



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in October 2021

DATE: Tuesday, October 12, 2021, at 5:30 p.m.

PLACE: Zoom Teleconference

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting may do so virtually via the YouTube link listed on the agenda.

Members of the public may address the Board under “Comments: Members of the Audience” at the beginning of the meeting. If you wish to address the Board, please email chancellor@nocccd.edu with “Public Comment” noted in the email subject line to receive a unique link to the meeting. Please note that you must have Google Chrome on your device to access the provided Board meeting link.

The Board of Trustees is no longer accepting written public comments in advance of the meeting and reserves the right to change the order of the agenda items as the need arises.

All Board meetings, excluding closed sessions, shall be electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board during teleconference meetings and must comply with the three-minute time limit. The Board does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion. An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office.
- f. **Chancellor’s Report**
- g. **Comments:
 Chancellor’s Staff**

**Resource Table Personnel
Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of September 28, 2021.**

b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor and Fullerton College President.

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

3. **FINANCE & FACILITIES**

[a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**

[b] Authorization is requested to accept new revenue and to make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2021-2022 allocations totaling \$7,874,060. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. **(The Resolutions are available for review in the District's Business Office.)**

c. It is recommended that the Board receive the 2020-2021 Travel Expense Report.

d. It is recommended that the Board review the Calendar for the 2022-23 Budget.

e. It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2020-21 and acknowledge the Estimated Future Liability of \$1,714,578 as reported to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans.

[f] It is recommended that the Board adopt the 2020 Orange County Operational Area Agreement of the County of Orange and Political Subdivisions.

[g] Authorization is requested that the Board approve a deductive change order in the amount of \$1,241 for the unused contingency for the Trane agreement to upgrade the Energy Management System at the Anaheim Campus.

- [h] Authorization is requested that the Board approve the amendment with Dovetail Decision Consultants, Inc. to increase the contract amount by \$13,590 for additional consulting services through December 2021, for a total contract amount of \$272,390.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College to be effective Fall 2021, Fall 2022, and Spring 2022.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Retirements
Change in Salary Classification
Leaves of Absence
Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Resignations
Change in Hire Date
Voluntary Changes in Assignment
Stipend for Additional Management Duties
Stipend for Additional Administrative Duties
Leaves of Absence
Administrative Re-Organization
New Classified Job Description

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

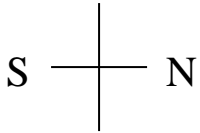
- [e] Request approval of Volunteers.

- [f] Request approval of the Tentative Agreement between CSEA Chapter #167 and the District with respect to negotiations for 2020-21, 2021-22, and 2022-23.

- [g] Request approve for the District to add June 30, 2022, as a third retirement date option for Managers who have previously selected December 31, 2021, for the Supplemental Early Retirement Plan.

6. **GENERAL**

- a. It is recommended that the Board discuss any potential future agenda items.



Board Room Seating Arrangement

Trustees

Dr. Barbara Dunsheath,
President

Jacqueline Rodarte,
Vice President

Ed Lopez,
Secretary

Jeffrey P. Brown,
Board Member

Stephen T. Blount,
Board Member

Ryan Bent,
Board Member

Evangelina Rosales
Board Member

Meena Pandian,
Student Member CC

Fred Williams,
Interim Chancellor

Erin Lacorte,
Student Member FC

Alba Recinos,
Recording Secretary

Dash Johnson,
Adjunct Faculty United

Kashu Vyas, District Director
Fiscal Affairs

Joseph Vasquez,
CSEA

Irma Ramos, Vice Chancellor
Human Resources

Christie Diep,
United Faculty

Constituent Groups

Chancellor's Staff

Dr. Cherry Li-Bugg, Vice Chancellor
Educational Services & Technology

Dr. Kim Orlijan,
FC Senate

Valentina Purtell,
President NOCE

Dr. Damon De La Cruz,
CC Senate

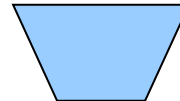
Dr. JoAnna Schilling,
President CC

Jennifer Oo,
NOCE Senate

Dr. Gil Contreras,
Interim President FC

Dr. Ty Thomas-Volcy,
DMA

Kai Stearns,
Public & Governmental Affairs



Audience Seating

Entrance

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	October 12, 2021	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0146174 - P0148006, check numbers C0053101 – C0053188; F0277201 – F0278251; Q0007468 – Q0007470; 88515840 – 88516622; V0031845 – V0031850; 70117367 – 70119210; disbursements E8979767 – E8985016; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0146174 - P0148006 through September 22, 2021, totaling \$11,497,294.68, and check numbers C0053101 – C0053188, totaling \$2,804,084.48; check numbers F0277201 – F0278251, totaling \$336,299.85; check numbers Q0007468 – Q0007470, totaling \$517.45; check numbers 88515840 – 88516622, totaling \$11,634,419.40; check numbers V0031845 – V0031850, totaling \$9,915.00; check numbers 70117367 – 70119210, totaling \$429,106.31; and disbursements E8979767 – E8985016, totaling \$6,180,604.68, through September 30, 2021.

Kashmira Vyas

Recommended by



Approved for Submittal

3.a.1

Item No.

BOARD RECAP
FOR THE PERIOD AUGUST 31 THROUGH SEPTEMBER 22, 2021
BOARD MEETING OCTOBER 12, 2021

PO	VENDOR NAME	AMOUNT	FUND	SITE DESCRIPTION
P0146174	ARC Document Solutions LLC	\$ 1,000.00		AC Blanket Order for Reprographic Services
P0146226	Dunn Edwards Corp	\$ 500.00		AC Blanket Order for Paint Supplies
P0146477	Association of Higher Education and Disability	\$ 265.00		NOCE Individual Membership
P0146944	Guitar Center Inc	\$ 2,776.58		CC Sound Equipment for Sound Design Class
P0147095	A Alvarado Painting	\$ 3,650.00		FC Painting
P0147096	Computerland of Silicon Valley	\$ 760.00		CC Computer
P0147097	Professional Binding Products Inc	\$ 245.60		CC Binding Materials
P0147242	Walker Brothers Machinery Moving Inc	\$ 5,450.00	Capital Outlay	CC Equipment Relocation
P0147406	Coast Arbor	\$ 15,800.00		AC Tree Trimming
P0147451	Cranium Cafe LLC	\$ 15,435.03		NOCE Scheduling Software & Training
P0147519	Amazon Business	\$ 45.23		NOCE Reusable Bags
P0147520	Amazon Business	\$ 552.97		CC Instructional Supplies
P0147521	Amazon Business	\$ 280.91		FC Athletic Supplies
P0147538	Amazon Business	\$ 923.02		FC Instructional Lab Supplies
P0147542	Amazon Business	\$ 237.74		CC Instructional Materials
P0147553	Office Solutions	\$ 5,000.00		NOCE Blanket Order for Office Supplies
P0147554	PhotoShelter Inc	\$ 9,999.00		AC Software Subscription
P0147555	Beyond Labz LLC	\$ 1,104.44		FC Software License
P0147562	DynTek Services Inc	\$ 20,900.00		NOCE Consultant Agreement - Microsoft Intune & Security
P0147563	Ludlow Kingsley	\$ 3,600.00		AC Website Hosting
P0147564	Ludlow Kingsley	\$ 6,000.00		AC Website Maintenance
P0147568	Atkinson, Andelson, Loya, Ruud & Romo	\$ 20,000.00		CC Blanket Order for Legal Services
P0147571	Controlled Key Systems	\$ 5,000.00		NOCE Blanket Order for Building Access Repairs
P0147574	Return to Work Partners Inc	\$ 20,000.00		AC Disability Compliance Consulting Services
P0147589	Amazon Business	\$ 209.01		CC Instructional Supplies
P0147592	Landscape Forms	\$ 44,134.41		CC Outdoor Umbrellas
P0147593	CDW Government Inc	\$ 7,850.58		FC (3) Laptops
P0147602	Red Ball Hardware	\$ 37.29		CC Facility Supplies
P0147605	Sports Facilities Group Inc	\$ 7,500.00		CC Maintenance Agreement for Gym Bleachers
P0147606	ACCO Engineered Systems	\$ 11,880.00		FC Maintenance Agreement for FC Chillers
P0147607	CDW Government Inc	\$ 489.28		FC Printer
P0147608	Maxient LLC	\$ 14,000.00		AC Software Annual Service Fee
P0147621	Brinfern Photography	\$ 7,000.00		FC Independent Contractor for Photography Services
P0147622	Matco Tools	\$ 5,000.00		CC Blanket Order for Instructional Supplies
P0147623	Snap-on Tools	\$ 5,000.00		CC Blanket Order for Instructional Supplies
P0147624	Elite Foodservice Development LLC	\$ 24,895.65	Capital Outlay	CC Outdoor Air-Cooled Refrigeration System
P0147625	NMK Corporation	\$ 700.00		NOCE Professional Services: Configure IP Communicator
P0147626	Society of Diagnostic Medical Sonographers	\$ 143.98		CC Instructional Supplies
P0147627	Konica Minolta Business Solutions USA Inc	\$ 682.50		FC Maintenance Agreement for Copier
P0147628	Loyola Marymount University	\$ 6,820.00		CC Tuition Fees for Faculty
P0147629	A Alvarado Painting	\$ 2,400.00		FC Wall Repairs/Painting
P0147630	JM & J Contractors	\$ 3,300.00		FC Acoustical Tile Replacement & Drywall
P0147631	Loyola Marymount University	\$ 6,970.00		CC Faculty Conference Fees
P0147632	Jostens	\$ 10,000.00		FC Blanket Order for Diplomas
P0147633	ACTT	\$ 533.37		CC Annual renewal license for ESL assessment testing
P0147634	Sidepath Inc	\$ 562.15		CC (2) Computer Monitors and eWaste Fee
P0147635	Office Solutions	\$ 1,500.00		CC Blanket Order for Office Supplies
P0147636	Rollings Automotive	\$ 540.00		CC Smog Tests
P0147637	Robert Glenn	\$ 147.58		CC Student Book Grant Reimbursement
P0147638	National Council for Marketing and Public Relations	\$ 700.00		FC Institutional Membership
P0147639	Office Solutions	\$ 5,000.00		CC Blanket Order for Office Supplies

BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE DESCRIPTION
P0147640	Amazon Business	\$ 755.04		NOCE Campus Communications Supplies
P0147641	Data Ticket Inc	\$ 1,800.00		NOCE Blanket Order for Parking Citation Processing Fees
P0147642	Huynh Mai	\$ 194.28		CC Book Grant Reimbursement
P0147643	Grainger Inc	\$ 2,500.00		CC Blanket Order for Instructional Supplies
P0147644	CTK Instruments LLC	\$ 3,172.00		CC Equipment Cleaning and Maintenance
P0147645	Office Solutions	\$ 500.00		CC Blanket Order for Office Supplies
P0147646	State of California	\$ 200.00		CC License Renewal Fee
P0147647	State of California	\$ 100.00		CC License Renewal Fee
P0147648	New England Biolabs	\$ 1,120.64		FC Instructional Lab Supplies
P0147649	Jamie Axelrod	\$ 500.00		NOCE Guest Speaker - NOCE Flex Session
P0147650	Cal Pro Specialties	\$ 686.35		NOCE Promotional Supplies
P0147651	Amazon Business	\$ 221.95		FC Instructional Supplies
P0147652	Krueger International Inc	\$ 510.65		FC Student Chairs
P0147653	Goodwill Industries of Orange County	\$ 500.00		CC Blanket Order for Interpreting Services
P0147654	Egg Weights	\$ 533.37		FC Athletic Supplies
P0147655	Intercollegiate Tennis Association	\$ 250.00		FC Institutional Membership
P0147656	Texas Ink LLC	\$ 380.50		CC Custom Shirts
P0147657	CSI Fullmer	\$ 20,667.09	Capital Outlay	CC Furniture for CC Complex Bldg 3rd Flr
P0147658	CSI Fullmer	\$ 61,240.18	Capital Outlay	AC Furniture for FC VRC Bldg 1900
P0147659	Airgas USA LLC	\$ 396.80		CC Dental Supplies
P0147660	Clery Center for Security On Campus	\$ 3,500.00		FC Institutional Membership
P0147662	Dept of Toxic Substances Control	\$ 825.00		AC Mandated Fees
P0147663	KAP7 International Inc	\$ 2,610.00		CC Blanket Order for Instructional Supplies
P0147664	Office Solutions	\$ 2,000.00		CC Blanket Order for Office Supplies
P0147665	Amazon Business	\$ 143.63		CC PPE Supplies
P0147666	Amazon Business	\$ 4.62		NOCE Pharmacy Technician Lab Supplies
P0147667	Amazon Business	\$ 315.90		FC Office Supplies
P0147668	Amazon Business	\$ 104.83		FC Instructional Materials
P0147669	Amazon Business	\$ 624.52		FC COVID19 Social Distancing Supplies
P0147670	Anaheim Embroidery Inc	\$ 275.57		NOCE Embroidery -Campus Safety Uniforms
P0147671	Tao Rossini	\$ 75,000.00		AC Blanket Order for Legal Services BA: 6/22/21
P0147672	CDW Government Inc	\$ 121.76		FC Keyboard
P0147673	CDW Government Inc	\$ 282,832.50		FC (300) Laptops B/A: 8/25/20
P0147674	Computerland of Silicon Valley	\$ 112,373.60		FC Microsoft Campus site license annual renewal B/A: 4/27/21
P0147675	Office Solutions	\$ 5,000.00		FC Blanket Order for Office Supplies
P0147676	9to5 Seating LLC	\$ 598.22		FC Office Chair
P0147677	Community College League of California	\$ 4,000.00		CC Institutional Membership
P0147678	Gregory Aviles	\$ 535.81		FC Reimbursement for Athletic Supplies
P0147679	Amy Garcia	\$ 4,394.45		FC Reimbursement for University Fees
P0147680	Sodexo Inc and Affiliates	\$ 15,208.58		FC Meals for Student Food Drive
P0147681	Amazon Business	\$ 150.98		NOCE Textbooks
P0147682	CSI Fullmer	\$ 6,428.61		FC Furniture
P0147683	Lakeshore Learning Materials	\$ 18.30		CC Instructional Supplies
P0147684	Westberg + White Inc	\$ 60,500.00	Capital Outlay	AC Roofing Repairs/Replacements at Fullerton College
P0147685	BNBuilders Inc	\$ 3,214,969.00	Bond	AC Preconstruction and Design Services FC Chapman Newell B/A: 7/27/21
P0147686	ASCIP	\$ 1,485,689.00		AC Property & Liability Insurance Premium 21-22 B/A: 6/22/21
P0147687	Performance Health Supply Inc	\$ 859.85		FC Medical Supplies
P0147688	Office Solutions	\$ 1,500.00		NOCE Blanket Order for Instructional Supplies
P0147689	Office Solutions	\$ 1,000.00		NOCE Blanket Order for PPE Items
P0147690	Amazon Business	\$ 35.81		AC Office Supplies

BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0147695	Cone Instruments LLC	\$ 1,081.23		CC	Instructional Supplies
P0147696	Amazon Business	\$ 39.07		FC	Instructional Supplies
P0147697	Amazon Business	\$ 859.79		CC	Media Equipment
P0147698	Amazon Business	\$ 80.10		FC	Instructional Supplies
P0147699	CSI Fullmer	\$ 5,839.30		NOCE	Office Furniture
P0147700	Joe Darin Coaching	\$ 1,500.00		AC	Leadership Academy Speaker
P0147701	Atkinson, Andelson, Loya, Ruud & Romo	\$ 4,983.00		CC	Legal Services
P0147702	The Chronicle of Higher Education Inc	\$ 209.00		AC	Software Subscription
P0147703	Carolina Biological Supply Co	\$ 687.25		CC	Instructional Supplies
P0147704	Amazon Business	\$ 150.55		CC	Office Supplies
P0147708	Home Depot	\$ 667.59		CC	Hardware Supplies
P0147709	Henry Schein Inc	\$ 23,144.70		CC	Dental Equipment
P0147710	Valley Pipeline Services Inc	\$ 58,031.00	Capital Outlay	AC	Irrigation Replacement at FC
P0147711	Amazon Business	\$ 664.95		FC	Instructional Supplies
P0147712	Manisha Majhi	\$ 115.65		CC	Book Grant Reimbursement
P0147713	Ingardia Bros Produce Inc	\$ 4,900.00		CC	Blanket Order for Culinary Supplies
P0147714	Medicaleshop Inc	\$ 837.55		CC	Instructional Supplies
P0147715	Amazon Business	\$ 10.22		NOCE	Office Supplies
P0147716	J W Pepper of Los Angeles	\$ 3,150.00		FC	Blanket Order for Music Materials
P0147717	Pearson Education Inc	\$ 45,360.00		NOCE	E-Textbooks
P0147718	RDI Jet LLC	\$ 4,950.00		CC	Blanket Order for Culinary Supplies
P0147719	CCP Industries Inc	\$ 3,500.00		CC	Blanket Order for Instructional Supplies
P0147720	CSI Fullmer	\$ 680.00		CC	Furniture
P0147721	CSI Fullmer	\$ 22,604.32		FC	Counseling Room Furniture
P0147723	James Woods	\$ 750.00		AC	Pluralism Inclusion & Equity Series Wellness Speaker
P0147724	Office Solutions	\$ 600.00		FC	Blanket Order for Office Supplies
P0147725	Anita Ward	\$ 210.10		FC	Reimbursement for Thermometers and Wristbands
P0147726	Pathways of Hope	\$ 109,698.61		CC	Consultant Agreement - Food Bank BA: 6/22/21
P0147726	Pathways of Hope	\$ 60,698.60		NOCE	Consultant Agreement - Food Bank BA: 6/22/21
P0147726	Pathways of Hope	\$ 59,920.79		FC	Consultant Agreement - Food Bank BA: 6/22/21
P0147727	Del Palacio Piano Service LLC	\$ 500.00		FC	Blanket Order for Piano Tuning Services
P0147730	Refrigeration Supplies Distributor	\$ 3,300.00		CC	Blanket Order for Instructional Supplies
P0147731	Cal Pro Specialties	\$ 683.14		NOCE	Promotional Supplies
P0147732	B & M Lawn & Garden Center	\$ 300.00		AC	Blanket Order for Facilities Supplies
P0147733	Anthony Diaz	\$ 200.00		CC	Honorarium
P0147734	Home Depot	\$ 2,000.00		CC	Blanket Order for Hardware Supplies
P0147735	B & M Lawn & Garden Center	\$ 560.29		AC	Blower Backpack
P0147736	iT1 Source LLC	\$ 519.36		NOCE	Printer
P0147737	Ewing Irrigation Products Inc	\$ 500.00		AC	Blanket Order for irrigation parts and supplies
P0147738	Total Clean	\$ 56,961.00		FC	Floor Care Cleaning Machine
P0147739	Computerland of Silicon Valley	\$ 39,035.00		AC	Microsoft Software License Renewal
P0147740	Thermal Gas Systems, Inc	\$ 857.70		AC	Facility Supplies
P0147741	CSI Fullmer	\$ 13,901.58		CC	Furniture for DSS Office
P0147742	CSI Fullmer	\$ 2,908.76		CC	Acrylic Furniture Screens
P0147743	Signature Flooring Inc	\$ 4,367.36		FC	Carpet Tile for Fullerton College
P0147744	Los Angeles Air Conditioning Inc	\$ 749,900.00	Capital Outlay	AC	Bid 2122-07, FC Heating Hot Water Replacement B/A: 7/27/21
P0147745	ASCIP	\$ 868,000.00		AC	2021-22 Workers' Comp. Insurance B/A: 4/13/21
P0147746	Grainger Inc	\$ 646.48		FC	Custodial supplies
P0147747	CSI Fullmer	\$ 10,010.42		CC	Cubicle Screens
P0147748	Pedersen Law	\$ 47,500.00		AC	Settlement Agreement

Item No. 3.a.4

BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE DESCRIPTION
P0147749	Oates Specialties LLC	\$ 548.39		CC Athletic Supplies
P0147750	North Orange County ROP	\$ 34,929.00		NOCE ReEntry Workforce
P0147751	North Orange County ROP	\$ 8,360.00		NOCE ReEntry Data
P0147752	Aardvark Clay & Supplies Inc	\$ 1,442.34		CC Art Supplies
P0147753	SCIAC	\$ 100.00		CC Institutional Membership Fees
P0147754	IBM	\$ 1,693.92		NOCE Software Subscription Renewal
P0147754	IBM	\$ 1,129.28		CC Software Subscription Renewal
P0147754	IBM	\$ 564.64		AC Software Subscription Renewal
P0147754	IBM	\$ 564.64		FC Software Subscription Renewal
P0147755	B & H Photo Video Inc	\$ 276.01		FC Video Supplies
P0147756	Airgas USA LLC	\$ 5,000.00		FC Blanket Order for Welding Supplies
P0147758	Community College League of California	\$ 450.00		AC Institutional Membership
P0147759	Concordance Healthcare Solutions	\$ 1,279.30		CC Instructional Materials
P0147760	Cypress College	\$ 190.00		CC Student Fees Reimbursement
P0147761	Glumac	\$ 42,650.00	Bond	AC Commissioning Services for FC IB and O&M Bldgs
P0147763	Diamedical USA Equipment LLC	\$ 500.00		CC Blanket Order for Instructional Supplies
P0147764	Ninyo & Moore Geotechnical	\$ 4,913.00		AC Materials Testing & Special Inspection Services
P0147765	Cypress College	\$ 609.00		CC Health Fee Reimbursement for Guardian Scholars
P0147766	Cambridge West Partnership LLC	\$ 226,000.00	Capital Outlay	AC Cap/Load Mgmt & Technical Support for Facilities B/A: 8/10/21
P0147767	Office Solutions	\$ 4,809.32		CC Air Purifiers
P0147768	JoAnna Schilling	\$ 2,842.54		CC Reimbursement for Catering Purchases
P0147769	Jose Cano	\$ 1,000.00		CC Guest Speaking Services
P0147770	J D Fields Lumber Co Inc	\$ 2,000.00		CC Blanket Order for Hardware Supplies
P0147771	Benner Metals Corp	\$ 1,000.00		CC Blanket Order for Instructional Supplies
P0147772	Home Depot	\$ 1,000.00		CC Blanket Order for Hardware Supplies
P0147773	Fullerton Paint and Flooring	\$ 500.00		CC Blanket Order for Instructional Supplies
P0147774	Fred Allen & Associates	\$ 4,500.00		CC Blanket Order for Instructional Supplies
P0147775	Sally Beauty Supply 653	\$ 200.00		CC Blanket Order for Instructional Supplies
P0147776	Gilda Nowparast	\$ 435.00		FC Photography Services
P0147777	BankMobile Technologies Inc	\$ 6,750.00		CC Blanket Order for Mobile Card Activity Charges
P0147777	BankMobile Technologies Inc	\$ 6,750.00		FC Blanket Order for Mobile Card Activity Charges
P0147778	American System Integrators	\$ 427.50		NOCE Security Camera Repairs
P0147779	Vector Resources Inc	\$ 10,000.00		NOCE Consultant: Automatic Call Distribution Project
P0147780	Canon Solutions America Inc	\$ 28,381.35		AC Lease Copier Payments
P0147781	Cambridge West Partnership LLC	\$ 13,600.00		AC Internal Audit - Contract Management
P0147783	Amazon Business	\$ 155.25		NOCE Textbooks
P0147784	Willis of New York	\$ 5,037.00		CC Art Gallery Insurance Fees
P0147785	NMK Corporation	\$ 1,579.01		FC Power Distribution Rack & Extension Cord Hardware
P0147786	CDW Government Inc	\$ 1,675.00		FC Computer monitors (4) & Recycling Fee
P0147787	CDW Government Inc	\$ 34,070.50		AC Laptops, Warranty, Software, & Dock Hardware
P0147788	Sprout Social Inc	\$ 5,864.64		CC Software Subscription
P0147789	Pocket Nurse Enterprises Inc	\$ 147.69		NOCE Instructional Supplies
P0147790	Office Solutions	\$ 537.68		CC Air Filters
P0147792	WWD	\$ 460.02		FC Site License
P0147793	Bay City Electric Works	\$ 2,000.00		FC Blanket Order for Welding Supplies
P0147794	Office Solutions	\$ 13,000.00		CC Blanket Order for Office Supplies
P0147795	Foundation for California Community Colleges	\$ 33,263.67	Capital Outlay	AC FUSION Annual License Fee
P0147796	The Virtual Care Group	\$ 15,000.00		CC Virtual Healthcare Services Agreement
P0147797	Sodexo Inc and Affiliates	\$ 1,848.99		FC Catering - Daycare Lunches
P0147798	Pete's Road Service Inc	\$ 2,000.00		FC Blanket Order for Welding Equipment Repairs

Item No. 3.a.5

BOARD RECAP
FOR THE PERIOD AUGUST 31 THROUGH SEPTEMBER 22, 2021
BOARD MEETING OCTOBER 12, 2021

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0147799	Amazon Business	\$ 182.08		FC	Instructional Supplies
P0147800	Intellitext LLC	\$ 5,000.00		CC	Blanket Order for Interpreting Services
P0147802	Southwest Material Handling, Inc	\$ 85,744.15		CC	Golf carts for COVID-19 sanitation
P0147803	Allied Path Consulting LLC	\$ 14,750.00		CC	Independent Contractor for Guided Pathways Program
P0147805	Christina Plett	\$ 916.81		CC	Reimbursement - Math Books
P0147806	Southern California News Group	\$ 12,000.00		AC	Blanket Order to Pay for Advertisement of Bids
P0147807	Vortex Industries Inc	\$ 7,797.00		CC	Theatre Entry Doors Locks & Lights Replacement
P0147808	Western Exterminator Co	\$ 12,000.00		CC	Blanket Order for on-site pest management program
P0147809	Hoskins Equipment LLC	\$ 1,508.50		FC	P.E. supplies
P0147810	JM & J Contractors	\$ 4,900.00		FC	Door Installation
P0147811	County of Orange	\$ 533.00		CC	Haz Mat Disclosure, Storage Tank & Service Charges
P0147812	A Alvarado Painting	\$ 5,000.00		CC	Blanket Order for on-site paint jobs
P0147813	JM & J Contractors	\$ 3,000.00		FC	Ceiling Tile Replacement & Installation
P0147814	SC Fuels	\$ 44,000.00		CC	Blanket Order for Red Dye Diesel fuel
P0147820	Dentsply Professional	\$ 18,230.98		CC	Dental Equipment
P0147821	Dentsply Professional	\$ 36,461.96		CC	Dental Equipment
P0147822	American System Integrators	\$ 2,202.50	Capital Outlay	NOCE	Repair Security Camera West Parking Lot AC
P0147823	South Coast Air Quality Management District	\$ 8,434.84		CC	Annual Renewal Fees for Gas, Gasoline, & Diesel
P0147824	Adriana Currie	\$ 509.19		FC	Reimbursement for Instructional Supplies
P0147825	Vital Inspection Services Inc	\$ 1,176.00		FC	Inspection of Record Services for Lift Rack
P0147826	Creative Safety Supply LLC	\$ 761.26		CC	Office Equipment
P0147827	American System Integrators	\$ 1,150.06		NOCE	Security Camera Repairs
P0147828	Siteimprove Inc	\$ 5,809.01		FC	Software Subscription
P0147829	Office Solutions	\$ 500.00		CC	Blanket Order for Office Supplies
P0147830	Office Solutions	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0147831	Kelly Paper Co	\$ 5,000.00		FC	Blanket Order for Printing Supplies
P0147832	Screen Printers Resource Inc	\$ 5,000.00		FC	Blanket Order for Printing Supplies
P0147833	Examity Inc	\$ 375.00		FC	Remote Assessments for Students
P0147834	Environmental Management Technologies	\$ 750.00		FC	Blanket Order for Waste Removal Services
P0147835	Prudential Overall Supply	\$ 1,500.00		FC	Blanket Order for Towel Cleaning Services
P0147836	Burmax Co Inc	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0147837	Dermalogica Inc	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0147838	Home Depot	\$ 1,500.00		FC	Blanket Order for Hardware Supplies
P0147839	Rufus Fuller	\$ 750.00		AC	District Diversity Speaker
P0147840	Metadot	\$ 912.00		NOCE	Software Subscription
P0147841	Jazz Z Beauty Product	\$ 4,000.00		FC	Blanket Order for Instructional Supplies
P0147842	Sally Beauty Supply 653	\$ 2,000.00		FC	Blanket Order for Instructional Supplies
P0147843	Saloncentric Inc	\$ 6,000.00		FC	Blanket Order for Instructional Supplies
P0147844	Smart & Final	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0147845	Buddy's All Stars, Inc.	\$ 1,649.59		FC	Athletic Supplies
P0147846	Cal Pro Specialties	\$ 2,021.11		NOCE	Promotional Materials
P0147847	BSN Sports LLC	\$ 735.29		CC	Athletic Supplies
P0147848	Buddy's All Stars, Inc.	\$ 2,075.89		FC	Athletic Supplies
P0147849	Kelly Sutherlin McLeod Architecture Inc	\$ 12,500.00	Bond	AC	Architecture Services Performing Arts Music-Drama Complex FC
P0147850	Performance Health Supply Inc	\$ 437.00		CC	Medical Supplies
P0147851	Sodexo Inc and Affiliates	\$ 2,980.32		FC	Catering for Welcome Week Events
P0147852	Campus Bookstore Consulting	\$ 10,000.00		FC	Consultant Services
P0147853	Showtex US Inc	\$ 8,048.22		CC	Projection Screen
P0147854	Buddy's All Stars, Inc.	\$ 749.08		FC	Athletic Supplies
P0147855	Ricoh USA	\$ 5,000.00		FC	Blanket Order for Printer Repairs

Item No. 3.a.6

BOARD RECAP
FOR THE PERIOD AUGUST 31 THROUGH SEPTEMBER 22, 2021
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0147857	Lightstyles	\$ 69.93		FC	Lighting Supplies
P0147860	ProTrainings LLC	\$ 319.60		FC	First Aid Certificates
P0147861	Public Economics Inc	\$ 15,000.00		AC	Blanket Order for Misc. Professional Consulting
P0147862	Kimberly Norwood	\$ 1,500.00		AC	District Diversity Speaker
P0147863	Amazon Business	\$ 305.57		FC	Non-instructional Supplies
P0147864	Computer Sports Medicine Inc	\$ 350.00		FC	Software License
P0147866	Concentric Sky Inc	\$ 26,107.00		FC	Software Subscription
P0147867	Pierce Company	\$ 1,681.70		CC	Instructional Supplies
P0147868	iT1 Source LLC	\$ 1,303.40		NOCE	Laptop & Service Agreement
P0147869	Amazon Business	\$ 3,256.32		CC	Instructional Supplies
P0147870	Mary White	\$ 100.00		CC	Guest Speaker for Social Justice Event
P0147871	Avid Technology Inc	\$ 2,250.00		FC	Software License Renewal
P0147872	Synergy Sports Technology LLC	\$ 900.00		CC	Software
P0147873	Duraline Systems Inc	\$ 1,446.01		FC	Temperature Check Stations
P0147874	Rhett Price	\$ 413.62		FC	Reimbursement for Athletic Supplies
P0147875	3C4A	\$ 425.00		FC	Institutional Membership
P0147876	Bearcom Wireless Worldwide	\$ 3,000.00		FC	Blanket Order for Radio Supplies
P0147877	Sodexo Inc and Affiliates	\$ 61,538.89		FC	Meals for Student Food Drive
P0147878	NMK Corporation	\$ 1,800.00		FC	Professional Service to set up call center
P0147880	The Fullerton Collaborative	\$ 1,400.00		FC	Institutional Membership
P0147881	Brea Chamber of Commerce	\$ 670.00		FC	Institutional Membership
P0147882	SoCal Pump and Vacuum	\$ 1,984.00		FC	Removal, Evaluating & Repairing of Vacuum Pump
P0147883	Home Depot	\$ 1,000.00		FC	Blanket Order for Parts and Supplies
P0147884	WMFY We Mail For You	\$ 5,000.00		AC	Blanket Order for Mail Services
P0147885	Scantron Corporation	\$ 150.00		FC	Maintenance Agreement for Scantron Machine
P0147886	Stater Bros Markets - A CA Corp	\$ 49,889.00		NOCE	Emergency Food Assistance Gift Cards
P0147887	Getinge USA Sales LLC	\$ 6,508.00		FC	Maintenance Agreement for Laboratory Equipment
P0147888	Albertson's	\$ 47,500.00		NOCE	Emergency Food Assistance Gift Cards
P0147889	Pyramed Health Systems	\$ 15,835.44		CC	Software License and Support
P0147890	City of Anaheim	\$ 736.00		AC	Fire Department Fees
P0147891	Home Depot	\$ 645.43		AC	Facilities Cleaning Equipment - Pressure Washer
P0147892	4imprint Inc	\$ 1,149.84		CC	Printing Supplies
P0147893	Office Solutions	\$ 3,850.00		CC	Blanket Order for Office Supplies
P0147894	S&B Foods	\$ 500,000.00		CC	Blanket Order for Student Meals
P0147895	Krueger International Inc	\$ 1,151.98	Capital Outlay	AC	Chairs
P0147896	3 Day Blinds Corporation	\$ 1,948.39	Capital Outlay	AC	Window Blinds
P0147897	Carnegie Learning Inc	\$ 401.92		NOCE	Books
P0147898	Atkinson, Andelson, Loya, Ruud & Romo	\$ 25,000.00		AC	Blanket Order for HR - Legal Title IX
P0147899	Currier & Hudson	\$ 25,000.00		AC	Blanket Order for HR - Legal - Title IX
P0147900	Amazon Business	\$ 322.18		FC	Instructional Supplies
P0147901	Cole-Parmer Instrument Co	\$ 53.46		CC	Instructional Supplies
P0147904	Amazon Business	\$ 816.75		CC	Desk - Office Supplies
P0147905	Fullerton Photographics	\$ 278.00		AC	Student Photo Shoot
P0147906	Erica Gergely	\$ 550.00		CC	Speaker - World Suicide Prevention
P0147907	Sasco Electric	\$ 18,150.00		FC	New cabling for Synergy Sports Camera Coverage
P0147908	Community College League of California	\$ 36,829.87		CC	Turnitin Internet Service Annual Subscription Fee
P0147909	Sidepath Inc	\$ 867,519.28		CC	Laptops to students for remote instruction B/A: 4/27/21
P0147910	T-Mobile USA Inc	\$ 35,700.00		CC	Hotspots for students for remote learning
P0147911	Computerland of Silicon Valley	\$ 113,583.00		CC	Renew Microsoft Campus Annual Agreement Licensing B/A: 4/27/21
P0147912	Amazon Business	\$ 407.19		NOCE	Office Supplies

Item No. 3.a.7

BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0147913	Pivot Point International Inc	\$ 4,700.00		FC	Blanket Order for Textbooks
P0147914	Gihan Hanna	\$ 185.74		CC	Student Book Grant Reimbursement
P0147915	Community College League of California	\$ 13,013.34		CC	Subscription Renewal
P0147916	Computer Comforts Inc	\$ 56,884.45		FC	Workstations for Technology and Engineering Div.
P0147917	Lacy Construction	\$ 15,544.45		FC	Auto shop Lift rack replacement
P0147918	Substance Media Inc	\$ 6,422.00		FC	Independent Contractor for Marketing Services
P0147919	Amanda Del Valle	\$ 119.99		CC	Student Book Grant Reimbursement
P0147920	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0147921	Yong Han	\$ 1,250.00		CC	Reimbursement for Recertification Fee
P0147922	Snap-on Tools	\$ 5,775.04		CC	Automotive Supplies
P0147923	Apple Computer Inc	\$ 29,834.76		CC	Laptop Computers
P0147924	Amazon Business	\$ 89.97		CC	Office Supplies
P0147925	Kanopy Inc	\$ 25,000.00		FC	Film Streaming License Fees
P0147926	Sidepath Inc	\$ 78,291.17		CC	Laptops
P0147927	Hillco Fastener Warehouse	\$ 1,500.00		CC	Blanket Order for Automotive Supplies
P0147928	American Society of Radiologic Technologies	\$ 1,225.00		CC	Student Memberships - CC Radiology program
P0147929	CDW Government Inc	\$ 316.73		AC	Webcams
P0147930	Darlin Jimenez	\$ 50.00		CC	Student Book Grant Reimbursement
P0147931	Kimberly TallBear-Dauphine	\$ 3,000.00		AC	District Diversity Speaker: PIE Indigenous
P0147932	CPR1 LLC	\$ 7,265.68		FC	Health Equipment
P0147933	Fernando Lizarraga	\$ 1,000.00		CC	Guest Musician Agreement
P0147934	Lawrence Cole	\$ 1,000.00		CC	Guest Speaker for the Legacy Program
P0147935	Tinius Olsen Testing Machine Company	\$ 67,568.96	Capital Outlay	CC	Engineering Lab Equipment
P0147936	RJ Electric	\$ 14,000.00	Capital Outlay	NOCE	Labor and Materials to Install Circuit Breaker
P0147937	Digital River GmbH	\$ 4,682.00		CC	Project Mapping Software Licenses
P0147938	Clarus Corporation	\$ 1,500.00		CC	Software Subscription
P0147939	South Coast Air Quality Management District	\$ 6.82		CC	Emissions Fees
P0147940	Vernes Plumbing Inc	\$ 875.00		CC	Plumbing work
P0147941	Vantage Technology Consulting Group	\$ 45,400.00	Capital Outlay	AC	FC Campus Technology Standards Development
P0147942	O'Connor Construction Management Inc	\$ 169,100.00	Bond	AC	Cost Estimate Services for FC IB and O&M Bldgs B/A: 9/14/21
P0147943	Fullerton Ace Hardware	\$ 44.68		FC	Instructional Supplies
P0147944	ZOLL Medical Corporation	\$ 309.48		FC	Equipment Repairs
P0147945	Solar Synthesis	\$ 9,801.63		CC	Solar Umbrellas
P0147946	Amazon Business	\$ 414.39		FC	Instructional Materials
P0147948	Computerland of Silicon Valley	\$ 37,656.06		FC	WIFI Hotspots
P0147949	GST	\$ 5,861.60		FC	Headsets
P0147950	Fisher Scientific Co LLC	\$ 4,621.40		CC	Instructional Lab Supplies
P0147951	United States Plastic Corporation	\$ 2,588.92		CC	Instructional Lab Supplies
P0147952	Orange County Designers Inc	\$ 4,803.50		FC	Custom Banners
P0147953	Pacific Coast Entertainment	\$ 219.34		FC	Projector Supplies
P0147954	American Library Association	\$ 2,000.00		FC	Institutional Membership
P0147955	Community College League of California	\$ 161.78		FC	Library Subscription
P0147956	Blue Ribbon Trophy	\$ 87.82		AC	Award
P0147957	Links Sign Language & Interpreting Services	\$ 2,500.00		NOCE	Blanket Order for Interpreter Services
P0147979	Integrity Electric	\$ 7,415.00	Capital Outlay	AC	Fire Alarm Conduit Repair at Fullerton College
P0147980	Rodriguez Engineering Inc	\$ 29,000.00	Capital Outlay	AC	Structural Engineering FC Underground Utility Tunnel
P0147981	Stryker Sales Corporation	\$ 9,625.52	Bond	AC	Evacuation Chairs for Fullerton College
P0147982	ARC Document Solutions LLC	\$ 10,000.00	Bond	AC	Reprographic CC Fine Arts Swing Space Project
P0147983	A Alvarado Painting	\$ 4,725.00	Capital Outlay	AC	Labor and Materials to Repaint Walls at FC
P0147984	ARC Document Solutions LLC	\$ 15,000.00	Bond	AC	Reprographic CC Fine Arts Renovation Project

BOARD RECAP
FOR THE PERIOD AUGUST 31 THROUGH SEPTEMBER 22, 2021
BOARD MEETING OCTOBER 12, 2021

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0147985	Software House International	\$ 90,000.00		AC	Cloud Optimization Support Service
P0147986	Access	\$ 2,000.00		AC	Blanket Order for Shredding Services
P0147987	Pape' Material Handling Inc	\$ 1,100.00		CC	Blanket Order for vehicle parts and supplies
P0147988	R & B Wholesale Distributors Inc	\$ 6,756.09	Bond	AC	Refrigerators and Microwaves for FC IB Building
P0147989	Amazon Business	\$ 124.95		FC	Office Supplies
P0147990	Guitar Center Inc	\$ 265.78		FC	Instrument Repairs
P0147991	Office Solutions	\$ 1,500.00		FC	Blanket Order for Office Supplies
P0147992	California Community Colleges Chief Instructional Officers	\$ 300.00		FC	Institutional Membership
P0147993	North Orange County Chamber	\$ 750.00		AC	Membership Fee
P0147994	Fisher Scientific Co LLC	\$ 3,992.46		CC	Instructional Lab Supplies
P0147995	University of California - San Diego	\$ 5,000.00		AC	Institutional Membership
P0147996	American Dental Education Association	\$ 851.00		CC	Institutional Membership
P0147997	Angela Henderson	\$ 126.00		FC	Reimbursement for Subscription
P0147998	National Council for Marketing and Public Relations	\$ 2,275.00		NOCE	Institutional Membership
P0147999	Amazon Business	\$ 213.95		CC	Instructional Supplies
P0148000	Jim's Music Center, Inc.	\$ 274.77		CC	Face Masks
P0148006	Juan Silva	\$ 500.00		CC	Honorarium for Speaking Services
		\$ 11,497,294.68			

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 12, 2021

SUBJECT: Budget Adjustments and New Grant

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2021-2022 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- Board Financial Assistance Program (BFAP)
- Higher Education Emergency Relief Fund III (HEERF III) - American Rescue Plan (ARP) - Minority Serving Institutions (MSI)
- Mental Health Support (MHS)
- National Aeronautics and Space Administration (NASA) Space Grant
- Staff Diversity Funds
- Strong Workforce Program (SWP) - Local
- Student Retention and Enrollment
- VTEA (Perkins)

The Child Development Fund programs requiring an adjustment are:

- General Child Care
- Quality Rating and Improvement System (QRIS) Block Grant

The Financial Aid Fund program requiring an adjustment is:

- Student Success Completion Grant (SSCG)

Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	GENERAL FUND		
AC	Staff Diversity	50,000	Advance Allocation
	Student Retention and Enrollment	2,213,466	Advance Allocation
	SWP - Local	150,101	Advance Allocation
	VTEA (Perkins)	(1)	Correction to Budget
CC	BFAP	431,004	Correction to Budget
	HEERF III - ARP - MSI	1,568,073	Most Recent Agreement
	MHS	3,416	Correction to Carryover

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	NASA Space Grant SWP - Local	12,500 1,337,267	Year 2 Funding Advance Allocation
FC	BFAP SWP - Local	5,222 1,634,057	Correction to Budget Advance Allocation
NOCE	SWP - Local	<u>289,968</u>	Advance Allocation
	TOTAL – GENERAL FUND	<u>7,695,073</u>	
	CHILD DEVELOPMENT FUND		
FC	General Child Care QRIS Block Grant	(4,488) <u>2,417</u>	Correction to Budget Correction to Carryover
	TOTAL – CHILD DEVELOPMENT FUND	<u>(2,071)</u>	
	FINANCIAL AID FUND		
FC	SSCG	<u>139,058</u>	Correction to Carryover
	TOTAL – FINANCIAL AID FUND	<u>139,058</u>	
	GRAND TOTAL BUDGET ADJUSTMENTS	<u>7,832,060</u>	

In addition, funding for a new grant has been received for the following program.

- National Science Foundation (NSF) - Harnessing the Data Revolution (HDR) Grant in the amount of \$140,640 allocated over 3-year period (2022-2024) by the National Science Foundation to develop a cross-disciplinary curricular, research, and career preparation program in data science. Moreover, it will create a paradigm for taking data science training from academia into real-world applications through close partnership with industry, government, and non-profit organizations. This project will have a broad societal impact by creating a diverse community of learners, equipped with the required skills to join the workforce. Year one funding of \$42,000 is being allocated to be received in the current fiscal year.

New Grant

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
	GENERAL FUND		
CC	NSF - HDR Grant	<u>42,000</u>	New Agreement
	TOTAL – NEW GRANT	<u>42,000</u>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 4) Collective Impact & Partnerships - NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2021-2022 allocations and amendments since the adoption of the District Proposed Budget on September 14, 2021 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$7,832,060 accordingly for the 2021-2022 fiscal year. Additionally, \$42,000 in funding has been received for a new grant for use beginning in the current fiscal year.

RECOMMENDATION: Authorization is requested to accept new revenue and to make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2021-2022 allocations totaling \$7,874,060. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Interim Chancellor, Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Kashmira Vyas

Recommended by



Approved for Submittal

3.b.3

Item No.

Budget Adjustments (Board Date October 12, 2021)

July 1, 2021 - June 30, 2022

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>General Fund (0101)</u>									
AC	Staff Diversity	Other Operating Expenses	18000	1405	50000	6760			\$ 50,000.00
AC	Staff Diversity	State Revenues	18000	1405	86274	6760			\$ 50,000.00
AC	Student Retention and Enrollment	Other Operating Expenses	17990	1000	50000	0000			\$ 2,213,466.00
AC	Student Retention and Enrollment	State Revenues	17990	1000	86280	0000			\$ 2,213,466.00
AC	SWP - Local	Other Operating Expenses	17242	1505	50000	6090			\$ 150,101.00
AC	SWP - Local	State Revenues	17242	1505	86255	6090			\$ 150,101.00
AC	VTEA (Perkins)	Other Operating Expenses	15412	1360	50000	6720			\$ (1.00)
AC	VTEA (Perkins)	Federal Revenues	15412	1360	81700	6190			\$ (1.00)
CC	BFAP	Other Operating Expenses	18512	3410	50000	6460			\$ 431,004.00
CC	BFAP	State Revenues	18512	3410	86278	6460			\$ 431,004.00
CC	HEERF III - ARP - MSI	Other Operating Expenses	16668	4800	50000	6600			\$ 1,568,073.00
CC	HEERF III - ARP - MSI	Federal Revenues	16668	4800	81903	6600			\$ 1,568,073.00
CC	MHS	Other Operating Expenses	17791	2520	50000	6440			\$ 3,416.00
CC	MHS	State Revenues	17791	2520	86280	6440			\$ 3,416.00
CC	NASA Space Grant	Other Operating Expenses	15481	3240	50000	6010			\$ 12,500.00
CC	NASA Space Grant	Federal Revenues	15481	3240	81900	6010			\$ 12,500.00
CC	NSF - HDR Grant	Other Operating Expenses	15503	2685	50000	1700			\$ 42,000.00
CC	NSF - HDR Grant	Federal Revenues	15503	2685	81900	1700			\$ 42,000.00
CC	SWP - Local	Other Operating Expenses	17242	4950	50000	6490			\$ 1,337,267.00
CC	SWP - Local	State Revenues	17242	4950	86255	6490			\$ 1,337,267.00
FC	BFAP	Other Operating Expenses	18522	6150	50000	6460			\$ 5,222.00
FC	BFAP	State Revenues	18522	6150	86278	6460			\$ 5,222.00

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
FC	SWP - Local	Other Operating Expenses	17242	5925	50000	6310			\$ 1,634,057.00
FC	SWP - Local	State Revenues	17242	5925	86255	6310			\$ 1,634,057.00
NOCE	SWP - Local	Other Operating Expenses	17242	9793	50000	6190			\$ 289,968.00
NOCE	SWP - Local	State Revenues	17242	9793	86255	6190			\$ 289,968.00
<u>Child Development Fund (1212)</u>									
FC	General Child Care	Noninstructional Supplies, Material	31552	5626	44110	6920			\$ (4,488.00)
FC	General Child Care	State Revenues	31552	5626	86210	6920			\$ (4,488.00)
FC	QRIS Block Grant	Supplies & Materials	31617	5626	40000	6920			\$ 2,417.00
FC	QRIS Block Grant	State Revenues	31617	5626	86543	6920			\$ 2,417.00
<u>Financial Aid Fund (7474)</u>									
FC	SSCG	Student Financial Aid	37542	6150	75000	7320			\$ 139,058.00
FC	SSCG	State Revenues	37542	6150	86237	7320			\$ 139,058.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2021-2022, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8170	VTEA	\$ (1)
8199	Other Federal Revenues	1,622,573
8629	CalWORKs, TTIP, Other	6,114,501
	TOTALS	\$ <u>7,737,073</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 7,737,073
	TOTALS	\$ <u>7,737,073</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Interim Chancellor, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 12, 2021, and passed by a _____ vote of said Board.

Interim Chancellor

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.b.6

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2021-2022, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8621	Child Development	\$ (4,488)
8659	Other Reimbursable Categorical	2,417
	TOTALS	\$ <u>(2,071)</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ (2,071)
	TOTALS	\$ <u>(2,071)</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Interim Chancellor, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 12, 2021, and passed by a _____ vote of said Board.

Interim Chancellor

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.b.7

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2021-2022, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	CalWORKs, TTIP, Other	\$ 139,058
	TOTALS	\$ <u>139,058</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
7500	Student Financial Aid	\$ 139,058
	TOTALS	\$ <u>139,058</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Interim Chancellor, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 12, 2021, and passed by a _____ vote of said Board.

Interim Chancellor

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.b.8

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 12, 2021

SUBJECT: 2020-2021 Travel Expense Report

Action	_____
Resolution	_____
Information	<u> X </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Every fiscal year the District prepares an annual Travel Expense Report for travel by Trustees, Chancellor’s Staff, and other Employees. This report summarizes all approved travel activities within the District. These activities are considered necessary for the enhancement of student success. In addition to the summary information, details of travel by Trustee and Chancellor’s Staff are provided. The report has been disseminated to all campus CEO’s and is included in the Board Agenda Backup.

For fiscal year 2020-2021, the total travel expenditures were as follows:

Trustees	\$	3,343.00
Chancellor’s Staff		3,225.00
Employees		<u>198,506.44</u>
Total Expenditures	\$	<u>205,074.44</u>

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. It also responds to District Strategic Direction 3) NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6360, Travel.

FUNDING SOURCE AND FINANCIAL IMPACT: District travel expenses are funded by the General Fund and by Categorical Funding.

RECOMMENDATION: It is recommended that the Board receive the 2020-2021 Travel Expense Report.

Kashmira Vyas

Recommended by



Approved for Submittal

3.c.1

Item No.

North Orange County Community College District
Travel Expenditures - Comparison to Prior Year
FY 20/21 versus FY 19/20

Description	Categorical				Unrestricted				Total			
	FY 20/21	FY 19/20	Increase (Decrease)	% Change	FY 20/21	FY 19/20	Increase (Decrease)	% Change	FY 20/21	FY 19/20	Increase (Decrease)	% Change
Trustees	\$ -	\$ -	\$ -	0.00%	\$ 3,343.00	\$ 8,041.90	\$ (4,698.90)	-58.43%	3,343.00	8,041.90	\$ (4,698.90)	-58.43%
Chancellor's Staff	350.00	2,484.09	(2,134.09)	-85.91%	2,875.00	29,229.76	(26,354.76)	-90.16%	3,225.00	31,713.85	(28,488.85)	-89.83%
Employees	122,245.22	365,758.83	(243,513.61)	-66.58%	76,261.22	424,460.23	(348,199.01)	-82.03%	198,506.44	790,219.06	(591,712.62)	-74.88%
Total Expenditures	\$ 122,595.22	\$ 368,242.92	\$ (245,647.70)	-66.71%	\$ 82,479.22	\$ 461,731.89	\$ (379,252.67)	-82.14%	\$ 205,074.44	\$ 829,974.81	\$ (624,900.37)	-75.29%

North Orange County Community College District
Travel Expense Report - Categorical versus Unrestricted Funds
By Employee Classification
July 1, 2020 - June 30, 2021

Employee Classification	Categorical	Unrestricted	Grand Total
Trustees			
Member Board of Trustees	\$ -	\$ 3,343.00	\$ 3,343.00
Total - Trustees	\$ -	\$ 3,343.00	\$ 3,343.00
Chancellor's Staff			
Chancellor		789.00	789.00
Classified Managers		819.00	819.00
Executive Officer	350.00	1,267.00	1,617.00
Total - Chancellor's Staff	\$ 350.00	\$ 2,875.00	\$ 3,225.00
Employees			
Academic Administrator	7,350.15	8,860.70	16,210.85
Adjunct Faculty	17,880.93	7,892.90	25,773.83
Classified Employee FT	36,896.50	15,316.82	52,213.32
Classified Managers	10,373.00	4,487.92	14,860.92
Confidential Employee		298.00	298.00
Contract Faculty 177 Days **	5,258.47	7,030.13	12,288.60
Contract Faculty 195 Days **	2,752.26	1,685.75	4,438.01
Hourly Employee	2,163.00	981.50	3,144.50
Regular Faculty 177 Days **	34,411.91	25,019.88	59,431.79
Regular Faculty 195 Days **	2,935.00	4,122.25	7,057.25
Temp Special Project Admin	2,224.00	720.00	2,944.00
Leadership Academy		(154.63)	(154.63)
Total - Employees	\$ 122,245.22	\$ 76,261.22	\$ 198,506.44
Total Expenditures	\$ 122,595.22	\$ 82,479.22	\$ 205,074.44

** "Contract" designates those full-time faculty or counselors that are on the tenure track, while "Regular" indicates that they are tenured. Counselors are identified as "195 Days" and regular full-time faculty are identified as "177 Days".

North Orange County Community College District

Travel Expense Report - Chancellor's Staff

July 1, 2020 - June 30, 2021

Conference	Organization	Total
Li-Bugg, Wenying <i>Vice Chancellor, Educational Services & Technology</i>		
2021 Association of California Community College Administrators Summit	Association of California Community College Administrators	\$ 100.00
2021 Spring California Community Colleges Chief Instructional Officers Conference	California Community Colleges Chief Instructional Officers	250.00
Li-Bugg, Wenying Total		\$ 350.00
Marshall, Cheryl <i>Chancellor</i>		
2021 Effective Trusteeship & Board Chair Workshops	Community College League of California	295.00
2021 Virtual Chief Executive Officers Symposium	Community College League of California	199.00
27th Community College Facility Coalition	Community College Facility Coalition	295.00
Marshall, Cheryl Total		\$ 789.00
Purtell, Valentina <i>President, North Orange Continuing Education</i>		
Community College League of California Annual Legislative Conference	Community College League of California	199.00
Purtell, Valentina Total		\$ 199.00
Recinos, Alba <i>Administrative Support Manager</i>		
Executive Assistants Workshop	Community College League of California	149.00
Recinos, Alba Total		\$ 149.00
Schilling, JoAnna <i>President, Cypress College</i>		
2021 Chief Executive Officers Symposium	Community College League of California	199.00
Schilling, JoAnna Total		\$ 199.00
Schulz, Gregory <i>President, Fullerton College</i>		
2021 Chief Executive Officers Symposium	Community College League of California	199.00
Schulz, Gregory Total		\$ 199.00
Stearns, Kai <i>District Director, Public & Governmental Affairs</i>		
2021 California Conference for Women	California Conference for Women	125.00
2021 National Council for Marketing and Public Relations Conference	National Conference for Marketing and Public Relations	245.00
National Conference on Race and Ethnicity in American Higher Education Conference	National Conference on Race and Ethnicity in American Higher Education	300.00
Stearns, Kai Total		\$ 670.00
Williams, Fredrick <i>Vice Chancellor, Finance & Facilities</i>		
2021 Spring Association of Chief Business Officials Conference	Association of Chief Business Officials	150.00
Association of California Community College Administrators	Association of California Community College Administrators	75.00
Association of Chief Business Officials Budget Workshop	Association of Chief Business Officials	295.00
Community College Facility Conference	Community College Facility Coalition	150.00
2020 Fall Association of Chief Business Officials Conference	Association of Chief Business Officials	295.00
Williams, Fredrick Total		\$ 670.00
Grand Total - Chancellor's Staff Travel		\$ 3,225.00

North Orange County Community College District

Travel Expense Report - Board of Trustees

July 1, 2020 - June 30, 2021

Conference	Organization	Total
Brown, Jeffrey		
2021 Annual Trustees Conference	Community College League of California	\$ 299.00
Brown, Jeffrey Total		\$ 299.00
Dunsheath, Barbara		
#Real College California Basic Needs Summit: Fostering Resiliency During a Pandemic	Community College League of California	40.00
2021 Annual Trustees Conference	Community College League of California	299.00
2021 Effective Trusteeship Workshop	Community College League of California	295.00
Excellence in Trusteeship Program Recertification	Community College League of California	150.00
Dunsheath, Barbara Total		\$ 784.00
Lopez, Eduardo		
2021 Virtual Governance Leadership Institute Conference	The Association of Community College Trustees	199.00
2020-2021 Excellence in Trusteeship Program Certification	Community College League of California	295.00
2021 Annual Trustees Conference	Community College League of California	299.00
2021 Effective Trusteeship Workshop	Community College League of California	295.00
Community College Legal Issues Webinar	The Association of Community College Trustees	100.00
Lopez, Eduardo Total		\$ 1,188.00
Rodarte, Jacqueline		
# Real College California Basic Needs Summit: Fostering Resiliency During a Pandemic	Community College League of California	40.00
Rodarte, Jacqueline Total		\$ 40.00
Rosales, Evangelina		
2021 Virtual Governance Leadership Institute Conference	The Association of Community College Trustees	199.00
# Real College California Basic Needs Summit: Fostering Resiliency During a Pandemic	Community College League of California	40.00
2021 Annual Convention	Community College League of California	199.00
2021 Annual Trustees Conference	Community College League of California	299.00
2021 Effective Trusteeship Workshop	Community College League of California	295.00
Rosales, Evangelina Total		\$ 1,032.00
Grand Total - Board of Trustees Travel		\$ 3,343.00

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 12, 2021
SUBJECT: Calendar for the 2022-23 Budget

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____ X _____

BACKGROUND: Pursuant to Board Policy 6200, Budget Preparation, a schedule must be provided to the Board that includes dates for presentation of the tentative budget, required public hearings, Board study sessions, and approval of the final budget. Accordingly, the attached budget calendar highlights significant dates for the 2022-23 budgeting cycle.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6200, Budget Preparation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board review the Calendar for the 2022-23 Budget.

Kashmira Vyas

Recommended by



Approved for Submittal

3.d.1

Item No.

Calendar for FY 2022-23 Budget

January 15, 2022	P-1 Apportionment Attendance Report Due
January 25, 2022	Board review of Governor's January Budget and discussion on Priorities
February 15, 2022	Position Clean up Starts
February 25, 2022*	First Principal Apportionment Report
March 14, 2022	CBF review of Tentative Budget Assumptions and Board Priorities
March 28, 2022	DCC review of Tentative Budget Assumptions and Board Priorities
April 11, 2022	CBF review of Tentative Budget Assumptions and Board Priorities
April 15, 2022	Faculty Position Clean up Starts
April 20, 2022	P-2 Apportionment Attendance Report Due
April 25, 2022	DCC review of Tentative Budget Assumptions and Board Priorities
May 02, 2022	Personnel Change Forms due to Human Resources
May 09, 2022	CBF review of Tentative Budget Assumptions and Board Priorities
May 13, 2022	HR to complete Personnel Changes related to Tentative Budget
May 20, 2022	District Fiscal Affairs to finalize Personnel Budget related to Tentative Budget
May 24, 2022	Report to Board on Governor's May Budget Revisions
June 03, 2022	Budget input for NONPOS phase complete
June 07, 2022	Prepare GASB 54 Agenda item to be taken to the Board (if needed)
June 10, 2022	Completion of the Tentative Budget
June 10, 2022	Final changes for Position Control due to HR for Proposed Budget
June 13, 2022	CBF review of Governor's May Budget Revisions and Proposed Budget Assumptions (if needed)
June 15, 2022*	Second Principal Apportionment Report
June 17, 2022	HR to complete Personnel Changes related to Proposed Budget
June 24, 2022	District Fiscal Affairs to finalize Personnel Budget related to Proposed Budget
June 27, 2022	DCC review of Proposed Budget Assumptions (if needed)
June 28, 2022	Board approval of the Tentative Budget
June 29, 2022	Feed Tentative Budget (TENTAT) to Operating Ledger
July 15, 2022	Annual Apportionment Attendance Report Due
August 1, 2022	Year-end closing completed for District and Campus accounts
August 4, 2022	Carryover balances completed and distributed
Aug. 9 or 23, 2022	Board review of the Proposed Budget Assumptions
August 19, 2022	Budget input for NONPOS phase complete
August 26, 2022*	Public Notice published in the Orange County Register
September 2, 2022	Completion of Proposed Budget and close FINAL phase in Banner
Sept. 9-13, 2022	Proposed Budget available for public inspection
September 13, 2022	Public Hearing on the Proposed Budget
September 14, 2022	Feed Proposed Budget (FINADJ) to the Operating Ledger

*Estimated Date

(as of 9/30/21)

3.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 12, 2021
SUBJECT: Public Self-Insurer's Annual Report for
Fiscal Year 2020-21

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____ X _____

BACKGROUND: As the District is self-insured for its Workers' Compensation program, it is a requirement to submit a Public Self-Insurer's Annual Report to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans. This report contains workers' compensation financial information such as the amount incurred (total reserve amount), paid to date, and future liability. According to Labor Code Section 3702.6(b), the Board must be informed of the total liabilities reported in the Public Self-Insurer's Annual Report for Fiscal Year 2020-21. The funding of these liabilities is in compliance with the requirements of the Government Accounting Standards Board Publication 10.

This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: A liability accrual is included in the Self-Insurance Fund to recognize estimated potential future workers' compensation liabilities.

RECOMMENDATION: It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2020-21 and acknowledge the Estimated Future Liability of \$1,714,578 as reported to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans.

Kashmira Vyas

Recommended by



Approved for Submittal

3.e.1

Item No.



Public Self Insurers ER Annual Report

For Fiscal Year 2020-21

September 23, 2021

North Orange County Community College District

1830 W Romney Ave

Anaheim, CA 92801 1819

FORM AR-2 (1-2016)

Item No. 3.e.2

State of California

Employer

General Information:

Certificate Number	7561	Period Of Report	Annual
(Period) From	07/01/2020	(Period) To	06/30/2021

Master Certificate Holder:

Name	North Orange County Community College District		
Address 1	1830 W Romney Ave		
Address 2		FTIN	95-2394131
City	Anaheim	State	CA Zip 92801 1819
State of Incorporation			

State of California

During the reporting period of this report, has there been any of the following with respect to the Master Certificate Holder for any affiliate?

None

Any additions to the Self Insurance Program?

None

Employment and wages paid in current fiscal year:

Number of Employees 3,295

Total Wages and Salaries Paid \$181,249,692

Addressed Correspondence For Related Self-Insurance Matters:

Company Name North Orange County Community College District

Name Tami Oh

Title District Director of Risk Management

Phone (714) 808-4779

Fax (714) 808-4744

Email Address toh@nocccd.edu

Address 1 1830 W. Romneya Drive

Address 2

City Anaheim

State CA **Zip** 92801

Web Site

State of California

TPA Adjusting Locations:

Has there been a change in TPA Adjusting Locations during this reporting period that has not yet been reported to OSIP? No

Have you added any new TPA Adjusting Locations during this reporting period that has not yet been reported to OSIP? No

Record Storage:

Are there open and closed claims stored at a location other than the adjusting location? No

Insurance Coverage:

1) During this reporting period, does your company maintain a standard workers' compensation insurance policy to cover any of your California liabilities? No

2) During this reporting period, does your company have a specific excess workers' compensation policy in force to cover any of your California liabilities? Yes

	Insurance Company Name	Policy Number	Policy Issue Date
1)	Safety National Casualty Corporation	SP 4063306	07/01/2020
	Attachment 20-21 NOCCD Saf Nat. Excess WC Binder.pdf		
	Retention Limit \$500,000		

3) Do you carry an aggregate(stop loss) workers' compensation insurance policy? No

State of California

Certification By Authorized Representative:

Company Name North Orange County Community College District

Name Tami Oh

Title District Director of Risk Management

Phone (714) 808-4779

Fax (714) 808-4744

Email Address toh@nocccd.edu

Address 1 1830 W. Romneya Drive

Address 2

City Anaheim

State CA **Zip** 92801

Name of Person Legally Responsible for this Electronic Signature:

Tami Oh (Date/Time of Signature) - 09/01/2021 09:44

State of California

Report Location Number:

Identification of Location

Certificate Holder

7561-01-347 A

HAZELRIGG CLAIMS MANAGEMENT SERVICES at
CHINO HILLS

North Orange County Community College District

CASES AND BENEFITS (to the nearest dollar)				From Date-	07/01/2020	To Date-	06/30/2021
		Incurred Liability		Paid To Date		Future Liability	
Date	#	Indemnity	Medical	Indemnity	Medical	Indemnity	Medical
1) Cases open as of 06/30/2021 reported prior to 2016/17	10	\$5,827,968	\$7,159,144	\$5,750,785	\$6,062,900	\$77,183	\$1,096,244
2) Open and closed Liabilities							
A) All Cases reported in 2016/17	23	\$49,862	\$151,023	\$32,382	\$82,677	\$17,480	\$68,346
2016/17 Cases open	1	\$35,928	\$108,457	\$18,448	\$40,111	\$17,480	\$68,346
B) All Cases reported in 2017/18	39	\$106,173	\$257,917	\$104,323	\$141,313	\$1,850	\$116,604
2017/18 Cases open	4	\$16,964	\$156,497	\$15,114	\$39,893	\$1,850	\$116,604
C) All Cases reported in 2018/19	35	\$50,287	\$155,809	\$9,232	\$113,129	\$41,055	\$42,680
2018/19 Cases open	5	\$50,287	\$109,326	\$9,232	\$66,646	\$41,055	\$42,680
D) All Cases reported in 2019/20	28	\$104,605	\$203,484	\$69,902	\$93,649	\$34,703	\$109,835
2019/20 Cases open	8	\$103,641	\$173,553	\$68,938	\$63,718	\$34,703	\$109,835
E) All Cases reported in 2020/21	13	\$49,819	\$88,009	\$7,345	\$21,885	\$42,474	\$66,124
2020/21 Cases open	11	\$49,819	\$78,110	\$7,345	\$11,986	\$42,474	\$66,124

	\$ Indemnity	\$ Medical
SUBTOTAL	\$214,745	\$1,499,833
TOTAL		\$1,714,578

3) Estimate Future Liability (Indemnity Plus Medical)

4) Total Benefits Paid During 2020/21 (Including all case expenditures). The indemnity amount includes the amount of LC § 4800/4850 benefits paid for the year (total of Lines 11 and 12)

	\$ Indemnity	\$ Medical
	\$50,434	\$97,822

5) Number of MEDICAL-ONLY Cases Reported in 2020/21

6

6) Number of INDEMNITY Cases Reported in 2020/21

7

7) Total of 5 and 6 (Also entered in 2E above)

13

8) Total Number of open Indemnity Cases (All Years)

35

9) Number of Fatality Cases Reported In 2020/21

0

10) (a) Number of FY 2020/21 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2020/21

0

10) (a) Number of non-FY 2020/21 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2020/21

0

11) Amount from salary continuation payments made pursuant to LC § 4800/4850 that is in excess of the applicable temporary disability rate for the period paid.

\$0

12) Amount from salary continuation payments made pursuant to LC § 4800/4850 capped at the temporary disability rate for the period paid.

\$0

Files Uploaded

ALL Open Indemnity Claims (by reporting and by year) reported and with claims: Open Indemnity Claims North Orange County Community College District.pdf

Dual Jurisdiction Claims

Please note that California Labor Code Section 3702.2(b) requires that "... the annual report of a self-insured employer who has self-insured both state and federal workers' compensation liability shall also be set forth (1) amount of all compensation liability incurred, paid-to-date, the estimated future liability under both this chapter and under the federal longshore and Harbor Worker's Compensation Act (33 U.S.C Sec. 901 et seq.), and (2) the identity and the amount of the security deposit securing the employer's liability under state and federal self-insured programs."

Accordingly, please indicate all California exposure on your Self Insurer's Annual Report, and, in addition identify each Claim with dual jurisdiction on Separate List of Open Idemnity Claims. For those claims, indicate the incurred, paid-to-date, and estimated future liabilities for federal exposure. Please also indicate the amount and the type of security deposit securing those claims.

Instructions To Claims Administrator For Specific Excess Insurance

The TPA should provide a sum of the unpaid excess carrier excess liability under "Calculation of Specific Excess Coverage Entry for the Annual Reports". In addition, provide a list of claims for which specific excess credit is being claimed. This may be provided as a spreadsheet. Indicate in the list of claims the following information:

The list shall include the name of the claimant, claim number, date of injury, description of injury, carrier name and policy number, policy coverage period, retention level of policy and paid to date in indemnity or medical benefits, and the estimated future liability of the claim minus the total unpaid employer retention, which equals the total unpaid carrier liability, whether the claim has been reported to a carrier, if the claim has been accepted by the carrier, if the carrier has denied any part of the liability of the claim.

Refer to OSIP website for sample format of the Excess Credit Calculation form.

Calculation Of Specific Excess Coverage Entry For Annual Reports:

Enter the sum of the total unpaid carrier excess liability claimed from the "Specific Excess Insurance Policy Coverage". If none enter "0". \$

Files Uploaded

Certification

Administrating Agency's Certificate Number 347

Or Self Administered

I declare under penalty of perjury that I have prepared or caused this report to be prepared and I have examined this liabilities report to be prepared and I have examined this liabilities report of this self insurer's worker's compensation liabilities. To the best of my knowledge and belief this report is true, correct and complete with respect to the worker's compensation liabilities incurred and paid. I further declare under the penalty of perjury that the estimates of future liability of worker's compensation claims made in this report reflect the administrator's best judgement as to the future liability of claims, using prevailing industry standards, and the signatory intends Self Insurance Plans to rely upon the representation.

Agency Name HAZELRIGG CLAIMS MANAGEMENT SERVICES

Name Laura Gregory

Phone (562) 495-6600

Fax

Email Address laura.gregory@tristargroup.net

Address 1 15345 Fairfield Ranch Rd #250

Address 2

City Chino Hills

State CA

Zip 91709

Name of Person Legally Responsible for this Electronic Signature:

Laura Gregory (Date/Time of Signature) - 09/23/2021 09:33

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 12, 2021	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Adoption of 2020 Orange County Operational Area Agreement of the County of Orange and Political Subdivisions	Enclosure(s)	<u> X </u>

BACKGROUND: In 1995, the Board authorized the District to sign the Orange County (OC) Operational Area (OA) Agreement. The District, as a public organization and as a subdivision of Orange County, is a member of the OC OA. The original agreement has been revised and has been formally adopted by the County of Orange. Staff has reviewed the updated agreement and finds that it continues to align with Standardized Emergency Management System (SEMS) and does not impact the District's obligations within the OC OA. Additionally, the updated agreement remains consistent with the District's emergency management plans and allows for OC Community College Districts to now have a representative on the OA Executive Board. The District is required to adopt the revised agreement.

This agenda item has been submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3505, Emergency Response Plan

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact.

RECOMMENDATION: It is recommended that the Board adopt the 2020 Orange County Operational Area Agreement of the County of Orange and Political Subdivisions. Authorization is requested for the Chancellor or designee to execute the Agreement on behalf of the District.

Kashmira Vyas

Recommended by



Approved for Submittal

3.f.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	October 12, 2021	Information	
		Enclosure(s)	
SUBJECT:	Approve Deductive Change Order for Trane for the Upgrade of the Energy Management System at the Anaheim Campus		

BACKGROUND: On April 14, 2020, the Board approved Resolution No. 19/20-16 to issue a sole source contract to Trane to upgrade the Energy Management System at the Anaheim Campus in the amount of \$495,985, plus contingency in the amount of \$50,000. On August 25, 2020, the Board approved Change Order Nos. 1 and 2 in the amount of \$53,550. The Project has been completed. The Notice of Completion was approved by the Board on January 26, 2021.

In order to close Trane’s contract and pay their retention, staff is requesting that the Board approve a deductive change order in the amount of \$1,241 for the unused contingency.

Approved Contingency	\$ <u>\$50,000</u>
Change Order #3	
Item #1 – connect new Trane system control panel	\$ 1,461
Item #2 – install Building Automation and Control network (BACnet) licensing for the three existing JACE controller/server platforms	\$ 4,798
Item #3 – modify communications link for two cooling tower controllers	\$ 5,975
Item #4 – install two flow meters	\$ 21,015
Item #5 – connect the Trane system controls to the new booster pump control panel and refrigerant monitor	\$ 15,510
Total Contingency Used	\$ <u>(48,759)</u>
Remaining Contingency (Change Order No. 4)	\$ <u>(1,241)</u>

The total revised contract amount is \$598,294.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact. This agenda item is requesting approval of a deductive change order for the unused contingency.

RECOMMENDATION: Authorization is requested that the Board approve a deductive change order in the amount of \$1,241 for the unused contingency for the Trane agreement to upgrade the Energy Management System at the Anaheim Campus. Authorization is further requested for the Interim Chancellor, Vice Chancellor, Finance and Facilities, District Director, Fiscal Affairs, or District Director, Purchasing, to execute the deductive change order on behalf of the District.

Kashmira Vyas

Recommended by



Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 12, 2021	Resolution	<u> </u>
SUBJECT:	Amend contract with Dovetail Decision Consultants, Inc. for Cypress College Science, Engineering and Math building Fixtures, Furniture & Equipment coordination consulting services	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: In November 2017, Dovetail Decision Consultants, Inc. (Dovetail) was issued a purchase order for \$87,800 to provide program development services for the SEM project at Cypress College including the development of a Furniture Fixtures & Equipment (FF&E) space plan.

On April 24, 2018, the Board approved \$171,000 for additional services to include final specifications for vendor coordination, implementation of science equipment, and both typical and specialty FF&E.

The project FF&E orders and installations have been impacted by COVID-19 due to manufacturing delays, shipment delays, crew size reduction, as well as onsite installer personnel shortages. Due to these COVID-19 related impacts, the overall FF&E installation exceeded the originally contracted timeframe, requiring Dovetail to be on site longer than originally anticipated. The college is requesting approval of a final amendment for Dovetail in the amount of \$13,590 due to the COVID-19 delays. This amendment includes all additional expenditures through project completion through December 2021. The total cost of FF&E coordination consulting services for the SEM project is \$272,390.

This agenda item was submitted by Alexander Porter, Cypress College, Vice President, Administrative Services and Allison Coburn, Project Manager Campus Capital Projects.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning and Strategic Direction 5) Physical Environment – NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, Board Policy 6340, Contracts, and Board Policy 6600 Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding will come from Measure J bond funds.

RECOMMENDATION: Authorization is requested that the Board approve the amendment with Dovetail Decision Consultants, Inc. to increase the contract amount by \$13,590 for additional consulting services through December 2021, for a total contract amount of \$272,390. Authorization is further requested for the Interim Chancellor, Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Kashmira Vyas

Recommended by



Approved for Submittal

3.h.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: October 12, 2021 Information _____
Enclosure(s) X
SUBJECT: Cypress College
Curriculum Matters

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Silvie Grote, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co- curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.


How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College to be effective Fall 2021, Fall 2022, and Spring 2022. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by



Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

October 12, 2021

(DCCC approved September 17, 2021)

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 155 C Art Open Laboratory Units: 0.5-2 Lecture: 0 Laboratory: 1.50-6.00	*Catalog Description Update.	50	Labs in which the instructor supervises students as they proceed in their work and answers questions, but does NOT provide extensive individualized feedback/evaluation on a regular basis.	2021 Fall	Catalog description updated. Removed ART 130 C and replaced the renumbering of ART 149 C to ART 146 C. Previously board approved 6/9/2020.
BUS 299 C Merchandising and MKT-Independent Study Units: 1-3 Lecture: 1-3 Laboratory: 0	*Add Distance Education: Fully	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2022 Fall	Add distance education. Previously board approved 6/8/2021.
CSCI 123 C Introduction to Programming Concepts in C++ Units: 3 Lecture: 3 Laboratory: 1	*Add pre-requisite MATH 141PC *Catalog/Schedule Description Update	25	The class includes a lab in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2022 Spring	Add pre-requisite and updated catalog/schedule description. Previously board approved 6/9/2020.
ETHS 171 C Asian Pacific American History Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *TOPS Code update *Student Learning Outcomes Update *Textbook Update *CSU GE: Group B US History	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, advisory revalidated, TOPS code, SLOs, and textbook updated to better reflect course content.
HI 103 C Healthcare Data Analysis Units: 3 Lecture: 2 Laboratory: 3	*Add pre-requisite MATH 120PC *Catalog/Schedule Description Update	25	Lab – Individualized Feedback/Evaluation Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2022 Spring	Add pre-requisite and updated catalog/schedule description. Previously board approved 6/8/2021.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HUSR 084 C Introduction to Behavior Modification Units: .5 Lecture: .5 Laboratory: 0	*Outline Update *Add Distance Education: Partially *Textbook Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2022 Fall	Outline, add distance education and textbook updated to better reflect course content.
HUSR 200 C Introduction to Human Services Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Student Learning Outcomes Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, SLOs and textbook updated to better reflect course content.
HUSR 215 C Introduction to Family Studies Units: 3 Lecture: 3 Laboratory: 0	*Outline Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2022 Fall	Outline updated to better reflect course content.
HUSR 270 C Introduction to Victimology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Add Distance Education: Partially *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. The class size will accommodate the highest level of interaction of students as well maximize the opportunity for student population to complete the required course curriculum.	2022 Fall	Outline, add distance education, SLOs and textbook updated to better reflect course content.
HUSR 271 C Society and Victimization Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Add Distance Education: Partially *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. The current class size will assist in the facilitation of student interaction at the highest level, yet expedite the student population through the Human Services Certificate Program requirements.	2022 Fall	Outline, add distance education, SLOs and textbook updated to better reflect course content.
HUSR 290 C Human Services in Criminal Justice Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Student Learning Outcomes Update	35	The primary mode of instruction is lecture and may include discussion and/or group learning.	2022 Fall	Outline and SLOs updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HUSR 291 C Counseling in Criminal Justice Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Add Distance Education: Partially *Student Learning Outcomes Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. The current class size will facilitate the highest level of interaction for all students, while providing the ability to complete the requirement of the course program.	2022 Fall	Outline, add distance education, SLOs and textbook updated to better reflect course content.
HUSR 294 C Careers in Criminal Justice Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Add Distance Education: Partially *Student Learning Outcomes Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. The class size will provide the highest level of interaction and yet insure the facilitation of students through the Certificate Program.	2022 Fall	Outline, add distance education and SLOs updated to better reflect course content.
HUSR 295 C Cross-Cultural Criminology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Add Distance Education: Partially *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. The current number of students is appropriate to complement the interaction and level of instruction needed to facilitate, demonstrate and incorporate participatory learning.	2022 Fall	Outline, add distance education, SLOs and textbook updated to better reflect course content.
KIN 198 C Athletic Weight Training Units: 0.5-3 Lecture: 0 Laboratory: 1.50-9.00	*Catalog Description Update.	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Updated catalog description to reflect correct prerequisite courses. Previously board approved 6/12/2018.
KIN 199 C Conditioning for Athletes Units: 0.5-3 Lecture: 0 Laboratory: 1.50-9.00	*Catalog Description Update.	35	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Updated catalog description to reflect correct prerequisite courses. Previously board approved 6/12/2018.
KIN 200 C Athletic Skill Development Units: 0.5-3 Lecture: 0 Laboratory: 1.50-9.00	*Catalog Description Update.	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Updated catalog description to reflect correct prerequisite courses. Previously board approved 4/13/2021.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 201 C Athletic Fitness Development Units: 0.5-3 Lecture: 0 Laboratory: 1.50-9.00	*Catalog Description Update.	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Updated catalog description to reflect correct prerequisite courses. Previously board approved 4/13/2021.
KIN 248 C Psychology of Sport Units: 3 Lecture: 3 Laboratory: 0	*Catalog/Schedule Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2018 Fall	Update catalog/schedule description to reflect Fall 2018 IGETC: Area 4 approval. Previously board approved 12/12/2017.
KIN 291 C Yoga and Physical Body Units: 3 Lecture: 2 Laboratory: 3	*CSU GE: Area E	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2022 Fall	To be added to CSU GE pattern if approved. Previously board approved 11/10/2020.
KIN 292 C Yoga and the Subtle Body Units: 3 Lecture: 2 Laboratory: 3	*CSU GE: Area E	30	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	To be added to CSU GE pattern if approved. Previously board approved 11/10/2020.
KIN 293 C Yoga Teaching Methodology and Ethics Units: 3 Lecture: 2 Laboratory: 4	*CSU GE: Area E	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills.	2022 Fall	To be added to CSU GE pattern if approved. Previously board approved 11/10/2020.
MATH 009 C Skills for Math for Prospective Elementary School Teachers Units: 2 Lecture: 2 Laboratory: 0	*Add co-requisite, MATH 110PC *Remove co-requisite, MATH 110 C *Catalog/Schedule Description Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	Updated co-requisite and catalog/schedule description. Previously board approved 12/10/2019.
MATH 011 C Skills for Finite Math Units: 2 Lecture: 2 Laboratory: 0	*Add co-requisite, MATH 115PC *Remove co-requisite, MATH 115 C *Catalog/Schedule Description Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	Updated co-requisite and catalog/schedule description. Previously board approved 1/22/2019.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 012 C Skills for Probability and Statistics Units: 2 Lecture: 2 Laboratory: 0	*Add co-requisite, MATH 120PC *Remove co-requisite, MATH 120 C *Catalog/Schedule Description Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	Updated co-requisite and catalog/schedule description. Previously board approved 1/22/2019.
MATH 013 C Skills for Survey of Calculus Units: 2 Lecture: 2 Laboratory: 0	*Add co-requisite, MATH 130PC *Remove co-requisite, MATH 130 C *Catalog/Schedule Description Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	Updated co-requisite and catalog/schedule description. Previously board approved 1/22/2019.
MATH 014 C Skills for College Algebra Units: 2 Lecture: 2 Laboratory: 0	*Add co-requisite, MATH 141PC *Remove co-requisite, MATH 141 C *Catalog/Schedule Description Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	Updated co-requisite and catalog/schedule description. Previously board approved 1/22/2019.
MUS 101 C Music Fundamentals Units: 3 Lecture: 3 Laboratory: 0	*Outline Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline updated to better reflect course content.
MUS 102 C Music Reading Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	45	Lecture/Discussion 45 • The primary mode of instruction is lecture and may include discussion and/or group learning. • Evaluation primarily through objective exams. • Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, catalog/schedule description, SLOs and textbook updated to better reflect course content.
MUS 103 C Theory I Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Corequisite revalidated *Advisory revalidated *Catalog/Schedule Description Update *Textbook Update *Remove: AA/AS GE: Area C1 *Remove: CSU GE: Area B1 *Remove: IGETC: Area 3A	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2022 Fall	Outline, corequisite revalidated, advisory revalidated, catalog/schedule description and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MUS 104 C Musicianship I Units: 1 Lecture: 1 Laboratory: 1	*Outline Update *Corequisite revalidated *Advisory revalidated	25	Individualized Instruction- Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2022 Fall	Outline, corequisite revalidated and advisory revalidated to better reflect course content.
MUS 105 C Theory II Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *Corequisite revalidated *Advisory removed *Catalog/Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2022 Fall	Outline update, prerequisite revalidated, corequisite revalidated, advisory removed, catalog/schedule description, and textbook updated to better reflect course content.
MUS 106 C Musicianship II Units: 1 Lecture: 1 Laboratory: 1	*Outline Update *Prerequisite revalidated *Corequisite revalidated *Advisory removed *Catalog Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2022 Fall	Outline update, prerequisite revalidated, corequisite revalidated, advisory removed, catalog description, and textbook updated to better reflect course content.
MUS 108 C Introduction to Music Technology Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Catalog/Schedule Description Update *Textbook Update	25	Individualized Instruction 25 Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2022 Fall	Outline, catalog/schedule description and textbook updated to better reflect course content.
MUS 111 C The Music Business Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Catalog/Schedule Description Update *Textbook Update	45	Lecture/Discussion 45 The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, catalog/schedule description and textbook updated to better reflect course content.
MUS 118 C Introduction to Opera Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Catalog/Schedule Description Update *Textbook Update	45	Lecture/Discussion: The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline catalog/schedule description and textbook updated to better reflect course content.
MUS 118HC Honors Introduction to Opera Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Catalog/Schedule Description Update *Textbook Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2022 Fall	Outline, catalog/schedule description and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MUS 119 C History of Rock Music Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Catalog/Schedule Description Update *Textbook Update	45	Lecture/Discussion 45 • The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. • Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, catalog/schedule description and textbook updated to better reflect course content.
MUS 120 C Survey of Music History Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Catalog/Schedule Description Update *Textbook Update	30	Individualized Instruction/Group Learning/ Student Presentations 30 • Class time focuses on individualized instruction, student presentation time, and/or group learning. • Requires three or more writing assignments using advanced analytical and critical thinking skills. • Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2022 Fall	Outline, catalog/schedule description and textbook updated to better reflect course content.
PHS 280HC Honors Introduction to Public Health Units: 3 Lecture: 3 Laboratory: 0	*Catalog/Schedule Description Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	Updated catalog/schedule description to reflect Fall 2021 CSU GE: Area D and IGETC: Area 4 approvals. Previously board approved 6/9/2020.
PHS 281HC Honors Health and Social Justice Units: 3 Lecture: 3 Laboratory: 0	*Catalog/Schedule Description Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	Updated catalog/schedule description to reflect Fall 2021 CSU GE: Area D and E, IGETC: Area 4, and SOC JUST approvals. Previously board approved 6/9/2020.
PHYS 201 C College Physics I Units: 4 Lecture: 3 Laboratory: 3	*Add pre-requisite MATH 141PC *Catalog/Schedule Description Update	25	The class includes a lab in which the instructor provides extensive instruction on how to set up the lab and take data. Instructor also evaluates written analyses completed by students after each lab sessions and provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2022 Spring	Add pre-requisite and updated catalog/schedule description. Previously board approved 12/11/2018.

MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																																																																																					
Aviation and Travel Careers	<p>Aviation Management Associate in Science Degree The Aviation Management Program provides students with a career path for attaining the foundational skills, practical knowledge, and technical training for pursuing a career in aviation management. Students completing this degree will develop advanced understanding of the safety, security, service, and regulatory requirements necessary to work in aviation management. To earn an Associate Degree students must complete all graduation requirements to include: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the social justice, equity, and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires a total of 35-36 units.</p> <p>Required courses are listed in suggested sequence (24-25 units):</p> <table border="1" data-bbox="272 638 971 1157"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ATC102 C</td> <td>Career Communication/Portfolio</td> <td>3</td> </tr> <tr> <td>ATC104 C</td> <td>Air Transportation</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ATC270 C</td> <td>Airline Operations</td> <td>3</td> </tr> <tr> <td>ATC112 C</td> <td>Homeland Security</td> <td>3</td> </tr> <tr> <td>ATC116 C</td> <td>Aviation/Transportation Security</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ATC256 C</td> <td>Crew Resource Management</td> <td>3</td> </tr> <tr> <td>ATC118 C</td> <td>Disaster Preparedness and Response</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ATC274 C</td> <td>Passenger Services and Safety</td> <td>3</td> </tr> <tr> <td>ATC132 C</td> <td>Private Pilot</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ATC271 C</td> <td>Airport Operations</td> <td>3</td> </tr> <tr> <td>ATC182 C</td> <td>Cultural Tourism</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ATC183 C</td> <td>Customer Care: Airline/Travel</td> <td>3</td> </tr> <tr> <td>ATC212 C</td> <td>Airline/Aviation Management</td> <td>3</td> </tr> </tbody> </table> <p>Electives: To complete all major course requirements, students must complete 11 elective units from the list below (if not already taken as a required course) (11 units):</p> <table border="1" data-bbox="272 1205 971 1753"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ATC100 C</td> <td>Introduction to Aviation</td> <td>3</td> </tr> <tr> <td>ATC116 C</td> <td>Aviation/Transportation Security</td> <td>3</td> </tr> <tr> <td>ATC123 C</td> <td>Travel Sales and Tour Operations</td> <td>3</td> </tr> <tr> <td>ATC126 C</td> <td>Travel Management</td> <td>3</td> </tr> <tr> <td>ATC132 C</td> <td>Private Pilot</td> <td>4</td> </tr> <tr> <td>ATC136 C</td> <td>Air Navigation</td> <td>3</td> </tr> <tr> <td>ATC140 C</td> <td>Meteorology</td> <td>3</td> </tr> <tr> <td>ATC180 C</td> <td>Tourism and Conference Management</td> <td>3</td> </tr> <tr> <td>ATC192 C</td> <td>Airline Reservations: SABRE</td> <td>3</td> </tr> <tr> <td>ATC196 C</td> <td>Flight Simulator Private Pilot</td> <td>2</td> </tr> <tr> <td>ATC240 C</td> <td>Commercial Pilot</td> <td>3</td> </tr> <tr> <td>ATC256 C</td> <td>Crew Resource Management</td> <td>3</td> </tr> <tr> <td>ATC274 C</td> <td>Passenger Services and Safety</td> <td>3</td> </tr> <tr> <td>ATC278 C</td> <td>Public Relations</td> <td>3</td> </tr> <tr> <td>ATC295 C</td> <td>Aviation/Travel Internship</td> <td>3</td> </tr> <tr> <td>ATC298 C</td> <td>Aviation/Travel Seminar</td> <td>0.5 - 12</td> </tr> <tr> <td>ATC299 C</td> <td>Independent Study</td> <td>0.5 - 2</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>35-36</td> </tr> </tbody> </table>			Units	ATC102 C	Career Communication/Portfolio	3	ATC104 C	Air Transportation	3		or		ATC270 C	Airline Operations	3	ATC112 C	Homeland Security	3	ATC116 C	Aviation/Transportation Security	3		or		ATC256 C	Crew Resource Management	3	ATC118 C	Disaster Preparedness and Response	3		or		ATC274 C	Passenger Services and Safety	3	ATC132 C	Private Pilot	4		or		ATC271 C	Airport Operations	3	ATC182 C	Cultural Tourism	3		or		ATC183 C	Customer Care: Airline/Travel	3	ATC212 C	Airline/Aviation Management	3			Units	ATC100 C	Introduction to Aviation	3	ATC116 C	Aviation/Transportation Security	3	ATC123 C	Travel Sales and Tour Operations	3	ATC126 C	Travel Management	3	ATC132 C	Private Pilot	4	ATC136 C	Air Navigation	3	ATC140 C	Meteorology	3	ATC180 C	Tourism and Conference Management	3	ATC192 C	Airline Reservations: SABRE	3	ATC196 C	Flight Simulator Private Pilot	2	ATC240 C	Commercial Pilot	3	ATC256 C	Crew Resource Management	3	ATC274 C	Passenger Services and Safety	3	ATC278 C	Public Relations	3	ATC295 C	Aviation/Travel Internship	3	ATC298 C	Aviation/Travel Seminar	0.5 - 12	ATC299 C	Independent Study	0.5 - 2				Total Units		35-36	2021 Fall	Total number of units correction from 35 to 35-36. 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Geography	<p>Geographic Information Systems Certificate Provide endorsed entry-level skills for the rapidly growing GIS field. Our certificate is the only general-purpose GIS certificate approved by the California State Chancellor's office. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. Cypress College certificate is inclusive of tiers one through four in the U. S. Department of Labor's Geospatial Industry Competency Model of June 1, 2010. This certificate requires a total of 25-27 units.</p> <p>Required Geographic Information System courses (12 units):</p> <table border="1" data-bbox="277 1860 971 1894"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Units				2022 Fall	Removal of CIS 229 C. Total units remain the same. Previously board approved 6/8/2021.																																																																																																												
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	GEOG230 C	Introduction to GIS	3	
	GEOG231 C	GIS: Spatial Analysis	3	
	GEOG232 C	GIS: Analysis and Modeling	3	
	GEOG233 C	GIS: Advanced/Internship	3	
	Spatial Courses from the following (3 units):			
			Units	
	GEOG100 C	World Geography	3	
		or		
	GEOG100HC	Honors World Geography	3	
	GEOG160 C	Cultural Geography	3	
	Spatially Related Courses from the following (3-5 units):			
			Units	
	ANTH102 C	Cultural Anthropology	3	
		or		
	ANTH102HC	Honors Cultural Anthropology	3	
	ANTH103 C	Introduction to Archaeology	3	
	BIOL103 C	Environmental Science	3	
	BIOL122 C	Marine Biology	4	
	GEOG100 C	World Geography	3	
		or		
	GEOG100HC	Honors World Geography	3	
	GEOG102 C	Physical Geography	3	
	GEOG130 C	California Geography	3	
	GEOG140 C	Weather and Climate	3	
	GEOG160 C	Cultural Geography	3	
	GEOG202 C	Field Geography - Physical	1	
	GEOG234 C	Current Topics in GIS	3	
	GEOG260 C	Economic Geography	3	
	GEOL100 C	Physical Geology	3	
		or		
	GEOL100HC	Honors Physical Geology	3	
	GEOL120 C	Geology of California	3	
	GEOL130 C	Introduction to Oceanography	3	
	GEOL190 C	Environmental Geology	3	
	HS147 C	Survey of Disease	3	
	ATC174 C	Destinations: Americas/Europe	3	
	ATC175 C	Destinations: Africa/Pacific	3	
	BUS222 C	Principles of Marketing	3	
	BUS224 C	International Marketing	3	
	ASTR116 C	Introduction to Astronomy	3	
		or		
	ASTR116HC	Honors Introduction to Astronomy	3	
	Spatial Courses with Lab from the following (4 units):			
			Units	
	GEOG102 C	Physical Geography	3	
	GEOG102LC	Physical Geography - Lab	1	
	GEOL100 C	Physical Geology	3	
		or		
	GEOL100HC	Honors Physical Geology	3	
	GEOL101 C	Physical Geology Laboratory	1	
	GEOG202 C	Field Geography - Physical	1	
	Computer Programming Skills course from the following (3 units):			
			Units	
	CIS211 C	Introduction to Programming	3	
	CIS236 C	Introduction to Oracle: SQL & PL/SQL	3	
	CIS247 C	Python Programming	3	
	Total Units		25 - 27	

MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																										
Media Arts Design	<p>Graphic Design Associate in Arts Degree</p> <p>Graphic design is the process of visual communication and problem-solving through the use of typography, photography, iconography and illustration. The field is considered a subset of visual communication and communication design, but sometimes the term "graphic design" is used synonymously. Students studying graphic design will create and combine symbols, images and text to form visual representations of ideas and messages. They use typography, visual arts, and page layout techniques to create visual compositions. Common applications of graphic design include corporate design (logos and branding), editorial design (magazines, newspapers and books), wayfinding or environmental design, advertising, web design, communication design, product packaging, and signage. The primary emphasis is to prepare the student for employment. To earn an Associate Degree student must complete: (1) a minimum of 30 semester units or 45 quarter units with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) social justice, equity, and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires a total of 30 units.</p> <p>Required courses are listed in suggested sequence (27 units):</p> <table border="1" data-bbox="272 783 971 1113"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr><td>MAD122 C</td><td>History of Graphic Design</td><td>3</td></tr> <tr><td>MAD100 C</td><td>Introduction to Media Arts Design</td><td>3</td></tr> <tr><td>MAD116 C</td><td>Graphic Design I</td><td>3</td></tr> <tr><td>MAD117 C</td><td>Graphic Design II</td><td>3</td></tr> <tr><td>MAD118 C</td><td>Graphic Design III</td><td>3</td></tr> <tr><td>MAD102 C</td><td>Introduction to WEB Design</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>MAD103 C</td><td>Exploring WEB Design</td><td>3</td></tr> <tr><td>MAD112 C</td><td>Digital Illustration</td><td>3</td></tr> <tr><td>MAD134 C</td><td>Digital Imaging</td><td>3</td></tr> <tr><td>MAD201 C</td><td>3D Typography for Media Design</td><td>3</td></tr> </tbody> </table> <p>Electives</p> <p>Select one course from the elective courses listed below (3 units):</p> <table border="1" data-bbox="272 1167 971 1392"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr><td>MAD107 C</td><td>Motion Graphics I</td><td>3</td></tr> <tr><td>MAD180 C</td><td>Video Editing-Mac</td><td>3</td></tr> <tr><td>MAD207 C</td><td>Projection Mapping for Live Entertainment</td><td>3</td></tr> <tr><td>MAD193 C</td><td>Introduction to 2D Animation</td><td>3</td></tr> <tr><td>ART244 C</td><td>Illustration</td><td>3</td></tr> <tr><td>PHOT101 C</td><td>Introduction to Photography</td><td>3</td></tr> <tr><td>Total Units</td><td></td><td>30</td></tr> </tbody> </table>		Units	MAD122 C	History of Graphic Design	3	MAD100 C	Introduction to Media Arts Design	3	MAD116 C	Graphic Design I	3	MAD117 C	Graphic Design II	3	MAD118 C	Graphic Design III	3	MAD102 C	Introduction to WEB Design	3		or		MAD103 C	Exploring WEB Design	3	MAD112 C	Digital Illustration	3	MAD134 C	Digital Imaging	3	MAD201 C	3D Typography for Media Design	3		Units	MAD107 C	Motion Graphics I	3	MAD180 C	Video Editing-Mac	3	MAD207 C	Projection Mapping for Live Entertainment	3	MAD193 C	Introduction to 2D Animation	3	ART244 C	Illustration	3	PHOT101 C	Introduction to Photography	3	Total Units		30	2021 fall	Removal of MAD 181 C (deactivation Fall 2021). Total units remain the same. Previously board approved 12/15/2020
	Units																																																												
MAD122 C	History of Graphic Design	3																																																											
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MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																																																																
Hotel, Restaurant, Culinary Arts	<p>Nutrition and Dietetics Associate in Science Degree for Transfer</p> <p>This curriculum is designed to provide an opportunity for the Nutrition and Dietetics major to achieve an Associate in Science Degree in Nutrition and Dietetics for Transfer (AS-T in Nutrition and Dietetics) while completing the first- and second-year requirements for transfer to a four-year institution. Students successfully completing this degree will acquire a fundamental knowledge to integrate and apply the principles of the food and nutrition sciences, human behavior, and the biomedical sciences. Students will learn to design and manage effective nutrition programs, and utilize food for human growth in a variety of settings including health care organizations, food service operations, business and industry (product development, marketing, consulting), education and research, health promotion, and private practice counseling. Careers include: Nutritionist, Nutrition Educator, Weight Loss Counselor, Diet Technician, Food Services Manager, Patient Services Manager, Dietitian, Pediatric Dietitian, Nutrition Researcher, Sports and Cardiac Rehabilitation Dietitian, Nutrition Consultant, Diabetes Educator, and many others. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. To earn an Associate in Arts degree for Transfer (AS-T) students must complete: (1) a minimum of 30 semester units or 45 quarter units with a minimum grade of C or better; (2) California State University General Education Breadth requirements (CSU GE Breadth) or the Inter-segmental General Education Transfer Curriculum (IGETC); (3) any elective courses to complete a minimum of 60 units of CSU transferable coursework; (4) have an overall GPA of 2.0, (5) and a grade of C or better in all major coursework per Title V. Local graduation requirements are not applicable. This degree requires a total of 27 units.</p> <p>Required Core: (20 units)</p> <table border="1" data-bbox="272 867 971 1346"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>KIN270 C</td> <td>Nutrition Science and Application</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>KIN270HC</td> <td>Honors Nutrition: Science and Application</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS270 C</td> <td>Nutrition Science and Application</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS270HC</td> <td>Honors Nutrition: Science and Application</td> <td>3</td> </tr> <tr> <td>PSY101 C</td> <td>Introduction to Psychology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY101HC</td> <td>Honors Introduction to Psychology</td> <td>3</td> </tr> <tr> <td>CHEM111AC</td> <td>General Chemistry I</td> <td>5</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>CHEM111BC</td> <td>General Chemistry II</td> <td>5</td> </tr> <tr> <td>BIOL220 C</td> <td>Medical Microbiology</td> <td>4</td> </tr> </tbody> </table> <p>LIST A: Select one course from the following (4 units)</p> <table border="1" data-bbox="272 1367 971 1644"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BIOL231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>BIOL241 C</td> <td>General Human Physiology</td> <td>4</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td>PSY161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td>SOC161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> </tbody> </table> <p>LIST B: Select one course from the following (3 units)</p> <table border="1" data-bbox="272 1665 971 1839"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HRC155 C</td> <td>Food Science</td> <td>3</td> </tr> <tr> <td>Total Units</td> <td></td> <td>27</td> </tr> </tbody> </table>			Units	HRC100 C	Nutrition	3		or		KIN270 C	Nutrition Science and Application	3		or		KIN270HC	Honors Nutrition: Science and Application	3		or		PHS270 C	Nutrition Science and Application	3		or		PHS270HC	Honors Nutrition: Science and Application	3	PSY101 C	Introduction to Psychology	3		or		PSY101HC	Honors Introduction to Psychology	3	CHEM111AC	General Chemistry I	5		and		CHEM111BC	General Chemistry II	5	BIOL220 C	Medical Microbiology	4			Units	BIOL231 C	General Human Anatomy	4	BIOL241 C	General Human Physiology	4	MATH120 C	Introduction to Probability and Statistics	4	PSY161 C	Probability and Statistics-Social Sciences	4		or		PSY161HC	Honors Probability and Statistics-Social Sciences	4	SOC161 C	Probability and Statistics-Social Sciences	4		or		SOC161HC	Honors Probability and Statistics-Social Sciences	4			Units	HRC135 C	Culinary Fundamentals I	3		or		HRC155 C	Food Science	3	Total Units		27	2021 Fall	List B header revised to state, select one course from the following (3 units), previously board approved 4/13/2021.
		Units																																																																																																	
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MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION
Public Health Science Associate in Science Degree for Transfer	<p>This curriculum is designed to provide an opportunity for the Public Health major to achieve an Associate in Science in Public Health for Transfer (AS-T in Public Health) which completes the first- and second-year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Public Health or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students with a degree in Public Health may pursue careers in a variety of health-related professions with employment opportunities in private, state, federal, corporate, and non-profit sector. The completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for upper-division work. To earn an AS-T in Public Health students must complete the following requirements: (1) 32.5 to 33 semester units or 48.75 to 49.5 quarter units in the Public Health major, (2) earn a grade of C or better in all courses required for the major or area of emphasis, (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) attainment of a minimum grade point average (GPA) of 2.0. This degree requires a total of 32.5-33 units.</p>	2021 Fall	The word Science was added to the title of program. Previously board approved 6/9/2020.
	Required Courses: 29.5-30 units		
		Units	
PHS284 C	Contemporary Personal Health	3	
PHS280 C	Introduction to Public Health	3	
	or		
PHS280HC	Honors Introduction to Public Health	3	
BIOL231 C	General Human Anatomy	4	
BIOL241 C	General Human Physiology	4	
MATH120 C	Introduction to Probability and Statistics	4	
	or		
PSY161 C	Probability and Statistics-Social Sciences	4	
	or		
PSY161HC	Honors Probability and Statistics-Social Sciences	4	
	or		
SOC161 C	Probability and Statistics-Social Sciences	4	
	or		
SOC161HC	Honors Probability and Statistics-Social Sciences	4	
BIOL101 C	General Biology	4	
	or		
BIOL101HC	Honors General Biology	4	
CHEM101 C	Chemistry for Health Science Majors I	4.5	
	or		
CHEM111AC	General Chemistry I	5	
PSY101 C	Introduction to Psychology	3	
	or		
PSY101HC	Honors Introduction to Psychology	3	
	List A: Select one course (3 units)		
		Units	
ECON105 C	Principles of Economics-Micro	3	
ECON105HC	Honors Principles of Economics	3	
ECON100 C	Principles of Economics-Macro	3	
ECON100HC	Honors Principles of Economics	3	
HRC100 C	Nutrition	3	

MODIFY DEGREES/CERTIFICATES

DEGREE				EFF DATE	JUSTIFICATION
	HUSR240 C	Drugs and Alcohol in Our Society	3		
	KIN235 C	First Aid, CPR and Emergencies	3		
	KIN270 C	Nutrition Science and Application	3		
	KIN270HC	Honors Nutrition: Science and Application	3		
	PHS281 C	Health and Social Justice	3		
	PHS281HC	Honors Health and Social Justice	3		
	PSY120 C	Human Sexuality	3		
	SOC101 C	Introduction to Sociology	3		
	SOC101HC	Honors Introduction to Sociology	3		
	Total Units		32.5 - 33		

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 12, 2021 Resolution _____
SUBJECT: Academic Personnel Information _____
Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.a.1

Item No.

RETIREMENTS

Price, Rhett	FC	Physical Education Instructor Eff. 12/31/2021 PN FCF772
Siegel, Barry	CC	Radiological Technology Instructor Eff. 07/31/2022 PN CCF731

CHANGE IN SALARY CLASSIFICATION

Hortua, Giovanni	CC	Ethnic Studies Instructor Temporary Contract (100%) Pursuant to E.C. 87482 From: Class F, Step 1 To: Class F, Step 10 Eff. 08/19/2021
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LEAVE OF ABSENCE

@01565952	CC	Counselor SB 95 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 09/09/2021 (6 hours); 09/10/2021 (2 hours); 09/13/2021 (1 hour)
@01674310	FC	Librarian SB 95 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 08/25/2021 (8 hours)
Sapiro, Jacob	FC	Biological Science Instructor From: Load Banking Leave With Pay (100%) To: Load Banking Leave With Pay (93.3%) Eff. 2021 Fall Semester

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Baek, Isaac	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Stephanie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
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Academic Personnel
October 12, 2021

Aguilar, Hugo	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Aguilera, Marcela	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Al Rubaye, Wasan	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Alquiza, Darrlene	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Alvarez-Morales, Angela	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Amend, Rex	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Arellano, Peggy	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Azarcon, Cynthia	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Baaz Medina, Maria	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Bacon, Hilary	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Bejarano, Danielle	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Berry, Melissa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Berry, Nera	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Biganeh, Maryam	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Bonakdar, Mehrdad	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Box, James	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Brothwell, Eric	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Brown, Jennie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Butterworth, Guerin	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Byerly, Charles	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Cappuccio, Katie	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Carachure, Rosario	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Carter, Santalia	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Chan, Wai	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Chang, Wayne	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Chao, Christina	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Chasteen, Allison	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Choe, Thomas	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Choi, Jean	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Christenson, Peter	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Clarke, Edward	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Cohn, Irene	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Colby, Kathryn	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Conley, John	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Curtin, Brian	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Davidson, Anne	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
De La Mora, Jamie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Desmond, Daniel	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Dinh, Uyen	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Do, Coco	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Do, Michelle	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Driscoll III, Francisco	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Dupuy, John	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Eaves, Stephanie	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Edwards, June	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Elston, Lisa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Esguerra, Tamatha	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Espinoza, Maria	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Famolaro, Felix	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Fike, Lawrence	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Fillimon, Ilinca	FC	Hiring Committee Service Adjunct Faculty Salary Schedule Column 1, Step 4 Not to exceed 30 hours Eff. 10/04/2021-11/19/2021
Fischer, Hildy	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Flores, Jessica	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Folayan, Elaine	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Frias, Mayra	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Fu, Ruoyu	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Gamble, Malcolm	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Garcia, Amanda	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Garcia, Corinne	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Garza, Catalina	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Gonzalez, Cristal	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Gray, Christopher	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Grewall, Manjit	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Gutierrez, Lorena	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Harry, Honour	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Hasan, Fouton	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

He, Lin	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Henan, Miriam	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Hoffmann, Andrew	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Huynhle, Marvin	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Iwama, Jason	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
James, Sandra	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Jaurequi, Robert	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Johnson, Cory	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Johnson, Lisa	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Jun, Christine	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Kanal, Naveen	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Kane, Raenie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Keissieh, Claude	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Khamo, Vani	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Khan, Amir	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Khong, San	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Khssassi, Zineb	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Kim, WhaSook	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Kirby, Michael	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Konefsky, Bob	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Kusano, Keiko	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Lacuesta, George	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Lansangan, Charmaine	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Lasater, John	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Lee, Julie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Lelesi, Peggy	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Leroy, Ailissa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Liyanage, Anjalee	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Long, Lisa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Lopez, Romana	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Luetzow, Martha	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Ly, Tuyen	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Mack, Jillian	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Magrann, Tracey	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Martinez, Esther	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Matsumiya, Teresa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
McLaren, Erin	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Menches, Caryn	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Mendoza, Marcela	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Metchikoff, Allison	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Molla, Meklit	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Montero, Vanessa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Moon, Hochin	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Morris, Kelly	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Ngo, Tammy	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Nguyen, Field	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Nguyen, John	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Ninmer, Andrew	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Nobuhara, Mutsumi	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Okubo, Emi	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Olvey, Kathy	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Pabla, Hardeep	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Parayno, Jeanell	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Park, Moses	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Patron, Manuel	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Perez, Francisco	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Perian, Maral	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Peterson, Lucas	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Pham, Jacqueline	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Pico, Karina	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Pineda, Edward	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Pitts, Lisa	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Proppe, Jean	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Rafferty, Jennifer	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Rezai, Maryam	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Rodriguez, Luis	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Rohkea, Seija	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Roman-Morfin, Raquel	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Romero, Maria	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Rose, Rachel	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Ruffalo, Carrie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Russell, Craig	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Sanchez, Patricia	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Sedrak, Afraim	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Shedden, Jennifer	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Shields, Julie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Smith, Fawn	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Smith, Larene	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Smith, Marlo	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Solorzano Uribe, Alejandra	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Sorooshian-Tafti, Rose	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Torrez, Jaymi	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Toth, Amanda	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Toy, Brenda	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Tran, Lisa	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Trapani, Cheryl	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Tseng, Anh	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Turrubiarres, Daniel	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Tyree, Hannah	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Uchlik, Aleksandra	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Ulloa, Shaida	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Ura, Masako	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Vo, Criss	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Vu, David	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Wan, James	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Warner, Benjamin	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Westerbeek, Amanda	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Whitehall, Brianna	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Wilson, Kristine	FC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

Academic Personnel
October 12, 2021

Yoo, Joy	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Yore, Jason	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021
Zhang, Dan	CC	Adjunct Faculty Orientation Stipend not to exceed \$100.00 Eff. 09/17/2021

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 12, 2021 Resolution _____
Information _____
SUBJECT: Classified Personnel Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.b.1

Item No.

Classified Personnel
October 12, 2021

RESIGNATIONS

Dao, Chau	FC	Financial Aid Technician 12-month position (100%) Eff. 10/29/2021 PN FCC675
Hsieh, Larry	AC	IT Project Leader 12-month position (100%) Eff. 10/15/2021 PN ISC972
Semana, Sonia	FC	Director, Child Dev/Edu Studies Lab 12-month position (100%) Eff. 10/14/2021 PN FCM947
Sloan, Crystal	NOCE	Account Clerk II 12-month position (50%) Eff. 10/08/2021 PN SCC909

CHANGE IN HIRE DATE

Athey, Natalie	FC	Administrative Assistant II 10-month position (100%) From: 10/04/2021 To: 10/11/2021 PN FCC779
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VOLUNTARY CHANGES IN ASSIGNMENT

Perry-White, Teresa	FC	Bookstore Operations Specialist 12-month position (100%) PN FCC911 Permanent Change in Assignment To: Administrative Assistant II 12-month position (100%) Range 36, Step E + 10% Longevity Classified Salary Schedule Eff. 10/04/2021 PN FCC667
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Volcy, Tyesha	NOCE	Manager, NOCE LEAP 6% Stipend Eff. 10/11/2021 – 12/31/2021
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Galvez, Curtis	AC	IT Security Analyst/System Administrator 6% Stipend Eff. 10/18/2021 – 01/30/2022
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LEAVES OF ABSENCE

@00164620	NOCE	Instructional Assistant (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 08/31/2021 (10 hours)
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@00351575	NOCE	IT Services Coordinator II (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 08/30/2021 (2 hours); 09/08/2021 (5 hours): 09/10/2021 (6 hours)
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@01502235	FC	Office Coordinator (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 08/20/2021 (5 hours)
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ADMINISTRATIVE RE-ORGANIZATION

Booze, David	CC	Registrar 12-month position (100%) Range 19, Column G + Doctoral Stipend Management Salary Schedule PN CCM990 To: Director, Admissions and Records 12-month position (100%) Range 25, Column G + Doctoral Stipend Management Salary Schedule Eff. 11/01/2021 PN CCM990
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Classified Personnel
October 12, 2021

NEW CLASSIFIED JOB DESCRIPTION

Business Analyst II/[Department]
Range 58
Classified Salary Schedule

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Business Analyst II/[Department]	Range:	58
Date Revised:		Date Approved:	

PRIMARY PURPOSE

This position is responsible for acting in a lead capacity in the successful management of department system applications and processes, including analyzing business requirements, selecting effective solutions, and coordinating with other technical staff and management to ensure system integrity and efficient and effective operations. Responsibilities include advising management on technology and/or business process solutions, defining project steps and timelines, coordinating, directing, and providing work direction to functional and/or technical staff, setting technical standards, and providing expertise on complex technical problems.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Plans, organizes, coordinates and directs the operations and activities of the assigned area. Lead the deployment and maintenance of applications that support department areas, ensuring collaboration with administrators and staff; manage and coordinate system and operational improvements, third-party system integrations and business improvements for the department.
2.	Perform complex business and system analyses and administration of current business practices and processes and recommend modifications or new processes to facilitate integration with designated enterprise system modules, including testing and implementation.
3.	Lead other technical staff in the analysis of essential functional requirements; translate user expectations into technical specifications for enhancement and customization of projects; evaluate with functional and/or technical users to reengineer work processes to integrate with and complement system functionalities.
4.	Collaborate closely with a wide variety of administrative and academic departments across the campus community to promote programs which support the department's goals.
5.	Serve as the department and program Subject Matter Expert (SME); collaborate and inform campus Institutional Research staff and applicable District committees; serve as the campus representative at user group conferences as required.
6.	Lead, analyze, and perform the successful development, maintenance, testing and validation of data collection processes (e.g., MIS data) for funding formula calculations, accountability, research, and decision-making purposes, ensuring data quality and integrity for the department/campus.
7.	Provide technical consultation to campus administrators and other internal and external stakeholders of department initiatives and programs for the effective design and implementation of data collection and quality control procedures.
8.	Remain current with developments in hardware and software systems and equipment related to District systems and needs to advise staff and recommend systems changes, updates, and/or new technology as appropriate.
9.	Remain current with developments in legal requirements and regulations related to the department and the required technology.

<p>NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION</p>
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10.	Serve as committee chair and/or department representative on related assigned committees and workgroups. Attend campus and District planning meetings with technical staff and end-users to facilitate communication between parties concerning their needs and requirements.
11.	Research, recommend, and test new technologies and applications that show a potential benefit to the department; monitor performance of implemented solutions; learn and apply emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.
12.	Responsible for the design and evaluation of the campus data collection procedures; serve in a lead role to provide direction, training, and review of data input by staff into department database or application systems related required reporting (e.g., MIS reporting).
13.	Track and coordinate review of new releases, upgrades and patches related to department applications; review documentation to identify affected modules and processes; identify impacts of changes and assess integration issues; verify compliance of new systems processes with all regulatory requirements; work with technical staff to conduct performance and compliance testing and identify corrections required; work with the Information Services staff to develop solutions for complex problems.
14.	Create and modify technical support documentation for department application software, business processes, report accounting changes, and train campus staff and other end-users on new or existing technology implementations.
15.	Lead projects, establish project milestones and timelines, and provide work direction to functional and/or technical staff; provide coordination of office activities as needed. Including, providing daily work assignments, review of work product, and providing recommendations.
16.	Participate in District/College efforts to increase the diversity of faculty and staff and to address student achievement gaps; active assistance in the creation of a welcoming and inclusive work and educational environment; attend and participate in diversity, equity and inclusion trainings and events.
17.	Perform related duties as assigned.

WORKING RELATIONSHIPS

The Business Analyst II/[Department] maintains frequent contact with the Chancellor's Office of the California Community Colleges, federal agencies, contract programmers, vendors, faculty, administrators, and staff at campus and District departments.

EDUCATION AND EXPERIENCE

Minimum Qualifications

Bachelor's degree from a regionally accredited college/university.

Five (5) years of experience in conducting business process analyses, performing functional and/or technical user support and testing, data reporting and related functions for administrative, business or academic systems.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Experience with Enterprise Information Systems.

Knowledge or experience with data, processes, and reporting.

Prior experience in approaching work and interactions with colleagues and/or students in an equity-minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of principles, practices and methods of business process and systems analysis, including business modeling using data and process flow diagrams
Knowledge of system design theory, concepts and principles including data management and administration and development concepts
Knowledge of methodologies for developing program and user documentation and user training materials.
Knowledge of methods and practices for conducting unit and system testing
Knowledge of database design concepts and data management software
Knowledge of systems integration design concepts
Knowledge of project management tools and techniques, including managing project schedules and effective change management and control
Knowledge of District organization, operations, policies and objectives
Knowledge of applicable sections of State Education Code and other applicable laws
Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary
Knowledge of record keeping procedures
Ability to learn quickly, understand and apply user business processes and requirements needed to consult effectively with managers and users
Ability to perform business process analyses and reach sound, logical conclusions regarding essential user needs and requirements
Ability to facilitate and lead user meetings, negotiate understanding and build consensus agreements
Ability to work effectively and collaboratively in a team environment, either as a team member or team leader
Ability to read, interpret, explain and apply complex technical information on systems processes and interdependencies for technical and non-technical audiences
Ability to make effective use of query tools to design complex reports using reporting tools such as SQL, Argos and Microsoft Access
Ability to prepare clear, concise and comprehensive specifications, reports, studies, documentation, and other written materials
Ability to interpret, apply and explain laws, regulations, policies and procedures
Ability to analyze situations accurately and adopt an effective course of action
Ability to plan, organize and prioritize work
Ability to meet schedules and timelines
Ability to work independently with little direction
Ability to understand and follow oral and written directions
Ability to communicate efficiently both orally and in writing
Ability to establish and maintain effective working relationships with others

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

SPECIAL REQUIREMENTS

Requires a valid California Driver's License

WORKING CONDITIONS

Office environment: subject to constant interruptions and frequent interaction with others; operation of a computer keyboard, requiring gross and fine manipulation of computers and tools; travel to various locations; sitting or standing for extended periods of time (up to 2-3 hours); read a variety of printed materials and information on a computer screen for extended periods of time; ability to lift, carry and/or move objects weighing up to 10 pounds.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 12, 2021 Resolution _____
SUBJECT: Professional Experts Information _____
Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.c.1

Item No.

Professional Experts
October 12, 2021

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Acosta, Ramon	CC	Project Expert	Higher Education Emergency Relief Fund	26	10/11/2021	12/15/2021
Azizi, Tina	CC	Project Expert	Special Assistant to Evaluator	26	10/11/2021	11/19/2021
Azizi, Tina	CC	Project Expert	Special Assistant to Evaluator	26	12/06/2021	12/17/2021
Azizi, Tina	CC	Project Expert	Special Assistant to Evaluator	26	01/17/2022	03/18/2022
Azizi, Tina	CC	Project Expert	Special Assistant to Evaluator	26	04/11/2022	05/27/2022
Azizi, Tina	CC	Project Expert	Special Assistant to Evaluator	26	06/13/2022	06/30/2022
Brydges, Michael	CC	Technical Expert II	Professional Development Co-Coordinator	40	08/13/2021	08/18/2021
Jackson, Donald	CC	Technical Expert II	Technical Theatre Design Lab	5	10/01/2021	12/31/2021
Johnstone, Deborah	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC (Joint Apprenticeship Training Committee)	26	10/01/2021	10/15/2021
Johnstone, Deborah	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC (Joint Apprenticeship Training Committee)	26	12/01/2021	12/17/2021
Lindley, Korey	CC	Technical Expert II	Financial Aid Assistance	15	09/28/2021	12/18/2021
Lindley, Korey	CC	Technical Expert II	Financial Aid Assistance	15	01/03/2022	06/30/2022
Llanes, Jasmin	NOCE	Project Expert	Mobility Trainer	26	09/20/2021	12/22/2021
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC (Joint Apprenticeship Training Committee)	26	10/01/2021	10/15/2021
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC (Joint Apprenticeship Training Committee)	26	12/01/2021	12/17/2021

Professional Experts
October 12, 2021

NOCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Eggan, Meredith	Tuition Rate	Fall	26
Knighton, Sandra	Tuition Rate	Fall	26
Rosenberger, David	Tuition Rate	Fall	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 12, 2021
SUBJECT: Hourly Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.d.1

Item No.

Hourly Personnel
October 12, 2021

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Barsumian, Haylee	CC	Technical - Assist with workshops for prospective students	01/24/22	04/22/22	TE A 2
Del Castillo, Sean	CC	Technical - Assist with workshops for prospective students	02/01/22	04/30/22	TE A 2
Dorothea, Jon	CC	Technical - Assist in Financial Aid office	10/13/21	01/19/22	TE A 1
Moore, Jacob	CC	Direct Instr Support - Assist in Men's Water Polo	09/29/21	12/30/21	TE I 1
So, Aaron	FC	Technical - Assist in Academic Computing	10/31/21	01/08/22	TE A 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Cruz, Alyssa	FC	Direct Instr Support - Tutor for the campus Math Lab	10/13/21	06/30/22	TE A 2
Harchenko, Stephanie	FC	Direct Instr Support - Tutor for Biotechnology	10/13/21	06/30/22	TE B 4
Jin, Heeoh	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	10/13/21	06/30/22	TE A 2
Moore, Alexa	NOCE	Direct Instr Support - Assist students with disabilities	10/13/21	06/30/22	TE A 1

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Chapman, Miles	FC	Work Study Student - Assist in Admission and Records	10/13/21	06/30/22	TE A 1
Cruz, Alyssa	FC	Work Study Student - Tutor students in the virtual and in person Math Lab	10/13/21	06/30/22	TE A 2
Enriquez, Karely	CC	Work Study Student - Assist in Counseling	10/13/21	06/30/22	TE A 1
Isidro, Yasley	FC	Work Study Student - Assist in EOPS	10/13/21	06/30/22	TE A 1
Lumbana, Li	CC	Work Study Student - Assist in Dual Enrollment	10/13/21	06/30/22	TE A 1
Niemeyer, Mia	CC	Work Study Student - Assist in Counseling	10/13/21	06/30/22	TE A 1
Odinigwe, David	FC	Work Study Student - Assist in Physical Education with campus events	10/13/21	06/30/22	TE A 1
Park, Louis	CC	Work Study Student - Assist in Counseling	10/13/21	06/30/22	TE A 1

Hourly Personnel
October 12, 2021

Peterson Leos, Zeandra	CC	Work Study Student - Assist with peer mentorship	10/13/21	06/15/22	TE A 2
Salcedo, Lizbeth	FC	Work Study Student - Off campus tutor with Raymond Elementary	10/13/21	06/30/22	TE A 1
Sanders, Adam	CC	Work Study Student - Assist in Assessment Center	10/13/21	06/30/22	TE A 1
Weems, Braylen	FC	Work Study Student - Assist in the Music Lab and Office	10/13/21	06/30/22	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 12, 2021
SUBJECT: Volunteers

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
October 12, 2021

Name	Site	Program	Begin	End
Armstrong, Holly	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Bertrand, Joi	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Carbajal, Gabrielle	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Castro, Ashley	FC	Physical Education - Tennis	09/29/2021	06/30/2022
Culhno, Dominique	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Fajardo, DeShields	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Garcia, Silvia	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Gutierrez, Lynn	FC	Physical Education - Golf	10/11/2021	06/30/2022
Hanson, Megan	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Hong, Laura	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Lara, Vivian	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
McArthur, Hannah	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Mesa, Monique	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Molten, Nicie	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Movchan, Alyssa	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Nguyen, Krystal	NOCE	DSS - Personal Care Attendant	08/30/2021	12/17/2021
Nguyen, Samantha	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Nilsen, Erika	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Silva, Bianca	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Turner, Sloan	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Veloso, Rae Ashley	CC	Physical Education - Women's Basketball	10/13/2021	06/30/2022
Ward, Marshy	CC	physical Education - Women's Basketball	10/13/2021	06/30/2022

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	October 12, 2021	Resolution	_____
SUBJECT:	Negotiated Tentative Agreement Between CSEA and its Chapter #167 and the District	Information	_____
		Enclosure(s)	<u>X</u>

BACKGROUND: CSEA and its Chapter #167 and the District have reached an Agreement with respect to negotiations for the 2020-2021, 2021-2022 and 2022-2023 fiscal years.

The Agreement provides for a one-time off schedule salary payment of eleven-hundred dollars (\$1,100.00) for fiscal year 2020-2021. The Classified Salary Schedule will be increased by four point five seven percent (4.57%) across the salary schedule effective October 1, 2021 for fiscal year 2021-2022 and a one-time off schedule salary payment of \$4,000.00 The Classified Salary Schedule will be increased by State funded COLA, across the salary schedule effective July 1, 2022 for fiscal year 2022-2023.

The District will contribute a maximum up to \$8,058.00 annually towards dependent care medical premiums. The fringe benefit amount shall be \$4,646.10 annually.

The Supplemental Early Retirement Program (SERP) will be offered to eligible unit members who retire from their respective retirement system on December 31, 2021 or June 30, 2022. The SERP will provide eligible unit members the amount of \$1,000 per year of full-time District service up to a maximum of \$25,000 with annuity options.

The Agreement also provides for modifications to Articles 9, 10, 11, 12, 18, 20, 21 and 28. The CSEA membership has ratified the Agreement.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Board Policy and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary agreement is within budget.

RECOMMENDATION: It is recommended that the Tentative Agreement with respect to negotiations for the 2020-2021, 2021-2022 and 2022-2023 fiscal years, inclusive of all terms and conditions specified in the written Tentative Agreement between CSEA and its Chapter #167 and the District, be approved as follows:

SALARY FOR THE 2020-2021 FISCAL YEAR

Unit members will be provided a one-time off schedule salary payment of eleven-hundred dollars (\$1,100.00) to be paid within 60 days after ratification and after Board of Trustees approval.

SALARY FOR THE 2021-2022 FISCAL YEAR

The Classified Salary Schedule will be increased by four point five seven percent (4.57%) across the salary schedule effective October 1, 2021.

Unit members will be provided a one-time off schedule salary payment of four thousand dollars (\$4,000.00) to be paid within 60 days after ratification and after Board of Trustees approval.

SALARY FOR THE 2022-2023 FISCAL YEAR

The Classified Salary Schedule will be increased by State funded COLA, across the salary schedule effective July 1, 2022.

EMPLOYEE BENEFITS

The District will contribute a maximum up to \$8,058.00 annually towards dependent care medical premiums, effective 60 days after ratification and Board of Trustee approval.

The fringe benefit amount paid to unit members will be \$4,646.10 annually. Unit Members working less than 100% will receive the negotiated amount on a pro rata basis.

SUPPLEMENTAL EARLY RETIREMENT PROGRAM

The Supplemental Early Retirement Program (SERP) will provide eligible unit members the amount of \$1,000.00 per year of NOCCCD full time service up to a maximum dollar amount of \$25,000 with annuity options. Unit members must retire from their respective retirement system (CalSTRS or CalPERS) on December 31, 2021 or June 30, 2022.

AMENDMENT TO COLLECTIVE BARGAINING AGREEMENT

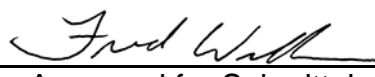
The provisions of Articles 9, 10, 11, 12, 18, 20, 21 and 28 of the collective bargaining agreement between CSEA and its Chapter 167 and the District, shall be amended as provided in the written Agreement between the parties.

It is further recommended that the attached Classified Salary Schedule which reflects the four point five six percent (4.57%) on-schedule adjustment effective October 1, 2021 for fiscal 2021-2022, be approved.

(See Supplemental Minutes #1208 for a copy of the Agreement and the salary schedule.)

Irma Ramos

Recommended by



Approved for Submittal

5.f.2

Item No.

TENTATIVE AGREEMENT
Between
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS NORTH ORANGE
COUNTY COMMUNITY COLLEGE DISTRICT
CHAPTER 167

September 23, 2021

This Tentative Agreement is entered into by and between North Orange County Community College District (“District”) and California School Employees Association and its North Orange County Community College District Chapter 167 (“CSEA”). Concluding Negotiations for a successor collective bargaining agreement. Effective after ratification and Board of Trustee approval.

Any article proposed for amendment by CSEA shall be deemed herein to remain unchanged in the Collective Bargaining Agreement (“Agreement”) unless otherwise expressly stated.

The parties agree to the following changes to the CBA and all other provisions of the CBA shall remain in effect and unchanged.

NOW, THEREFORE, the District proposes as follows:

PREAMBLE

This Agreement is made and entered into this 23rd day of September 2021, by and between North Orange County Community College District, hereinafter referred to as the District, and the California School Employees Association, and its NOCCCD Chapter #167, hereinafter referred to as CSEA.

ARTICLE 9
PAY AND ALLOWANCE

ARTICLE 9 – PAY AND ALLOWANCE, shall remain unchanged except for the following amendment(s) as delineated below:

Salary Adjustment For The 2020-2021 Fiscal Year

Unit members will be provided a one-time off schedule salary payment equal to eleven-hundred dollars (\$1,100.00) for 2020-2021 to be paid within sixty days after ratification and Board of Trustee approval. Unit members will be eligible for this one-time off schedule payment if they are in paid status as of October 1, 2021.

Salary Adjustment For The 2021-2022 Fiscal Year

The Classified Salary Schedule will be increased by four point five seven percent (4.57%) across the salary schedule effective October 1, 2021.

Unit members will be provided a one-time off schedule salary payment equal to \$4,000.00 to be paid within sixty days after ratification and Board of Trustee approval to effectuate the change in fringe and

provide District dependent care premium contribution. Unit members will be eligible for this one-time off schedule payment if they are in paid status as October 1, 2021.

Salary Adjustment For The 2022-2023 Fiscal Year

The Classified Salary Schedule will be increased by State funded COLA, across the salary schedule effective July 1, 2022.

ARTICLE 10
HOURS AND OVERTIME

ARTICLE 10 – HOURS AND OVERTIME, shall remain unchanged and the language in the collective bargaining agreement shall remain status quo except for the following amendment(s) as delineated below.

The District and CSEA agree to reopen Article 10 Hours and Overtime during the duration of the 2023 – 2024 year.

10.1.3.1. The District has the right to change a Unit Member’s work schedule with respect to the days per week and/or starting and ending times to meet the operational needs of the District. When a Unit Member’s work schedule is changed, the Immediate Management Supervisor will provide a rationale for the change. A Unit Member’s work schedule may not be changed permanently unless the Unit Member is given twenty (20) working days advance written notice. A permanent work schedule change is a change that will continue beyond ninety (90) working days.

10.11.1. Work on Holidays: A Unit Member who is authorized to work on any day recognized as a holiday designated by this Agreement shall be provided with a substitute holiday within five (5) working days prior to, or after, the designated holiday. If the Immediate Management Supervisor is unable to schedule a substitute holiday due to the operational needs of the department, the Unit Member shall be entitled to overtime Holiday compensation at double the regular rate of pay for hours assigned and worked. ~~in accordance with the provisions of section 10.6.~~

ARTICLE 11
EMPLOYEE BENEFITS

ARTICLE 11 – EMPLOYEE BENEFITS, shall remain unchanged and the language in the collective bargaining agreement shall remain status quo except for the following amendment(s) as delineated below.

11.2.1 The District will pay the full cost of a District-approved hospitalization plan for the Unit Member.

Effective sixty days after ratification and Board of Trustee approval, the District will contribute a maximum up to \$8,058.00 annually towards dependent care medical premiums. Effective sixty days after ratification and Board approval an adjusted amount for dependent care medical premiums will be provided to eligible Unit Member who currently pay out of pocket premiums for the remaining months of 2021-2022.

The unit member will pay any additional premiums for dependent medical by automatic payroll deductions in accordance with established District payroll procedure. This contribution is separate and distinct from the fringe benefit allowance.

11.2.2 The Fringe benefit amount paid to full time 12-month unit members will be in the amount of \$4,646.10 Annually and will be paid on a monthly basis. Unit Members working less than 100% will receive the negotiated amount (\$4,646.10 annually) on a pro rata basis.

ARTICLE 12 PROFESSIONAL GROWTH AND DEVELOPMENT PROGRAM

ARTICLE 12 – PROFESSIONAL GROWTH AND DEVELOPMENT PROGRAM, shall remain unchanged and the language in the collective bargaining agreement shall remain status quo except for the following amendment(s) as delineated below.

12.1 Kinds of Credit Allowed

12.1.1 Course work must be taken at an accredited community college, college, or university, trade school or adult education program. Hours in adult education will be equated with units in college work; eighteen (18) hours of attendance and satisfactory completion equals one (1) unit.

12.9 District Sponsored Training Opportunities

12.9.1 Bargaining unit members may receive authorization from their management supervisor to attend District sponsored training opportunities. The unit member must submit a written request to their management supervisor to attend the training opportunity at least ten (10) working days prior to the scheduled training. If approved by the unit members management supervisor, the unit member will be released from their regular duties to attend the training opportunity.

ARTICLE 18 CLASSIFICATION AND RECLASSIFICATION

ARTICLE 18 CLASSIFICATION AND RECLASSIFICATION shall remain unchanged and the language in the collective bargaining agreement shall remain status quo except for the following amendment(s) as delineated below.

18.4.2.2 The Classification Review Committee shall be comprised of the Associate Vice Chancellor of Human Resources ~~District Director of Human Resources~~, ~~one (1) two (2)~~ members appointed by the Vice Chancellor of Human Resources, and three (3) Unit Members appointed by CSEA. The terms of the CSEA appointees shall be three (3) years, with the right of reappointment. The terms of the initial CSEA members appointed to the Committee shall be staggered for continuity in a manner mutually agreed by CSEA and the Vice Chancellor of Human Resources. The Associate Vice Chancellor ~~District Director~~ of Human Resources shall serve as chair of the committee.

18.4.3 Classification Review Process: Requests for classification review may be submitted ~~between in~~ the window periods of ~~September 1st through September 30th and March 1st through April 15th~~ of each fiscal year. Requests not submitted within ~~these~~ this periods will not be considered. All requests shall be submitted on the *Request for Classification Review Form* available from the District Office of Human Resources.

18.4.3.1.1 If the Unit Member has so requested on the *Request for Classification Review Form*, the Unit Member will be afforded the opportunity to meet with the committee to discuss/present their Request for Classification. ~~make a personal presentation.~~

18.4.3.1.3 The recommendations of the committee will be forwarded to the Vice Chancellor of Human Resources for review and approval. The committee chair will provide notice, including the names of all applicants, to CSEA Chapter #167 President or designee and committee members when committee recommendations are forwarded to the Vice Chancellor of Human Resources.

18.4.3.2. If the Vice Chancellor disagrees with the committee's recommendations, the Vice Chancellor will meet with the committee to discuss the issues prior to making a final determination and provide a written response to the committee.

18.4.3.4. The Vice Chancellor will provide notice of the final decision to the Unit Member and to CSEA Chapter #167 President or designee within sixty (60) ~~thirty (30)~~ working days after receipt of committee recommendations. This deadline may be extended for a length of time mutually agreed upon by CSEA and the Vice Chancellor of Human Resources.

ARTICLE 20 **DISCIPLINARY ACTION**

ARTICLE 20 DISCIPLINARY ACTION shall remain unchanged and the language in the collective bargaining agreement shall remain status quo except for the following amendment(s) as delineated below.

20.8.1 Where the unsatisfactory work or conduct involves an issue under section 20.3.1, 20.3.9 or 20.3.10, the employee shall first be specifically warned verbally and if the unsatisfactory work or conduct continues, in lieu of a written warning, a line management supervisor will ~~may meet with the employee to~~ develop a written Performance Improvement Plan (PIP) after a meeting with the employee. The PIP ~~which~~ shall specify the following:

ARTICLE 21 **LAYOFF AND REEMPLOYMENT**

ARTICLE 21 shall remain unchanged and the language in the collective bargaining agreement shall remain status quo except for the following amendment(s) as delineated below.

21.1 Notice of Layoff: Upon the decision of the District to eliminate or reduce a classified position(s) within the bargaining unit, written notice of layoff shall be sent by registered mail or delivered in person to the affected Unit Member(s) by the District Office of Human Resources, not less than sixty (60) ~~forty-five (45)~~ calendar days prior to the effective date of layoff. A copy of each notice will be sent to the CSEA President. Failure to give written notice under the provisions of this section shall invalidate the layoff. Any notice of layoff shall specify the following:

ARTICLE 28 **DURATION**

ARTICLE 28 DURATION shall remain unchanged and the language in the collective bargaining agreement shall remain status quo except for the following amendment(s) as delineated below.

This Agreement shall become effective when ratified and Board of Trustee approval. This Agreement shall cover the 2021-2022, 2022-2023 and 2023-2024 academic years, and shall terminate June 30, 2024.

1. Negotiations for the 2020-2021, 2021-2022 and 2022-2023 academic years regarding pay and allowances and employee benefits are closed.
2. The parties agree to reopen Article 10-Hours and Overtime in the 2022-2023 year as proposed by CSEA.
3. The Parties agree to sunshine their initial proposals for 2023-2024 as governed by Article 26.5 of the collective bargaining agreement.


SUPPLEMENTAL EARLY RETIREMENT PROGRAM

Supplemental Early Retirement Program (SERP) will be offered to eligible unit members with five (5) or more years of service credit with the North Orange County Community College District. Eligible unit members must provide the District a written notice of retirement date after October 12, 2021 and prior to November 19, 2021. The SERP will provide the eligible unit member the amount of \$1,000.00 per year of NOCCCD full time service up to a maximum dollar amount of \$25,000 with annuity options.


To be eligible for the SERP, a Unit Member shall be employed in permanent status by the District on October 12, 2021; Retire under CalSTRS (at least fifty-five (55) years of age with five (5) or more years of CalSTRS service or at least fifty (50) years of age with thirty (30) or more years of CalSTRS service) or CalPERS (at least fifty (50) years of age with five (5) or more years of CalPERS service); Have at least five (5) years of District service; Retire from respective retirement system (CalSTRS or CalPERS) on December 31, 2021 or June 30, 2022.

California School Employees Association
District and its NOCCCD Chapter #167

North Orange County Community College



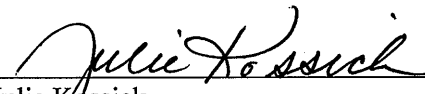
Joseph Vasquez
President, CSEA NOCCCD Chapter # 167



Irma Ramos
Vice Chancellor or Human Resources



Matthew Phutisatayakul
CSEA Labor Relations Representative



Julie Kossick
Associate Vice Chancellor of Human Resources

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 CLASSIFIED MONTHLY SALARY SCHEDULE
 EFFECTIVE 10.01.2021

STEP RANGE	A	B	C	D	E	RANGE
14	2,674	2,811	2,949	3,085	3,230	14
15	2,737	2,882	3,023	3,149	3,326	15
16	2,811	2,949	3,085	3,230	3,403	16
17	2,882	3,023	3,149	3,326	3,483	17
18	2,949	3,085	3,230	3,403	3,567	18
19	3,023	3,149	3,326	3,483	3,646	19
20	3,085	3,230	3,403	3,567	3,732	20
21	3,149	3,326	3,483	3,646	3,826	21
22	3,230	3,403	3,567	3,732	3,912	22
23	3,326	3,483	3,646	3,826	4,003	23
24	3,403	3,567	3,732	3,912	4,100	24
25	3,483	3,646	3,826	4,003	4,207	25
26	3,567	3,732	3,912	4,100	4,310	26
27	3,646	3,826	4,003	4,207	4,416	27
28	3,732	3,912	4,100	4,310	4,523	28
29	3,826	4,003	4,207	4,416	4,637	29
30	3,912	4,100	4,310	4,523	4,738	30
31	4,003	4,207	4,416	4,637	4,850	31
32	4,100	4,310	4,523	4,738	4,967	32
33	4,207	4,416	4,637	4,850	5,088	33
34	4,310	4,523	4,738	4,967	5,212	34
35	4,416	4,637	4,850	5,088	5,341	35
36	4,523	4,738	4,967	5,212	5,482	36
37	4,637	4,850	5,088	5,341	5,613	37
38	4,738	4,967	5,212	5,482	5,750	38
39	4,850	5,088	5,341	5,613	5,888	39
40	4,967	5,212	5,482	5,750	6,026	40
41	5,088	5,341	5,613	5,888	6,175	41
42	5,212	5,482	5,750	6,026	6,329	42
43	5,341	5,613	5,888	6,175	6,493	43
44	5,482	5,750	6,026	6,329	6,649	44
45	5,613	5,888	6,175	6,493	6,808	45
46	5,750	6,026	6,329	6,649	6,978	46
47	5,888	6,175	6,493	6,808	7,144	47
48	6,026	6,329	6,649	6,978	7,329	48
49	6,175	6,493	6,808	7,144	7,504	49
50	6,329	6,649	6,978	7,329	7,692	50
51	6,493	6,808	7,144	7,504	7,874	51
52	6,649	6,978	7,329	7,692	8,071	52
53	6,808	7,144	7,504	7,874	8,264	53
54	6,978	7,329	7,692	8,071	8,471	54
55	7,144	7,504	7,874	8,264	8,682	55
56	7,329	7,692	8,071	8,471	8,896	56
57	7,504	7,874	8,264	8,682	9,112	57
58	7,692	8,071	8,471	8,896	9,340	58
59	7,874	8,264	8,682	9,112	9,568	59
60	8,071	8,471	8,896	9,340	9,809	60
68	9,790	10,281	10,794	11,333	11,901	68

Premium Pay:	Swing Shift - 5% premium pay	
	Graveyard Shift - 10% premium pay	
	Five years of continuous service	----- 5% of present step
	Ten years of continuous service	----- 10% of present step
	Fifteen years of continuous service	----- 15% of present step
	Twenty years of continuous service	----- 20% of present step
	Twenty-five years of continuous service	----- 25% of present step
	Thirty years of continuous service	----- 30% of present step

Board Approved:

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 12, 2021 Resolution
Information
SUBJECT: Supplemental Early Retirement Plan Enclosure(s)
(SERP) Amendment

BACKGROUND: At the March 9, 2021 Board of Trustees meeting, a Supplemental Early Retirement Plan (SERP) was approved for eligible managers. Eligibility was defined as follows:

- Provide notice of retirement between March 10, 2021 and April 30, 2021.
- Must be a Certificated or Classified Manager or Confidential employee,
- Be employed in permanent status by the District as of March 9, 2021;
- Be eligible to retire under CalSTRS (at least fifty-five (55) years of age with five (5) or more years of CalSTRS service or at least fifty (50) years of age with thirty (30) or more years of CalSTRS service) or CalPERS (at least fifty (50) years of age with five (5) or more years of CalPERS service) as of June 30, 2021;
- Have at least five (5) years of District service as of June 30, 2021;
- Retire from District employment on either June 30, 2021 or December 31, 2021; and
- Retire from respective retirement system (CalSTRS or CalPERS) on July 1, 2021 or on January 1, 2022.

Due to the impact of COVID-19, a number of positions have not been backfilled, and the campus Presidents have requested that a third retirement date be added. The third date will be June 30, 2022, with a retirement from CalSTRS or CalPERS on July 1, 2022. This third date option would be available for the eight individuals that previously selected a retirement date of December 31, 2021. All other eligibility requirements will remain the same.

There are two positions that have been eliminated or filled. If these individuals choose to extend their retirement date, they will be temporarily reassigned where needed.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #2 Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees; Strategic Direction #3 Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in compliance with Board Policy 7130 Compensation and Administrative Procedure 7130.3 Retirement Systems.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no additional cost for the early retirement incentive; however, there are costs for the employees that choose to extend their retirement date which will be absorbed by each budget center's General Fund.

RECOMMENDATION: Authorization is requested for the District to add June 30, 2022, as a third retirement date option for Managers who have previously selected December 31, 2021, for the Supplemental Early Retirement Plan (SERP). Authorization is further requested for the Vice Chancellor, Human Resources, or designee, to execute any necessary agreements and any related documents on behalf of the District.

Irma Ramos

Recommended by



Approved for Submittal

5.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 12, 2021
SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Fred Williams
Recommended by

Fred Williams
Approved for Submittal

6.a
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

September 28, 2021

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 28, 2021, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Barbara Dunsheath called the meeting to order at 5:30 p.m. NOCE Student Benjamin Ivan Figueroa led the Pledge of Allegiance to the Flag and provided a statement on what democracy means to him.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Erin Lacorte and Meena Pandian. Absent: None.

RESOURCE PERSONNEL PRESENT: Fred Williams, Interim Chancellor; Kashu Vyas, District Director, Fiscal Affairs; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Gil Contreras, Interim President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Raine Hambly, representing the District Management Association; Damon De La Cruz, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Elaine Loayza, representing CSEA; Dashiel Johnson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul De Dios, Alex Porter, and Kathleen Reiland from Cypress College; Rod Garcia, Elaine Lipiz Gonzalez, Megan Moscol, Jose Ramon Nuñez, Mayra Pulido, and Oscar Saghieh from Fullerton College; Karen Bautista and Terry Cox from North Orange Continuing Education; and Danielle Davy and Rick Williams from the District Office.

VISITORS: Benjamin Ivan Figueroa. Public participation was provided via YouTube livestream.

COMMENTS: MEMBERS OF THE AUDIENCE: The following public comment was received via email and read into the record by the Recording Secretary.

- A. **Scott Malloy**, Fullerton College Faculty, provided a statement to the Board urging them to rescind the District vaccine mandate which he deemed unconstitutional, illegal, and unethical and cited from a declaration, signed by over 5,200 doctors and scientists during a global COVID summit, condemning the current global strategy to treat COVID.

(See Supplemental Minutes #1284 for a copy of the statement received.)

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.f

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

COMMENTS

- A. **Irma Ramos** reported on her participation in the Harvard Negotiation and Leadership conference where the program covered leadership, building teams, and creating a culture of engagement.
- B. **Valentina Purtell** reported that NOCE recently completed its second annual climate survey for employees and students that included a high-level of participation this year. NOCE is launching its Program Review Model and Plan with a goal of completion prior to their 2023 accreditation visit. She noted that there isn't an existing non-credit model in place and praised the work of the institutional research team for their groundbreaking work. She also thanked **Benjamin Ivan Figueroa** for leading the Pledge of Allegiance.
- C. **JoAnna Schilling** reported that she would be on hand at the Los Alamitos Joint Forces Training Base on September 29 to see **Ed Valdez** participate in his 15-minute run with the Blue Angels in preparation of the upcoming Huntington Beach Air Show. She shared that the first images of Jupiter and Saturn were recently captured by the telescope in the new campus Planetarium and thanked the Board for their support of the Cypress College Astronomy Program, and also invited the Board to attend the Cypress College Science, Engineering and Math Building and Veterans Resource Center Grand Opening on October 19 at 10:00 a.m.

Dr. Schilling announced the passing of **Michael Zari**, Interim Campus Capitol Projects Manager, from complications related to COVID-19. She described him as the driving force who helped complete recent Cypress College projects, instrumental in the construction program's success, and an amazing colleague and friend. She asked the Board to consider adjourning the meeting in his memory.

- D. **Gil Contreras** expressed his deep sympathies and condolences to the family and colleagues of **Michael Zari**. He reported that **Senator Josh Newman** and President/CEO of First 5 OC **Kimberly Goll** visited Fullerton College for a tour of the Child Development Lab School on September 27, and acknowledged Zoot Velasco and **Kesha Shadwick** for their exceptional work to launch the Friends of Fullerton

- Foundation. Dr. Contreras also announced that the Hornet Student Leadership Retreat will take place on October 15 and will serve as a one-of-a kind opportunity for students and thanked all those involved in planning the hybrid event.
- E. **Damon De La Cruz** reported that the last Cypress College Academic Senate meeting included an update on student services from **Vice President Paul de Dios**, an update on the vaccine verification process from **Interim Chancellor Fred Williams**, and action to support giving faculty more information about the hiring process from the District to be delivered through a Flex Day event.
- F. **Kim Orlijan** expressed her condolences to **Michael Zari's** family and Cypress College colleagues. She reported that the Fullerton College Faculty Senate set its goals for the academic year that included student basic needs, implementing the Anti-Racism Task Force recommendations, and revising the Senate Bylaws and Constitution. The Senate also passed an Open Educational Resources (OER) resolution in support of increasing student access to OER and support for adding a student member to search committees filling vacancies on an interim basis.
- G. **Elaine Loayza** reported that CSEA reached a tentative agreement with the District and is awaiting approval from CSEA before holding a ratification vote with their membership and thanked the CSEA negotiations team for their work.
- H. **Dashiel Johnson** expressed his condolences to the family of **Michael Zari**. He reported on Adjunct Faculty United events in support of voter registration and engagement, their support for the other two unions in the District, and for the use of Project Labor Agreements (PLA) in District construction projects that aren't currently in place.
- I. **Student Trustee Erin Lacorte** expressed condolences to the family of **Michael Zari**, thanked Fullerton College staff for working to bring students back to campus safely, and acknowledged **Bill Pinkham** on his 2021 American Baseball Coaches Association Assistant Coach of the Year Award and Softball Coaches **Crystal Aguirre** and **Marian Mendoza** on being named 2021 Orange Empire Conference Coaches of the Year. Student Trustee Lacorte also welcomed **Elaine Lipiz Gonzalez** as Fullerton College Interim Vice President of Student Services, reported that Associated Students completed Senator Elections, and encouraged participation at Hispanic Heritage Month events.
- J. **Student Trustee Meena Pandian** expressed her condolences to **Michael Zari's** family. She thanked the Cypress College food pantry for their on-going hard work to support students, congratulated the Women's Soccer Team on being ranked second in the nation, and reported on her planned attendance at the SSCCC Professional Development and Leadership Conference.
- K. **Trustee Ryan Bent** expressed his condolences to the family of **Michael Zari**.
- L. **Trustee Jeffrey P. Brown** shared his sincere condolences to **Michael Zari's** family and noted that the new Cypress College buildings are monuments of the great work he did for the District.

- M. **Trustee Jacqueline Rodarte** echoed the condolences to the friends and family of **Michael Zari** and reported on her attendance at the first meeting of the Friends of Fullerton Foundation.
- N. **Trustee Ed Lopez** offered his condolences to the family of **Michael Zari** and thanked Adjunct Faculty United for bringing up a PLA for District construction projects. He shared his belief that the District has to be intentional about the economic benefits of jobs going to local workers and benefiting the local economy and shared his intent to agendize the matter in the future.
- O. **Trustee Stephen T. Blount** stated that **Michael Zari** would be missed and expressed support for his family.
- P. **Trustee Evangelina Rosales** expressed condolences to **Michael Zari's** family, echoed support for a PLA, and welcomed **Elaine Loayza**.
- Q. **Board President Barbara Dunsheath** reported on her attendance at a CCCT meeting where discussion topics included the handling of COVID-19 and the implementation of a vaccine requirement. She encouraged everyone to step-up and lead by example because it is in the best interest of the District and noted that she had uploaded her vaccination information to the District portal. She announced that the Cypress College Americana Event will take place on March 26, 2022 at the Disneyland Hotel with all proceeds going to help Cypress College students.

MINUTES: It was moved by Trustee Evangelina Rosales and seconded by Trustee Ryan Bent to approve the Minutes of the Regular Meeting of September 14, 2021. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to enter into an agreement with SVA Architects to provide architectural consultant services for the First Floor Water Intrusion Remediation at the Anaheim Campus, for a total of \$279,000 for Preliminary Plans plus reimbursable expenses not to exceed \$8,370. The term of the agreement shall be effective October 1, 2021, through December 31, 2024.

Further authorization was granted for the Interim Chancellor, Vice Chancellor, Finance & Facilities, District Director, Fiscal Affairs, or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.b: By block vote, authorization was granted to enter into an architectural consultant agreement with SVA Architects to provide architectural and engineering services for the Swing Space/Interim Housing project at the Anaheim Campus in the amount of \$106,000, plus reimbursables in the amount of \$3,000. The term of the agreement shall be effective October 1, 2021, through December 31, 2024.

Further authorization was granted for the Interim Chancellor, Vice Chancellor, Finance & Facilities, District Director, Fiscal Affairs, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.c: Interim Chancellor Fred Williams introduced Rod Garcia, Fullerton College Vice President of Administrative Services, who conducted a presentation outlining the changes, costs, ramifications, and unknown issues related to the 300/500 Building Renovation and the Performing Arts Replacement projects at Fullerton College.

Subsequent to the presentation, it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to approve descoping the 500 Building under the current renovation project and renovating the Fullerton College 300 Building including seismic upgrades using Measure J funding, and, if approved, state match funding.

In the ensuing discussion, trustees inquired about other uses for the \$19 million; not doing either project and repurposing the funds; whether a seismic retrofit or the renovation was most needed for the 300 Building; how the plans fit with the District Facilities Master Plan; whether the 300 and 500 Buildings are high on the campus priority list; if a new architect could be used; the instructional impact of not renovating the 300 Building until a later date; the campus preference to use the \$19 million for the 300 Building instead of other projects; accessibility issues related to the 300 Building; the possibility of moving a different discipline into the 300 Building; and whether the District would submit multiple options to the State to see which option they would be willing to fund. After the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

Item 3.d: It was moved by Trustee Evangelina Rosales and seconded by Trustee Jacqueline Rodarte to increase the estimated project construction cost from \$43,261,000 to \$84,000,000 which brings the total estimated project cost to \$119,316,120 for the new Music/Drama Complex at Fullerton College due to the escalation of rates within the construction industry and a 2,961 square footage increase to accommodate code-required restrooms and theater access.

During the discussion, individual trustees requested clarification on how much additional design occurred after the initial submittal, what resulted in the updated cost, and if any design occurred during the FPP process. Trustees also voiced support for the recommendation based on the risk of abandoning the state funding and importance of project sequencing and impact on other planned projects.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

Item 3.e: It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte to amend the agreement with Pfeiffer Partners Architects, Inc. from \$1,418,750 plus \$25,000 for reimbursable expenses to a not to exceed amount of \$6,007,280 plus \$80,881 for reimbursable expenses for the Schematic Design phase through Project completion / close-out for the Music-Drama Complex Buildings 1100 and 1300 Replacement Project at Fullerton College. The term of the agreement shall be effective February 1, 2021 through February 1, 2026.

During the discussion, it was noted that while there was concern with the increase in fees, the recommendation appeared to still be the most cost effective path for the District especially since the fees were renegotiated to back out the cost of inflation.

Trustee Jeffrey P. Brown expressed his concern with the State process and industry accepted practice of factoring project costs into professional contracts and that in the future the District should not enter into contracts in that fashion. Instead, the District should pay for the actual work and time that is spent on the projects.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian’s advisory votes.

Further authorization was granted for the Interim Chancellor, Vice Chancellor, Finance & Facilities, District Director, Fiscal Affairs, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.f: By block vote, authorization was granted to approve the contract with Ease Learning to provide additional training to NOCE Distance Education faculty and coordinator in the amount of \$172,750 for the period of September 29, 2021 to March 31, 2022.

Further authorization was granted for the Interim Chancellor, Vice Chancellor, Finance & Facilities District Director, Fiscal Affairs, or District Director, Purchasing, to execute the agreement and/or related documents on behalf of the District.

HUMAN RESOURCES

Item 4.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN SALARY CLASSIFICATION

Armstead, LaRon	CC	Counselor From: Class B, Step 1 To: Class B, Step 10 Eff. 09/01/2021
Kar, Rosie	FC	Ethnic Studies Instructor Temporary Contract (100%) Pursuant to E.C. 87482 From: Class F, Step 1 To: Class F, Step 8 Eff. 08/19/2021

ADDITIONAL DUTY DAYS @ PER DIEM

Austin, Phil	FC	Asst. Coach, Football	11 days
Aviles, Greg	FC	Head Coach, Men’s Soccer	13 days
Bevec, Gina	FC	Head Coach, M&W Cross Country	13 days
Campbell, Garrett	FC	Head Coach, Football	15 days
Crooks, Brian	FC	Asst. Coach, Football	11 days
Lewin, Pamela	FC	Head Coach, Women’s Soccer	13 days
Plum, Alix	FC	Director of Dance Production	4 days
Price, Rhett	FC	Head Coach, Men’s Water Polo	13 days
Rosa, Melanie	FC	Director of Dance Production	4 days
Sheil, Sean	FC	Asst. Coach, M&W Cross Country	8 days

LEAVE OF ABSENCE

Clark, Lisa	CC	Culinary Arts Instructor Load Banking Leave With Pay (40.00%) Eff. 2021 Fall Semester
Delgado, Ziza	FC	Ethnic Studies Instructor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/19/2021-10/04/2021
De Roo, Robin	CC	Chemistry Instructor Load Banking Leave With Pay (13.33%) Eff. 2021 Fall Semester
Draganov, Torri	CC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Fall Semester
Plett, Christina	CC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Fall Semester
Rodriguez, Jeanette	FC	Speech Instructor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 10/01/2021-11/25/2021
Sjoberg, Paul	FC	Mathematics Instructor Load Banking Leave With Pay (73.33%) Eff. 2021 Fall Semester
Vo, Dao	FC	Mathematics Instructor AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/30/2021-09/16/2021
Wada, Kathryn	CC	ESL Instructor Load Banking Leave With Pay (26.67%) Eff. 2021 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 FALL SEMESTER, TRIMESTER

Lemus, Cesar	FC	Column 1, Step 1
Measures, Jonathan	FC	Column 1, Step 1
Moreno-Herrera, Enrique	NOCE	Column 2, Step 3

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Lampert, Katharine CC Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Fu, Ruoyu NOCE Column 2, Step 1

Khan, Nadia NOCE Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Virgil CC Hiring Committee Service
Lab Rate, Regular and Contact Faculty
Overload Teaching Schedule
Class E
Not to exceed 26 hours
Eff. 07/28/2021-08/16/2021

Jepson, Jane CC Hiring Committee Service
Lab Rate, Regular and Contact Faculty
Overload Teaching Schedule
Class F
Not to exceed 26 hours
Eff. 07/28/2021-08/16/2021

Mosqueda-Ponce, Therese CC Hiring Committee Service
Lab Rate, Regular and Contact Faculty
Overload Teaching Schedule
Class F
Not to exceed 26 hours
Eff. 07/28/2021-08/16/2021

Rhymes, Regina CC Hiring Committee Service
Lab Rate, Regular and Contact Faculty
Overload Teaching Schedule
Class D
Not to exceed 26 hours
Eff. 07/28/2021-08/16/2021

Smith Norman, Ravipan CC Supervising Dentist (DH Program)
Column 3, Step 3
Lecture Rate, Adjunct Faculty Salary Schedule
Eff. 2021 Fall Semester

Ssensalo, Renee CC Hiring Committee Service
Lab Rate, Regular and Contact Faculty
Overload Teaching Schedule
Class D
Not to exceed 26 hours
Eff. 07/28/2021-08/16/2021

Williams, Marredda	CC	Health Science Skills Lab Coordinator Lecture Rate, Overload Teaching Hourly Salary Schedule Class C 3 hours per week Eff. 08/23/2021-12/11/2021
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Item 4.b: By block vote, authorization was granted for the following classified personnel matters, which are within budget:

TERMINATION

@00349231	FC	12-month position (100%) Eff. 09/29/2021 PN FCC677
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NEW PERSONNEL

Athey, Natalie	FC	Administrative Assistant II 10-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 10/06/2021 PN FCC779
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Camarillo, Yanett	NOCE	Clerical Assistant I 12-month position (40%) Range 29, Step D Classified Salary Schedule Eff. 10/01/2021 PN SCC826
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Juarez, Lizbeth	NOCE	Clerical Assistant I 12-month position (40%) Range 29, Step B Classified Salary Schedule Eff. 10/01/2021 PN SCC892
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Maranon, Elizabeth	AC	Special Projects Manager, HRIS Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 10/04/2021 – 06/30/2022 PN DET989
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REHIRES

Kiesselbach, Kenneth	NOCE	Special Projects Manager, NOCRC Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 01/01/2022 – 06/30/2022
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PN SCT967

PROMOTION

Nguyen, Cattien

AC

Payroll Specialist
12-month position (100%)
PN DEC995

To: Payroll Lead
12-month position (100%)
Range 45, Step C
Classified Salary Scheule
Eff. 10/01/2021
PN DEC931

VOLUNTARY CHANGES IN ASSIGNMENT

Gutierrez, Celina

FC

Payroll Specialist (100%)

Temporary Change in Assignment

To: Business Office Specialist
12-month position (100%)
Range 40, Step E
Classified Salary Schedule
Eff. 10/01/2021 – 06/30/2022
Eff. 07/01/2022 – 09/30/2022

Khan, Tamara

FC

Health Service Specialist (50%)

Temporary Increase in Percentage and Months

From: 50%, 10-months
To: 100%, 10-months

Olmedo, Catalina

FC

Business Office Specialist (100%)

Change in Assignment Start Date

To: AC Administrative Assistant III
12-month position (100%)
Range 41, Step E + 10% Longevity
Classified Salary Schedule
Eff. 10/18/2021 – 09/30/2022

Roberts, Nicole

NOCE

Instructional Assistant (75%)

Temporary Increase in Percent Employed

From: 75%
To: 100%
Eff. 10/01/2021–12/31/2021

PROFESSIONAL GROWTH & DEVELOPMENT

Ernandes, Monica	AC	Administrative Assistant II (100%) 1 st Increment (\$400) Eff. 07/01/2022
Hurtado, Hailie	NOCE	Student Services Specialist (100%) 1 st Increment (\$400) Eff. 07/01/2022
Larsen, Erika	NOCE	Student Services Specialist (100%) 1 st Increment (\$400) Eff. 07/01/2022
Luminarias, Thaddeus	FC	Curriculum Specialist (100%) 3 rd Increment (\$400) Eff. 07/01/2022
Luna, Berta	NOCE	Administrative Assistant II (100%) 6 th Increment (\$400) Eff. 07/01/2022
Mai, Duy	AC	IT Project Leader (100%) 2 nd Increment (\$400) 3 rd Increment (\$400) Eff. 07/01/2020
Mai, Duy	AC	IT Project Leader (100%) 4 th Increment (\$400) 5 th Increment (\$400) Eff. 07/01/2021
Mai, Duy	AC	IT Project (100%) 6 th Increment (\$400) Eff. 07/01/2022

LEAVES OF ABSENCE

Baltazar, Fatima	CC	Financial Aid Coordinator (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 09/21/2021 – 12/14/2021 (Consecutive Leave)
Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave With Pay (USERRA) Eff. 08/20/2021 (1 day)
De Santiago, Luisa	AC	Human Resources Technician (100%) Family Medical Leave (FMLA/CFRA) and

		Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 09/20/2021 – 11/08/2021 (Consecutive Leave)
Guillen-Soto, Teresita	FC	Student Services Specialist, Financial Aid (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 09/20/2021 – 03/20/2022 (Intermittent Leave)
@00477080	FC	Skilled Maintenance Mechanic (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 08/02/2021 – 08/05/2021 (40 hours); 08/09/2021 – 08/12/2021 (40 hours)
Patrick, Michael	FC	Skilled Maintenance Mechanic (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/13/2021 – 08/31/2021 (Consecutive Leave)
@00005457	FC	Administrative Assistant II (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 08/09/2021 – 08/12/2021 (25 hours); 08/16/2021 – 08/17/2021 (8hours)
Rodriguez, Felipe	FC	Financial Aid Technician (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 10/04/2021 – 12/22/2021 (Consecutive Leave)
Strong, Andre	FC	EOPS Program Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/21/2021 – 03/21/2022 (Intermittent Leave)
West, Deborah	FC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/09/2021 – 10/15/2021 (Consecutive Leave)
Willie, Gemena	FC	Admissions and Records Specialist (100%) Family Medical Leave (FMLA/CAPDL)

Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter
Eff. 07/28/2021 – 10/06/2021 (Consecutive Leave)

CORRECTION TO JUNE 8, 2021 AGENDA – CHANGE IN SALARY COLUMN PLACEMENT

Ortiz, Triseinge	NOCE	Registrar 12-month position (100%) Range 19, Column G Management Salary Schedule PN SCM987 To: Director, Admissions and Records 12-month position (100%) Range 25, Column G Management Salary Schedule Eff. 05/01/2021 PN SCM987
Selby, Steven	FC	Director, Campus Public Safety 12-month position (100%) Range 11, Column G Management Salary Schedule PN FCM976 To: Director, Campus Safety 12-month position (100%) Range 20, Column G Management Salary Schedule Eff. 05/12/2021 PN FCM976

Item 4.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1284 for a copy of the professional expert personnel listing.)

Item 4.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1284 for a copy of the hourly personnel listing.)

Item 4.e: By the block vote, authorization was granted to approve the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1284 for a copy of the volunteer listing.)

Item 4.f: It was moved by Trustee Evangelina Rosales and seconded by Trustee Stephen T. Blount to approve the Chancellor Salary Schedule.

Trustee Ed Lopez inquired if the salary schedule is needed to calculate the retirement for Dr. Cheryl Marshall why no end date is included and that as it currently reads it implies that it would apply to a new chancellor whose contract would need to be negotiated first.

Vice Chancellor Irma Ramos clarified that PERS would not allow the District to include Dr. Marshall's name to note that it applies specifically to her or add an end date, that the new chancellor's contract would be negotiated in closed session, and that once a new chancellor is hired the District can publish a new salary schedule. Kashu Vyas, District Director of Fiscal Affairs, also noted that the end date would need to come at a later time because the Interim Chancellor is being paid on the same chancellor salary schedule and it needs to remain in effect until his tenure is over. Subsequently, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

(See Supplemental Minutes #1284 for a copy of the Chancellor Salary Schedule.)

GENERAL

Item 5.a: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to adopt Resolution No. 21/22-08 authorizing remote teleconference Board meetings through October 27, 2021, pursuant to Assembly Bill 361, and no longer accept public comments in advance of the meeting.

During the discussion, it was moved by Student Trustee Erin Lacorte to amend the original motion to accept public comments in a hybrid model to include written comments. There was no second and the motion failed to advance.

Subsequent to Board President Barbara Dunsheath encouraging people to have someone share their public comment if they are not able to, the original **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Pandian's advisory vote, and Student Trustee Lacorte voting no.**

Item 5.b: Board President Barbara Dunsheath asked if there were any requests for potential future Board agenda items. Trustee Ed Lopez stated he would like to see an agenda item regarding Project Labor Agreements (PLAs) in the future and would notify Interim Chancellor of his request at a later time.

CLOSED SESSION: At 7:39 p.m., Board President Barbara Dunsheath adjourned the open session portion of the meeting in memory of Michael Zari and stated that there would not be a read out. Closed session then took place per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor and Fullerton College President.

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 9:16 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

ADJOURNMENT: At 9:16 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Ed Lopez, Secretary, Board of Trustees

UNAPPROVED