CC	Blanket Order for Office Supplies
P0134611	McMaster Carr Supply Co	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0134612	Smart & Final	\$ 3,000.00		NOCE	Blanket Order for Instructional Supplies
P0134613	Toshiba Business Solutions	\$ 26.40		FC	Maintenance Agreement for Copier

**BOARD RECAP**  
**FOR THE PERIOD JULY 25, 2019, THROUGH AUGUST 14, 2019**  
**BOARD MEETING 9/10/19**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0134614	Toshiba Business Solutions	\$ 26.40		FC	Maintenance Agreement for Copier
P0134615	Orange County Air Conditioning	\$ 660.00		AC	Air Conditioning Repair Services
P0134617	Easy English Times	\$ 72.00		FC	Subscription Renewal for the Skills Center
P0134624	American Accounting Association	\$ 250.00		FC	Online Software Access for Faculty and Students
P0134625	California Assoc of Comm College Registrars & Adm Officers	\$ 300.00		FC	Institutional Membership
P0134626	Explore Universities LLC	\$ 8,500.00		FC	Digital Brochures for International Student Program
P0134627	Western Graphics Plus	\$ 3,532.01		CC	Marketing Materials
P0134628	Best Buy Auto Equipment	\$ 7,347.41		CC	Instructional Materials
P0134638	Fullerton College	\$ 3,500.00		FC	Transfer Student Scholarships
P0134639	Community Media Corporation	\$ 210.00		CC	Advertisement for the Communications Office
P0134640	Springhill Suites by Marriott	\$ 448.68		CC	Hotel Fees for Science Tech Field Trip
P0134641	Vernier Software & Technology	\$ 6,118.60		FC	Lab Supplies
P0134642	Cal Pro Specialties	\$ 655.59		AC	Promotional Materials
P0134643	JM & J Contractors	\$ 2,600.00		FC	Whiteboard Installation Services
P0134644	Amazon Business	\$ 197.74		FC	Instructional Supplies
P0134645	Amazon Business	\$ 57.09		FC	Office Supplies
P0134646	Southern 30/EEDEC	\$ 200.00		AC	Institutional Membership
P0134647	Rosanne Gerardo	\$ 369.26		AC	Reimbursement for Human Resources Retreat Supplies
P0134648	SC Fuels	\$ 2,000.00		AC	Blanket Order for Red Diesel Fuel
P0134649	Robert Sammis	\$ 2,000.00		AC	Merit System Speaker
P0134650	Office Solutions	\$ 765.00		NOCE	Blanket Order for Office Supplies
P0134651	Office Solutions	\$ 765.00		NOCE	Blanket Order for Office Supplies
P0134652	Office Solutions	\$ 665.00		NOCE	Blanket Order for Office Supplies
P0134653	Office Solutions	\$ 1,175.00		NOCE	Blanket Order for Office Supplies
P0134654	Weidemann Water Conditioners	\$ 1,539.94		AC	Blanket Order for Facilities Supplies
P0134655	Pacific Tide Construction	\$ 1,775.00		FC	Landscaping Services
P0134656	Rose Brand Wipers Inc	\$ 3,711.99		FC	Instructional Supplies
P0134657	Full Compass Systems Ltd	\$ 2,000.00		CC	Blanket Order for Microphone Repairs
P0134658	Demco Inc	\$ 7,344.75		CC	Software Subscription Renewal
P0134659	Sodexo Inc and Affiliates	\$ 399.01		FC	Catering for Academic Calendar Meeting
P0134660	National Association of Colleges and Employers	\$ 645.00		FC	Institutional Membership
P0134661	Sports Facilities Group Inc	\$ 368.51		FC	Athletic Supplies
P0134671	Refrigeration Unitd Inc	\$ 323.73		FC	Ice Machine Repairs for the PE Department
		<b>\$ 5,068,552.83</b>			

Approved by: \_\_\_\_\_  
Fred Williams, Vice Chancellor

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
**DATE:** September 10, 2019 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Rejection of Bid, Bid #1920-01, Baseball Enclosure(s) \_\_\_\_\_  
Field Improvements at Cypress College

**BACKGROUND:** On August 27, 2019, the Purchasing Department received three (3) bids for Bid #1920-01, Baseball Field Improvements at Cypress College. After reviewing the bid, staff determined that it would be in the best interest of the District to reject the bid and rebid the project at a later date.

This agenda item was submitted by Philip Fleming, Cypress College, Director of Physical Plant & Facilities and Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** None.

**RECOMMENDATION:** It is recommended that the Board of Trustees reject the bids for Bid #1920-01, Baseball Field Improvements at Cypress College and authorize staff to rebid the project at a later date.

Fred Williams

Recommended by

Approved for Submittal

4.b

Item No.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	
<b>DATE:</b>	September 10, 2019	Information	
		Enclosure(s)	X
<b>SUBJECT:</b>	Change Order Nos. 19-23 for Bid #1718-07, Anaheim Campus 7 <sup>th</sup> & 10 <sup>th</sup> Floors Tenant Improvements		

**BACKGROUND:** The Board awards contracts for various public works projects. Public Contract Code §20659 requires Board approval for a Change Order to a Public Works Bid. Funding is available through different sources such as state-supported programs, District bond proceeds, local funding, etc.

The District and/or the Campus staff have recommended changes to the construction scope of work. The attached Change Order Request requires Board approval pursuant to Public Contract Code §20659. The attached Change Order Request, in the total amount of (\$44,161.07), is in conformance with Public Contract Code §20659. The original contract amount was \$3,574,000.00. The revised contract amount is \$3,716,556.28, as broken down below:

\$3,574,000.00	– Original Contract Amount
7,093.28	– Change Order Nos. 1-4 (approved by the Board December 11, 2018)
162,994.11	– Change Order Nos. 5-8 (approved by the Board January 22, 2019)
<u>16,629.96</u>	– Change Order Nos. 9-18 (approved by the Board February 12, 2019)
\$3,760,717.35	
<u>( 44,161.07)</u>	– Change Order Nos. 19-23
<u>\$3,716,556.28</u>	– Revised Contract Amount

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The cost of the change orders totaling (\$44,161.07) will be applied against Measure J bond funds.

**RECOMMENDATION:** It is recommended that the Board approve Change Order Nos. 19 through 23 for Bid #1718-07, Anaheim Campus 7<sup>th</sup> & 10<sup>th</sup> Floors Tenant Improvements,

with Miller Construction, in the total amount of (\$44,161.07), decreasing the revised contract amount from \$3,760,717.35 to \$3,716,556.28. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change orders on behalf of the District.

Fred Williams

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Recommended by

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Approved for Submittal

4.c.2

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Item No.

North Orange County  
Community College District

CHANGE ORDERS											
CONTRACTOR	BID	CO NO.	PREVIOUS	CURRENT	CUMULATIVE	% CUMULATIVE	DESCRIPTION OF CHANGE ORDER	BOT APPROVAL	CO REQ.	CONTRACT AMOUNT	
					7th and 10th Floors Tenant Improvements			DATE	BY/REASON	REVISED	
							Original Contract Amount \$			% OF ORIGINAL	
Paul C. Miller Construction	1		(\$2,220.00)		\$ (2,220.00)	-0.06%	Deductive CO - Reimburse District for cost to replace broken outside stem and yoke valve located on the 7th Floor, Stair #2.	12/11/18	DC	\$ 3,571,780.00	-0.06%
	2		(\$980.00)		\$ (3,200.00)	-0.09%	Credit to eliminate two (2) tack boards from contract.	12/11/18	DC	\$ 3,570,800.00	-0.09%
	3		\$8,357.98		\$ 5,157.98	0.14%	CCD-09 - Install eight new CO2 sensors and eight new thermostats on the 10th floor, also new network wiring communicating to VAV controllers. Existing CO2 sensors and thermostats are outdated.	12/11/18	D	\$ 3,579,157.98	0.14%
	4		\$114.60		\$ 5,272.58	0.15%	RFI #60 - Change baby changing table to lactation counter.	12/11/18	D	\$ 3,579,272.58	0.15%
	5		\$1,820.70		\$ 7,093.28	0.20%	RFI #117 - Provide additional weather-stripping on existing operable windows that are warped.	12/11/18	D	\$ 3,581,093.28	0.20%
	6		\$114,825.00		\$ 121,918.28	3.41%	Additional cost to install telecom and low voltage cabling to meet District Telecom Standards.	1/22/19	DC	\$ 3,695,918.28	3.30%
	7		\$35,461.88		\$ 121,918.28	3.41%	RFI #72 - install MechoShades in various rooms on the 7th and 10th floors for privacy and safety.	1/22/19	CR	\$ 3,731,380.16	4.22%
	8		\$12,707.23		\$ 134,625.51	3.77%	RFI #129 - furnish and install aluminum curved room signage. The District has been slowly replacing the existing signage with this aluminum signage. The Print Shop can change the description of the room without having to purchase a new signage when the room description changes.	1/22/19	CR	\$ 3,744,087.39	4.54%
	9		(\$264.05)		\$ 134,361.46	3.76%	RF #33 - credit to delete two receptacles that conflict with glass windows	2/12/19	DC	\$ 3,743,823.34	4.54%
	10		(\$4,424.00)		\$ 129,937.46	3.64%	RFI #35 - credit to eliminate nine floor combo boxes	2/12/19	DC	\$ 3,739,399.34	4.42%
	11		\$3,362.00		\$ 133,299.46	3.73%	RFI #138 - install convenience outlet for Lactation Counter top in Family Restroom.	2/12/19	CR	\$ 3,742,761.34	4.51%
	12		\$4,365.54		\$ 137,665.00	3.85%	RFI #98 - changes to electrical outlet dimensions and number due to furniture plan changes.	2/12/19	CR	\$ 3,747,126.88	4.62%
	13		(\$13,112.30)		\$ 124,552.70	3.48%	RFI #98 - credit for cord reels that were removed from contractor's scope.	2/12/19	DC	\$ 3,734,014.58	4.29%
	14		\$13,769.85		\$ 138,322.55	3.87%	RFI #141 - one of the existing variable frequency drive (VFD) on the 10th Floor cannot operate with the new BACnet and, therefore, needs to be removed and replaced.	2/12/19	CR	\$ 3,747,784.43	4.64%
	15		\$937.13		\$ 139,259.68	3.90%	Cost to install casework that was removed from the 7th Floor Waiting Room in the 10th Floor Storage Room.	2/12/19	CR	\$ 3,748,721.56	4.66%



North Orange County  
Community College District

CONTRACTOR		CHANGE ORDERS										BOT APPROVAL		CO REQ.		CONTRACT AMOUNT	
BID	CO NO.	PREVIOUS	CURRENT	CUMULATIVE	% CUMULATIVE	DESCRIPTION OF CHANGE ORDER	DATE	BY/REASON	REVISED	% OF ORIGINAL							
	16	(\$120.75)		\$ 139,138.93	3.89%	Credit for stain not used on 10th Floor cabinets that were switched to clear coat.	2/12/19	DC	\$ 3,748,600.81	4.66%							
	17	\$11,119.07		\$ 150,258.00	4.20%	RFI #78 - add receptacle for refrigerator on 7th Floor; RFI #79 - electrical modifications due to furniture change in 7th Floor Library; RFI #91 - electrical modifications for 7th Floor computer stations; RFI #107 - added smoke detectors on 7th Floor per CCD 19. All work completed on time and material basis.	2/12/19	CR	\$ 3,759,719.88	4.94%							
	18	\$997.47		\$ 151,255.47	4.23%	RFI #118 - add power to recessed lighting in the display cases on the 10th Floor	2/12/19	CR	\$ 3,760,717.35	4.96%							
	19		(\$2,645.27)	\$ 148,610.20	4.16%	Credit for projectors deleted from contract.			\$ 3,758,072.08	4.90%							
	20		(\$5,118.20)	\$ 143,492.00	4.01%	Adjustment to COR #6, which was Board approved 1/22/19.			\$ 3,752,953.88	4.77%							
	21		(\$3,362.00)	\$ 140,130.00	3.92%				\$ 3,749,591.88	4.68%							
	22		(\$937.13)	\$ 139,192.87	3.89%	Change order#15, which was previously submitted to and approved by the Board, was eventually canceled by the District. The work was completed by the District's contractor.			\$ 3,748,654.75	4.66%							
	23		(\$32,098.47)	\$ 107,094.40	3.00%	Unused Allowance			\$ 3,716,556.28	3.84%							
<b>NET TOTAL CHANGES TO CONTRACT</b>			<b>(\$44,161.07)</b>	<b>\$142,556.28</b>					<b>\$ 3,716,556.28</b>								

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	September 10, 2019	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Three-year Agreement with VitaNavis to Purchase SuperStrong Assessment Tool	Enclosure(s)	<u>          </u>

**BACKGROUND:** This initiative will expand internship programs, partnerships with employers offering internships and externships, and increase the number of students participating in internships throughout the communities served by the NOCCCD. The Academic Internship Program has partnered with Centers on our district campuses (Fullerton, Cypress, and NOCE) to assist students with identifying areas of interest. The cost of the three-year district-wide subscription is \$148,000 which will be funded by one-time Strong Workforce Program funds and used by Cypress College, Fullerton College, and North Orange Continuing Education.

Students who complete the SuperStrong assessment by VitaNavis will be offered a pathway to begin the internship search process with our Faculty, Counselors, and Career Centers. The assessment tool also generates a paper report that can be accessed by the student and shared with Internship Faculty and Counselors. In addition, the platform allows for interactive student feedback, which offers campuses vital access to data regarding results. This data can then be exported into a Student Success Checklist utilized by Counselors when discussing career options. The SuperStrong is designed to help individuals explore educational and career options on their own without requiring a facilitated interpretation session.

This agenda item was submitted by Dr. José Ramón Núñez, Vice President of Instruction, Gary Graves, Strong Workforce Project Lead, Professor, Business/Entrepreneurship and Janine Cirrito, Career Center Coordinator II, Fullerton College Career & Life Planning Center.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses; and District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item is submitted in compliance with Board Policy 6340: Bids and Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for this District-wide partnership would come from one-time Strong Workforce Program funds.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the VitaNavis subscription agreement in the amount of \$148,000. The term of this agreement shall be effective Fall 2019 through Spring 2022. It is further requested for the Vice Chancellor, Education and Technology or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

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Recommended by

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Approved for Submittal

4.d.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	September 10, 2019	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Institutional Membership, Network of California Community College Foundations (NCCCF + CASE)	Enclosure(s)	<u>          </u>

**BACKGROUND:** Historically, the North Orange County Community College District has maintained memberships in state and national organizations that represent and serve the interests of community colleges. Each year, the District pays the membership dues for these organizations, many of which are oriented toward a specific instructional area or toward the instructional program in general. Many of them are required or strongly recommended as part of an accreditation, while others provide professional development to staff or establish linkages between the District and the business or private sector. The Board has delegated the approval process for memberships under \$1,000; consequently items presented for approval are those memberships that exceed \$1,000.

Chancellor Marshall is recommending a District membership to the Network of California Community College Foundations & the Council for Advancement and Support Education (NCCCF + CASE), which is a professional development network with an annual membership fee of \$1,805 based on the District's full-time student enrollment (FTE).

The Network advocates for increased investments in Community College development programs and provides peer-to-peer learning opportunities. Members are invited to participate in regional roundtables & collaborate with a statewide network of peers through a statewide list serv. Members have access to an online document-sharing forum where organizations can access sample policies, MOUs, and templates. CASE offers a variety of services, research tools, publications, and forums to help define and achieve success advancing institutions. Network members have exclusive access to a digital subscription to CASE's Currents magazine, white papers, research tools, the MatchMyGift Application. District employees in fundraising, governmental relations, alumni relations, marketing and communications—including the presidents and chancellor—can take advantage of benefits.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6100, Delegation of Authority.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The membership dues will be charged to the appropriate fund and organization codes that best represent the purpose of the membership.

**RECOMMENDATION:** Authorization is requested for an institutional membership, to the Network of California Community College Foundations & the Council for Advancement and Support Education (NCCCF + CASE) for the period of July 1, 2019 through June 30, 2020, at a cost not to exceed \$1,805.

Fred Williams

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Recommended by

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Approved for Submittal

4.e.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	September 10, 2019	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	NOCCCD and GGUSD CCAP Dual Enrollment Partnership Agreement 2019-2021	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** On November 5, 2015, the Governor signed into legislation AB 288 that established the College and Career Access Pathways (CCAP) Act to authorize California Community College districts to enter into formal partnership agreements with local high school districts to expand access to dual enrollment opportunities for high school students. The goals of offering or expanding opportunities are to:

- Increase exposure to college coursework and environments for students who may not already be college bound or who are underrepresented in higher education,
- Develop seamless pathways from high school to community college for career technical education or preparation for transfer,
- Improve high school graduation rates, and
- Assist high school students in achieving college and career readiness.

The community college is prohibited from providing physical education course opportunities to high school students participating in the AB 288 CCAP Partnership Agreement or any other courses that do not assist in the attainment of at least one of these goals.

In addition to college exposure and becoming more college and career ready, high school students enrolled in CCAP Partnership Agreement courses will not incur a fee; potentially reducing a significant cost of their college degree.

Garden Grove Unified had specifically requested to enter into a CCAP dual enrollment with our District. This item was submitted to the Board for first reading at its August 27, 2019 meeting. It is now coming back to the Board for second reading and approval.

This agenda item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor of Educational Services and Technology.

**How does this relate to the five District Strategic Directions?** This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board approve the 2019-2021 NOCCCD and GGUSD CCAP Dual Enrollment Partnership Agreement.

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Cherry Li-Bugg  
Recommended by

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Approved for Submittal

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5.a.2  
Item No.

**COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2019-2021**

This is a College and Career Access Pathways Partnership Agreement (CCAP) hereinafter known as “Agreement” between Cypress College (“COLLEGE”) a college of the North Orange County Community College District, (NOCCCD), 1830 W. Romneya Drive, Anaheim, CA 92801, and Garden Grove Unified School District (“SCHOOL DISTRICT”).

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the North Orange County Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in North Orange County and within the regional service area of NOCCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, NOCCCD and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, NOCCCD and COLLEGE;

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

**1. TERM OF AGREEMENT**

- 1.1 The term of this CCAP Agreement shall be for two years beginning on July 1, 2019 and ending on June 30, 2021. Any amendments to this agreement will be submitted for Board approval by the community college Board and the school district Board.

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*



- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.3 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership. Sec. 2 (c)(3)
- 1.4 The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.
- 1.5 COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)

## **2. COMMUNITY COLLEGE DISTRICTS AUTHORIZING THE CCAP PARTNERSHIPS WITH SCHOOL DISTRICTS DEFINITIONS**

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of NOCCCD and applicable law. Sec. 2 (a)
- 2.2 High school pupils enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Section 49011.
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

### **3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY**

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and NOCCCD standards and policies.
- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and NOCCCD policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*

students with both a high school diploma and an associate degree or certificate or a credential.

- 3.8 Students will only be able to enroll into one Dual Enrollment class under this agreement. If they wish to enroll into an additional Dual Enrollment course, they must obtain approval by the high school by filling out the authorization form.
- 3.9 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

#### **4. COLLEGE APPLICATION PROCEDURE**

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.

#### **5. PARTICIPATING STUDENTS**

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The NOCCCD governing board shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT.
- 5.3 Both COLLEGE and SCHOOL DISTRICT will insure that ancillary and support services are provided for students (e.g. Counseling and Guidance, Placement Assistance, Assessment, and Tutoring).

#### **6. CCAP AGREEMENT COURSES**

- 6.1 COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement. Sec. 2 (o)(1)

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*

- 6.2 The COLLEGE is responsible for all courses and educational programs offered as part of this CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.3 Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses offered at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated academic department within the COLLEGE, approved by the COLLEGE Curriculum Committee and COLLEGE Board and submitted to the Chancellor's office, unless course is a standalone class. Course outlines will be provided to the SCHOOL DISTRICT.
- 6.4 The scope, nature, time, location, and listing of courses offered by the COLLEGE shall be determined by COLLEGE with the approval of the NOCCCD Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outlines provided to the SCHOOL DISTRICT on a semester bases.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with NOCCCD academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.

Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department and approved by the COLLEGE curriculum committee, the NOCCCD Board of Trustees and the state Chancellor's Office.

- 6.8 Courses offered as part of this CCAP Agreement and taught by SCHOOL DISTRICT instructor are part of an approved Instructional Service Agreement as required by NOCCCD Administrative Procedure 4610.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to NOCCCD and COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between NOCCCD and/or COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the NOCCCD regulations, policies, procedures, prerequisites, and standards, shall prevail.

- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE and/or NOCCCD shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with NOCCCD academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with NOCCCD and COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with NOCCCD guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors, including those who are SCHOOL DISTRICT employees.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

## **7. INSTRUCTOR(S)**

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the NOCCCD and become NOCCCD employees or be provided by the District and be District employees. Faculty provided by the SCHOOL DISTRICT must also sign an Instructional Service Agreement- Instructor and get approved by the NOCCCD Board before the start of the course.
- 7.2 The SCHOOL DISTRICT shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are SCHOOL DISTRICT employees.
- 7.3 The COLLEGE shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are COLLEGE employees.
- 7.4 The COLLEGE shall be responsible for faculty salaries associated with the instructional class time of the classes conducted under this Agreement for faculty that are not SCHOOL DISTRICT employees. Any supplemental instruction related to the material presented in classes conducted under this Agreement by COLLEGE

employees, that extends beyond the college schedule, is the SCHOOL DISTRICT's responsibility.

- 7.5 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.6 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.7 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended, and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.8 Prior to teaching, faculty provided by the SCHOOL DISTRICT shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
- 7.9 Faculty provided by the SCHOOL DISTRICT will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.10 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of NOCCCD.
- 7.11 Faculty provided by the SCHOOL DISTRICT who don't comply with the policies, regulations, standards, and expectations of the COLLEGE shall be ineligible to teach dual enrollment courses.
- 7.12 The COLLEGE may select instructors from SCHOOL DISTRICT personnel. SCHOOL DISTRICT personnel selected to be instructors remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of NOCCCD specifically with regard to their duties as instructors.

- 7.13 The COLLEGE will be the employer of record for all community college-paid faculty teaching at the SCHOOL DISTRICT.

## **8. ASSESSMENT OF LEARNING AND CONDUCT**

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.
- 8.5 Students who withdraw from a dual enrollment course will not receive any COLLEGE credit for work completed and must submit appropriate information/paperwork by all published deadlines to avoid a “W” on their transcript.
- 8.6 A dropped class will follow the COLLEGE drop date deadlines and may appear on the high school transcript as a college course depending on when the class was dropped. A student may complete the course to receive high school credit.

## **9. LIAISON AND COORDINATION OF RESPONSIBILITIES**

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with NOCCCD policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*

- The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)
- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

## **10. APPORTIONMENT**

- 10.1 NOCCCD shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 NOCCCD shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s) Standard FTES computation rules, support documentation, Course selection tabulations, and record retention requirement continue to apply, including as prescribed by Cal. Code Regs. and Title.5.

## **11. CERTIFICATIONS**

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 NOCCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*



- 11.3 The SCHOOL DISTRICT agrees and acknowledges that NOCCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
  - A community college course that is oversubscribed of has a waiting list shall not be offered or included in this Agreement. Sec. 2 (k)(2)
  - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

## **12. PROGRAM IMPROVEMENT**

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

### **13. RECORDS**

- 13.1 Permanent records of student attendance, grades and achievement will be maintained by SCHOOL DISTRICT for SCHOOL DISTRICT students who enroll in a course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for COLLEGE students shall be maintained by COLLEGE.
- 13.2 College shall provide the SCHOOL DISTRICT with a roster of participants and their final grades.
- 13.3 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

### **14. CCAP AGREEMENT DATA MATCH AND REPORTING**

- 14.1. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- 14.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges. Note: All referenced Sections from AB 288 (Education Code § 76004) 13 | Page 005142.00043 13951870.1 15.

### **15. PRIVACY OF STUDENT RECORDS**

- 15.1. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- 15.2. Limitation on Use. COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- 15.3 Recordkeeping Requirements. COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*

of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.  
d. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from redisclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

## **16. REIMBURSEMENT**

16.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

## **17. FACILITIES**

17.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to NOCCCD or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

17.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.

17.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

## **18. INDEMNIFICATION**

18.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and NOCCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.

18.2 The NOCCCD agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators,

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*

independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of NOCCCD and COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the NOCCCD and COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

## **19. INSURANCE**

- 19.1 The SCHOOL DISTRICT, in order to protect the NOCCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/THREE MILLION DOLLARS (\$3,000,000) aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE and NOCCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including a separate endorsement shall be furnished to the COLLEGE and to NOCCCD.
- 19.2 For the purpose of Workers' Compensation, SCHOOL DISTRICT shall be the "primary employer" for all its personnel who perform services as instructors and support staff. SCHOOL DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement. SCHOOL DISTRICT agrees to hold harmless, indemnify, and defend COLLEGE and NOCCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL DISTRICT personnel connected with providing services under this Agreement. SCHOOL DISTRICT is not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the SCHOOL DISTRICT.

## **20. NON-DISCRIMINATION**

- 20.1 Neither the SCHOOL DISTRICT nor the COLLEGE and NOCCCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental

disability, sexual orientation, religion, or any other protected class under California State or federal law.

## 21. TERMINATION

21.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 22.

21.2 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All Note: All referenced Sections from AB 288 (Education Code § 76004) 16 | Page 005142.00043 13951870.1 agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## 22. NOTICES

22.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

COLLEGE  
Cypress College  
9200 Valley View Street  
Cypress, CA 90630  
Attn: Dr. Carmen Cortez Dominguez

NOCCCD  
North Orange County Community College District  
1830 W. Romneya Dr., Anaheim, CA 92801  
Attn: Cherry Li-Bugg, PhD. Vice Chancellor, Educational Services and  
Technology

SCHOOL DISTRICT  
Garden Grove Unified School District  
10331 Stanford Avenue  
Garden Grove, CA 92840  
Attn: Rick Nakano, Assistant Superintendent Business Services

## 23. INTEGRATION

23.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*

**24. MODIFICATION AND AMENDMENT**

24.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

**25. GOVERNING LAWS**

25.1 This agreement shall be interpreted according to the laws of the State of California.

**26. COMMUNITY COLLEGE DISTRICT BOUNDARIES**

26.1 For locations outside the geographical boundaries of NOCCCD, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

**27. SEVERABILITY**

27.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

**28. COUNTERPARTS**

28.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on \_\_\_\_\_2019

By: \_\_\_\_\_  
SCHOOL DISTRICT

By: \_\_\_\_\_  
COLLEGE

By: \_\_\_\_\_  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

North Orange County Community College District Board Meetings:

- (a) Information Board Meeting Date:
- (b) Public Comment Board Meeting Date:

- School District Board Meetings:
- (a) Information Board Meeting Date:
  - (b) Public Comment Board Meeting Date:

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*

**APPENDIX**

**COLLEGE AND CAREER ACCESS PATHWAYS (CCAP)  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT**

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

**1. NOCCCD, COLLEGE and SCHOOL DISTRICT Point of Contact:**

<b>LOCATION</b>	<b>NAME</b>	<b>TELEPHONE</b>	<b>EMAIL</b>
NOCCCD:	W. Cherry Li-Bugg, PhD Vice Chancellor	714-808-4787	clibugg@nocccd.edu
College:	Dr. Carmen Cortez Dominguez Vice President	714-484-7330	cdominguez@cypresscollege.edu
School District:	Rick Nakano, Assistant Superintendent	714-663-6446	Rnakano@ggusd.us

**2. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)**

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

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*Note: All referenced Sections from AB 288 (Education Code § 76004)*

**3. CCAP AGREEMENT PROGRAM YEAR** - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR: **2019-2020**

COLLEGE: Cypress College

EDUCATIONAL PROGRAM: Automotive Technology, Digital Media Art, Business, Counseling

SCHOOL DISTRICT: Garden Grove Unified

SCHOOL: Rancho Alamitos High School

TOTAL NUMBER OF STUDENTS TO BE SERVED: 60				TOTAL PROJECTED FTES:			
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
1. Intro to Automotive Technology	AT 110C	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
2. Automotive Electrical 1	AT 105C	Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
3. Automotive Air Conditioning	AT 115C	Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
4. Career Exploration	COUN 139C	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS
5. Educational Planning	COUN 140C	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS
6. Job Readiness and Career Management	COUN 145C	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS

*Note: All referenced Sections from AB 288 (Education Code 76004)*



7. Academic Life and Success	COUN 150C	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS
8. Introduction to Media Arts Design (MAC/WIN)	MAD 100/101	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
9. Introduction to WEB Design (MAC/WIN)	MAD 102/103	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
10. Graphic Design	MAD 116C	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
11. Introduction to Media Aesthetics (MAC/WIN)	MM 105C	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
12. Introduction to Business	MGT 161C	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS
13. Legal Environment of Business	MGT 240C	Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS
14. Principals of Marketing	MKT 222	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS
15. Computer Information Systems	CIS 111C	Fall, Spring, Summer	PM	TBD	Faculty TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

These courses are being offered to students who are interested in exploring and pursuing designated career paths (Automotive, Media Art Design, and Business). Garden Grove USD has communicated the desire to develop a partnership that would provide their students with the opportunity to be exposed to college level coursework and CTE programs.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**4. BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Legal Environment of Business	Legal Environment of Business	\$180		
2. Introduction to Business	Busn 10: Introduction to Business ISBN: 9781337116695	\$75		
3. Introduction to Automotive Technology	Intro to Automotive Service (CC Custom)	\$109.75		
4. Computer Information Systems	Discovering Computers 2017 Enhanced Edition; Learning Microsoft Office (Campus printed LAB manual)	\$171.50; \$30.00		
5. Career Exploration	N/A		Assessment fees	\$15.00

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**5. FACILITIES USE**

5.1 COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 17, Facilities, of this CCAP Agreement.

5.2 COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

<b>BUILDING</b>	<b>CLASSROOM</b>	<b>DAYS</b>	<b>HOURS</b>

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** September 10, 2019 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Academic Personnel Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

6.a.1

\_\_\_\_\_  
Item No.

RESIGNATION

Boyd, Angela                      CC     Librarian  
    Eff. 08/26/2019  
    PN CCF722

CHANGE IN SALARY CLASSIFICATION

Brown, Jennie                      NOCE Non Credit Parenting Instructor (ADJ)  
    From: Column 1, Step 1  
    To: Column 2, Step 2  
    Eff. 09/09/2019

Jacobs, Jennifer                      CC     Theatre Arts Instructor (ADJ)  
    From: Column 1, Step 1  
    To: Column 3, Step 1  
    Eff. 08/26/2019

Keller, Pamela                      FC     Child Development Instructor (ADJ)  
    From: Column 1, Step 1  
    To: Column 2, Step 1  
    Eff. 08/26/2019

Ly, Jennifer                              FC     Counselor (ADJ)  
    From: Column 1, Step 2 (Schedule B only)  
    To: Column 2, Step 2  
    Eff. 08/26/2019

Ly, Jennifer                              FC     Counseling Instructor (ADJ)  
    From: Column 1, Step 1 (Schedule A only)  
    To: Column 2, Step 1  
    Eff. 08/26/2019

Nguyen, Minhthong                      FC     Computer Science Instructor (ADJ)  
    From: Column 1, Step 1  
    To: Column 2, Step 1  
    Eff. 08/26/2019

Pico, Karina                              NOCE Non Credit ESL Instructor (ADJ)  
    From: Column 1, Step 1  
    To: Column 2, Step 1  
    Eff. 09/09/2019

Academic Personnel  
September 10, 2019

Pueblos, Daniel	CC	Psychology Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/26/2019
Rios, Veronica	FC	Counselor (ADJ) From: Column 1, Step 4 (Schedule B Only) To: Column 2, Step 4 Eff. 08/26/2019
Rios, Veronica	FC	Counseling Instructor (ADJ) From: Column 1, Step 1 (Schedule A Only) To: Column 2, Step 1 Eff. 08/26/2019

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Bautista, Karen	NOCE	Dean, NOCE Instruction and Student Services 6% Stipend (Dean, NOCE Instruction and Student Services AND NOCE Alignment Plan) Eff. 07/01/2019 – 06/30/2020
Torres-Gutierrez, Martha	NOCE	Dean, NOCE Instruction and Student Services 6% Stipend (Dean, NOCE Instruction and Student Services AND NOCE Alignment Plan) Eff. 07/01/2019 – 06/30/2020

ADDITIONAL DUTY DAYS @ PER DIEM

Nielson, Toni	FC	Forensics Coach	11 days
Rodriguez, Jeanette	FC	Forensics Coach	11 days
Salcedo, Joel	FC	Forensics Coach	11 days

LEAVE OF ABSENCE

Burger, Markus	FC	Music Instructor Rescind Load Banking Leave With Pay Eff. 2019 Fall Semester
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ADMINISTRATIVE LEAVE WITH PAY

@00005858	FC	Physical Education Instructor Eff. 08/22/2019 and 08/26/2019-08/27/2019
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 FALL SEMESTER,  
TRIMESTER

Bowers, Glenn	CC	Column 2, Step 1
Byerly, Charles	FC	Column 1, Step 1
Flanders, Mark	CC	Column 1, Step 1
Grodin, Samuel	FC	Column 3, Step 1
Hamrick, Jacob	CC	Column 1, Step 1
Hobbs, Andrew	FC	Column 2, Step 1
Johnson, Nathan	FC	Column 1, Step 1
Kellaway, Matthew	FC	Column 1, Step 1
Low-Atwater, Elizabeth	FC	Column 1, Step 1
Minasian, Jennifer	FC	Column 1, Step 1
Ryan, Mutsuno	CC	Column 1, Step 2
Scott, Jason	FC	Column 1, Step 1
Shneezai, Meena	NOCE	Column 1, Step 1
Vieira, Jesse	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Acosta, Cynthia	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Aguirre, Crystal	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Alani, Mayada	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Alimahomed, Kasim	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Alvarez, Silvia	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Alvari, Shawn	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Anderson, James	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Andres, Amanda	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Armstrong, Eric	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Avant, James	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Baesler, Linda	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Barragan, Valeria	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Berres, Phillip	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Berry, Nera	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019



Academic Personnel  
September 10, 2019

Boling, Jess	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Bourgault, Alain	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Brais, Nathan	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Bravo, Nicholas	CC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Brown Cockrell, Laron	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Cabag, Valerie	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Caridad, Adriana	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Castellanos, Kenneth	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Castro, Nora	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Celo, Jennika	FC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Cervantes, Liliana	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Chan, Judy	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Chang, Wayne	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Cipriano, Anthony	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Clarke, Edward	FC	A2Mend Summer Student Charter and Officer Leader Training Stipend not to exceed \$500.00 Eff. 08/08/2019-08/09/2019  Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Climaco, Gregorio	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Conley, John	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Cordero, Frank	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Crisantos, Stephany	CC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Curtin, Brian	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Davidson, Anne	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Davis, Melanie	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
De, Nzuji	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
De Jong, Michael	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
De La Mora, Jamie	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Desmond, Daniel	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019  Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Disner, Evy	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Dixon, Christopher	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Draskovich-Long, Lisa	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Echolds, Nora	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Endo, David	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Enright, Adele	FC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Eversaul, Sherry	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Eversoll, Allison	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Famolaro, Felix	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Ferguson, Kennellie	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Folayan, Elaine	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Forsythe, Christopher	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Fueger, Mary Ann	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Fuscardo, Nick	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Gallegos, Daniela	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Garmon, Dyann	NOCE	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Gentry, Anna	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Gibbons, Emilee	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Glennie, Megan	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Goldstein, David	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Gomez-Velazquez, Michelle	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Gonzalez, Ryan	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Grewall, Manjit	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Grodin, Samuel	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Guzman, Steven	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Haikal, Helal	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Hammond, Jamie	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Harter-Johnson, Danashanti	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Hashima, Lawrence	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Hatori, Donald	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
He, Lin	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Henan, Miriam	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Hendrix, Jeffrey	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Heng, Ramy	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Herzog, Anna	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Hogan, Faith	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Hoigaard, Julia	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Hong, Song	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Hor, Rattana	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Huynh, Thydan	CC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
James, Jacqueline	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Jaureguy, Christian	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Jones, Monik	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Jun, Christine	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019



Academic Personnel  
September 10, 2019

Kalamian, Jennifer	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Kanal, Naveen	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Karimi, Atousa	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Kelley, Michael	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Khong, San	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Khssassi, Zineb	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Kim, Edward	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
King, Hailey	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Kinoshita, Aya	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Kirkwood, Kyra	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Konefsky, Robert	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Kramer, Marsha	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Lake-Bain, Carolyn	FC	Counseling Adjunct Faculty Training Stipend not to exceed \$300.00 Eff. 08/06/2019
Lau, Kenneth	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Leongson, Jaime	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Leslie, Julia	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Lim, Peter	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Little, Darlene	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Liyanage, Anjalee	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Long, Sara	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Lopez, Carlos	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Lopez, Romana	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Ly, Tuyen	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Lyn, Raenie	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Magnesi, Miles	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Maldonado, Marcy	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Mang, Dorri	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Marlowe, Walter	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Martinez, Esther	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Martinez, Gabriel	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Matthews, Craig	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Matulich, April	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Mclaren, Erin	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019  Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Mcmath-Akers, Lisa	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Medina-Bernstein, Denise	CC	Nursing Instructor Class D Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 08/26/2019-12/14/2019

Academic Personnel  
September 10, 2019

Mencel, Shoko	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Mendoza, Marian	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Menendez, Krystle	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Metchikoff, Allison	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Metzger, Stephen	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Mofid, Kevin	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Montero, Vanessa	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Moon, Hochin	FC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Moore, Catherine	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Morgan, Vykki	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Morris, Kelly	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Morris, Kimberly	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Mortenson, Autumn	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Murphy, Tara	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Nelson, Lisa	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Neri, Efren	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Newbold, Steven	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Nobuhara, Mutsumi	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Oda, Maritess	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Olszewski, Jerry	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Olvey, Kathy	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Osle, Janessa	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Pada, Orvic	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Patrick, Elizabeth	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Pennington, Anne	CC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Peters, Ashley	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Pham, Nghia	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Pliska, Steven	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Priest, Michelle	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Qui, Will	FC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Ramirez, Cynthia	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Reddy, Lakshmi	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Reyes, Tommy	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Reyna, Bryan	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Reynolds, Gabriel	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Rice, Eros	CC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019



Academic Personnel  
September 10, 2019

Richey, Debora	FC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Richins, Chad	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Robinson, Christopher	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Robinson, David	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019
Robles, Emily	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Rodriguez, Jasmine	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Rohkea, Seija	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Romo, Vincent	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Rose, Rachel	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Rotundo, Nicolette	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Ruffalo, Carrie	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Ruggeri-DiLello, Tiffany	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Salcido, Carla	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Sanzon, Erick	CC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
See, Roger	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Sharar, Erica	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Sharma, Pradeep	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Sheffield, Mark	FC	Physical Education Athletic In-Service Training for Coaches Stipend not to exceed \$75.00 Eff. 08/22/2019

Academic Personnel  
September 10, 2019

Shideler, Linda	FC	Math Adjunct Support Workshop Stipend not to exceed \$75.00 Eff. 08/21/2019-08/22/2019
Shields, Julie	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Siddiq, Aisha	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Sierra Frias , Mayra	CC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Silverman, Rachel	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Skiles, Pamela	FC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Stehly, JoAnn	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Steidel, Karen	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Sterling, Rebecca	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Stevenson, Kent	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Sundermeier, Christina	CC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Syed, Amena	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Terrazas, Cassandra	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Tse, Courteney	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Tseng, Anh	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Tucker, Alba	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Ura, Masako	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Valentine, Thomas	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Vang, Burlee	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Vanherk, Tracy	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Vidal, Sean	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Villarruel, Ruby	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Virzi, Susan	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Vizcarra, Vince	CC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Vu, David	NOCE	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Walsh, Constance	FC	Adjunct Faculty Training Hourly Rate, Adjunct Faculty Salary Schedule (Schedule B) Not to exceed 4 hours Eff. 08/15/2019
Walton, Jasmine	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Wan, James	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Ward, Michael	FC	Physical Education Adjunct Faculty Meeting Stipend not to exceed \$75.00 Eff. 08/22/2019
Wenner, Paul	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Whitsett, Catherine	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Wintersole, William	CC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Yeganeh, Reza	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Yokoyama, Mark	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Yousefi, Hassan	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019
Zeller, Michael	FC	Adjunct Faculty Training Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 4 hours Eff. 08/15/2019

Academic Personnel  
September 10, 2019

Zepeda, Eva

NOCE Adjunct Faculty Training  
Hourly Rate, Adjunct Faculty Salary Schedule  
Not to exceed 4 hours  
Eff. 08/15/2019

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** September 10, 2019 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Classified Personnel Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

6.b.1

\_\_\_\_\_  
Item No.



Classified Personnel  
September 10, 2019

RESIGNATIONS

Garrett, Taylor	CC	Administrative Assistant III 12-month position (100%) Eff. 09/14/2019 PN CCC694
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PROBATIONARY RELEASE

@00533708	FC	12-month position (100%) Eff. 08/30/2019 PN FCC810
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NEW PERSONNEL

Alvatorre, Ramiro	FC	Financial Aid Technician 12-month position (100%) Range 36, Step D Classified Salary Schedule Eff. 09/11/2019 PN FCC819
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Bombela Campos, Francisco	FC	Facilities Custodian I 12-month position (100%) Range 27, Step C + 10% Shift Classified Salary Schedule Eff. 09/11/2019 PN FCC609
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Estudillo, Selene	FC	Administrative Assistant II 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 09/16/2019 PN FCC910
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Martinez-Kepford, Rosemary	FC	Financial Aid Technician 12-month position (100%) Range 36, Step E Classified Salary Schedule Eff. 09/16/2019 PN FCC973
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Classified Personnel  
September 10, 2019

Ortega, Gloria	CC	Executive Assistant 12-month position (100%) Range 41, Step E Classified Salary Schedule Eff. 09/16/2019 PN CCC688
Renteria, Magaly	FC	Financial Aid Technician 12-month position (100%) Range 36, Step E Classified Salary Schedule Eff. 09/16/2019 PN FCC603
Zapata, Carmen	FC	Financial Aid Technician 12-month position (100%) Range 36, Step E Classified Salary Schedule Eff. 09/16/2019 PN FCC734

VOLUNTARY CHANGES IN ASSIGNMENT

Hangue, Emmanuelle	FC	Administrative Assistant II (100%)  Temporary Change in Assignment To: Executive Assistant 12-month position (100%) Range 41, Step D Classified Salary Schedule Eff. 09/09/2019 – 01/31/2020
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LEAVES OF ABSENCE

Davis, Christy	CC	Admissions and Records Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 09/04/2019 – 09/12/2019 (Intermittent Leave)
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** September 10, 2019 Resolution \_\_\_\_\_  
**SUBJECT:** Professional Experts Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

6.c.1

\_\_\_\_\_  
Item No.

Professional Experts  
September 10, 2019

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Adams, Virgil	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Balma, Jodi	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Baltazar, Ramon	NOCE	Technical Expert I	I-BEST Technical Expert	26	08/19/2019	09/04/2019
Banal, Justine	FC	Project Expert	Transfer Ambassador	26	08/26/2019	12/13/2019
Beamer, Joy	NOCE	Project Expert	Mobility Trainer	26	09/16/2019	11/22/2019
Benavidez, Zachary	NOCE	Project Expert	ARISE Lab Project Expert	26	09/09/2019	11/22/2019
Cadena, Maria	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Delshad, Archie	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Diaz, Carlos	NOCE	Technical Expert I	Curriculum Development	26	08/12/2019	09/05/2019
Eapen, Beena	CC	Technical Expert II	Nursing Enrollment Growth Grant	40	08/26/2019	05/25/2020
Faraci, Michael	CC	Technical Expert II	Nursing Enrollment Growth Grant	40	08/26/2019	05/25/2020
Flores, Kassandra	FC	Project Expert	Transfer Ambassador	26	08/26/2019	12/13/2019
Gabourie, Lillian	CC	Technical Expert II	Mental Health Counselor	12	08/26/2019	06/30/2020
Gandhi, Manish	NOCE	Technical Expert II	Management Team Retreat Presenter	9	08/06/2019	08/08/2019
Goldstein, Jay	FC	Technical Expert II	Promotional Production Video for CTE Program	26	08/05/2019	10/01/2019
Gonzalez, Amber	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Grande, Jolena	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Griffo, Ann	CC	Technical Expert II	CTE Transitions	16	08/28/2019	12/07/2019
Griffo, Ann	CC	Technical Expert II	CTE Transitions	16	01/25/2020	05/20/2020
Haikal, Helal	NOCE	Technical Expert I	I-BEST Technical Expert	26	08/19/2019	09/04/2019
Hedayati, Farzaneh	FC	Technical Expert II	Student Services Resources Manager	26	08/26/2019	11/22/2019

Professional Experts  
September 10, 2019

Hedayati, Farzaneh	FC	Technical Expert II	Student Services Resources Manager	26	12/02/2019	12/13/2019
Hedayati, Farzaneh	FC	Technical Expert II	Student Services Resources Manager	26	01/27/2020	04/03/2020
Hedayati, Farzaneh	FC	Technical Expert II	Student Services Resources Manager	26	04/13/2020	05/22/2020
Herman, Jenelle	CC	Technical Expert II	New full-time faculty survival tips for tenure	2	08/20/2019	08/20/2019
Hoang, Christine	CC	Technical Expert II	Nursing Enrollment Growth Grant	40	08/26/2019	05/25/2020
House, Joshua	CC	Technical Expert II	New full-time faculty survival tips for tenure	2	08/20/2019	08/20/2019
Jones, Jeanette	CC	Technical Expert I	Strong Workforce Grant – Hotel, Restaurant, Culinary Department	4	09/16/2019	05/23/2020
Kelly, Paul	CC	Project Manager	DLA Project Manager	5	08/21/2019	12/15/2019
Kim, Shinah	CC	Technical Expert II	Nursing Enrollment Growth Grant	40	08/26/2019	05/25/2020
Kirby, Patricia	CC	Technical Expert II	Nursing Enrollment Grant	40	08/26/2019	05/25/2020
Kresse, Douglas	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Llanes, Jasmin	NOCE	Project Expert	Mobility Trainer	26	09/16/2019	12/13/2019
Luangrath, Kevin	FC	Technical Expert II	Behavioral Intervention Team – Resources Manager	26	08/19/2019	12/20/2019
Luangrath, Kevin	FC	Technical Expert II	Behavioral Intervention Team – Resources Manager	26	01/21/2020	06/17/2020
Lynch, Candace	NOCE	Technical Expert I	Curriculum Development	40	08/19/2019	09/05/2019
Malloy, Scott	FC	Project Coordinator	Summer Adjunct Training Coordinator/Presenter	18	08/01/2019	08/30/2019
Markley, Karen	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
McCormick, Steve	CC	Technical Expert I	Perkins Tourism	9	08/26/2019	12/13/2019
McCormick, Steve	CC	Technical Expert I	Perkins Tourism	9	01/27/2020	05/22/2020
McGuthry, Katheryn	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
McNay, Salley	CC	Technical Expert II	Nursing Enrollment Growth Grant	40	08/26/2019	05/25/2020
Mosqueda-Ponce, Therese	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Neel, Ginger	NOCE	Technical Expert II	Regional Strong Workforce Work-Based Learning & Job Placement Project	26	09/03/2019	12/15/2019
Niyondagara, Alice	NOCE	Technical Expert I	Curriculum Development	26	08/12/2019	09/05/2019
Norling, Sakura	CC	Technical Expert II	Mandatory Nursing Clinical Instructor Orientation at Hospital	26	08/19/2019	08/20/2019

Professional Experts  
September 10, 2019

Ortega, Ryan	CC	Technical Expert II	Nursing Enrollment Grant	40	08/26/2019	05/25/2020
Pham, Thu	CC	Technical Expert II	Nursing Enrollment Growth Grant	40	08/26/2019	05/25/2020
Prey, Maria Josephine	NOCE	Technical Expert I	Curriculum Alignment	26	08/19/2019	09/08/2019
Purcell, Jessica	FC	Project Expert	Athletic Life Coach	26	08/28/2019	12/13/2019
Samano, Jeffrey	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Sauers, Dennis	NOCE	Project Manager	Curriculum Grader	26	09/03/2019	11/29/2019
Sauers, Dennis	NOCE	Project Manager	Curriculum Grader	26	01/06/2020	06/26/2020
Sedrak, Afraim	NOCE	Technical Expert I	Curriculum Alignment	26	08/19/2019	09/08/2019
Shedd, Kristen	AC	Technical Expert I	Future Instructor Training Program	20	08/21/2019	12/14/2019
Sherard, Erin	NOCE	Technical Expert II	Management Team Retreat Presenter	3	08/08/2019	08/08/2019
Smith, Susan	CC	Technical Expert II	Nursing Enrollment Growth Grant	40	08/26/2019	05/25/2020
Sprayberry, Brad	CC	Project Expert	Perkins Tourism	3	09/11/2019	12/13/2019
Sprayberry, Brad	CC	Project Expert	Perkins Tourism	3	01/27/2020	05/22/2020
Sueng, Suchen	NOCE	Technical Expert I	ECE Curriculum Development and Program Review	26	08/19/2019	09/08/2019
Taamilo, Sapule	FC	Project Expert	Athletic Life Coach	26	08/28/2019	12/13/2019
Takeda, Nancy	NOCE	Technical Expert I	I-BEST Technical Expert	26	08/19/2019	09/04/2019
Tapia, James	CC	Technical Expert II	New full-time faculty survival tips for tenure	2	08/20/2019	08/20/2019
Toothman, Jenna	FC	Project Expert	Athletic Life Coach	26	08/28/2019	12/13/2019
Urquidi, Carlos	CC	Technical Expert II	Perkins Air Conditioning and Refrigeration	5	09/11/2019	06/05/2020
Valdez, Edilberto	CC	Technical Expert II	Perkins Tourism	4	08/26/2019	05/29/2020
Walker, Jane	CC	Technical Expert II	Nursing Enrollment Growth Grant	40	08/26/2019	05/25/2020
Williams, Marredda	CC	Technical Expert II	Nursing Enrollment Growth Grant	40	08/26/2019	05/25/2020

Professional Experts  
September 10, 2019

NOCE TUITION PROGRAMS

<b>Name</b>	<b>Salary</b>	<b>Trimester</b>	<b>Max Permitted Hours per Week</b>
Chavez, Sandra	Tuition	Summer	26
Knighton, Sandra	Tuition	Fall, Winter, Spring	26
Wills, Maralys	Tuition	Fall, Winter, Spring	26

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** September 10, 2019 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Hourly Personnel Enclosure(s) X

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.d.1

Item No.



Hourly Personnel  
September 10, 2019

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Allen, Annaliese	CC	Tech/Paraprof - Assist in Photography Department/Lab Assistant	09/11/19	12/15/19	TE A 2
Allen, Annaliese	CC	Tech/Paraprof - Assist in Photography Department/Lab Assistant	02/17/20	05/18/20	TE A 2
Anderson, Brett	FC	Tech/Paraprof - Athletic Program Assistant - Men's Volleyball	09/11/19	12/13/19	TE H 4
Anderson, Brett	FC	Tech/Paraprof - Athletic Program Assistant - Men's Volleyball	01/27/19	05/22/20	TE H 4
Aranda, Joana	FC	Clerical/Secretarial - Assist the Counseling Center	09/23/19	12/23/19	TE A 1
Argueta Figueroa, A.	FC	Tech/Paraprof - State-mandated coverage in Child Care Center	09/25/19	01/17/20	TE B 2
Argueta Figueroa, A.	FC	Tech/Paraprof - State-mandated coverage in Child Care Center	03/30/20	06/26/20	TE B 2
Banacky, Michael	FC	Tech/Paraprof - Model for Art Department classes	09/11/19	06/30/20	TE F 3
Barrera, Emely	NOCE	Direct Instr Support - Assist students with disabilities	09/11/19	06/26/20	TE A 1
Bennett, Gabrielle	FC	Clerical/Secretarial - Assist with the Promise Career Pathway Grant	09/11/19	12/11/19	TE A 2
Bibi, Amani	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/11/19	06/30/20	TE I 2
Blanco, Vanessa	FC	Clerical/Secretarial - Assist the Academic Support Center	09/16/19	12/13/19	TE A 2
Blanco, Vanessa	FC	Clerical/Secretarial - Assist the Academic Support Center	02/18/20	05/22/20	TE A 2
Brown, Diederich	FC	Tech/Paraprof - Athletic Program Assistant - Football	09/11/19	12/13/19	TE H 4
Burpo, Micah	CC	Tech/Paraprof - Athletic Program Assistant - Intercollegiate Volleyball	09/11/19	12/13/19	TE H 4
Caamal, Marco	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/11/19	06/30/20	TE I 1
Cappelli, Nicholas	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/11/19	06/30/20	TE I 2
Carey, Diana	CC	Non-Direct Instr Support - Model for Life Drawing art classes	09/11/19	05/22/20	TE F 4
Carrierm Katie	FC	Tech/Paraprof - Model for Art Department classes	09/11/19	06/30/20	TE F 3
Cox, Kyle	NOCE	Non-Direct Instr Support - Assist with Kids College program	09/11/19	11/16/19	TE B 1
Day, Neal	FC	Tech/Paraprof - Athletic Program Assistant - Women's Basketball	09/16/19	03/20/20	TE H 4
Dominguez, Bianca	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/11/19	06/30/19	TE B 4
Dominguez, Noel	FC	Service/Maint - Assist Campus Safety Dept with various duties	09/26/19	11/23/19	TE B 1
Dominguez, Noel	FC	Service/Maint - Assist Campus Safety Dept with various duties	02/03/20	05/02/20	TE B 1
Eckhart, Sherry	FC	Tech/Paraprof - Model for Art Department classes	09/11/19	06/30/20	TE F 3
Fajardo, Kobi	CC	Clerical/Secretarial - Outreach Student Ambassador	09/11/19	12/11/19	TE A 1

Hourly Personnel  
September 10, 2019

Fowler, Sarah	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/25/19	06/30/19	TE B 1
Gerritsen, Ron	FC	Tech/Paraprof - Model for Art Department classes	09/11/19	06/30/20	TE F 3
Gonzalez, Ana	CC	Tech/Paraprof - Assist in Photography Department/Lab Assistant	09/11/19	12/15/19	TE A 2
Gonzalez, Ana	CC	Tech/Paraprof - Assist in Photography Department/Lab Assistant	02/17/20	05/18/20	TE A 2
Gorrell, Thomas	FC	Tech/Paraprof - Athletic Program Assistant - Men's Basketball	09/16/19	03/20/20	TE H 4
Han, Nicholas	FC	Direct Instr Support - Assist in ACT computer lab	09/16/19	12/14/19	TE A 1
Hanna, Phoebe	FC	Clerical/Secretarial - Assist the Academic Support Center	02/18/20	05/22/20	TE A 2
Hildebrandt, Von	FC	Clerical/Secretarial - Assist the Academic Support Center	09/16/19	12/13/19	TE A 2
Hildebrandt, Von	FC	Clerical/Secretarial - Assist the Academic Support Center	02/18/20	05/22/20	TE A 2
Jackson, Oliver	FC	Tech/Paraprof - Athletic Program Assistant - Baseball	09/16/19	12/13/19	TE H 4
Kalantari, Hooman	FC	Clerical/Secretarial - Assist the Academic Support Center	09/16/19	12/12/19	TE A 2
Kalantari, Hooman	FC	Clerical/Secretarial - Assist the Academic Support Center	02/08/20	05/22/20	TE A 2
Kaufman, Jade	FC	Tech/Paraprof - Model for Art Department classes	09/11/19	06/30/20	TE F 3
King, Elliot	FC	Clerical/Secretarial - Assist in Admissions and Records	10/03/19	01/02/20	TE A 3
Lizarrage, Max	FC	Clerical/Secretarial - Assist in the Digital Arts Computer Lab	09/11/19	12/11/19	TE A 1
Llaban, Caroline	NOCE	Direct Instr Support - Assist in DSS Adult Education Student Peer Mentor	09/11/19	11/22/19	TE A 1
Madrigal, Jose	CC	Clerical/Secretarial - Outreach Student Ambassador	09/11/19	12/11/19	TE A 1
Martineck, Scott	NOCE	Direct Instr Support - Assist in DSS Adult Education Student Peer Mentor	09/11/19	11/22/19	TE A 1
Martinez, Michael	FC	Clerical/Secretarial - Assist in the Digital Arts Computer Lab	09/11/19	12/11/19	TE A 1
Massengale, Kellynn	FC	Tech/Paraprof - State-mandated coverage in Child Care Center	09/20/19	12/20/19	TE B 4
Massengale, Kellynn	FC	Tech/Paraprof - State-mandated coverage in Child Care Center	02/21/20	05/22/20	TE B 4
McCray, Eric	FC	Clerical/Secretarial - Assist with Physical Education	12/02/19	02/28/20	TE A 1
Morse, Barry	FC	Tech/Paraprof - Model for Art Department classes	09/11/19	06/30/20	TE F 3
Neri, Efren	FC	Tech/Paraprof - Athletic Program Assistant - Tennis	09/25/19	12/13/19	TE H 4
Neri, Efren	FC	Tech/Paraprof - Athletic Program Assistant - Tennis	09/25/19	12/13/19	TE H 4
Padilla, Samantha	FC	Clerical/Secretarial - Assist in Admissions and Records	12/02/19	02/28/20	TE A 1
Painter, Allyson	CC	Tech/Paraprof - Athletic Program Assistant	09/11/19	12/11/19	TE H 2
Paz, Stephanie	FC	Clerical/Secretarial - Assist in the Counseling Center	09/23/19	12/21/19	TE A 3
Perez, Mayra	FC	Clerical/Secretarial - Assist the EOPS/CARE Program	09/11/19	09/30/19	TE B 3

Hourly Personnel  
September 10, 2019

Perez, Mayra	FC	Clerical/Secretarial - Assist the EOPS/CARE Program	01/27/20	04/27/20	TE B 3
Ramos, Gloria	NOCE	Direct Instr Support - Assist students with disabilities	09/11/19	06/30/20	TE A 2
Ray, Kerry	FC	Tech/Paraprof - Model for Art Department classes	09/11/19	06/30/20	TE F 3
Reyes, Joanna	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/25/19	06/30/19	TE B 1
Richarson, Jason	FC	Tech/Paraprof - Athletic Program Assistant - Men's Basketball	09/25/19	03/20/20	TE H 4
Romero Cardenas, Itzel	CC	Tech/Paraprof - Assist in Photography Department/Lab Assistant	09/11/19	12/15/19	TE A 3
Romero Cardenas, Itzel	CC	Tech/Paraprof - Assist in Photography Department/Lab Assistant	02/17/20	05/18/20	TE A 3
Sanchez, Jemima	CC	Service/Maint - Assist with custodial needs of campus food trucks	09/11/19	12/11/19	TE A 3
Shabafroozan, Shabnam	FC	Clerical/Secretarial - Assist the Academic Support Center	09/16/19	12/13/19	TE A 2
Shabafroozan, Shabnam	FC	Clerical/Secretarial - Assist the Academic Support Center	02/18/20	05/22/20	TE A 2
Silva Herrera, Vicente	CC	Service/Maint - Assist with custodial needs of campus food trucks	09/11/19	12/11/19	TE A 3
Simmons, Lisa	NOCE	Direct Instr Support - Assist students with disabilities	09/11/19	06/30/20	TE B 1
Smith, Avery	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/25/19	06/30/19	TE B 1
Springer, April	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/11/19	06/30/20	TE B 4
Thampi, Ratsana	FC	Tech/Paraprof - State-mandated coverage in Child Care Center	09/11/19	12/11/20	TE B 3
Trader, Amie	FC	Clerical/Secretarial - Assist the Engineering and Technology Department	09/23/19	12/19/19	TE A 4
Trader, Amie	FC	Clerical/Secretarial - Assist the Engineering and Technology Department	03/02/20	05/22/20	TE A 4
Vera-Lucas, Martha	FC	Clerical/Secretarial - Assist in the Counseling Center	09/23/19	12/21/19	TE A 3
Walker, Craig	FC	Tech/Paraprof - Model for Art Department classes	09/11/19	06/30/20	TE F 3
Williams, Jace	NOCE	Direct Instr Support - Assist in DSS Adult Education Student Peer Mentor	09/11/19	11/22/19	TE A 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Calcanas, Ruth	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	09/11/19	06/30/20	TE A 1
Doan, Johnny	CC	Direct Instr Support - Tutor for the Math Learning Center	07/01/19	06/30/20	TE B 2
Esparza, Alberto	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	09/11/19	06/30/20	TE A 1
Gonzales, Roxanne	FC	Direct Instr Support - Tutor for Promise Career Pathway Program	09/11/19	06/30/20	TE A 2
Gonzalez, Margarita	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	09/11/19	06/30/20	TE A 1

Hourly Personnel  
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Guillen, Lauren	FC	Direct Instr Support - Tutor for Veteran's Affairs	09/25/19	12/13/19	TE A 1
Kim, Minjae	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	09/11/19	06/30/20	TE A 2
Perello, Germain	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	09/11/19	06/30/20	TE A 1

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Torres, Alexandra	FC	Clerical/Secretarial - Substitute for Classified employee on leave	09/16/19	03/16/19	TE B 3

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Abu Qutish, Ban Issa	FC	Full-time Student - Clerical assistance for the Health Center	09/11/19	06/30/20	TE A 1
Aguilar, Allan Roy	FC	Full-time Student - Clerical assistance for the Health Center	09/11/19	06/30/20	TE A 1
Alt, Mireya	CC	Work Study Student - Assist in Admissions and Records	09/11/19	06/15/20	TE A 1
Aranda, Frank	FC	Work Study Student - Assist with technical work in the Music department	09/11/19	06/30/20	TE A 4
Cesena, Matthew	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Chang, Ryan	FC	Full-time Student - Assist in the ACT computer labs	09/16/19	06/30/20	TE A 1
Choe, Seohyeon	FC	Work Study Student - Assist in the Math Lab	09/11/19	06/30/20	TE A 2
Coleman, Yuvia	FC	Full-time Student - Assist ACT with various projects	09/25/19	06/30/20	TE B 1
Crozier, Tomas	FC	Full-time Student - Clerical assistance for the Music Lab	09/11/19	06/30/20	TE A 2
Delaney, Morgan	FC	Full-time Student - Clerical assistance for the Music Lab	09/11/19	06/30/20	TE A 2
Dickenson, Sophia	FC	Full-time Student - Assist Campus Communications Office	08/26/19	06/30/20	TE A 1
Dinh, Megan	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Flores, Risa	FC	Full-time Student - Assist in the ACT computer labs	09/16/19	06/30/20	TE A 1
Gaetje, Taylor	FC	Full-time Student - Clerical assistance for the Business Office	09/11/19	06/30/20	TE A 3
Garcia, Arlene	FC	Work Study Student - Clerical assistance for the Tutoring Center	09/16/19	06/30/20	TE A 1
Garcia, Gyzah	FC	Full-time Student - Assist Campus Communications Office	08/26/19	06/30/20	TE A 1
Gomez, Rafael	FC	Full-time Student - Assist Campus Safety with various duties	09/29/19	06/30/20	TE A 2

Hourly Personnel  
September 10, 2019

Grande, Jennifer	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Gurrola, Victoria	CC	Work Study Student - Assist with scribe services in DSS	09/07/19	06/30/20	TE A 1
Gutierrez, Geziel	CC	Full-time Student - Assist with Dual Enrollment activities	09/11/19	06/30/20	TE A 1
Han, Alexandria	FC	Full-time Student - Assist in the ACT computer labs	09/16/19	06/30/20	TE A 1
Hart, Maya	FC	Full-time Student - Clerical assistance for the Cinema and Television room	09/24/19	12/13/19	TE A 2
Hurtado, Briana	FC	Work Study Student - Clerical assistance for the Horticulture department	09/11/19	06/30/20	TE A 3
Huynh, Phat	CC	Full-time Student - Assist with graphic design for Campus Communications	08/28/19	06/30/20	TE A 3
Huynh, Tho	CC	Full-time Student - Student Help Desk assistant for LRC and Library	08/28/19	06/30/20	TE B 3
Ibrahim, Dina	FC	Work Study Student - Clerical assistance for Admissions and Records	09/11/19	06/30/20	TE A 1
Kang, Austin	FC	Full-time Student - Clerical assistance for the Health Center	09/11/19	06/30/20	TE A 1
Lemus, Joshua	FC	Full-time Student - Assist Campus Safety with various duties	09/30/19	06/30/20	TE B 1
Licea, Andres	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Mai, Jovanna	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Martinez Blanco, A.	FC	Full-time Student - Assist in the ACT computer labs	09/16/19	06/30/20	TE A 1
Martinez, Melanie	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Mercado, Aubri	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Montes Ortiz, Natalie	CC	Work Study Student - Assist in the Career Center	09/11/19	06/15/20	TE A 1
Ocheltree, Brittany	FC	Full-time Student - Assist Campus Safety with various duties	09/30/19	06/30/20	TE B 1
Ortega, Maria	CC	Full-time Student - Assist with Grads To Be Program	09/11/19	06/15/20	TE A 1
Palomino, Noah	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Randeen, Keegan	FC	Full-time Student - Clerical assistance for the Music Lab	09/11/19	06/30/20	TE A 2
Rozek, Sonya	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Ruffin, Dejohn	CC	Work Study Student - Assist in the Transfer Center	09/11/19	06/30/20	TE A 1
Said, Hayam	FC	Work Study Student - Clerical assistance for the Academic Support Center	09/16/19	06/30/20	TE A 1
Samson, Giancarlo	FC	Full-time Student - Clerical assistance for the Student Center	08/28/19	06/30/20	TE A 1
Scroggins, Connor	NOCE	Full-time Student - Assist in the Purchasing Department	09/11/19	06/30/20	TE A 2
So, Aaron	FC	Full-time Student - Clerical assistance for Academic Computing	09/25/19	06/30/20	TE B 2
Soliman, Mariam	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1
Suos, Phillip	CC	Full-time Student - Outreach Student Ambassador	09/11/19	06/30/20	TE A 1

Hourly Personnel  
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Torres, Diana	CC	Work Study Student - Assist in the Career Center	09/11/19	06/15/20	TE A 1
Zaragoza, Itzel	FC	Full-time Student - Clerical assistance for the Health Center	09/11/19	06/30/20	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** September 10, 2019  
**SUBJECT:** Volunteers

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.e.1

Item No.

Volunteer Personnel  
September 10, 2019

Name	Site	Program	Begin	End
Anderson, Jake	FC	Veterans Administration Work Study	08/26/2019	12/14/2019
Aragao, Cecilia	FC	Physical Ed. Volleyball	08/27/2019	06/30/2019
Ayala, John	FC	Friends of FC Library Bookstore Volunteer	07/01/2019	06/30/2020
Bautista, Alvin	FC	Physical Ed. Athletic Training	09/25/2019	12/23/2019
Bratcher, Alex	CC	Physical Ed. Kinesiology and Athletics	09/11/2019	06/30/2020
Chavez, Jaime	NOCE	DSS - Personal Care Attendant	07/08/2019	06/26/2020
Dawson, Jimmy	FC	DSS - Personal Care Attendant	08/26/2019	12/13/2019
Do-Trinh, Kimberly	NOCE	DSS - Personal Care Attendant	06/04/2019	06/28/2019
Esparza, Tyler	NOCE	DSS - Personal Care Attendant	07/25/2019	06/30/2020
Flanagan, Timothy	FC	Physical Ed. Athletic Training	09/25/2019	12/23/2019
Gomez, Charley	FC	Physical Ed. Men's Soccer	09/25/2019	12/23/2019
Hernandez, Anthony	FC	Physical Ed. Athletic Training	09/25/2019	12/23/2019
Izurieta, Haley	FC	DSS - Personal Services Assistant	08/26/2019	12/13/2019
Jacobs, Brenna	NOCE	DSS - Personal Care Attendant	09/09/2019	06/26/2020
Kaaci, Debora	FC	DSS - Personal Services Assistant	08/26/2019	12/13/2019
Le, Alex	NOCE	DSS - Personal Care Attendant	09/09/2019	06/26/2019
Lee, Chenhung	FC	DSS - Personal Services Assistant	08/26/2019	12/13/2019
Lee, Jessica	FC	DSS - Personal Services Assistant	08/26/2019	12/13/2019
Maciag, Andrea	FC	Veterans Administration Work Study	08/26/2019	12/14/2019
Macias, Margarita	FC	Internship – Counseling & Student Dev	09/11/2019	12/31/2019
Magana, Fernando	CC	Physical Ed. Kinesiology and Athletics	09/11/2019	06/30/2020
McCaughey, Maria	FC	DSS - Personal Services Assistant	08/26/2019	12/13/2019
McCollum, Sydney	CC	Physical Ed. Kinesiology and Athletics	09/11/2019	06/30/2020
Mendiole, Vanessa	NOCE	DSS - Personal Care Attendant	05/30/2019	06/28/2019
Mesa, Kevin	FC	Veterans Administration Work Study	08/26/2019	12/14/2019
Nichols, Janalynn	FC	Physical Ed. Athletic Training	09/25/2019	12/23/2019
Rivera, Brenda	FC	Internship – Counseling & Student Dev	08/14/2019	12/14/2019
Rogers, Benjamin	FC	Physical Ed. Men's Soccer	08/27/2019	06/30/2020
Sandhu, Charinjit	FC	DSS - Personal Services Assistant	08/26/2019	12/13/2019
Sato, Kevin	CC	Physical Ed. Kinesiology and Athletics	09/11/2019	06/30/2020
Yep, Breanna	FC	Physical Ed. Athletic Training	09/25/2019	12/23/2019



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	September 10, 2019	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Revised Board Policies	Enclosure(s)	<u>X</u>

**BACKGROUND:** The Chapter 2 Board Policies included in this agenda item were reviewed and revised as part of the 2018-19 review cycle and were originally revised to reflect content revisions recommended by Jane Wright, CCLC Consultant. The District Consultation Council reviewed and reached consensus on the revised board policies before being presented to the Board.

**BP 2100, Board Elections:** This policy was presented to the Board on December 11, 2018 with recommended revisions that included grammar corrections and updating Section 1.3 due to a broken website link. At its December 11 meeting, the Board requested the addition of ACCJC Standard VI.B.11 to the “Reference” section; correction of “Buena Way” in Trustee Areas 1 and 3; and a review of the District boundaries to ensure that they are in conjunction with the Orange County Registrar of Voters.

Staff contacted the Orange County Registrar of Voters to inquire about the legal description of District boundaries and were informed that the Orange County Department of Education (OCDE) creates and maintains the legal descriptions that the Registrar of Voters uses. The OCDE Mapping Division stated that the District paid for the mapping of the boundary lines that are on file and currently used.

The District previously contracted with the Dolinka Group LLC to provide mapping services when it transitioned from an at-large election process to by-trustee area elections. In order to change or update the legal description of its boundaries used by the OCDE and the Orange County Registrar of Voters, the District would need to contract the services of a boundary analysis company again.

**BP 2315, Closed Sessions:** This policy was presented to the Board on March 12, 2019 with recommended revisions that included edits to the “Reference” section; several minor edits and grammatical corrections throughout; and to cite the corresponding board policy. At its March 12 meeting, the Board requested a legal review of the use of the term “public employee” contained in the policy, and the need for Section 5.0.

Legal counsel noted that the phrase “public employee” is used directly in the Brown Act and advised retaining it because the language is modeled precisely on the Act. Counsel agreed that Section 5.0 can be deleted.

Recommended revisions by legal counsel are presented in red, and include updates to the “Reference” section to include a provision of the Brown Act being discussed and deleting the proposed addition of Section 11125.4 as it pertains to state agencies and not to the local agencies governed by the Brown Act.

**BP 2410, Board Policies and Administrative Procedures:** This policy was presented to the Board on December 11, 2018 with recommended revisions that included edits to add clarifying language to Section 5.0 and list the title of AP 2510. At its December 11 meeting, the Board requested the addition of ACCJC Standard IV.C.2 to the “Reference” section; the revision of Section 1.0 to read “...necessary to assure academic quality, integrity, effectiveness of student learning programs and services, and financial stability of the District...”; and the revision of Section 1.2 to read, “Once the Board reaches a decision, all Board Members act in support of the decision.” The Board also requested a legal opinion regarding a change from “or” to “and” in Section 1.0 due to the potential of unintended consequences.

Legal counsel stated that changing the “or” to “and” would change the meaning and scope of the policy, and recommended against it. A change to “and” would mean that the Board could, in theory, disregard the need to adopt or revise policies needed by law if the Board determined that was necessary. Similarly, the change could restrict the Board from adopting policies that are needed for operational reasons, but are not otherwise required by law.

**BP 2710, Conflict of Interest:** This policy was presented to the Board on June 11, 2019 with recommended revisions that included edits to correct the “Reference” section, update Section 1.0, minor edits throughout, and to cite the corresponding board policies and administrative procedures. At its June 11 meeting, the Board requested a legal review of language contained in Section 5.0 regarding legal intent and term length.

Legal counsel noted that Government Code Section 87406.3, when read as a whole, clearly precludes former board members from advocating or representing “any other person” for compensation, by appearing or seeking to influence a decision on their behalf. The logic for having such a rule would be that a former board member might arguably have more sway with his or her former colleagues.

The one-year term noted in Section 5.0 comes directly from Government Code Section 87406.3 and a longer term is not advisable as it might arguably prevent someone from pursuing their profession. For that reason, non-compete agreements have been barred in California by Business and Professions Code Section 16600.

Recommended revisions by legal counsel are presented in red, and include additional modifications that are needed to conform with conflict of interest laws.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board adopt the following proposed, revised Board Policies:

- **BP 2100, Board Elections**
- **BP 2315, Closed Sessions**
- **BP 2410, Board Policies and Administrative Procedures**
- **BP 2710, Conflict of Interest**

Once adopted by the Board of Trustees, the revised policies will be placed on the District's website, where they will be readily accessible by students, employees, and the general public.

## BP 2100 Board Elections

Reference:

**Education Code Sections 5000 et seq. and 72036**  
[ACCJC Accreditation Standard IV.B.11](#)

1.0 The term of office of each trustee shall be four years, commencing on the first Friday in December following ~~his/ or her~~ **their** election, pursuant to Education Code ~~S~~section 5017. Elections shall be held every two years, in even numbered years. Terms of trustees are staggered so that, as nearly as practical, one half of the trustees shall be elected at each trustee election. Any member of the Board whose term has expired shall continue to discharge the duties of the office until ~~their~~ **their** ~~his/ or her~~ successor has qualified. The term of a successor shall begin upon the expiration of the term of ~~their~~ **their** ~~his/ or her~~ predecessor.

1.1 Beginning with the District's November 2012 election, and for all elections thereafter, each trustee will be registered to vote, and shall reside throughout ~~their~~ **their** ~~his/ or her~~ term, in one of seven specified trustee areas, and shall be elected by the voters residing in that area only. If a change in election methodology occurs prior to any subsequent election, any affected incumbent trustee shall serve out ~~their~~ **their** ~~his/ or her~~ term of office.

1.2 Until subsequently adjusted pursuant to Education Code Section 5019.5, the trustee areas are:

Trustee Area 1: Starting at the intersection of **Bloomfield Avenue** ~~Buena Way~~ and Orange Avenue, the boundary line travels:

- East along Orange Avenue to Holder Street;
- Then south on Holder Street to Ball Road;
- Then east along Ball Road to Beach Boulevard;
- Then south along Beach Boulevard to Cerritos Avenue;
- Then east along Cerritos Avenue to Euclid Street;
- Then south on Euclid Street following City of Garden Grove/City of Anaheim boundary line to the intersection of Euclid Street and Chapman Avenue; and
- Then west and north along the boundary line of the North Orange County Community College District to the point of origin.

Trustee Area 2: Starting at the intersection of Orangethorpe Avenue and Magnolia Avenue, the boundary line travels:

- East along Orangethorpe Avenue to Euclid Street;
- Then south on Euclid Street to Lincoln Avenue
- Then east on Lincoln Avenue to Interstate 5;
- Then southeast on Interstate 5 until Harbor Boulevard;
- Then south on Harbor Boulevard to the boundary line of North Orange County Community College District;
- Then west along that boundary line to Euclid Street;
- Then north on Euclid Street and follows the City of Garden Grove/City of Anaheim boundary line until it rejoins Euclid Street;
- Then north along Euclid Street to Cerritos Avenue;

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## **BP 2100 Board Elections**

- Then west on Cerritos Avenue to Beach Boulevard;
- Then north on Beach Boulevard to La Palma Avenue;
- Then east on La Palma Avenue to Magnolia Avenue; and
- Then north on Magnolia Avenue to the point of origin.

Trustee Area 3: Starting at the intersection of **Bloomfield Avenue** ~~Buena Vista~~ and Orange Avenue, the boundary line travels:

- East along Orange Avenue to Holder Street;
- Then south on Holder Street to Ball Road;
- Then east along Ball Road to Beach Boulevard;
- Then north along Beach Boulevard to La Palma Avenue;
- Then east on La Palma Avenue to Magnolia Avenue;
- Then north on Magnolia Avenue to Orangethorpe Avenue;
- Then west on Orangethorpe Avenue to Dale Street;
- Then north on Dale Street to Commonwealth Avenue;
- Then follows the City of Buena Park/City of Fullerton boundary line to its intersection with Rosecrans Avenue;
- Then travels west on Rosecrans Avenue to the boundary line of the North Orange County Community College District; and
- Then travels southwest along the District boundary to the point of origin.

Trustee Area 4: Starting at the intersection of Orangethorpe Avenue and Dale Street, the boundary line travels:

- East along Orangethorpe Avenue to Harbor Boulevard;
- Then north on Harbor Boulevard to La Serna;
- Then west on La Serna and the Orange County/Los Angeles County line to the boundary line of the North Orange County Community College District;
- Then south along the District boundary to the point of intersection with the City of Buena Park/City of Fullerton line;
- Then following that municipal line east, south, west, and south to the intersection point with Dale Street and Commonwealth Avenue; and
- Then south on Dale Street to the point of origin.

Trustee Area 5: Starting at the intersection of La Palma Avenue and Euclid Street, the boundary line travels:

- South on Euclid Street to Lincoln Avenue;
- Then east on Lincoln Avenue to Interstate 5;
- Then southeast on Interstate 5 until Harbor Boulevard;
- Then south on Harbor Boulevard to the boundary line of North Orange County Community College District;
- Then east and northeast along that boundary line to Lakeview Avenue;
- Then north on Lakeview Avenue to Buena Vista Avenue;
- Then west on Buena Vista Avenue to Van Buren Street;
- Then south on Van Buren Street to Orangethorpe Avenue;
- Then west on Orangethorpe Avenue to State College Boulevard;
- Then south on State College Boulevard to La Palma Avenue; and
- Then west on La Palma Avenue to the point of origin.

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Trustee Area 6: Starting at the intersection of La Palma Avenue and Euclid Street, the boundary line travels:

- East on La Palma Avenue to State College Boulevard;
- Then north on State College Boulevard to Orangethorpe Avenue;
- Then east on Orangethorpe Avenue to Van Buren Street;
- Then north on Van Buren Street to Yorba Linda Boulevard;
- Then west on Yorba Linda Boulevard to Kraemer Boulevard;
- Then north on Kraemer Boulevard to Imperial Highway;
- Then west on Imperial Highway to Harbor Boulevard;
- Then south on Harbor Boulevard to Orangethorpe Avenue;
- Then west on Orangethorpe Avenue to Euclid Street; and
- Then south on Euclid Street to the point of origin.

Trustee Area 7: Starting at the intersection of Harbor Boulevard and Imperial Highway, the boundary line travels:

- East on Imperial Highway to Kraemer Boulevard;
- Then south on Kraemer Boulevard to Yorba Linda Boulevard;
- Then east on Yorba Linda Boulevard to Van Buren Street;
- Then south on Van Buren Street to Buena Vista Avenue;
- Then east on Buena Vista Avenue to Lakeview Avenue;
- Then south on Lakeview Avenue to the boundary line of the North Orange County Community College District;
- Then follows the District boundary east to the Orange County/Riverside County line and then follows the District boundary line as it travels northwest, west, and south to the intersection of the District boundary line and the northwest corner of the City of La Habra municipal boundary;
- Then follows the Orange County/Los Angeles County line to its intersection with Harbor Boulevard; and
- Then south on Harbor Boulevard to the point of origin.

1.3 A map of the seven trustee areas is available [on the District's website](#) ~~at the following website: <http://www.nocccd.edu/Trustees/BoardAreaDesc.htm>~~.

2.0 The Chancellor shall submit recommendations to the Board regarding adjustments to be made to the boundaries of each trustee area, if any adjustment is necessary, after each decennial federal census pursuant to Education Code Section 5019.5. The Chancellor shall submit the recommendation in time for the Board to act as required by law.

**Date of Adoption:** June 24, 2003

**Date of Last Revision:** September 25, 2012  
December 13, 2011

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## **BP 2315 Closed Sessions**

Reference:

**Government Code Sections 54956.75, 54956.8, 54956.9, 54957, and 54957.6; and 11125.4;**  
**Education Code Section 72122**

- 1.0 Closed sessions of the Board of Trustees shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, ~~California~~ Government Code, and ~~California~~ Education Code. Matters discussed in closed session may include:
  - 1.1 The appointment, employment, evaluation of performance, discipline, or dismissal of a public employee;
  - 1.2 Charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session.
  - 1.3 Advice of counsel on pending litigation, as defined by law;
  - 1.4 Consideration of tort liability claims as part of the ~~D~~istrict's membership in any joint powers agency formed for purposes of insurance pooling;
  - 1.5 Real property transactions;
  - 1.6 Threats to public security;
  - 1.7 Review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;
  - 1.8 Discussion of student disciplinary action, with final action taken in public session;
  - 1.9 Conferring of honorary degrees;
  - 1.10 Consideration of gifts from a donor who wishes to remain anonymous;
  - 1.11 To consider its response to a confidential final draft audit report from the Bureau of State Audits.
- 2.0 The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.
- 3.0 After any closed session, the Board of Trustees shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote or abstention of every member present.

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**BP 2315 Closed Sessions**

- 4.0 All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records, or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board [of Trustees](#) or by law.
- 4.1 All members of the Board of Trustees have a duty not to disclose any statements (written and oral), discussions, opinions, deliberations, and documents, that were made, reviewed or considered during the course of a closed session. This duty shall extend to those persons invited to attend the closed sessions. The above-described duty of nondisclosure shall be a continuing duty and shall continue after the person is no longer a member of the Board of Trustees, and this duty shall continue to all persons who are invited to attend such closed session.
- ~~5.0 If any person requests an opportunity to present complaints to the Board [of Trustees](#) about a specific employee, such complaints shall first be presented to the Chancellor. Notice shall be given to the employee against whom the charges or complaints are directed. If the complaint is not resolved at the administrative level, the matter shall be scheduled for a closed session of the Board [of Trustees](#). The employee shall be given at least twenty four (24) hours written notice of the closed session, and shall be given the opportunity to request that the complaints be heard in an open meeting of the Board [of Trustees](#).~~

[See Board Policy 2310, Regular Meetings of the Board](#)

**Date of Adoption:** June 24, 2003

**Date of Last Revision:** August 26, 2014  
June 14, 2005



## **BP 2410 Board Policies and Administrative Procedures**

Reference:

**Education Code Section 70902;**  
**ACCJC Accreditation Standards [IV.C.2](#), IV.C.7, IV.D.4, I.B.7, and I.C.5**  
**WASC/ACS Criterion 2, Indicator 2.4**

- 1.0 The Board may adopt such policies as are authorized by law or determined by the Board to be necessary [to assure academic quality, integrity, effectiveness of student learning programs and services, and financial stability](#) ~~for the efficient operation~~ of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.
  - 1.1 The Board encourages broad participation in the initiation, formulation, and review of policies.  
  
**[1.2 Once the Board reaches a decision, all Board members act in support of the decision.](#)**
- 2.0 The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All district employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.
- 3.0 Policies of the Board may be adopted, revised, added to or amended at any regular board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.
- 4.0 Administrative procedures are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Chancellor.
- 5.0 The Chancellor shall, annually, provide each member of the Board with any revisions to administrative procedures since the last time they were provided. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all [board](#) policies and administrative procedures shall be readily available to District employees through the District's website and the Chancellor's Office.

See Administrative Procedure 2410, [Board Policies and Administrative Procedures](#).

**Date of Adoption:** June 24, 2003

**Date of Last Revision:** September 14, 2016 Chancellor's Staff  
April 14, 2015

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## **BP 2710 Conflict of Interest**

Reference:

**Government Code Sections 1090, et seq., 1126, and 87200, et seq.;**  
**California Code of Regulations, Title 2, Sections 18700 18730 et seq.**

- 1.0 Board members **and designated employees** shall not have a financial interest in any contract made by ~~them~~ ~~the Board of Trustees~~ **in their official capacity, or in any body or board of which they are members** or in any contract they make in their capacity as board members.
- 2.0 A ~~Board~~ member shall not be considered to have a financial interest in a contract if **their** ~~his/ or her~~ interest is limited to those interests defined as remote under Government Code Section 1091 or is limited to interests defined by Government Code Section 1091.5.
- 3.0 A ~~Board~~ member who has a remote interest in any contract considered by the Board **of Trustees** shall disclose **their** ~~his/ or her~~ interest during a ~~Board~~ meeting and have the disclosure noted in the official ~~Board~~ minutes. The ~~Board~~ member shall not vote or debate on the matter or attempt to influence any other ~~Board~~ member to enter into the contract.
- 4.0 A ~~Board~~ member shall not engage in any employment or activity **for compensation** that is inconsistent with, incompatible with, in conflict with, or inimical (as defined in Government Code Section 1126) to **their** ~~his/ or her~~ duties as an officer of the District. A ~~Board~~ member shall not simultaneously hold two public offices that are incompatible.
- 5.0 Upon leaving the ~~Board of Trustees~~, former members shall not, for a period of one year, act as an attorney, agent, or otherwise represent, for compensation, **any other person** ~~others~~ **by** appearing before the ~~Board~~, **or by communicating to the Board, a committee, a Trustee, or to an officer or employee, if the appearance or communication is made for the purpose of influencing administrative or legislative action. (Government Code Section 87406.3)**
- 6.0 In compliance with law and regulation, the Chancellor shall establish administrative procedures to provide for disclosure of ~~assets of~~ **investments, interests in real property, and**, income of ~~Board~~ members who may be affected by their official actions, and prevent members from making or participating in the making of ~~Board~~ decisions which may foreseeably have a material effect on their financial interest.
  - 6.1 Board members shall file statements of economic interest with the filing officer identified by the administrative procedures.
- 7.0 Board members are encouraged to seek counsel from the District's legal advisor, per Administrative Procedure 6364, Coordination and Direction of Legal Services, in every case where any question arises.

See **Board Policy 2200, Board Duties and Responsibilities; Administrative Procedure 2710, Conflict of Interest; Board Policy and Administrative Procedure 2715, Code of**

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**BP 2710 Conflict of Interest**

[Ethics/Standards of Practice; Board Policy 2716, Board Political Activity; Board Policy, 2717, Personal Use of Public Resources; and Board Policy and Administrative Procedure 3050, Institutional Code of Ethics.](#)

**Date of Adoption:** June 24, 2003

**Date of Last Revision:** July 25, 2006

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** September 10, 2019

**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.

Cheryl Marshall  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

7.b  
\_\_\_\_\_  
Item No.