



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING: Regular Meeting in September 2023**

**DATE: Tuesday, September 12, 2023, at 5:30 p.m.**

**PLACE: Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801**

**Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:**

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

**AGENDA:**

1.
  - a. **Pledge of Allegiance to the Flag**
  - b. **Board of Trustees Roll Call**
  - c. **Consider Non-Personnel block-vote items indicated by [ ] in Section 4**
  - d. **Consider Personnel block-vote items indicated by [ ] in Section 5**  
 Agenda items designated as block-vote items with [ ] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.  
  
 Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.  
  
 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
  - e. **Chancellor’s Report**
2.
  - a. **Approval of Minutes of the Regular Meeting of August 22, 2023.**
  - b. **FIRST CLOSED SESSION (only if needed)**

### 3. PUBLIC HEARING

- a. It is recommended that the Board conduct a public hearing and after the public hearing, the Board adopt the 2023-24 Proposed Budget, approve the Gann Appropriation Limit, and adopt a resolution to certify the approval of entering into agreements and any amendments with the California Department of Education. **(The Resolution is available for review in the District's Business Office.)**

### 4. FINANCE & FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).
- [c] Authorization is requested to approve Resolution No. 23/24-05 to allow the District to sole source GE Healthcare to purchase needed healthcare equipment and products.
- [d] Authorization is requested to use hospitality funds to sponsor the COLEGAS 2023 Annual Conference – Raíces de Excelencia: La Cultura Cura.
- [e] Authorization is requested to approve an amendment to the existing agreement with Motimatic for Fullerton College's Fall 2023 Enrollment Campaign.
- [f] Authorization is requested for retroactive approval to enter into a consultant agreement with MAAS Companies for project management services.

### 5. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

Retirement  
 New Personnel  
 Temporary Reassignment  
 Probationary Contract Extension  
 Change in Salary Classification  
 Leaves of Absence  
 Faculty Sabbatical Leave  
 Temporary Academic Hourly  
 Non-Paid Instructor of Record

- [b] Request approval of the following items concerning classified personnel:

Retirement  
 Change in Retirement Date  
 Resignations

Termination  
 New Personnel  
 Change in Salary Step  
 Promotion  
 Voluntary Changes in Assignment  
 Professional Growth & Development  
 Leaves of Absence  
 New Classified Job Description

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.
- [f] Request approval of the revised Nonclassified Short-Term Hourly Employee Rate Schedule, effective January 1, 2024.
- [g] Request approval of the revised Professional Expert Hourly Rate Schedule, which reflects the increase for minimum wage effective January 1, 2024.

## 6. **GENERAL**

- a. It is recommended that the Board receive as information revised AP 7240-3, Management Employees – Vacation Plan.
- b. It is recommended that the Board discuss any potential future agenda items.

## 7. **COMMENTS**

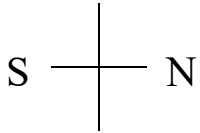
- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

## 8. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

- d. Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.
- e. Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD.
- f. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: Two (2) Potential Cases.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



# Board Room Seating Arrangement

## Trustees

Ed Lopez,  
President

Evangelina Rosales,  
Vice President

Jeffrey P. Brown,  
Secretary

Jacqueline Rodarte,  
Board Member

Stephen T. Blount,  
Board Member

Ryan Bent,  
Board Member

Dr. Barbara Dunsheath,  
Board Member

Jesus Ramirez Jr.,  
Student Member CC

Dr. Byron D. Clift Breland,  
Chancellor

Chloe Serrano,  
Student Member FC

Alba Recinos,  
Recording Secretary

Seija Rohkea,  
Adjunct Faculty United

Fred Williams, Vice Chancellor  
Finance & Facilities

Pamela Spence,  
CSEA

Irma Ramos, Vice Chancellor  
Human Resources

Christie Diep,  
United Faculty

## Constituent Groups

## Chancellor's Staff

Dr. Cherry Li-Bugg, Vice Chancellor  
Educational Services & Technology

Jeanette Rodriguez,  
FC Senate

Valentina Purtell,  
President NOCE

Kathleen McAlister,  
CC Senate

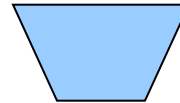
Dr. JoAnna Schilling,  
President CC

Jennifer Oo,  
NOCE Senate

Dr. Cynthia Olivo,  
President FC

Treisa Cassens,  
DMA

Kai Stearns Moore,  
Public & Governmental Affairs



## Audience Seating

Entrance

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	X
<b>DATE:</b>	September 12, 2023	Information	
		Enclosure(s)	X
<b>SUBJECT:</b>	Public Hearing and Adoption of the Proposed Budget for FY 2023-2024		

**BACKGROUND:** Pursuant to §58301 of Title 5 of the California Code of Regulations and in accordance with Board Policy 6200, Budget Preparation, the North Orange County Community College District (NOCCCD) shall hold a public hearing on the Proposed Budget prior to the Board adopting the budget. The 2023-2024 Proposed Budget is based on the best information available at the time of budget preparation. As such, if future budget adjustments/revisions are needed after the preparation of the budget book, these adjustments will be brought to the Board for approval at a later date, as staff has done in the past.

This year’s budget book, which accompanies this agenda, contains the following:

- Proposed Budget for all funds is \$948,975,940, which includes \$981,811,596 of Expenditures and \$32,835,656 of Net Total Other Sources. The General Fund Budget, including contingencies, totals to \$557,001,327;
- General Information, which contains organizational charts of all budget centers of the District. Also included in this section is the District’s Financial Policies;
- Budget narrative which discusses the economic conditions and major issues that have impacted the 2023-24 Proposed Budget;
- General Fund Summary, which shows revenues and expenditures budgeted for 2023-2024 compared with 2022-2023 actuals, General Fund Summary by Fund Type, which shows the budgeted 2023-2024 categorized by Ongoing and Self-Supporting Funds, which are included in the new Resource Allocation Model, and also Prior Year Funds, Categorical Funds, and Other Restricted Funds;
- Total allocated revenue of \$250,093,627 under the new Resource Allocation Model. Details of the calculations for the revenue allocations and assumptions underlying the budgeted expenses are discussed;
- Current-year Grant Detail, which shows the Grant Budgets by site for the General, Child Development, and Financial Aid funds. Also, in this section is a short description of each of the grants;
- Analysis of the General Fund Ending Balances as of June 30, 2023, including a narrative by budget center of the use of carry-over funds;
- Budget for Special Revenue Funds which shows the budgets for the Bookstore Fund, Cafeteria Fund, and the Child Development Fund;
- Budget for Capital Project Funds, which shows the budgets for the Capital Outlay Fund and the Bond Fund. Also, in this section is a listing of Bond and Capital Outlay projects;

- Budget for Fiduciary, or Trust, Funds which shows the budgets for Associated Students, Bursar Operations, Campus Services, Class Related Program Activities, and Student Representation Fee;
- Hospitality expenditures for 2022-2023 and Hospitality budgets for 2023-2024; and
- CCFS-311 (Financial and Budget Report). This section also includes an explanation of the various sections of the report and the Gann Appropriation Limit. The Gann Appropriation Limit sets limitations of expenditures for state and local governments. For our District, the limitation is \$246,442,868 compared with our appropriations subject to the limit of \$245,864,739. This means our District's spending ability is \$578,129 under the limit.

The following grant, which is included in this Proposed Budget, requires a formal resolution be adopted by the Board.

- Fullerton College Child Care Grants through the California Department of Education totaling \$191,861 to provide child care and development services to low-income children and their families, and to update facilities and equipment in the child care center.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3 Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6200, Budget Preparation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** After Board approval of the 2023-2024 Proposed Budget, the budget balances will be rolled into Banner and will become the Operating Budget for the fiscal year. Any subsequent budget transfers requiring Board approval and/or budget adjustments/revisions will be brought forward separately.

**RECOMMENDATION:** It is recommended that after the public hearing the Board adopt the 2023-2024 Proposed Budget of \$948,975,940 for all funds, with a General Fund Budget, including contingencies, totaling \$557,001,327 and associated funds as summarized in the Proposed Budget Book. It is further requested that the Board approve the Gann Appropriation Limit, which is \$246,442,868. In addition, it is recommended that the Board adopt a resolution to certify the approval of entering into agreements and any amendments with the California Department of Education and to authorize the Vice Chancellor, Finance and Facilities, or the Executive Director, Fiscal Affairs, to sign contract documents and amendments for fiscal year 2023-2024.

Fred Williams

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Recommended by

*B. V. dist BndM*  
 Approved for Submittal

3.a.2

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Item No.

**RESOLUTION**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2023/24.**

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BE IT RESOLVED that the Governing Board of the North Orange County Community College District authorizes entering into local agreement number/s CSPP-3353 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Fred Williams</u>	<u>Vice Chancellor, Finance &amp; Facilities</u>	_____
<u>Kashu Vyas</u>	<u>Executive Director, Fiscal Affairs</u>	_____

PASSED AND ADOPTED THIS 12th day of September 2023, by the Governing Board of the North Orange County Community College District of Orange County, California.

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a September 12, 2023 meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

\_\_\_\_\_  
(Date)



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	September 12, 2023	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0151298 - P0154038, check numbers C0054964 – C0055028; F0294030 – F0294328; 88537772 – 88538928; V0031938 – V0031957; 70125945 – 70125955; disbursements E9114966 – E9121524; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0151298 - P0154038 through August 23, 2023, totaling \$8,125,051.83, and check numbers C0054964 – C0055028, totaling \$89,802.49; check numbers F0294030 – F0294328, totaling \$227,631.17; check numbers 88537772 – 88538928, totaling \$10,820,227.23; check numbers V0031938 – V0031957, totaling \$23,664.00; check numbers 70125945 – 70125955, totaling \$7,336.00; and disbursements E9114966 – E9121524, totaling \$7,483,335.54, through August 31, 2023.

Fred Williams

Recommended by

  
Approved for Submittal

4.a.1

Item No.

**BOARD RECAP  
FOR THE PERIOD AUGUST 1, 2023 THROUGH AUGUST 23, 2023  
BOARD MEETING SEPTEMBER 12, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0160281	Intellitext LLC	\$ 31,781.25		FC	Blanket Order for Transcription Services
P0160282	Hu-Friedy Mfg Co LLC	\$ 5,000.00		CC	Blanket Order for Instructional Supplies
P0160283	Henry Schein Inc	\$ 5,000.00		CC	Blanket Order for Equipment Repairs
P0160284	Prudential Overall Supply	\$ 3,500.00		CC	Blanket Order for Instructional Materials
P0160285	Controlled Key Systems	\$ 1,000.00		NOCE	Blanket Order for Misc Keys and Repair Parts
P0160286	GPI CA-TII Inc	\$ 3,500.00		NOCE	Blanket Order for Car Maintenance
P0160287	Federal Express	\$ 350.00		AC	Blanket Order for Expedited Shipping
P0160288	Amazon Business	\$ 133.35		CC	Opening Day Supplies
P0160289	Office Solutions	\$ 1,500.00		FC	Blanket Order for Office Supplies
P0160290	School Outfitters LLC	\$ 1,797.70		FC	Storage Cabinet
P0160291	Office Solutions	\$ 1,400.00		FC	Blanket Order for Office Supplies
P0160292	Office Solutions	\$ 4,000.00		FC	Blanket Order for Office Supplies
P0160293	Smart & Final	\$ 4,000.00		FC	Blanket Order for Food Supplies
P0160294	Sally Beauty Supply 653	\$ 1,500.00		FC	Blanket Order for Cosmetology Supplies
P0160295	Saloncentric Inc	\$ 6,000.00		FC	Blanket Order for Instructional Supplies
P0160296	Home Depot	\$ 1,292.87		FC	CTE Instructional Supplies
P0160297	Aardvark Clay & Supplies Inc	\$ 4,500.00		FC	Blanket Order for Art Supplies
P0160298	Avila, Brandi	\$ 1,600.00		FC	Guest Speaker for the UMOJA Program
P0160299	Linde Gas & Equipment Inc	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0160300	JRH Construction Company Inc	\$ 15,000.00		CC	Blanket Order for Construction Services
P0160301	Access	\$ 300.00		FC	Blanket Order for Shredding Services
P0160302	Leonard Chaidez Tree Service	\$ 7,000.00		CC	Blanket Order for Tree Trimming Services
P0160304	Schindler Elevator Corporation	\$ 8,982.00		AC	Elevator Repair @ FC
P0160305	Office Solutions	\$ 2,500.00		FC	Blanket Order for Office Supplies
P0160306	Office Solutions	\$ 3,000.00		CC	Blanket Order for Office Supplies
P0160307	Office Solutions	\$ 2,500.00		CC	Blanket Order for Office Supplies
P0160308	Biometrics4ALL Inc	\$ 960.00		AC	Maintenance Agreement for LiveScan Equipment
P0160309	Computerland of Silicon Valley	\$ 26,607.52		NOCE	Microsoft License Annual Renewal
P0160309	Computerland of Silicon Valley	\$ 2,665.04		AC	Microsoft License Annual Renewal
P0160310	CDW Government Inc	\$ 21,536.16		FC	Annual Maintenance Renewal for Cisco SmartNet
P0160311	Toshiba Business Solutions	\$ 42.03		FC	Maintenance Agreement for Copier
P0160312	Toshiba Business Solutions	\$ 21.01		FC	Maintenance Agreement for Copier
P0160313	Toshiba Business Solutions	\$ 21.01		FC	Maintenance Agreement for Copier
P0160314	Toshiba Business Solutions	\$ 963.50		FC	Maintenance Agreement for Copier
P0160315	Toshiba Business Solutions	\$ 293.11		FC	Maintenance Agreement for Copier
P0160316	Toshiba Business Solutions	\$ 1,468.49		NOCE	Maintenance Agreement for Copier
P0160317	Vital Inspection Services Inc	\$ 3,920.00	Bond	AC	DSA Inspection for Signage & Wayfinding Exterior
P0160318	Integrity Electric	\$ 7,826.00		AC	Electrical Repair for Refrigerators at FC
P0160319	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0160320	Integrity Electric	\$ 10,119.42	Bond	AC	Parking Structure Chargers Power Installation
P0160320	Integrity Electric	\$ 9,722.58	Capital Outlay	AC	Parking Structure Chargers Power Installation
P0160321	Home Depot	\$ 1,000.00		FC	Blanket Order for Hardware Supplies
P0160322	Edvotek Inc	\$ 1,068.75		CC	Instructional Materials
P0160324	The Ritz Cleaners	\$ 359.98		CC	Dry Cleaning Services
P0160325	Office Solutions	\$ 3,000.00		CC	Blanket Order for Office Supplies
P0160327	Office Solutions	\$ 5,000.00		CC	Blanket Order for Office Supplies
P0160328	Amazon Business	\$ 371.00		CC	Office and Instructional Supplies
P0160329	Smart & Final	\$ 2,000.00		FC	Blanket Order for Food Supplies
P0160330	Amazon Business	\$ 1,808.51		CC	Instructional Materials
P0160331	Amazon Business	\$ 2,387.95		AC	Books
P0160332	Amazon Business	\$ 366.15		FC	Storage Supplies
P0160333	Amazon Business	\$ 118.51		CC	Office Supplies
P0160334	MB Painting	\$ 16,500.00		CC	Blanket Order for Painting Services
P0160335	Johnson Controls Fire Protection LP	\$ 30,000.00		CC	Blanket Order for Fire Alarm System Services
P0160336	Toshiba Business Solutions	\$ 21.01		FC	Copier Maintenance Agreement
P0160337	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0160338	Jazz Z Beauty Product	\$ 5,000.00		FC	Blanket Order for Cosmetology Supplies
P0160339	I-CAR	\$ 1,100.00		CC	Annual Curriculum Licensing Fee
P0160340	Western Exterminator Co	\$ 9,000.00		CC	Blanket Order for Pest Management
P0160341	Dermalogica Inc	\$ 1,500.00		FC	Blanket Order for Cosmetology Supplies

Item No. 4.a.2

**BOARD RECAP  
FOR THE PERIOD AUGUST 1, 2023 THROUGH AUGUST 23, 2023  
BOARD MEETING SEPTEMBER 12, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0160342	Office Solutions	\$ 750.00		FC	Blanket Order for Office Supplies
P0160343	Grubhub	\$ 300.00		CC	Blanket Order for Food Orders
P0160344	CDW Government Inc	\$ 2,340.15		NOCE	Software Subscription for Apple Devices
P0160345	B & H Photo Video Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0160346	The Fullerton Collaborative	\$ 1,400.00		FC	Institutional Membership
P0160347	Eureka The California Career Information System	\$ 1,095.00		FC	Software License
P0160348	ComPsych Corporation	\$ 32,000.00		AC	Blanket Order for Employee Assistance Program
P0160349	Community College League of California	\$ 50,749.00		AC	Annual Membership
P0160350	Association of Chief Human Resource Officers/EEO	\$ 450.00		AC	Institutional Membership
P0160351	Anaheim Chamber of Commerce	\$ 827.00		AC	Membership
P0160352	Community College League of California	\$ 2,100.00		AC	Policy and Procedure Services
P0160353	National League for Nursing Inc	\$ 360.00		CC	Books
P0160354	CDW Government Inc	\$ 587.34		FC	Printer
P0160355	King Van & Storage Inc	\$ 15,000.00		CC	Moving Management Services for TE1 Aviation
P0160356	Instant Signs Cypress LLC	\$ 10,000.00	Capital Outlay	CC	Blanket Order for Signs and Banners
P0160357	JetBrains Americas Inc	\$ 718.00		AC	Software License Renewal
P0160358	Best Buy Gov, LLC	\$ 1,748.56		CC	Tablets
P0160359	John Deere Governmental & National Sales	\$ 21,081.28		FC	Field Maintenance Equipment
P0160360	GST	\$ 332.63		CC	Document Scanner
P0160361	Control Air Enterprises LLC	\$ 18,648.00		CC	Maintenance Agreement for AC Control System
P0160362	Gabourel, Lauren-Marie	\$ 500.00		FC	Guest Speaker for the UMOJA Program
P0160363	Dudek	\$ 15,251.00	Bond	AC	Paleontological Monitoring Services at FC
P0160363	Dudek	\$ 4,949.00	Capital Outlay	AC	Paleontological Monitoring Services at FC
P0160364	Sodexo Inc and Affiliates	\$ 2,341.19		FC	Catering for Student Services
P0160365	Webb, Gracie	\$ 500.00		FC	Guest Speaker for UMOJA Event
P0160366	Banks, Antonio	\$ 500.00		FC	Guest Speaker for UMOJA Event
P0160367	PrestoSports Inc	\$ 3,341.80		FC	Software Subscription
P0160368	Wild Pepper Sports	\$ 6,301.57		FC	Athletic Supplies
P0160369	Motimatic PBC	\$ 120,000.00		FC	Marketing Services B/A: 7/25/23
P0160370	OCLC Inc	\$ 577.83		CC	Library Subscription
P0160371	Environmental Management Technologies	\$ 750.00		FC	Blanket Order for Waste Removal Services
P0160372	Royal Plywood Co LLC	\$ 1,795.62		FC	Lumber Supplies
P0160373	BSN Sports LLC	\$ 5,327.19		FC	Athletic Supplies
P0160374	Siteimprove Inc	\$ 6,162.77		FC	Software Subscription
P0160375	BSN Sports LLC	\$ 1,656.58		FC	Athletic Supplies
P0160376	B & H Photo Video Inc	\$ 8,230.73		CC	Instructional Equipment
P0160377	Fullerton College	\$ 2,000.00		FC	Student Stipends
P0160378	Orange Empire Athletic Conference	\$ 7,000.00		FC	Institutional Membership B/A:6/13/23
P0160379	24HourWristbands.com	\$ 622.39		FC	Custom Marketing Materials
P0160380	Office Solutions	\$ 2,000.00		AC	Blanket Order for Office Supplies
P0160381	Office Solutions	\$ 3,000.00		FC	Blanket Order for Office Supplies
P0160382	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0160383	Office Solutions	\$ 5,000.00		CC	Blanket Order for Office Supplies
P0160384	Division of the State Architect	\$ 19,350.00		AC	State Architect Fee - Parking Lot 10 Improvements
P0160385	Access	\$ 225.00		FC	Document Shredding Services
P0160386	Wella Operations US LLC	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0160387	BSN Sports LLC	\$ 4,434.10		FC	Athletic Supplies
P0160388	Greiner, Anna	\$ 1,225.80		AC	Reimbursement for Food and Beverage Purchases
P0160389	Western Graphics Plus	\$ 30,970.00		CC	Promotional Granola Bars
P0160390	Garden Grove Unified School District	\$ 2,000.00		CC	Blanket Order for Transportation Fees
P0160391	Pacwest Security Services	\$ 21,532.50		NOCE	Blanket Order for Private Patrol Services
P0160392	Fullerton Joint Union HSD	\$ 2,000.00		CC	Blanket Order for Transportation Fees
P0160393	Anaheim Union High School District	\$ 12,000.00		CC	Blanket Order for Transportation Fees
P0160394	Amazon Business	\$ 40.50		AC	Office Supplies
P0160395	Los Alamitos Unified School District	\$ 2,000.00		CC	Blanket Order for Transportation Fees
P0160396	Sodexo Inc and Affiliates	\$ 1,800.00		FC	Blanket Order for Hospitality Events
P0160397	ABC Unified School District	\$ 2,000.00		CC	Blanket Order for Transportation Fees
P0160398	Parchment LLC	\$ 1,773.90		FC	Student Transcripts
P0160399	Parchment LLC	\$ 1,713.45		FC	Student Transcripts
P0160400	Creation Engine Inc	\$ 2,865.00		FC	Software License

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**BOARD RECAP  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0160401	CollegeSource Inc	\$ 8,508.38		FC	Software License Renewal
P0160402	Fast Signs of Brea	\$ 4,000.00		FC	Blanket Order for Safety Signs
P0160403	Sasco Electric	\$ 700.00		CC	Electrical Services
P0160404	James Vaughan Photo Illustration	\$ 300.00		FC	Use of Image for Stage Production and Promotion
P0160405	Office Solutions	\$ 5,000.00		NOCE	Blanket Order for Non-Instructional Supplies
P0160406	Office Solutions	\$ 2,000.00		NOCE	Blanket Order for Instructional Supplies
P0160407	O F Wolfinbarger Inc	\$ 4,000.00		FC	Blanket Order for Instructional Supplies
P0160408	Flinn Scientific Inc	\$ 1,000.00		CC	Blanket Order for Instructional Materials
P0160409	Home Depot	\$ 2,000.00		FC	Blanket Order for Instructional Supplies
P0160410	Atkinson, Andelson, Loya, Ruud & Romo	\$ 50,000.00		AC	Blanket Order for Legal Negotiation Services
P0160411	Catering by Herach and Ara	\$ 282.99		CC	Lunch for Leadership Team Retreat
P0160432	Transportation Charter Services Inc	\$ 12,000.00		CC	Blanket Order for Transportation Services
P0160444	Transportation Charter Services Inc	\$ 7,000.00		CC	Blanket Order for Transportation Services
P0160445	Community College League of California	\$ 5,000.00		FC	Institutional Membership
P0160446	Machining Time Savers Inc	\$ 1,712.15		FC	Instructional Equipment
P0160447	Palomar Community College District	\$ 621.00		FC	Software
P0160448	Sodexo Inc and Affiliates	\$ 2,320.40		FC	Catering for FC Counseling Department
P0160449	Amazon Business	\$ 589.70		FC	Books
P0160450	Amazon Business	\$ 91.52		FC	Instructional Supplies
P0160451	Amazon Business	\$ 141.63		FC	Books
P0160452	Amazon Business	\$ 707.97		CC	Instructional Materials
P0160453	Toshiba Business Solutions	\$ 924.50		FC	Copier Maintenance Agreement
P0160454	Toshiba Business Solutions	\$ 785.83		FC	Copier Maintenance Agreement
P0160455	Buddy's All Stars, Inc.	\$ 1,181.37		FC	Athletic Supplies
P0160456	Performance Health Supply Inc	\$ 660.33		CC	Instructional Supplies
P0160457	Integrity Electric	\$ 9,900.00		AC	Electrical Repairs for Underground Pull Box at FC
P0160458	Toshiba Business Solutions	\$ 226.28		FC	Copier Supplies
P0160459	Sasco Electric	\$ 3,105.00		FC	Electrical Services
P0160461	WestbergWhite Inc	\$ 9,750.00	Capital Outlay	AC	Landscape Architecture Services for Sherbeck Field
P0160462	Corporate Business Interiors Inc	\$ 3,039.42		NOCE	Furniture Installation
P0160463	Amazon Business	\$ 137.90		CC	Office Supplies
P0160464	Southland Industries	\$ 13,174.00		AC	Building 800 Circuit Leak Check & Repair @ FC
P0160465	Buddy's All Stars, Inc.	\$ 995.48		FC	Athletic Supplies
P0160466	Educational Credit Management Corporation	\$ 36,000.00		FC	Software Renewal
P0160467	California Assoc of Comm College Registrars & Adm Officers	\$ 400.00		FC	Institutional Membership
P0160468	Del Palacio Piano Service LLC	\$ 200.00		FC	Piano Tuning Services
P0160469	C Below Inc	\$ 4,290.00	Capital Outlay	AC	Potholing Services for FC Bldg. 100 Tower Elevator
P0160470	Fisher Scientific Co LLC	\$ 9,848.22		CC	Instructional Supplies
P0160471	Craved Tea House	\$ 2,025.00		CC	Catering Services
P0160472	Linde Gas & Equipment Inc	\$ 176.97		FC	Instructional Supplies
P0160473	Kaizen Collision Center	\$ 2,442.13		FC	Campus Safety Vehicle Repairs
P0160474	SVA Architects Inc	\$ 69,000.00		CC	Architectural Services for TE1 Aviation Expansion
P0160475	CDW Government Inc	\$ 3,322.20		FC	Laptops
P0160476	MSC Industrial Supply Co Inc	\$ 4,000.00		FC	Blanket Order for Instructional Supplies
P0160477	DynTek Services Inc	\$ 10,000.00		CC	Blanket Order for Consulting Support Services
P0160478	CDW Government Inc	\$ 3,864.00		FC	Annual Software License Renewal
P0160479	Office Solutions	\$ 1,000.00		FC	Blanket Order for Office Supplies
P0160480	Sidepath Inc	\$ 853.21		CC	Computer Monitors
P0160481	CTK Instruments LLC	\$ 1,500.00		FC	Blanket Order for Equipment Repairs
P0160482	Aztec Software LLC	\$ 25,830.00		NOCE	Software Renewal
P0160483	Integrity Electric	\$ 1,750.00		FC	Electrical Additions
P0160484	Ellucian Campus Logic Inc	\$ 84,460.00		CC	Financial Aid Software Subscription
P0160485	S&B Foods	\$ 18,976.45		CC	Meals for Students
P0160486	Yamashiro, Connie	\$ 477.92		FC	Reimbursement for Airfare for FC Umoja Field Trip
P0160487	VWR Funding Inc	\$ 357.28		CC	Instructional Supplies
P0160488	School Services of California	\$ 4,200.00		AC	Agreement for Special Services
P0160489	Sodexo Inc and Affiliates	\$ 10,335.38		FC	Meals for Students
P0160490	Hamamoto, Bryce	\$ 355.41		FC	Reimbursement for Custom Stamps
P0160491	CSSO Association Inc	\$ 400.00		CC	Institutional Membership
P0160492	CDW Government Inc	\$ 1,812.97		FC	Computer Hardware

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**BOARD RECAP  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0160493	CSSO Association Inc	\$ 400.00		FC	Institutional Membership
P0160494	City of Fullerton	\$ 237.00		FC	Fire Permit Fees
P0160495	S&B Foods	\$ 32,000.00		CC	Blanket Order for Catering Services
P0160496	Stroud, Liliann	\$ 316.43		CC	Reimbursement for Retreat Food Purchase
P0160497	ChargePoint Inc	\$ 2,070.00		FC	Software Renewal for EV Charging Stations
P0160498	Riddell	\$ 410.30		FC	Athletic Supplies
P0160499	Office Solutions	\$ 1,500.00		CC	Blanket Order for Office Supplies
P0160500	Xtreme Soccer	\$ 2,440.57		CC	Athletic Supplies
P0160501	Promotional Concepts Enterprises	\$ 2,262.70		CC	Promotional Supplies
P0160502	Computype Inc	\$ 918.98		FC	Library Supplies
P0160503	N Harris Computer Corporation	\$ 422.00		NOCE	Software Subscription
P0160504	ACCCA	\$ 466.56		AC	VC HR Individual Membership
P0160505	CPR1 LLC	\$ 146.88		FC	Medical Supplies
P0160506	Amazon Business	\$ 186.52		CC	Instructional Supplies
P0160507	Amazon Business	\$ 529.75		FC	Division Staff Bonding Event Supplies
P0160508	Amazon Business	\$ 84.07		FC	Training Supplies
P0160509	Amazon Business	\$ 659.33		CC	Office Supplies
P0160510	VenTek International	\$ 16,203.06		FC	Maintenance Agreement for Parking Credit Card Machine
P0160511	Educational Credit Management Corporation	\$ 4,600.00		CC	Student Default Prevention Service Fee
P0160512	California Community College Athletic Association	\$ 22,397.22		FC	Membership
P0160512	California Community College Athletic Association	\$ 16,122.78		CC	Membership
P0160513	Edulla LLC	\$ 12,000.00		CC	Software Subscription
P0160514	Amazon Business	\$ 844.07		CC	Office Equipment
P0160515	ehs International Inc	\$ 6,000.00		AC	Safety Training
P0160516	A Alvarado Painting	\$ 14,662.50		FC	Painting Services
P0160517	Step and Repeat LA	\$ 850.28		FC	Promotional Supplies
P0160518	BSN Sports LLC	\$ 2,013.10		CC	Athletic Supplies
P0160519	Environmental Management Technologies	\$ 2,380.50		CC	Removal of Hazardous Waste Lab Chemicals
P0160524	Flinn Scientific Inc	\$ 2,644.43		CC	Instructional Materials
P0160526	Transportation Charter Services Inc	\$ 85,000.00		CC	Blanket Order for Transportation Services
P0160527	National Behavioral Intervention Team Association	\$ 1,150.00		FC	Institutional Membership
P0160528	Tarleton, Heather	\$ 1,000.00		CC	Grant Stipend
P0160529	Cisneros, Esmeralda	\$ 1,200.00		CC	Student Scholarship
P0160530	Amazon Business	\$ 167.60		CC	Office Supplies
P0160531	Joseph, Alvinisha	\$ 1,200.00		CC	Student Scholarship
P0160532	Karlar, Esther	\$ 1,200.00		CC	Student Scholarship
P0160533	Toshiba Business Solutions	\$ 4,500.00		CC	Blanket Order for Copier Staples
P0160534	Toshiba Business Solutions	\$ 5,000.00		CC	Blanket Order for Copier Staples
P0160535	Alharbi, Shahed	\$ 1,200.00		CC	Student Scholarship
P0160536	Hutchinson, Tymarie	\$ 1,200.00		CC	Student Scholarship
P0160537	S&B Foods	\$ 155.00		CC	Catering for Committee Interview Lunches
P0160538	Transportation Charter Services Inc	\$ 7,000.00		CC	Blanket Order for Transportation Services
P0160539	Sodexo Inc and Affiliates	\$ 15.40		FC	Catering for Queer Book Club Meeting
P0160540	American Air Balance Co Inc	\$ 4,950.00		AC	Closed-Circuit Cooling Tower Replacement
P0160541	CA Organization of Associate Degree Nursing Program South	\$ 300.00		CC	Membership
P0160542	Stater Bros Markets - A CA Corp	\$ 85,513.79		NOCE	Emergency Food Cards
P0160543	National Council for Marketing and Public Relations	\$ 650.00		AC	Membership Renewal
P0160544	Flinn Scientific Inc	\$ 533.19		CC	Instructional Materials
P0160545	Office Solutions	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0160546	Associated Business Products Inc	\$ 1,400.00		FC	Time Clock Repairs
P0160547	Sprout Social Inc	\$ 6,275.16		CC	Software Subscription
P0160548	Perez, Mayra	\$ 500.00		FC	Guest Speaker for the CARE Department
P0160549	New England Flag and Banner	\$ 1,800.19		FC	Athletic Banners
P0160550	Ambient Environmental Inc	\$ 27,200.00		AC	Fullerton College - Flooring Abatement Bldg 1200
P0160551	Grammarly	\$ 4,420.00		FC	Software Subscription
P0160552	State of California	\$ 225.00		CC	Elevator Permit Fees
P0160553	Janio, Jaroslav	\$ 500.00		NOCE	Workshop Speaker
P0160554	Sine Group PTY LTD	\$ 2,445.00		CC	Visitor Check In Kiosk
P0160555	Amazon Business	\$ 1,446.32		FC	Student Event Supplies
P0160556	Amazon Business	\$ 1,193.45		FC	Instructional Supplies

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**BOARD RECAP  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0160557	Sodexo Inc and Affiliates	\$ 390.59		FC	Catering for Counseling Department
P0160558	Amazon Business	\$ 213.15		CC	Instructional Materials
P0160559	Instant Signs Cypress LLC	\$ 134.69		CC	Sinage
P0160560	Amazon Business	\$ 257.08		NOCE	Supplies
P0160561	Amazon Business	\$ 714.69		FC	Instructional Supplies
P0160562	Amazon Web Services Inc	\$ 200,000.00		AC	Amazon Software Subscription B/A: 4/27/2021
P0160563	PhotoShelter Inc	\$ 4,874.75		AC	Software Subscription
P0160563	PhotoShelter Inc	\$ 2,874.75		CC	Software Subscription
P0160563	PhotoShelter Inc	\$ 2,874.75		FC	Software Subscription
P0160563	PhotoShelter Inc	\$ 2,874.75		NOCE	Software Subscription
P0160564	Ultimate Globes	\$ 2,424.33		FC	Instructional Equipment
P0160565	AT&T Mobility LLC	\$ 16,392.48		NOCE	Blanket Order for Student Mobile Hotspots
P0160566	Vector Resources Inc	\$ 7,398.00		CC	Low Voltage Services for STEM2
P0160567	Association for Career and Technical Education	\$ 429.29		CC	Instructional Materials
P0160568	Amazon Business	\$ 955.22		CC	Supplies for Digital Signage
P0160569	Amazon Business	\$ 89.26		CC	Office Supplies
P0160570	Sodexo Inc and Affiliates	\$ 11,536.19		FC	Catering for EPP- Promise/ Outreach
P0160571	Transportation Charter Services Inc	\$ 12,000.00		CC	Blanket Order for Transportation Services
P0160572	David Whitlock Services Inc	\$ 5,000.00		CC	Blanket Order for Automotive Equipment Repairs
P0160573	De La Cruz, Gabriela	\$ 1,751.28		CC	Reimbursement for Event Food and Supplies
P0160574	Corporate Business Interiors Inc	\$ 5,172.00		NOCE	Office Furniture
P0160575	Toshiba Business Solutions	\$ 2,164.16		NOCE	Copier Maintenance Agreement
P0160576	Environmental Management Technologies	\$ 540.50		CC	Removal of Hazardous Waste Lab Chemicals - Biology
P0160577	Assessment Technologies Institute LLC	\$ 95,500.00		CC	Blanket Order for Online Nursing Testing
P0160578	Carolina Biological Supply Co	\$ 8,303.35		CC	Instructional Supplies
P0160579	Henry Schein Inc	\$ 6,722.21		CC	Dental Instructional Equipment
P0160580	Toshiba Business Solutions	\$ 1,607.09		NOCE	Copier Maintenance Agreement
P0160581	tBP/Architecture Inc	\$ 100,000.00	Capital Outlay	CC	On Call Architectural & Engineering Services
P0160582	AT & T Inc	\$ 11,544.00		NOCE	Blanket Order for Employee Mobile Hotspots
P0160583	Southern California Fitness Service	\$ 600.00		CC	Blanket Order for Athletic Supplies
P0160584	Pacific Coast Water Systems	\$ 974.00		AC	Maintenance Agreement for Water Softener System
P0160585	Stonefire Grill & Inc	\$ 340.87		CC	Meals for Outreach Event
P0160586	Omnigo Software LLC	\$ 10,421.33		CC	Software Subscription
P0160587	Cameron Welding Supply	\$ 1,000.00		CC	Blanket Order for Offsite Equipment Repairs
P0160588	Sidepath Inc	\$ 80,622.86		AC	Computers
P0160589	ACCCA	\$ 466.56		AC	Institutional Membership
P0160590	MKH Electronics Inc	\$ 410.00		FC	Equipment Calibration Services
P0160591	Ware Disposal Company Inc.	\$ 5,672.00		AC	Trash Disposal Services
P0160592	MKH Electronics Inc	\$ 375.00		CC	Blanket Order for Athletic Equipment Repairs
P0160593	Facio, Jasmine	\$ 425.00		FC	Guest Performer for Student Life & Leadership
P0160594	Canon Solutions America Inc	\$ 209.03		AC	Copier Maintenance
P0160595	Harris, Brice	\$ 1,225.00		AC	Consultant for Chancellor's Evaluation
P0160596	Amazon Business	\$ 323.09		FC	Instructional Supplies
P0160597	Orange County Designers Inc	\$ 4,784.10		FC	Custom Shirts
P0160598	KT Industries Inc	\$ 5,305.00	Bond	AC	Electrical Testing Anaheim Campus
P0160599	Hilco Fastener Warehouse, Inc	\$ 800.00		CC	Blanket Order for Instructional Supplies
P0160600	Doing Good Works	\$ 820.76		FC	Promotional Supplies
P0160601	Bibliotheca LLC	\$ 8,865.20		CC	Maintenance Agreement for Detection System
P0160602	Orange County Air Conditioning	\$ 6,775.00		AC	Blower Motor Replacement at FC
P0160604	S&B Foods	\$ 86.00		CC	Catering for Charger Experience Event
P0160605	S&B Foods	\$ 264.50		CC	Catering for Training Event
P0160606	S&B Foods	\$ 294.21		CC	Catering for Campus Holiday Event
P0160607	Emerald Isle Entertainment Inc	\$ 1,349.00		CC	Games Rental Fee
P0160608	Intellitext LLC	\$ 25,000.00		FC	Blanket Order for Transcription Services
P0160609	Glacier Communications Inc	\$ 85,000.00		CC	Marketing Campaign
P0160610	Atkinson, Andelson, Loya, Ruud & Romo	\$ 374.00	Capital Outlay	AC	Legal Services for Purchase of Parking Lot - 00180
P0160611	Division of the State Architect	\$ 2,347.50		AC	DSA Filing Fees for Rm 907 TI
P0160612	Blue Icon Advisors LLC	\$ 30,000.00		CC	Financial Aid Services
P0160614	Microsoft Corporation	\$ 4,844.32		NOCE	Laptops
P0160615	Microsoft Corporation	\$ 3,229.55		NOCE	Laptops

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**BOARD RECAP  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0160616	CDW Government Inc	\$ 27,922.68		FC	Annual Renewal for Desktop Maintenance
P0160617	Unisource Solutions Inc	\$ 6,067.33		AC	Office Chairs
P0160618	Unisource Solutions Inc	\$ 839.75		AC	Office Chair
P0160619	Office Solutions	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0160620	Computerland of Silicon Valley	\$ 47,349.00		AC	Microsoft License Annual Renewal
P0160623	Amazon Business	\$ 287.00		CC	Program Supplies
P0160625	Pyramed Health Systems	\$ 8,834.23		FC	Maintenance Support - Health Services
P0160626	Pyramed Health Systems	\$ 3,905.56		FC	Counseling Module and Web Portal
P0160631	Amazon Business	\$ 53.86		CC	Office Supplies
P0160632	Hardy Diagnostics	\$ 1,918.16		CC	Instructional Materials
P0160633	Sodexo Inc and Affiliates	\$ 109,300.00		NOCE	Blanket Order for Students Hot Meals Program
P0160636	Follett Higher Education Group LLC	\$ 20,000.00		NOCE	Blanket Order for Book Awards
P0160637	Follett Higher Education Group LLC	\$ 5,000.00		NOCE	Blanket Order for Instructional Supplies
P0160639	Ninyo & Moore Geotechnical	\$ 9,404.00	Bond	AC	Materials Testing for AC Wayfinding Signage
P0160640	Arbor Scientific	\$ 114.71		CC	Instructional Supplies
P0160647	P R Construction Inc	\$ 3,485.77		FC	Sitework - Lab School Playhouse Demolition Project
P0160649	Federal Express	\$ 500.00		AC	Blanket Order for Expedited Shipping Service
P0160650	Key Control Holding Inc	\$ 50.00		FC	Maintenance Agreement for Automotive Department
P0160651	Dramatists Play Service Inc	\$ 1,002.00		CC	Theatre Performance Rights & Materials
P0160653	Goodwill Industries of Orange County	\$ 20,000.00		FC	Blanket Order for Sign Language Services
P0160654	Office Solutions	\$ 3,000.00		CC	Blanket Order for Office Supplies
P0160655	hBARSCI LLC	\$ 808.13		CC	Instructional Materials
P0160656	Refrigeration Supplies Distributor	\$ 9,554.74		CC	Lab Equipment
P0160658	Office Solutions	\$ 500.00		CC	Blanket Order for Office Supplies
P0160659	B & H Photo Video Inc	\$ 339.61		CC	Photo Scanner
P0160660	JRH Construction Company Inc	\$ 35,651.00		CC	Repair Parking Lot 9
P0160661	Sir Speedy	\$ 4,000.00		CC	Blanket Order for Printing Supplies
P0160664	Corporate Business Interiors Inc	\$ 5,403.26	Bond	AC	Flooring and Installation
P0160665	Foundation for California Community Colleges	\$ 35,076.44	Capital Outlay	AC	Annual License Fee
P0160667	A Alvarado Painting	\$ 3,051.30		FC	Chair Rail Installation
P0160670	iT1 Source LLC	\$ 724.08		NOCE	Computer Supplies
P0160671	Facilities Protection Systems Inc	\$ 4,320.00		AC	5-Year Fire Suppression System Services
P0160672	Toshiba Business Solutions	\$ 700.37		NOCE	Copier Maintenance Agreement
P0160673	Toshiba Business Solutions	\$ 323.25		NOCE	Copier Maintenance Agreement
P0160674	Posit Science Corporation	\$ 13,680.00		NOCE	Software Renewal
P0160675	Coastal Carbonic	\$ 2,178.00		CC	Blanket Order for Carbon Equipment Rental
P0160676	Toshiba Business Solutions	\$ 323.25		NOCE	Copier Maintenance Agreement
P0160677	Quark Glass LLC	\$ 412.15		CC	Instructional Materials
P0160678	Diversified Thermal Services Inc	\$ 15,000.00		CC	Blanket Order for Repair & Calibration Services
P0160679	Southern 30/EEDEC	\$ 200.00		AC	Institutional Membership
P0160680	Liebert Cassidy Whitmore	\$ 3,600.00		AC	Membership
P0160681	Toshiba Business Solutions	\$ 431.00		NOCE	Copier Maintenance Agreement
P0160682	Toshiba Business Solutions	\$ 323.25		NOCE	Copier Maintenance Agreement
P0160684	eParts Services LLC	\$ 1,000.00		CC	Blanket Order for HVAC parts
P0160685	VWR Funding Inc	\$ 3,481.59		CC	Instructional Supplies
P0160686	Atkinson, Andelson, Loya, Ruud & Romo	\$ 2,854.50		AC	Legal Services
P0160690	Toshiba Business Solutions	\$ 1,100.85		NOCE	Copier Maintenance Agreement
P0160691	Western State Design Inc	\$ 368.50		FC	Washing Machine Repairs
P0160694	MVP Promotions	\$ 211.56		AC	Promotional Materials
P0160697	BSN Sports LLC	\$ 6,109.45		FC	Athletic Supplies
P0160698	BSN Sports LLC	\$ 2,886.69		FC	Athletic Supplies
P0160699	Buddy's All Stars, Inc.	\$ 6,982.52		FC	Athletic Clothing
P0160700	Roger Cleveland Golf Co., Inc.	\$ 1,125.43		FC	Athletic Supplies
P0160701	S&B Foods	\$ 231.00		CC	Catering for Students
P0160702	Grainger Inc	\$ 500.00		CC	Blanket Order for Instructional Supplies
P0160703	Western State Design Inc	\$ 756.44		FC	Washing Machine Repairs
P0160704	CDW Government Inc	\$ 576.88		AC	Software Subscription License
P0160705	CDW Government Inc	\$ 9,940.51		CC	Apple iPads
P0160706	Action Trophy	\$ 833.53		FC	Trophy for Drone Program
P0160707	Amazon Business	\$ 426.60		FC	Classroom Supplies

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**BOARD RECAP  
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<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0160708	Amazon Business	\$ 86.18		FC	Instructional Supplies
P0160709	Amazon Business	\$ 399.95		CC	Office Supplies
P0160711	Amazon Business	\$ 161.59		FC	Instructional Supplies
P0160712	Sally Beauty Supply 653	\$ 1,000.00		CC	Blanket Order for Instructional Supplies
P0160713	Amazon Business	\$ 484.86		CC	Instructional Supplies
P0160714	Fullerton Paint and Flooring	\$ 1,500.00		CC	Blanket Order for Instructional Supplies
P0160715	Little Lamb Christian Chilcare Center	\$ 5,002.88		CC	Blanket Order for Child Care
P0160716	MVP Promotions	\$ 229.72		CC	Custom Tablecloth
P0160717	McMurray Stern	\$ 853.62		CC	Instructional Supplies
P0160718	Grainger Inc	\$ 431.00		CC	Instructional Supplies
P0160719	Return to Work Partners Inc	\$ 1,960.00		AC	Accommodation Services
P0160720	Fisher Scientific Co LLC	\$ 250.00		FC	Blanket Order for Instructional Materials
P0160721	Quest Diagnostics Inc	\$ 5,000.00		CC	Blanket Order for Lab Testing Services
P0160727	Sew Vac Ltd	\$ 1,000.00		CC	Blanket Order for Sewing Supplies
P0160729	Forensic Analytical Consulting Services Inc	\$ 2,306.26		AC	Lab Analysis
P0160739	Office Solutions	\$ 1,000.00		NOCE	Blanket Order for PPE Supplies
P0160741	BSN Sports LLC	\$ 2,999.25		CC	Athletic Supplies
P0160742	EM EL Inc	\$ 6,600.00		CC	Blanket Order for Spraybooth Repairs
P0160743	Lucky Orange LLC	\$ 7,190.40		CC	Software Subscription
P0160744	S/P 2	\$ 399.00		CC	Software Subscription
P0160745	So Cal Embroidery LLC	\$ 171.43		CC	Custom Shirts
P0160746	Greiner, Anna	\$ 654.52		AC	Reimbursement for Meeting Food and Beverages
P0160747	Synergy Sports Technology LLC	\$ 2,000.00		CC	Subscription
P0160748	Fisher Scientific Co LLC	\$ 8,480.04		CC	Instructional Supplies
P0160751	Johnson Controls Fire Protection LP	\$ 26,968.00		CC	Annual Monitoring of Fire Alarm System Fee
P0160752	Yorke Engineering LLC	\$ 7,030.70		CC	Engineering Services for Boilers
P0160754	Califormulated Inc	\$ 3,768.67		CC	Custom Shirts
P0160763	KT Industries Inc	\$ 4,035.00	Bond	AC	Electrical Testing Anaheim Campus
P0160775	Grossman, Paul	\$ 4,500.00		NOCE	Guest Speaker- CC Flex Day
P0160777	Benner Metals Corp	\$ 4,000.00		CC	Blanket Order for Instructional Supplies
P0160778	EveryChild California	\$ 625.00		FC	Membership
P0160779	Royal Plywood Co LLC	\$ 4,000.00		CC	Blanket Order for Instructional Supplies
P0160780	The Chronicle of Higher Education Inc	\$ 209.00		AC	Subscription
P0160781	Home Depot	\$ 4,000.00		CC	Blanket Order for Instructional Supplies
P0160782	Salisbury, Chelsea	\$ 150.00		AC	Reimbursement - Membership
P0160784	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0160785	Concord Theatricals Corp	\$ 5,274.48		CC	Theatre Performance Rights & Materials
P0160786	CollegeSource Inc	\$ 9,320.99		FC	Software License Renewal
P0160787	ArbiterPay Trust Account	\$ 27,460.00		FC	Sports Officials Fall 2023
P0160788	Ben Nye Company Inc	\$ 2,000.00		CC	Blanket Order for Instructional Supplies
P0160789	BCT Entertainment	\$ 2,000.00		CC	Blanket Order for Instructional Supplies
P0160790	VEFO Inc	\$ 1,000.00		CC	Blanket Order for Instructional Supplies
P0160791	Aardvark Clay & Supplies Inc	\$ 7,500.00		FC	Blanket Order for Instructional Supplies
P0160792	Azteca Soccer Inc	\$ 3,264.51		FC	Athletic Supplies
P0160793	Amazon Business	\$ 52.75		AC	Training Event Supplies
P0160794	RSS Consulting LLC	\$ 90,000.00		AC	Consultant Services to Executive Leadership Team
P0160795	Brea/Orange County Plumbing	\$ 8,976.00		AC	Excavation Services
P0160796	Fisher Scientific Co LLC	\$ 3,908.61		CC	Special Storage Boxes
P0160797	Mitchell Bros	\$ 741.31		CC	Instructional Supplies
P0160798	Novamed Inc	\$ 3,733.54		CC	Preventative Maintenance on Instructional Equipment
P0160799	Tier Five Solutions Group Inc	\$ 6,842.00		AC	Inactive Personnel Scanning Project
P0160800	Fullerton College	\$ 27,782.07		FC	Grant Reimbursement
P0160801	Atkinson, Andelson, Loya, Ruud & Romo	\$ 674.50		AC	Legal Fees
P0160802	Akeso Occupational Health	\$ 30.00		AC	Hearing Conservation Program Audiogram Test
P0160803	North Orange County Chamber	\$ 1,500.00		FC	Institutional Membership
P0160804	Doing Good Works	\$ 1,963.02		FC	Promotional Pens
P0160805	Mercury Disposal System Inc	\$ 1,100.00		CC	Blanket Order for Recycling Services
P0160806	Robertson's Ready Mix Ltd	\$ 2,200.00		CC	Blanket Order for Concrete Delivery
P0160807	Gail Materials	\$ 2,200.00		CC	Blanket Order for Grounds Supplies
P0160808	Brown, Alexander	\$ 1,865.00		FC	Reimbursement for Promotional Supplies

Item No. 4.a.8



**BOARD RECAP  
FOR THE PERIOD AUGUST 1, 2023 THROUGH AUGUST 23, 2023  
BOARD MEETING SEPTEMBER 12, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0160809	Turf Star Inc	\$ 2,200.00		CC	Blanket Order for Offsite Grounds Equipment Repair
P0160810	Grainger Inc	\$ 21,011.25		CC	Golf Cart
P0160811	Strata Information Group	\$ 20,400.00		AC	Banner Student AR Consulting Support
P0160812	Strata Information Group	\$ 99,850.00		AC	Banner Web Time Entry Consulting Services
P0160813	Technopro CS Inc	\$ 9,216.00		CC	Software Subscription
P0160814	Azenta US Inc	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0160815	Remind101 Inc	\$ 1,049.68		CC	Software Subscription
P0160816	Public Economics Inc	\$ 21.48		AC	Legal Expense
P0160817	Buddy's All Stars, Inc.	\$ 4,412.61		FC	Athletic Shirts
P0160818	Association for Career and Technical Education	\$ 838.45		CC	Textbooks
P0160819	New England Biolabs	\$ 1,469.71		CC	Instructional Materials
P0160820	Instant Signs Cypress LLC	\$ 213.35		CC	Outdoor Sign
P0160821	Economic Alternatives Inc	\$ 11,511.79		AC	Conductivity Controller Replacement
P0160822	Munoz, Grace	\$ 6,349.60		CC	Blanket Order for Child Care
P0160823	A Alvarado Painting	\$ 20,200.00	Capital Outlay	AC	Painting Services
P0160824	Cupul, Julia	\$ 3,189.60		CC	Blanket Order for Child Care
P0160825	Kaplan Early Learning Company	\$ 2,317.22		FC	Instructional Materials
P0160826	Office Solutions	\$ 5,000.00		CC	Blanket Order for Office Supplies
P0160827	BSN Sports LLC	\$ 2,959.27		CC	Athletic Supplies
P0160828	Office Solutions	\$ 10,000.00		NOCE	Blanket Order for Office Supplies
P0160829	Chemglass Life Sciences LLC	\$ 147.08		CC	Instructional Supplies
P0160830	Rydin	\$ 9,228.80		CC	Campus Parking Permits
P0160831	Twining Consulting Inc	\$ 213,770.48	Bond	AC	Material & Special Testing at FC B/A: 7/25/23
P0160831	Twining Consulting Inc	\$ 59,926.02	Capital Outlay	AC	Material & Special Testing at FC B/A: 7/25/23
P0160832	H&F Environmental LLC	\$ 16,535.00	Bond	AC	Soil Removal Plan for Chapman Newell Project
P0160833	King Van & Storage Inc	\$ 14,880.00	Bond	AC	Moving Management Services for NOCE
P0160838	ActivityConnection.com	\$ 174.95		NOCE	Subscription Renewal
P0160840	North Orange County Chamber	\$ 1,500.00		AC	Membership Renewal
P0160844	E Tech Equipment Inc	\$ 3,500.00		CC	Blanket Order for Equipment Repairs
P0160846	Community College Association of MESA Directors	\$ 750.00		CC	Institutional Membership
P0160847	Refrigeration Supplies Distributor	\$ 9,767.50		CC	Refrigeration Supplies
P0160848	Society for Advancement of Chicanos	\$ 220.00		CC	Student Membership Fees
P0160849	Anixter Inc	\$ 549.12		CC	Alarm Locking Unit
P0160851	Amazon Business	\$ 92.90		CC	Non-Instructional Supplies
P0160852	Amazon Business	\$ 26.92		CC	Instructional Materials
P0160853	Amazon Business	\$ 154.90		FC	Office Supplies
P0160854	Pathways of Hope	\$ 90,675.00		NOCE	NOCE Food Bank Consultant
P0160855	Office Solutions	\$ 1,500.00		NOCE	Blanket Order for Office Supplies
P0160857	Fisher Scientific Co LLC	\$ 1,160.25		CC	Instructional Materials
P0160862	FAO Printing	\$ 8,456.69		FC	Promotional Supplies
P0160863	Currier & Hudson	\$ 75,000.00		AC	Blanket Order for Legal Services
P0160864	IT1 Source LLC	\$ 343.73		NOCE	Office Supplies
P0160865	Fisher Scientific Co LLC	\$ 1,309.17		CC	Instructional Supplies
P0160867	Amazon Business	\$ 107.47		CC	Office Supplies
P0160868	Amazon Business	\$ 167.60		CC	Office Supplies
P0160869	Amazon Business	\$ 193.31		CC	Instructional Materials
P0160870	Howard Roofing Company Inc	\$ 14,860.00		AC	Gutter Repair for 3 Buildings at FC
P0160871	CDW Government Inc	\$ 4,532.21		NOCE	iPad Tablets
P0160872	SC Fuels	\$ 2,343.44		CC	Gas for Campus Vehicles
P0160873	Computerland of Silicon Valley	\$ 47,523.00		CC	Annual Software License Renewal
P0160874	Grainger Inc	\$ 15,086.09		CC	Warehouse Equipment and Supplies
P0160877	PrestoSports Inc	\$ 997.50		CC	Athletic Website Fees
P0160880	Integrity Electric	\$ 18,863.88	Bond	AC	Storage Container Power Relocation at FC
P0160880	Integrity Electric	\$ 19,078.12	Capital Outlay	AC	Storage Container Power Relocation at FC
P0160884	JRH Construction Company Inc	\$ 58,072.00		CC	Tennis Court Restroom Modernization at CC
P0160885	Rosetta Stone Ltd.	\$ 10,000.00		NOCE	Software
P0160893	Return to Work Partners Inc	\$ 1,680.00		AC	Accommodation Services
P0160897	American Board of Funeral Service Education	\$ 7,500.00		CC	Accreditation Renewal Membership Fee
P0160898	Controlled Key Systems	\$ 178.40		NOCE	Locksmith Services
P0160899	CollegeSource Inc	\$ 6,895.00		CC	Software Subscription Renewal

Item No. 4.a.9

**BOARD RECAP  
FOR THE PERIOD AUGUST 1, 2023 THROUGH AUGUST 23, 2023  
BOARD MEETING SEPTEMBER 12, 2023**

<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0160900	American Education Research Corp	\$ 20,000.00		NOCE	Consultant Services - HS Record Evaluations
P0160901	Environmental Management Technologies	\$ 709.55		AC	Environmental Waste Removal
P0160906	A Alvarado Painting	\$ 10,000.00		CC	Blanket Order for Painting Services
P0160929	T-Mobile USA Inc	\$ 25,000.00		CC	Blanket Order for Wifi Hotspots
		<b>\$ 4,166,436.21</b>			

Approved by: \_\_\_\_\_  
Fred Williams, Vice Chancellor

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** September 12, 2023

**SUBJECT:** Surplus and Obsolete Supplies and Equipment

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property

**FUNDING SOURCE AND FINANCIAL IMPACT:** Proceeds from the sale of surplus items will be deposited into the General Fund.

**RECOMMENDATION:** Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by

  
Approved for Submittal

4.b.1

Item No.

## SURPLUS ITEMS

9/1/2023		
QTY.	Description	Location
4	Filing Cabinets	AC
2	Magazine Holders	AC
3	Fans	AC
62	Chairs	AC
1	Large Work Desk	AC
1	3 Tier Bookshelf	AC
2	Sewing Folding Tables	AC
31	Tables	AC
3	Stand Up Podiums	AC
4	Plastic Garden Tubs	AC
2	Flip Chart Easel Paper	AC
8	Poster Board Paper	AC
3	Picture Frames	AC
1	Cork Board	AC
6	Black Metal Wire Wall Hanging Baskets	AC
3	Boxes Of Misc Craft Supplies	AC
5	Filing Cabinets	AC
3	White Boards	AC
7	Scraps Of Tables	AC
1	Plexiglass	AC
3	Wooden Holders	AC
1	White Beam	AC
1	Wireless Laser Keyboard	AC
1	Surface Laptop - Swollen Battery	AC
1	Laptop Case - Black	AC
1	Mouse	AC
1	Koss Headset	AC
2	Sce Tablecloths - Green	AC
2	Grey Long Carrying Bags	AC
1	Ez Up Green Carrying Bag	AC

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	September 12, 2023	Resolution	<u>    X    </u>
<b>SUBJECT:</b>	Approve Resolution No. 23/24-05 to Sole Source GE Healthcare for Healthcare Equipment and Products	Information	<u>          </u>
		Enclosure(s)	<u>          </u>

**BACKGROUND:** The District has an ongoing requirement to purchase healthcare equipment and products from GE Healthcare for educational purposes in quantities that exceed the threshold for public bidding.

California Public Contract Code Section 20651 requires school districts to advertise publicly for bids for the purchase of goods involving an expenditure that exceeds the current threshold for bidding, which is \$109,300 for the 2023 calendar year. The purpose of competitive bidding statutes is to protect the public from extravagant contracts and to exclude favoritism and corruption and to promote competition among bidders so as to ensure that all public contracts are entered into at the lowest possible price. However, competitive bidding sometimes does not produce an advantage and GE Healthcare equipment and products are included in this category.

Public Contract Code section 3400 permits public entities to make an exception to the public bidding requirement when the necessary products, hardware, equipment, materials, supplies, software and/or accessories are only available from one source.

The District's Purchasing Department has determined that there is no practical value in advertising for and receiving competitive bids for the purchase of GE Healthcare equipment and products because: (1) GE Healthcare is the sole source and manufacturer of GE Healthcare brand hardware and services; (2) the procurement price of GE Healthcare products directly from GE Healthcare is fair and reasonable with no reseller markups. (3) The products meet the needs of the District's instructional healthcare requirements.

The District's Purchasing Department concludes that the foregoing reasons are sufficient to support a finding by the Governing Board that it is in the District's best interests to authorize the letting of sole source purchase orders and/or contracts, as needed, to GE Healthcare.

This agenda item was submitted by Colin Preston, Dean of Health Science, Kinesiology, and Athletics and Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing.

**FUNDING SOURCE AND FINANCIAL IMPACT:** There are no costs associated with this request for sole source of GE Healthcare equipment products from GE Healthcare. Fiscal impact will be associated with individual purchase orders, on an as needed basis, from various funds.

**RECOMMENDATION:** Authorization is requested to approve Resolution No. 23/24-05 to allow the District to purchase needed GE Healthcare equipment and products in an efficient and expedient manner. Once approved by the Board, sole source determination of GE Healthcare will enable the District to continue providing for the educational needs of the District. Authorization is also requested to delegate authority to the District Director, Purchasing to execute purchase orders and/or contracts necessary for the healthcare products with GE Healthcare.

Fred Williams

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Recommended by

*B. V. dist Bredm*  
Approved for Submittal

4.c.2

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Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 23/24-05 APPROVING GE HEALTHCARE AS A SOLE SOURCE  
PROCUREMENT TO LET PURCHASE ORDERS OR CONTRACTS FOR  
HEALTHCARE EQUIPMENT REPLACEMENT**

**WHEREAS**, the North Orange County Community College District (“District”) wishes to let purchase orders or contracts with GE Healthcare for the procurement of healthcare equipment and products; and

**WHEREAS**, the District has determined that healthcare equipment and products with GE Healthcare meet the requirements; and

**WHEREAS**, the cost of procurement with GE Healthcare will exceed the bid threshold as set forth in Public Contract Code Section 20651; and

**WHEREAS**, pursuant to Public Contract Code section 3400(c)(3), permits public entities to make an exception to the public bidding requirement when necessary products, hardware, equipment, software and accessories, are only available from one source, the Board of Trustees may make a finding that it is in the District’s best interests to let a purchase order or contract without a formal, public advertising and receiving of bids; and

**WHEREAS**, the District has determined that there is no practical value in advertising for and receiving of bids for the GE Healthcare equipment and products; because (1) the products will be procured directly from GE Healthcare as an authorized manufacturer (2) the products meet the needs of the District’s instructional healthcare requirements (3) Staff finds that the costs for the products’ purchase price is fair and reasonable with no reseller markups.

**NOW, THEREFORE**, the District Board of Trustees hereby finds, determines, declares and resolves as follows:

**Section 1.** All of the recitals set forth above are true and correct and the Board so finds and determines.

**Section 2.** That it would not produce any advantage to the District to competitively bid the GE Healthcare procurement.

**Section 3.** That the Board approves and authorizes the letting of sole source purchase orders and/or contracts to GE Healthcare for the procurement of healthcare equipment and products.

**Section 4.** The Board hereby delegates authority to the District Director, Purchasing, to execute purchase orders and/or contracts necessary for the GE Healthcare equipment and products.

**Section 5.** This Resolution, No.23/24-05, shall be effective as of the date of its adoption.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the North Orange County Community College District this 12th day of September 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 12th day of September 2023, by the above-described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 12th day of September 2023.

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Clerk of Governing Board  
North Orange County Community College District



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** September 12, 2023 Resolution             
**SUBJECT:** COLEGAS 2023 Annual Conference Information             
Sponsorship Enclosure(s)           

**BACKGROUND:** The District seeks to be a diamond level sponsor in support of the COLEGAS 2023 Annual Conference – Raíces de Excelencia: La Cultura Cura, which aligns with Board Policy 6350, Hospitality, encouraging awareness of the college and district programs. The cost of the diamond sponsorship is \$20,000. Per Board Policy 6100, Administrative Procedures 6100, Delegation of Authority, Business and Fiscal Affairs, ongoing hospitality-related costs in excess of \$5,000 per event or new events in excess of \$1,000 require approval by the Board. Accordingly authorization is requested for Cypress College, Fullerton College, NOCE, and District Services(\$5,000/location) to use hospitality funds to sponsor the COLEGAS 2023 Annual Conference as a diamond sponsor.

This agenda item was submitted by Dr. Byron D. Clift Breland, Chancellor and the Campus Presidents.

**How does this relate to the five District Strategic Directions?** This item relates to District Strategic Direction #1: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction #4: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6100, Administrative Procedures 6100, Delegation of Authority, Business and Fiscal Affairs.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The cost of the diamond sponsor for the COLEGAS 2023 Annual Conference is \$20,000 and will be funded from Hospitality funds.

**RECOMMENDATION:** Authorization is requested to use hospitality funds to sponsor the COLEGAS 2023 Annual Conference – Raíces de Excelencia: La Cultura Cura, as a diamond sponsor at a cost of \$20,000.

Fred Williams

Recommended by

  
Approved for Submittal

4.d

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** September 12, 2023 Resolution                       
**SUBJECT:** Fullerton College Motimatic Fall 2023 Information                       
Enrollment Campaign Amendment Enclosure(s)                     

**BACKGROUND:** At the Board of Trustees Meeting on July 25, 2023, the Board approved Fullerton College to enter into an agreement with Motimatic for a Fall 2023 Enrollment Campaign, aimed at targeting around 10,000 “stopped-out” students. The estimated cost for this campaign was \$120,000 with Motimatic charging a fee of \$300 per “stopped-out” student who successfully registered and maintained enrollment through the census date.

Initially, Fullerton College anticipated the enrollment of approximately 400 “stopped-out” students during the Fall 2023 campaign. The campaign’s success has become apparent with approximately 700 “stopped-out” students enrolling before the fall semester’s commencement on August 21. This positive outcome prompted Motimatic to project the campaign could potentially attract up to 800 “stopped-out” students who would enroll and remain enrolled through the census date.

Considering these favorable results, Fullerton College is seeking an amendment to increase the existing agreement with Motimatic by \$122,000. Motimatic has extended a discounted rate for additional “stopped-out” students beyond the 400 estimate in the initial agreement. The revised rate for these additional students will be \$275 per student, resulting in a total agreement amount of \$242,000.

This agenda item was submitted by Henry Hua, Interim Vice President of Administrative Services.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 1) Student Experience & Success; NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

**How does this relate to Board Policy?** This item relates to Board Policy 5010 Admissions and Concurrent Enrollment.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for this project is from the Fullerton College Student Retention & Enrollment funds.

**RECOMMENDATION:** Authorization is requested to approve an amendment to the existing agreement with Motimatic for Fullerton College’s Fall 2023 Enrollment Campaign from July 12, 2023 through September 30, 2023 with an increase of \$122,000. The total estimated value of the agreement would be \$242,000. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

  
Approved for Submittal

4.e

Recommended by

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	_____
<b>DATE:</b>	September 12, 2023	Information	_____
		Enclosure(s)	_____
<b>SUBJECT:</b>	Agreement with MAAS Companies for Fullerton College Wilshire Chiller Plan Relocation Revision 1 Project Support Services		

**BACKGROUND:** Fullerton College is actively progressing with the Wilshire Chiller Plant Relocation Revision 1 project, which involves two integral phases. Phase I centers around Project Support Services, encompassing bidding and the selection of a suitable general contractor. During Phase II, the project transitions into construction, commissioning, and final close-out.

DSA approval for Wilshire Chiller Yard Relocation (WCR) Increment 1 was granted on August 8, 2023. Anticipations point towards DSA approval for WCR Increment 2 being secured by the end of October 2023. However, the lengthy lead times for essential electrical equipment pose the potential risk of considerable delays, impacting the construction timeline of the new Performing Arts Center (PAC). To avoid these impediments, the Wilshire Chiller Yard must be operational before construction can begin on the PAC. Therefore, immediate bidding and construction process for the Wilshire Chiller Yard is vital.

Given the project's urgency, MAAS Company (MAAS) has been identified as the recommended candidate to fulfill the role of project management due to their expertise and experience. The immediate nature of the project required swift action, and the Project Manager from MAAS began providing services on September 1, 2023.

Construction costs (DSA Increments 1 and 2) is estimated at \$4,336,505. Project management support is calculated at ~7.1% of the equivalent construction cost. Below are the estimated consultant costs.

Description of Services	Estimated Cost
Phase I – Bidding & General Contractor Selection	\$84,726
Phase II – Project Construction, Commissioning, and Close-out	\$223,236
TOTAL	\$307,962

This agenda item was submitted by Henry Hua, Interim Vice President, Administrative Services and Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6340, Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding will come from Measure J funds and Capital Outlay funds.

**RECOMMENDATION:** Authorization is requested for retroactive approval to enter into a consultant agreement with MAAS Companies for project management services for the Fullerton College Wilshire Chiller Plan Relocation Revision 1 Project from September 1, 2023 through project completion, for an estimated cost of \$307,962. Furthermore, any supplementary services rendered beyond the project's conclusion will be subject to an hourly rate basis. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

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Recommended by

*B. V. dist BndM*

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Approved for Submittal

4.f.2

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Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES

**DATE:** September 12, 2023

**SUBJECT:** Academic Personnel

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.a.1

Item No.

RETIREMENT

Brown, Anthony                      CC      Psychiatric Technology Instructor  
Eff. 12/15/2023  
PN CCF707

NEW PERSONNEL

Constantin, Elli                      CC      Director, Distance Education  
12-month Position (100%)  
Range 21, Column B  
Management Salary Schedule  
Eff. 09/13/2023  
PN CCM692

Miller-Wakeham, Braden              CC      Director, Educational Partnerships and  
Programs/Guided Pathways  
12-month Position (100%)  
Range 20, Column A  
Management Salary Schedule  
Eff. 09/13/2023  
PN CCM690

TEMPORARY REASSIGNMENT

Perez, Elsa                              FC      Counselor  
  
To:      FC Interim Dean, Counseling and Student  
Development  
12 Month position (100%)  
Range 32, Step A  
Management Salary Schedule  
Eff. 09/15/2023-06/30/2024  
PN FCM978

PROBATIONARY CONTRACT EXTENSION

Lopez, Corinna                      NOCE      ESL Noncredit Instructor  
From:      2023/2024 academic year  
To:      2024/2025 academic year

Prell, Megan                              NOCE      DSPS Noncredit Instructor  
From:      2024/2025 academic year  
To:      2025/2026 academic year

CHANGE IN SALARY CLASSIFICATION

Abutin-Mitsch, Jeannie	CC	Counselor From: Class D To: Class F Eff. 07/01/2023
Clavel, Francesca	CC	Diagnostic Medical Sonography Instructor From: Class B, Step 1 To: Class B, Step 4 Eff. 08/17/2023
Estrada, Steven	CC	Ethnic Studies Instructor From: Class B To: Class C Eff. 08/17/2023
Kar, Rosie	FC	Ethnic Studies Instructor From: Class B, Step 1 To: Class F, Step 9 Eff. 08/17/2023
Kaufman, Bret	CC	English Instructor From: Class C To: Class D Eff. 08/17/2023
Krag, Samantha	FC	English Instructor From: Class C To: Class D Eff. 08/17/2023
Marquez, Lorena	FC	Counselor From: Class D To: Class E Eff. 07/01/2023
Oo, Jennifer	NOCE	Allied Health Noncredit Instructor From: Class D To: Class E Eff. 08/09/2023
Smedley, Deanna	FC	Counselor From: Class C To: Class D Eff. 07/01/2023

Academic Personnel  
September 12, 2023

Vandervort, Kimberly           FC     English Instructor  
From:   Class E  
To:     Class F  
Eff. 08/17/2023

LEAVE OF ABSENCE

@00225203                   FC     Family Medical Leave (FMLA/CFRA) (100%)  
Paid Leave using Regular and Supplemental  
Sick Leave until Exhausted; Unpaid thereafter  
Eff. 07/18/2023-07/31/2032

@00874209                   CC     Family Medical Leave (FMLA/PDL) (100%)  
Paid Leave using Regular and Supplemental  
Sick Leave until Exhausted; Unpaid thereafter  
Eff. 08/17/2023-09/17/2023

@00901532                   NOCE   Family Medical Leave (FMLA/CFRA) (100%)  
Paid Leave using Regular and Supplemental  
Sick Leave until Exhausted; Unpaid thereafter  
Eff. 07/22/2023-09/03/2023

@01238523                   FC     Family Medical Leave (FMLA/CFRA)  
(Intermittent)  
Paid Leave using Regular and Supplemental  
Sick Leave until Exhausted; Unpaid thereafter  
Eff. 08/17/2023-12/09/2023

@01345012                   CC     Family Medical Leave (FMLA/PDL) (100%)  
Paid Leave using Regular and Supplemental  
Sick Leave until Exhausted; Unpaid thereafter  
Eff. 09/02/2023-10/14/2023

@01472389                   FC     Family Medical Leave (FMLA/PDL) (100%)  
Paid Leave using Regular and Supplemental  
Sick Leave until Exhausted; Unpaid thereafter  
Eff. 07/24/2023-09/09/2023

Barsamian, Aram           FC     Music Instructor  
Load Banking Leave With Pay (20.00%)  
Eff. 2023 Fall Semester

Burger, Markus           FC     Music Instructor  
Load Banking Leave With Pay (34.00%)  
Eff. 2023 Fall Semester



Academic Personnel  
September 12, 2023

Castle-Donovetsky, Victoria	CC	Physical Sciences Instructor Load Banking Leave With Pay (16.67%) Eff. 2023 Fall Semester
Castro, Alma	CC	Mathematics Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Fall Semester
Cho, Leonard	FC	Mathematics Instructor Load Banking Leave With Pay (31.67%) Eff. 2023 Fall Semester
Crippen, James	FC	Philosophy Instructor Load Banking Leave With Pay (13.33%) Eff. 2023 Fall Semester
England, Elli	FC	English Instructor Load Banking Leave With Pay (13.33%) Eff. 2023 Fall Semester
Giardina, Edward	CC	Art Instructor Load Banking Leave With Pay (16.67%) Eff. 2023 Fall Semester
King, Kathryn	CC	English Instructor Load Banking Leave With Pay (40.00%) Eff. 2023 Fall Semester
Koeppel, Liana	CC	Speech Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Fall Semester
Linggi, Edward	FC	Foreign Language Instructor Load Banking Leave With Pay (33.33%) Eff. 2023 Fall Semester
Mande, Anupama	FC	History Instructor Load Banking Leave With Pay (20.00%) Eff. 2023 Fall Semester
Markley, Karen	FC	Anthropology Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Fall Semester

Academic Personnel  
September 12, 2023

Mihaylovich, Kristin	FC	Art Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Fall Semester
Nabahani, Melanie	CC	English Instructor Load Banking Leave With Pay (26.67%) Eff. 2023 Fall Semester
Negus, Anne	FC	History Instructor Load Banking Leave With Pay (20.00%) Eff. 2023 Fall Semester
O'Rourke, Margaret	FC	English Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Fall Semester
Paek, Sylvia	CC	Mathematics Instructor Load Banking Leave With Pay (6.67%) Eff. 2023 Fall Semester
Pham, Thu	CC	Nursing Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Fall Semester
Powers, Miguel	FC	English Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Fall Semester
Samano, Jeffrey	FC	Speech Instructor Load Banking Leave With Pay (18.33%) Eff. 2023 Fall Semester
St. John, Paul	FC	Accounting Instructor Load Banking Leave With Pay (33.33%) Eff. 2023 Fall Semester
Taylor, Matthew	FC	Speech Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Fall Semester

FACULTY SABBATICAL LEAVE

Ramsey, Liliana	FC	Physics Instructor Eff. 2023 Fall Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

Aarons, Rhiannon	CC	Column 1, Step 1
Aguirre, Miguel	NOCE	Column 1, Step 1
Alexander, Earl	FC	Column 1, Step 1
Anglim, Keegan	CC	Column 3, Step 1
Aono, Tetsuji	CC	Column 1, Step 1
Armstrong, Eric	CC	Column 1, Step 5
Barragan, Jessica	FC	Column 1, Step 1
Barsemian, Raymond	FC	Column 2, Step 1
Cadena, Arturo	CC	Column 2, Step 1
Cantrell, Joyce	FC	Column 1, Step 1
Chen, Jessica	FC	Column 1, Step 1
Cherng, Daniel	FC	Column 1, Step 1
Coleman, Odin	CC	Column 1, Step 1
Conlin, Maryanne	CC	Column 1, Step 1
Elgin, Rachel	CC	Column 1, Step 1
Flores, Stephanie	CC	Column 1, Step 1
Foster, Courtney	FC	Column 1, Step 1
Gonzalez, Omar	FC	Column 1, Step 1
Guerra, Keven	FC	Column 1, Step 1
Holland, Joy	CC	Column 1, Step 1
Johannsen, Jonathan	CC	Column 1, Step 1
Korniakov, Alexander	NOCE	Column 3, Step 1
Lins, Suzanne	FC	Column 1, Step 1
Lupin, Carolyn	CC	Column 1, Step 1
Lynch, Dixie	CC	Column 2, Step 5
Murtaza, Carol	CC	Column 1, Step 1
Nozick, Lori	CC	Column 1, Step 1
Ortiz, Roberto	CC	Column 1, Step 1
Papoulias, Lambe	FC	Column 1, Step 1
Parmar, Shivani	FC	Column 1, Step 1
Quintana, Felix	CC	Column 1, Step 1
Ragotskie, Joshua	CC	Column 1, Step 1
Rivera Rodas, Santiago	CC	Column 1, Step 1
Roman Rodriguez, Dorcas	FC	Column 1, Step 2
Schuster, Quinn	FC	Column 1, Step 1
Sever, Sue	CC	Column 1, Step 2
Tayco, John	CC	Column 1, Step 1
Vargas, Mario	FC	Column 3, Step 1
Worthington, Gina	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Elgin, Rachel	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Kelly	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Agular, Emmanuel	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$160.00 Eff. 08/10/2023-08/25/2023
Agular, Emmanuel	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$200.00 Eff. 07/25/2023-08/16/2023
Alanis, Frank	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Alfaro, David	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Altura, Michelle	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Amescua, Juan	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Aponte, Zola	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Arellano, German	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Arellano, Peggy	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Arias, Ana	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023

Academic Personnel  
September 12, 2023

Armstead, LaRon	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Armstrong, Kristin	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 06/01/2023-06/30/2023
Asadi, Ali	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Atkinson, Anne	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Atkinson, Anne	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Baltazar, Audrey	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$160.00 Eff. 08/10/2023-08/25/2023
Barrera, Vivian	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Barsha, Anthony	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Bonakdar, Mehrdad	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Brydges, Michael	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Calsita, Ciara	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023

Academic Personnel  
September 12, 2023

Cappuccio, Katie	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Cappuccio, Katie	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Carralejo, Caitlyn	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Castillo, Esther	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Chan, Wai	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Chase, Way	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Cherng, Daniel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Cipriani, Christina	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Coburn, Sarah	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Covey, Kendyl	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Cruz, Cassandra	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023

Academic Personnel  
September 12, 2023

Cutrona, Sergio	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Echols, David	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Escamilla, Dorian	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$200.00 Eff. 07/25/2023-08/16/2023
Famolaro, Felix	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Fanning, Charles	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Farol, Ron	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Fernandez, Eufemia	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Fiallo, Carolina	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Fraidany, Apollo	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
French, James	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Gatiglio, Karla	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023

Academic Personnel  
September 12, 2023

Glass, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Gomez, Tanya	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Gonzalez, Olga	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Gotoh, Akiko	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Harter-Johnson, Danashanti	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Heath, Sally	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$200.00 Eff. 07/25/2023-08/16/2023
Hefferan, Tracy	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Hernandez, Alondra	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Higgins, Rita	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Hill, Karen	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Hoang, Thanh	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023



Academic Personnel  
September 12, 2023

Hoigaard, Julia	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Ingersoll, Brittany	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Jo, Jeannie	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Johnson, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Johnson, Lisa	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Kanal, Naveen	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Kane, Raenie	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Kang, Michelle	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Kepler, Marc	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Khassassi, Zineb	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Knowles, Kevin	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023

Academic Personnel  
September 12, 2023

Kosinska-Klaehn, Magdalena	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Kuzmenko, Nadiia	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
La Tour, Jesse	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Lamb, Heidi	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Letcher, Annette	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 13.5 hours Eff. 07/11/2023-7/27/2023
Lim, Emmie	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Martinez, Alyssa	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$200.00 Eff. 07/25/2023-08/16/2023
McMath-Akers, Lisa	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Mendoza, Marcela	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$160.00 Eff. 08/10/2023-08/25/2023
Metchikoff, Allison	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Meyer, Renee	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023

Academic Personnel  
September 12, 2023

Molina, Shaina	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Nargesi, Mahnaz	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Nguyen, John	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Ortega, Valeria	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Pabla, Hardeep	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Page, Jennifer	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Papoulias, Lambe	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Perez, Mary Alice	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Peters, Ashley	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Pham, Victor	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Pineda-Castro, Edward	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023

Academic Personnel  
September 12, 2023

Plake, Clayton	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Raleigh, Samuel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Raleigh, Samuel	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Ramazzini, Emily	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$200.00 Eff. 07/25/2023-08/16/2023
Reid, Mary Sarah	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Rhymes, Regina	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 13.5 hours Eff. 07/11/2023-7/27/2023
Richards, Heather	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Riley, Marc	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Rodriguez, Eric	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Romero, Maria	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Sabet, Sarah	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023

Academic Personnel  
September 12, 2023

Sahakian, Souzan	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Sandoval, Carlos	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Santizo, Erika	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Sayyadi, Leila	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Segovia, Ronal	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Sharar, Erica	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Shieh, ROUNGMIN	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 07/18/2023-08/03/2023
Sosa, Raylene	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$160.00 Eff. 08/10/2023-08/25/2023
Sosa, Raylene	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$200.00 Eff. 07/25/2023-08/16/2023
Steidel, Karen	FC	Adjunct Professional Learning Days Stipend not to exceed \$640.00 Eff. 08/14/2023-08/15/2023
Thomas, Genola	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$160.00 Eff. 08/10/2023-08/25/2023

Academic Personnel  
September 12, 2023

Thomas, Genola	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$200.00 Eff. 07/25/2023-08/16/2023
Tuttle-Harry, Honour	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Wilkinson, David	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/15/2023
Wright, Rosina	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$200.00 Eff. 07/25/2023-08/16/2023
Yang, Samuel	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023
Zamudio Galaviz, Maria	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$160.00 Eff. 08/10/2023-08/25/2023
Zamudio Galaviz, Maria	FC	New Adjunct Counselors Shadow Training Stipend not to exceed \$200.00 Eff. 07/25/2023-08/16/2023
Zhao, Qingguo	NOCE	Adjunct Mandatory Flex Day Stipend not to exceed \$200.00 Eff. 08/09/2023

NON-PAID INSTRUCTOR OF RECORD

Alire, Stephanie	NOCE	DSPS Noncredit Instructor Educational Services Agreement/Goodwill Eff. 08/11/2023
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES

Action   X    
Resolution         
Information         
Enclosure(s)   X  

**DATE:** September 12, 2023

**SUBJECT:** Classified Personnel

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

5.b.1

Item No.

Classified Personnel  
September 12, 2023

RETIREMENT

Collins, Raymond            CC            Facilities Custodian I  
12-month position (100%)  
Eff. 12/31/2023  
PN CCC908

CHANGE IN RETIREMENT DATE

Banneck, Steven            CC            Theatre Technician (100%)  
From: 09/01/2023  
To: 09/30/2023  
PN CCC992

RESIGNATIONS

Berry, Ashley            CC            Student Services Specialist, EOPS  
12-month position (100%)  
Eff. 08/25/2023  
PN CCC952

Crisantos, Angela            FC            Student Services Tech, Ed Partnership/Outreach  
12-month position (45%)  
Eff. 08/31/2023  
PN FCC983

De La Cruz, Yadira            FC            Special Project Manager, Rising Scholars  
12-month position (100%)  
Eff. 09/01/2023  
PN FCT584

O'Reilly, Judith            NOCE            Administrative Assistant II, NOCRC/ CAEP  
12-month position (100%)  
Eff. 09/05/2023  
PN SCC871

TERMINATION

@00005411            CC            12-month position (100%)  
Eff. 09/13/2023  
PN CCC821



Classified Personnel  
September 12, 2023

NEW PERSONNEL

Noriega, Dezirae                      FC                      Health Services Assistant  
11-month position (100%)  
Range 33, Step C  
Classified Salary Schedule  
Eff. 09/15/2023  
PN FCC945

Pasillas, Kaitelyn                      AC                      Benefits Coordinator  
12-month position (100%)  
Range 40, Column A  
Classified Salary Schedule  
Eff. 09/05/2023  
PN DEC913

CHANGE IN SALARY STEP

Gutierrez, Nicholas                      CC                      Student Services Coordinator (100%)  
From: Range 43, Step A  
To:     Range 43, Step B  
Eff. 09/01/2023

PROMOTION

Duran, Federico                      CC                      Groundskeeper  
12-month position (100%)  
PN CCC  
  
To:     Irrigation Specialist  
12-month position (100%)  
Range 37, Step B + 5% Longevity  
Classified Salary Schedule  
Eff. 09/15/2023  
PN CCC822

VOLUNTARY CHANGES IN ASSIGNMENT

Gonzalez, Elizabeth                      FC                      Student Services Technician (45%)  
  
Temporary Change in Assignment  
To:     Student Services Specialist  
Range 36, Step B  
Classified Salary Schedule  
Eff. 09/15/2023 – 06/30/2024

Classified Personnel  
September 12, 2023

Teh, Edwin	NOCE	Instructional Aide, High-School Lab (100%)  Temporary Change in Assignment To: Admissions and Records Specialist (100%) Range 36, Step C + 5% Longevity Classified Salary Schedule Eff. 08/07/2023 – 12/31/2023
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PROFESSIONAL GROWTH & DEVELOPMENT

Arrellano, Alexis	CC	Dental Hygiene Clinical Technician (100%) 3 <sup>rd</sup> Increment (\$400) Eff. 07/01/2024
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LEAVES OF ABSENCE

@01150356	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/19/2023 – 08/25/2023 (Consecutive Leave)
@00225203	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/18/2023 – 07/31/2023 (Consecutive Leave)
@01813270	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/11/2023 – 09/10/2023 (Consecutive Leave)
@01492199	FC	Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/26/2023 – 09/04/2023 (Consecutive Leave)
@01492199	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 09/05/2023 – 11/24/2023 (Consecutive Leave)
@00316243	NOCE	Unpaid Personal Leave Eff. 10/03/2023 – 10/11/2023

Classified Personnel  
September 12, 2023

NEW CLASSIFIED JOB DESCRIPTION

Clinical Placement Coordinator  
Range 40  
Classified Salary Schedule

PE/Athletic Specialist  
Range 38  
Classified Salary Schedule

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Clinical Placement Coordinator	Range:	40
Date Revised:		Date Approved:	

### PRIMARY PURPOSE

Under the direction of the Associate Dean or Director, Nursing, this position is responsible for performing a variety of specialized duties necessary for securing and maintaining efficient clinical site coordination that meets the accreditation standards for the Nursing Program and other Health Science programs as required. The Clinical Placement Coordinator will work collaboratively with the healthcare industry to ensure clinical site contracts are current and the credentialing requirements are followed. The Clinical Placement Coordinator will oversee student placement, verify clinical site databases, and attend monthly meetings to represent the Nursing Program and the Health Sciences Division. This position supports the District-wide strategic directions, goals, and core values outlined in the Educational and Facilities Master Plan (EFMP).

### ESSENTIAL FUNCTIONS

*Examples of essential functions are interpreted as being descriptive and not restrictive in nature.*

1.	Collaborate with the Associate Dean, Director, Nursing, or Program Director to anticipate and monitor clinical site placement needs, review clinical site requirements, and ensure contract information is accurate and current.
2.	Serve as liaison between students, faculty, and clinical sites to ensure smooth transitions into clinical placements; provide ongoing technical assistance and troubleshooting to faculty and students related to placements, clinical sites, and placement processes.
3.	Coordinate with students, faculty, and clinical sites to ensure the completion of required clearance documents, orientation, and training; maintain confidential student information in compliance with the Family Educational Rights and Privacy Act (FERPA).
4.	Oversee the clinical placement databases and attend monthly various community college district consortium meetings to represent the Nursing Program and the Health Science Division.
5.	Form relationships with clinical affiliations to ensure policy and procedures are followed and contracts are current and renewed in a timely manner.
6.	Uphold agency requirements for clinical sites and work with faculty and students to ensure compliance.
7.	Establish partnerships with clinical affiliations based on the needs of faculty and student population, in accordance with applicable laws, regulations and policies. Evaluate the effectiveness of new clinical site in collaboration with the Program Director.
8.	Determine effectiveness of placement and resolve issues, in collaboration with the Program Director in accordance with regulations, policies, and procedures.
9.	Research, collect, compile, tabulate and/or analyze reports, spreadsheets and manuals.
10.	Organize, set priorities, and exercise sound, independent judgment within assigned areas.
11.	Ensure a safe and healthy work environment by complying with college health-policies, standard practices, and programs in keeping with occupational health and safety legislative regulations.
12.	Learn and apply emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

13.	Participate in District/College efforts to increase the diversity of faculty and staff and to address student achievement gaps; active assistance in the creation of a welcoming and inclusive work and educational environment; attend and participate in diversity, equity, inclusion, accessibility, and anti-racism trainings and events.
14.	Perform related duties as assigned.

**OTHER FUNCTIONS**

None

**WORKING RELATIONSHIPS**

The Clinical Placement Coordinator maintains frequent contact with various hospital staff, healthcare clinical personnel, the public, faculty, staff, and students.

**EDUCATION AND EXPERIENCE**

Minimum Qualifications

Sixty (60) college semester units and three (3) years of experience or a bachelor's degree from an accredited institution and one (1) year of experience, preferably in a field related to the assignment.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Experience with customer service and program coordination in an educational setting.

Knowledge of mission, objectives, goals, and service delivery requirements for nursing education.

Experience coordinating and conducting clinical site placement in an educational setting.

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of District organization, operations, policies, and objectives  
Knowledge of federal, state, and other applicable laws or regulations pertaining to program of assignment  
Knowledge of proper English usage, grammar, spelling, punctuation, and vocabulary  
Knowledge of project management, communications, and marketing principles  
Knowledge of computer-based employee/student/program tracking, enterprise systems  
Knowledge of various computer software programs  
Knowledge of modern office practices, procedures, and equipment  
Knowledge budget and auditing principles, practices, and procedures  
Knowledge of financial and statistical record-keeping principles

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

Knowledge of leadership principles and practices  
Ability to understand scope of authority in making independent decisions  
Ability to interpret, apply, and explain rules, regulations, policies, and procedures  
Ability to coordinate grants, categorical funding and assigned programs and assignments  
Ability to analyze situations accurately and adopt an effective course of action  
Ability to work effectively in a diverse team environment  
Ability to supervise, train and provide work direction to others  
Ability to coordinate an assigned program with minimal supervision or direction  
Ability to plan, organize and prioritize work  
Ability to meet schedules and timelines  
Ability to understand and follow oral and written directions  
Ability to communicate effectively, orally and in writing  
Ability to review situations accurately and determine appropriate action according to established guidelines  
Ability to establish and maintain effective working relationships with others

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**SPECIAL REQUIREMENTS**

Requires a valid California Driver's License

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**WORKING CONDITIONS**

Professional environment; subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); if able, standing for long periods of time (2-3 hours); repetitive use of upper extremities, fine finger manipulation, including hand coordination activities; driving to a variety of locations to purchase or pick-up items, or make arrangements for activities and events.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	PE/Athletic Specialist	Range:	38
Date Revised:		Date Approved:	

### PRIMARY PURPOSE

This position is responsible for performing a variety of administrative and technical responsibilities to support an athletic department/program, including student-athlete orientation, monitoring student-athlete eligibility, and compliance with all laws, rules, regulations, and codes established by the California Community College Athletic Association (CCCAA) and/or associated with national, state, and conference codes. This position supports the District-wide strategic directions, goals, and core values outlined in the Educational and Facilities Master Plan (EFMP).

### ESSENTIAL FUNCTIONS

*Examples of essential functions are interpreted as being descriptive and not restrictive in nature.*

1.	Ensure implementation and compliance of established local, state, and federal laws, and District policies and procedures; ensure compliance with all rules, regulations, procedures, and policies for the intercollegiate athletics program as established by the constitution and bylaws, CCCAA, the National Collegiate Athletic Association (NCAA), National Association of Intercollegiate Athletics (NAIA), Orange Empire Conference (OEC) and other conference and professional associations; assist in the revision of District policies and procedures, as necessary.
2.	Access student information systems to retrieve class rosters, student academic records, and other information, which often may be non-routine and confidential, to evaluate athletic eligibility and certify student athletes for intercollegiate athletic competition.
3.	Collect, record, maintain, distribute, and report all student-athlete eligibility requirements as they pertain to athletic participation and academic progress; develop and update lists of eligible athletes for distribution to Athletic Director, coaches, and athletics staff; assemble and update recruiting and eligibility folders with current pertinent athletic forms and information; conduct eligibility meetings for all athletic teams.
4.	Assist new student-athletes with orientation and information on college services and resources with an emphasis on eligibility requirements within the CCCAA and OEC. Monitor various processes pertaining to student-athletes, including academic requirements and verification of ability to graduate.
5.	Prepare athletic priority registration lists; assist in scheduling of student-athlete counseling appointments and verify that student-athletes have valid educational plans.
6.	Coordinate athletics' transportation schedule and travel, including vans, charter buses, hotel lodging, meal stipends, reimbursements, and tournament entry fees. Assist in management of officials scheduling and payment. Compile sport schedules, rosters, and other information to support Athletic Director and staff.
7.	Compile and analyze financial information for yearly budget preparation and year-end closing; track and monitor available department Class Related Program Activities fund (CRPA), Bursars, Foundation, and operating funds; prepare clear and accurate financial records and reports for Athletic Director and coaches.
8.	Create correspondence, memos, letters, agendas, and reports; revise schedules, forms, reports, records, and other information; compile statistical information for use in reports and award nominations.
9.	Assist with planning, organizing, and coordinating a variety of meetings, workshops, conferences, and special events, as assigned.
10.	Learn and apply emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

11.	Participate in District/College efforts to increase the diversity of faculty and staff and to address student achievement gaps; active assistance in the creation of a welcoming and inclusive work and educational environment; attend and participate in diversity, equity and inclusion trainings and events.
12.	Perform related duties as assigned.

**OTHER FUNCTIONS**

None

**WORKING RELATIONSHIPS**

The PE/Athletic Specialist maintains frequent contact with athletic administration, faculty, staff, coaches, student-athletes, outside agencies, and the public.

**EDUCATION AND EXPERIENCE**

Minimum Qualifications

Sixty (60) semester units from an accredited college or university and three (3) years of experience working in an athletics environment or related field or a bachelor's degree from an accredited college or university and one (1) year experience working in an athletics environment or related field.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of athletic program functions and operations  
Knowledge of intercollegiate sports regulations and practices including California Community College Athletic Association (CCCAA) rules and regulations  
Knowledge of CCCAA, NCAA, and NAIA athletic eligibility and transfer requirements  
Knowledge of modern office practices, procedures, and equipment.  
Knowledge of basic budgeting principles and terminology  
Ability to assist with the management of tasks of an athletic program  
Ability to compose correspondence and prepare documents with minimal guidance  
Ability to prepare clear and accurate financial records, correspondence, and other written materials  
Ability to interpret, apply and reach sound decisions in accordance with applicable law, rules, regulations, policies and department procedures  
Ability to communicate clearly and effectively  
Ability to establish and maintain effective working relationships with District management, staff, external agencies, and others encountered in the course or work  
Ability to plan, oversee, implement, and coordinate assigned program operations and activities, as well as staff and volunteers  
Ability to plan, organize and prioritize work



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

Ability to meet schedules and timelines  
Ability to understand and follow written directions  
Ability to establish and maintain effective working relationships with others

**SPECIAL REQUIREMENTS**

Requires a valid California Driver's License.

**WORKING CONDITIONS**

College or District office environment, athletic stadiums and events; subject to constant interruptions and frequent interaction with administrators, management, faculty, staff, and students; occasional travel to other locations to attend meetings or conduct work. Subject to sitting for long periods at a time (up to 2-3 hours). Repetitive use of upper extremities including hand coordination activities. May be subject to performing physical activities such as, but not limited to, lifting, bending, standing, climbing, or walking while performing demonstrations and providing student assistance.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** September 12, 2023

**SUBJECT:** Professional Experts

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.c.1

Item No.

Professional Experts  
September 12, 2023

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Ajanel, Chandni	NOCE	Project Expert	CC TAP Support Specialist	26	08/10/2023	10/29/2023
Alayoubi, Matthew	FC	Project Expert	Drone Pilot	20	08/22/2023	12/16/2023
Alvarez Macedo, Michel	FC	Assistant Coach 1	Assistant Coach – W Soccer	26	08/28/2023	12/16/2023
Ambriz, Maricela	NOCE	Project Expert	Job Coach	26	08/11/2023	12/15/2023
Arizaga, Sarah	CC	Project Expert	LGBTQ+ Professional Expert	26	08/16/2023	12/08/2023
Arizaga, Sarah	CC	Project Expert	LGBTQ+ Professional Expert	26	01/22/2024	03/22/2024
Arizaga, Sarah	CC	Project Expert	LGBTQ+ Professional Expert	26	04/02/2024	05/29/2024
Arizaga, Sarah	CC	Project Expert	LGBTQ+ Professional Expert	26	06/10/2024	06/28/2024
Aviles, Aracely	FC	Project Expert	Athletic Life Coach	26	07/26/2023	12/16/2023
Bae, Ki Hong	FC	Project Expert	Project Expert – Student Center	26	08/07/2023	11/17/2023
Bae, Ki Hong	FC	Project Expert	Project Expert – Student Center	26	11/27/2023	12/15/2023
Bae, Ki Hong	FC	Project Expert	Project Expert – Student Center	26	01/16/2024	03/22/2024
Bae, Ki Hong	FC	Project Expert	Project Expert – Student Center	26	04/02/2024	06/12/2024
Banda, Sergio	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow	10	07/01/2023	12/09/2023
Banks, Dylan	FC	Project Expert	Athletic Life Coach	26	08/16/2023	04/30/2024
Barnes, Cody	FC	Project Expert	Cybersecurity Lab Support	24	08/21/2023	11/21/2023
Barrera, Emely	NOCE	Project Coordinator	Project Coordinator – Ed. Coach	26	07/31/2023	12/15/2023
Bautista, Anne Marre	FC	Technical Expert II	Survey Inquiry Project	20	08/15/2023	04/30/2024
Bautista Roman, Miguel	FC	Assistant Coach 3	Assistant Coach – M Soccer	26	07/26/2023	12/16/2023
Blake, Cynthia	CC	Project Coordinator	LIFE Program Coordinator	20	08/29/2023	12/15/2023
Bonnand, George	FC	Technical Expert II	Curriculum Technical Development and Processing	10	08/21/2023	12/09/2023

Professional Experts  
September 12, 2023

Bonnand, George	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/29/2024	05/25/2024
Bowen, Lucas	FC	Project Expert	Cybersecurity Lab Support	26	08/21/2023	11/21/2023
Brinkley, Jordan	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	08/21/2023	12/04/2023
Brinkley, Jordan	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	01/29/2024	06/24/2024
Brown, Dillon	FC	Project Expert	Athletic Life Coach	26	08/07/2023	12/16/2023
Bui, Tuan	FC	Project Expert	SSSP Related Data and Research Project	26	08/21/2023	12/20/2023
Bui, Tuan	FC	Project Expert	SSSP Related Data and Research Project	26	01/08/2024	03/22/2024
Bui, Tuan	FC	Project Expert	SSSP Related Data and Research Project	26	04/01/2024	05/31/2024
Busch, Barrett	CC	Project Coordinator	Cybersecurity – Industry Partnerships	26	08/09/2023	08/18/2023
Campbell, Justin	CC	Technical Expert II	English Learning Community for Incoming Athletes	2	07/01/2023	08/06/2023
Carrithers, Joe	FC	Technical Expert II	Associated Students Faculty Advisor Trainer	15	08/07/2023	12/31/2023
Castellanos, Kenneth	FC	Assistant Coach 4	Assistant Coach – M Soccer	26	12/18/2023	01/26/2024
Castellanos, Kenneth	FC	Assistant Coach 4	Assistant Coach – M Soccer	26	05/28/2024	06/28/2024
CastroKahn, Karlie	FC	Technical Expert I	Digital Photography Technical Expert	26	07/02/2023	08/18/2023
Chen, Erick	CC	Certified Athletic Trainer	Certified Athletic Trainer	26	08/25/2023	05/17/2024
Combs, Jennifer	FC	Technical Expert II	Institutional Integrity Committee (IIC) Campus Summer Planning	16	08/09/2023	08/10/2023
Cruz, Samantha	FC	Project Expert	Cadena Cultural Center Program Assistant	26	08/07/2023	11/17/2023
Cruz, Samantha	FC	Project Expert	Cadena Cultural Center Program Assistant	26	11/27/2023	12/15/2023
Cruz, Samantha	FC	Project Expert	Cadena Cultural Center Program Assistant	26	01/08/2024	05/30/2024
Cruz, Saul	CC	Certified Athletic Trainer	Certified Athletic Trainer	26	08/25/2023	05/17/2024
Dadson, Guy	FC	Technical Expert II	Curriculum Technical Development and Processing	10	08/21/2023	12/09/2023
Dadson, Guy	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/29/2024	05/25/2024
De Jesus, Roman	FC	Technical Expert II	Institutional Integrity Committee (IIC) Campus Summer Planning	16	08/09/2023	08/10/2023
Doherty, Kelly	FC	Assistant Coach 2	Assistant Coach – W Water Polo	26	07/17/2023	12/16/2023

Professional Experts  
September 12, 2023

Dunsmore, Pamela	FC	Technical Expert II	FYE (First Year Experience) Faculty	26	07/01/2023	12/31/2023
Espinosa, Aaron	CC	Technical Expert II	Box Office	20	08/21/2023	09/22/2023
Espinosa, Aaron	CC	Technical Expert II	Box Office	20	10/02/2023	11/17/2023
Espinosa, Aaron	CC	Technical Expert II	Box Office	20	11/28/2023	12/15/2023
Espinosa, Aaron	CC	Technical Expert II	Box Office	20	01/10/2024	03/22/2024
Espinosa, Aaron	CC	Technical Expert II	Box Office	20	04/02/2024	06/19/2024
Faircloth, Richard	CC	Project Expert	Career Pathway Development and Promotion	26	08/17/2023	12/15/2023
Faircloth, Richard	CC	Project Expert	Career Pathway Development and Promotion	26	01/12/2024	05/24/2024
Farnham, Paul	FC	Technical Expert II	Math Faculty – FYE Pilot 2.0	26	08/01/2023	12/31/2023
Farol, Ronald	FC	Technical Expert II	Associated Students Faculty Advisor	15	08/07/2023	06/30/2024
Fifield, Karen	FC	Project Expert	Transfer Evaluation for Degree Audit – Project	26	08/15/2023	12/20/2023
Fifield, Karen	FC	Project Expert	Transfer Evaluation for Degree Audit – Project	26	02/05/2024	06/21/2024
Flavell, Alex	FC	Technical Expert II	Music Department Collaborative Accompanist	8	08/21/2023	12/09/2023
Fleming, Karen	FC	Technical Expert II	Weaponless Defense Safety Advisor	6	08/21/2023	12/07/2023
Flores, Jazmin	FC	Project Expert	Cadena Cultural Center Program Assistant	26	08/28/2023	12/22/2023
Ford, Michael	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	08/31/2023	12/04/2023
Ford, Michael	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	01/29/2024	06/24/2024
Garcia, Brandon	CC	Project Expert	LIFE Program Leader	20	08/28/2023	05/17/2024
Garcia, Christopher	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	08/31/2023	12/04/2023
Garcia, Christopher	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	01/29/2024	06/24/2024
Ghidella, Richard	FC	Technical Expert II	Faculty Mentoring Program	8	08/21/2023	12/09/2023
Gorrell, Thomas	FC	Assistant Coach 5	Assistant Coach – M Basketball	26	08/28/2023	04/30/2024
Graves, Gary	FC	Technical Expert II	Faculty Mentoring Program	10	08/21/2023	12/09/2023
Graves, Gary	FC	Technical Expert II	Curriculum Technical Development and Processing	10	08/21/2023	12/09/2023
Graves, Gary	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/29/2024	05/25/2024

Professional Experts  
September 12, 2023

Guardado, Cynthia	FC	Technical Expert II	FC Course Redesign for Equity Program	37	08/09/2023	09/16/2023
Hall, Lynda	NOCE	Project Expert	Peer Mentor	26	08/14/2023	12/08/2023
Hall, Lynda	NOCE	Project Expert	Peer Mentor	26	01/15/224	03/22/2024
Hall, Lynda	NOCE	Project Expert	Peer Mentor	26	04/01/2024	06/14/2024
Hamilton, Synclaire	CC	Certified Athletic Trainer	Certified Athletic Trainer	26	08/25/2023	05/17/2023
Hernandez, Anthony	FC	Certified Athletic Trainer	Certified Athletic Trainer	26	08/21/2023	05/10/2024
Huerta, Alberto	CC	Certified Athletic Trainer	Certified Athletic Trainer	26	08/25/2023	05/17/2024
Imaku, Brittany	CC	Technical Expert I	Head Coach for Women's Basketball Team	26	08/17/2023	08/17/2023
Imaku, Brittany	CC	Technical Expert II	Head Coach for Women's Basketball Team	26	12/11/2023	01/25/2024
Imaku, Brittany	CC	Technical Expert I	Head Coach for Women's Basketball Team	26	08/17/2023	08/17/2023
Imaku, Brittany	CC	Technical Expert I	Head Coach for Women's Basketball Team	26	12/11/2023	01/25/2024
Ishibashi, Jane	FC	Technical Expert II	Zero Cost Textbook Workgroup	15	08/28/2023	12/08/2023
Jackson, Oliver	FC	Assistant Coach 5	Assistant Coach – Baseball	26	08/21/2023	12/16/2023
Jones, Lamar	FC	Project Coordinator	Umoja Project Lead	26	08/14/2023	11/17/2023
Jones, Lamar	FC	Project Coordinator	Umoja Project Lead	26	11/27/2023	12/15/2023
Jones, Lamar	FC	Project Coordinator	Umoja Project Lead	26	01/08/2024	03/22/2024
Jones, Lamar	FC	Project Coordinator	Umoja Project Lead	26	04/02/2024	06/11/2024
Kao, Hui	FC	Technical Expert II	Music Department Collaborative Accompanist	5	08/21/2023	12/09/2023
Kinkel, Jennifer	FC	Technical Expert II	Center for Early Childhood Collaboration	10	08/07/2023	06/30/2024
Kominek, Bridget	FC	Technical Expert II	Tutoring Center Training and Support	10	08/01/2023	12/08/2023
Larsen, Chris	FC	Technical Expert II	Pre-Fall 2023 Teacher Prep Pathway Boot Camp	9	08/15/2023	08/16/2023
Lazarus, Laura	FC	Technical Expert II	FC Course Redesign for Equity Program	37	08/09/2023	09/16/2023
Lee, Scott	FC	Technical Expert II	Curriculum Map Verification	15	08/01/2023	06/30/2024
Lesser, Eric	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	08/21/2023	12/04/2023

Professional Experts  
September 12, 2023

Lesser, Eric	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	01/29/2024	06/24/2024
Letcher, Annette	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow	10	07/01/2023	12/09/2023
Loney, Laura	FC	Technical Expert II	Pre-Fall 2023 Teacher Prep Pathway Boot Camp	6	08/15/2023	08/16/2023
Lopez, David	FC	Technical Expert II	FC Course Redesign for Equity Program	37	08/09/2023	09/16/2023
Loy, Michelle	FC	Technical Expert II	ANFP Faculty Advisor	10	08/23/2023	12/21/2023
Makabali, Alvin	NOCE	Project Coordinator	Research Technical Support Specialist and Coordinator	26	08/15/2023	10./29/2023
Massey, John	FC	Technical Expert II	Theatre Arts Department Accompanist	26	08/21/2023	12/09/2023
McCarthy, Barry	FC	Technical Expert II	Faculty Mentoring Program	8	08/21/2023	12/09/2023
Mejia-Gaytan, Georgiana	AC	Project Coordinator	Benefits Processes	26	08/23/2023	05/17/2023
Mendoza, Zail	NOCE	Project Coordinator	NOCE ESL Community Liaison	26	08/21/2023	12/18/2023
Mendoza, Zail	NOCE	Project Coordinator	NOCE ESL Community Liaison	26	01/08/2024	05/22/2024
Munoz, Vanessa	CC	Certified Athletic Trainer	Certified Athletic Trainer	26	08/25/2023	05/17/2024
Neri, Efren	FC	Assistant Coach 3	Assistant Coach – Tennis	18	08/21/2023	12/16/2023
Nguyen, Amanda	FC	Project Expert	SSSP Related Data and Research Project	26	08/21/2023	12/20/2023
Nguyen, Amanda	FC	Project Expert	SSSP Related Data and Research Project	26	01/08/2024	03/22/2024
Nguyen, Amanda	FC	Project Expert	SSSP Related Data and Research Project	26	04/01/2024	05/31/2024
Page, Jennifer	CC	Technical Expert II	Speech & Debate Workshops/Charger Experience Workshop Assist.	10	07/01/2023	06/30/2024
Paplia, Rebecca	CC	Project Expert	Career Pathway Development and Promotion	26	08/17/2023	12/15/2023
Paplia, Rebecca	CC	Project Expert	Career Pathway Development and Promotion	26	01/12/2024	05/24/2024
Pavelek, Karin	FC	Technical Expert II	Center for Early Childhood Collaboration	10	08/07/2023	06/30/2024
Pavelek, Karin	FC	Technical Expert II	Administrative Services – Child Development Training Consortium	10	11/01/2023	06/30/2024
Perez, Roger	FC	Technical Expert II	Accreditation Writing Team	40	08/21/2023	12/09/2023
Ponce, Angel	FC	Project Expert	Athletic Life Coach	10	07/26/2023	12/16/2023
Purcell, Jessica	FC	Project Expert	Athletic Life Coach	26	08/21/2023	12/16/2023
Ramirez, John	FC	Project Expert	Athletic Life Coach	26	08/28/2023	12/16/2023

Professional Experts  
September 12, 2023

Ramirez, John	FC	Project Expert	Athletic Life Coach	26	01/02/2024	05/24/2024
Reed, Cole	FC	Project Expert	Cybersecurity Lab Support	24	08/21/2023	11/21/2023
Reyes, Julia	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	08/21/2023	12/04/2023
Reyes, Julia	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	1/29/2024	06/24/2024
Rifcky Jabbar, Aaliah	FC	Project Coordinator	Mentor Co-Coordinator	26	08/02/2023	09/12/2023
Rifcky Jabbar, Aaliah	FC	Project Coordinator	Mentor Co-Coordinator	26	09/26/2023	12/15/2023
Rifcky Jabbar, Aaliah	FC	Project Coordinator	Mentor Co-Coordinator	26	01/03/2024	05/31/2024
Roberts, Martha	FC	Technical Expert II	FC Course Redesign for Equity Program	40	08/09/2023	06/30/2024
Robertson, Kelly	FC	Technical Expert II	Promise Career Pathways: CTE-AJ Case Manager Lead	8	08/21/2023	06/30/2024
Rodriguez, Jeanette	FC	Technical Expert II	Institutional Integrity Committee (IIC) Campus Summer Planning	16	08/09/2023	08/10/2023
Rodriguez, Jeanette	FC	Technical Expert II	Communication Studies Coordinator	40	08/21/2023	12/09/2023
Rodriguez, Luciano	FC	Technical Expert II	Institutional Integrity Committee (IIC) Campus Summer Planning	16	08/09/2023	08/10/2023
Romero Hernandez, Abraham	FC	Technical Expert II	Curriculum Technical Development and Processing	10	08/21/2023	12/09/2023
Romero Hernandez, Abraham	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/29/2024	05/25/2024
Rosen, Lugene	FC	Technical Expert II	Zero Cost Textbook Workgroup	15	08/01/2023	12/08/2023
Sandvig, Sarah	FC	Technical Expert II	Theatre Arts Department Accompanist	14	08/21/2023	12/09/2023
Schniepp, Jennifer	FC	Technical Expert II	Theatre Arts Department Accompanist	26	08/21/2023	12/09/2023
Seidel, Jay	FC	Technical Expert II	FC Drone Pilot Apprenticeship Grant Campus Administrator	26	07/01/2023	06/30/2024
Serigstad, Scott	FC	Assistant Coach 3	Assistant Coach – Baseball	26	08/21/2023	12/16/2023
Smead, Richard	FC	Technical Expert II	CIS Equipment Maintenance and Software Updates	10	08/07/2023	08/18/2023
Smith, Dianna	CC	Project Manager	K16 Key Personnel for CC Health Science/Outreach	26	08/14/2023	11/03/2023
Smith, Dianna	CC	Project Manager	K16 Key Personnel for CC Health Science/Outreach	26	01/08/2024	06/30/2024
Sothorn, John	FC	Assistant Coach 5	Assistant Coach – Baseball	18	08/21/2023	12/16/2023
Soto Troccoly, Miguel	NOCE	Project Expert	Peer Mentor	20	08/14/2023	12/08/2023



Professional Experts  
September 12, 2023

Soto Troccoly, Miguel	NOCE	Project Expert	Peer Mentor	20	01/15/2024	03/22/2024
Soto Troccoly, Miguel	NOCE	Project Expert	Peer Mentor	20	04/01/2024	06/14/2024
Standen, Kathy	FC	Technical Expert II	Faculty Mentoring Program	8	08/21/2023	12/09/2023
Stosch, Clara	FC	Technical Expert II	Music Department Collaborative Accompanist	4	08/21/2023	12/09/2023
Tan, Joshua	FC	Technical Expert II	Music Department Collaborative Accompanist	8	08/21/2023	12/09/2023
Toda, Jill	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	08/31/2023	12/04/2023
Toda, Jill	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	01/29/2024	06/24/2024
Torres, Erica	FC	Project Coordinator	Digital Photography Lab Coordinator	26	08/21/2023	12/15/2023
Torres, Erica	FC	Project Coordinator	Digital Photography Lab Coordinator	26	01/22/2024	05/25/2024
Tran, Brandon	FC	Technical Expert II	Faculty Mentoring Program	8	08/21/2023	12/09/2023
Trujillo, Isabel	FC	Project Expert	Project Expert – Associated Students	26	08/07/2023	11/17/2023
Trujillo, Isabel	FC	Project Expert	Project Expert – Associated Students	26	12/04/2023	12/22/2023
Trujillo, Isabel	FC	Project Expert	Project Expert – Associated Students	26	01/15/2024	02/09/2024
Trujillo, Isabel	FC	Project Expert	Project Expert – Associated Students	26	05/20/2024	03/22/2024
Trujillo, Isabel	FC	Project Expert	Project Expert – Associated Students	26	04/02/2024	05/31/2024
Valdez, Ernest	NOCE	Technical Expert I	Photographer and Video Editor	26	08/10/2023	12/08/2023
Valiente, Lourdes	NOCE	Technical Expert I	CAEP Budget Technical Expert	20	08/21/2023	12/08/2023
Valiente, Lourdes	NOCE	Technical Expert I	CAEP Budget Technical Expert	20	01/15/2024	03/22/2024
Valiente, Lourdes	NOCE	Technical Expert I	CAEP Budget Technical Expert	20	04/01/2024	06/14/2024
Vargas, Kevin	FC	Project Expert	Transfer Center Assistant	26	07/31/2023	12/15/2023
Vazquez, Rosa	NOCE	Project Expert	Job Coach	26	08/28/2023	12/15/2023
Vergara, Ashley	NOCE	Project Coordinator	NOCE ESL Community Liaison	26	08/15/2023	12/18/2023
Vergara, Ashley	NOCE	Project Coordinator	NOCE ESL Community Liaison	26	01/08/2024	05/22/2024
Viera, Jordan	FC	Project Expert	Videographer	26	08/28/2023	12/16/2023
Villeza, Kaipo	FC	Project Expert	Athletic Life Coach	26	08/01/2023	08/31/2023

Professional Experts  
September 12, 2023

Ward, Anita	FC	Project Expert	Athletic Life Coach	26	08/09/2023	12/16/2023
Williams, Dieudonne	FC	Assistant Coach 2	Assistant Coach – Football	26	08/07/2023	12/16/2023
Young, Calvin	FC	Technical Expert II	Institutional Integrity Committee (IIC) Campus Summer Planning	16	08/09/2023	08/10/2023

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** September 12, 2023

**SUBJECT:** Hourly Personnel

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

5.d.1

Item No.

Hourly Personnel  
September 12, 2023

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alcala, Jacqueline	CC	Direct Instr Support - Athletic Success Center	09/13/23	06/21/24	TE I 3
Alvarez, Stephanie	CC	Direct Instr Support - Athletic Program Assistant	09/27/23	05/31/24	TE I 1
Arata, Maycoll	CC	Technical - Assist in Cranium Café	11/06/23	02/02/24	TE A 1
Azizi, Tina	CC	Technical - Assist in Cranium Café	12/04/23	03/08/24	TE B 2
Azizi, Tina	CC	Technical - Assist in Cranium Café	05/13/24	06/30/24	TE B 2
Beach, Tyler	FC	Paraprof - Artist Model for Art Department classes	01/29/24	05/25/24	TE G 4
Brenes Martinez, Yelckin	NOCE	Technical - Assist in Matriculation	10/02/23	12/15/23	TE A 3
Cano, Erica	FC	Technical - Assist in Campus Safety	09/13/23	12/16/23	TE B 4
Cano, Erica	FC	Technical - Assist in Campus Safety	02/19/24	05/18/24	TE B 4
Chiang, Rani	CC	Technical - Assist in STEM	08/23/23	11/15/23	TE A 1
Curiel, Jordan	FC	Technical - Assist in Fine Arts	09/14/23	06/30/24	TE J 3
De La Vara, Ashley	FC	Paraprof - Assist with Child Development Lab	09/27/23	12/26/23	TE B 2
Eckhart, Sherry	FC	Paraprof - Artist Model for Art Department classes	08/21/23	12/09/23	TE G 4
Eckhart, Sherry	FC	Paraprof - Artist Model for Art Department classes	01/29/24	06/30/24	TE G 4
Fajardo, DeShields	CC	Direct Instr Support - Athletic Program Assistant	09/27/23	05/31/24	TE I 1
Flores-Cruz, Nicole	FC	Technical - Assist in Career Center	09/13/23	12/13/23	TE A 4
Flores-Cruz, Nicole	FC	Technical - Assist in Career Center	02/19/24	05/20/24	TE A 4
Garcia, Alexander	CC	Technical - Assist in Cranium Café	12/04/23	03/08/24	TE B 2
Garcia, Alexander	CC	Technical - Assist in Cranium Café	05/13/24	06/30/24	TE B 2
Gibbs, Maxwell	CC	Direct Instr Support - Athletic Program Assistant	09/27/23	06/12/24	TE I 4
Gist, Steven	CC	Paraprof - On-call theater crew for campus productions	09/27/23	06/30/24	TE J 3
Guido, Carolina	CC	Paraprof - On-call theater crew for campus productions	09/27/23	06/30/24	TE J 1
Herrera Guerrero, Miguel	NOCE	Technical - Assist in ESL Program	09/18/23	12/18/23	TE A 1
Herrera Guerrero, Miguel	NOCE	Technical - Assist in ESL Program	02/19/24	06/17/24	TE A 1
Irene, Jeffery	FC	Technical - Assist in Campus Safety	09/18/23	12/16/23	TE A 1

Hourly Personnel  
September 12, 2023

Iirene, Jeffery	FC	Technical - Assist in Campus Safety	02/26/24	05/24/24	TE A 1
Lung, Fern	CC	Paraprof - On-call theater crew for campus productions	09/13/23	06/30/24	TE J 1
Martinez, Eric	FC	Technical - Assist in Campus Safety	09/13/23	12/16/23	TE A 4
Martinez, Eric	FC	Technical - Assist in Campus Safety	02/26/24	05/25/24	TE A 4
Morales, Marcos	CC	Technical - Assist in STEM	08/23/23	11/15/23	TE A 1
Movchan, Alyssa	CC	Direct Instr Support - Athletic Program Assistant	11/01/23	06/30/24	TE I 1
Neal, Diamond	CC	Direct Instr Support - Athletic Success Center	09/13/23	06/21/24	TE I 3
Ng, Zoe	CC	Paraprof - On-call theater crew for campus productions	09/27/23	06/30/24	TE J 2
Ortiz, Noemi	CC	Paraprof - On-call theater crew for campus productions	09/27/23	06/30/24	TE J 2
Pivaral, Angel	CC	Technical - Assist in STEM	08/23/23	11/15/23	TE A 1
Pulmano, Daniel	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	09/27/23	06/24/24	TE I 1
Rickard, Nicole	FC	Paraprof - On-call theater crew for campus/rental productions	09/12/23	06/30/24	TE A 4
Rivera, Jonathan	NOCE	Technical - Assist in Matriculation	10/02/23	12/15/23	TE A 3
Rodriguez, Suzanne	CC	Non-Direct Instr Support - Assist in Court Reporting Program	09/27/23	01/09/24	TE A 1
Rodriguez, Suzanne	CC	Non-Direct Instr Support - Assist in Court Reporting Program	03/13/24	06/12/24	TE A 1
Romero, Fernanda	CC	Technical - Assist in Campus Safety	09/13/23	12/18/23	TE A 4
Romero, Fernanda	CC	Technical - Assist in Campus Safety	02/19/24	05/24/24	TE A 4
Serena, Kristin	CC	Paraprof - On-call theater crew for campus productions	09/27/23	06/30/24	TE J 1
Shiraznejad, Azadeh	CC	Technical - Assist in Cranium Café	12/04/23	03/08/24	TE B 2
Shiraznejad, Azadeh	CC	Technical - Assist in Cranium Café	05/13/24	06/30/24	TE B 2
Spratt, Theophilus	FC	Technical - Assist in Campus Safety	09/18/23	12/16/23	TE B 3
Spratt, Theophilus	FC	Technical - Assist in Campus Safety	02/19/24	05/18/24	TE B 3
Thampi, Ratsana	FC	Paraprof - Assist with Child Development Lab	09/13/23	12/13/23	TE B 4
Thampi, Ratsana	FC	Paraprof - Assist with Child Development Lab	02/16/24	05/17/24	TE B 4
Vachhani, Shreeya	CC	Technical - Assist in STEM	08/23/23	11/15/23	TE A 1
Vasquez, Michael	CC	Direct Instr Support - Athletic Program Assistant	12/01/23	06/21/24	TE I 3
Win, Alvin	FC	Paraprof - Assist in ACT computer lab	09/13/23	12/09/23	TE A 2
Win, Alvin	FC	Paraprof - Assist in ACT computer lab	01/24/24	05/25/24	TE A 2

Hourly Personnel  
September 12, 2023

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Cho, Ashley	CC	Direct Instr Support - Tutor for CIS class and lab	09/13/23	12/13/23	TE A 2
Cho, Ashley	CC	Direct Instr Support - Tutor for CIS class and lab	02/14/24	05/08/24	TE A 2
Jayme, Jacob	CC	Direct Instr Support - Tutor for CIS class and lab	09/27/23	01/09/24	TE A 2
Jayme, Jacob	CC	Direct Instr Support - Tutor for CIS class and lab	04/12/24	06/30/24	TE A 2
Munoz, Julia	CC	Direct Instr Support - Tutor for CIS class and lab	09/27/23	01/09/24	TE A 2
Munoz, Julia	CC	Direct Instr Support - Tutor for CIS class and lab	04/12/24	06/30/24	TE A 2

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Armenta, Michael	FC	Work Study Student - Assist in ACT Computer Lab	09/16/23	06/30/24	TE A 2
Bautista, Arelit	FC	Full-time Student - Assist in Academic Support	09/13/23	06/30/24	TE A 1
Carrillo, Arlene	FC	Work Study Student - Assist in Athletic Program	09/13/23	06/30/24	TE A 1
De La Rosa, Albert	CC	Work Study Student - Assist in Kinesiology	09/27/23	06/21/24	TE A 1
Elias, Natalie	CC	Full-time Student - Assist in Photography	09/13/23	05/25/24	TE B 4
Esqueda, Nashay	FC	Work Study Student - Assist in Child Development Lab	09/27/23	06/30/24	TE A 4
Garcia Galvez, Evelyn	FC	Work Study Student - Assist in Promise Program	08/16/23	06/30/24	TE A 1
Hall, Stevi	FC	Work Study - Assist in Student Development Office	09/13/23	06/30/24	TE A 1
Kim, Arnold	CC	Full-time Student - Outreach Ambassador	09/13/23	06/30/24	TE A 1
Lachman, Kalyssa	FC	Full-time Student - Assist in Campus Communication Office	09/13/23	06/30/24	TE A 1
Lee, Hsuan En	FC	Full-time Student - Assist in Disability Support Services	09/13/23	06/30/24	TE A 1
Lira, Anthony	CC	Full-time Student - Assist in Photography	08/23/23	12/08/23	TE A 2
Mendez, Jazmin	FC	Full-time Student - Assist in Natural Science Office	09/27/23	06/15/24	TE A 4
Morgan, Avery	CC	Full-time Student - Student hiring committee member	09/16/22	03/16/22	TE A 3
Munoz, Andrea	FC	Work Study Student - Assist in Admissions and Records	09/13/23	06/30/24	TE A 1

Hourly Personnel  
September 12, 2023

Nava, Sarah	FC	Full-time Student - Assist in Campus Library	09/13/23	06/30/24	TE A 1
Nguyen, Thuy	CC	Work Study Student - Assist in Chemistry Lab	09/13/23	06/15/24	TE A 1
O'Gilvy, Genevieve	FC	Work Study Student - Assist On-call Theater crew for rental productions	09/13/23	06/30/24	TE A 1
Ortiz, Samson	CC	Full-time Student - Outreach Ambassador	09/13/23	06/30/24	TE A 1
Osnaya, Stacey	FC	Full-time Student - Assist in campus Music Lab	09/13/23	06/30/24	TE A 2
Reyes Colins, Daniela	CC	Full-time Student - Outreach Ambassador	09/13/23	12/20/23	TE A 1
Reyes, Sandra	CC	Work Study Student - Assist in visual and performing arts	09/13/23	06/15/24	TE A 2
Salazar, Karen	CC	Full-time Student - Assist in STEM	08/23/23	12/08/23	TE A 2
Sims Assoon, Jorda	CC	Full-time Student - Outreach Ambassador	09/13/23	06/30/24	TE A 1
Stone, Jacob	FC	Full-time Student - Assist in Student Center & Student Life Leadership	09/13/23	06/30/24	TE A 1
Tawakuly, Melika	FC	Full-time Student - Assist in Campus Library	09/12/23	06/30/24	TE A 1
Thompson, Nicole	CC	Work Study Student - Assist in Technology Services	09/13/23	06/15/24	TE A 2
To, Tiana	CC	Work Study Student - Assist in Kinesiology	09/18/23	06/30/24	TE A 1
Tolentino, Charlene	CC	Full-time Student - Assist in hiring committee	07/25/23	10/31/23	TE A 3
Tran, Jenny	FC	Full-time Student - Assist in DART Computer Lab	08/21/23	12/09/23	TE A 1
Tran, Jenny	FC	Full-time Student - Assist in DART Computer Lab	01/29/24	06/30/24	TE A 1
Trinh, Tyler	CC	Full-time Student - Assist in Cranium Café	09/13/23	06/30/24	TE A 1
Vyas, Maulik	FC	Work Study Student - Assist in ACT Computer Lab	09/16/23	06/30/24	TE A 2
Weske, Elyse	FC	Full-time Student - Assist in Campus Library	09/12/23	06/30/24	TE A 1
Wolf, Brian	CC	Work Study Student - Assist in Chemistry Lab	09/13/23	06/15/24	TE A 1
Zuniga, Samira	CC	Full-time Student - Outreach Ambassador	09/13/23	06/30/24	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** September 12, 2023

**SUBJECT:** Volunteers

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

5.e.1

Item No.



Volunteer Personnel  
September 12, 2023

Volunteers

Name	Site	Program	Begin	End
Alvarado, Dorothy	FC	Library	09/25/23	12/08/23
Brown, Bryan	CC	Kinesiology and Athletics	09/23/23	06/30/24
Cadena, Citlalli	FC	Athletics	08/23/23	12/16/23
Davila, Alex	NOCE	DSS - Personal Service Attendant	07/06/23	06/28/24
Diaz, Andrea	CC	Athletics	09/23/23	06/30/24
Dinley, Linda	NOCE	DSS - Personal Service Attendant	08/14/23	06/28/24
Do, Thomas	CC	Kinesiology and Athletics	09/23/23	06/30/24
Espinoza, Ana	NOCE	DSS - Personal Service Attendant	08/11/23	05/24/24
Flores, Steve	NOCE	DSS - Personal Service Attendant	08/14/23	06/28/24
Gaines, Claire	NOCE	DSS - Personal Service Attendant	08/14/23	12/16/23
Gomez, Karen	CC	DSS - Personal Service Attendant	08/21/23	12/09/23
Gunawan, Carissa	FC	Physical Education Division - Women's Basketball	09/27/23	03/22/24
Hanson, Kyra	NOCE	DSS - Personal Service Attendant	08/14/23	06/28/24
Khan, Ellexis	CC	Athletics	09/23/23	06/30/24
Labit, Ayanna	NOCE	DSS - Personal Service Attendant	08/01/23	05/24/24
Lee, Cindy	FC	Counseling and Student Development	09/12/23	12/09/23
Lyons, Asante	NOCE	DSS - Personal Service Attendant	08/14/23	06/28/24
Negro, Rony	CC	Kinesiology and Athletics	09/23/23	06/30/24
Rodriguez, Alan	NOCE	DSS - Personal Service Attendant	08/28/23	06/30/24
Rosales, Alexa	FC	Counseling	08/14/23	12/08/23
Strout, Nolan	CC	Athletics	09/23/23	06/30/24
Whitson, Molly	NOCE	DSS - Personal Service Attendant	08/15/23	06/28/24

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** September 12, 2023  
**SUBJECT:** Nonclassified Short-Term Hourly Employee Salary Schedule

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Effective January 1, 2024, the California minimum wage will increase from \$15.50 to \$16.00 per hour. The attached salary schedule shows that adjustment, as well as, additional adjustments to these rates that will allow recruitment of skilled temporary employees.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board approve the revised Nonclassified Short-Term Hourly Employee Rate Schedule, effective January 1, 2024, which reflects an increase in the minimum wage.

Irma Ramos

Recommended by

  
Approved for Submittal

5.f.1

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
NONCLASSIFIED SHORT-TERM HOURLY EMPLOYEE RATE SCHEDULE  
Effective January 1, 2024**

<b>CODE</b>	<b>EMPLOYMENT CATEGORY</b>	<b>RATE 1 Entry</b>	<b>RATE 2 Semi-Skilled</b>	<b>RATE 3 Skilled</b>	<b>RATE 4 Highly Skilled</b>
<b>TE A</b>	Entry Technical	<del>\$15.50</del> <b>\$16</b>	<del>\$16.50</del> <b>\$17</b>	<del>\$17.5</del> <b>\$18</b>	<del>\$18.50</del> <b>\$19</b>
<b>TE B</b>	Intermediate Technical	\$19.00	\$20.00	\$21.00	\$22.00
<b>TE C</b>	Skilled Technical      ** HR Use Only	\$22.00	\$23.00	\$24.00	\$25.00
<b>TE D</b>	Professional Positions      ** HR Use Only	\$26.00	\$27.00	\$28.00	\$29.00
<b>TE E</b>	Interpreter for Deaf - Base Rate	\$24.00	\$30.00	\$38.00	\$44.00
<b>TE F</b>	Interpreter for Deaf - Differential Rate *	\$34.00	\$40.00	\$46.00	\$52.00
<b>TE G</b>	Model	\$20.00	\$22.00	\$26.00	\$28.00
<b>TE H</b>	Performance Accompanist	\$20.00	\$22.00	\$24.00	\$26.00
<b>TE I</b>	Athletic Program Assistant	<del>\$15.50</del> <b>\$16</b>	\$17.50	\$19.50	\$21.50
<b>TE J</b>	Advanced Theater Technician	\$17.50	\$20.00	\$22.50	\$25.00
<b>ME A</b>	Health Services Specialist (RN)	\$ 25.00	\$ 28.00	\$ 33.00	\$ 36.00
<b>ME B</b>	Nurse Practitioner	\$ 40.00	\$ 45.00	\$ 50.00	\$ 55.00
<b>ME C</b>	Clinical Psychologist	\$ 40.00	\$ 45.00	\$ 50.00	\$ 55.00
<b>ME D</b>	Physician/Psychiatrist	\$ 50.00	\$ 55.00	\$ 60.00	\$ 65.00
<b>ME E</b>	Medical Director	\$ 65.00	\$ 70.00	\$ 75.00	\$ 80.00

Rate placement is based on the requirements of the temporary job and determined by the administrator.

\* Interpreter for Deaf Differential Rate may be approved when an individual interpreting assignment exceeds one and one-half hours and the assignment is not "teamed."

\*\* For use of Temporary/Substitutes only. Requires prior approval from HR

Board Approved:

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** September 12, 2023  
**SUBJECT:** Revised Professional Expert Hourly Rate Schedule

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** The District employs Professional Experts to provide services with respect to grants and other special projects of indeterminate duration. Effective January 1, 2024, the California minimum wage increased from \$15.50 to \$16.00 per hour. The attached salary schedule shows that adjustment.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the attached Professional Expert Hourly Rate Schedule, which reflects the increase be approved, effective January 1, 2024.

Irma Ramos

Recommended by

  
Approved for Submittal

5.g.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

PROFESSIONAL EXPERT HOURLY RATE SCHEDULE

Effective January 1, 2024

EMPLOYMENT CATEGORY	RATE	DESCRIPTION
PROJECT EXPERT	\$20.00	Responsible for performing specific project tasks resulting in identified outcomes
PROJECT COORDINATOR	\$35.00	Responsible for directing one or more general aspects of a project
PROJECT MANAGER	\$45.00	Responsible for overall direction of a complex project
TECHNICAL EXPERT I	\$40.00	Responsible for providing specialized technical assistance related to area of expertise
TECHNICAL EXPERT II	\$55.00	Responsible for providing advanced and/or complex level of technical assistance related to area of expertise
NOT-FOR-CREDIT INSTRUCTOR I	\$25.00	Responsible for providing not-for-credit instruction requiring undergraduate education and/or occupational experience
NOT-FOR CREDIT INSTRUCTOR II	\$35.00	Responsible for providing not-for-credit instruction requiring advanced level of education, professional expertise and/or certification
ASSISTANT COACH 1	<del>\$15.00</del> \$16.00	M.Q. Associate's Degree or equivalent and 0-2 years of experience.
ASSISTANT COACH 2	\$20.00	M.Q. Associate's Degree or equivalent and 3 + years of experience.
ASSISTANT COACH 3	\$25.00	M.Q. Bachelor's degree or equivalent and 3 + years of experience.
ASSISTANT COACH 4	\$30.00	M.Q. Bachelor's Degree or equivalent and 3 + years of experience.
ASSISTANT COACH 5	\$35.00	M.Q. Master's Degree or equivalent and 3 + years of experience.
HEAD COACH	\$40.00	M.Q. Bachelor's Degree or equivalent and 4+ years of experience or Master's Degree or equivalent and 3 + years of experience
CERTIFIED ATHLETIC TRAINER	\$30.00	Responsible for providing athletic training support to ensure compliance in accord with CCCAA bylaws and student health and safety.

Board Approved:

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** September 12, 2023

**SUBJECT:** Revised Administrative Procedure

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** Administrative Procedure AP 7240-3, Management Employees – Vacation Plan was reviewed and revised to comply with CalPERS requirements to specify that only those days of unused sick leave that were accrued by an employee during the normal course of employment should be reported and shall not include any additional days of sick leave “for the purpose of increasing the member’s retirement benefit.” Under the revised AP, once a manager reaches 44 vacation days, they will no longer accrue vacation hours and will not be allowed to convert those excess hours to sick leave.

The District Consultation Council reviewed, discussed, and reached consensus on the noted Administrative Procedures on August 22, 2023. The approved procedures are provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board receive as information revised AP 7240-3, Management Employees – Vacation Plan.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

6.a.1  
Item No.

## **AP 7240-3 Management Employees – Vacation Plan**

### **1.0 Regular Management Employees:**

#### **1.1 Eligibility**

1.1.1 Vacations with pay will be granted to academic management employees who are employed twelve (12) months per year and to classified management employees.

1.1.2 Academic management employees who are employed fewer than twelve (12) months per year do not earn vacation leave, but shall receive an increased daily salary rate that includes pro rata vacation pay in lieu thereof.

1.2 Management employees who are employed full-time (100%) shall earn vacation leave at the rate of two and sixteen hundredths (2.16) days for each calendar month (26 days per fiscal year) in which the employee is in paid status for more than one-half (1/2) of the working days in the month. Management employees who are employed less than full-time shall earn a proportionate share of vacation leave, prorated by the percentage of employment.

1.3 Vacation leave must be earned before it can be used. A management employee may not elect to be paid in lieu of taking vacation leave.

1.4 Requests for vacation leave must normally be submitted in writing and the use of vacation leave must be approved in advance by the employee's immediate management supervisor.

1.5 Vacation Carryover: Earned vacation leave which is not used in a fiscal year may be carried over to the next fiscal year, but in no event will a management employee be allowed to accumulate more than 44 vacation days. When a management employee's accumulated vacation balance is at the maximum allowable amount, the employee will not earn and accrue additional vacation leave. Once the vacation balance falls below 44 days, the employee will continue to earn vacation days until the maximum allowable amount.

1.6 Illness During Vacation: A management employee who becomes ill during the employee's prescribed vacation period may use sick leave days in lieu of vacation days where the illness is of a nature that would preclude the effective use of vacation leave and would prevent the performance of the employee's normal duties if the employee were scheduled for duty. The management employee must furnish the District with a medical statement from a licensed physician verifying the illness and the period of disability. The medical statement and a request to use sick leave days in lieu of vacation days must be submitted to the District Office of Human Resources within five (5) working days of the employee's return to duty. The District shall have no obligation to extend the vacation period beyond the schedule as originally approved.

## **AP 7240-3 Management Employees – Vacation Plan**

1.7 Holidays During Vacation: When a holiday falls during the scheduled vacation of a management employee, the holiday will not be charged against the employee's earned vacation leave.

1.8 Vacation Pay Upon Termination

1.8.1 A management employee will be compensated for any vacation leave earned and accumulated through the last day in paid status. Payment will be made in a lump-sum at the employee's current regular rate of pay.

1.8.2 At the time of separation from employment, any vacation leave taken and not earned by the date of termination of employment will be deducted from the employee's final paycheck.

2.0 **Temporary Management Employees:**

Temporary management employees may be granted vacations with pay in accordance with the terms of an applicable contract for employment and subject to the provisions of Administrative Procedure 7120-9.

**Date of Adoption:** May 27, 2008

**Date of Last Revision:** August 28, 2023 District Consultation Council  
May 24, 2021 District Consultation Council



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** September 12, 2023  
**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

6.b  
Item No.

**UNAPPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

August 22, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, August 22, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:30 p.m. and asked Trustee Ryan Bent to lead the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales and Student Trustee Chloe Serrano. Student Trustee Jesus Ramirez Jr. arrived 5:33 p.m. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Danielle Davy, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Paul de Dios, Jenelle Herman, Kathleen Reiland, and Stephen Schoonmaker from Cypress College; Jodi Balma, Gil Contreras, Henry Hua, and José Ramón Nuñez from Fullerton College; Terry Cox, Martha Gutierrez, and Elaine Loayza from North Orange Continuing Education; and Simone Brown Thunder, Geoff Hurst, Julie Kossick, Tami Oh, Amita Suhrid, Leslie Tsubaki, and Rick Williams from the District Office.

**VISITORS:** W. Arek, Leandra Blades, Janice Chappell, Linda Cone, Judy Desjardin, Ghia Dheeh, Jessie Esparza, Joseph Gallo, Ed Gunderson, Honey Hash, Tracy Henderson, Gene Hernandez, Hope Howell, Joette, Dashiel Johnson, Sky Jones, Carlos Lopez, Amy Phan West, Jesse S., Corie Savary, Shivinder Singh, Zonya Townsend, and Alan Wiles. Public participation was provided via YouTube livestream.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.a, 4.c, 4.d, 4.e, 4.f  
Instructional Resources: 5.a

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Evangelina Rosales and seconded by Trustee Stephen T. Blount that the following personnel items be approved by block vote:

Human Resources: 6.a, 6.b, 6.c, 6.d, 6.e, 6.f, 6.g

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

## **CHANCELLOR'S REPORT**

**Cybersecurity Update Presentation:** As part of the Chancellor's Report, **Cherry Li-Bugg**, Vice Chancellor, Educational Services & Technology, and **Geoff Hurst**, District Director, Enterprise IT Applications Support and Development, led a presentation on security and compliance which provided an overview of the major ransomware attack the District suffered in 2022 and the measures taken to evaluate and strengthen cybersecurity going forward.

Subsequent to the presentation, the Board inquired about simulated phishing rate hits, ongoing training and frequency, consideration of required training for students, the cloud system(s) utilized by the District, air system backups, and the status of information security centralization efforts.

Trustees thanked the presenters for the helpful presentation and Chancellor Byron D. Clift Breland commended the team for their efforts in placing the District in a much better position.

(See Supplemental Minutes #1324 for a copy of the presentation.)

**Chancellor Byron D. Clift Breland** shared that the Online Teaching and Learning Symposium will take place on October 18 and encouraged participation from the community. He reported on his attendance at the Opening Day/Convocation events and thanked trustees, faculty, staff, and administrators for their participation in welcoming students back to campus. He expressed his gratitude for the flexibility of staff districtwide during Hurricane Hilary. Dr. Clift Breland also reported on the NOCE partnership with new State Chancellor, Sonya Christian, along with Dr. Tina King of San Diego College of Continuing Education (SDCCE) to cohost the *Vision 2030 – A Call to Action: Adult Education Summit* on October 5 and 6 at SDCCE. He also shared that the District will host Dr. Christian on November 3 at the Anaheim Campus where she will present her *Vision 2030*.

**MINUTES:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Regular Meeting of July 25, 2023 with the noted minor corrections to pages 1,19 and 25. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

## **PUBLIC HEARING**

At 6:06 p.m. Board President Ed Lopez declared the public hearing open to discuss granting an easement to Southern California Edison to provide underground electrical supply systems for charging stations at Cypress College.

After providing the public with an opportunity to comment, it was then moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to close the hearing at 6:06 p.m. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

**Item 3.a:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to adopt Resolution No. 23/24-04 authorizing the dedication of an easement to Southern California Edison to provide underground electrical supply systems for charging stations at Cypress College.

During the discussion trustees clarified that the easement would allow for charging stations at Cypress College. Cypress College Vice President, **Stephen Schoonmaker** and Climate Corps representative, **Lisa Lmai**, responded to trustees' inquiries about the number of stations that would be installed, the location of the stalls, how Lot 4 was selected to house the stations, whether a fee structure would be implemented, whether the stalls would be universal and equipped with adaptors, and whether or not the campus would be responsible for maintenance, charging time limits, and penalties for parking without charging.

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

## **FINANCE & FACILITIES**

**Item 4.a:** By block vote, authorization was granted to ratify purchase order numbers P0159566 - P0259205 through July 31, 2023, totaling \$3,865,814.54, and check numbers C0054914 – C0054963, totaling \$175,712.27; check numbers F0293401 – F0294029, totaling \$370,442.05; check numbers 88537029 – 88537771, totaling \$5,629,743.11; check numbers V0031924 – V0031937, totaling \$24,779.01; check numbers 70125880 – 70125944, totaling \$15,214.32; and disbursements E9114435 – E9114965, totaling \$721,092.45, through July 31, 2023.

**Item 4.b:** The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended June 30, 2023.

**Item 4.c:** By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

**Item 4.d:** By block vote, authorization was granted to approve Amendment #1 to the architectural consulting services agreement with Westbergwhite Architecture for the Renovation of Building 300 at Fullerton College in the amount of \$59,530. The total contract value will be adjusted to \$1,159,530 with an additional \$1,500 for reimbursable expenses.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute Amendment #1, or related documents on behalf of the District.

**Item 4.e:** By block vote, authorization was granted for retroactive approval of Amendment No. 2 with the Orange County Transit Authority for one additional academic year, including the day prior to the Fall term of 2023 and ending on the last day of the Spring term of 2024.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement or related documents on behalf of the District.

**Item 4.f:** By block vote, authorization was granted to approve out-of-country travel for Dani Wilson and Angela Henderson to Rome, Italy, September 29 – October 8, 2023, to conduct a site visit for the Rome, Italy Fall 2023 Study Abroad program. The projected expense for each attendee is \$1,150.00 for a total of \$2,300.00, to be funded by the Fullerton College LLRISPS's Library budget.

## **INSTRUCTIONAL RESOURCES**

**Item 5.a:** By block vote, authorization was granted for NOCE to enter into an agreement with the State of California Health and Human Services Agency – Department of Rehabilitation (CA DOR) to accept the total of \$441,138 to be used within two years of receipt of the funds.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

## **HUMAN RESOURCES**

**Item 6.a:** By block vote, authorization was granted for the following academic personnel matters, which are within budget:

### RESIGNATION

Johannsen, Jonathan            CC        Computer Science Instructor  
Last day worked: 07/26/2023  
PN CCF701

Wade, Marcu                      FC        Cosmetology Instructor  
Last day worked: 08/05/2023  
PN FCF662

### NEW PERSONNEL

Thomas, Jamie                    CC        Dean, Social Science  
12-month Position (100%)  
Range 32, Column A + Doctorate  
Management Salary Schedule  
Eff. 09/01/2023  
PN CCM999

### TEMPORARY CONTRACT

White, Shawnnie                CC        Counselor, Legacy  
Temporary Contract (100%)  
Pursuant to E.C. 87482  
Class B, Step 1  
Eff. 08/21/2023-06/30/2024

CHANGE IN SALARY CLASSIFICATION

Babad, Bruce	FC	Music Instructor From: Class B To: Class C Eff. 08/17/2023
Barajas, Olivia	FC	Counselor From: Class C To: Class D Eff. 07/01/2023
Carrillo, Andres	CC	Biology (Anatomy & Physiology) Instructor From: Class B, Step 1 To: Class F, Step 10 Eff. 08/17/2023
Chen, Chihwen	FC	Accounting Instructor (ADJ) From: Column 2, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
De Frutos Garcia, Samanta	CC	Foreign Language Instructor (Spanish) From: Class B, Step 1 To: Class F, Step 2 Eff. 08/17/2023
Hazzard, Matthew	FC	Music Instructor (ADJ) From: Column 2, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
Juarez, Anita	FC	Ethnic Studies Instructor From: Class B, Step 1 To: Class E, Step 4 Eff. 08/17/2023
McMillan, Marcus	FC	Chemistry Instructor From: Class B To: Class C Eff. 08/18/2022
McMillan, Marcus	FC	Chemistry Instructor From: Class C To: Class D Eff. 08/17/2023
Romo, Vincent	CC	History Instructor From: Class C To: Class D Eff. 08/17/2023

Rosales, Alexandria	FC	Counselor From: Class B To: Class C Eff. 07/01/2023
Shields, Julie	NOCE	Pharmacy Technician Noncredit Instructor Temporary Contract (100%) Pursuant to E.C. 87482 From: Class B, Step 1 To: Class F, Step 10 Eff. 08/09/2023
Toy, Brenda	CC	Dental Assisting Instructor From: Class B, Step 1 To: Class B, Step 10 Eff. 08/17/2023
Vaquera, Adriana	CC	Counselor, EOPS (ADJ) From: Column 2, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
Williams, Courtney	NOCE	Disability Support Services Noncredit Instructor Temporary Contract (100%) Pursuant to E.C. 87482 From: Class B, Step 1 To: Class B, Step 4 Eff. 08/09/2023
Wong, Jessica	CC	Nursing Instructor (Simulation and Skills Lab Coordinator) Temporary Contract (100%) Specially-Funded Pursuant to E.C. 87470 From: Class B, Step 1 To: Class C, Step 8 Eff. 08/17/2023-05/25/2024

#### STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Cassens, Treisa	CC	Dean, Library and Learning Resource Center 10% Stipend Eff. 09/01/2023-12/31/2023
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#### TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

Agrusa, Eric	FC	Column 3, Step 1
Barahona Carrillo, Dianna	CC	Column 1, Step 1
Barry, Denise	FC	Column 1, Step 1
Bautista, Frank	CC	Column 1, Step 1
Bautista, Rui	FC	Column 1, Step 1
Busch, Barrett	CC	Column 1, Step 1

Cao, Tri	CC	Column 1, Step 1
Carlson, Danielle	NOCE	Column 2, Step 1
Carrera, Yui	FC	Column 1, Step 1
Chadwick, Geoffrey	FC	Column 1, Step 1
Cipriani, Christina	NOCE	Column 2, Step 1
Clancy, Kristine	CC	Column 3, Step 1
Cox, Wesley	FC	Column 2, Step 1
Cruz, Joshuapaul	NOCE	Column 1, Step 1
Diaz, Emma	NOCE	Column 3, Step 2
El-Mossallamy, Marwa	NOCE	Column 1, Step 1
Emerzian, Jimmy	FC	Column 1, Step 1
Fernandez, Kateryna	CC	Column 2, Step 1
Galindo, Andres	FC	Column 1, Step 1
Gilliard, Marietta	FC	Column 1, Step 1
Harris, Francesca	CC	Column 1, Step 1
Herman, Matthew	CC	Column 1, Step 1
Hernandez, Alondra	NOCE	Column 1, Step 1
Heskin, Nicole	CC	Column 2, Step 1
Ibrahim, Sakina	FC	Column 1, Step 2
Jarrett, Matthew	CC	Column 1, Step 1
Jean-Baptiste, Lovensky	FC	Column 1, Step 1
Jones, Eryn	FC	Column 1, Step 1
Juan, Lydia	CC	Column 1, Step 1
Kuzmenko, Nadiia	NOCE	Column 2, Step 1
Lara, Esteban	FC	Column 2, Step 1
Li, John	CC	Column 1, Step 1
Lopez, Diana	CC	Column 1, Step 1
Mama, Rabiath	FC	Column 1, Step 1
Mamann, Allison	CC	Column 1, Step 1
Mao, Yen-Ping	FC	Column 1, Step 1
Matus, Alissa	CC	Column 3, Step 1
Molina, William	FC	Column 1, Step 1
Nakawatase, Tiffany	NOCE	Column 2, Step 1
Ndirangu-Mwathi, Agnes	NOCE	Column 2, Step 1
Nguyen, Bill	FC	Column 1, Step 1
Perez, Mary Alice	NOCE	Column 2, Step 1
Perlis, Shelby	FC	Column 1, Step 1
Polo, Andre	FC	Column 1, Step 1
Pyeon, Deanna	FC	Column 1, Step 1
Redpath, Christopher	FC	Column 1, Step 1
Robinson, Alysha	FC	Column 1, Step 1
Rualo, Dithmar	NOCE	Column 3, Step 1
Salim, Linda	NOCE	Column 2, Step 1
Strickland, Jonelle	FC	Column 1, Step 1
Tanaka, Renee	NOCE	Column 2, Step 1
Zentner, Aeron	FC	Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Bumbesti, Mircea	NOCE	Column 2, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES



Abutin-Mitch, Jeannie	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 2 hours Eff. 07/25/2023
Adams, Virgil	CC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Aguiar, Emmanuel	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Alharbi, Deema	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Arellano, German	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Baltazar, Audrey	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Balma, Jodi	FC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Bacarella, Russell	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 2 hours Eff. 07/25/2023
Bolourieh, Fariba	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Carlson, Danielle	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Carter, Kelly	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 16 hours Eff. 07/01/2023-08/16/2023

Ceja, Sofia	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Chiaromonte, Thomas	FC	Future Instructor Training Program Mentor Stipend not to exceed \$1600.00 Eff. 01/01/2023-05/31/2023
Cipriani, Christina	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Contreras, Kendra	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 2 hours Eff. 07/25/2023
Costello, Jeanne	FC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Elmossallamy, Marwa	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Escamilla, Dorian	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Flores, Cassandra	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Gargano, Amanda	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 2 hours Eff. 07/25/2023
Gatiglio, Karla	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Heath, Sally	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Hernandez Jr, Mario	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023

Hong, Andrew	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Hwangbo, June	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Kelley, Paul	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 2 hours Eff. 07/25/2023
Koepfel, Liana	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 16 hours Eff. 07/01/2023-08/16/2023
Kuzmenko, Nadiia	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Larsen, Chris	FC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Lasater, John	CC	Hiring Committee Service Lab Rate, Adjunct Faculty Salary Schedule Column 1, Step 1 Not to exceed 2 hours Eff. 07/25/2023
Letcher, Annette	CC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Luster, Michelle	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Marquez, Lorena	FC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Martinez, Alyssa	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023

Mendoza, Marcela	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Mieskoski, Matt	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Mosqueda-Ponce, Therese	CC	Future Instructor Training Program Mentor Stipend not to exceed \$1600.00 Eff. 01/01/2023-05/31/2023
Mosleh, Maya	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Mummery, Francis	FC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Nam, Victorya	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Orozco, Dulce	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Owen Driggs, Janet	CC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Perez, Francisco	CC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Pham, Vy	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Ramazzini, Emily	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Reyna, Bryan	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Rossi, Nicole	FC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023

Sabau, Bianca	FC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Salim, Linda	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023
Sosa, Raylene	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Thomas, Genola	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Vilchis, Rosemary	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Winborne, Nicole	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Wright-Castro, Rosina	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Zamudio Galaviz, Maria	FC	Mandatory Adjunct Counselor Training Stipend not to exceed \$320.00 Eff. 07/18/2023
Zaragoza, Juan	FC	Future Instructor Training Program Mentor Stipend not to exceed \$800.00 Eff. 01/01/2023-05/31/2023
Zhao, Qingguo	NOCE	ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023

CORRECTION TO JULY 25, 2023 BOARD AGENDA – CHANGE IN SALARY CLASSIFICATION

Afra, Maha	FC	Dance Instructor From: Class D To: Class F Eff. 08/17/2023
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**Item 6.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Banneck, Steven	CC	Theatre Technician 12-month position (100%) Eff. 09/01/2023 PN CCC992
Harris, Randy	FC	Manager, Maintenance & Operations 12-month position (100%) Eff. 12/30/2023 PN FCM974
Vargas, Mirna	AC	Accounting Specialist 12-month position (100%) Eff. 08/14/2023 PN DEC941

RESIGNATIONS

McPheron, Lisa	FC	Director, Campus Communications 12-month position (100%) Eff. 08/18/2023 PN FCM988
Tran, Dana	AC	Payroll Specialist 12-month position (100%) Eff. 08/31/2023 PN DEC995

NEW PERSONNEL

Cruz, Edward	NOCE	Instructional Assistant, ESL 12-month position (40%) Range 36, Column C Classified Salary Schedule Eff. 08/15/2023 PN SCC924
Duenas, Vanessa	FC	Administrative Assistant II 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 09/01/2023 PN FCC695
Gutierrez, Nicholas	CC	Student Services Coordinator 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 09/01/2023 PN CCC665

Haro, Patricia	NOCE	Instructional Assistant, Career Technical Education 11-month position (100%) Range 36, Column C Classified Salary Schedule Eff. 08/15/2023 PN SCC941
Hsu, Jeff	FC	Campus Safety Officer II 12-month position (100%) Range 36, Step E + 10% Shift Differential Classified Salary Schedule Eff. 09/01/2023 PN FCC742
Johnson, Marshall	FC	Special Project Manager, A <sup>2</sup> MEND Charter Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 08/15/2023 – 06/30/2024 PN FCT578
Lagunas, Vanessa	NOCE	Instructional Assistant, ESL 12-month position (40%) Range 36, Column A Classified Salary Schedule Eff. 08/15/2023 PN SCC991
Lee, June	NOCE	Instructional Assistant, ESL 12-month position (40%) Range 36, Column E Classified Salary Schedule Eff. 08/15/2023 PN SCC896
Ochoa, Jessica	CC	Special Project Coordinator, MESA Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2023 – 06/30/2024 PN CCT694
Ramirez, Joann	FC	Financial Aid Technician 12-month position (100%) Classified Salary Schedule Range 36, Step E Eff. 08/15/2023 PN FCC546
Rivera Vazquez, Karina	FC	Financial Aid Technician 12-month position (100%) Range 36, Step D Classified Salary Schedule

Eff. 08/15/2023  
PN FCC605

Santos, Ferdinand FC Special Project Director, Technology and Engineering  
Temporary Management Position (100%)  
Range 3, Special Project Admin Daily Rate Schedule  
Eff. 08/01/2023 – 06/30/2024  
PN FCT971

Vela, Maria NOCE Instructional Assistant, ESL  
12-month position (40%)  
Range 36, Column D  
Classified Salary Schedule  
Eff. 08/15/2023  
PN SCC828

Vergara, Irene FC Financial Aid Technician  
12-month position (100%)  
Range 36, Column E  
Classified Salary Schedule  
Eff. 08/15/2023  
PN FCC818

Wells, Diana NOCE Job Developer, Disability Support Services  
12-month position (100%)  
Range 44, Column E  
Classified Salary Schedule  
Eff. 08/15/2023  
PN SCC823

### REHIRES

Deacy, Tyler FC Special Project Director, Sustainability  
Temporary Management Position (100%)  
Range 3, Special Project Admin Daily Rate Schedule  
Eff. 07/01/2023 – 06/30/2024  
PN FCT586

Mulholland, Grainne FC Special Project Director, Health Services  
Temporary Management Position (31.4%)  
Range 3, Special Project Admin Daily Rate Schedule  
Eff. 07/01/2023 – 06/30/2024  
PN FCT983

### PROMOTION

Gonzales, Daniel CC Facilities Custodian I  
12-month position (100%)  
PN CCC925

To: Groundskeeper



12-month position (100%)  
 Range 29, Step E + 5% Longevity  
 Classified Salary Schedule  
 Eff. 09/15/2023  
 PN CCC907

Gutierrez, Celina AC

Payroll Specialist  
 12-month position (100%)  
 PN DEC984

To: FC Business Office Specialist  
 12-month position (100%)  
 Range 40, Step E + 5% Longevity  
 Classified Salary Schedule  
 Eff. 08/01/2023  
 PN FCC854

Luna, Berta NOCE

Administrative Assistant II  
 12-month position (100%)  
 PN SCC976

To: Student Services Coordinator  
 12-month position (100%)  
 Range 43, Step C + 5% Longevity +PG&D  
 Classified Salary Schedule  
 Eff. 09/01/2023  
 PN SCC822

### INVOLUNTARY TRANSFER

Dowdle, Temperance CC

From: Student Services Specialist, Counseling  
 12-month position (100%)  
 PN CCC953

To: Evaluator, Admissions and Records  
 12-month position (100%)  
 Eff. 09/01/2023

### VOLUNTARY CHANGES IN ASSIGNMENT

Bounpraseuth-Hao, Mark FC

Financial Aid Coordinator (100%)

Return to Regular Assignment  
 Eff. 08/01/2023

Holmes, Roy CC

Facilities Custodian II (100%)

Temporary Change in Assignment

To: Facilities Custodian Coordinator II (100%)  
 Range 34, Step C + 10% Longevity +10%  
 Shift

Classified Salary Schedule  
Eff. 07/01/2023 – 10/31/2023

Lee, Rebekah	NOCE	Testing and Assessment Specialist (100%)  Temporary Change in Assignment To: Admissions and Records Evaluator (100%) Range 36, Step E Classified Salary Schedule Eff. 09/01/2023 – 12/31/2023
Phan, Michelle	FC	Evaluator Specialist II (100%)  Temporary Change in Assignment To: Admissions and Records Coordinator (100%) Range 40, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 08/01/2023 – 06/30/2024
Teh, Edwin	NOCE	Instructional Aide, High-School Lab (100%)  Temporary Change in Assignment To: Admissions and Records Specialist (100%) Range 36, Step C + 5% Longevity Classified Salary Schedule Eff. 09/01/2023 – 12/31/2023
Willie, Gemena	FC	Admissions and Records Specialist 12-month position (100%) PN FCC771  Permanent Lateral Transfer To: Student Services Specialist, DSS 12-month position (100%) Eff. 09/01/2023 PN FCC615

PROFESSIONAL GROWTH & DEVELOPMENT

Meza, Victor	FC	Library Assistant I (100%) 1 <sup>st</sup> Increment (\$400) 2 <sup>nd</sup> Increment (\$400) Eff. 07/01/2023
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Tang, Kim	NOCE	Manager, NOCE CTE (100%) Extension of 10% Stipend Eff. 05/01/2023 – 06/30/2023 Eff. 07/01/2023 – 07/31/2023
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STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Abou Khoud, Hussein	AC	Skilled Maintenance Mechanic (100%) 6% Stipend Eff. 07/18/2023 – 09/30/2023
Grove, Michael	AC	Buyer (100%) Extension of 6% Stipend Eff. 09/01/2023 – 10/31/2023
Minakha, Wachiraya	CC	Evaluator (100%) Extension of 6% Stipend Eff. 07/01/2023 – 12/31/2023
Spence, Pamela	AC	Buyer (100%) Extension of 6% Stipend Eff. 09/01/2023 – 10/31/2023
Thompson, Scott	FC	Student Services Specialist, DSS 6% Stipend Eff. 07/01/2023 – 08/15/2023
Tran, Nghia	AC	Purchasing Technician (100%) Extension of 6% Stipend Eff. 09/01/2023 – 10/31/2023
Williams, Adrienne	FC	Administrative Assistant I (100%) Extension of 6% Stipend Eff. 07/01/2023 – 12/31/2023

LEAVES OF ABSENCE

@00327278	NOCE	Unpaid Personal Leave Eff. 08/01/2023 – 08/31/2023
@00631236	NOCE	Unpaid Personal Leave Eff. 06/07/2023 (1 hour); 06/12/2023 – 06/14/2023
@00846773	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/27/2023 – 07/31/2023 (Consecutive Leave)
@01598122	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/18/2023 – 08/20/2023 (Consecutive Leave)
@01125342	FC	Family Medical Leave (FMLA/PDL) Paid Leave Using Sick Leave and Vacation Until Exhausted; Unpaid Thereafter

		Eff. 09/04/2023 – 11/13/2023 (Consecutive Leave)
@00003129	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/12/2023 – 09/12/2023 (Consecutive Leave)
@00004593	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/22/2023 – 12/22/2023 (Intermittent Leave)
@00940242	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/18/2023 – 08/19/2023 (Consecutive Leave)
@01162355	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/20/2023 – 08/20/2023 (Consecutive Leave)
@00285601	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/01/2023 – 10/30/2023 (Consecutive Leave)
@01607243	FC	Family Medical Leave (FMLA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/04/2023 – 10/13/2023 (Consecutive Leave)

**Item 6.c:** By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1324 for a copy of the professional expert personnel listing.)

**Item 6.d:** By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1324 for a copy of the hourly personnel listing.)

**Item 6.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1324 for a copy of the volunteer personnel listing.)

**Item 6.f:** By block vote, authorization was granted to approve a salary adjustment for United Faculty CTA/CCA/NEA Intersession Salary Schedule, which reflects an eight-point two two percent (8.22%) funded COLA, effective Winter 2023.

(See Supplemental Minutes #1324 for a copy of the salary schedule.)

**Item 6.g:** By block vote, authorization was granted to approve the negotiated Tentative Agreement between Adjunct Faculty United/AFT/AFL-CIO Local 6106 and the District dated August 16, 2023, for the 2023-2024 and 2024-2025 academic years, inclusive of all terms and conditions specified in the written Tentative Agreements between Adjunct Faculty United/AFT/AFL-CIO Local 6106 and the District as follows:

The Adjunct Faculty Salary Schedule (A, B and C) will be increased by eight-point two two percent (8.22%) across the schedule, effective August 2023.

In addition, Reemployment Preference for Adjunct Faculty Assignments MOU will be extended from June 2024 to June 2025.

This Agreement concludes negotiations for the 2023-2024 and 2024-2025 academic years except as specified in the Agreement. The District and ADFAC will commence negotiations for the 2025-2026 academic year in or about September 2024.

(See Supplemental Minutes #1324 for a copy of the agreement and salary schedule.)

## GENERAL

**Item 7.a:** Prior to consideration of this item, the Board received the following public comments:

**Linda Cone**, North Orange County resident, expressed disappointment that the resolution from the July 25 meeting failed for lack of a second motion. She stated that the new Board Policy as presented gives the Board the authority to choose which flags can be flown without the need to ensure that all viewpoints are represented. She questioned which version of the commemorative flags would be flown for each and implored the Board to only allow the American flag to be flown.

**Judy Desjardin** expressed opposition to the Board Policy, asking that politics be taken out of education, that clubs have alternative locations to fly flags, and suggesting that only government flags be flown. She further expressed her discomfort with the harsh words against **Trustee Ryan Bent** at the July 25 meeting.

**Zonya Townsend** stated that America is the greatest nation with the best ideals and that non-American flags are divisive to a learning environment. She urged the Board to oppose the new policy.

**Tracy Henderson**, Founder of the California Parents Union, spoke in support of a policy to limit the use of only American or inclusive flags. She stated that if the institution allowed the rainbow flag to be flown then it would be associated with the forced feminism ideals of the designer. She further expressed that learning centers are institutions of indoctrination and cited the Tinker Standard in reference to tensions that arise from different flags.

**Gene Hernandez** shared concerns about the slippery slope that the District faces by flying political flags on campuses, stating that is a discriminatory policy and will be challenged. He stated that the role of educators is to teach students how to think and not what to think.

**Leandra Blades** expressed opposition to flying flags other than the California, Orange County, and American flags. She stated that freedom of expression can already be represented by individuals on their person. She implored the Board to be open, not take a

stand, and allow students to express themselves on their own.

**Councilwoman Amy Phan West** stated that displaying standard flags in public and governmental spaces symbolizes unifying aspects of the nation. She implored the Board to oppose the new policy and stop the division.

**Sky Jones** shared that her son was previously a Fullerton College student and dropped because he was psychologically damaged by COVID policies and the ideals shared by instructors. She urged the Board to only allow American flags to be flown, stop the division, and to realize that students are here to get a degree.

**Honey Hash** shared that the American flag is unifying, and that the LGBTQ flag is divisive, promotes separation from others, and is not inclusive. She stated that the American flag is the only flag that should be flown, and to fly other flags is a betrayal to the country. She also read a poem about freedom and resilience.

**Carlos Lopez**, Cypress and Fullerton College student, expressed support for the spirit of the policy but urged the Board to revise it to include language that allows Associated Students to vote on flags that can be flown and identify flags that are hateful. He implored the Board to have more open dialogue with students and faculty going forward.

**Ed Gunderson**, Fullerton College graduate, shared that the progressive pride flag discussed at the previous meeting is not inclusive of Christians and heterosexuals. He questioned the intent of the Board in flying this flag, and whether the goal was to divide, misrepresent, and surrender the student body to progressive ideology. He stated that the American and Californian flags already represent everyone so things should be left the way they are, and **Trustee Ryan Bent's** resolution should return for discussion.

**Hope Howell** urged the Board to oppose the policy and to stay united behind the American flag by not flying special interest flags. She stated that it is wrong to put groups on pedestals and questioned the timing of the policy.

**Shavinder Singh** stated that the mission of college is to provide education to students without external influences in a neutral and inclusive environment. He shared that all Americans pledge allegiance to one flag, and displaying only government flags will ensure neutrality on campus.

**Jenelle Herman**, GLADE President, expressed appreciation for the intent of the policy and urged the Board to seek further input before finalizing it. She shared concerns that one trustee has been putting her community at risk with intentional efforts to use misinformation to rile up individuals outside of the District. She stated that Anti-LGBTQ rhetoric is becoming more prevalent, and that data shows that it is causing an increase in violence, referencing the recent murder of Laura Ann Carleton. She shared that the District needs to create policies and the campuses need visual representations that oppose efforts to dehumanize people.

**Janice Chappell** expressed opposition to the policy and shared that most students only want the American flag. She stated that soldiers fought for the right for people to fly a rainbow flag but not next to the American flag.

**Jesse S.** shared opposition to flying any flag other than the American flag on government property. He further stated that every student needs to be taught to be a proud American and

to be faithful to the American flag.

**Ghia Dhee** expressed opposition to the policy and recited portions of the Declaration of Independence and gave the Pledge of Allegiance, stating that the American flag is inclusive and represents everyone. She stated that people should be proud of America and to let the American flag be the Pride flag.

**Jodi Balma**, Fullerton College Faculty, stated that the policy was unclear about which flags will be flown for each cultural month and that educational lessons on campus are what make those events important. She urged the Board to yield to the shared governance process and listen to students and faculty when creating policies. She further stated that the Associated Student executives had not been paid for the 2022-23 year.

**Alan Wiles** shared that the American flag represents everyone and excludes no one. He urged the Board to vote against flying any other flags other than the American, Californian, and Community College flags.

**Jennifer Oo**, NOCE Faculty, shared that a flag policy is warranted, but urged the Board to follow shared governance processes and the decision-making manual to develop policies. She shared that one of her most important goals is to ensure that students feel safe and following District processes will aid in this endeavor.

**Pamela Spence**, CSEA President, stated that Classified staff are the most diverse constituent group and deserve to have their voices heard. She stated that, if approved, this policy will have circumvented the shared governance process and silenced those voices.

**Joette** offered thanks and blessings to **Trustee Ryan Bent** for standing up for his beliefs. She questioned the need for the LGBTQ community to have a flag to identify with and stated that the American flag is special and stands for more than self-identification.

**Corie Savary**, Cypress and Fullerton College student, shared that both the American flag and Pride flag represent identity while acknowledging what makes them different. Corie stated that Pride flags flown on businesses or campuses are used as identifying markers for safe and welcoming environments.

**Joseph Gallo**, Retired Cypress College Faculty, stated that the District's enrollment is down and that divisive policies and discrimination against people are not ways to increase it. He gave examples of higher education institutions that have discontinued the use of DEI requirements in hiring that cater to "woke" ideology. He expressed opposition to the policy of flying non-American flags and stated that the Board is here to serve and not to govern.

**Jessie Esparza**, Fullerton College Student, shared that enrollment is down due to class size policies and not the Pride flag being flown in June. She stated that the new policy is good in nature, but urged the Board to include details identifying which flags will be flown and language that prohibits hate groups from coming to campus.

**Raul Ortiz** read an excerpt of *Ragged Old Flag* by Johnny Cash.

**ADJOURN TO RECESS:** At 7:32 p.m., Board President Lopez adjourned to recess.

**RECONVENE MEETING:** Board President Ed Lopez reconvened the meeting at 7:42 p.m.

Subsequent to the comments, the Board reviewed and discussed the proposed, new BP 3830, Flying of National, State, and Commemorative Flags.

During the discussion, trustees explained the process for Board Policy approval and shared governance participation in that process. As a point of clarification, it was explained that the Chancellor will identify what commemorative flags will be flown, beginning with those that are already nationally recognized, by working with the constituent groups and following the shared governance process. Further explanation of student involvement in policy approval was provided, and Student Trustees Ramirez and Serrano agreed to inform Associated Students about the student representative vacancies for the District Consultation Council and Council on Budget and Facilities.

Trustee Ryan Bent shared concerns that the normal process was not followed for this policy and that collaboration of three trustees to create the policy could have inadvertently created a Brown Act violation. He also thanked everyone that made public comments and shared that the resolution at the previous meeting was misinterpreted as an anti-Pride policy. He cited yougov.com statistics for several flags (i.e., American, Confederate, and BLM) for positive and negative view ratings, and stated that flags are symbols of partisanship that community colleges don't need. He also stated that the focus should be on enrollment and radical policies like this will lead to further decline, so the District should aim to be as nonpartisan as possible.

Trustee Jacqueline Rodarte explained that the Board has reviewed policies in the past as a body of three and shared that the policies were the not causation of low enrollment but could be a factor. She further shared that she supported review of the policy by legal counsel, students, and the District Consultation Council.

Trustee Barbara Dunsheath clarified that the Board can bring forth policies at any time as information and still follow the shared governance process. She stated that part of the District's mission is to support students, which is why she supports this policy.

Board President Ed Lopez clarified that only flags approved by the Board will be flown and that public participation is welcomed and already taking place at Board meetings. He addressed the idea of the divisiveness of flags by sharing that flags show marginalized groups that they are valued and welcomed on campus. He stated that he supports inclusiveness and therefore supports the policy as presented.

The general consensus of the Board was to move proposed, new BP 3830, Flying of National, State, and Commemorative Flags, to the District Consultation Council for further review before returning to a future Board meeting.

**Item 7.b:** Board President Ed Lopez asked if there were any requests for potential future agenda items and there were none.

## **CHANCELLOR'S STAFF COMMENTS**

**Fred Williams** reported that the 2023-24 Proposed Budget would be presented at the September 12 meeting and thanked his staff for their continued hard work. He also shared that the 2022-23 Associated Students executives were approved on today's agenda and that staff would process payment immediately. He also announced that the District has received approval to proceed with the Fullerton College 300 Building Renovation from the State Chancellor's Office and the Department of Finance. He concluded his report by sharing that



there are student representative openings for the Council on Budget and Facilities as well as the District Consultation Council.

**Irma Ramos** thanked **Seija Rohkea**, **Dash Johnson**, and their team for reaching a tentative agreement with the District.

**Valentina Purtell** reported on the August 9 Professional Development Faculty Flex event that welcomed 60 NOCE team members and featured **Paul Grossman**, a celebrated speaker on civil rights and disability law. She shared that the August 10 *NOCE Opening Day: Cheer's to 50 Years* event was a success with record attendance, and thanked **Trustee Ed Lopez**, **Chancellor Cliff Breland**, and **Jennifer Oo** for their remarks at the event. President Purtell highlighted two new IT programs for the fall, Google IT User Support pre-Apprenticeship and iOS Apple Swift, led by new full-time faculty member **Afraim Sedrak**.

**JoAnna Schilling** reported on the August 18 Opening Day and thanked **Trustee Rosales** and **Chancellor Cliff Breland** for their remarks at the event, while also highlighting student speaker **Rodney Panopio** as a recipient of the Entrepreneurship grant. She shared that the campus hosted a Welcome Back Night for over 1,600 students and parents and reported that enrollment is up by more than 4% compared to Fall 2022. She concluded her report by highlighting the Charger Book Pass program rollout and increased ridership for OCTA.

**Cynthia Olivo** reported on the August 18 Convocation and Flex Day, highlighted by **Rolando Sanabria's** session on Dual Enrollment that was attended by over 110 faculty. She announced that *The Hornet* is celebrating its centennial and congratulated staff and students on the accomplishment. President Olivo shared Welcome Week activities, including *Paletas with the President* on August 29. She reported on the 3% increase in enrollment, The Sherbeck Football Classic on September 2, the final dedication of Cruz Reynoso Hall on September 14, and the investiture event, *African American Transfer Tipping Point* presentation on September 26. She concluded her report by offering condolences to the family of Fullerton College student **Andrea Vazquez** who was tragically murdered on August 20.

## RESOURCE TABLE PERSONNEL COMMENTS

**Treisa Cassens** stated that managers across campus have been working hard to ensure student safety and support as they facilitate enrollment and plan for the year ahead. She thanked the Board and District for supporting options for hybrid work. She concluded her report by thanking **Raine Hambly** for her leadership last year and sharing that the new Executive Board is in place.

**Jeanette Rodriguez** welcomed everyone to the start of the semester and thanked **Dr. Olivo** for inviting **Dr. Regina Stanback Stroud** to Convocation to provide an inspirational message. She shared plans to bring BP 3830 to Academic Senate for input and reiterated the need for collaboration when creating policies. She stated that **Trustee Ryan Bent** should be held accountable for his attempts to rally his base over an information item and the use of the term "be the storm" which is a dog whistle that promotes violence and endangers the community.

**Christie Diep** stated that union presidents signed a joint statement requesting a censure and investigation on **Trustee Ryan Bent** regarding his discriminatory social media posts and statements during Board meetings three years ago, and now he is using dangerous LGBTQ+ rhetoric and political double talk to continue pushing a personal and political agenda. She

stated that these painful and dangerous assumptions prove that the Pride flag should be flown year-round and not just once per year. She concluded her remarks by questioning what former **Student Trustee Erin Lacorte** would say and feel today and how the Board would respond.

**Pamela Spence** reported on her attendance at Cypress College's Opening Day, membership ratification of the hybrid work schedule, and concerns about the new IT job family study MOU. She also implored the Board to authorize a 10% stipend to those required to report to campus during Hurricane Hilary.

**Seija Rohkea** thanked **Board President Ed Lopez** for acknowledging the shared governance process in policy creation. She stated that **Trustee Ryan Bent's** "be the storm" comments on social media are a dog whistle for QAnon and that the language in his social media posts are pitting people against the LGBTQIA+ community. She urged everyone to be more united and less divided because "divided we fall."

## MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

**Student Trustee Chloe Serrano** wished all Hornets well on the first day of class and asked that the issue of late and reduced payments for the Associated Students Executive Board be addressed going forward. She highlighted the upcoming Fall Community Resource Fair on August 30-31 and the Sherbeck Football Classic on September 2. She concluded her report by congratulating the two new Ethnic Studies full-time faculty members, **Rosie Kar** and **Anita Juárez**.

**Student Trustee Jesus Ramirez Jr.** reported on the upcoming Associated Students (AS) new member onboarding on August 23, Club Rush on September 6, the AS Retreat on September 9, and Walk of Hope on September 27. He also expressed hope that, with the start of classes, there will be more student involvement on shared governance committees. He further shared that Cypress College AS is working toward offering stipends to its board.

**Trustee Ryan Bent** addressed inquiries about rights, clarified that he was not targeting any group, and shared that he's consulted members of the non-radical LGBTQ community regarding special treatment. He further stated that processes were bypassed resulting in agendas being forced on others.

**Trustee Jacqueline Rodarte** announced that the Retirement Board meeting was rescheduled to October 4 at 4:00 p.m.

**Trustee Evangelina Rosales** welcomed faculty and staff back to campus and reported on her attendance at Cypress College's Opening Day and Fullerton College's Convocation.

**Trustee Barbara Dunsheath** reported on her attendance at Cypress College's Opening Day and thanked the staff for its success.

**Trustee Stephen T. Blount** reported on his attendance at a conference in Northern California that took place during the Opening Day and Convocation events.

## PUBLIC COMMENTS ON NON-AGENDA ITEMS:

**W. Arek** shared an incident that occurred in 2022 at the Anaheim campus in which he claims that he was assaulted by security personnel while inquiring about employment. He questioned

the Board about toleration of impunity and stated that the Constitution must be upheld and that he will not back down.

**CLOSED SESSION:** At 8:59 p.m., Board President Ed Lopez adjourned the meeting in honor of **Andrea Vazquez** to closed session per the following sections of the Government Code and stated there would be a readout:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.**

**Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor.**

**Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: Two (2) Potential Cases.**

**RECONVENE MEETING:** At 11:12 p.m., Board President Ed Lopez reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales that the Board take action to approve a Resignation Agreement with a classified employee under which the employee resigned effective the close of business on December 31, 2023. The parties further release and waive all claims they may have had against each other. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

**ADJOURNMENT:** At 11:13 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

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Prepared By Recording Secretary for  
Jeffrey P. Brown, Secretary, Board of Trustees