



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Regular Meeting in November 2016

**DATE:** Tuesday, November 8, 2016, at 5:30 p.m.

**PLACE:** Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 5**  
Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
  - Chancellor**
  - \* **Cypress College Annual Report and Institutional Effectiveness Report**
  - By: Bob Simpson, Cypress College President**
- g. **Comments:**
  - College Presidents/Provost**
  - Resource Table Personnel**

## Members of the Board of Trustees

2. a. **Approval of Minutes of the Regular Meeting of October 25, 2016.**

- b. **CLOSED SESSION: Per the following sections of the Government Code:**

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Provost, School of Continuing Education and Cypress College President**

## 3. FINANCE & FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested for the 2016-2017 General Fund, Bond Building Fund, and Capital Outlay Fund transfers and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolutions are available for review in the District's Business Office.)**
- c. It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended September 30, 2016, as required by §58310 of Title 5.
- d. It is recommended that the Board receive the Quarterly Investment Report for the quarter ended September 30, 2016.
- e. It is recommended that the Board receive this agenda item for information only regarding the 2015-2016 Travel Expense Report.
- [f] Authorization is requested to enter into a pre-construction phase agreement with Sundt Companies, Inc. to begin the constructability process of the new Science, Engineering, and Mathematics Building and new Veterans' Resource Center which includes the Renovation of the Student Activities Center Building at Cypress College.

## 4. INSTRUCTIONAL RESOURCES

- [a] It is recommended that the Board approve the Final Report of the Mid-term Educational Master Plan Review and Update.
- [b] It is recommended that the Board approve the curriculum changes for Cypress College, to be effective Fall 2017.

- [c] It is recommended that the Board approve the curriculum changes for Fullerton College, to be effective Fall 2017.

## 5. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

- Retirements
- Reclassification
- Change in Salary Classification
- Payment for Independent Learning Contracts
- Leaves of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- Retirements
- Resignations
- New Personnel
- Change in Salary Step
- Promotion
- Voluntary Change in Assignment
- Leaves of Absence

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

- f. Request approval of the negotiated Tentative Agreement between Adjunct Faculty United/AFT/AFL-CIO Local 6106 and the District 2016/2017 fiscal year, inclusive of all terms and conditions specified in the written Agreement.

## 6. GENERAL

- a. It is recommended that the Board schedule on the agenda for November 22, 2016, the establishment of December 13, 2016 as the date of its Organizational Meeting.
- b. It is recommended that the Board receive the recommended *Governing Board Protocols* and consider the Board Protocol Subcommittee recommendation.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	November 8, 2016	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0109918 - P0113549, check numbers C0044237 - C0044363; F0205752 - F0207476; Q0005139 - Q0005200; 88456967 - 88458018; V0031394 - V0031397; 70077971 - 70079059; disbursements E8659050 - E8669257; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0109918 - P0113549 through October 24, 2016, totaling \$6,394,197.59, and check numbers C0044237 - C0044363, totaling \$209734.27; check numbers F0205752 - F0207476, totaling \$789,373.71; check numbers Q0005139 - Q0005200, totaling \$6,346.96; check numbers 88456967 - 88458018, totaling \$5,366.661.11; check numbers V0031394 - V0031397, totaling \$5,745.00; check numbers 70077971 - 70079059, totaling \$258,253.10; and disbursements E8659050 - E8669257, totaling \$12,317,676.11, through October 31, 2016.

Fred Williams  

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Recommended by

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Approved for Submittal

3.a  

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Item No.

**BOARD RECAP**  
**FOR THE PERIOD SEPTEMBER 27, 2016, THROUGH OCTOBER 24, 2016**  
**BOARD MEETING 11/8/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0109918	Atkinson, Andelson, Loya, Ruud & Romo	\$175,000.00		AC	Blanket Order for Legal Services; B/A 7/26/2016
P0110196	Gorm Inc	\$43,000.00		FC	Blanket Order for Custodial Supplies
P0111142	Apradox LLC	\$1,200.00		FC	Adjudication Program Management
P0111718	Electromechanical Services	\$1,800.00		FC	Blanket Order for Photography Equipment Repairs
P0111823	Waxie Sanitary Supply Inc	\$5,000.00		CC	Blanket Order for Custodial Supplies
P0112642	Day Construction Inspection	\$6,510.00	Capital Outlay	AC	Inspection Services for CC Orchestra Pit Cover Replacement Project
P0112649	Day Construction Inspection	\$40,810.00	Capital Outlay	AC	Inspection Services for CC Central Plant & TES Tank Project
P0112996	Amazon Business	\$24.59		SCE	Office Supplies
P0113019	Toshiba Business Solutions	\$250.00		FC	Maintenance Agreement for Copier
P0113021	Shamrock Scientific Specialty Systems Inc	\$226.33		CC	Biology Lab Supplies
P0113022	Pasco Scientific	\$194.40		CC	Physical Science Lab Supplies
P0113023	Countryman Associates Inc	\$500.00		CC	Blanket Order for Equipment Repairs
P0113024	Otto Systems LP	\$500.00		CC	Blanket Order for Repair of Winch Motor
P0113026	Orange County Pump Company	\$10,000.00		FC	Blanket Order for Pump Repair/Replacement
P0113027	MSC Industrial Supply Co Inc	\$2,119.39		FC	Instructional Equipment for Machine Tech Program
P0113028	Amazon Business	\$748.65		CC	Physics Lab Supplies
P0113029	B & H Photo Video Inc	\$3,031.13		CC	Printing Supplies for Photography Department
P0113030	A T Kratter & Co	\$1,310.20		CC	Handheld Video Magnifier for Disabled Students Services
P0113031	Raymak Consulting Inc	\$4,800.00		FC	Wi-Fi Troubleshoot
P0113032	Bio Corporation	\$1,249.38		CC	Biology Lab Supplies
P0113033	CDW Government Inc	\$1,268.37		CC	Projector Screens
P0113034	CDW Government Inc	\$9,227.07		FC	Computer Network Server Storage
P0113035	Mometrix Media LLC	\$47.18		SCE	Instructional Materials
P0113045	Transportation Charter Services Inc	\$4,411.50		CC	Transportation Services for Cypress EOPS Program
P0113046	Thompson Building Materials Inc	\$865.09		FC	Building Materials
P0113047	California Community Colleges Chief Instructional Officers	\$300.00		FC	Institutional Membership
P0113048	Franquez, Andrea	\$100.00		FC	CARE Student Auto Repair Reimbursement
P0113049	Polezhaev, Katerina	\$100.00		FC	CARE Student Auto Repair Reimbursement
P0113050	San Elias, Denise	\$97.77		FC	CARE Student Auto Repair Reimbursement
P0113051	Hildebrandt, Von	\$100.00		FC	CARE Student Auto Repair Reimbursement
P0113052	Goodson Manufacturing Company	\$1,200.00		FC	Blanket Order for Instructional Supplies
P0113053	Riley, April	\$650.00		CC	Independent Contractor for CA Basic Ed Skills Test Training
P0113054	Expert Window Coverings Inc	\$8,538.61		SCE	Window Coverings
P0113055	MacHollywood Inc	\$1,339.20		FC	Camera Repairs

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113056	Amazon Business	\$292.52		CC	Physical Science Lab Supplies
P0113057	Dentrix Dental Systems	\$49,976.00		CC	Database Server and Software for Dental Program
P0113058	Cameron Welding Supply	\$300.00		CC	Blanket Order for Equipment Supplies
P0113059	Office Depot	\$1,500.00		FC	Blanket Order for Office Supplies
P0113060	Cengage Learning Inc	\$2,771.01		SCE	Textbooks
P0113061	Cengage Learning Inc	\$5,542.02		SCE	Textbooks
P0113062	Pacific Coast Entertainment	\$500.00		CC	Blanket Order for Lighting Supplies
P0113063	Reiland, Kathleen	\$707.69		CC	Reimbursement for Shipping to Return Equipment
P0113064	Placentia Yorba Linda USD	\$17,495.00		FC	Blanket Order for Football Stadium Rental
P0113065	Winston, Stephen	\$195.00		FC	Honorarium for Presentation on Law Enforcement
P0113066	Strata Information Group	\$19,440.00		CC	BANNER Training for Financial Aid Support FC & CC
P0113067	GST	\$154.13		FC	Computer Monitor
P0113068	California Retrofit Inc	\$1,500.00		CC	Blanket Order for Lighting Supplies
P0113069	California Stage and Lighting Inc	\$1,000.00		CC	Blanket Order for Lighting Supplies
P0113070	Cengage Learning Inc	\$770.72		SCE	Instructional Media
P0113071	Pasco Scientific	\$1,734.48		CC	Science Lab Supplies
P0113072	Home Depot	\$2,500.00		CC	Blanket Order for Hardware Supplies
P0113074	Mountain Measurement Inc	\$425.00		CC	Nursing Program Reports
P0113075	Industrial Metal Supply Co	\$500.00		CC	Blanket Order for Metal Supplies
P0113076	ePromos Promotional Products Inc	\$3,000.00		FC	Blanket Order for Patient Educational Supplies
P0113077	California Automotive Teachers Ass	\$50.00		FC	Membership for California Automotive Association
P0113078	California Automotive Teachers Ass	\$50.00		FC	Membership for Automotive Teachers Association
P0113079	Office Depot	\$500.00		CC	Blanket Order for Supplies
P0113080	Schoepf, Julie	\$140.28		SCE	Reimbursement - Picture Frames
P0113081	Sign A Rama	\$2,500.00		AC	Blanket Order for Signs
P0113082	State of California	\$224.00		CC	Radiology Fluoroscopy Permit Fee
P0113083	Allsteel Inc	\$608.76		SCE	Office Furniture
P0113084	Digital Art Supplies	\$4,000.00		CC	Blanket Order for Photography Supplies
P0113085	Tacos Chihuahua Inc	\$1,847.55		CC	Catering for Student Disabled Services Program
P0113086	Apple Computer Inc	\$60,264.96		CC	(28) Computers
P0113087	NCX Group Inc	\$35,000.00		AC	Assess District IT Security System
P0113088	Sunbelt Rental Inc	\$563.77		CC	Man-Lift Repairs for the Theater Arts Department
P0113089	Federal Express	\$350.00		AC	Blanket Order for Mailing Services
P0113090	B & H Photo Video Inc	\$339.65		CC	Photography Supplies
P0113091	Hutchins Mfg Company Inc	\$700.00		CC	Blanket Order for Auto Body Supplies
P0113092	McMaster Carr Supply Co	\$1,000.00		CC	Blanket Order for Hardware Supplies
P0113093	Case & Sons Construction Inc	\$7,363.00	Capital Outlay	AC	Replacement of Carpet FC Campus Safety Office

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113094	Case & Sons Construction Inc	\$13,200.00	Capital Outlay	AC	Painting Interior FC Campus Safety Bldg
P0113095	Ortiz Tractor Service	\$2,950.00	Capital Outlay	AC	Installation of ADA Guardrail at FC
P0113096	Tomark Sports	\$5,595.88	Capital Outlay	AC	Replacement of Athletic Field Net at FC
P0113097	ProSound and Stage Lighting	\$500.00		CC	Blanket Order for Audio and Lighting Supplies
P0113098	Morrow Meadows Corp	\$2,213.81		SCE	Data Cable Relocation
P0113099	Lakeshore Learning Materials	\$57.22		FC	Classroom Materials
P0113100	MKH Electronics Inc	\$335.00		FC	Equipment Repair
P0113101	LPA Inc	\$4,502,210.00	Bond	AC	Architectural Services CC SEM Project; B/A 8/23/16
P0113102	Sew Vac Ltd	\$1,000.00		CC	Blanket Order for Equipment Repairs
P0113103	Sunbelt Rental Inc	\$500.00		CC	Blanket Order for Equipment Repairs
P0113104	Amazon Business	\$1,367.98		CC	Career Center Instructional Supplies
P0113105	Amazon Business	\$2,056.41		CC	Career Center Materials
P0113107	Ideal Lighting Supply Inc	\$2,000.00		CC	Blanket Order for Lighting Supplies
P0113108	Amazon Business	\$2,562.52		SCE	Textbooks
P0113110	Love and Logic Institute Inc	\$1,976.40		SCE	Books
P0113111	Dick Blick Co	\$197.13		FC	Classroom Materials
P0113112	Discount School Supply	\$118.45		FC	Learning Materials
P0113113	WMFY We Mail For You	\$1,961.26		AC	Printing Services
P0113114	Beck, Morgan	\$1,055.86		SCE	Reimbursement - Computer Supplies
P0113115	Brown, Jessica	\$5,000.00		SCE	Independent Contractor - Develop Curriculum
P0113116	Dick Blick Co	\$250.00		CC	Blanket Order for Art Supplies
P0113117	Obeso, Bryan	\$140.00		FC	Reimbursement for Textbook
P0113118	Digitron Electronics Inc	\$500.00		CC	Blanket Order for Equipment Repairs
P0113119	Fullerton College	\$91.00		FC	Student Parking and Health Fees
P0113120	Cunningham, Alixandra	\$170.24		FC	Reimbursement for Course Materials
P0113121	Orange County Air Conditioning	\$2,570.40		SCE	Thermostat Installation
P0113122	CDW Government Inc	\$373.82		FC	Computer
P0113123	Toshiba Business Solutions	\$98.00		FC	Maintenance Agreement for Copier
P0113124	Poynor, Valerie	\$175.00		FC	Honorarium for Guest Speaker on Statistics
P0113125	Toshiba Business Solutions	\$49.00		FC	Maintenance Agreement for Copier
P0113126	Mihai, Cucuringu	\$175.00		FC	Honorarium for Guest Speaker on Mathematics
P0113127	Property Damage Appraisers Inc	\$125.00		AC	Property & Liability Claim - Appraiser Fee
P0113128	Beck, Morgan	\$999.00		SCE	Reimbursement for Software Purchase
P0113129	Innovative Workshop Consulting	\$36,225.33		AC	Consultant Services - District Sustainability Plan
P0113131	Corporate Business Interiors Inc	\$24,682.32		SCE	Office Configuration and Installation
P0113132	Montano, Anita	\$45.35		FC	Reimbursement for Course Materials
P0113133	Oxford University Press	\$1,085.87		SCE	Textbooks

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113134	SCIAC	\$100.00		FC	Institutional Membership Fees
P0113135	Integrity Electric	\$4,428.00		SCE	Electrical Services
P0113136	Amazon Business	\$2,779.23		SCE	Textbooks
P0113137	Labyrinth Learning Inc	\$245.59		SCE	Books
P0113138	EMC/Paradigm Publishing	\$3,207.59		SCE	Textbooks
P0113139	Waxie Sanitary Supply Inc	\$9,311.50		AC	Floor Cleaning Equipment for Custodial Department
P0113140	Fullerton School District	\$147.00		AC	Printing Services
P0113141	Flinn Scientific Inc	\$1,500.00		FC	Blanket Order for Chemistry Lab Supplies
P0113146	Scantron Corporation	\$144.00		FC	Software Support Services
P0113147	Sodexo Inc and Affiliates	\$146.84		FC	Catering for Campus Safety
P0113148	J W Pepper of Los Angeles	\$1,000.00		FC	Blanket Order for Music Supplies
P0113149	Sodexo Inc and Affiliates	\$1,004.38		FC	Catering for Student Activities Training Day
P0113150	Amazon Business	\$83.57		AC	Office Supplies
P0113151	Sodexo Inc and Affiliates	\$267.19		FC	Catering for Annual Bienvenidos Event
P0113152	Amazon Business	\$194.39		AC	Office Supplies
P0113153	International E-Z Up Inc	\$1,609.59		CC	Promotional Equipment
P0113154	Sasco Electric	\$1,375.00		FC	Cable Installation for Security Cameras
P0113155	Edmars Entrance Solution Inc	\$3,324.87		SCE	Security Camera Controller and Backup Power System
P0113156	Glasby Maintenance Supply Co.	\$1,803.60		SCE	Office Supplies
P0113157	California Teachers Association	\$570.00		FC	Institutional Memberships
P0113158	National Asian-Pacific Council Corp	\$250.00		FC	Institutional Membership
P0113159	Federal Express	\$14.42		FC	Software Shipping Fees
P0113160	Transportation Charter Services Inc	\$730.00		FC	Transportation to Long Beach Aquarium
P0113161	Lamb, Corey	\$80.00		FC	Reimbursement for Phi Theta Kappa Membership Fee
P0113162	Amazon Business	\$157.64		SCE	Computer & Office Supplies
P0113163	Roto-Rooter	\$900.00		AC	Blanket Order for Plumbing Repairs
P0113164	Foundation for California Community Colleges	\$1,000.00		CC	Umoja Consortium Membership
P0113165	Alvarez Ramirez, Juan	\$49.94		FC	Reimbursement for Course Materials
P0113166	TruWest Inc	\$993.60		FC	Water Polo Caps
P0113167	Office Depot	\$300.00		CC	Blanket Order for Office Supplies
P0113168	Rogers Athletic Co	\$784.60		FC	Football Kicking Net
P0113170	Insight Investments LLC	\$50,206.00		CC	(100) Computers to Replace Outdated Computers
P0113171	Toshiba Business Solutions	\$5,000.00		CC	Maintenance Agreement for Copier
P0113172	BSN Sports LLC	\$1,041.93		FC	Backpacks for Women's Basketball Team
P0113173	Fisher Scientific Co LLC	\$56.63		CC	Chemistry Lab Supplies
P0113174	Waxie Sanitary Supply Inc	\$1,406.96		CC	Custodial Supplies
P0113175	Workrite	\$1,497.59		SCE	Desk Reconfiguration



PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113176	CDW Government Inc	\$3,996.87		FC	Computer Supplies
P0113177	CDW Government Inc	\$414.77		FC	Computer Monitor
P0113178	Sodexo Inc and Affiliates	\$683.10		FC	Catering - Natural Science Division Meeting
P0113179	State of California	\$2,030.00		CC	Radiology School Certificate Fee
P0113183	Tri-Star Gases LLC	\$58,315.37		FC	Welding Machines for Machine Technology
P0113184	Xerox Corporation	\$2,488.32		FC	Copier Staples
P0113185	B & H Photo Video Inc	\$837.22		FC	Photography Supplies
P0113186	Canon Solutions America Inc	\$12,483.42		AC	End of Lease/Maintenance Agreements
P0113187	Amazon Business	\$260.44		CC	Career Center Materials
P0113188	Allsteel Inc	\$44,214.02		SCE	Office Furniture
P0113189	Scantron Corporation	\$501.00		FC	Scanner Maintenance Agreement
P0113190	Sodexo Inc and Affiliates	\$173.25		FC	Catering for Annual Latino Students Forum
P0113191	Plumbing & Industrial Supply	\$10,000.00		FC	Blanket Order for Plumbing Supplies
P0113192	Bremer's Plumbing & Boiler Services Inc	\$20,000.00		FC	Blanket Order for Plumbing Services
P0113194	Par Code Symbology Inc	\$672.00		AC	Fixed Asset Tags
P0113196	Varidesk LLC	\$842.42		FC	Dual Monitor Stand and Floor Mats
P0113197	Commercial Door Metal Systems Inc	\$5,782.00	Bond	AC	Labor and Materials to Install Doors @ CC
P0113198	Montgomery Hardware	\$22,872.45	Bond	AC	Doors for Swing Space at CC
P0113199	Tutela Inc	\$13,521.03	Bond	AC	Lock Down System for CC SEM Building
P0113200	JM & J Contractors	\$10,600.00	Capital Outlay	AC	Stairs Repairs & Painting @ FC
P0113217	Fisher Scientific Co LLC	\$716.72		CC	Chemistry Lab Supplies
P0113218	Humanscale	\$1,151.40		SCE	Office Supplies
P0113219	Transportation Charter Services Inc	\$456.00		FC	Transportation to El Camino Real High School
P0113220	Duplo, USA Corp	\$376.72		FC	Painting Supplies
P0113221	Scully, Kevin	\$175.00		FC	Honorarium for Guest Speaker
P0113222	Lowe's Companies Inc	\$7,211.62		FC	Gas Ovens
P0113223	Vaughan Premier Ltd	\$638.18		FC	Instructional Materials
P0113224	Sodexo Inc and Affiliates	\$254.59		FC	Catering for Math Panel Discussion
P0113225	Placentia Yorba Linda USD	\$174.00		FC	Transportation Fees for Conference
P0113226	Amazon Business	\$780.77		FC	Health Center Promotional Materials
P0113227	Maintex Inc	\$2,165.70	Capital Outlay	FC	Custodial Equipment
P0113228	JM & J Contractors	\$33,200.00	Capital Outlay	AC	Fixed Canopies for Chiller and Cargo Areas @ CC
P0113229	Sodexo Inc and Affiliates	\$695.52		FC	Catering for Males Achieving Success Conference
P0113230	Steve Weiss Music Inc	\$236.48		FC	Granite Block Set
P0113231	California Metal X	\$2,985.01		FC	Chemistry Supplies
P0113232	The Gallup Organization	\$9,990.00		CC	Software
P0113233	Discovery Education Inc	\$600.58		FC	Educational DVD's

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113234	Knorr Systems Inc	\$14,800.24	Capital Outlay	AC	Labor and Materials to Install Pool Equipment @ FC
P0113235	Spectrum Gas Products Inc	\$59.41		CC	Medical Supplies
P0113236	Sodexo Inc and Affiliates	\$248.40		FC	Catering - Smart Start Sat. Science Orientation
P0113253	Creative Resources Consulting	\$699.00		FC	Support Agreement Extra Trip Charge
P0113254	Montgomery Hardware	\$6,470.67		CC	Campus-wide Integrated Door Locks - Fine Arts Bldg
P0113255	Crystal Factory	\$388.80		FC	Wall Plaques for Radio and Television Department
P0113256	Pocket Nurse Enterprises Inc	\$58,660.00		CC	Medication Dispensing Unit
P0113257	Montgomery Hardware	\$9,220.89		CC	Campus-wide Integrated Door Locks - Tech Ed 3 Bldg
P0113258	Montgomery Hardware	\$2,981.61		CC	Campus-wide Integrated Door Locks - Humanities Bldg
P0113259	Southland Medical	\$5,856.36		SCE	Funeral Instructional Equipment/Supplies
P0113260	Anaheim Union High School District	\$544.00		CC	Transportation for the CyberPatriot Program
P0113261	Office Depot	\$500.00		CC	Blanket Order for Office Supplies
P0113262	Cookies by Design Long Beach	\$390.00		CC	Cookies w/Cypress College Logo Counselor Breakfast Event
P0113263	Sodexo Inc and Affiliates	\$346.96		FC	Catering for Basic Skills Student Mixer
P0113264	Scantron Corporation	\$223.36		CC	Scantron Forms
P0113265	iT1 Source LLC	\$534.47		SCE	Computer Supplies
P0113266	Anaheim Union High School District	\$1,178.92		SCE	Facilities Rental
P0113267	WTC Consulting Inc	\$130,000.00	Capital Outlay	AC	Network Assessment Consulting Services; B/A 9/13/16
P0113268	Commission on Adult Basic Education	\$300.00		SCE	Webinar
P0113269	Homeboy Industries	\$1,230.64		CC	Puente Program Polo Shirts to be Used by Students
P0113270	Air Force Association	\$1,125.00		CC	Registration Fees for Youth Education Program
P0113287	McCoy Mills Ford	\$399.33		FC	Floor Mats for Department Vehicles
P0113288	Keyence Corporation of America	\$47,806.75		FC	Biotechnology Instructional Equipment
P0113289	R2A Architecture	\$6,500.00		SCE	Architectural Services
P0113290	CM School Supply	\$261.88		CC	Office Supplies
P0113291	Kaplan Early Learning Company	\$32.35		FC	Classroom Materials
P0113293	Empire Cleaning Supply	\$2,500.00		CC	Blanket Order for Custodial Supplies
P0113295	Online Stores LLC	\$3,062.55		FC	American Flags
P0113296	Palermo, Jennifer	\$200.00		FC	Honorarium for Speaker Services
P0113297	Practicon Inc	\$2,018.04		CC	Dental Lab Supplies
P0113298	Council of Chief Librarians	\$150.00		CC	Institutional Membership
P0113299	Cypress Chamber of Commerce	\$500.00		CC	Business Directory Advertisement
P0113300	OCLC Inc	\$4,000.00		CC	Subscription for Cataloging Services
P0113301	Mosqueda-Ponce, Therese	\$385.13		CC	Reimbursement for Puente Program Mentor Catering
P0113302	Uline Inc	\$536.79		SCE	Classroom Supplies
P0113303	The Dodge Company	\$260.50		CC	Mortuary Science Lab Supplies
P0113304	Snap-on Tools	\$48,482.61		CC	Automotive Tools

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113305	Franco, Esther	\$500.00		FC	Performer/musician - FC Day of the Dead Event
P0113306	Acuna, Fatima	\$500.00		FC	Performer/musician - FC Day of the Dead Event
P0113307	Pino, Christian	\$500.00		FC	Performer/musician - FC Day of the Dead Event
P0113308	Moore Medical Corp	\$5,932.52		SCE	Medical Assistant Instructional Equipment & Supply
P0113309	Salem Press Inc	\$3,150.00		CC	Blanket Order for Library Materials
P0113310	Skulls Unlimited International Inc	\$212.77		FC	Biology Supplies
P0113311	Umoja Community Education Foundation	\$3,500.00		AC	Umoja Community Silver Sponsorship
P0113312	Allsteel Inc	\$2,262.83		CC	Mesh-Back Desk Chairs
P0113313	Toshiba Business Solutions	\$70.21		FC	Staples for Copier Machine
P0113314	Sodexo Inc and Affiliates	\$1,072.41		FC	Catering for Recognition Dinner
P0113315	Sodexo Inc and Affiliates	\$1,118.34		FC	Catering for the Puente Program End of Year Event
P0113316	Sodexo Inc and Affiliates	\$247.57		FC	Catering for Puente Project Mentor Training
P0113317	Sodexo Inc and Affiliates	\$2,127.60		FC	Catering for Counselor Training Sessions
P0113318	JT Print It	\$1,303.80		FC	Promotional Materials
P0113319	Los Alamitos Auto Parts	\$5,000.00		CC	Blanket Order for Auto Supplies
P0113320	To' and Mo' Towing	\$400.00		AC	Towing Abandoned Vehicle from Property
P0113321	Duxbury System Inc	\$295.00		FC	Software License
P0113322	Strata Information Group	\$3,300.00		CC	BANNER Financial Aid Support Services
P0113323	Mortech Manufacturing Co	\$305.65		CC	Mortuary Science Lab Supplies
P0113324	Apple Computer Inc	\$2,853.84		CC	Computers
P0113326	Apple Computer Inc	\$9,736.25		FC	Computer
P0113327	B & H Photo Video Inc	\$3,379.03		FC	Photography Supplies
P0113328	Atkinson, Andelson, Loya, Ruud & Romo	\$40,000.00	Capital Outlay	AC	Professional Legal Services; B/A 7/26/16
P0113329	Southland Medical	\$284.37		CC	Medical Supplies
P0113330	1st California Notary Services	\$1,263.60		SCE	Notary Class Materials
P0113331	Nuventive LLC	\$38,440.00		SCE	Software License
P0113332	Sodexo Inc and Affiliates	\$406.05		FC	Catering for Umoja's Kick Off Event
P0113333	Karcher Insulation Inc	\$10,000.00		FC	Blanket Order for HVAC Insulation
P0113349	Sodexo Inc and Affiliates	\$463.05		AC	Catering - New Employee Orientation Lunch
P0113350	California College & University Police Chiefs Association	\$299.00		FC	Institutional Membership
P0113351	Machining Time Savers Inc	\$1,974.00		FC	Blanket Order for Equipment Repairs
P0113352	Office Depot	\$1,000.00		CC	Blanket Order for Office Supplies
P0113353	Sign A Rama	\$1,517.39		SCE	Signage for SCE Harvest
P0113354	Teranishi, Robert	\$3,000.00		SCE	Guest Speaker - SCE Student Equity Conference
P0113355	CDW Government Inc	\$11,582.48		FC	Computer Components
P0113356	Nth Generation Computing Inc	\$61,513.81		SCE	Computer Storage Network Servers
P0113359	National Collegiate Honors Council	\$500.00		CC	Institutional Membership

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113360	Economic Alternatives Inc	\$1,875.36		AC	Cooling Tower 1 & 2 Piping Repair
P0113361	Transportation Charter Services Inc	\$719.00		SCE	Transportation: Field trip to Getty Museum
P0113362	Morrow Meadows Corp	\$154.00		AC	Data Cable Installation
P0113363	CI Solutions	\$12,176.97		CC	Identification Reader System
P0113364	Enco Systems, Inc.	\$895.50		FC	Software License
P0113365	The CPR Hero Training Center	\$2,400.00		SCE	Training: Heartsaver Pediatric First Aid
P0113366	Western Graphics Plus	\$3,691.60		CC	Event Canopy
P0113367	SphereXV	\$7,310.00		CC	Independent Contractor-Blackboard Integration Services
P0113368	Montgomery Hardware	\$24,037.83	Bond	AC	Aluminum Doors for CC SEM Swing Space
P0113369	A Alvarado Painting	\$2,850.00	Capital Outlay	AC	Labor and Materials for Installation of Chair Railing @ FC
P0113370	P2S Engineering Inc	\$9,500.00	Capital Outlay	AC	Providing Testing Specs of Testing Documents at FC
P0113371	Honeywell Printer Supplies	\$490.20		SCE	Parking Permit Supplies
P0113372	CDW Government Inc	\$1,074.38		FC	Computer Lab Accessories
P0113389	Ware Disposal Company Inc.	\$1,349.50		FC	Waste Disposal and Recycling Services
P0113391	Amazon Business	\$61.47		CC	Computer Supplies
P0113393	Inzunza, Jared	\$467.75		CC	Reimbursement for Property Damage by Physical Ed
P0113394	Transportation Charter Services Inc	\$920.00		CC	Transportation for Oxford Academy High School to Cypress
P0113396	CDW Government Inc	\$2,231.54		FC	Computer
P0113397	JLM Installation Inc	\$3,880.00	Bond	AC	Installation of Aluminum Doors CC SEM Swing Space
P0113398	The Oak Co	\$935.00		CC	Cypress College Catalogs
P0113399	Utsuki, Melissa	\$502.20		AC	Reimbursement - Flowers Chancellor's Investiture
P0113401	BSN Sports LLC	\$3,041.80		FC	Athletic Uniforms
P0113407	Amazon Business	\$945.06		CC	Career Center Materials
P0113408	BSN Sports LLC	\$1,749.16		FC	Athletic Shoes
P0113415	Medco Supply Co	\$174.93		FC	Medical Supplies
P0113416	Airgas USA LLC	\$108.80		SCE	Safety Supplies
P0113417	Nguyen, Jack	\$110.00		CC	Reimbursement for College Application Fees
P0113418	O'Neal Consulting	\$450.00		SCE	Professional Development Workshop
P0113419	Deluxe Small Business Sales Inc	\$381.70		CC	Financial Aid Booklets
P0113420	County of Orange	\$31,999.64		FC	Property Tax Bills
P0113421	Cal Pro Specialties	\$370.21		SCE	Promotional Materials for Harvest Festival
P0113422	VWR Funding Inc	\$25.44		CC	Chemistry Lab Supplies
P0113423	Knott's Berry Farm	\$1,000.00		FC	Knott's Berry Farm Hotel for FC EOPS Recognition
P0113424	Transportation Charter Services Inc	\$775.00		FC	Transportation Fees for University Tours
P0113440	B & H Photo Video Inc	\$1,200.00		FC	Blanket Order for Photography Supplies
P0113441	CN School and Office Solutions Inc	\$637.11		FC	Office Chair
P0113442	Pacific Parking Systems Inc	\$5,226.60		FC	Parking Meter Machines

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113443	Midwest Medical Supply Co LLC	\$1,334.88		CC	Nursing Lab Supplies
P0113444	BSN Sports LLC	\$599.00		FC	Basketball Hoop Repairs
P0113445	Amazon Business	\$60.45		FC	Office Supplies
P0113446	American Education Research Corp	\$2,000.00		SCE	Consultant - High School Record Evaluations
P0113447	Camayak LTD	\$1,300.00		FC	Service License Subscription
P0113448	GoEngineer Inc	\$360.00		FC	Software Subscription
P0113449	Corrales, Nancy	\$269.50		CC	Reimbursement - Classroom Books
P0113452	Mejia, Rosa	\$322.73		CC	Reimbursement for Meals Purchased at Field Trip
P0113453	Umoja Community Education Foundation	\$6,623.00		CC	Registration Payment for Umoja Conference
P0113454	Gale Cengage Learning	\$18,000.00		CC	Blanket Order for Library Materials
P0113455	Time Clock Sales & Service	\$127.00		FC	Time Clock Repairs
P0113456	Community College League of California	\$13,805.00		CC	Database Subscription Renewal
P0113465	Cal Pro Specialties	\$1,306.66		SCE	Promotional Materials
P0113466	Scantron Corporation	\$314.23		FC	Scantron Sheets
P0113467	Diversified Business Services	\$4,514.66		CC	Marketing Materials
P0113468	ARN Machine Tool Rebuilding Inc	\$800.00		CC	Machine Maintenance Repair for Automotive Dept.
P0113469	The Oak Co	\$4,772.00		CC	2017 Spring Class Schedule Printing and Typesetting
P0113487	Scott McAulay Family New Options	\$497.89		SCE	Instructional Materials
P0113488	SimplexGrinnell	\$2,600.00		SCE	Fire Alarm Installation
P0113489	KT Industries Inc	\$33,160.00	Capital Outlay	AC	Mini Cool-Water Plant Troubleshooting at FC
P0113490	Lakeshore Learning Materials	\$496.17		SCE	Parenting Classes Supplies
P0113491	Crumpler, Lark	\$771.99		CC	Reimbursement for Supplies for Student Training
P0113493	Community College League of California	\$13,468.25		CC	Database Subscription Renewal
P0113494	Nth Generation Computing Inc	\$6,500.00		AC	Support Services Renewal
P0113495	Amazon Business	\$299.42		SCE	Older Adult Program Supplies
P0113496	Sasco Electric	\$1,350.00		FC	Network Wiring Project for Financial Aid Room 115
P0113497	Wendland and Associates Inc	\$9,098.00	Capital Outlay	AC	Surface Refinishing Food Labs at FC Bldg 1000
P0113498	Colorado Time Systems, LLC	\$202.21		CC	Digital Clock for Campus Services Department
P0113499	Green Oak Ranch Ministries Inc	\$5,775.00		FC	Choir Camp Student Fees
P0113501	Amazon Business	\$178.42		FC	Health Services Promotional Materials
P0113502	Redleaf Press	\$64.70		FC	Books
P0113503	Ewing Irrigation Products Inc	\$250.00		FC	Blanket Order for Horticulture Lab Supplies
P0113504	Carolina Biological Supply Co	\$2,000.00		FC	Biology Lab Supplies
P0113507	YBH Restaurants Inc	\$268.67		AC	Catering - No. Orange Chamber Leadership Academy
P0113509	Fullerton College	\$2,090.00		FC	Childcare Fees
P0113510	Amazon Business	\$475.19		SCE	Office Supplies
P0113511	Fullerton College	\$12.00		FC	Associated Students Benefits Fees

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0113512	Fullerton College	\$19.00		FC	Student Health Fees
P0113514	MSC Industrial Supply Co Inc	\$250.69		FC	Furniture Accessories
P0113515	Reza, Alan	\$256.69		CC	Reimbursement for Food for EOPS Workshop
P0113518	Evisions Inc	\$12,480.00		AC	Computer Data Warehouse Server Update and Training
P0113536	Office Depot	\$161.99		FC	Printer Stand
P0113538	Transportation Charter Services Inc	\$715.00		FC	Transportation from Fullerton to Staples Center
P0113541	Izadi, Behzad	\$288.84		CC	Reimbursement for Food Purchases
P0113542	CDW Government Inc	\$1,268.37		CC	Classroom Projector Screens
P0113543	Transportation Charter Services Inc	\$1,805.00		FC	Transportation to Annual Motivational Conference
P0113544	CDW Government Inc	\$1,338.12		FC	Computer
P0113545	Council of Chief Librarians	\$150.00		FC	Institutional Membership
P0113547	CDW Government Inc	\$513.12		FC	Printer
P0113548	Uribes Furniture & Upholstery	\$1,400.00		CC	Blanket Order for Vehicle Seats Repairs
P0113549	Wu, Jo Wen	\$1,754.50		FC	Reimbursement - Summer Camp T-shirts

**\$6,394,197.59**

Approved by: \_\_\_\_\_  
Fred Williams, Vice Chancellor

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	X
<b>DATE:</b>	November 8, 2016	Information	
		Enclosure(s)	X
<b>SUBJECT:</b>	2016-2017 Budget Transfers: General Fund, Bond Building Fund, Capital Outlay Fund		

**BACKGROUND:** While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000, and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees. This agenda item was submitted by Kashmira Vyas, Interim District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Budget transfers will be made to the various funds and accounts, as listed.

**RECOMMENDATION:** Authorization is requested for the 2016-2017 General Fund, Bond Building Fund, and Capital Outlay Fund transfers netting to the amount of \$3,166,684 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams  
Recommended by

Approved for Submittal

3.b.1  
Item No.

Budget Transfers  
11-8-2016

**1. 11100: Prior Year Funds - CC**

Transfer to cover the purchase of new office chairs.

From:	4000 Supplies and Materials	(11,202)
To:	6000 Capital Outlay	11,202

**2. 11100: Prior Year Funds - CC**

Transfer to cover hourly salaries.

From:	4000 Supplies and Materials	(10,500)
To:	2300 Noninstructional Salaries	10,500

**3. 11100: Prior Year Funds - CC**

Transfer to cover Hourly Instructional Aide salaries.

From:	5000 Other Operating Expenses	(100,000)
To:	2400 Hourly Salaries	100,000

**4. 11100: Prior Year Funds - FC**

Transfer to cover expenses for the Men's Basketball team.

From:	6000 Capital Outlay	(40,000)
To:	4000 Supplies & Materials	40,000

**5. 11100: Prior Year Funds - CC**

Transfer to allocate funds to the Career Planning department.

From:	6000 Capital Outlay	(12,346)
To:	5000 Other Operating Expenses	12,346

**6. 11100: Prior Year Funds - FC**

Transfer to cover property tax expenses for non-educational property owned by Fullerton College.

From:	6000 Capital Outlay	(32,000)
To:	5000 Other Operating Expenses	32,000

**7. 17050: Lottery - Restricted Fund- FC**

Transfer to cover the cost of FC Library databases containing scholarly journals and e-books which are accessed online by students.

From:	4000 Supplies & Materials	(52,526)
To:	5000 Other Operating Expenses	52,526

**8. 49xxx: Bond Building Fund (Measure J) - AC**

Transfer to cover architect and technical consultant for CC Swing Space.

From:	6000 Capital Outlay	(75,000)
To:	5000 Other Operating Expenses	75,000



Budget Transfers  
11-8-2016

**9. 45xxx: Capital Outlay Fund - AC**

Transfer to cover Phase 1 of the Distritwide Network Project to assess the current network and identify options.

From:	6000 Capital Outlay	(130,000)
To:	5000 Other Operating Expenses	130,000

**10. 45xxx: Capital Outlay Fund - AC**

Transfer to allocate funds to the appropriate funding source for Fullerton College projects.

From:	7900 Other Reserve for Contingencies	(2,978,394)
To:	6000 Capital Outlay	2,978,394

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** November 8, 2016

**SUBJECT:** Quarterly Financial Status Report Ended  
September 30, 2016

Action	_____
Resolution	_____
Information	_____ X
Enclosure(s)	_____ X

**BACKGROUND:** Pursuant to §58310 of Title 5 of the California Code of Regulations, the Chief Executive Officer of each community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis.

The Chief Executive Officer of each community college district shall also prepare a quarterly report based on measurements and standards as established by the Board of Governors of the California Community Colleges and certified on forms provided by the State Chancellor. It is further required that this report be reviewed by the district governing board and entered into the minutes of a regularly scheduled meeting.

Accordingly, attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the quarter ended September 30, 2016. This agenda item was submitted by Kashmira Vyas, Interim District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6300, Fiscal Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The State Chancellor's Office requires that the District file a quarterly financial status report known as the CCFS-311Q. This agenda item does not result in any financial impact to the District.

**RECOMMENDATION:** It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended September 30, 2016, as required by §58310 of Title 5.

Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.c  
\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 8, 2016

SUBJECT: Quarterly Investment Report  
as of September 30, 2016

Action	_____
Resolution	_____
Information	<u>      X      </u>
Enclosure(s)	<u>      X      </u>

**BACKGROUND:** The Quarterly Investment Report for the quarter ended September 30, 2016, is submitted in accordance with Section 53646 (b) of the Government Code. During the quarter, there has been no change to Board Policy 6320, Investments.

1. **The Orange County Treasurer's Money Market Educational Investment Pool.** As of September 30, 2016, the District had **\$337,578,070.01** on deposit. The total of the Orange County Treasurer's Combined Educational Investment Pool, at net book value, was **\$3,846,913,962** and the market value was **\$3,851,986,165**. This represents an unrealized gain for accounting purposes of approximately 0.13%, which equates to **\$445,101** for the District. This paper gain is the result of a decrease in interest rates, which caused the values to increase. The average net interest rate for the quarter ended September 30, 2016, was **0.68%**. Net interest earned for the quarter totaled **\$557,818.30**.
2. **Cypress College and Fullerton College Investments.** As of September 30, 2016, the colleges' investments total **\$2,079,025.83**. Of this amount, **\$1,974,123.65** was invested in certificates of deposit and **\$104,902.18** was invested in savings or money market accounts. The interest rates vary from **0.30%** to **1.98%**.

Investments in the Orange County Treasurer's Money Market Educational Investment Pool and the Cypress and Fullerton Colleges' investments meet Board Policy 6320, Investments, adopted by the Board of Trustees on February 12, 2002, and revised on May 10, 2016. This agenda item was submitted by Kashmira Vyas, Interim District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6320, Investments.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Interest earnings can be used for purposes specified within the funds where they are earned.

**RECOMMENDATION:** It is recommended that the Board receive the Quarterly Investment Report for the quarter ended September 30, 2016.

Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.d  
\_\_\_\_\_  
Item No.

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2016-2017

District: (860) NORTH ORANGE

Quarter Ended: (Q1) Sep 30, 2016

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2013-14	Actual 2014-15	Actual 2015-16	Projected 2016-2017
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	171,384,348	180,429,355	222,624,900	207,584,872
A.2	Other Financing Sources (Object 8900)	14,225	41,568	36,363	1,479,359
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>171,398,573</b>	<b>180,470,923</b>	<b>222,661,263</b>	<b>209,064,231</b>
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	160,353,104	170,774,281	194,864,258	205,478,619
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	9,538,770	11,337,715	23,726,429	5,617,023
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>169,891,874</b>	<b>182,111,996</b>	<b>218,590,687</b>	<b>211,095,642</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>1,506,699</b>	<b>-1,641,073</b>	<b>4,070,576</b>	<b>-2,031,411</b>
D.	<b>Fund Balance, Beginning</b>	<b>42,192,158</b>	<b>43,698,857</b>	<b>42,057,784</b>	<b>48,373,784</b>
D.1	Prior Year Adjustments + (-)	0	0	0	-2,245,424
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>42,192,158</b>	<b>43,698,857</b>	<b>42,057,784</b>	<b>46,128,360</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>43,698,857</b>	<b>42,057,784</b>	<b>46,128,360</b>	<b>44,096,949</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	25.7%	23.1%	21.1%	20.9%

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	35,593	36,036	35,686	35,835
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

		As of the specified quarter ended for each fiscal year			
		2013-14	2014-15	2015-16	2016-2017
H.1	Cash, excluding borrowed funds		60,162,439	50,251,193	70,365,051
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	36,839,846	60,162,439	50,251,193	70,365,051

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	207,584,872	207,584,872	39,604,216	19.1%
I.2	Other Financing Sources (Object 8900)	1,479,359	1,479,359	0	
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	209,064,231	209,064,231	39,604,216	18.9%
J.	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	205,478,619	205,478,619	43,350,905	21.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	5,617,023	5,617,023	14,759	0.3%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	211,095,642	211,095,642	43,365,664	20.5%
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	-2,031,411	-2,031,411	-3,761,448	
L	Adjusted Fund Balance, Beginning	46,128,360	46,128,360	46,128,360	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	44,096,949	44,096,949	42,366,912	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	20.9%	20.9%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified			
			Permanent	Temporary				
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**  
 This year? **NO**  
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**Cash in County Treasury**  
As of September 30, 2016

General Fund	\$ 70,365,051.00
Child Development Fund	61,469.62
FC Bursar Fund	3,109,712.59
CC Bursar Fund	1,031,816.80
Capital Outlay Fund	60,096,159.83
Self Insurance Fund	27,437,728.43
Retiree Benefit Fund	70,700,236.11
Student Financial Aid Fund	1,291,408.14
Bond Fund	<u>103,484,487.49</u>
Total	<u><u>\$ 337,578,070.01</u></u>

**ORANGE COUNTY TREASURER-TAX COLLECTOR**  
**INVESTMENT POOL STATISTICS**  
**FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2016**

**INVESTMENT STATISTICS - By Investment Pool\***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 9/30/16	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<b>COMBINED POOL BALANCES (includes the Extended Fund)</b>						
Orange County Investment Pool (OCIP)	MARKET Value \$	3,614,805,346	409	0.83%	0.83%	1.00
	COST (Capital) \$	3,622,052,962				
	MONTHLY AVG Balance \$	3,617,672,358				
	QUARTERLY AVG Balance \$	3,546,994,593				
	BOOK Value \$	3,609,366,041				
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$	3,851,986,165	360	0.78%	0.78%	1.00
	COST (Capital) \$	3,858,815,848				
	MONTHLY AVG Balance \$	3,834,201,403				
	QUARTERLY AVG Balance \$	3,981,385,040				
	BOOK Value \$	3,846,913,962				

**INVESTMENT STATISTICS - Non Pooled Investments \*\***

DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE
<b>Specific Investment Funds:</b>		
100, 15B, 283, 505, 650 FVSD	MARKET Value \$ 153,796,475	County General-Tax Exempt Non AMT \$ 67,348,193
	COST (Capital) \$ 153,594,677	John Wayne Airport Investment Fund 50,255,617
	MONTHLY AVG Balance \$ 151,350,302	Repurchase Agreement 1,081,500
	QUARTERLY AVG Balance \$ 246,145,868	Fountain Valley School District Fund 40 34,909,367
	BOOK Value \$ 153,458,684	<b>\$ 153,594,677</b>

**MONTH END TOTALS**

INVESTMENTS & CASH		FUND ACCOUNTING & SPECIFIC INVESTMENTS	
<b>COUNTY MONEY MARKET FUND (OCMMF)</b>			
County Money Market Fund	\$ 751,934,049	County Funds	\$ 3,639,203,714
County Cash	17,150,752	Educational Funds	3,861,063,548
<b>EXTENDED FUND</b>	5,508,118,913	Specific Investment Funds	153,594,677
<b>EDUCATIONAL MONEY MARKET FUND (OCEMMF)</b>			
Educational Money Market Fund	1,220,815,848	Non Pooled Cash	8,750,145
Educational Cash	2,247,699		
<b>NON POOLED INVESTMENTS</b>			
Non Pooled Investments @ Cost	153,594,677		
Non Pooled Cash	8,750,145		
	<b>\$ 7,662,612,084</b>		<b>\$ 7,662,612,084</b>

**KEY POOL STATISTICS**

INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)	
OCMMF - MONTHLY GROSS YIELD	0.45%	OCMMF	59
OCEMMF - MONTHLY GROSS YIELD	0.51%	OCEMMF	55
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	0.50%	JOHN WAYNE AIRPORT WAM	55
OCIP - YTD NET YIELD***	0.74%	LGIP WAM (Standard & Poors)	43
OCEIP - YTD NET YIELD***	0.68%		
90-DAY T-BILL YIELD - MONTHLY AVERAGE	0.29%		



**ORANGE COUNTY TREASURER-TAX COLLECTOR  
INVESTMENT POOL STATISTICS  
FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2016**

**INVESTMENT STATISTICS - By Investment Fund\*\*\*\***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 9/30/16	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$ 751,801,815	59	0.43%	0.45%	0.46%	1.00
	COST (Capital) \$ 751,934,049					
	MONTHLY AVG Balance \$ 752,266,299					
	QUARTERLY AVG Balance \$ 773,113,527					
	BOOK Value \$ 751,676,720					
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$ 1,220,526,096	55	0.43%	0.51%	0.46%	1.00
	COST (Capital) \$ 1,220,815,848					
	MONTHLY AVG Balance \$ 1,196,201,403					
	QUARTERLY AVG Balance \$ 1,343,385,040					
	BOOK Value \$ 1,220,338,321					
<u>Extended Fund</u>	MARKET Value \$ 5,494,463,600	501	0.94%	0.93%	0.91%	1.00
	COST (Capital) \$ 5,508,118,913					
	MONTHLY AVG Balance \$ 5,503,406,059					
	QUARTERLY AVG Balance \$ 5,411,881,066					
	BOOK Value \$ 5,484,264,962					
<b>ALLOCATION OF EXTENDED FUND</b>						
<u>Extended Fund</u> <i>OCIP Share</i>	MARKET Value \$ 2,863,003,531	501	0.94%	0.93%	0.91%	1.00
	COST (Capital) \$ 2,870,118,913					
	MONTHLY AVG Balance \$ 2,865,406,059					
	QUARTERLY AVG Balance \$ 2,773,881,066					
	BOOK Value \$ 2,857,689,320					
<i>OCEIP Share</i>	MARKET Value \$ 2,631,460,069	501	0.94%	0.93%	0.91%	1.00
	COST (Capital) \$ 2,638,000,000					
	MONTHLY AVG Balance \$ 2,638,000,000					
	QUARTERLY AVG Balance \$ 2,638,000,000					
	BOOK Value \$ 2,626,575,642					
<i>Effective Duration</i>	1.28					

\* The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.

\*\* Specific non pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.

\*\*\* The Net Yield differs from the monthly average yield as it includes the Treasury administration fees.

\*\*\*\* Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.

**CYPRESS COLLEGE INVESTMENTS  
MONTH ENDING September 30, 2016**

<i>FUND</i>	<i>TYPE</i>	<i>ISSUER</i>	<i>MATURITY DATE</i>	<i>DOLLAR VALUE</i>	<i>INTEREST RATE</i>
<i>Bursar's Office (6 mos - 2 years)</i>	CD # OBP-774145	Union Banc	2/22/2016	\$ 800,000.00	0.30%-0.50%
<i>(3 years)</i>	CD # 911593-41	School 1st FCU	1/22/2017	\$ 103,535.16	1.290%
<i>(3 years)</i>	CD # 0092620172-1000	OC's Credit Union	1/21/2017	\$ 250,000.00	1.045%
<i>(3 years)</i>	CD # 920880751-293841	NuVision FCU	1/22/2017	<u>\$ 258,840.34</u>	1.292%
<i>Total Bursar Investments</i>				<u>\$ 1,412,375.50</u>	
<i>Associated Students</i>	CD # 911593-40 (3 Years CD)	School 1st FCU	10/8/2016	\$ 155,393.49	1.19%
<i>Total Associated Students</i>				<u>\$ 155,393.49</u>	
<i>Total Investments</i>				<u>\$ 1,567,768.99</u>	

Note: \$1,000,000 invested in OC Investment Pool through District

**Fullerton College  
Investment Report  
For Period Ended 9/30/16**

<b>Fund</b>	<b>Investment Type</b>	<b>Issuer</b>	<b>Interest Rate</b>	<b>Maturity Date</b>	<b>Estimated Value</b>
Assoc. Students	Savings	CapitalOne 360	0.400	N/A	1,926.77
Bursar	Savings	CapitalOne 360	0.400	N/A	102,975.41
Assoc. Students	CD	Orange County's Credit Union	1.000	7/29/2017	201,201.80
Assoc. Students	CD	Schools First Credit Union	1.980	8/13/2019	205,152.86
					<u>\$ 511,256.84</u>

Note: \$3,000,000 invested with County Department of Education (with interest accrued)

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** November 8, 2016  
**SUBJECT:** 2015 - 2016 Travel Expense Report

Action	_____
Resolution	_____
Information	<u>    X    </u>
Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Every fiscal year the District prepares its annual Travel Expense Report. In this report, expenses are categorized in three areas: Trustees, Chancellor's Staff, and Employees. This report shows all approved travel activities within the District. These activities are considered necessary for the enhancement of student success. The report has been disseminated to all campus CEO's and is included in the Board Agenda Backup.

For fiscal year 2015 - 2016 the total travel expenditures were as follows:

Trustees	\$ 10,442.61
Chancellor's Staff	42,256.07
Employees	<u>780,717.28</u>
<b>Total Expenditures</b>	<b><u>\$ 833,415.96</u></b>

This agenda item was submitted by Kashmira Vyas, Interim District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6360, Travel.

**FUNDING SOURCE AND FINANCIAL IMPACT:** District travel expenses are funded by Unrestricted funding and Categorical funding.

**RECOMMENDATION:** It is recommended that the Board receive this agenda item for information only regarding the 2015-2016 Travel Expense Report.

Fred Williams  
Recommended by

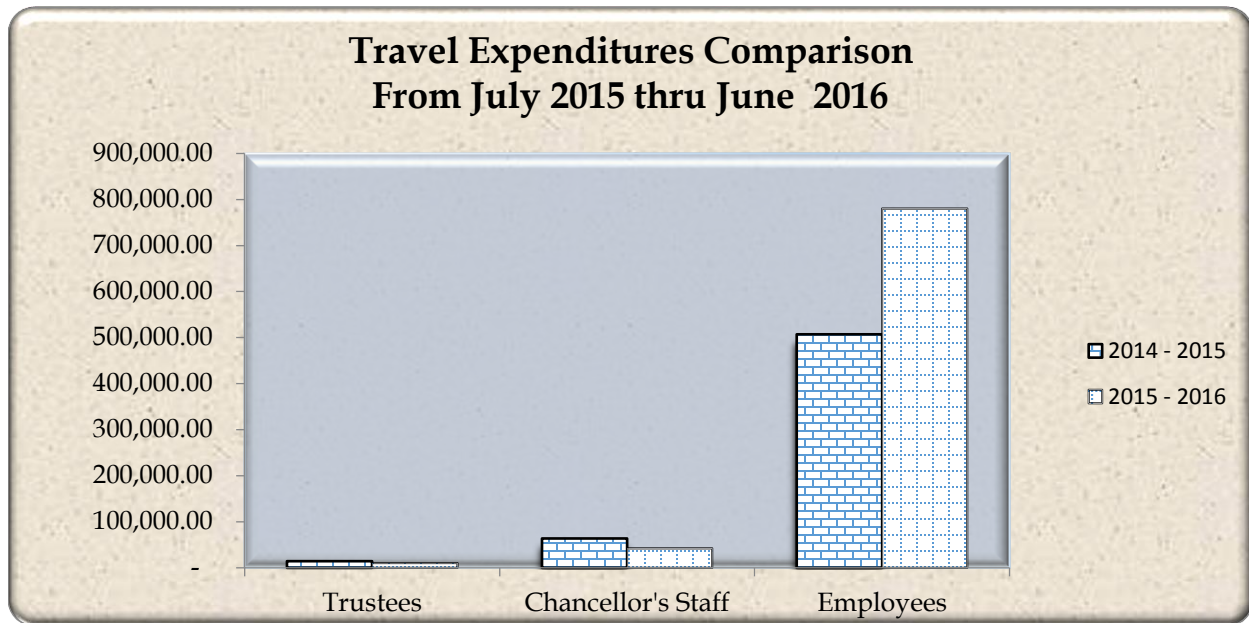
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Approved for Submittal

3.e  
Item No.

# FISCAL YEAR 2015 - 2016 TRAVEL EXPENDITURES REPORT

## From July 1, 2015 - June 30, 2016

<b>Travel Expenditures Comparison</b>				
Description	FY 2014 - 2015	FY 2015 - 2016	Increase/ (Decrease)	% Change
	For Period	For Period		
	07/01 - 06/30	07/01 - 06/30		
Trustees	14,306.14	10,442.61	(3,863.53)	(37.0%)
Chancellor's Staff	63,850.89	42,256.07	(21,594.82)	(51.1%)
Employees	507,355.72	780,717.28	273,361.56	35.0%
<b>Total Expenditures</b>	<b>585,512.75</b>	<b>833,415.96</b>	<b>247,903.21</b>	<b>29.7%</b>



**Notes:**

- Total travel expenditures for the period July 1, 2015 thru June 30, 2016 have increased by \$ 247,903.21, 29.7% higher than in the prior fiscal year.
- The total expenditures of \$ 833,415.96 consist of \$ 348,348.37 from Categorical funding and \$ 485,067.59 Unrestricted funding.

Name	Description	Cost Per Conference	Total Employee Expenditure
Aviles Pino, Francisco	2015 CCLC Student Trustees Workshop 2015 General Assembly	454.68	1,513.15
		<hr/> 1,058.47	<hr/>
Blount, Stephen	CCLC Annual Trustees Conference OCSBA Annual Dinner Meeting	1,314.02	1,370.24
		<hr/> 56.22	<hr/>
Brown, Jeffrey	CCLC Annual Trustees Conference	1,626.84	1,626.84
		<hr/>	<hr/>
Dunsheath, Barbara	ACCT Leadership Congress CCLC Annual Trustees Conference	987.58	2,597.91
		<hr/> 1,610.33	<hr/>
Ontiveros, Manuel	CA Community College Trustees Board Meeting CCLC/CCCT Joint Board Meeting	193.35	378.35
		<hr/> 185.00	<hr/>
Rodarte, Jacqueline	CCLC Annual Trustees Conference	1,532.44	1,532.44
		<hr/>	<hr/>
Washington, Tanya	2015 CCLC Student Trustees Workshop 2015 General Assembly	454.35	1,423.68
		<hr/> 969.33	<hr/>
Total for Conference & Travel Trustees			10,442.61
			<hr/> <hr/>

<b>Name</b>	<b>Description</b>	<b>Cost Per Conference</b>	<b>Total Employee Expenditure</b>
Fahnestock, Brian	Chancellor's State Budget Workshop	85.00	
	Community College Facility Coalition Conference	1,175.55	
	ACBO Fall Conference	759.29	
	Equal Employment Opportunity Summit	50.00	
	Chancellor's State Budget Workshop	622.99	
	Integrated Planning: Adapting Best Practices Conference	50.00	
	CCFC Workshop	150.00	
	Effective Trustee Workshop	578.02	
	Student Success Conference	1,426.96	
	2016 Spring ACBO Conference	1,047.53	
	Bond Rating Agency Meetings	291.20	6,236.54
Li-Bugg, Wenying	CCCCIO Spring Conference	1,488.34	
	Academic Senate's Innovation Institute Conference	95.00	
	2016 ACE 98th Annual Meeting	1,301.98	
	2016 ACCCA Conference	525.00	
	Community College Baccalaureate Assn Conference	100.00	
	2015 Fall CCCCCIO Conference	692.96	4,203.28
Ludford, Deborah	2016 Ellucian Live	2,901.34	
	2016 CISOA/3CBG Conference	387.00	
	2016 Spring ACCE Conference	851.90	4,140.24
Marshall, Cheryl	NCMPR Summer Institute Conference	1,247.88	1,247.88
Purtell, Valentina	ACBO Workshop	134.00	
	CCLC Conference	1,269.84	
	ACCE Conference	1,255.14	
	NCMPR Conference	1,695.31	
	Legislative Advocacy Meeting	922.12	5,276.41

<b>Name</b>	<b>Description</b>	<b>Cost Per Conference</b>	<b>Total Employee Expenditure</b>
Ramos, Irma	EEO and Diversity Advisory Committee Meeting	233.50	
	SHRM 2015 Annual Conference	1,207.03	
	2015 Fall CHRO/EEO Training Institute Conference	773.24	
	EEO and Diversity Advisory Committee Meeting	198.50	
	Consultation Council Meeting	328.50	
	EEO and Faculty Diversity Summit	50.00	
	EEO Diversity Advisory Meeting	228.46	
	2016 4C/SD Conference	550.00	3,569.23
Schulz, Gregory	AB-86 conference	309.49	
	CCLC Conference	1,339.17	
	9th Annual A2MEND Conference	497.76	
	National Council for Marketing & Public Relations	1,831.48	
	State of the City Conference	40.00	4,017.90
Simpson, Robert	Community College Nat'l Legislative Summit	2,617.52	
	Community College League of CA CEO Symposium	1,018.37	
	Spring 2016 CCCAA Conference	200.00	3,835.89
Stearns Moore, Kai	2015 NCMPR District 6 & 7 Conference	1,195.02	
	2015 Higher Education Gov't Relations Conference	1,590.62	
	State Legislative Visits	382.57	
	2016 CCLC Equity Summit	263.67	
	Women's Empowerment Conference	328.24	
	NCMPR Summer Institute Conference	1,774.88	5,535.00
Williams, Fredrick	CCLC Annual Convention	1,935.50	
	State Budget Workshop	586.15	
	CCLC CEO Symposium	1,394.85	
	NOCCCD Rating Meetings	277.20	4,193.70
Total For Conference & Travel Chancellor's Staff			<u>42,256.07</u>



Name	Description	Cost Per Conference	Total Employee Expenditure
Abab, Marjaneh	Leadership Institute for Tomorrow Conf	1,400.00	1,400.00
Abadzhyan, Susanna	2016 ETS Conf	105.00	105.00
Abarca, Josue	CCCEOPSA Annual Conf Region VIII Staff Development Training	859.91 175.00	1,034.91
Abesamis, Naomi	NAFSA Mini Conf Leadership Institute for Tomorrow Conf	102.15 1,400.00	1,502.15
Abou Khoudou, Hussein	Hands on Forklift Training OSHA 30 Hours Outreach Training	106.13 179.00	285.13
Abutin, Albert	Enrollment Mgmt Workshop 2015 NAFSA Regional XII Conf CACCRAO Regional 7 & 8 Meeting 2016 Ellucian Live Conf 2016 3CBG Conf 2016 Annual CACCRAO Conf	1,254.76 3,376.30 31.34 3,447.49 449.49 1,027.94	9,587.32
Abutin, Allan	On Base Community Live Conf 2016 3CBG/CISOA Conf	3,414.62 423.96	3,838.58
Abutin-Mitsch, Jeannie	Hispanic Assn of Colleges & Universities Conf 2016 ETS Conf	1,866.70 105.00	1,971.70
Acevedo, Ruby	2015 UC Counselor Conf 2015 CSU Community College Counselor Conf	60.00 75.00	135.00
Acosta, Arleen	2015 Counseling Conf 2015 CSU CC Counselor Conf Inner Heroes Career Certification EOPS/CARE Staff Development Training	60.00 75.00 550.00 175.00	860.00
Adams, Virgil	Student Success Conf	1,216.30	1,216.30
Aguilera Valdes, Violeta	2015 CASAS Summer Institute Conf 2016 Summer Nat'l CASAS Institute Conf	261.34 1,235.30	1,496.64
Aguirre, Elsa	2015 UC Counselor Conf 2015 CSU Counselor Conf Advance Student Success Conf ETS Conf	60.00 75.00 918.71 105.00	1,158.71
Aguirre, Maria	CISOA Conf	324.96	324.96
Alcala, Claudia	2016 ETS Conf	105.00	105.00
Alcaraz, Jose	NASFAA Conf Federal Student Aid Conf CASFAA Conf 2016 Ellucian Live Conf	1,937.37 1,143.70 1,379.91 1,386.11	5,847.09
Almodovar-Sole, Laura	Ensuring Transfer Success Conf 2016 ETS Conf	105.00 105.00	210.00

Name	Description	Cost Per Conference	Total Employee Expenditure
Alvarado, Norma	2015 Fall CA Workforce Assn Conf	1,815.95	
	CCCAOE Conf	1,393.71	
	OCBC Workforce Development Conf	148.70	
	Doing What Matters for Students Presentation	786.81	4,145.17
Amin, Hani	2016 3CBG/CISOA	386.00	386.00
Anderson, Lisa	Upsurge Choreography Platform	519.78	519.78
Anguiano, Eileen	IEPI EEO & Equity in Faculty Hiring Workshop	50.00	
	Region VIII Staff Development Training	175.00	
	EOPS Statewide Tech Training	646.33	871.33
Aponte, Lance	2016 3CBG/CISOA Conf	395.06	395.06
Arman, Nick	2015 CSU Community College Counselor Conf	140.25	
	Veterans Summit	281.32	
	2016 Ensuring Transfer Success Conf	105.00	
	2016 NAVPA Conf	425.00	951.57
Armani, Behnoosh	2016 ETS Conf	105.00	105.00
Armstrong, Joanne	ACBO Workshop	75.00	
	Assn of Community & Continuing Education Conf	59.00	
	2016 ACCE Conf	1,269.48	
	IEPI Regional Training	50.00	
	2016 Innovations Conf	2,674.44	4,127.92
Arredondo, Lelaine	FYSI Annual Convening Conf	658.00	658.00
Arriaza, Cecilia	2015 Strengthening Student Success Conf	1,169.54	
	UC Counselor Conf	79.09	
	ETS Conf	105.00	
	Race & Ethnicity in American Higher Education Conf	1,983.94	3,337.57
Arslanian, Allen	Pesticide Applicators Professional Assn Conf	200.00	200.00
Ashenmiller, Joshua	EIPI EEO & Equity in Faculty Hiring Workshop	50.00	
	2016 Faculty Leadership Institute Conf	895.00	945.00
Auger, Steven	Sonocent Training	25.73	25.73
Austin, Philip	American Football Coaches Assn Conf	476.00	476.00
Avant, James	American Football Coaches Assn Conf	476.00	476.00
Avila, Brandi	CSU Counselor Conf	112.27	
	ETS Conf	105.00	217.27
Ayon, Carlos	2015 CA Assn for Institutional Research	1,008.39	
	2015 Strengthening Student Success Conf	1,301.35	
	Mgmt Workshop for District Teams Conf	1,268.68	
	2016 SCUP Planning Institute I Conf	423.33	
	Data Unlocked Conf	50.00	4,051.75

Name	Description	Cost Per Conference	Total Employee Expenditure
Azarcon, Cynthia	2016 Spring CATESOL Workshop	40.00	40.00
Bakhit, Khetam	Fall CCCCIO Conf CCLC Presentation IEPI Workshop	771.52 1,291.78 50.00	2,113.30
Balma, Jodi	Bay Area Honors Symposium WRHC Conf	942.53 200.00	1,142.53
Bandyopadhyay, Santanu	2015 Fall CCCCIO Conf 2016 Spring SCCCIO Conf Basic Skills & Student Outcomes Workshop Student Success Conf 2016 Assn for Institutional Research Forum CTE Data Unlocked Conf	784.12 1,120.22 64.00 1,170.75 2,132.00 50.00	5,321.09
Barbaro Harrell, Danielle	Braille Institute Conf	156.00	156.00
Barretto, Jacqueline	On Course Workshop	586.50	586.50
Bass, Darrylette	Assn of Community & Continuing Education	59.00	59.00
Bassett, Tracy	2016 NCMPR Conf 9th Annual African American Educational Network Conf	1,008.25 450.00	1,458.25
Beck, Anne-Marie	On Course Workshop	586.50	586.50
Beck, Megan	2015 UC Counselor Conf 2016 Evaluator Workshop	60.00 44.22	104.22
Beck, Morgan	CISO Certification Program Conf 2015 CISOA & 3CBG Conf	1,648.26 729.27	2,377.53
Benavidez, Alexander	CAPED Conf	1,449.51	1,449.51
Benoit, Douglas	IEPI Workshop	69.56	69.56
Berry, Ashley	CCCEOPSA Conf 2015 Foster Youth Blueprint Conf EOPS/CARE Staff Development Training 2016 A2MEND Conf On Course Workshop CA Foster Youth Summit	1,029.89 103.00 175.00 450.00 420.75 693.91	2,872.55
Biatani, Azin	Extron Electronics Training	99.00	99.00
Blod, Lisa	2016 ETS Conf	105.00	105.00
Bogan, Mary	College Reading & Learning Assn Nat'l Conf Race & Ethnicity in American Higher Education Conf	1,150.89 2,500.00	3,650.89
Booze, David	2015 CommunityLIVE Conf CACCR AO Training Ellucian Live/DegreeWorks Forum 2016 CACCR AO Conf 2016 CISO & 3CBG Conf 2016 A2MEND Conf Nat'l Consortium on College Men of Color	2,551.28 617.94 3,562.40 295.00 429.84 485.44 741.59	8,683.49

Name	Description	Cost Per Conference	Total Employee Expenditure
Borbon, Eva	On Course Workshop	420.75	420.75
Boss, Brian	2016 Annual CACCRAO Conf	1,016.72	1,016.72
Bower, Glenn	CCCC Baccalaureate Summit American Board Funeral Services Education Conf	227.50 896.69	1,124.19
Bridges, Ernest	Men of Color Student Leadership Institute Conf Umoja Community XI Conf	1,468.78 892.53	2,361.31
Brydges, Michael	On Course Workshop 2016 CLCC Retreat	586.50 150.00	736.50
Burch, Deann	Strengthening Student Success Conf	1,359.10	1,359.10
Burger, Markus	Nat'l Assn of Broadcasters Conf	236.07	236.07
Cadena, Maria	American Anthropology Assn Annual Meeting IEPI EEO & Equity in Faculty Hiring Workshop	1,436.69 50.00	1,486.69
Campbell, Justin	CCC Student Equity Conf UMOJA Conf PACE Workshop Level 1	1,135.07 909.90 1,199.92	3,244.89
Campbell, Lisa	IEPI EEO & Equity in Faculty Hiring Workshop IEPI Workshop	50.00 83.87	133.87
Cano, Christopher	On Course Workshop	586.50	586.50
Cant, Karen	Community College Facility Coalition Conf Chancellor's Budget Workshop 2016 ACCCA/ACBO Budget Workshop San Mateo College Visit San Diego City College Visit	1,090.80 145.49 369.24 255.20 109.10	1,969.83
Carmi, Boaz	CENIC Retreat CENIC Meeting	872.80 917.65	1,790.45
Carpenter, Melissa	CIWEA Conf Sell Internships Webinar	1,131.91 199.00	1,330.91
Carpio, Brenda	On Course Workshop	245.00	245.00
Carrasco Cabrera, Jonathan	OCBC Workforce Development Conf	125.00	125.00
Carrigan, Ting-Pi Joyce	2015 ASCCC Curriculum Institute Conf 2015 Fall CCCAOE Conf Baccalaureate Degree Pilot Program Conf CCCAOE Conf Community College Baccalaureate Assn Conf Accrediting Commission Comm. & Junior Colleges Conf	94.42 1,155.94 473.99 1,361.20 1,744.12 301.20	5,130.87
Carter, Dione	ACBO Workshop Assn of Community & Continuing Education	75.00 59.00	134.00
Carter, Kelly	CCCC Baccalaureate Degree Summit	581.19	581.19

Name	Description	Cost Per Conference	Total Employee Expenditure
Cashmore, Sarah	Upsurge Choreography Platform	495.68	495.68
Casillas, Lupe	2015 CSU Counselor Conf 2015 Online Teaching Conf 2016 ETS Conf	75.00 906.50 105.00	1,086.50
Cassens, Treisa	2015 ACCCA Great Deans Program ACCCA Admin 101 Conf 2016 ACCA Annual Conf Spring CCL Deans & Directors Meeting	1,568.49 2,100.00 556.54 466.36	4,691.39
Castellanos, Ralph	Western States Communication Assn Conf	664.24	664.24
Castro, Alma	CMC3 South Spring Conf	90.00	90.00
Chamberlin, William	CA STEM Symposium On Course Nat'l Workshop	330.00 595.00	925.00
Chambers, Teresa	2015 CalPERS Ed Forum	1,721.84	1,721.84
Chan, Judy	Balanced Body Pilates on Tour Conf	800.00	800.00
Chang, Ly	2016 CA Community College Evaluator Conf	25.00	25.00
Chang, Wayne	On Course Workshop 2016 Anatomy & Physics Conf	586.50 835.23	1,421.73
Chapman, Joanne	College Reading & Learning Assn Nat'l Conf	800.00	800.00
Cherney, Julia	CA Dental Hygiene Educators Conf	598.04	598.04
Chiaromonte, Thomas	CA Child Development Administration Assn Meeting Assn for Constructivist Teaching Conf	40.00 1,192.17	1,232.17
Cho, Leonard	Spring CMC3 Conf Online Teaching Conf	125.00 857.20	982.20
Clark, Josh	2015 CATESOL Annual Conf	132.00	132.00
Clark, Lisa	Chart Board & Conf Student Success Conf	1,938.92 1,052.94	2,991.86
Cobb, Keith	2016 Jim Briggs 1040 Tax Workshop 2016 CCCSFAAA Annual Conf	165.82 813.12	978.94
Cobb, Tonya	2015 Fall Academic Senate Session Conf On Course Workshop	101.00 420.75	521.75
Cobler, Timothy	CA Mathematics Council Conf Spring CMC3 South Conf	50.00 125.00	175.00
Coburn, Sarah	On Course Workshop	420.75	420.75
Collins, Lori	2016 CA Funeral Directors Assn Conf	375.00	375.00
Combs, Jennifer	ASCCC Spring Plenary Session Conf 2016 Curriculum Institute Conf	1,364.74 495.00	1,859.74

Name	Description	Cost Per Conference	Total Employee Expenditure
Cornejo, Dolores	CA Youth Connection Leadership Conf	340.03	
	FYSI Annual Convening Conf	628.70	
	Foster Youth Blueprint Conf	117.91	
	CCCEOPSA Annual Conf	708.19	
	Region VIII Staff Development Training	175.00	
	Latina Leadership Network CA Comm. Coll. Conf	653.31	2,623.14
Coronel, Jessica	2015 Great Teacher's Seminar	1,095.00	1,095.00
Corrales, Nancy	2015 Sonography & Research Educators Summit	1,019.85	1,019.85
Costello, Jeanne	IEPI Workshop	50.00	
	Race & Ethnicity in American Higher Education Conf	2,007.18	2,057.18
Cotter, Matthew	Spring CMC3 South Conf	90.00	90.00
Cotton, Antionese	EOPS Coordinators & Directors Training	706.30	
	CCCEOPSA Annual Conf	873.24	
	Region VIII Staff Development Training	175.00	1,754.54
Craig, John	CISCO Certification Training	1,520.00	
	ICT Conf	589.68	
	2015 Onlive Course	600.00	2,709.68
Crete, Jessica	AEBG Regional Planning Summit	765.53	
	CA Comm. Coll. Assn Occupational Education Conf	1,461.53	
	AEBG Reader's Conf	633.83	
	Assn of Community & Continuing Education	59.00	
	2016 ACCE Conf	1,860.84	
	Institutional Effectiveness Partnership Initiative	50.00	
	IEPI Regional Training	50.00	
	LIFT Conf	1,400.00	6,280.73
Cronin, Lori	2015 Fall Health Service Assn CCC Meeting	17.00	17.00
Crumpler, Lark	3rd Annual Cypress Women's Conf	30.00	
	2016 A2MEND Conf	450.00	
	Innovative Educators Webinar	395.00	875.00
Cruz, Carrie	CCCSFAAA Conf	1,321.02	1,321.02
Cuatt, Benjamin	PIASC Graphics Night Conf	100.00	100.00
Cunningham, Zoran	2015 Great Teacher's Program	1,545.46	
	On Course Workshop	586.50	2,131.96
Damico, Brandon	Ensuring Transfer Success Conf	105.00	105.00
Dammena, Dimetros	CMC3 Math Conf	90.00	90.00
Davidson, Deborah	2016 Artist in Residence	1,116.86	1,116.86
Davino, Dennis	ACBO Workshop	75.00	
	AEBG Reader's Conf	506.99	
	Assn of Community & Continuing Education	59.00	
	IEPI Regional Training	50.00	690.99
Davis, Christy	The Western Assn Veterans Annual Conf	250.00	
	2016 Veterans Summit	250.00	500.00
Dayton, Steven	AAfPE Nat'l Conf	3,152.69	3,152.69
Decker, Dawn	CAPED Conf	1,737.97	
	Sonocent Training	23.93	1,761.90

Name	Description	Cost Per Conference	Total Employee Expenditure
Dedic, Breann	Ensuring Transfer Success Conf	105.00	105.00
Deemer, Victoria	2015 Fall ACHRO/EEO Training Institute IEPI EEO & Equity in Faculty Hiring Workshop	582.24 50.00	632.24
Demian, Ashraf	2016 Community College Internal Auditors Conf 2016 Institute of Internal Auditors Conf	623.95 768.64	1,392.59
Diaz, David	CA Auto Teachers Conf CA Auto Teachers Conf	45.00 65.00	110.00
Diaz, Roberto	IEPI EEO & Equity in Faculty Hiring Workshop 41st AMATYC Annual Conf	50.00 1,731.82	1,781.82
Diaz, Rocio	2016 ETS Conf	105.00	105.00
Do, Field	Ensuring Transfer Success Conf 2016 ETS Conf	105.00 105.00	210.00
Do, Xuan	NACUBO Conf Accounts Payable & Procure-To-Pay Conf SCAQMD Training IEPI EEO & Equity in Faculty Hiring Workshop Bursar SFS Conf	1,717.78 2,760.44 168.92 50.00 625.39	5,322.53
Dobyns, Sheilah	NADE Conf HTCC Conf	467.88 50.00	517.88
Dollar, Natalya	2015 CATESOL Annual Conf 2016 TESOL International Convention	124.00 2,640.86	2,764.86
Doman, Monica	ELUNA Conf	1,298.86	1,298.86
Dominguez, Elias	New Perspective in Mentoring Conf 2015 UC Counselor Conf Student Equity Summit Advance Student Success Conf	895.00 60.00 314.25 918.71	2,187.96
Donegan, Melanie	Kazagama Firing Conf	150.00	150.00
Donley, Steven	2015 Fall CCCAOE Conf CTE Data Unlocked Conf	495.00 50.00	545.00
Doty, Ann	League for Innovation Learning Summit	800.00	800.00
Duarte, Sherry	CCCSFAAA One Day Training	75.00	75.00
Duenas, Yolanda	On Course Workshop 2015 UC Counselor Conf 2016 Ensuring Transfer Success Conf CSU Community College Counselor Conf	586.50 68.79 150.47 83.79	889.55
Dumas, Carol	2016 Leepfrog User Conf	1,164.72	1,164.72
Duran, Sonia	Region VIII Staff Development Training	175.00	175.00

Name	Description	Cost Per Conference	Total Employee Expenditure
Dykstra, Philip	USC Student Equity Plan Conf	1,071.43	
	IEPI Basic Skills & Student Outcomes Workshop	79.98	
	CTE Data Unlocked Conf	50.00	1,201.41
Eaves, Stephanie	On Course Workshop	586.50	586.50
Eckenrode, Adam	CMC3 Math Conf	125.00	125.00
Eggers, Henry	VMWorld US Conf	3,151.92	
	Community Live On Base Conf	3,544.93	
	Scale 14x Venue Conf	276.01	6,972.86
Eisner, Douglas	2015 NAFSA Conf	2,094.58	
	Forum of Education Abroad Conf	2,543.56	
	2016 Academic Senate Accreditation Institute Conf	698.67	
	Institute of International Education Conf	1,152.27	
	CAPA Global Education Workshop	1,417.26	7,906.34
Ellis, Pilar	2015 Fall NAFSA Conf	2,078.68	
	NAFSA Mini Conf	55.00	
	2016 Spring NAFSA Conf	2,309.31	4,442.99
Facer, Carolyn	Emotional Intelligence Conf	252.45	252.45
Farias, Monica	PSP User Group Meeting	757.28	757.28
Farley, John	CA Auto Teachers Conf	45.00	45.00
Farsakh, Dalal	On Course Workshop	586.50	586.50
Floerke, Brandon	Community College League PTK Luncheon	404.96	
	Race & Ethnicity in American Higher Education Conf	1,181.20	1,586.16
Flores, Michael	On Course Workshop	586.50	
	Online Teaching Conf	1,583.78	2,170.28
Flores, Stephanie	Fall 2015 Health Service Assn CCC Meeting	13.00	13.00
Folayan, Elaine	Minority Males for Leadership Conf	1,194.32	1,194.32
Forni, Jessica	Spring CMC3 Conf	90.00	90.00
Foster, Samuel	2015 NCBAA LDI Conf	3,702.61	
	Academic Senate Plenary Session Conf	510.12	
	2016 Spring Plenary Session	1,461.07	5,673.80
Fouquette, Danielle	Generation Study Abroad IIE Summit	2,545.75	
	2016 Accreditation Institute	892.26	3,438.01
Gabaldon, Nadia	2015 CAPED Conf	2,030.83	2,030.83
Gabourie, Lillian	UC Counselor Conf Riverside	87.99	
	CSU Community College Counselor Conf	107.40	
	Nat'l Collegiate Honors Council Annual Conf	1,667.68	
	Bridging the Digital Divide Conf	590.87	2,453.94
Gabriel, Diane	On Course Workshop	420.75	420.75
Gaetje, Lisa	ACBO Workshop	80.00	
	2016 ACCE Conf	1,281.22	
	2016 Innovations Conf	2,734.79	4,096.01



Name	Description	Cost Per Conference	Total Employee Expenditure
Gamboa, Jorge	IEPI Equal Employment Opportunity Training 2016 CASAS Summer Institute	50.00 1,123.06	1,173.06
Gamboa, Robert	Ensuring Transfer Success Conf 2016 ETS Conf	105.00 105.00	210.00
Ganguzza, Anne	Social Media Marketing World Conf	1,777.16	1,777.16
Garcia, Amy	Nat'l Conf for Race & Ethnicity Conf	2,500.00	2,500.00
Garcia, Ana	CCCSFAAA Conf	1,209.36	1,209.36
Garcia, Jacqueline	EOPS/CARE Staff Development Training 2016 ETS Conf	175.00 105.00	280.00
Garcia, Jessica	UC Counselor Conf Region VIII Staff Development Training 2016 ETS Conf	60.00 175.00 210.00	445.00
Garcia, Juan	The Western Assn of Veterans Education 2016 Veterans Summit	475.00 250.00	725.00
Garcia, Lizzete	Region VIII Staff Development Training Latina Leadeship Network CA Comm. Coll. Conf	175.00 619.31	794.31
Garcia, Michelle	Nat'l Assn for Developmental Education Conf Race & Ethnicity in American Higher Education Conf	378.35 1,443.85	1,822.20
Garcia, Rodrigo	CCC State Budget Workshop 2015 Fall CCIA Conf 2015 Fall ACBO Conf 2016 Ellucian Live Conf 2016 ACBO Institute II Conf 2016 Spring CCIA Conf 2016 ACBO Spring Conf	85.00 576.29 829.22 1,985.60 2,725.94 636.64 1,574.21	8,412.90
Garcia, Yanet	Pre-Medical & Pre-Health Professions Nat'l Conf 2015 SACNAS Nat'l Conf On Course Workshop	396.63 1,597.44 586.50	2,580.57
Giacalone, Mary Frances	CACS Professional Development Conf Spring CACS Showcase Buying Show	829.39 45.52	874.91
Gieck, Michael	2016 Research & Planning Conf	400.00	400.00
Giles, Scott	CA Community College Athletics Assn Conf 19th Annual CCCAA Convention	664.75 422.12	1,086.87
Giron, Patricia	2015 CASAS Summer Institute Conf	258.58	258.58
Gober, Joel	USC Student Equity Plan Institute Conf	1,119.43	1,119.43
Golay, Lani	CATESOL Conf	194.93	194.93
Gonzalez, Adela	IEPI EEO & Equity in Faculty Hiring Workshop	50.00	50.00
Gonzalez, Amber	2015 Great Teacher's Program Race & Ethnicity in American Higher Education Conf	1,253.38 2,429.98	3,683.36

Name	Description	Cost Per Conference	Total Employee Expenditure
Gonzalez, Andres	2016 ETS Conf	105.00	105.00
Goralski, Craig	Society for American Archaeology Meeting	1,500.00	1,500.00
Gotoh, Akiko	On Course Workshop	420.75	420.75
Gottdank, Adam	CAPED Conf	1,470.51	
	2015 Fall ASCCC Plenary Session Conf	493.00	
	Assn of Community & Continuing Education	59.00	
	2016 Spring ASCCC Plenary Session	1,441.83	3,464.34
Grande, Jolena	Funeral Directors Assn Annual Convention	948.66	
	97th Annual Cremation Innovation Convention	1,310.06	
	CCCC Baccalaureate Summit	565.03	
	American Board of Funeral Service Education Conf	1,500.00	
	Intl Funeral Service Examining Boards Meeting	365.96	
	Baccalaureate Degree Pilot Program Meeting	324.36	
	Community College Baccalaureate Assn Conf	1,514.17	
	Online Learning Consortium Collaborate Conf	205.13	
	American Board Funeral Services Education Conf	1,365.86	
	CFDA Convention	433.92	
	ACCJC Meeting	307.78	8,840.93
Grantham, Robert	The Western Assn Veterans Annual Conf	448.00	
	2016 Veterans Summit	250.00	698.00
Graves, Gary	Generation Study Abroad IIE Summit	2,065.11	
	Community College Entrepreneur Pathway Conf	1,500.00	3,565.11
Greenhalgh, Mark	Strengthening Student Success Conf	1,291.64	
	ACCCA Conf	546.54	
	NADE Conf	141.00	
	CIAC Conf	72.68	
	4C/SD Annual Meeting	520.81	
	Nat'l Summit Conf	1,556.04	4,128.71
Griffith, Ashley	Minority Male Community College Work Group	715.95	
	Student Equity Director Training	484.36	
	USC Student Equity Plan Institute Conf	1,071.43	
	Basic Skills & Student Outcomes Workshop	64.00	
	2016 A2MEND Conf	450.00	
	Minority Male Community College Collaborative Conf	718.01	
	Leadership Institute for Tomorrow Conf	1,400.00	4,903.75
Grossman, David	2015 Strengthening Student Success Conf	1,429.52	
	CA. Community Colleges Chief Instructional Officers	775.48	
	ASCCC Accreditation Institute Conf	709.29	
	CA Community Coll. Athletics Assn Convention	367.55	3,281.84
Grote, Silvie	American Public Health Assn Annual Meeting	510.20	510.20
Guajardo, April	CAPED Conf	1,383.36	
	AUCD Annual Conf	899.72	
	C2C Annual Training & Meeting	666.54	2,949.62
Guillen-Soto, Teresita	CCCEOPSA Annual Conf	450.00	
	REG VIII Staff Development Training	175.00	625.00

Name	Description	Cost Per Conference	Total Employee Expenditure
Gulmesoff, Monika	CAPED Conf	1,356.28	1,356.28
Gunderson, Lynda	So. CA Alzheimer's Disease Research Conf 2016 Innovations Conf	85.00 2,442.49	2,527.49
Gutierrez Gamboa, Danny	Bicycle Patrol Advanced Training Course	105.80	105.80
Gutierrez, Claudia	CA Mathematics Council Conf	50.00	50.00
Gutierrez, Martha	CA Community College Assn Occupational Education	1,117.08	1,117.08
Gutierrez, Ruth	On Course Pre-Conf	245.00	245.00
Guy, Lorri	2015 CASAS Nat'l Summer Institute Conf CAPED Conf	215.12 1,495.12	1,710.24
Gyurindak, Katalin	2015 CASAS Summer Institute Conf Assn of Community & Continuing Education 2015 CATESOL Annual State Conf 2016 CASAS Nat'l Summer Institute Conf 2016 Cue Nat'l Conf	258.58 59.00 264.25 1,232.92 727.51	2,542.26
Ha, Jacqueline	2016 Jim Briggs 1040 Tax Workshop	150.00	150.00
Haddad, Eileen	USC Student Equity Plan Institute Conf Basic Skills & Student Outcomes Workshop The RP Group Conf CTE Data Unlocked Conf Minority Male Community College Collaborative Conf The 2016 Strengthening Student Success Conf	1,071.42 64.00 633.43 50.00 500.73 400.00	2,719.58
Hagan, Michele	Real Estate Conf	90.00	90.00
Hambly, Raine	ACCCA Admin 101 Conf ACBO Workshop AEBG Regional Planning Summit CA Comm. Coll. Assn Occupational Education Conf 2015 Continuing Education Conf Assn of Community & Continuing Education 2016 ACCE Conf ASCCC Instructional Design & Innovation Conf IEPI Regional Training CCCAOE Spring Conf ACCCA Conf	2,050.00 75.00 815.63 1,152.56 364.48 59.00 1,376.88 751.31 50.00 1,590.24 769.10	9,054.20
Han, Yong	NAFSA Conf	2,269.32	2,269.32
Hartmann, Richard	2015 CA STEM Symposium NSF Funding Conf Professional Certificates in Campus Conf	300.00 59.56 3,858.45	4,218.01
He, Lin	Spring CMC3 South Conf	90.00	90.00
Heinbuch, Danielle	2015 Fall ACHRO/EEO Institute Conf EEO & Faculty Diversity Summit	862.17 69.99	932.16

Name	Description	Cost Per Conference	Total Employee Expenditure
Henderson, Angela	Summer Institute in Digital Literacy Conf College Reading & Learning Assn Conf IEPI Workshop	1,500.00 1,152.50 72.64	2,725.14
Henderson, Bruce	Young Rhetoricians Conf	683.00	683.00
Henke, Carol	2016 Artist in Residence	1,137.50	1,137.50
Henke, William	Kazagama Firing Conf	150.00	150.00
Hernandez, Jeri	2016 CA Community College Evaluator Conf	25.00	25.00
Hernandez-Saul, Cynthia	CMC3 Math Conf	90.00	90.00
Herrera, Edgar	American Council Teaching of Foreign Language Conf	725.00	725.00
Herrera, Erubiel	Campus Safety Conf	199.38	199.38
Herrera, Melissa	On Course Workshop	586.50	586.50
Hill, Garet	CMC3 Math Conf	125.00	125.00
Hinaro, Nahrin	2015 CSU Counselor Conf Academic Academy Conf 2016 ETS Conf	85.00 444.34 105.00	634.34
Ho, Helen	CA Mathematics Council Conf	50.00	50.00
Ho, Jenney	Construction Delivery Options Workshop Professional Development Workshop	759.78 35.00	794.78
Hormel, James	Broadway Teachers Workshop	879.00	879.00
Hornell, Klaus	2015 Convention & Work Languages Expo	1,162.68	1,162.68
Howard, Adam	On Base Community Live Conf CISO Training	3,359.05 1,081.90	4,440.95
Howey, Dennis	PIASC Graphics Night Conf	100.00	100.00
Hoyt-Heydon, Pamela	Master My Bernina Designworks Software Training	1,668.06	1,668.06
Hubbard, Vaniethia	2015 Great Deans Program Community Live Conf ACBO Workshop 2015 NCBA LDI Conf Assn of Community & Continuing Education IEPI Regional Training Student Success & Equity Conf	1,673.98 2,718.18 75.00 3,304.94 59.00 50.00 1,010.59	8,891.69
Huerta, Flor	2015 UC Counselor Conf 2015 CSU Counselor Conf Ensuring Transfer Success Conf Academic Academy Conf	60.00 75.00 105.00 479.28	719.28
Hughes, Deidre	Mindfulness Educator Certification Mindfulness & Well-Being at Work Event	4,547.52 1,500.00	6,047.52
Hui, Arthur	NADE Conf	509.40	509.40

Name	Description	Cost Per Conference	Total Employee Expenditure
Hunter, Tamiaka	CSU Counselor Conf	141.00	
	CCCEOPSA Annual Conf	1,420.95	
	IEPI EEO & Equity in Faculty Hiring Workshop	50.00	
	A2MEND Conf	475.58	
	Region VIII Staff Development Training	175.00	
	2016 Equity Summit Conf	225.00	2,487.53
Hurley, Jennifer	2015 UC Counselor Conf	92.20	
	2015 CSU Community College Counselor Conf	103.52	
	2016 CIAC Annual Conf	250.00	
	On Course Workshop	586.50	1,032.22
Ikeda, Nancy	Spring CMC3 South Conf	125.00	
	Online Teaching Conf	818.82	943.82
Inman-Olinger, Alexandra	2015 CATESOL Annual Conf	220.00	220.00
Ishibashi, Jane	NADE Conf	532.86	
	Institute for Brain Potential Conf	106.48	639.34
Isturis, Michelle	CommunityLive Conf	2,144.45	
	3rd Annual Cypress Women's Conf	16.82	2,161.27
Izadi, Behzad	Information Communications Technologies Conf	790.65	790.65
Jackson, Monica	Introduction to Teaching with Canvas Conf	65.00	
	2015 Directors of Educational Technology Conf	1,614.42	
	2016 Cite Online Learning Conf	1,788.49	
	IEPI EEO & Equity in Faculty Hiring Workshop	50.00	3,517.91
Jankovic, Teresa	Upsurge Choreography Platform	495.68	495.68
Jenkins, Jana	2015 Fall Health Services Assn CCC Meeting	20.00	20.00
Jenkins, Sabrina	2015 Online Teaching Conf	939.64	
	Region VIII Staff Development Training	175.00	
	2016 ETS Conf	105.00	1,219.64
Jepson, Jane	Strengthening Student Success Conf	1,227.80	
	CSU Counselor Conf	100.00	
	Inner Heroes Career Certification	550.00	
	NCDA Global Conf	565.00	
	On Course Workshop	586.50	
	Ensuring Transfer Success Conf	105.00	
2016 ASCCC Curriculum Institute Conf	495.00	3,629.30	
Johnson, Jessica	Strengthening Student Success Conf	1,566.59	
	Nat'l Assn for Developmental Education	517.60	
	IEPI EEO & Equity in Faculty Hiring Workshop	50.00	2,134.19
Johnston, Jacquelyn	2016 ETS Conf	105.00	105.00
Jones, Jeanette	Myers-Brigg Certification	2,698.85	2,698.85
Jones, LaQuita	2015 CCCSFAAA Summer Training	35.94	35.94
Jones, Sarah	Strengthening Student Success Conf	1,155.61	
	Nuventive User's Conf	1,285.10	
	Basic Skills & Student Outcome Workshop	50.00	
	On Course Pre-Conf	245.00	
	Accrediting Commission for Community & Jr Colleges	378.86	
	CATESOL Conf	173.50	3,288.07

Name	Description	Cost Per Conference	Total Employee Expenditure
Jones, Savannah	Enrollment Mgmt Workshop Equity Summit 2016 CCCSSAA Conf	1,249.83 276.09 495.00	2,020.92
Jones, Vita	Council for Learning Disabilities Conf	799.50	799.50
Kahlon, Harinder	2016 Spring CATESOL Workshop	60.00	60.00
Karvia, Nick	CACS Professional Conf	388.88	388.88
Kavanaugh, Michael	Santa Barbara City College Visit	401.20	401.20
Keery, Emily	Annual Colleg. Reading & Learning Assn Meeting Annual ACTLA Conf	1,279.23 905.54	2,184.77
Kelley, Paul	2015 Toyota T-TEN Instructor Conf T-TEN Regional Conf	500.00 567.92	1,067.92
Kelly, Sharon	SSS Conf Classified Leadership Institute Conf	1,534.14 953.28	2,487.42
Kelly-Mandich, Linda	Ensuring Transfer Success Conf 2016 ETS Conf	105.00 105.00	210.00
Kemp, Darnell	Summer Institute in Digital Literacy Conf Nat'l Assn of Dev. Education Conf	1,500.00 385.00	1,885.00
Kessler, Michael	Banner Adoption Using XE Conf	439.97	439.97
Khan, Rabia	Career Development Facilitator Training	950.00	950.00
Khssassi, Zineb	2016 Spring CATESOL Workshop	65.00	65.00
Kilroy, James	On Course Workshop	245.00	245.00
Kim, Kelly	American Council Teaching Foreign Languages Expo	596.50	596.50
Kim-Shepard, AeYoung	FUSION Training	276.67	276.67
Kimura, Stewart	2015 RP Group On Base Community Live Conf 2015 3CBG Conf 2015 CCCCCO Conf CISOA & 3CBG Conf CACCRAO 2016 for Stewart Kimura	1,508.51 3,794.90 548.43 494.10 350.00 295.00	6,990.94
Kinkel, Jennifer	Assn for Constructivist Teaching Conf	800.00	800.00
Klein, Margaret	Strengthening Student Success Conf On Course Workshop	1,524.32 586.50	2,110.82
Klyde, Michael	T-Ten Regional Conf 2016 Academic Senate Leadership Institute Conf	141.97 613.96	755.93
Knox, Molly	Healthy Brain Aging Conf	85.00	85.00
Kominek, Bridget	Acceleration in Developmental Education Conf Nat'l Assn for Developmental Education Conf 2016 League for Innovations Conf Assn of Colleges Tutoring & Learning Conf	367.71 427.00 2,120.12 1,047.78	3,962.61
Kortz, Veronica	Lori Putnum Workshop	600.00	600.00

Name	Description	Cost Per Conference	Total Employee Expenditure
Kossick, Julie	2015 Annual SHRM Conf	1,442.44	
	2015 Education Law Conf Registration	49.00	
	88th Annual State Bar of CA Meeting	500.04	
	CIO Conf	108.82	
	EEO & Faculty Diversity Summit	50.00	
	IEPI EEO & Equity in Faculty Hiring Workshop	50.00	2,200.30
Krag, Samantha	College Composition & Communication Conf	1,349.00	1,349.00
Kresse, Douglas	Pacific Southwest Collegiate Forensics Assn	100.00	100.00
Kvaska, Colleen	Reading Apprenticeship Leadership Community Conf	1,500.00	
	2015 STEM Symposium	315.00	
	On Course Nat'l Conf	511.00	2,326.00
Kyle, Diana	Assn Of Psychological Science Convention	1,393.03	
	Western Regional Honors Conf	240.93	
	Western Psychological Assn Conf	275.16	1,909.12
LaBounty, Jennifer	2015 Strengthening Student Success Conf	1,331.94	
	CCCEOPSA Annual Conf	1,135.02	
	2016 ACCCA: Mission Impossible Conf	445.00	
	Region VIII Staff Development Training	175.00	
	Race & Ethnicity in American Higher Education Conf	1,977.81	5,064.77
Lake, Carolyn	2015 Online Teaching Conf	843.68	
	REG VIII Staff Development Training	175.00	
	Domestic Violence Training	150.00	1,168.68
Lam, Lik Jay	PTK Luncheon	404.96	404.96
Landis, Donna	2015 ASCCC Curriculum Institute Conf	40.00	
	2016 ASCCC Curriculum Institute Conf	495.00	535.00
Langgle, Linda	2016 CPA Conf Facts Conf	382.16	382.16
Lawrence, Roberta	CA Dental Hygiene Educators Conf	621.85	621.85
Ledezma Renteria, Elizabeth	2015 UC Counselor Conf	60.00	60.00
Lee, Callista	Psychological Assn Annual Conf	189.00	189.00
Lee, Jenny	2015 FSA Training Conf	436.88	436.88
Lee, Scott	CIAC Conf	796.60	
	Ensuring Transfer Success Conf	105.00	
	CA Intersegmental Articulation Council Conf	250.00	
	2016 ETS Conf	105.00	1,256.60
Legaspi, Lorenze	ACBO Workshop	678.54	
	2016 Budget Workshop Conf	444.07	
	Assn of Community & Continuing Education	59.00	
	ACCCA Mentor Program Conf	1,000.00	
	ACCCA Conf	589.36	
	ACBO Institute II Conf	2,556.10	5,327.07
Lehmeier, Marisa	CAPED Conf	1,079.43	
	CSU Community College Counselor Conf	100.00	
	Ensuring Transfer Conf	105.00	1,284.43
Leonardo, Sergio	Certified Pool Operator Certification Program	355.00	355.00

Name	Description	Cost Per Conference	Total Employee Expenditure
Lester, Clifford	CA Drone Training Drone Training	426.00 1,982.38	2,408.38
Letcher, Annette	On Course Workshop	586.50	586.50
Lewis, Kierra	CASFAA Conf	1,405.29	1,405.29
Lind, Daniel	Assn for Study African-American Life Conf	1,023.54	1,023.54
Lipiz Gonzalez, Elaine	CCCEOPSA Conf EOPS/CARE Training USC Student Equity Plan Institute Conf EOPS/CARE Statewide Technical Assistance Training EOPS/CARE Staff Development Training 2016 A2MEND Conf	1,164.47 19.68 1,107.48 521.43 175.00 450.00	3,438.06
Livelo, Leslie	2015 UC Counselor Conf 2016 Evaluator Workshop	60.00 25.00	85.00
Loayza, Elaine	2015 CASAS Summer Institute Conf	258.58	258.58
Loew, Valerie	Aquaponics Intermediate Seminar Permaculture Voices 2 Conf Nat'l Science Foundation Day NSF Day Greenhouse Crop Prod. Course	787.74 1,590.21 70.69 66.26 1,428.72	3,943.62
Loney, Laura	CMC3 South Spring Conf	90.00	90.00
Long, Chelsea	2015 CATESOL Annual Conf	264.00	264.00
Lopez, David	CA Auto Teachers Conf	45.00	45.00
Lopez, Rachelle	2016 ETS Conf	105.00	105.00
Lou, Diana	CATESOL Conf	45.00	45.00
Louie-Jeu, Kim	2015 UC Counselor Conf 2016 Evaluator Workshop	60.00 47.25	107.25
Lowery, Ashley	CCCEOPSA Annual Conf	879.29	879.29
Lozinsky, Richard	GSA Cordilleran Meeting	226.75	226.75
Ly, Thanh	Assn of Community & Continuing Education Conf	59.00	59.00
Lynch, Candace	2015 Curriculum Institute Conf	495.00	495.00
Ma, Sze	American Art Therapy Assn Conf	977.52	977.52
Majarian, Mark	2015 Fall Academic Senate Session Conf Baccalaureate Degree Pilot Program Meeting Online Learning Consortium Collaborate 2016 ASCCC Curriculum Institute Conf	475.00 400.00 175.00 495.00	1,545.00
Mallory, Fernando	On Course Workshop	586.50	586.50
Maloney, Kathleen	2015 Great Teacher's Program IEPI Regional Training	1,095.00 50.00	1,145.00
Manchik, Victor	CA Assn for Institutional Research Conf 2016 SCUP Planning Institute Conf CTE "Data Unlocked" Conf	1,185.00 356.26 60.69	1,601.95



Name	Description	Cost Per Conference	Total Employee Expenditure
Mang, Cathleen	2015 TESOL International Convention/English Language Expo 2016 TESOL International Convention	928.42 2,233.33	3,161.75
Mangan, Michael	Nat'l Assn for Developmental Education Conf CAPA Global Educaton Workshop	457.00 1,414.06	1,871.06
Manjra, Samreen	On Course Workshop	586.50	586.50
Manyweather, Laura	2016 ACCCA Conf IEPI EEO & Equity in Faculty Hiring Workshop 2016 4C/SD Conf 2016 Classified Leadership Institute Conf	1,041.10 50.00 725.14 817.77	2,634.01
Marathe, Nishad	2015 CASFAA Annual Conf 2016 Jim Briggs 1040 Tax Workshop	1,112.72 89.80	1,202.52
Margo, Jaqueline	CMC3 South Spring Conf	90.00	90.00
Marquez, Lorena	2015 CSU Counselor Conf 2016 ETS Conf	75.00 105.00	180.00
Martin, Monica	IEPI EEO & Equity in Faculty Hiring Workshop CCPT Grantee Network Institute Conf	50.00 719.46	769.46
Martinez Carrasco, Carlos	2015 CASAS Summer Institute	258.58	258.58
Martinez Stluka, Rena	On Base Community Live Conf 2016 Ellucian Live Conf 2016 3CBG Conf 2016 CA Community Coll. Student Success Conf 2016 Annual CACCRAO Conf	3,783.15 3,571.97 377.00 986.79 1,012.46	9,731.37
Martinez, Stephanie	2016 ETS Conf	105.00	105.00
Massadas, Bruna	Vermont Studio Center Workshops	743.20	743.20
Matanguihan, Leilani	CCCEOPSA Conf EOPS/CARE Staff Development Training 2016 A2MEND Conf	949.22 175.00 493.98	1,618.20
Matlock, Ursula	Joy of Music Convention	589.62	589.62
Matteson, Dale	PC 832 Laws of Arrest Class	99.72	99.72
Mattson, Carol	FIRO Assessment Certification/ CPP Conf	1,245.98	1,245.98
McBride, Marla	2016 HSACCC Conf	375.00	375.00
McCabe, Patricia	CATESOL Conf 2015 CATESOL Annual Conf	55.00 352.00	407.00
McCament, David	Fountain Natl Academy of Prof Embalming Skills Conf	2,397.03	2,397.03
McCurtis, Wesley	19th Annual Athletic Assn Convention 2016 Joint Southern CA Athletic Conf 2016 CCCAA Baseball State Championship Long Beach State Athletics	92.88 57.00 144.00 150.00	443.88
McKeown, Tania	2015 WAVES Conf 2015 NAVPA Conf 2016 Veterans Summit 2016 WAVES Conf 2016 NAVPA Conf	441.00 1,701.77 282.18 325.00 425.00	3,174.95

Name	Description	Cost Per Conference	Total Employee Expenditure
McPheron, Jason	Leepfrog Technologies Conf	1,228.72	1,228.72
McPheron, Lisa	State of the City Conf	40.00	
	NCMPR District 6 & 7 Conf	948.93	
	2016 NCMPR Nat'l Conf	973.42	
	2016 ACCCA Conf	494.59	
	Women's Empowerment Conf	353.24	
	NCMPR Conf	1,213.20	4,023.38
McPherson, Debra	2015 CATESOL Conf	230.36	230.36
Meisenhelder, Cecilia	2016 ETS Conf	105.00	105.00
Melella, Laura	Online Teaching Conf	866.68	866.68
Mendoza, Diane	Community Live Conf	3,365.12	
	Assn of Community & Continuing Education	59.00	3,424.12
Mendoza, Marcela	2015 UC Counselor Conf	60.00	
	2015 CSU Community College Counselor Conf	75.00	
	Region VIII EOPS/CARE Training	175.00	
	2016 Ensuring Transfer Success Conf	105.00	415.00
Michelle, Deborah	CAPED Conf	1,294.50	
	CA Collaborative Academic Advising Conf	47.84	
	Ensuring Success Conf	105.00	1,447.34
Miller, Vanessa	2015 APHA Conf	3,101.82	
	2015 Fall Health Services Assn CCC Meeting	17.00	
	League for Innovation Conf	1,228.89	4,347.71
Mills, Renee	2015 CAPED Conf	1,697.36	1,697.36
Miramontes, Nathalie	Ensuring Transfer Success Conf	105.00	105.00
Miranda, Albert	Orange County BIM Workshops	250.00	
	CCFC Annual Conf	549.50	
	San Mateo College Visit	285.40	
	San Diego City College Visit	104.10	1,189.00
Miranda, Jose	CA Auto Teachers Conf	110.00	110.00
Miranda, Rousana	2016 ETS Conf	105.00	105.00
Mitts, Teri	The 22nd Annual Diagnostic Imaging Symposium	140.00	
	2016 Spring CSRT Conf	75.00	215.00
Mofid, Kevin	Spring CMC3 Conf	125.00	125.00
Monroe, Tiffany	On Course Workshop	586.50	586.50
Montagne, Lisa	2016 Online Teaching Conf	819.34	819.34
Montoya, Manuel	Ensuring Transfer Success Conf	105.00	105.00
Moore-Farmer, Shelia	2016 Leepfrog User Conf	1,701.94	1,701.94
Mora, Denise	IEPI Regional Training	50.00	50.00
Morrill, Andrew	Nat'l Assn of Broadcasters Conf	210.42	210.42
Mosqueda-Ponce, Therese	Dinner Reimbursement for Puente Program Meeting	29.00	29.00

Name	Description	Cost Per Conference	Total Employee Expenditure
Myers, Victoria	LA Regional CATESOL	55.00	
	2015 CATESOL Annual Conf	266.00	
	2016 Spring CATESOL Workshop	50.00	371.00
Nabahani, Melanie	2015 Great Teacher's Program Conf	1,591.56	1,591.56
Navarro, Rocio	CAPED Conf	2,005.33	
	2016 ACCE Conf	1,281.90	3,287.23
Neel, Ginger	2015 Fall CCCAOE Conf	1,146.86	
	Basic Skills & Student Outcome Workshop	50.00	1,196.86
Neiswender, Cathryn	IEPI Regional Training	50.00	50.00
Nelson, Jessica	Strengthening Student Success Conf	538.20	
	Community Live On Base Conf	3,292.26	
	CISOA & 3CBG Conf	350.00	
	2016 CA Community College Student Success	525.20	4,705.66
Nelson-Wright, Kelly	IEPI EEO & Equity in Faculty Hiring Workshop	50.00	50.00
Nguyen, Anthony	CAPED Conf	977.76	
	C2C Annual Training	431.60	1,409.36
Nguyen, John	Spring CMC3 South Conf	90.00	90.00
Nguyen, Karyn	Ensuring Transfer Success Conf	105.00	
	2014 NACE Conf	1,486.48	
	2015 Online Teaching Conf	888.90	
	2016 ETS Conf	105.00	2,585.38
Nguyen, Kevin	CCCEOPSA Conf	1,031.99	
	EOPS/CARE Staff Development Training	175.00	
	2016 Student Affairs Administration Conf	1,085.78	2,292.77
Nguyen, Sang	ICT Faculty Development Workshop	100.00	100.00
Nguyen, Sheila	On Course Workshop	420.75	
	CA Learning Communities Consortium	130.00	550.75
Nguyen, Tim	Information Security Workshop	22.60	22.60
Nikkhoo, Kristine	Strengthening Student Success Conf	1,312.19	
	Nat'l Assn for Developmental Education Conf	346.00	
	Academic Senate for CA Community Colleges Conf	113.79	
	Assn of CA CC Administrators Conf	662.36	
	2016 League for Innovations Conf	2,194.12	
	Assn of Colleges Tutoring & Learning Conf	963.50	
	IEPI Workshop	78.80	
	Building Community & Expanding Networks Conf	386.47	6,057.23
Ninh, Khanh	Assn of Community & Continuing Education	59.00	59.00
Niyondagara, Alice	2016 Spring CATESOL Workshop	50.00	50.00
Noland, Tyler	2015 Fall ACHRO/EEO Institute	762.17	762.17
Nolasco, Jennifer	CATESOL Conf	45.00	45.00
Noriega, Timothy	Certified Pool Operator Certification Program	355.00	355.00
Nunez, Jose Ramon	CCC Chief Instructional Officers Conf	796.62	
	2016 ACCCA Conf	472.00	1,268.62

Name	Description	Cost Per Conference	Total Employee Expenditure
Nusbaum, David	CMC3 Math Conf	125.00	125.00
O'Rourke, Margaret	English Council of CA Conf	582.12	582.12
Oberlin, Masumi	2016 ELUNA Conf	991.70	991.70
Oberlin, Richard	3CBG/CISOA Conf ELUNA Conf	200.00 1,579.76	1,779.76
O'Brien, Daniel	Nat'l Science Foundation Workshop Technical Education Center Conf	1,243.17 998.09	2,241.26
ODaniel, Christi	CCCEOPSA Annual Conf IEPI EEO & Equity in Faculty Hiring Workshop REG VIII Staff Development Training EOPS Tech Training	1,288.29 50.00 175.00 720.58	2,233.87
Oganesian, Kristina	USC Student Equity Plan Institute Conf Strengthening Student Success Conf Basic Skills & Student Outcome Workshop The RP Group Conf The 2016 Strengthening Student Success Conf	1,117.31 1,302.76 50.00 733.37 450.00	3,653.44
Okonyan, Stefani	College Composition & Communication Conf	1,399.00	1,399.00
Oo, Jennifer	IEPI Regional Training CCAOE Conf	50.00 500.00	550.00
Orlijan, Kimberly	Acceleration in Developmental Education Conf Instructional Design & Innovation Institute Conf	350.00 300.00	650.00
Oropeza, Elaine	CCCSFAAA One Day Training	75.00	75.00
Orozco, Luciano	Subaru Automotive Instructor Conf	1,036.39	1,036.39
Ouchi, Bryan	2015 CAPED Conf	1,832.09	1,832.09
Pacheco, Elizabeth	CA Assn of Dental Assisting Teachers Conf	399.00	399.00
Padilla, Jayme	2015 UC Counselor Conf 2016 Evaluator Workshop	60.00 25.00	85.00
Palmer, Kendyl	2015 Great Teacher's Program Pacific Ancient & Modern Language Assn Conf	1,297.26 877.21	2,174.47
Palomares, Eva	2015 Counseling Conf 2015 CSU CC Counselor Conf CCCEOPS Conf Inner Heroes Career Certification EOPS/CARE Staff Development Training On Course Workshop 2016 ETS Conf	86.39 95.14 1,182.29 550.00 175.00 586.50 105.00	2,780.32
Pan, Angela Jilliene	Ensuring Transfer Success Conf	105.00	105.00
Paquette, Christopher	SSS Conf	800.00	800.00
Paramore, Stephanie	ACBO Workshop Student Equity/SSSP Director's Training Assn of Community & Continuing Education IEPI Intergrated Planning: Best Practices Conf Equal Employment Opportunity Conf CCCCO'S Student Success Conf Leadership Institute for Tomorrow Conf	75.00 661.21 59.00 58.10 50.00 1,064.46 1,400.00	3,367.77

Name	Description	Cost Per Conference	Total Employee Expenditure
Parikh, Jalpa	CA Community Colleges Anthropology Teachers Conf	591.44	591.44
Parker, Arlene	Dental Hygiene Symposium	195.00	195.00
Payan-Hernandez, Martha	CBC Workforce Development Conf CA Community Coll.Assn Occupational Education 2016 CCLC Equity Summit	153.10 656.62 266.17	1,075.89
Perez, Jennifer	ACCCA Admin 101 Conf ACBO Workshop NCMPR Conf Assn of Community & Continuing Education Conf 2016 ACCE Conf 2016 NCMPR Nat'l Conf NCMPR Summer Institute Conf	2,120.98 75.00 1,021.77 59.00 1,372.78 1,626.73 1,736.66	8,012.92
Perez, Kristin	2015 CATESOL Annual Conf 2016 Spring CATESOL Conf	280.00 50.00	330.00
Perkins, Deborah	Student Equity Director's Meeting Strengthening Student Success Conf Overlap & Coordination SSSP, Student Equity Conf IEPI Workshop 2016 CCC Student Success Conf Race & Ethnicity in American Higher Education Conf	312.31 1,051.88 70.20 64.00 1,076.73 1,905.06	4,480.18
Perry, Jennifer	2015 CASAS Summer Institute	361.00	361.00
Perry, Regina	UMOJA Conf	626.10	626.10
Peters, Jeremy	CRAEF PorStart High School Competition	872.60	872.60
Peterson, Queen	2015 UC Counselor Conf Ensuring Transfer Success Conf 2016 ETS Conf	60.00 105.00 105.00	270.00
Petrie, Caleb	Spring CMC3 South Conf	90.00	90.00
Pham, Chinh	2015 FSA Training Conf 2016 CCCSFAAA annual Conf	722.65 1,289.09	2,011.74
Pham, Thomas	OC Dept of Ed Workshop - New DIR Requirement SB854	28.86	28.86
Phelps, Celeste	Caped Conf USC Student Equity Plan Institute Conf CSUN Conf ACCCA Admin 101 Program Conf	1,311.11 1,071.43 1,787.81 2,050.00	6,220.35
Piazza, Stephanie	Nat'l Assn for Developmental Education Conf	456.25	456.25
Pimentel, Sylvia	Ensuring Transfer Success Conf Academic Academy Conf 2015 Learning & The Brain Conf NACE Conf	105.00 487.22 1,747.39 1,474.91	3,814.52
Pineda, Edward	CMC3 Math Conf	90.00	90.00
Pinkham, Bill	2014 Fall CA Community College Athletic Assn Conf CCCAA Conf 2016 Joint Southern CA Athletic Conf 2016 CCC Athletic Directors Convention	768.31 361.00 311.99 487.17	1,928.47
Plescher, Sarah	2016 Annual CACCRAO Conf	1,054.40	1,054.40

Name	Description	Cost Per Conference	Total Employee Expenditure
Plum, Alix	Balanced Body Pilates on Tour Conf	650.38	650.38
Ponce, Yolanda	2015 CASAS Summer Institute Conf	258.57	258.57
Ponzillo, Gizelle	CATESOL Annual Conf	784.00	784.00
Porter, Deidre	On Course Workshop	420.75	420.75
Posner, Marc	2016 NCMPR Conf 9th Annual African American Educational Network Conf 2016 NCMPR Summer Institute Conf	799.81 460.00 1,712.48	2,972.29
Powers, Miguel	Carnegie Foundation Summit	1,500.00	1,500.00
Provenzano, Maureen	On Course Workshop	586.50	586.50
Purtell, Valentina	CA Department of Adult Education Conf	273.40	273.40
Quach, Tony	2015 Strengthening Student Success Conf CISOA & 3CBG Conf 2016 CA Community Coll. Student Success Conf 2016 CACCRAO Conf	1,624.03 350.00 833.95 295.00	3,102.98
Quilizapa, Claudia	2016 LLN Conf	619.31	619.31
Ramirez, Cynthia	2016 ETS Conf	105.00	105.00
Ramos, April	Classified Leadership Institute Conf 4CS Leadership Retreat	980.23 86.65	1,066.88
Rams, Richard	CCCAA Conf 2016 Joint So Cal Athletic Conf 2016 CCC Athletics Director Convention 2016 CCCAA Baseball State Championships	171.22 302.29 975.02 446.08	1,894.61
Rangel, Aghabi	2015 WAVES Conf 2016 Veterans Summit 2016 NAVPA Conf	509.40 277.64 425.00	1,212.04
Rasch, Kaylan	ETS Conf	105.00	105.00
Rasmussen, Amy	On Course Workshop	586.50	586.50
Recinos, Alba	CCLC Policy & Procedures Workshop Executive Assistants/Policy & Procedures Workshop	293.20 963.18	1,256.38
Redd, Linda	2016 CA Community College Evaluator Conf	25.00	25.00
Reeves, Megan	CAPED Conf C2C Annual Training	957.76 411.60	1,369.36
Reiland, Kathleen	2016 Spring ASCCC Plenary Session	1,611.48	1,611.48
Reinhardt-Zacair, Catherine	2015 Convention & World Languages Expo	837.21	837.21
Reyes, Joe	UC Counselor Conf 2015 Online Teaching Conf CSU Counselor Conf CCCEOPSA Annual Conf Region VIII Staff Development Training	60.00 689.54 100.00 1,102.24 175.00	2,126.78

Name	Description	Cost Per Conference	Total Employee Expenditure
Reza, Alan	2015 UC of CA Counselor Conf	80.65	
	2015 CSU Community College Counselor Conf	92.64	
	CCCEOPSA Conf	1,163.31	
	EOPS/CARE Staff Development Training	175.00	
	2016 A2MEND Conf	513.23	
	ETS Conf	105.00	2,129.83
Rhymes, Regina	2016 CLCC Retreat	150.00	150.00
Richardson, Justin	2015 Great Teacher's Seminar	1,274.84	1,274.84
Richardson, Kristy	2015 CA STEM Symposium	330.00	330.00
Rios, Veronica	Region VIII Staff Development Training	175.00	
	Domestic Violence Training	150.00	325.00
Rippe, Brad	Banner Uusing XE Tech Workshop	335.48	335.48
Rittel, Susan	Orange County BIM Workshops	250.00	
	FUSION Training	271.64	
	San Mateo College Visit	263.95	
	San Diego City College Visit	104.10	889.69
Rivers Senghor, Diana	2016 Spring CATESOL Workshop	65.00	65.00
Robertson, Alison	CATESOL Conf	259.65	259.65
Robertson, Scott	Crossing Borders of Underground Music Scenes Conf	1,144.00	1,144.00
Robinson, Kenneth	2015 State Chancellor's EEO/Diversity Meeting	596.07	
	2015 NCBAAL Leadership Conf	2,823.00	3,419.07
Rocha, Allyssa	Annual Tutor Expo Meeting	287.97	287.97
Rocha, Fredrick	2016 3CBG/CISOA Conf	423.44	
	2016 Leepfrog User Conf	1,291.64	
	Ellucian Live Conf	2,261.29	3,976.37
Rodine, Jeff	Nat'l Assn for Developmental Education	464.14	464.14
Rodriguez, Eric	College Composition & Communication Conf	793.93	793.93
Romero Hernandez, Abraham	CA Mathematic Council Fall Conf	60.00	
	Spring CMC3 South Conf	125.00	185.00
Romero, Alberto	NADE Conf	411.60	411.60
Rosales, Alexandria	ETS Conf	105.00	
	CSU Counselor Conf	147.90	252.90
Rosati, Stephanie	San Francisco Baking Institution Conf	2,400.45	2,400.45
Roschel, Rachel	2015 Academic Senate Curriculum Institute	49.68	
	Academic Senate Conf	38.62	
	2016 Curriculum Institute Conf	495.00	583.30
Rossi, Nicole	Spring CMC3 South Conf	125.00	125.00
Ruelas, Ann Marie	CCCEOPSA Conf	1,135.69	
	EOPS/CARE Staff Development Training	161.00	
	CalWORKs Assn Training	1,000.56	2,297.25

Name	Description	Cost Per Conference	Total Employee Expenditure
Ryan, Gregory	NASFAA Conf	1,953.37	
	All Director's Meeting	38.28	
	CASFAA Conf	1,399.48	
	Federal Student Aid Conf	1,179.84	
	Ellucian Live Conf	2,869.99	
	CCCSFAAA Conf	1,452.97	
	CISOA Conf	300.00	
	CCCSFAAA Board Meeting	465.94	
	Nat'l Summit of Collegiate Financial Wellness	2,022.56	11,682.43
Salinas, Janelle	Annual Tutor Expo Meeting	402.01	402.01
Salisbury, Chelsea	Constant Contact Webinar	49.00	
	NCMPR Conf	713.73	
	2016 Nat'l Council Marketing & Public Relations	1,052.73	1,815.46
Salisbury, Hugh	Trade Show	555.70	555.70
Samano, Jeffrey	Western States Communication Assn Conf	948.00	948.00
Sanchez, Adriana	English Council of CA Conf	441.51	441.51
Sanchez, Patricia	2015 ASCCC Curriculum Institute	20.00	20.00
Sanchez, Virginia	CCCEOPSA Annual Conf	1,349.74	
	Region VIII Staff Development Training	175.00	1,524.74
Sanchez-Silva, Olivia	2015 CASAS Summer Institute	258.58	258.58
Sanford, Juana	Ensuring Transfer Success Conf	105.00	105.00
Santana, Citlally	2015 UC Counselor Conf	60.00	
	2015 CSU Counselor Conf	75.00	
	2016 ETS Conf	105.00	240.00
Santostefano, Michela	2016 Spring CATESOL Workshop	60.00	60.00
Sarabia, David	2016 ACTLA Conf	1,004.00	1,004.00
Sayyadi, Leila	South CMC3 Conf	90.00	90.00
Schoepf, Julie	Nat'l Council Marketing Awards Dinner	679.06	679.06
Schulps, Molly	Nat'l Council on Education for the Ceramic Art	1,268.00	1,268.00
Sciacca, John	CCCC Baccalaureate Summit	485.82	485.82
Sebo, Gloria	CCCEOPSA Annual Conf	1,342.29	
	Region VIII Staff Development Training	175.00	1,517.29
Seiling, Bryan	2016 ASCCC Spring Plenary Session	1,487.56	1,487.56
Selby, Steve	CA Colleges & Univ. Police Chiefs Assn Conf	754.94	754.94
Seropian, Taleen	2016 ETS Conf	105.00	105.00
Serrato, Melissa	NCMPR District 6 & 7 Conf	925.57	
	Classified Leadership Institute Conf	1,023.30	
	2016 NCMPR Annual Conf	1,501.60	3,450.47
Shah, Ketan	Spirng CMC3 South Conf	90.00	90.00
Sherard, Erin	Love & Logic Conf	130.48	130.48



Name	Description	Cost Per Conference	Total Employee Expenditure
Shier, Carol	NADE Conf	469.69	469.69
Shrack, Amy	Race & Ethnicity in American Higher Education Conf	1,502.00	1,502.00
Shrout, Cynthia	Basic Skills & Student Outcomes Workshop ACTLA Conf	79.12 923.55	1,002.67
Siegel, Barry	CA Society of Radiologist Symposium CA Society of Radiologist & Technologist Seminar	115.00 75.00	190.00
Silva, Joel	Calif Assn of Dental Assisting Teachers Conf	399.00	399.00
Simmons, Samantha	CATESOL Conf	249.03	249.03
Simpson, Denise	Assnof Higher Education & Disability Conf CAPED Conf Assn of Community & Continuing Education IEPI Regional Training CC Nat'l Legislative Summit	906.49 852.46 59.00 50.00 873.30	2,741.25
Sipple, Ruth	DSPS Directors Training	910.45	910.45
Sirna, Megan	2015 RP Group Conf	537.27	537.27
Skokos, Dino	Bicycle Patrol Advanced Training Course	105.80	105.80
Skratulia, Heather	Fred Pryor Seminars	82.23	82.23
Sloan, Crystal	Spring CACS Showcase	25.00	25.00
Smead, Gail	EOPS/CARE Staff Development Training	175.00	175.00
Smedley, Deanna	Ensuring Transfer Success Conf CCDA Education to Employment STEM & Beyond Conf Academic Academy Conf	105.00 238.90 466.66	810.56
Smith, Deborah	CAPED Conf	1,405.30	1,405.30
Smith, Susan	Nat'l Student Nurses Assn Convention	909.25	909.25
Snook, Daniel	SEMA Conf	459.27	459.27
Snyder, Peter	2015 Enrollment Mangement Workshop CA Community Coll.Athletic Assn Conf Academic Senate Plenary Session Academic Senate CA Community College Conf	1,011.26 419.00 698.74 1,026.67	3,155.67
Sonne, Kathryn	Nat'l Collegiate Honors Council Annual Conf	1,426.60	1,426.60
Soto, David	2016 CASAS Nat'l Summer Institue Conf	1,232.92	1,232.92
Standen, Kathleen	Online Teaching Conf	844.34	844.34
Stanojkovic, Alli	2015 Great Teacher's Program 2015 Fall ASCCC Plenary Session Conf 2016 Spring ASCCC Plenary Session	1,279.46 475.00 1,383.83	3,138.29
Stanton, Gretchen	Evidence-Based Teaching & Learning Conf	317.93	317.93
Stearns Moore, Kai	ACCCA Admin 101 Conf	2,050.00	2,050.00
Stone, Claudia	Region VIII Staff Development Training	175.00	175.00

Name	Description	Cost Per Conference	Total Employee Expenditure
Storti, Richard	ACBO Enrollment Mgmt Workshop	1,270.03	
	2015 ACBO Chancellor's Budget Workshop	115.75	
	2015 Fall Assn of Chief Business Officials	725.24	
	2016 ACBO Spring Conf	335.00	2,446.02
Strong, Andre	CCCEOPSA Annual Conf	544.00	
	Region VIII Staff Development Training	175.00	
	Domestic Violence Training	150.00	869.00
Stroud, Liliann	CCCEOPA Conf	1,194.59	
	EOPS/CARE/CalWORKs Training	398.96	
	Foster Youth Conf	642.70	
	2015 Foster Youth Blueprint Conf	100.35	
	EOPS/CARE Statewide Technical Assistance Training	481.24	
	EOPS/CARE Staff Development Training	175.00	
	CalWORKs Assn Training	1,379.76	4,372.60
Su Hu, Rita	CATESOL Conf	256.54	256.54
Surucu, Elise-Marie	97th Annual Cremation Innovation Convention	395.00	
	On Course Workshop	586.50	981.50
Suzuki, Ayano	2015 CASAS Summer Institute	281.91	281.91
Suzuki, Kazue	Annual ACTLA Conf	607.70	607.70
Taguchi-Trieu, Tanomo	Spring CMC3 Conf	125.00	125.00
Tarnay, Lorena	Nat'l Athletic Training	483.98	483.98
Taylor, Christopher	2016 3CBG/CISOA Conf	401.80	401.80
Teipe, Peter	2016 3CBG/CISOA Conf	328.32	328.32
Terwilliger, Edward	Certified Detail One Day Seminar	300.00	300.00
Tharani, Deepa	UC Counselor Conf	50.00	50.00
Thomas, Corinne	Braille Boot Camp	72.75	72.75
Thomas, Janet	2016 Leaves, Leaves & More Leaves Workshop	49.00	49.00
Thompson, Jeanne	Financial Aid Basic & Intermediate Conf	1,124.31	1,124.31
Thompson, Kimberly	2015 CAPED Conf	1,109.33	1,109.33
Thurman, Phillip	2015 CA Comm. College Athletic Assn	257.91	257.91
Tira, Diana	CA Dental Hugiene Educators Conf	597.44	597.44
To, Thang	2015 CommunityLIVE Conf	3,475.32	
	SSSP Directors Training Conf	535.55	
	Basic Skills & Student Outcomes Workshop	64.00	
	Student Success Conf	781.05	
	On Course Workshop	420.75	5,276.67
Topacio, Samantha	PTK Luncheon	404.96	404.96
Torres-Gutierrez, Martha	ACBO Workshop	75.00	
	ACCE Conf	1,359.40	
	Community College Regional Workshop	230.78	1,665.18

Name	Description	Cost Per Conference	Total Employee Expenditure
Tovar, Ana	2016 ETS Conf	105.00	105.00
Tran, Kimberly	CCCSFAAA One Day Training Federal Student Aid Conf Ellucian Live Conf	25.00 932.88 2,366.74	3,324.62
Tran, Long	Extron Training	99.00	99.00
Tran, Phien	2016 ETS Conf	105.00	105.00
Treloar, Timothy	2015 Redrock Software Conf College Reading & Learning Assn Meeting	1,733.17 1,027.64	2,760.81
Tress, Marguerite	CA Mathematics Council Conf Spring CMC3 South Conf	50.00 90.00	140.00
Triefenbach, Laurie	Leapfrog User Conf	1,827.78	1,827.78
Truong, Chelsea	Jim Briggs 1040 Tax Workshop 2016 CCCSFAAA Annual Conf 2016 WASFAA Training	162.15 807.01 1,086.80	2,055.96
Tushla, Nicol	2016 Evaluator Workshop	25.00	25.00
Tuttle, Valerie	College Reading & Learning Assn Nat'l Conf	863.00	863.00
Utsuki, Melissa	NCMPR District 6 & 7 Conf Women's Empowerment Conf	752.80 366.29	1,119.09
Valdez, Edilberto	CA Drone Training	484.91	484.91
Valencia, Lizeth	2015 Fall ACHRO/EEO Training Institute Conf Leadership Institute for Tomorrow Conf	724.24 1,400.00	2,124.24
Vazquez de Diriye, Esmeralda	Annual ACTLA Conf	795.34	795.34
Velasco, Kendra	CA Dental Hygiene Educators Conf	598.04	598.04
Veloz, Olivia	ACCCA Admin 101 Conf Race & Ethnicity in American Higher Education Conf	2,050.00 1,481.39	3,531.39
Vergara, Derek	2016 NAVPA Conf Nat'l Conf for Race & Ethnicity	425.00 2,412.93	2,837.93
Vescial, Keith	CCC Assn for Occupational Education On Course Workshop NACCTEP Nat'l Conf Teacher Prep. Pipeline Stem/CTE Meeting CCCAOE Conf	870.63 420.75 1,920.86 806.78 1,671.08	5,690.10
Vidal, Jared	2016 ETS Conf	105.00	105.00
Villafana, Samuel	2015 CASAS Summer Institute Conf	258.58	258.58
Villegas, Fatima	CCCSFAAA One Day Training CISOA Conf	75.00 336.96	411.96
Vincent, Susan	UC Counselor Conf CSU Counselor Conf CCCEOPSA Annual Conf Region VIII Staff Development Training	60.00 100.00 1,188.67 175.00	1,523.67
Vo, Kiet	Spring CMC3 South Conf	90.00	90.00

Name	Description	Cost Per Conference	Total Employee Expenditure
Volcy, Tyesha	2016 A2MEND Conf	450.00	2,334.83
	Minority Male Community College Collaborative Conf	484.83	
	Leadership Institute for Tomorrow Conf	1,400.00	
Vyas, Kashmira	2015 Fall CCIA Conf	85.00	1,086.02
	2015 Fall CCIA Conf	420.30	
	2016 State Budget Workshop	358.52	
	2016 Spring CCIA Conf	222.20	
Wada, Kathryn	Strengthening Student Success Conf	1,524.82	2,649.24
	CATESOL Conf	1,124.42	
Wade, Marcu	IEPI EEO & Equity in Faculty Hiring Workshop	50.00	319.10
	Eyebrow Threading Certification Course	269.10	
Walker, Jane	2015 Fall Academic Senate Session Conf	475.00	1,260.64
	2016 Spring ASCCC Plenary Session	785.64	
Walker, Lynn	CATESOL Conf	55.00	55.00
Ward, Amy	2016 ACTLA Conf	705.84	705.84
Wassenaar, David	2015 Fall CCCAOE Conf	861.74	861.74
West, Christopher	2015 CCCSFAAA Summer Training	25.00	1,767.48
	2015 CASFAA Annual Conf	1,242.22	
	2015 FSA Training Conf	500.26	
White, Vincent	CSU Counselor Conf	111.91	111.91
Wilkening, Nicholas	2016 CISOA/3CBG Conf	408.00	3,067.39
	CISO Certification Program	1,400.00	
	CISOA Training	713.90	
	Microsoft Conf	545.49	
Williams, Michelle	Ensuring Transfer Success Conf	105.00	280.00
	Region VIII Staff Development Training	175.00	
Williams, Richard	ACBO Facilities Task Force Meetings	939.02	2,449.39
	CCFC Conf	986.27	
	2015 Green CA Schools Expo	355.00	
	San Diego City College Visit	114.10	
	Energy Partnership Campus Forum	55.00	
Willis, Marc	Nat'l Assn of Geoscience Teachers Conf	370.62	370.62
Willoughby, Dan	Nat'l Assn for Developmental Education	251.00	979.38
	ACCCA Annual Conf	593.11	
	IEPI Workshop	76.42	
	IEPI: EEO & Faculty Diversity Summit	58.85	
Wilson, Danissa	2015 ACCCA Great Deans Program	1,599.50	7,203.20
	2015 Generation Study Abroad Summit	2,134.70	
	2015 NAFSA Conf	410.00	
	Nat'l Assn for Developmental Education	433.00	
	ACCCA Conf	435.38	
	2016 League for Innovations Conf	2,190.62	
Wilson, Ronald	2016 Veterans Summit	250.00	250.00
Wohlgezogen, Laura	Spring CMC3 Conf	90.00	90.00

Name	Description	Cost Per Conference	Total Employee Expenditure
Wu, Jo Wen	CA Science Education Conf	755.69	
	2015 CA STEM Symposium	300.00	
	Annual Advance Technical Education Conf	745.27	1,800.96
Wu, Penn	2016 International Education Conf	1,765.13	1,765.13
Young, Brandy	On Course Workshop	245.00	245.00
Zager, Gary	CA Assn of Alcohol & Drug Educators Conf	1,149.49	1,149.49
Zarske, Cindy	Spring CMC3 South Conf	125.00	125.00
Zepeda, Charles	CA Auto Teachers Conf	45.00	45.00
Zuniga, Jazmin	Adobe MAX Conf	1,650.04	
	2016 NCMPR Annual Conf	1,351.03	3,001.07
	Total for Conference & Travel - Employees		<u>780,717.28</u>

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** November 8, 2016

**SUBJECT:** Selection of Construction Manager-At-Risk (CMAR) for the New Science, Engineering and Mathematics (SEM) Building and the New Veterans' Resource Center with the Renovation of the Student Activities Center Building (VRC/SAC) at Cypress College

Action	X
Resolution	
Information	
Enclosure(s)	

**BACKGROUND:** At the May 24 & October 11, 2016 meetings, the Board of Trustees approved the Construction Manager-At-Risk delivery method for the new Science, Engineering and Math Building (SEM) and the new Veteran's Resource Center with the renovation of the Student Activities Center Building (VRC/SAC) at Cypress College respectively.

The District publicly advertised the Request for Qualifications (RFQ) for Construction Manager-At-Risk services for the SEM & VRC/SAC projects at Cypress College. On August 15, 2016, the District received nine (9) responses. A District selection committee was formed which included the Vice President of Administrative Services, Project Manager Campus Capital Projects, Director of Facilities & Physical Plant, Dean of SEM, and District Director of Facilities Planning & Construction to review the RFQs from the following firms:

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Balfour Beatty Construction</li> <li>2. C.W. Driver</li> <li>3. DPR Construction</li> <li>4. Hathaway Dinwiddie</li> <li>5. McCarthy</li> </ol> | <ol style="list-style-type: none"> <li>6. Prowest Constructors</li> <li>7. Rudolph and Sletten</li> <li>8. Sundt Companies, Inc.</li> <li>9. Tilden-Coil Constructors</li> </ol> |
|---|--|

A short list was formed of the firms that met the minimum passing score criteria of the RFQ:

1. DPR Construction
2. Hathaway Dinwiddie
3. McCarthy
4. Rudolph & Sletten
5. Sundt Companies, Inc.

On September 9, 2016, the District issued a Request for Proposal (RFP) to the above short listed five (5) firms to provide Construction Management (CM) services for the SEM and VRC/SAC Project at Cypress College. The RFP consisted of a pre-construction phase and a construction phase with separate contracts for each phase. During the pre-construction phase, the CM will collaborate with the Architect, District, and Campus on the design, constructability, cost, and schedule of the Project to develop and propose a construction schedule and proposal of a guarantee maximum price (GMP) for the construction phase of the Project. Upon District acceptance of the construction schedule, GMP proposal, and performance of work during the

pre-construction phase, the District reserves the option to issue a contract to the CM for the construction phase. If the District and the CM do not agree upon the construction schedule, GMP proposal, and performance of work during the pre-construction phase, the District will not award the construction phase of the Project to the CM.

On September 20, 2016, the District received pre-construction proposals from the following four (4) of the five (5) short listed firms:

1. DPR Construction \$425,000.00
2. McCarthy \$200,000.00
3. Rudolph & Sletten \$362,200.00
4. Sundt Companies, Inc. \$644,551.00
5. Hathaway Dinwiddie elected to drop out of the process as they had taken another project.

Sundt Companies, Inc. pre-construction fee proposal encompasses the year and a half process and collaborative, detailed constructability reviews that will occur prior to the construction phase. District will benefit from the constructability reviews as most of the construction issues will be worked out during the pre-construction phase to minimize the change orders during the construction phase.

(1) Firm	(2) Construction Phase	(3) Contingency for Construction Phase (2%)	(4) Construction Phase Overhead & Profit	(5) Total Fees (includes pre-construction phase fees)	(6) Total Fee as % of Direct Construction Cost	(7) Estimated Direct Construction Costs used by CMs (column 5 divided by column 6) *
McCarthy	\$3,117,683	\$1,474,000	\$3,050,000	\$7,841,683	10.64%	\$73,700,028
Rudolph & Sletten	\$5,093,899	\$1,439,200	\$1,799,000	\$8,694,299	12.08%	\$71,972,674
Sundt Companies	\$3,411,269	\$1,474,000	\$3,302,449	\$8,832,269	11.98%	\$73,700,000
DPR Construction	\$4,293,198	\$1,439,200	\$3,774,533	\$9,931,931	13.08%	\$75,932,194

\* This column reflects the numbers that were extrapolated from the proposals submitted by McCarthy, Rudolph & Sletten, and DPR Construction. Sundt was the only firm that disclosed their estimated direct construction costs.

***Please note that the table above is only an estimated proposal. Final fees will be based after the completion of the pre-construction phase. The chart above is for planning purposes only.***

On October 21, 2016, the four (4) firms were invited for an interview. The District selection committee unanimously agreed to recommend Sundt Companies to provide CMAR pre-construction services for the new SEM and VRC/SAC Project based on their expertise, experience and the evaluation of their interview. Included as non-voting observers during the interview were the Architect (LPA, Inc.) and the Program Manager from MAAS.

Sundt Companies, Inc. has submitted a pre-construction phase fee in the amount not to exceed \$644,551.

This agenda item was submitted by Susan Rittel, Project Manager Campus Capital Projects at Cypress College, and Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The cost of pre-construction phase will be charged to Measure J Bond funds.

**RECOMMENDATION:** Authorization is requested to enter into a pre-construction phase agreement with Sundt Companies, Inc. in the amount not to exceed of \$644,551 to begin the constructability process of the new Science, Engineering, and Mathematics Building and new Veterans' Resource Center which includes the Renovation of the Student Activities Center Building at Cypress College. The term of the agreement shall be effective November 9, 2016 through December 31, 2018. Authorization is further requested for the Vice-Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

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Fred Williams  
Recommended by

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Approved for Submittal

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3.f.3  
Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
		Resolution	<u>          </u>
<b>DATE:</b>	November 8, 2016	Information	<u>          </u>
		Enclosure(s)	<u>    X    </u>
<b>SUBJECT:</b>	Final Report of the Mid-term Educational Master Plan Review and Update		

**BACKGROUND:** In 2011, after two years of research, dialog and development, the North Orange County Community College District developed its comprehensive master plan (CMP).

The CPM is the long range planning document for the District that provides the overarching big picture guidance for all planning and decision-making throughout the District for a ten-year period (FY 2011 through FY 2020). The 2011-2020 NOCCCD Master Plan contains five Strategic Directions that focus planning efforts for the District and they are:

- Improve completion rates;
- Eliminate the achievement gap;
- Improve student success rates;
- Implement best planning practices; and
- Develop and sustain collaborative community projects and partnerships.

The District Strategic Directions are used in the formation of both the District and Campus Strategic Plans. These Strategic Plans are short-term in duration and include specific objectives and action plans that respond to the question, "How are we going to achieve the District Strategic Directions?" Evaluation of the District's effectiveness toward achieving its Strategic Directions and the short-term strategic plans is conducted annually and reported to the Board in the District's Annual Progress Report. In the annual reviews, it was noted that the linkage between educational planning and facilities planning in the existing CMP is not strong. With the passage of Measure J bond, the need to link educational planning with facilities planning became even more acute.

In late fall 2015, the Board hired Cambridge West Partners to work closely with the Office of Educational Services and Technology to rectify the noted deficiencies in the existing CMP. During late fall 2015 and spring 2016, Cambridge West worked closely with the campuses and the Office of Educational Services and Technology in analyzing potential demand for the educational programs offered by the three educational entities of the District. An analysis of the District's FTES trend from 2004 to 2015 was conducted and qualitative feedback was solicited through a survey regarding new programs, potential growth of existing programs and changes in pedagogical practices that might have implications for facilities design, construction and/or remodel. The division deans and directors, working collaboratively with the faculty, completed the survey. The Vice Chancellor of Educational Services and Technology conducted follow-up interviews with the deans to validate and confirm much of the qualitative information. A bulleted list of key visions and concerns was developed for each division and is included in the body of the report for both colleges and the School of Continuing Education. The combination of demand analysis, FTES trend analysis and vision statements expressed by the faculty and the deans enabled us to make space needs projections out to 2030. The following is a summary of the findings in the report.

### District Official Service Area and Growth

The estimate for 2015 was roughly 937,300. The official District service area population is projected to become approximately 976,500 by 2020. The annual population growth rate for the District official service area is 0.82%. The median household income in 2015 is \$66,976, median home values were \$499,093, and the median age is 35.3. The area encompasses 24 zip codes, four of which are shared with Golden West College. In recent fall terms 75% of the enrolled students came from the zip codes within the District.

### Cypress College Effective Service Area and Growth

The effective service area for the college encompasses 46 zip codes representing 27 cities. In recent terms 70% of the enrolled students came from zip code areas within the official District service area. From 2015 to 2020 the projected annual rate of population growth is 0.40%. Although the total population by 2020 is projected to be approximately 1,477,600, the extended population projection to 2025 anticipates roughly 1,514,000 residents. Educationally, 45% of all adults in the effective service area have only a high school diploma or less. Younger adults making career choices (ages 15-24) represent 15% of the total population. The majority racial group is White (46% by 2020). The Asian racial group is growing by 1.9% and by 2020 is expected to represent 22% of the total population. However, Hispanic ethnic residents are mostly included in the "White" racial group. They currently constitute 86% of the population in the Cypress College effective service area. The Hispanic ethnic group is estimated to continue increasing by 0.98% to become 86.9% of the population by 2020.

From fall 2004 to fall 2015 the college experienced a 0.60% annual rate of FTES change. The volume of fall term FTES had declined since 2010, but increased in the 2014 and 2015 fall terms. Weekly student contact hours (WSCH) from fall term instruction is projected annually to grow by 1.6%. Considering both the existing instructional space and the projected WSCH growth, the college is expected to need 21 additional lecture rooms and 11 more laboratory rooms by 2030.

### Fullerton College Effective Service Area and Growth

The effective service area for the college encompasses 39 zip codes representing 22 cities. In recent terms 77% of the enrolled students came from zip code areas within the official District service area. From 2015 to 2020 the projected annual rate of population growth is 0.64%. Although the total population by 2020 is projected to be approximately 1,582,700 the extended population projection to 2025 anticipates roughly 1,634,000 residents. Of all adults in the effective service area educationally 40% have only a high school diploma or less. Younger adults making career choices (ages 15-24) represent 15% of the total population. The majority racial group is White (51% by 2020). The Asian racial group is growing by 1.8% and by 2020 is expected to represent 21% of the total population. However, Hispanic ethnic residents are mostly included in the "White" racial group. They currently constitute 46% of the population in the Fullerton College effective service area. The Hispanic ethnic group is estimated to continue increasing by 3.1% to become 48.9% by 2020.

From fall 2004 to fall 2015 the college experienced a 0.78% annual rate of FTES growth. The volume of fall term FTES has declined since 2010, but the 2014 and 2015 fall terms has shown an increase. Weekly student contact hours (WSCH) from fall term instruction is projected annually to grow by 1.8%. Considering both the existing instructional space and the projected WSCH growth, the college is expected to need 30-33 additional lecture rooms and 11 more laboratory rooms by 2030.

### School of Continuing Education Effective Service Area and Growth

The effective service area for the college encompasses 49 zip codes representing 27 cities. In recent terms 87% of the enrolled SCE students came from zip code areas within the official District service area. From 2015 to 2020 the projected annual rate of population growth is 0.66%. Although the total population by 2020 is projected to be approximately 2,220,000 the extended population projection to 2025 anticipates roughly 2,294,000 residents. Educationally 40% of all adults in the effective service area have a high school diploma or less.

The School of Continuing Education has a unique mission within the District. It offers noncredit instruction to the more vulnerable residents such as immigrants who may be English language learners. Among the principal cities served by the District there has been an annual average increase of 2.7% in the immigrant population between 2004-2014. In these same cities, between 2004-2014, there has been an annual average increase of 4.9% in the five-years of age or older population reporting that they speak English less than “very well.” A second group of vulnerable residents that the School of Continuing Education serves are high school dropouts who now want to earn a General Educational Development (GED) Certificate. Among the principal school districts served by SCE there has been a decline in the high school dropout population. A third group of vulnerable residents that are served by the School of Continuing Education are adult learners who have achieved less than a high school diploma. Among the principal cities the percentage of residents with even less than a ninth-grade education has declined by 4.5% in five cities but increased by 10.7% in five other cities. The number of residents with between a ninth and twelfth-grade education, and no diploma, has decreased by 8.6% in five cities and increased by 12.8% in five other cities.

Across the State, participation rates in the adult schools operated by community colleges are traditionally the highest among older adults, ages 50+. In recent years 63% of the enrolled students at the School of Continuing Education are in the senior age range of 50+ years of age. The White racial group is the majority (51% by 2020), but the group is declining as a portion of all residents. The Asian racial group is growing by 2.2% and by 2020 is expected to represent 22% of the total population. However, Hispanic ethnic residents are mostly included in the “White” racial group. They currently constitute 41% of the population in the effective service area. The Hispanic group is estimated to continue increasing 2.5% to become 43.5% by 2020.

From fall 2004 to fall 2015 the School of Continuing Education has experienced a 1.7% decline in the annual change rate of FTES. The volume of fall term FTES declined modestly between 2004 and 2010 but has declined to a greater degree annually since 2010 as the economy started to improve. Between 2010 and 2015 the full-time equivalent student (FTES) generated in the fall terms by the primary adult education providers in the state also dwindled to a greater degree than was the case at SCE. The School of Continuing Education has not been allocated any FTES growth for 2016-17, but has calculated future growth to 2020 at 2% for planning purposes. Considering both the existing instructional space and the projected FTES growth, the School of Continuing Education has outlined its short-term facilities needs at all three educational centers.

Board reviewed a draft version of this report in May 2016. During summer and early fall 2016, the draft report was published on the District’s website for further comments and feedback. All comments and feedback received since then are incorporated in the final report.

This agenda item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3200: Accreditation and Board Policy 3250: Institutional Planning.

**FUNDING SOURCE AND FINANCIAL IMPACT:** District general fund.

**RECOMMENDATION:** It is recommended that the Board approve the final report of the mid-term educational master plan review and update.

Cherry Li-Bugg

Recommended by

Approval for Submittal

4.a.4

Item No.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>        X        </u>
		Resolution	<u>                        </u>
<b>DATE:</b>	November 8, 2016	Information	<u>                        </u>
		Enclosure(s)	<u>                X        </u>
<b>SUBJECT:</b>	Cypress College Curriculum Matters		

**BACKGROUND:** The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Mark Majarian, Chair of the Cypress College Curriculum Committee.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Campus General Fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

# CYPRESS COLLEGE CURRICULUM

## Board Agenda

November 8, 2016

(DCCC approved October 14, 2016)

DELETE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
MGT 241 C	2017 Fall	Course is no longer a transfer requirement.
WELD 040 C	2017 Fall	No longer offered
WELD 060 C	2017 Fall	No longer offered
WELD 298 C	2017 Fall	No longer offered

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 260 C Crew Leadership - Field Supervisor Units:2 Lecture:2 Laboratory:1	* New Course * Prerequisite: none * CSU Transfer * Distance Education and Hybrid	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Industry specific management instruction. Work crew leaders and Field supervisors role in a field environment.
AC/R 265 C Project Management Units:3 Lecture:3 Laboratory:1	* New Course * Prerequisite: CIS 216 C * CSU Transfer * Distance Education and Hybrid	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Industry specific project coordination content to include general code and field safety requirements as related to project facilitation, NCCER industry recognized standards.
AJ 140 C Criminal Investigation Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * CSU Transfer * Distance Education and Hybrid	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	This course will be submitted for the C-ID descriptor for Criminal Investigation and is part of the proposed ADT in Administration of Justice Degree.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AJ 160 C Community and the Justice System Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * UC/CSU Transfer * Cultural Diversity * Distance Education and Hybrid	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	This course will be submitted for the C-ID descriptor for Community and the Justice System and is included in the proposed ADT in Administration of Justice Degree. It also meets the Associate Cultural Diversity Requirement as it covers the implications of peacekeeping among the diverse cultures in the United States. Rationale: This course examines the implications of peacekeeping among the diverse cultures in the United States. It addresses topics of key concern to criminal justice and emergency service professionals, including cultural awareness, prejudice, bias, racial profiling, hate and bias crimes, and cross-cultural communication. It covers issues of workforce diversity such as the recruitment and retention of minorities. It also addresses multicultural issues that relate to terrorism, homeland security and disaster preparedness. The course encourages critical thinking, discussion, and respect for people of diverse backgrounds and experiences. It explores the struggle of people to achieve rights, recognition, and poverty alleviation relative to U.S. role in protecting cultural identity in law enforcement.
ANTH 208 C Anthropology of Death Units:3 Lecture:3 Laboratory:0	* New Course * Advisory: ENGL 100 C * UC/CSU Transfer * AA/GE: Area D * CSUGE: Area D1 * CSUGE: Area E * IGETC: Area 4A	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	One of the most popular topics in ANTH 107 is on the beliefs and practices surrounding death, and so it seems natural that a course concentrating on that topic should be part of the curriculum. Mortuary Science may also want to consider this course for UD GE at some point.
NEW COURSES					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 211 C Applied and Practicing Anthropology Units:3 Lecture:3 Laboratory:0	* New Course * Advisory: Eligibility for ENGL 100 C * UC/CSU Transfer * AA/GE: Area D * CSUGE: Area D1 * IGETC: Area 4A	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	Applied anthropology is the fifth subfield and we want students to know about it and what they can do with anthropology as a career.
AT 112 C Toyota Electrical Systems Units:12 Lecture:9 Laboratory:9	* New Course * Prerequisite: completion of or concurrent enrollment and a minimum grade of "C" in AT 109 C or AT 110 C * CSU Transfer * Fee \$10.00	24	All automotive technology courses at Cypress College involve lecture/individualized instruction and lab that involves extensive individualized feedback to develop vocational skills. With extensive involvement with our advisory committees (both general automotive and Toyota) the recommendation was to follow NATEF standard of 12:1. While this is not feasible in our educational model, the student to instructor ratio of 24:1 allows us to maintain a safe working environment by creating collaborative work groups of 4.	2017 Fall	Create a T-TEN specific course with adjusted objectives to meet the T-TEN advisory council's input.
AT 141 C T-TEN Drivetrain and Transmissions Units:6 Lecture:4.5 Laboratory:4.5	* New Course * Prerequisite: a minimum grade of "C" in AT 109 C and AT 112 C * CSU Transfer	24	All automotive technology courses at Cypress College involve lecture/individualized instruction and lab that involve extensive individualized feedback to develop vocational skills. With extensive involvement with our advisory committees (both general automotive and Toyota) the recommendation was to follow NATEF standard of 24, which maintains a safe working environment by creating collaborative work groups of 2-4.	2017 Fall	This course is a revised version of AT 140. AT 140 has time focused on transmission rebuilding. This is not required for T-TEN but there are several lab sheet components that are T-TEN specific
<b>NEW COURSES</b>					



COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AT 213 C Toyota Portfolio II TPORT (II) Units:1 Lecture:1 Laboratory:0	* New Course * Prerequisite: none * CSU Transfer * Repeatable 2 semesters	24	All automotive technology courses at Cypress College involve lecture/individualized instruction and lab that involves extensive individualized feedback to develop vocational skills. With extensive involvement with our advisory committees (both general automotive and Toyota) the recommendation was to follow NATEF standard of 12:1. While this is not feasible in our educational model, the student to instructor ratio of 24:1 allows us to maintain a safe working environment by creating collaborative work groups of 4.	2017 Fall	This course will have a curriculum that is focused on the second year student's internship and assist provide the attention required to ensure the student completes all T-TEN graduation requirements.
MAD 179 C The Film Business- Conception to Exhibition Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * CSU Transfer * Distance Education and Hybrid	45	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Course in the business operations of film is needed to round out the Digital Cinema program and prepare students for employment.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 106 C Human Prehistory and Ancient Civilizations Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Title change * Advisory revalidated	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	Outline, title, catalog, & schedule updated to better reflect course content. Changing title to a more descriptive name to help with enrollment.
REVISED COURSES					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 225 C Ancient Cultures of Mexico and Central America Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Title change * Textbook Update * Advisory revalidated * Minor Content * AAGE: Area D	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Outline, title, catalog, schedule and textbook updated to better reflect course content. We think that if the course had a more descriptive title, it would help with enrollment. Course has CSU and IGETC approval, adding Native AA/AS GE Category D
CIS 120 C Social Media and Digital Marketing Units: 3 Lecture: 3 Laboratory: 1	* Outline Update * Title change * Catalog Description Update * Schedule Description Update * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	The course used to cover in-depth Social Media along with Internet basics. However since then digital marketing and social media have expanded and requires more sessions, while basic Internet concepts are no longer necessary.
CIS 182 C Microsoft Networking Fundamentals Units: 3 Lecture: 3 Laboratory: 1	* Outline Update * Title change * Catalog Description Update * Schedule Description Update * Course Content change * Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	The course has to be modified according to the new Microsoft curriculum
CIS 185 C Administering Windows Server Units: 3 Lecture: 2 Laboratory: 3	* Outline Update * Title change * Course Content change	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Outline and title updated to better reflect course content. The course has to be modified according to the new Microsoft curriculum

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 187 C Microsoft Exchange and SharePoint Services Units: 3 Lecture: 2 Laboratory: 3	* Outline Update * Catalog Description Update * Schedule Description Update * Lecture hours from 3 to 2 * Lab hours from 1 to 3 * Title change * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Outline, title, catalog, schedule and textbook updated to better reflect course content.  The course has to be modified according to the new Microsoft curriculum
CIS 189 C Administrating and Configuring Windows Server Directory Services Units: 3 Lecture: 2 Laboratory: 3	* Outline Update * Catalog Description Update * Schedule Description Update * Lecture hours from 3 to 2 * Lab hours from 1 to 3 * Title change * Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Outline, title, catalog, schedule and textbook updated to better reflect course content.  The course has to be modified according to the new Microsoft curriculum
CIS 191 C Administrating and Configuring Windows Server Network Infrastructure Units: 3 Lecture: 2 Laboratory: 3	* Outline Update * Catalog Description Update * Schedule Description Update * Lecture hours from 3 to 2 * Lab hours from 1 to 3 * Title change * Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Outline, title, catalog, schedule and textbook updated to better reflect course content.  The course has to be modified according to the new Microsoft curriculum

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 201 C Microsoft Virtualization and Cloud Deployment Units: 3 Lecture: 3 Laboratory: 1	* Outline Update * Catalog Description Update * Schedule Description Update * Title change * Advisory removed * Textbook Update * Student Learning Outcomes * Course Content change	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2017 Fall	The course has to be modified according to the new Microsoft curriculum
CIS 202 C VMware vSphere Virtualization Networking Units: 3 Lecture: 3 Laboratory: 1	* Outline Update * Catalog Description Update * Schedule Description Update * Title change * Advisory removed * Repeatability removed * Textbook Update * Student Learning Outcomes	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2017 Fall	The course needs to be modified according to the new VMware certification
DA 068 C Chairside Assisting II Units: 3 Lecture: 2 Laboratory: 3	* Outline Update * Catalog Description Update * Textbook Update * Prerequisite revalidated	24	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports) Statement: Safety, Health, State/Accrediting Regulations, and Vocational Advisory Committees supersede noted statements in Class Size Document.	2017 Fall	State Accreditation changes. Outline, catalog and textbook updated to better reflect course content

**REVISED COURSES**

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ESL 052 C Intermediate ESL Grammar 1 Units: 3 Lecture: 3 Laboratory: 0	* Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Add Distance Education	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	To help students differentiate content of the grammar classes and to add distance education option.
ESL 053 C Intermediate ESL Grammar 2 Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Add Distance Education	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	To help students differentiate content of the grammar classes and to add distance education option.
ETHS 130 C African-American History I Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * AA/GE: Area C2 added	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content. Course has CSU and IGETC approval, adding Native AA/AS GE Category C
ETHS 131 C African-American History II Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * Minor Content Change * AA/GE: Area C2 added	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline, catalog & textbook updated to better reflect course content. Course has CSU and IGETC approval, adding Native AA/AS GE Category C
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ETHS 151 C Chicana-o History I Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * AA/GE: Area C2 added	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline, catalog & textbook updated to better reflect course content. Course has CSU and IGETC approval, adding Native AA/AS GE Category C
ETHS 152 C Chicana-o History II Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * CSU Graduation Requirement in U.S. History, Constitution, & American Ideals: Group B * Student Learning Outcomes * AA/GE: Area C2 added	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content. Course has CSU and IGETC approval, adding Native AA/AS GE Category C
ETHS 160 C Native American History Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * AA/GE: Area C2 added	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content. Course has CSU and IGETC approval, adding Native AA/AS GE Category C
ETHS 171 C Asian Pacific American History Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * AA/GE: Area C2 added	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content. Course has CSU and IGETC approval, adding Native AA/AS GE Category C
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ETHS 235 C American Social Justice Movements Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Title change * Advisory revalidated * AAGE: Area D added * IGETC: Area 4C proposed * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review Outline, title, catalog, schedule & textbook updated to better reflect course content. Additional GE proposed
GEOG 100 C World Geography Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	Program Review Outline and textbook updated to better reflect course content.
GEOG 100HC Honors World Geography Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2017 Fall	Program Review Outline and textbook updated to better reflect course content.
GEOL 130 C Introduction to Oceanography Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline and textbook updated to better reflect course content.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
GEOL 131 C Introduction to Oceanography Lab Units: 1 Lecture: 0 Laboratory: 3	* Outline Update * Textbook Update * Prerequisite revalidated	25	This course contains labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	Program Review Outline and textbook updated to better reflect course content.
HUSR 084 C Introduction to Behavior Modification Units: .5 Lecture: .5 Laboratory: 0	* Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Involves students role playing and instructor demonstrations of behavior modification techniques.	2017 Fall	Program Review Textbook updated to better reflect course content.
HUSR 221 C Crisis Intervention and Referral Units: 3 Lecture: 3 Laboratory: 0	* Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Textbook updated to better reflect course content
HUSR 224 C Self-Esteem Strategies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	Program Review Outline and textbook updated to better reflect course content.
HUSR 270 C Introduction to Victimology Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	Program Review Outline and textbook updated to better reflect course content.
<b>REVISED COURSES</b>					



COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HUSR 271 C Society and Victimization Units: 3 Lecture: 3 Laboratory: 0	* Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	Program Review Textbook updated to better reflect course content.
HUSR 291 C Counseling in Criminal Justice Units: 3 Lecture: 3 Laboratory: 0	* Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	Program Review Textbook updated to better reflect course content.
HUSR 294 C Careers in Criminal Justice Units: 3 Lecture: 3 Laboratory: 0	* Textbook Update * Hybrid removed * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	Program Review Textbook Update
MAD 100 C Introduction to Media Arts Design-Mac Units: 3 Lecture: 2 Laboratory: 4	* Title change * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Title and textbook updated to better reflect course content. Current course title employs outdated industry language.
MAD 101 C Introduction to Media Arts Design-Win Units: 3 Lecture: 2 Laboratory: 4	* Title change * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Title and textbook updated to better reflect course content. Current course title is outdated.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 102 C Introduction to WEB Graphics- Mac Units: 3 Lecture: 2 Laboratory: 4	* Title change * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Title and textbook updated to better reflect course content.
MAD 103 C Introduction to WEB Graphics- Win Units: 3 Lecture: 2 Laboratory: 4	* Title change * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Title and textbook updated to better reflect course content.
MAD 104 C Introduction to 3D Graphics-Mac Units: 3 Lecture: 2 Laboratory: 4	* Title change * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Title and textbook updated to better reflect course content.
MAD 105 C Introduction to 3D Graphics-Win Units: 3 Lecture: 2 Laboratory: 4	* Title change * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Title and textbook updated to better reflect course content.
MAD 107 C Motion Graphics I Units: 3 Lecture: 2 Laboratory: 4	* Title chg #1 to I * FSAs added N92 Broadcast Technology/Film Video and Q35 Media Production * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Updating FSAs and textbook
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 108 C Digital Video Production I-Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg WIN to Win and / to - * CIP Code Revision *TOPS Code Revision * FSA added Q35 Media Production * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes. Textbook update.
MAD 109 C Digital Video Production I-Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg MAC to Mac, #1 to I, and / to - * CIP Code Revision * TOPS Code Revision * FSA added Q35 Media Production * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes. Textbook Update
MAD 110 C Animation History and Technology Units: 3 Lecture: 3 Laboratory: 0	* Title chg / to and * CIP Code Revision * TOPS Code Revision * FSAs added N92 Broadcast Technology/Film Video and Q35 Media Production * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes. Textbook Update.
MAD 112 C Electronic Illustration-Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 113 C Electronic Illustration-Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
MAD 114 C Electronic Illustration II- Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg #2 to II and / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
MAD 115 C Electronic Illustration II- Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg #2 to II and / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
MAD 116 C Graphic Design I Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Title change * Change from ART 140 C to MAD 116 C * Prerequisite removed * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Outline, title, catalog description and textbook updated to better reflect course content.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 117 C Graphic Design II Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Schedule Description Update * Change from MAD 144 C to MAD 117 C * Title change * Prerequisite change from MAD 143 C to MAD 116 C * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Outline, title, catalog & schedule description and textbook updated to better reflect course content.
MAD 118 C Graphic Design III Units: 3 Lecture: 2 Laboratory: 4	* Catalog Description Update * Schedule Description Update * Title change * Change from MAD 145 C to MAD 118 C * Prerequisite change from MAD 144 C to MAD 117 C * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Title, catalog & schedule description and textbook updated to better reflect course content.
MAD 119 C Multimedia Mobile Design Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * FSA added Q35 Media Production * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Outline, textbook and FSA update.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 120 C 3D Modeling- Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
MAD 121 C 3D Modeling- Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
MAD 132 C Electronic Paint- Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
MAD 133 C Electronic Paint- Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
MAD 134 C Digital Imaging- Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 135 C Digital Imaging- Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 136 C Digital Imaging II-Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg #2 to II and / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 137 C Digital Imaging II-Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg #2 to II and / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 140 C DeskTop Publishing I-Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg #1 to I and / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 141 C DeskTop Publishing I-Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg #1 to I and / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 142 C DeskTop Publishing II-Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg #2 to II and / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 143 C DeskTop Publishing II-Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg #2 to II and / to - Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 146 C DeskTop Publishing III- Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg #3 to III and / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 147 C DeskTop Publishing III- Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg #3 to III and / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
<b>REVISED COURSES</b>					



COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 150 C Intermediate Animation-Mac Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Outline and textbook update
MAD 151 C Intermediate Animation-Win Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Outline and textbook update
MAD 156 C Advanced Animation-Mac Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Title chg / to - * Schedule Description Update * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Outline and textbook update
MAD 157 C Advanced Animation-Win Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Outline and textbook update
MAD 162 C Multimedia Web Design-Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 163 C Multimedia Web Design-Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 164 C Adobe Flash Designer-Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update * TOPS Code Revision * CIP Code Revision	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 165 C Adobe Flash Designer-Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg / to - * Textbook Update * TOPS Code Revision * CIP Code Revision	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 180 C Video Editing- Mac Units: 3 Lecture: 2 Laboratory: 4	* Title chg MAC to Mac and / to - * CIP Code Revision * TOPS Code Revision * FSAs added Q35 Media Production and R10 Photo Technology/ Commercial Photography * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review. Textbook update. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 181 C Video Editing- Win Units: 3 Lecture: 2 Laboratory: 4	* Title chg WIN to Win and / to - * CIP Code Revision * TOPS Code Revision * FSAs added N92 Broadcast Technology/Film Video and R10 Photo Technology/ Commercial Photography * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review. Textbook update. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MAD 182 C Cinematography Units: 3 Lecture: 2 Laboratory: 4	* CIP Code Revision * TOPS Code Revision * FSAs added N92 Broadcast Technology/Film/ Video, Q35 Media Production and R10 Photo Technology/ Commercial Photography * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review. Textbook update. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MAD 183 C Preproduction for TV, Video and Film Units: 3 Lecture: 3 Laboratory: 0	* Title change * CIP Code Revision * TOPS Code Revision * Class size from 35 to 45 * FSAs added Q35 Media Production, Remove A20 Art, M40 Commercial Art, P05 Graphic Arts * Textbook Update	45	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review. Title and catalog update. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MAD 184 C Digital Video Explorations Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Schedule Description Update * CIP Code Revision * TOPS Code Revision * FSAs added N92 Broadcast Technology/Film/ Video, Q35 Media Production and R10 Photo Technology/ Commercial Photography * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review. Outline, catalog, schedule and textbook updated. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 185 C Documentary Digital Cinema Units: 3 Lecture: 2 Laboratory: 4	* CIP Code Revision * TOPS Code Revision * FSAs added Q35 Media Production, R10 Photo Technology/ Commercial Photography * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review. Textbook update. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MAD 186 C Live Event Video and Audio Production Units: 3 Lecture: 2 Laboratory: 4	* Title change * Catalog Description Update * Schedule Description Update * CIP Code Revision * TOPS Code Revision * FSAs added Q35 Media Production, R10 Photo Technology/ Commercial Photography Remove A20 Art, M40 Commercial Art, P05 Graphic Arts * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review. Title, catalog & schedule description and textbook updated to better reflect course content. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MAD 187 C Motion Graphics II Units: 3 Lecture: 2 Laboratory: 4	* CIP Code Revision * TOPS Code Revision * Textbook Update * FSA added Q35 Media Production	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MAD 189 C Cinematography II Units: 3 Lecture: 2 Laboratory: 4	* CIP Code Revision * TOPS Code Revision * FSAs added Q35 Media Production and R10 Photo Technology/ Commercial Photography * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review. Textbook Update Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 190 C Contemporary Art Studio Units: 3 Lecture: 2 Laboratory: 4	* Fee removed * Textbook Update * Student Learning Outcomes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook Update
MAD 191 C Film Noir Genre Units: 3 Lecture: 3 Laboratory: 0	* Catalog Description Update * Advisory revalidated * FSAs added A95 English and Q35 Media Production * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review Update catalog and textbook. Updating FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MAD 192 C Great Directors of Cinema Units: 3 Lecture: 3 Laboratory: 0	* Advisory revalidated * FSA added Q35 Media Production * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review Update Textbook. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MAD 193 C Introduction to 2D Animation Units: 3 Lecture: 2 Laboratory: 4	* CIP Code Revision * TOPS Code Revision * FSA added Q35 Media Production * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Textbook update
MAD 195 C Science Fiction Film Genre Units: 3 Lecture: 3 Laboratory: 0	* Schedule Description Update * CIP Code Revision * TOPS Code Revision * FSA added Q35 Media Production * Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review Schedule and textbook update. Updating TOP, CIP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MAD 197 C Western Film Genre Units: 3 Lecture: 3 Laboratory: 0	* Advisory revalidated * TOPS Code Revision * FSA added Q35 Media Production * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review Update Textbook. Updating TOP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MAD 199 C Computer Graphics Studio Units: .5-10 Lecture: 0 Laboratory: 1.5-30	* FSAs added N92 Broadcast Technology/Film/Video, Q35 Media Production and R10 Photo Technology/Commercial Photography * Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Program Review Update Textbook. Updating TOP and FSA codes to match those used by Fullerton College in their TV/Video/Media Production classes.
MATH 024 C Pre-Statistics Units: 6 Lecture: 6 Laboratory: 0	* Outline Update * Catalog Description Update * Prerequisites revalidated * Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Minor course change to align with new textbook.
MATH 150AC Calculus I Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Prerequisites revalidated * Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Minor revisions to align with the CID Math 210 descriptor
MATH 150BC Calculus II Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	This revision is necessary to bring the course into alignment with the CID Descriptor Math 220.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PSY 101 C Introduction to Psychology Units: 3 Lecture: 3 Laboratory: 0	* Textbook Update * Advisory revalidated	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2017 Fall	Program Review Outline and textbook updated to better reflect course content.
PSY 101HC Honors Introduction to Psychology Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Advisory revalidated	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2017 Fall	Program Review Outline, title and textbook updated to better reflect course content.
PSY 161 C Probability and Statistics-Social Sciences Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Catalog Description Update * Prerequisites revalidated and MATH 024 C added * Textbook Update * Distance Education and hybrid added	35	This course involves lecture, but much of the class time focuses on group learning, problem solving and data analysis. Evaluation is through objective exams. Analysis and writing assignments are assessed mostly for use & interpretation of concepts, accuracy and problem solving structure.	2017 Fall	The Faculty Discipline Review Group wants certain items spelled out in the Course Objectives and Course Content to finalize compatibility with the CA Course Identification Numbering System. Items just have to be clarified but have been and remain part of the course. Distance Ed contact types also need to be modernized.
PSY 161HC Honors Probability and Statistics-Social Sciences Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Catalog Description Update * Prerequisites revalidated and MATH 024 C added * Textbook Update * Distance Education and hybrid added	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2017 Fall	The Faculty Discipline Review Group wants certain items spelled out in the Course Objectives and Course Content to finalize compatibility with the CA Course Identification Numbering System. Items just have to be clarified but have been and remain part of the course. Distance Ed contact types also need to be modernized.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
REC 100 C Foundations of Recreation and Leisure Services Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Class Size from 32 to 35 * Title change * Textbook Update * Add Distance Education/Hybrid * FSA C65 Recreational Admin. added	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline, catalog, schedule, title & textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
REC 101 C Principles of Community Recreation Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Add Distance Education/Hybrid * CIP code changed	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline & textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
REC 103 C Organized Fall Sports Activity-Recreation Units: 2 Lecture: 1 Laboratory: 3	* Outline Update * Catalog Description Update * Lab hours from 2 to 3 * Textbook Update * Title expanded * CIP code changed * FSA C65 Recreational Admin. added	32	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline, catalog, title & textbook updated to better reflect course content.
REC 104 C Organized Spring Sports Activity-Recreation Units: 2 Lecture: 1 Laboratory: 3	* Outline Update * Catalog Description Update * Lab hours from 2 to 3 * Textbook Update * Title expanded * CIP code changed * FSA C65 Recreational Admin. added	32	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline, catalog, title & textbook updated to better reflect course content.
<b>REVISED COURSES</b>					



COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
REC 106 C Outdoor Recreation and Camp Counseling Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Title change from / to and * Class size from 32 to 35 * Add Distance Education/Hybrid * CIP code changed * FSA C65 Recreational Admin. added	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline, title & textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
REC 107 C Recreation for Special Groups Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Textbook Update * CIP code changed * FSA C65 Recreational Admin. added	32	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Special groups (adolescents, older adults, individuals with intellectual and physical disabilities)	2017 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content.
SOC 161 C Probability and Statistics-Social Sciences Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated and MATH 024 C added * Textbook Update * Distance Education and hybrid added	35	This course involves lecture, but much of the class time focuses on group learning, problem solving and data analysis. Evaluation is through objective exams. Analysis and writing assignments are assessed mostly for use & interpretation of concepts, accuracy and problem solving structure.	2017 Fall	The Faculty Discipline Review Group wants certain items spelled out in the Course Objectives and Course Content to finalize compatibility with the CA Course Identification Numbering System. Items just have to be clarified but have been and remain part of the course. Distance Ed contact types also need to be modernized.
<b>REVISED COURSES</b>					

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
SOC 161HC Honors Probability and Statistics-Social Sciences Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Catalog Description Update * Prerequisites revalidated and MATH 024 C added * Textbook Update * Distance Education added	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2017 Fall	The Faculty Discipline Review Group wants certain items spelled out in the Course Objectives and Course Content to finalize compatibility with the CA Course Identification Numbering System. Items just have to be clarified but have been and remain part of the course. Distance Ed contact types also need to be modernized.

NEW DEGREES/CERTIFICATES																																	
DEGREE		EFF DATE	JUSTIFICATION																														
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Administration of Justice	<p><b>Associate in Science in Administration of Justice for Transfer Degree (AS-T)</b></p> <p>Required Core Courses are listed in suggested sequence:</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>AJ110 C</td> <td>Introduction to Criminal Justice</td> <td>3</td> </tr> <tr> <td>AJ120 C</td> <td>Concepts of Criminal Law</td> <td>3</td> </tr> <tr> <td colspan="3">List A (6 units)</td> </tr> <tr> <th></th> <th></th> <th>Units</th> </tr> <tr> <td>AJ140 C</td> <td>Criminal Investigation</td> <td>3</td> </tr> <tr> <td>AJ160 C</td> <td>Community and the Justice System</td> <td>3</td> </tr> <tr> <td colspan="3">List B: Select two (6-7 units):</td> </tr> <tr> <th></th> <th></th> <th>Units</th> </tr> <tr> <td>PSY101 C</td> <td>Introduction to Psychology</td> <td>3</td> </tr> <tr> <td>PSY101HC</td> <td>Honors Introduction to Psychology</td> <td>3</td> </tr> <tr> <td>SOC101 C</td> <td>Introduction to Sociology</td> <td>3</td> </tr> <tr> <td>SOC101HC</td> <td>Honors Introduction to Sociology</td> <td>3</td> </tr> <tr> <td>SOC102 C</td> <td>Social Problems</td> <td>3</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td>PSY161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td>PSY161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td>SOC161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td>SOC161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td>PHIL170 C</td> <td>Logic and Critical Thinking</td> <td>3</td> </tr> <tr> <td>PHIL172 C</td> <td>Critical Thinking and Writing</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>18-19</td> </tr> </tbody> </table>			Units	AJ110 C	Introduction to Criminal Justice	3	AJ120 C	Concepts of Criminal Law	3	List A (6 units)					Units	AJ140 C	Criminal Investigation	3	AJ160 C	Community and the Justice System	3	List B: Select two (6-7 units):					Units	PSY101 C	Introduction to Psychology	3	PSY101HC	Honors Introduction to Psychology	3	SOC101 C	Introduction to Sociology	3	SOC101HC	Honors Introduction to Sociology	3	SOC102 C	Social Problems	3	MATH120 C	Introduction to Probability and Statistics	4	PSY161 C	Probability and Statistics-Social Sciences	4	PSY161HC	Honors Probability and Statistics-Social Sciences	4	SOC161 C	Probability and Statistics-Social Sciences	4	SOC161HC	Honors Probability and Statistics-Social Sciences	4	CIS111 C	Computer Information Systems	3	PHIL170 C	Logic and Critical Thinking	3	PHIL172 C	Critical Thinking and Writing	3	Total Units		18-19	2017 Fall	<p>To provide students completing the AJ courses with the opportunity for a transfer degree.</p> <p>This degree includes two revised courses that were historically offered and two new AJ courses.</p>
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Automotive Technology	<b>Automotive T-TEN Performance and Driveability Specialist Certificate</b> <b>The courses are shown in the required sequence.</b> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>AT109 C</td> <td>Introduction to Toyota Automotive Technology</td> <td>4</td> </tr> <tr> <td>AT150 C</td> <td>Auto Performance and Driveability</td> <td>12</td> </tr> <tr> <td>AT213 C</td> <td>Toyota Portfolio II TPORT (II)</td> <td>1</td> </tr> <tr> <td colspan="2">Total Units</td> <td>17</td> </tr> </tbody> </table>			Units	AT109 C	Introduction to Toyota Automotive Technology	4	AT150 C	Auto Performance and Driveability	12	AT213 C	Toyota Portfolio II TPORT (II)	1	Total Units		17	2017 Fall	This certificate is awarded when the student demonstrates proficiency in the T-TEN and NATEF (National Automotive Technician Foundation) curriculum tasks for engine performance.						
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AT109 C	Introduction to Toyota Automotive Technology	4																						
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<b>NEW DEGREES/CERTIFICATES</b>																								

DEGREE		EFF DATE	JUSTIFICATION
Computer Information Systems	<b>Business Information Worker Certificate</b>		This certificate will be part of the Los Angeles/Orange County Regional Consortium for the Business Information Worker (BIW).
	Required Courses Are Listed In Suggested Sequence:		
		Units	
	CIS101 C	Introduction MS Word/Document Formatting 4	
	CIS107 C	Introduction to Windows 2	
	CIS250 C	Word Processing 2	
	CIS132 C	Spreadsheet-Excel for Windows 3	
	CIS116 C	MS Outlook/Office Procedures 3	
	CIS111 C	Computer Information Systems 3	
	MGT111 C	Business Communications 3	
MGT266 C	Human Relations in Business 3		
	Total Units	23	
Court Reporting	<b>Legal Careers Certificate</b>		There is a need in the legal field for a basic introduction in law for students interested in transferring to programs offering advanced courses of study in paralegal or law.
	Required Courses are listed in suggested sequence.		
		Units	
	CTRP071 C	Legal Terminology and Rhetoric 3	
	CTRP072 C	Legal Procedures 4	
	CTRP076 C	Court and Deposition Procedures 1.5 - 3	
	CTRP080 C	Internship: Law Office 2	
	MGT055 C	Business English 3	
	MGT111 C	Business Communications 3	
	MGT141 C	Personal Law 3	
	MGT143 C	Introduction to Legal Research 1	
	MGT240 C	Legal Environment of Business 3	
	CIS111 C	Computer Information Systems 3	
	Total Units	26.5 - 28	
<b>NEW DEGREES/CERTIFICATES</b>			

DEGREE		EFF DATE	JUSTIFICATION																																																																																																																											
Theatre Arts	<p><b>Associate in Arts Degree Theater Arts Production</b>  <b>Required nine (9) units from the following Theater courses.</b></p> <table border="1" data-bbox="428 241 1133 577"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>THEA100 C</td> <td>Introduction to the Theater</td> <td>3</td> </tr> <tr> <td>THEA101 C</td> <td>Play Analysis</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA102 C</td> <td>World Theater History I</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA107 C</td> <td>Diversity in American Theater</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA107HC</td> <td>Honors Diversity in American Theater</td> <td>3</td> </tr> <tr> <td>THEA120 C</td> <td>Acting I</td> <td>3</td> </tr> </tbody> </table> <p><b>Select 8-9 units from the following design classes according to emphasis:</b></p> <table border="1" data-bbox="428 640 1133 1039"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>THEA140 C</td> <td>Introduction to Theater Design</td> <td>3</td> </tr> <tr> <td>THEA143 C</td> <td>Stagecraft</td> <td>3</td> </tr> <tr> <td>THEA142 C</td> <td>Theater Sound and Recording</td> <td>2</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA144 C</td> <td>Lighting Design Fundamentals</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA145 C</td> <td>Fundamentals of Costume Design</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA146 C</td> <td>Scene Painting</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA147 C</td> <td>Stage Makeup</td> <td>3</td> </tr> </tbody> </table> <p><b>Select three (3) units from the following production classes according to emphasis:</b></p> <table border="1" data-bbox="428 1102 1133 1312"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>THEA149 C</td> <td>Stage Crew I- Running</td> <td>1 - 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ETHS160 C	Native American History	3																																																																						
GEOG102 C	Physical Geography	3																																																																						
GEOG130 C	California Geography	3																																																																						
GEOG160 C	Cultural Geography	3																																																																						
GEOG202 C	Field Geography - Physical	1																																																																						
GEOG230 C	Introduction to GIS	3																																																																						
GEOL100 C	Physical Geology	3																																																																						
GEOL103 C	Historical Geology	4																																																																						
GEOL120 C	Geology of California	3																																																																						
<b>Total Units</b>		<b>29-31</b>																																																																						



REVISED DEGREES/CERTIFICATES				
DEGREE		EFF DATE	JUSTIFICATION	
Anthropology	<b>Associate in Arts in Anthropology for Transfer</b>		2017 Fall  ANTH 208, ANTH 211, ANTH 232 added in electives. No total unit change  ANTH 106 C title from World Prehistory to Human Prehistory and Ancient Civilizations  ANTH 225 title from Cultures of Mesoamerica to Ancient Cultures of Mexico and Central America  PSY 161HC title expanded	
	<b>Required Core: 9 units</b>			
		Units		
	ANTH101 C	Biological Anthropology		3
		or		
	ANTH101HC	Honors Biological Anthropology		3
		and		
	ANTH102 C	Cultural Anthropology		3
		or		
	ANTH102HC	Honors Cultural Anthropology		3
		and		
	ANTH103 C	Introduction to Archaeology		3
	<b>List A - Select 4-5 units minimum from the following (ANTH 101LC plus one other):</b>			
	ANTH101LC	Biological Anthropology Lab		1
		and		
	ANTH105 C	Introduction to Linguistic Anthropology		3
		or		
	ANTH106 C	Human Prehistory and Ancient Civilizations		3
	ANTH107 C	Magic, Witchcraft and Religion		3
		or		
	ANTH121 C	Native North America		3
		or		
	MATH120 C	Introduction to Probability and Statistics		4
		or		
	PSY161 C	Probability and Statistics-Social Sciences		4
		or		
	PSY161HC	Honors Probability and Statistics-Social Sciences		4
		or		
	SOC161 C	Probability and Statistics-Social Sciences		4
		or		
SOC161HC	Honors Probability and Statistics-Social Sciences	4		
<b>List B - Select 3-4 units minimum from List A courses not already taken.</b>				
<b>List C - Select 3 units minimum from List A courses not already taken, or from the following</b>				
ANTH104 C	Comparative Cultures	3		
	or			
ANTH210 C	Introduction to Forensic Anthropology	3		
	or			
ANTH208 C	Anthropology of Death	3		
	or			
ANTH225 C	Ancient Cultures of Mexico and Central America	3		
	or			
ANTH211 C	Applied and Practicing Anthropology	3		
	or			
ANTH231 C	Field Course in Archaeology I	3		
	or			
ANTH232 C	Field Course in Archaeology II	3		
Total Units		19 - 21		

**REVISED DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																																																																						
Art	<p><b>ASSOCIATE IN ARTS DEGREE ART</b>            Required Courses are listed in suggested sequence (18 units)</p> <table border="1" data-bbox="386 243 1076 1375"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr><td>ART182 C</td><td>Beginning Drawing</td><td>3</td></tr> <tr><td>ART120 C</td><td>Two-Dimensional Design</td><td>3</td></tr> <tr><td>ART111 C</td><td>Survey of Art History I</td><td>3</td></tr> <tr><td>ART112 C</td><td>Survey of Art History II</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>ART112HC</td><td>Honors Survey of Art History II</td><td>3</td></tr> <tr><td>ART121 C</td><td>Three-Dimensional Design</td><td>3</td></tr> <tr><td>ART123 C</td><td>Color Theory</td><td>3</td></tr> <tr><td colspan="3">Select 9 units from the following:</td></tr> <tr><td>ART130 C</td><td>Introduction to Printmaking</td><td>3</td></tr> <tr><td>ART131 C</td><td>Intermediate Printmaking</td><td>3</td></tr> <tr><td>ART150 C</td><td>Ceramics Handbuilding</td><td>3</td></tr> <tr><td>ART151 C</td><td>Ceramics Throwing</td><td>3</td></tr> <tr><td>ART152 C</td><td>Technical and Conceptual Ceramics</td><td>3</td></tr> <tr><td>ART153 C</td><td>Ceramic Studio Exploration</td><td>3</td></tr> <tr><td>ART154 C</td><td>Ceramic Aesthetics and Finishes</td><td>3</td></tr> <tr><td>ART161 C</td><td>Gallery Studies 1</td><td>3</td></tr> <tr><td>ART162 C</td><td>Gallery Studies 2</td><td>3</td></tr> <tr><td>ART163 C</td><td>Gallery Studies 3</td><td>3</td></tr> <tr><td>ART183 C</td><td>Intermediate Drawing</td><td>3</td></tr> <tr><td>ART184 C</td><td>Advanced Drawing</td><td>3</td></tr> <tr><td>ART185 C</td><td>Beginning Life Drawing</td><td>3</td></tr> <tr><td>ART186 C</td><td>Intermediate Life Drawing</td><td>3</td></tr> <tr><td>ART191 C</td><td>Life Painting</td><td>3</td></tr> <tr><td>ART193 C</td><td>Portrait Painting</td><td>3</td></tr> <tr><td>ART194 C</td><td>Beginning Painting</td><td>3</td></tr> <tr><td>ART195 C</td><td>Intermediate Painting</td><td>3</td></tr> <tr><td>ART196 C</td><td>Advanced Painting</td><td>3</td></tr> <tr><td>ART244 C</td><td>Illustration</td><td>3</td></tr> <tr><td>ART246 C</td><td>Advanced Illustration</td><td>3</td></tr> <tr><td>ART166 C</td><td>Contemporary Art Studio</td><td>3</td></tr> <tr><td>ART149 C</td><td>Beginning Sculpture</td><td>3</td></tr> <tr><td>Total Units</td><td></td><td>27</td></tr> </tbody> </table>			Units	ART182 C	Beginning Drawing	3	ART120 C	Two-Dimensional Design	3	ART111 C	Survey of Art History I	3	ART112 C	Survey of Art History II	3		or		ART112HC	Honors Survey of Art History II	3	ART121 C	Three-Dimensional Design	3	ART123 C	Color Theory	3	Select 9 units from the following:			ART130 C	Introduction to Printmaking	3	ART131 C	Intermediate Printmaking	3	ART150 C	Ceramics Handbuilding	3	ART151 C	Ceramics Throwing	3	ART152 C	Technical and Conceptual Ceramics	3	ART153 C	Ceramic Studio Exploration	3	ART154 C	Ceramic Aesthetics and Finishes	3	ART161 C	Gallery Studies 1	3	ART162 C	Gallery Studies 2	3	ART163 C	Gallery Studies 3	3	ART183 C	Intermediate Drawing	3	ART184 C	Advanced Drawing	3	ART185 C	Beginning Life Drawing	3	ART186 C	Intermediate Life Drawing	3	ART191 C	Life Painting	3	ART193 C	Portrait Painting	3	ART194 C	Beginning Painting	3	ART195 C	Intermediate Painting	3	ART196 C	Advanced Painting	3	ART244 C	Illustration	3	ART246 C	Advanced Illustration	3	ART166 C	Contemporary Art Studio	3	ART149 C	Beginning Sculpture	3	Total Units		27	2017 Fall	<p>The Art Department would like to add the new courses that were written due to leveling to our Associate in Arts Degree Studio Art and make our program more comprehensive, and provide our students and introduction to emerging fields within our discipline. ART 152 C title from / to and. Add ART 166 C and ART 149 C to the electives and reduce the requirement from 15 to 9 units            Total units from 33 to 27</p>
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ART149 C	Beginning Sculpture	3																																																																																																							
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REVISED DEGREES/CERTIFICATES				
DEGREE		EFF DATE	JUSTIFICATION	
Art	<b>Associate in Arts in Studio Arts for Transfer Degree (AA-T)</b>		2017 Fall Title change on MAD 100 C from Introduction to Computer Graphics Mac. ART 140 C change to MAD 116 C and <b>1</b> to Roman <b>I</b>	
	Core Courses (12 units)			
				Units
	ART112 C	Survey of Art History II		3
		or		
	ART112HC	Honors Survey of Art History II		3
	ART120 C	Two-Dimensional Design		3
	ART121 C	Three-Dimensional Design		3
	ART182 C	Beginning Drawing		3
	<b>List A: Art History restricted Electives (3)</b>			
	<b>Select one course from the following:</b>			
				Units
	ART111 C	Survey of Art History I		3
	ART114 C	Modern Art History		3
	<b>List B: Studio Arts restricted Electives (9)</b>			
	<b>Select one course from any three of the following areas:</b>			
				Units
	ART183 C	Intermediate Drawing		3
		or		
	ART185 C	Beginning Life Drawing		3
	ART194 C	Beginning Painting		3
	ART130 C	Introduction to Printmaking		3
	ART150 C	Ceramics Handbuilding		3
		or		
	ART151 C	Ceramics Throwing		3
	ART149 C	Beginning Sculpture		3
	MAD100 C	Introduction to Media Arts Design-Mac		3
	PHOT101 C	Introduction to Photography		3
ART123 C	Color Theory	3		
ART174 C	Jewelry Design	3		
	and			
ART175 C	Metalsmithing	3		
MAD116 C	Graphic Design I	3		
Total Units		24		

**REVISED DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																																																																																														
Art	<p><b>Associate in Arts in Art History for Transfer Degree (AA-T)</b></p> <p><b>Required Core: 9 Units</b></p> <table border="1" data-bbox="383 310 1079 516"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ART111 C</td> <td>Survey of Art History I</td> <td>3</td> </tr> <tr> <td>ART112 C</td> <td>Survey of Art History II</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ART112HC</td> <td>Honors Survey of Art History II</td> <td>3</td> </tr> <tr> <td>ART182 C</td> <td>Beginning Drawing</td> <td>3</td> </tr> </tbody> </table> <p><b>List A</b></p> <table border="1" data-bbox="383 548 1079 615"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ART216 C</td> <td>Latin American Art</td> <td>3</td> </tr> </tbody> </table> <p><b>List B - select 1 course from the following courses listed:</b></p> <table border="1" data-bbox="383 646 1079 846"> <tbody> <tr><td>ART120 C</td><td>Two-Dimensional Design</td><td>3</td></tr> <tr><td>ART121 C</td><td>Three-Dimensional Design</td><td>3</td></tr> <tr><td>ART185 C</td><td>Beginning Life Drawing</td><td>3</td></tr> <tr><td>MAD116 C</td><td>Graphic Design I</td><td>3</td></tr> <tr><td>ART150 C</td><td>Ceramics Handbuilding</td><td>3</td></tr> <tr><td>PHOT101 C</td><td>Introduction to Photography</td><td>3</td></tr> </tbody> </table> <p><b>List C - select 1 course from the following courses listed or any course from List B not already used</b></p> <table border="1" data-bbox="383 919 1079 1854"> <tbody> <tr><td>ART114 C</td><td>Modern Art History</td><td>3</td></tr> <tr><td>ART100 C</td><td>Fundamentals of Art</td><td>3</td></tr> <tr><td>ART110 C</td><td>Introduction to Art</td><td>3</td></tr> <tr><td>ENGL110 C</td><td>Humanities: Ancient and Medieval</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>INDS100 C</td><td>Humanities: Ancient and Medieval</td><td>3</td></tr> <tr><td>ENGL111 C</td><td>Humanities: Renaissance-Present</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>INDS101 C</td><td>Humanities: Renaissance-Present</td><td>3</td></tr> <tr><td>FREN101 C</td><td>Elementary French I</td><td>5</td></tr> <tr><td>FREN102 C</td><td>Elementary French II</td><td>5</td></tr> <tr><td>FREN203 C</td><td>Intermediate French III</td><td>4</td></tr> <tr><td>FREN204 C</td><td>Intermediate French IV</td><td>4</td></tr> <tr><td>HIST110 C</td><td>Western Civilizations I</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>HIST110HC</td><td>Honors West. Civilizations I</td><td>3</td></tr> <tr><td>HIST111 C</td><td>Western Civilizations II</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>HIST111HC</td><td>Honors Western Civilizations II</td><td>3</td></tr> <tr><td>HIST112 C</td><td>World Civilizations I</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>HIST112HC</td><td>Honors World Civilizations I</td><td>3</td></tr> <tr><td>HIST113 C</td><td>World Civilizations II</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>HIST113HC</td><td>Honors World Civilizations II</td><td>3</td></tr> <tr><td>PHIL201 C</td><td>History of Ancient Philosophy</td><td>3</td></tr> <tr><td>PHIL202 C</td><td>History of Modern Philosophy</td><td>3</td></tr> <tr> <td>Total Units</td> <td></td> <td>18 - 20</td> </tr> </tbody> </table>			Units	ART111 C	Survey of Art History I	3	ART112 C	Survey of Art History II	3		or		ART112HC	Honors Survey of Art History II	3	ART182 C	Beginning Drawing	3			Units	ART216 C	Latin American Art	3	ART120 C	Two-Dimensional Design	3	ART121 C	Three-Dimensional Design	3	ART185 C	Beginning Life Drawing	3	MAD116 C	Graphic Design I	3	ART150 C	Ceramics Handbuilding	3	PHOT101 C	Introduction to Photography	3	ART114 C	Modern Art History	3	ART100 C	Fundamentals of Art	3	ART110 C	Introduction to Art	3	ENGL110 C	Humanities: Ancient and Medieval	3		or		INDS100 C	Humanities: Ancient and Medieval	3	ENGL111 C	Humanities: Renaissance-Present	3		or		INDS101 C	Humanities: Renaissance-Present	3	FREN101 C	Elementary French I	5	FREN102 C	Elementary French II	5	FREN203 C	Intermediate French III	4	FREN204 C	Intermediate French IV	4	HIST110 C	Western Civilizations I	3		or		HIST110HC	Honors West. Civilizations I	3	HIST111 C	Western Civilizations II	3		or		HIST111HC	Honors Western Civilizations II	3	HIST112 C	World Civilizations I	3		or		HIST112HC	Honors World Civilizations I	3	HIST113 C	World Civilizations II	3		or		HIST113HC	Honors World Civilizations II	3	PHIL201 C	History of Ancient Philosophy	3	PHIL202 C	History of Modern Philosophy	3	Total Units		18 - 20	2017 Fall	ART 140 C change to MAD 116 C and <u>1</u> to Roman <u>I</u> Title modified. No total unit change
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DEGREE		EFF DATE	JUSTIFICATION		
Aviation and Travel Careers	<b>BASIC AIRLINE CUSTOMER SERVICES CERTIFICATE</b> Required courses are listed in numeric sequence:	2017 Fall	Increased units from 15-18 to address advisory committee concerns about skill attainment. Change will also enable students wanting to transfer to combine this certificate with CSU-GE or IGETC to avoid taking extra courses to complete a degree. ATC 183 C added		
				Units	
	ATC101 C			Introduction to Travel Careers	3
	ATC102 C			Career Communication/Portfolio	3
	ATC174 C			Destinations: Americas/Europe	3
				or	
	ATC175 C			Destinations: Africa/Pacific	3
	ATC183 C			Customer Care: Airline/Travel	3
	ATC192 C			Airline Reservations: SABRE	3
	ATC270 C			Airline Operations	3
	Total Units	18			
Aviation and Travel Careers	<b>BASIC CRUISE LINE SALES and OPERATIONS CERTIFICATE</b> Required courses are listed in suggested sequence:	2017 Fall	Increased units from 15-18 to address advisory committee concerns about skill attainment. Change will also enable students wanting to transfer to combine this certificate with CSU-GE or IGETC to avoid taking extra courses to complete a degree. ATC 182 C or ATC 183 C added Title from & to and		
				Units	
	ATC101 C			Introduction to Travel Careers	3
	ATC102 C			Career Communication/Portfolio	3
	ATC123 C			Travel Sales and Tour Operations	3
	ATC174 C			Destinations: Americas/Europe	3
				or	
	ATC175 C			Destinations: Africa/Pacific	3
	ATC182 C			Cultural Tourism	3
				or	
ATC183 C	Customer Care: Airline/Travel	3			
ATC223 C	Cruise Line Sales and Operations	3			
	Total Units	18			
Aviation and Travel Careers	<b>BASIC FLIGHT ATTENDANT CERTIFICATE</b> Required courses are listed in numeric sequence:	2017 Fall	Increased units from 15-18 to address advisory committee concerns about skill attainment. Change will also enable students wanting to transfer to combine this certificate with CSU-GE or IGETC to avoid taking extra courses to complete a degree. ATC 256 C added as an <u>or</u> course and ATC 274 changed to a required course		
				Units	
	ATC101 C			Introduction to Travel Careers	3
	ATC102 C			Career Communication/Portfolio	3
	ATC183 C			Customer Care: Airline/Travel	3
				or	
	ATC256 C			Crew Resource Management	3
	ATC174 C			Destinations: Americas/Europe	3
				or	
	ATC175 C			Destinations: Africa/Pacific	3
ATC270 C	Airline Operations	3			
ATC274 C	Passenger Services and Safety	3			
	Total Units	18			
<b>REVISED DEGREES/CERTIFICATES</b>					

DEGREE		EFF DATE	JUSTIFICATION																																				
Aviation and Travel Careers	<p><b>BASIC TOURISM and CONFERENCE MANAGEMENT CERTIFICATE</b></p> <p>Required courses are listed in suggested sequence:</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ATC101 C</td> <td>Introduction to Travel Careers</td> <td>3</td> </tr> <tr> <td>ATC102 C</td> <td>Career Communication/Portfolio</td> <td>3</td> </tr> <tr> <td>ATC123 C</td> <td>Travel Sales and Tour Operations</td> <td>3</td> </tr> <tr> <td>ATC174 C</td> <td>Destinations: Americas/Europe</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ATC175 C</td> <td>Destinations: Africa/Pacific</td> <td>3</td> </tr> <tr> <td>ATC180 C</td> <td>Tourism and Conference Management</td> <td>3</td> </tr> <tr> <td>ATC182 C</td> <td>Cultural Tourism</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>18</td> </tr> </tbody> </table>			Units	ATC101 C	Introduction to Travel Careers	3	ATC102 C	Career Communication/Portfolio	3	ATC123 C	Travel Sales and Tour Operations	3	ATC174 C	Destinations: Americas/Europe	3		or		ATC175 C	Destinations: Africa/Pacific	3	ATC180 C	Tourism and Conference Management	3	ATC182 C	Cultural Tourism	3	Total Units		18	2017 Fall	Increased units from 15-18 to address advisory committee concerns about skill attainment. Change will also enable students wanting to transfer to combine this certificate with CSU-GE or IGETC to avoid taking extra courses to complete a degree. ATC 182 C added Title from & to and						
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<b>REVISED DEGREES/CERTIFICATES</b>																																							

DEGREE		EFF DATE	JUSTIFICATION	
Computer Information Systems	<b>Advanced Networking Certificate</b>		2017 Fall CIS 202 C title change from VMware Virtualization Network to VMware vSphere Virtualization Networking. No total unit change	
	Take 4 of the following courses:			
		Units		
	CIS202 C	VMware vSphere Virtualization Networking		3
	CIS239 C	CCNA Bootcamp		3
	CIS240 C	Wireless Networking Technology		3
	CIS248 C	Voice Over IP		3
	CIS257 C	Storage Management and Cloud Computing		3
CIS258 C	CCNA Security	3		
	Total Units	12		
Computer Information Systems	<b>MICROSOFT NETWORKING CERTIFICATE</b>		2017 Fall Title changes on CIS 182 from Data Communications Management, CIS 185 from Microsoft Client/Server Administration, CIS 189 from MS Windows Active Directory, CIS 191 from Network Infrastructure Administration, CIS 187 from MS Windows Exchange Server Rearranged courses in certificate. Total unit change from 15 to 12	
	Required courses are listed in suggested sequence:			
		Units		
	CIS185 C	Administering Windows Server		3
	CIS189 C	Administrating and Configuring Windows Server Directory Services		3
	CIS191 C	Administrating and Configuring Windows Server Network Infrastructure		3
	Select one of the following: (3 units)			
		Units		
	CIS182 C	Microsoft Networking Fundamentals		3
	CIS187 C	Microsoft Exchange and SharePoint Services		3
	Total Units	12		
Computer Information Systems	<b>Network Virtualization Certificate</b>		2017 Fall Title changes on CIS 185 from Microsoft Client/ Server Administration, CIS 189 from MS Windows Active Directory, CIS 201 from MS Virtualization Network, CIS 202 from VMware Virtualization Network No total unit change.	
	Required courses are listed in suggested sequence:			
		Units		
	CIS185 C	Administering Windows Server		3
	CIS189 C	Administrating and Configuring Windows Server Directory Services		3
	CIS201 C	Microsoft Virtualization and Cloud Deployment		3
	CIS202 C	VMware vSphere Virtualization Networking		3
	Total Units	12		
<b>REVISED DEGREES/CERTIFICATES</b>				

DEGREE		EFF DATE	JUSTIFICATION
Computer Information Systems	<b>Social Media Marketing Certificate</b>		2017 Fall The title for CIS 120 C is changed from Internet and Social Media to Social Media and Digital Marketing. CIS 120 C is going through a revision along with this certificate.
	Required courses are listed in suggested sequence		
		Units	
	CIS120 C	Social Media and Digital Marketing 3	
	CIS221 C	Web Technology and Social Media 3	
	MKT222 C	Principles of Marketing 3	
	MKT103 C	Principles of Advertising 3	
		or	
MKT210 C	Consumer Behavior 3		
	Total Units 12		
Computer Information Systems	<b>WEB NETWORKING TECHNOLOGY CERTIFICATE</b>		2017 Fall Title change on CIS 120 C from Internet and Social Media to Social Media and Digital Marketing.
	Required courses are listed in suggested sequence:		
		Units	
	CIS120 C	Social Media and Digital Marketing 3	
	CIS121 C	Adobe PDF Document Management 3	
	CIS221 C	Web Technology and Social Media 3	
	CIS262 C	New Technology 3	
		Total Units 12	
Court Reporting	<b>Associate in Science Degree Law Office Administration</b>		2017 Fall Revision needed to remove deactivated course MGT 241 C. No total unit change
	Required courses are listed in suggested sequence:		
		Units	
	CTRP073AC	Spelling for Modern Business 1	
	CTRP073BC	Punctuation for Court Reporting 1	
	CTRP071 C	Legal Terminology and Rhetoric 3	
	CTRP072 C	Legal Procedures 4	
	MGT055 C	Business English 3	
	MGT143 C	Introduction to Legal Research 1	
	CTRP067 C	Basic Vocabulary Development 2	
	CTRP068 C	Advanced Vocabulary Development 1.5	
	CTRP076 C	Court & Deposition Procedures 1.5 - 3	
	CTRP073DC	Proofreading 1	
	CTRP073CC	Formatting, Style and Usage 1	
	CTRP062 C	Notary Public Exam Preparation 0.5 - 1	
	CTRP080 C	Internship: Law Office 2	
		or	
	CTRP033 C	Internship: Agency Services 2	
		or	
	CTRP034 C	Internship: Court Services 2	
	MGT240 C	Legal Environment of Business 3	
	Total Units 25.5 - 27.5		
<b>REVISED DEGREES/CERTIFICATES</b>			



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Ethnic Studies	<p><b>ASSOCIATE IN ARTS DEGREE IN ETHNIC STUDIES</b></p> <p>Required courses (15 units):</p> <table border="1" data-bbox="383 346 1079 1617"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS101 C</td> <td>American Ethnic Studies</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ETHS101HC</td> <td>Honors American Ethnic Studies</td> <td>3</td> </tr> <tr> <td>ETHS129 C</td> <td>Introduction to African-American Studies</td> <td>3</td> </tr> <tr> <td>ETHS150 C</td> <td>Introduction to Chicana-o Studies</td> <td>3</td> </tr> <tr> <td>ETHS160 C</td> <td>Native American History</td> <td>3</td> </tr> <tr> <td>ETHS170 C</td> <td>Introduction to Asian Pacific American Studies</td> <td>3</td> </tr> <tr> <td colspan="3"><b>Three (3) units from the following elective courses:</b></td> </tr> <tr> <th></th> <th></th> <th>Units</th> </tr> <tr> <td>ANTH121 C</td> <td>Native North America</td> <td>3</td> </tr> <tr> <td>ANTH225 C</td> <td>Ancient Cultures of Mexico and Central America</td> <td>3</td> </tr> <tr> <td>ART216 C</td> <td>Latin American Art</td> <td>3</td> </tr> <tr> <td>ENGL208 C</td> <td>Asian American Literature</td> <td>3</td> </tr> <tr> <td>ENGL247 C</td> <td>Multicultural Literature</td> <td>3</td> </tr> <tr> <td>ENGL255 C</td> <td>African-American Literature I</td> <td>3</td> </tr> <tr> <td>ENGL256 C</td> <td>African-American Literature II</td> <td>3</td> </tr> <tr> <td>ETHS130 C</td> <td>African-American History I</td> <td>3</td> </tr> <tr> <td>ETHS131 C</td> <td>African-American History II</td> <td>3</td> </tr> <tr> <td>ETHS151 C</td> <td>Chicana-o History I</td> <td>3</td> </tr> <tr> <td>ETHS152 C</td> <td>Chicana-o History II</td> <td>3</td> </tr> <tr> <td>ETHS153 C</td> <td>Chicana-o Contemporary Issues</td> <td>3</td> </tr> <tr> <td>ETHS171 C</td> <td>Asian Pacific American History</td> <td>3</td> </tr> <tr> <td>ETHS235 C</td> <td>American Social Justice Movements</td> <td>3</td> </tr> <tr> <td>HIST135 C</td> <td>History of Africa</td> <td>3</td> </tr> <tr> <td>HIST142 C</td> <td>History of Latin America I</td> <td>3</td> </tr> <tr> <td>HIST143 C</td> <td>History of Latin America II</td> <td>3</td> </tr> <tr> <td>HIST160 C</td> <td>Asian Civilizations I</td> <td>3</td> </tr> <tr> <td>HIST161 C</td> <td>Asian Civilizations II</td> <td>3</td> </tr> <tr> <td>HIST163 C</td> <td>History of Mexico</td> <td>3</td> </tr> <tr> <td>HIST275 C</td> <td>History of California</td> <td>3</td> </tr> <tr> <td>POSC209 C</td> <td>Urban Politics</td> <td>3</td> </tr> <tr> <td>PSY131 C</td> <td>Cross-Cultural Psychology</td> <td>3</td> </tr> <tr> <td>THEA107 C</td> <td>Diversity in American Theater</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA107HC</td> <td>Honors Diversity in American Theater</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>18</td> </tr> </tbody> </table>			Units	ETHS101 C	American Ethnic Studies	3		or		ETHS101HC	Honors American Ethnic Studies	3	ETHS129 C	Introduction to African-American Studies	3	ETHS150 C	Introduction to Chicana-o Studies	3	ETHS160 C	Native American History	3	ETHS170 C	Introduction to Asian Pacific American Studies	3	<b>Three (3) units from the following elective courses:</b>					Units	ANTH121 C	Native North America	3	ANTH225 C	Ancient Cultures of Mexico and Central America	3	ART216 C	Latin American Art	3	ENGL208 C	Asian American Literature	3	ENGL247 C	Multicultural Literature	3	ENGL255 C	African-American Literature I	3	ENGL256 C	African-American Literature II	3	ETHS130 C	African-American History I	3	ETHS131 C	African-American History II	3	ETHS151 C	Chicana-o History I	3	ETHS152 C	Chicana-o History II	3	ETHS153 C	Chicana-o Contemporary Issues	3	ETHS171 C	Asian Pacific American History	3	ETHS235 C	American Social Justice Movements	3	HIST135 C	History of Africa	3	HIST142 C	History of Latin America I	3	HIST143 C	History of Latin America II	3	HIST160 C	Asian Civilizations I	3	HIST161 C	Asian Civilizations II	3	HIST163 C	History of Mexico	3	HIST275 C	History of California	3	POSC209 C	Urban Politics	3	PSY131 C	Cross-Cultural Psychology	3	THEA107 C	Diversity in American Theater	3		or		THEA107HC	Honors Diversity in American Theater	3				Total Units		18	2017 Fall	<p>Title changed on ETHS 235 C from The Civil Rights Movement to American Social Justice Movements.</p> <p>Title change on ANTH 225 C from Cultures of Mesoamerica to Ancient Cultures of Mexico and Central America</p> <p>After PSY 131 C the <b>or SOC 237 C</b> was removed.</p> <p>ETHS 150, 151, 152, 153 character change in title / to -</p>
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DEGREE		EFF DATE	JUSTIFICATION	
Ethnic Studies	<b>Associate in Arts Degree in African-American Studies</b>		2017 Fall  Title changed on ETHS 235 C from The Civil Rights Movement to American Social Justice Movements.  ETHS 150, 151, 152, 153 character change in title / to -	
	<b>Required courses (12 units):</b>			
				Units
	ETHS101 C	American Ethnic Studies		3
		or		
	ETHS101HC	Honors American Ethnic Studies		3
	ETHS129 C	Introduction to African-American Studies		3
	ETHS130 C	African-American History I		3
	ETHS131 C	African-American History II		3
	<b>Three (3) units from the following elective courses related to the African-American experience:</b>			
				Units
	ENGL255 C	African-American Literature I		3
	ENGL256 C	African-American Literature II		3
	ETHS235 C	American Social Justice Movements		3
	HIST135 C	History of Africa		3
	MUS113 C	Jazz History		3
	POSC209 C	Urban Politics		3
	<b>Three (3) units from the following elective courses:</b>			
				Units
	ETHS150 C	Introduction to Chicana-o Studies		3
ETHS151 C	Chicana-o History I	3		
ETHS152 C	Chicana-o History II	3		
ETHS153 C	Chicana-o Contemporary Issues	3		
ETHS160 C	Native American History	3		
ETHS170 C	Introduction to Asian Pacific American Studies	3		
ETHS171 C	Asian Pacific American History	3		
Total Units		18		

**REVISED DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION	
Ethnic Studies	<b>Associate in Arts Degree in Chicana-o Studies</b>		2017 Fall  Add American Social Justice Movements course ETHS 235 C to the electives.  Title change on ANTH 225 C from Cultures of Mesoamerica to Ancient Cultures of Mexico and Central America  ETHS 150, 151, 152, 153 character change in title / to -  Program Title change from / to -	
	<b>Required courses (15 units):</b> <span style="float:right"><b>Units</b></span>			
	ETHS101 C	American Ethnic Studies		3
		or		
	ETHS101HC	Honors American Ethnic Studies		3
	ETHS150 C	Introduction to Chicana-o Studies		3
	ETHS151 C	Chicana-o History I		3
	ETHS152 C	Chicana-o History II		3
	ETHS153 C	Chicana-o Contemporary Issues		3
	<b>Three (3) units from the following elective courses:</b> <span style="float:right"><b>Units</b></span>			
	ANTH225 C	Ancient Cultures of Mexico and Central America		3
	ART216 C	Latin American Art		3
	ETHS129 C	Introduction to African-American Studies		3
	ETHS130 C	African-American History I		3
	ETHS131 C	African-American History II		3
	ETHS160 C	Native American History		3
	ETHS170 C	Introduction to Asian Pacific American Studies		3
	ETHS171 C	Asian Pacific American History		3
	ETHS235 C	American Social Justice Movements		3
	HIST142 C	History of Latin America I		3
HIST143 C	History of Latin America II	3		
HIST163 C	History of Mexico	3		
HIST190 C	History of the Americas I	3		
HIST191 C	History of the Americas II	3		
HIST275 C	History of California	3		
	Total Units	18		
Management	<b>ASSOCIATE IN SCIENCE DEGREE BUSINESS MANAGEMENT</b>		2017 Fall  Revision needed to remove deactivated course MGT 241 C. No total unit change	
	Required courses are listed in suggested sequence:			
				Units
	MGT161 C	Introduction to Business		3
	CIS111 C	Computer Information Systems		3
	MGT262 C	Principles of Management		3
	MGT266 C	Human Relations in Business		3
	MGT240 C	Legal Environment of Business		3
	ACCT101 C	Financial Accounting		4
	MKT222 C	Principles of Marketing		3
	ECON110 C	Survey of Economics		3
		or		
	ECON105 C	Principles of Economics-Micro		3
		or		
	ECON105HC	Honors Principles of Economics		3
	MGT261 C	Small Business Management		3
	Additional recommended course work (not required)			
	MKT205 C	Multicultural Markets in U.S.		3
	MKT208 C	Principles of Selling		3
	MGT151 C	Business Mathematics		3
ACCT102 C	Managerial Accounting	4		
MGT111 C	Business Communications	3		
MGT269 C	Office Management	3		
MGT265 C	Social Responsibility of Business	3		
	Total Units	28		
<b>REVISED DEGREES/CERTIFICATES</b>				

DEGREE		EFF DATE	JUSTIFICATION																																													
Management	<p><b>BUSINESS MANAGEMENT CERTIFICATE</b> Required courses are listed in suggested sequence:</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>MGT161 C</td> <td>Introduction to Business</td> <td>3</td> </tr> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td>MGT261 C</td> <td>Small Business Management</td> <td>3</td> </tr> <tr> <td>MGT266 C</td> <td>Human Relations in Business</td> <td>3</td> </tr> <tr> <td>ACCT101 C</td> <td>Financial Accounting</td> <td>4</td> </tr> <tr> <td>ECON110 C</td> <td>Survey of Economics</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON105 C</td> <td>Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON105HC</td> <td>Honors Principles of Economics</td> <td>3</td> </tr> <tr> <td>MGT240 C</td> <td>Legal Environment of Business</td> <td>3</td> </tr> <tr> <td>MGT262 C</td> <td>Principles of Management</td> <td>3</td> </tr> <tr> <td>MKT222 C</td> <td>Principles of Marketing</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>28</td> </tr> </tbody> </table>			Units	MGT161 C	Introduction to Business	3	CIS111 C	Computer Information Systems	3	MGT261 C	Small Business Management	3	MGT266 C	Human Relations in Business	3	ACCT101 C	Financial Accounting	4	ECON110 C	Survey of Economics	3		or		ECON105 C	Principles of Economics-Micro	3		or		ECON105HC	Honors Principles of Economics	3	MGT240 C	Legal Environment of Business	3	MGT262 C	Principles of Management	3	MKT222 C	Principles of Marketing	3	Total Units		28	2017 Fall	Revision needed to remove deactivated course MGT 241 C. No total unit change
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REVISED DEGREES/CERTIFICATES				
DEGREE		EFF DATE	JUSTIFICATION	
Media Arts Design	<b>Digital Cinema Production Certificate</b>		2017 Fall  Title change on MAD 183 C from Preproduction for Filmmakers MAD 186 C from Wedding and Event Videography Certificate title modified. Removed THEA 230 C. Discipline changed from Art Computer Graphics to Media Arts Design Total unit change from 17-18 to 18	
	<b>Required courses are listed in suggested sequence.</b>			
		Units		
	MAD185 C	Documentary Digital Cinema		3
	MAD187 C	Motion Graphics II		3
	MAD188 C	Beginning Single Camera Prod		3
	MAD186 C	Live Event Video and Audio Production		3
	MAD183 C	Preproduction for TV, Video and Film		3
	MAD191 C	Film Noir Genre		3
		or		
	MAD192 C	Great Directors of Cinema		3
		or		
	MAD193 C	Introduction to 2D Animation		3
	Total Units			18
Media Arts Design	<b>COMPUTER GRAPHICS CERTIFICATE</b>		2017 Fall  Title change on MAD 100 C from Introduction to Computer Graphics Mac.  MAD 101 C from Introduction to Computer Graphics Win.  MAD 102 C and MAD 103 C minor change, title rearranged.  ART 140 C change to MAD 116 C, add <b>or</b> and <b>1</b> to Roman <b>I</b>  MAD 112 C, MAD 113 C, MAD 132 C, MAD 133 C, MAD 134 C, MAD 135 C change / to -  MAD 114 C and MAD 115 C change 2 to II and / to -  No total unit change	
	<b>Required courses are listed in suggested sequence:</b>			
		Units		
	ART120 C	Two-Dimensional Design		3
	ART182 C	Beginning Drawing		3
	ART194 C	Beginning Painting		3
	ART244 C	Illustration		3
	MAD100 C	Introduction to Media Arts Design-Mac		3
		or		
	MAD101 C	Introduction to Media Arts Design-Win		3
		or		
	MAD102 C	Introduction to WEB Graphics-Mac		3
		or		
	MAD103 C	Introduction to WEB Graphics-Win		3
	MAD112 C	Electronic Illustration-Mac		3
		or		
	MAD113 C	Electronic Illustration-Win		3
	MAD132 C	Electronic Paint-Mac		3
		or		
	MAD133 C	Electronic Paint-Win		3
	MAD134 C	Digital Imaging-Mac		3
		or		
	MAD135 C	Digital Imaging-Win		3
	<b>Electives</b>			
	<b>Select a minimum of 6 units from the elective courses listed below</b>			
		Units		
	ART185 C	Beginning Life Drawing		3
MAD114 C	Electronic Illustration II-Mac	3		
	or			
MAD115 C	Electronic Illustration II-Win	3		
	or			
MAD116 C	Graphic Design I	3		
Total Units		30		

**REVISED DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																																														
Media Arts Design	<p><b>ELECTRONIC PUBLISHING DESIGN CERTIFICATE</b>  <b>Required courses are listed in suggested sequence:</b></p> <table border="1" data-bbox="386 279 1078 1373"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ART120 C</td> <td>Two-Dimensional Design</td> <td>3</td> </tr> <tr> <td>ART182 C</td> <td>Beginning Drawing</td> <td>3</td> </tr> <tr> <td>MAD116 C</td> <td>Graphic Design I</td> <td>3</td> </tr> <tr> <td>MAD117 C</td> <td>Graphic Design II</td> <td>3</td> </tr> <tr> <td>MAD100 C</td> <td>Introduction to Media Arts Design-Mac</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD101 C</td> <td>Introduction to Media Arts Design-Win</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD102 C</td> <td>Introduction to WEB Graphics-Mac</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD103 C</td> <td>Introduction to WEB Graphics-Win</td> <td>3</td> </tr> <tr> <td>MAD112 C</td> <td>Electronic Illustration-Mac</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD113 C</td> <td>Electronic Illustration-Win</td> <td>3</td> </tr> <tr> <td>MAD134 C</td> <td>Digital Imaging-Mac</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD135 C</td> <td>Digital Imaging-Win</td> <td>3</td> </tr> <tr> <td>MAD118 C</td> <td>Graphic Design III</td> <td>3</td> </tr> <tr> <td>ART244 C</td> <td>Illustration</td> <td>3</td> </tr> <tr> <td colspan="3"><b>Electives</b> <b>A minimum of 3 Units from the elective courses listed below</b></td> </tr> <tr> <th></th> <th></th> <th>Units</th> </tr> <tr> <td>ART130 C</td> <td>Introduction to Printmaking</td> <td>3</td> </tr> <tr> <td>ART185 C</td> <td>Beginning Life Drawing</td> <td>3</td> </tr> <tr> <td>MAD295 C</td> <td>Media Arts Design Internship</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>30</td> </tr> </tbody> </table>			Units	ART120 C	Two-Dimensional Design	3	ART182 C	Beginning Drawing	3	MAD116 C	Graphic Design I	3	MAD117 C	Graphic Design II	3	MAD100 C	Introduction to Media Arts Design-Mac	3		or		MAD101 C	Introduction to Media Arts Design-Win	3		or		MAD102 C	Introduction to WEB Graphics-Mac	3		or		MAD103 C	Introduction to WEB Graphics-Win	3	MAD112 C	Electronic Illustration-Mac	3		or		MAD113 C	Electronic Illustration-Win	3	MAD134 C	Digital Imaging-Mac	3		or		MAD135 C	Digital Imaging-Win	3	MAD118 C	Graphic Design III	3	ART244 C	Illustration	3	<b>Electives</b> <b>A minimum of 3 Units from the elective courses listed below</b>					Units	ART130 C	Introduction to Printmaking	3	ART185 C	Beginning Life Drawing	3	MAD295 C	Media Arts Design Internship	3	Total Units		30	2017 Fall	<p>Title change on MAD 100 C from Introduction to Computer Graphics Mac.  MAD 101 C from Introduction to Computer Graphics Win.  MAD 102 C and MAD 103 C minor change, title rearranged.</p> <p>ART 140 C change to MAD 116 C and <u>1</u> to Roman <u>I</u>  MAD 144 C change to MAD 117 C and 2 to II  MAD 145 C change to MAD 118 C and 3 to III  MAD 112 C, MAD 113 C, MAD 134 C, MAD 135 C change / to -  No total unit change</p>
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DEGREE		EFF DATE	JUSTIFICATION	
Media Arts Design	<b>VECTOR ILLUSTRATION CERTIFICATE</b> <b>Required courses are listed in suggested sequence:</b>		2017 Fall Title change on MAD 100 C from Introduction to Computer Graphics Mac. MAD 101 C from Introduction to Computer Graphics Win. MAD 102 C and MAD 103 C minor change, title rearranged.  ART 140 C change to MAD 116 C and <b><u>I</u></b> to Roman <b><u>I</u></b>  MAD 112 C, MAD 113 C, MAD 132 C, MAD 133 C, MAD 134 C, MAD 135 C change / to – MAD 114 C and MAD 115 C change 2 to II and / to – ART 182 C removed No total unit change	
		Units		
	ART120 C	Two-Dimensional Design		3
	ART182 C	Beginning Drawing		3
	ART194 C	Beginning Painting		3
	ART244 C	Illustration		3
	MAD100 C	Introduction to Media Arts Design-Mac		3
		or		
	MAD101 C	Introduction to Media Arts Design-Win		3
		or		
	MAD102 C	Introduction to WEB Graphics-Mac		3
		or		
	MAD103 C	Introduction to WEB Graphics-Win		3
	MAD112 C	Electronic Illustration-Mac		3
		or		
	MAD113 C	Electronic Illustration-Win		3
	MAD114 C	Electronic Illustration II-Mac		3
		or		
	MAD115 C	Electronic Illustration II-Win		3
	MAD134 C	Digital Imaging-Mac		3
		or		
	MAD135 C	Digital Imaging-Win		3
	<b>Electives</b> <b>Select a minimum of 6 units from the elective courses listed below</b>			
				Units
MAD132 C	Electronic Paint-Mac	3		
	or			
MAD133 C	Electronic Paint-Win	3		
MAD116 C	Graphic Design I	3		
ART185 C	Beginning Life Drawing	3		
Total Units		30		

**REVISED DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION	
Media Arts Design	<b>Associate in Science in Film, Television and Electronic Media for Transfer Degree (AS-T)</b> <b>Required Core Courses: Select 2 courses (6 units minimum) from the following list:</b>		2017 Fall  Title change on MAD 183 C from Preproduction for Filmmakers  MAD 108 C, MAD 180 C, MAD 181 C, change MAC to Mac and WIN to Win and / to –  MAD 109 C change MAC to Mac and 1 to I  Degree title modified	
		Units		
	MM100 C	Introduction to Electronic Media		3
	MAD111 C	Introduction to Media Writing		3
	MM105 C	Introduction to Media Aesthetics		3
	<b>List A: Select 1 audio course and 1 video course (6 units minimum) from the following list:</b>			
		Units		
	MUS222 C	Audio Production for Film I		3
	MAD188 C	Beginning Single Camera Prod		3
		or		
	MAD194 C	Beginning Motion Picture Prod		3
	<b>List B: Select 1 course from the following list or 3 units minimum from the courses not used above:</b>			
		Units		
	MAD182 C	Cinematography		3
	MAD185 C	Documentary Digital Cinema		3
	<b>List C: Select 1 course from the following list or 3 units minimum from the courses not used above:</b>			
		Units		
	MAD107 C	Motion Graphics I		3
	MAD108 C	Digital Video Production I-Win		3
	MAD109 C	Digital Video Production I-Mac		3
	MAD180 C	Video Editing-Mac		3
MAD181 C	Video Editing-Win	3		
MAD183 C	Preproduction for TV, Video and Film	3		
MAD184 C	Digital Video Explorations	3		
Total Units		18		
Media Arts Design	<b>ANIMATION 2D COMPUTER GRAPHICS CERTIFICATE</b> <b>Required courses are listed in numeric sequence:</b>		2017 Fall  MAD 102 C minor change, title rearranged  MAD 134 C, MAD 135 C, MAD 164 C, MAD 165 C change / to –  No total unit change	
		Units		
	ART120 C	Two-Dimensional Design		3
	ART182 C	Beginning Drawing		3
	MAD102 C	Introduction to WEB Graphics-Mac		3
		or		
	MAD200 C	Storyboarding, Comics, Pre Visual		3
	MAD134 C	Digital Imaging-Mac		3
		or		
	MAD135 C	Digital Imaging-Win		3
	MAD164 C	Adobe Flash Designer-Mac		3
		or		
	MAD165 C	Adobe Flash Designer-Win		3
		or		
	MAD193 C	Introduction to 2D Animation		3
Total Units		15		
<b>REVISED DEGREES/CERTIFICATES</b>				



DEGREE		EFF DATE	JUSTIFICATION
Media Arts Design	<b>ANIMATION 3D COMPUTER GRAPHICS CERTIFICATE</b>		2017 Fall  MAD 104 C and MAD 105 C minor change, title rearranged  MAD 120 C, MAD 121 C, MAD 150 C, MAD 151 C, MAD 156 C, MAD 157 C change / to –  MAD 180 C change MAC to Mac and / to -  MAD 181 C change WIN to Win and / to –  No total unit change
	Required courses are listed in numeric sequence:		
		Units	
	MAD104 C	Introduction to 3D Graphics-Mac 3	
		or	
	MAD105 C	Introduction to 3D Graphics-Win 3	
		or	
	MAD120 C	3D Modeling-Mac 3	
		or	
	MAD121 C	3D Modeling-Win 3	
	MAD150 C	Intermediate Animation-Mac 3	
		or	
	MAD151 C	Intermediate Animation-Win 3	
	MAD156 C	Advanced Animation-Mac 3	
		or	
MAD157 C	Advanced Animation-Win 3		
MAD180 C	Video Editing-Mac 3		
	or		
MAD181 C	Video Editing-Win 3		
MAD200 C	Storyboarding, Comics, Pre Visual 3		
	Total Units 15		
Multimedia	<b>MULTIMEDIA ART CERTIFICATE</b>		2017 Fall  Title change on MAD 100 C from Introduction to Computer Graphics Mac, MAD 101 C from Introduction to Computer Graphics Win, MAD 102 C and MAD 103 C minor change, title rearranged  MAD 134 C, MAD 135 C, MAD 162 C, MAD 163 C, MAD 164 C, MAD 165 C change / to –  No total unit change  JOUR 130 C (previously MM 110 C) Board approved 3/24/15
	Required courses are listed in suggested sequence:		
		Units	
	MM100 C	Introduction to Electronic Media 3	
	JOUR130 C	Visual Communication 3	
	PHOT101 C	Introduction to Photography 3	
	ART120 C	Two-Dimensional Design 3	
	MUS178 C	Digital Music Technology 3	
	MAD100 C	Introduction to Media Arts Design-Mac 3	
		or	
	MAD101 C	Introduction to Media Arts Design-Win 3	
		or	
	MAD102 C	Introduction to WEB Graphics-Mac 3	
		or	
	MAD103 C	Introduction to WEB Graphics-Win 3	
	MAD134 C	Digital Imaging-Mac 3	
		or	
	MAD135 C	Digital Imaging-Win 3	
MAD162 C	Multimedia Web Design-Mac 3		
	or		
MAD163 C	Multimedia Web Design-Win 3		
MAD164 C	Adobe Flash Designer-Mac 3		
	or		
MAD165 C	Adobe Flash Designer-Win 3		
	Total Units 27		
<b>REVISED DEGREES/CERTIFICATES</b>			

DEGREE		EFF DATE	JUSTIFICATION																																																															
Philosophy & Religious Studies	<p><b>Associate in Arts in Philosophy for Transfer Degree (AA-T)</b></p> <p>Core Courses (6 units) Choose 2 courses:</p> <table border="1" data-bbox="386 323 1078 594"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHIL175 C</td> <td>Symbolic Logic</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>PHIL100 C</td> <td>Introduction to Philosophy</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHIL100HC</td> <td>Honors Introduction to Philosophy</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHIL160 C</td> <td>Introduction to Ethics</td> <td>3</td> </tr> </tbody> </table> <p>List A (3 units) Any course not selected from Core, or 1 course from list below:</p> <table border="1" data-bbox="386 680 1078 814"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHIL170 C</td> <td>Logic and Critical Thinking</td> <td>3</td> </tr> <tr> <td>PHIL201 C</td> <td>History of Ancient Philosophy</td> <td>3</td> </tr> <tr> <td>PHIL202 C</td> <td>History of Modern Philosophy</td> <td>3</td> </tr> </tbody> </table> <p>List B (6 units) Any course not selected from List A, or 2 courses from list below:</p> <table border="1" data-bbox="386 900 1078 1136"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHIL101 C</td> <td>Introduction to Religious Studies</td> <td>3</td> </tr> <tr> <td>PHIL110 C</td> <td>Religions of the East</td> <td>3</td> </tr> <tr> <td>PHIL120 C</td> <td>Religions of the West</td> <td>3</td> </tr> <tr> <td>PHIL135 C</td> <td>Social and Political Philosophy</td> <td>3</td> </tr> <tr> <td>PHIL172 C</td> <td>Critical Thinking and Writing</td> <td>3</td> </tr> <tr> <td>PHIL230 C</td> <td>Philosophy of Religion</td> <td>3</td> </tr> </tbody> </table> <p>List C (3 units) Any course not selected from List A or List B.</p> <table border="1" data-bbox="386 1201 1078 1272"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHIL240 C</td> <td>Jesus and His Interpreters</td> <td>3</td> </tr> </tbody> </table> <p>Total Units 18</p>			Units	PHIL175 C	Symbolic Logic	3		and		PHIL100 C	Introduction to Philosophy	3		or		PHIL100HC	Honors Introduction to Philosophy	3		or		PHIL160 C	Introduction to Ethics	3			Units	PHIL170 C	Logic and Critical Thinking	3	PHIL201 C	History of Ancient Philosophy	3	PHIL202 C	History of Modern Philosophy	3			Units	PHIL101 C	Introduction to Religious Studies	3	PHIL110 C	Religions of the East	3	PHIL120 C	Religions of the West	3	PHIL135 C	Social and Political Philosophy	3	PHIL172 C	Critical Thinking and Writing	3	PHIL230 C	Philosophy of Religion	3			Units	PHIL240 C	Jesus and His Interpreters	3	2017 Fall	<p>Adding more Philosophy courses to the elective and deleting non-Philosophy courses as we want students to have a sound foundation in Philosophy.</p> <p>PHIL 100HC title Intro expanded to Introduction</p> <p>Removed HIST 110 C, HIST 110HC, HIST 111 C, HIST 111HC</p> <p>Added PHIL 110 C, PHIL 120 C, PHIL 172 C, PHIL 230 C, PHIL 240 C</p> <p>No total unit change</p>
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Theatre Arts	<p><b>Associate in Arts Degree Theater Arts Performance</b></p> <p>Six (6) units from the following Theater courses required. Required courses are listed in suggested sequence:</p> <table border="1" data-bbox="386 1478 1078 1780"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>THEA100 C</td> <td>Introduction to the Theater</td> <td>3</td> </tr> <tr> <td>THEA102 C</td> <td>World Theater History I</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA107 C</td> <td>Diversity in American Theater</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA107HC</td> <td>Honors Diversity in American Theater</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA101 C</td> <td>Play Analysis</td> <td>3</td> </tr> </tbody> </table> <p>Select eleven to twelve (11-12) units from the following technique classes according to emphasis.</p> <table border="1" data-bbox="386 1845 1078 1944"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>THEA120 C</td> <td>Acting I</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> </tbody> </table>			Units	THEA100 C	Introduction to the Theater	3	THEA102 C	World Theater History I	3		or		THEA107 C	Diversity in American Theater	3		or		THEA107HC	Honors Diversity in American Theater	3		or		THEA101 C	Play Analysis	3			Units	THEA120 C	Acting I	3		or		2017 Fall	<p>Revision to differentiate theater course offerings for those theater students seeking a performance degree versus those theater students pursuing a production/design emphasis.</p> <p>Courses rearranged.</p> <p>Title change from AA Degree Theater Arts.</p> <p>THEA 226 C and THEA 227 C added</p>																											
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THEA126 C	Musical Theater Techniques I	3	THEA 142 C, THEA 146 C, THEA 228 C removed  Total units from 29-30 to 22-24
THEA121 C	Dynamic Movement for the Stage	2	
	or		
THEA129 C	Voice and Diction	3	
THEA124 C	Acting II	3	
	or		
THEA127 C	Musical Theater Techniques II	3	
THEA125 C	Acting III	3	
	or		
THEA226 C	Musical Theater Techniques III	3	
Select three (3) units from the following design classes:			
THEA140 C	Introduction to Theater Design	3	
	or		
THEA143 C	Stagecraft	3	
	or		
THEA144 C	Lighting Design Fundamentals	3	
	or		
THEA145 C	Fundamentals of Costume Design	3	
	or		
THEA147 C	Stage Makeup	3	
Select 2-3 units from the following categories of theater classes according to emphasis.			
Recommended for all theater arts students:			
THEA107 C	Diversity in American Theater	3	
	or		
THEA107HC	Honors Diversity in American Theater	3	
THEA102 C	World Theater History I	3	
THEA108 C	Stage and Screenwriting	3	
THEA225 C	Directing for the Theater	3	
Recommended for acting students according to emphasis:			
THEA121 C	Dynamic Movement for the Stage	2	
THEA128 C	Acting for the Camera	2	
THEA129 C	Voice and Diction	3	
THEA220 C	Acting IV	3	
THEA227 C	Musical Theater Techniques IV	3	
Recommended for performance:		Units	
THEA130 C	Acting Workshop	2 - 3	
THEA132 C	Musical Theater Performance I	2 - 3	
THEA133 C	Rehearsal Performance I	2 - 3	
THEA135 C	Musical Theater Performance II	2 - 3	
THEA136 C	Rehearsal Performance II	2 - 3	
THEA149 C	Stage Crew I- Running	1 - 2	
THEA150 C	StageCrew II-Production Preparation	1 - 2	
THEA151 C	Stage Crew III- Costume/Makeup	1 - 2	
THEA152 C	StageCrew IV- House/Box Office	1 - 2	
THEA232 C	Musical Theater Performance III	2 - 3	
THEA233 C	Musical Theater Performance IV	2 - 3	
THEA234 C	Rehearsal Performance III	2 - 3	
THEA235 C	Experimental Theater	2	
THEA236 C	Summer Theater Workshop I	1 - 2	
THEA237 C	Summer Theater Workshop II	1 - 2	
THEA238 C	Rehearsal and Performance IV	2 - 3	
Total Units		22 - 24	

**DELETE DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION
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Air Conditioning/Refrigeration	Green Air Conditioning Certificate	2017 Fall	Topics moving to the Energy Sustainable Technologies (EST) program.
Air Conditioning/Refrigeration	Green Refrigeration Certificate	2017 Fall	Topics moving to the Energy Sustainable Technologies (EST) program.
ART	Associate in Arts Degree Graphic Design	2017 Fall	This degree is now in Media Arts Design, no longer valid

<b>Curriculum Cleanup REVISED COURSES</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION
ACCT 190 C	Accounting Sys Design & Appl	Accounting Systems Design and Applications	Fall 2013	Expanded title
ACCT 204 C	Acct-Govt & Nonprofit Entities	Accounting – Government and Nonprofit Entities	Fall 2013	Expanded title
ACCT 298 C	Accounting Seminar (new course)		Fall 2015	Retracted by division
AJ 100 C	Intro to Law Enforcement	Introduction to Law Enforcement	Fall 2013	Expanded title
AC/R 240 C	Green Refrig & Auditing	Green Refrigeration and Auditing	Fall 2013	Expanded title
AC/R 298 C	A/C Refrigeration Seminar	Air Conditioning and Refrigeration Seminar	Fall 2013	Expanded title
ANTH 105 C	Intro Linguistic Anthropology	Introduction to Linguistic Anthropology	Fall 2014	Expanded title
ART 112HC	Honors Survey Art History II	Honors Survey of Art History II	Fall 2013	Expanded title
ART 155 C	Art-Open Lab	Art Open Laboratory	Fall 2013	Expanded title
ASTR 116HC	Honors Intro to Astronomy	Honors Introduction to Astronomy	Fall 2013	Expanded title
ACR 007 C	\$25 fee	\$20 fee	Fall 2013	Correct fee
ACR 008 C	Refinishing Tech II \$25 fee	Refinishing Technician II \$20 fee	Fall 2013	Expanded title & correct fee
ACR 013 C	Computerized Auto Damage Appra	Computerized Automotive Damage Appraisal	Fall 2013	Expanded title
<b>Curriculum Cleanup REVISED COURSES</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

ACR 020 C	Auto Detail/Car Care - Beg	Auto Detail/Car Care-Beginning	Fall 2013	Expanded title
ACR 030 C	Electrical Sys & Comp. Repair	Electrical Systems and Component Repair	Fall 2013	Expanded title
ACR 040 C	Structural Alignment/Repair	Structural Alignment Repair	Fall 2013	Expanded title
ACR 050 C	Automtv Collision Spc Projects	ACR/Special Projects	Fall 2013	Title correction
ACR 055 C	Auto Collision Work Experience-Vocational	Automotive Collision Work Experience - Vocational	Fall 2013	Expanded title
ACR 298 C	Auto Collision Seminar	Automotive Collision Repair Seminar	Fall 2013	Expanded title
AT 109 C	Intro to Toyota Auto Tech	Introduction to Toyota Automotive Technology	Fall 2013	Expanded title
AT 150 C	Auto Performance/Driveability	Auto Performance and Driveability	Fall 2013	Expanded title
AT 170 C	Clean Air Car, level 1 and 2	Clean Air Car Level 1 and 2	Fall 2013	Expanded title
AT 180 C	Intro to Alternative Fuels	Introduction to Alternative Fuels	Fall 2013	Expanded title
AT 181 C	Intro Electric/Hybrid Vehicles	Introduction Electric/Hybrid Vehicles	Fall 2013	Expanded title
AT 200 C	Electrical/Electronic Diag.	Electronic and Electrical Diagnostics	Fall 2013	Expanded title
AT 250 C	Advanced Performance/Driveability	Advanced Performance and Driveability	Fall 2013	Expanded title
ATC 101 C	Intro. to Travel Careers	Introduction to Travel Careers	Fall 2013	Expanded title
ATC 116 C	Aviation/Trans Security	Aviation/Transportation Security	Fall 2013	Expanded title
ATC 189 C	Flight Training Device - Intro	Flight Training Device - Introduction	Fall 2013	Expanded title
ATC 193 C	Flight Trng-Flight Instructor	Flight Training – Flight Instructor	Fall 2013	Expanded title
ATC 194 C	Flight Trng Instrument Rating	Flight Training Instrument Rating	Fall 2013	Expanded title
ATC 195 C	Flight Trng Commercial Pilot	Flight Training Commercial Pilot	Fall 2013	Expanded title
ATC 196 C	Advisory revision/revalidated	Advisory addition “or taking flight lessons at a local flight school.”	Fall 2016	Addition to advisory
<b>Curriculum Cleanup</b>				
<b>REVISED COURSES</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

BIOL 278 C	IGETC: Area B5	IGETC: Area 5B	Fall 2016	Correct IGETC area
CHEM 101 C	Chem for Health Sci Majors I	Chemistry for Health Science Majors I	Fall 2013	Expanded title
CHEM 107 C	Preparation for General Chem	Preparation for General Chemistry	Fall 2013	Expanded title
CHEM 112 C	General Chem II for Engineers	General Chemistry II for Engineers	Fall 2014	Expanded title
CHEM 201 C	Chem for Health Sci Majors II	Chemistry for Health Science Majors II	Fall 2013	Expanded title
CHIN 203 C	Intermed. Chinese-Mandarin III	Intermediate Chinese-Mandarin III	Fall 2013	Expanded title
COMM 299 C	Communications Independent Stud	Communications Independent Study	Fall 2013	Expanded title
CIS 050 C	Intro-Comp & Windows Concepts	Introduction to Computer and Windows Concepts	Fall 2013	Expanded title
CIS 100 C	Intro-Comp & Windows Concepts	Introduction to Computer and Windows Concepts	Fall 2014	Expanded title
CIS 101 C	Intro MS Word/Doc Formatting	Introduction MS Word/Document Formatting	Fall 2013	Expanded title
CIS 102 C	Adv MS Word Business Apps	Advanced MS Word Business Applications	Fall 2013	Expanded title
CIS 110 C	Lab hours 2 TBA to 2 scheduled	Lab hours 2 TBA to 1 scheduled	Fall 2013	Correct lab hours
CIS 163 C	Intro to Network Hardware	Introduction to Network Hardware	Fall 2013	Expanded title
CIS 179 C	Intro to Web Page Design	Introduction to Web Page Design	Fall 2013	Expanded title
CIS 185 C	Windows Server Administration	Microsoft Client/Server Administration	Fall 2014	Correct title
CIS 191 C	Network Infrastructure Admin	Network Infrastructure Administration	Fall 2013	Expanded title
CIS 229 C	Intro to XML Programming	Introduction to XML Programming	Fall 2013	Expanded title
CIS 236 C	Intro to Oracle: SQL & PL/SQL  Lab hours from 2 TBA to 1 Scheduled	Introduction to Oracle: SQL and PL/SQL  Lab hours - 3 Scheduled	Fall 2013	Expanded title and correction to Lab hours
CIS 254 C	Mobile App. Development Fee \$2.00	Mobil Application Development Fee \$3.00	Fall 2014	Expanded title & revise material fee.
<b>Curriculum Cleanup</b> <b>REVISED COURSES</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

CIS 257 C	Storage Mgmt & Cloud Computing	Storage Management and Cloud Computing	Fall 2015	Expanded title
CIS 272 C	Computer Forensics New Challen	Computer Forensics New Challenge	Fall 2015	Expanded title
CIS 274 C	Project Mgmt Fundamentals	Project Management Fundamentals	Fall 2013	Expanded title
CIS 279 C	Comp Forensics Legal Aspects	Computer Forensics Legal Aspects	Fall 2013	Expanded title
CIS 298 C	Computer Info Systems Seminar	Computer Information Systems Seminar	Fall 2013	Expanded title
CIS 298AC	Storage Mgmt & Cloud Computing	Storage Management and Cloud Computing	Fall 2013	Expanded title
CSCI 123 C	Intro-Programng Concepts in C++	Introduction to Programming Concepts in C++	Fall 2013	Expanded title
COUN 060 C	Academic Success/College Surv	Academic Success/College Survival	Fall 2013	Expanded title
CTRP 038 C	Computer Aided Trans. Lab	Computer Aided Transcription Lab	Fall 2013	Expanded title
CTRP 042 C	Machine Shorthand Speed Bldg 1	Machine Shorthand Speed Building 1	Fall 2013	Expanded title
CTRP 043 C	Machine Shorthand Speed Bldg 2	Machine Shorthand Speed Building 2	Fall 2013	Expanded title
CTRP 044 C	Machine Shorthand Speed Bldg 3	Machine Shorthand Speed Building 3	Fall 2013	Expanded title
CTRP 045 C	Machine Shorthand Speed Bldg 4	Machine Shorthand Speed Building 4	Fall 2013	Expanded title
CTRP 046 C	Machine Shorthand Speed Bldg 5	Machine Shorthand Speed Building 5	Fall 2013	Expanded title
CTRP 047 C	Machine Shorthand Speed Bldg 6	Machine Shorthand Speed Building 6	Fall 2013	Expanded title
CTRP 048 C	Machine Shorthand Speed Bldg 7	Machine Shorthand Speed Building 7	Fall 2013	Expanded title
CTRP 049 C	Machine Shorthand Speed Bldg 8	Machine Shorthand Speed Building 8	Fall 2013	Expanded title
CTRP 051 C	Court/Conf. Reporting: Legal	Court/Conference Reporting: Legal	Fall 2013	Expanded title
CTRP 052 C	Court/Conference Rptg-Medical	Court/Conference Reporting: Medical	Fall 2013	Expanded title
CTRP 053 C	Court/Conf. Rptg: Congressional	Court/Conference Reporting: Congressional	Fall 2013	Expanded title

**Curriculum Cleanup**  
**REVISED COURSES**

COURSE	FROM	TO	EFF DATE	JUSTIFICATION
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CTRP 055 C	Court/Conf Reprtng-Jury Charge	Court/Conference Reporting: Jury Charge	Fall 2013	Expanded title
CTRP 056 C	Court/Conf. Rptg: Jury Charge	Court/Conference Reporting: Jury Charge 2	Fall 2013	Expanded title
CTRP 057 C	Mach. Shorthand Challenge-160	Machine Shorthand Challenge-160	Fall 2013	Expanded title
CTRP 058 C	Mach. Shorthand Challenge-180	Machine Shorthand Challenge-180	Fall 2013	Expanded title
CTRP 059 C	Mach. Shorthand Challenge-200	Machine Shorthand Challenge-200	Fall 2013	Expanded title
CTRP 060 C	Mach. Shorthand Challenge-220	Machine Shorthand Challenge-220	Fall 2013	Expanded title
CTRP 062 C	Notary Public Exam Prep	Notary Public Exam Preparation	Fall 2013	Expanded title
CTRP 068 C	Adv. Vocabulary Development	Advanced Vocabulary Development	Fall 2013	Expanded title
CTRP 070 C	Comp. Aided Trans: Stenocat	Computer Aided Transcription: Stenocat	Fall 2013	Expanded title
CTRP 077 C	Dictation-Transcription	Dictation and Transcription	Fall 2016	Expanded title
CTRP 082 C	Comp. Aided Trans: ProCAT	Computer Aided Transcription: ProCAT	Fall 2013	Expanded title
CTRP 089 C	Court & Conf. Rptg.: Lit. II	Court/Conference Reporting: Literary II	Fall 2013	Expanded title
CTRP 090 C	Court/Conf. Reprtng: Literary	Court/Conference Reporting: Literary	Fall 2013	Expanded title
CTRP 094 C	Expert Testimony–Prof Reporter	Expert Testimony-Professional Reporter	Fall 2013	Expanded title
CTRP 095 C	Realtime Writing-Prof Reporter	Realtime Writing-Professional Reporter	Fall 2013	Expanded title
CTRP 096 C	Court & Conf. Rptg.: Lit. III	Court and Conference Reporting: Literary III	Fall 2013	Expanded title
CTRP 099 C	Court Rptg. Independent Study	Court Reporting: Independent Study	Fall 2013	Expanded title
DANC 117 C	Prerequisite: none	Prerequisite: Audition – demonstrate mastery of beginning/intermediate level dance technique.	Fall 2013	Add prerequisite
DANC 141 C	Advisory removed	Advisory revalidated	Fall 2014	Advisory should not have been removed

**Curriculum Cleanup**  
**REVISED COURSES**

COURSE	FROM	TO	EFF DATE	JUSTIFICATION
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DANC 144 C		Advisory: THEA 149 C, THEA 150 C, THEA 151 C, THEA 152 C, DANC 203 C or one from THEA 140 C – THEA 147 C	Fall 2014	Add Advisory
DA 061 C	Oral Anatomy-Dental Assisting	Oral Anatomy/Dental Assisting	Fall 2013	Correct title to match State approval
DA 099 C	Dental Assisting Indep. Study	Dental Assisting Independent Study	Fall 2013	Expanded title
DH 106 C	Radiology Technician/Hygienists	Radiology Technician - Hygienists	Fall 2016	Correct title to match State approval
DH 299 C	Dental Hygiene Indep. Study	Dental Hygiene Independent Study	Fall 2013	Expanded title
DMS 186 C	Corequisite change DMS 186 C to DMS 207 C	Corequisite DMS 176 C and DMS 207 C	Fall 2016	Correct corequisite
ENGL 102HC	Honors Intro to Literature	Honors Introduction to Literature	Fall 2013	Expanded title
ENGL 103HC	Honors Critical Reasoning & Wrtg	Honors Critical Reasoning and Writing	Fall 2015	Expanded title
ENGL 104HC	Honors Critical Analysis & Lit	Honors Critical Analysis and Literature	Fall 2013	Expanded title
ENGL 098EC	Academic Rdg & Stdy Strategies	Academic Reading and Study Strategies	Spring 2015	Expanded title
ESL 044 C	Low Int. Academic Oral Skills	Low Intermediate Academic Oral Skills	Fall 2014	Expanded title
ESL 054 C	Int. Academic Oral Skills NNS	Intermediate Academic Oral Skills NNS	Fall 2014	Expanded title
ESL 064 C	Adv. Academic Oral Skills NNS	Advanced Academic Oral Skills NNS	Fall 2014	Expanded title
ESL 080 C	Low Int. Academic Rdng/Wrtng 1	Low Intermediate Academic Reading/Writing 1	Fall 2013	Expanded title
ESL 081 C	Low Int. Academic Rdng/Wrtng 21	Low Intermediate Academic Reading/Writing 2	Fall 2013	Expanded title
ESL 082 C	Int. Academic Rdng/Wrtng	Intermediate Academic Reading/Writing	Fall 2013	Expanded title
ESL 083 C	High Int. Academic Rdng/Wrtng	High Intermediate Academic Reading/Writing	Fall 2013	Expanded title
<b>Curriculum Cleanup</b>				
<b>REVISED COURSES</b>				
<b>COURSE</b>	<b>FROM</b>	<b>TO</b>	<b>EFF DATE</b>	<b>JUSTIFICATION</b>

ESL 098 C	ESL Seminar/Non-Native Spkrs	ESL Seminar/Non-Native Speakers	Fall 2014	Expanded title
ESL 099 C	Indep Study/Non Native Spkrs	Independent Study/Non-Native Speakers	Fall 2013	Expanded title
ESL 182 C	Int. Academic Rdng/Wrtng	Intermediate Academic Reading/Writing	Fall 2014	Expanded title
ESL 183 C	High Int. Academic Rdng/Wrtng	High Intermediate Academic Reading/Writing	Fall 2014	Expanded title
ESL 184 C	Adv Academic Reading/Writing 1	Advanced Academic Reading/Writing 1	Fall 2013	Expanded title
ESL 185 C	Adv Academic Reading/Writing 2	Advanced Academic Reading/Writing 2	Fall 2013	Expanded title
ESL 186 C	College Writing Prep. for NNS	College Writing Preparation for Non-Native Speakers	Fall 2013	Expanded title
ESL 298 C	Eng as a Second Lang Seminar	English as a Second Language Seminar	Fall 2013	Expanded title
EST 110 C	EST Tools & Safety	Tools and Safety	Fall 2015	Remove EST from title
EST 120 C	EST Digital Controls & Inverters	Digital Controls and Inverters	Fall 2015	Remove EST from title
ETHS 129 C	Intro to African-American Studies	Introduction to African-American Studies	Fall 2013	Expanded title
ETHS 150 C	Intro to Chicana/o Studies	Introduction to Chicana/o Studies	Fall 2013	Expanded title
ETHS 170 C	Intro to Asian Pac. Am Studies	Introduction to Asian Pacific American Studies	Fall 2013	Expanded title
ETHS 299 C	Ethnic Studies Indp Study	Ethnic Studies Independent Study	Fall 2013	Expanded title
GEOG 120 C	Intro to Spatial Reasoning	Introduction to Spatial Reasoning	Fall 2013	Expanded title
GEOL 130 C	Intro to Oceanography	Introduction to Oceanography	Fall 2013	Expanded title
GEOL 131 C	Intro to Oceanography Lab	Introduction to Oceanography Lab	Fall 2013	Expanded title
HS 080	Sel Topics/Nursing & Alied Hea	Selected Topics in Nursing and Allied Health	Fall 2013	Expanded title
HS 099 C	Health Science Independnt Study	Health Science Independent Study	Fall 2013	Expanded title
HS 277 C	Cultur Awareness & Health Care	Cultural Awareness and the Health Care System	Fall 2013	Expanded title
HIST 110HC	Honors West. Civilizations I	Honors Western Civilizations I	Fall 2013	Expanded title
<b>Curriculum Cleanup</b> <b>REVISED COURSES</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

HIST 111HC	Honors West. Civilizations II	Honors Western Civilizations II	Fall 2013	Expanded title
HUSR 084 C	Intro to Behavior Modification	Introduction to Behavior Modification	Fall 2013	Expanded title
HUSR 275 C	Ethical Issues-Human Services	Ethical Issues in Human Services	Fall 2013	Expanded title
JOUR 298 C	Communication/Journal. Seminar	Communication/Journalism Seminar	Fall 2013	Expanded title
MGT 241 C	Legal Aspects-Business Trans.	Legal Aspects-Business Transactions	Fall 2013	Expanded title
MGT 265 C	Social Responsibility of Bus.	Social Responsibility of Business	Fall 2013	Expanded title
MRN 061 C	Outbrd Engines Repr Serv/Maint	Outboard Engine Repair/Service and Maintenance	Fall 2013	Expanded title
MRN 062 C	Marine Drive Systems-Rec Boats	Marine Drive Systems for Recreational Boats	Fall 2013	Expanded title
MKT 299 C	Merchandising/MKT-Independent Study	Merchandising and MKT – Independent Study	Fall 2013	Expanded title
MATH 250BC	Linear Algebra/Differential Eq	Linear Algebra/Differential Equations	Fall 2013	Expanded title
MAD 100 C	Intro to Computer Graphics/Mac	Introduction to Computer Graphics/Mac	Fall 2013	Expanded title
MAD 101 C	Intro to Computer Graphics/Win	Introduction to Computer Graphics/Win	Fall 2013	Expanded title
MAD 102 C	Intro to Mac WEB Graphics	Introduction to Mac WEB Graphics	Fall 2013	Expanded title
MAD 103 C	Intro to Win WEB Graphics	Introduction to Win WEB Graphics	Fall 2013	Expanded title
MAD 104 C	Intro to MAC 3D Graphics	Introduction to MAC 3D Graphics	Fall 2013	Expanded title
MAD 105 C	Intro to Win 3D Graphics	Introduction to Win 3D Graphics	Fall 2013	Expanded title
MAD 143 C	Prefix/number change from ART 140 to MAD 143	ART 140 C	Fall 2015	Retracted by Division
MAD 200 C	Storyboarding, Comics, Pre Vis	Storyboarding, Comics, Pre Visual	Fall 2015	Expanded title
MORT 164 C	Prerequisite: Completion of, or concurrent enrollment in MORT 160 C	Prerequisite: Completion of, or concurrent enrollment in MORT 100 C	Fall 2015	Correct prerequisite course number
<b>Curriculum Cleanup</b> <b>REVISED COURSES</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

MORT 165 C	Prerequisite: Completion of, or concurrent enrollment in MORT 160 C	Prerequisite: Completion of, or concurrent enrollment in MORT 100 C	Fall 2015	Correct prerequisite course number
MORT 274 C	Prerequisite: Completion of, or concurrent enrollment in MORT 160 C	Prerequisite: Completion of, or concurrent enrollment in MORT 100 C	Fall 2015	Correct prerequisite course number
MM 100 C	Intro to Electronic Media	Introduction to Electronic Media	Fall 2014	Expanded title
MM 101 C	Intro to Online Learning	Introduction to Online Learning	Fall 2013	Expanded title
MM 105 C	Intro to Media Aesthetics	Introduction to Media Aesthetics	Fall 2014	Expanded title
MUS 108 C	Intro to Music Technology	Introduction to Music Technology	Fall 2013	Expanded title
MUS 156 C	Jazz Improv-Instrumental	Jazz Improvisation – Instrumental	Fall 2013	Expanded title
MUS 287 C	Units: 1 Lecture: 3 Laboratory: 0	Units: 1 Lecture: 1 Laboratory: 2	Fall 2013	Correct Lec/lab hours
MUSA 120 C	Prerequisite: chg from MUS 126 C to MUSA 111 c	Prerequisite removed	Fall 2014	Remove prerequisite
MUSA 130 C	Intro to Piano for Non-Majors	Introduction to Piano for Non-Majors	Fall 2014	Expanded title
NURS 104 C	Intro to ECG Interpretation	Introduction to ECG Interpretation	Fall 2013	Expanded title
NURS 190 C	Intro Nursing Concepts	Introduction to Nursing Concepts	Fall 2013	Expanded title
NURS 193 C	Intro to Med-Surg Gero Nursing	Introduction to Medical-Surgical/Gero Nursing	Fall 2013	Expanded title
NURS 196 C	Med-Surg Nursing I	Medical-Surgical Nursing I	Fall 2013	Expanded title
NURS 209 C	Adv RN Practicum & Career Dev	Advanced RN Practicum and Career Development	Fall 2013	Expanded title
NURS 297 C	Med-Surg Nursing III	Medical-Surgical Nursing II	Fall 2013	Expanded title
PHIL 100HC	Honors Intro to Philosophy	Honors Introduction to Philosophy	Fall 2013	Expanded title
PHIL 101 C	Intro to Religious Studies	Introduction to Religious Studies	Fall 2013	Expanded title

**Curriculum Cleanup**  
**REVISED COURSES**

COURSE	FROM	TO	EFF DATE	JUSTIFICATION
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PHOT 050 C	Photography-Special Projects	Photography Special Projects	Fall 2013	Title correction
PHOT 055 C	Photography – Work Exp - Voc	Photography – Work Experience - Vocational	Fall 2013	Expanded title
PHOT 201 C	Intro to Professional Photo	Introduction to Professional Photo	Fall 2013	Expanded title
PHOT 204 C	History/Aesthetics of Photo	History and Aesthetics of Photo	Fall 2013	Expanded title
PHOT 222 C	Prerequisite: PHOT 220 C	Prerequisite: PHOT 221 C	Fall 2015	Correct prerequisite
PHOT 230 C	Adv. Retouching & Dig. Workflow	Advanced Retouching and Digital Workflow	Fall 2015	Expanded title
PHOT 299 C	Units: 0	Units: 0.5 - 2	Fall 2015	Correct Board approved units
PE 101 C	Adaptive P.E. –Activity	Adaptive PE Activity	Fall 2013	Expanded title
PE 135 C	Swimming Intermed/Advanced	Swimming – Intermediate/Advanced	Fall 2013	Expanded title
PE 145 C	Volleyball – Intermed/Advanced	Volleyball – Intermediate/Advanced	Fall 2013	Expanded title
PE 154 C	Ftns Tstng W/Exercise Prescrpn	Fitness Testing W/Exercise Prescription	Fall 2013	Expanded title
PE 217 C	Intercollegiate-Sand VB(W)	Intercollegiate-Sand Volleyball (W)	Fall 2015	Expanded title
PE 236 C	Prev & Care/Athletic Injuries	Prevention and Care/Athletic Injuries	Fall 2013	Expanded title
PE 252 C	Intro to Kinesiology	Introduction to Kinesiology	Fall 2013	Expanded title
PE 299 C	PE Independent Study	Physical Education – Independent Study	Fall 2013	Expanded title
PHSC 196 C	Field Studies in Phys Sci	Field Studies in Physical Science	Fall 2013	Expanded title
PHSC 299 C	Phys Sci Indep Study	Physical Sciences Independent Study	Fall 2013	Expanded title
POSC 100HC	Honors U.S. Government	Honors United States Government	Fall 2013	Expanded title
POSC 299 C	Pol Sci Independent Study	Political Science Independent Study	Fall 2013	Expanded title
PT 080 C	Sel Topics/Psychiatric Technol	Selected Topics - Psychiatric Technology	Fall 2013	Expanded title
PT 085 C	Psychiatric Technician-Wk Exp	Psychiatric Technician – Work Experience	Fall 2013	Expanded title

**Curriculum Cleanup**  
**REVISED COURSES**

COURSE	FROM	TO	EFF DATE	JUSTIFICATION
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PSY 101HC	Honors Intro to Psychology	Honors Introduction to Psychology	Fall 2013	Expanded title
PSY 161 C	Probability & Stats-Social Sci	Probability and Statistics-Social Sciences	Fall 2013	Expanded title
PSY 161HC	Honors Prob & Stats-Soc Sci	Honors Probability and Statistics–Social Sciences	Fall 2013	Expanded title
RADT 254 C	Clinical Internship 1	Clinical Internship I	Fall 2014	Correct title to match state approval
REC 100 C	Intro Leisure Servs/Recreation	Introduction to Leisure Services/Recreation	Fall 2013	Expanded title
REC 101 C	Principles Commnty recreation	Principles of Community Recreation	Fall 2013	Expanded title
REC 103 C	Org Fall Sports Activity-Rec	Organized Fall Sports Activity-Rec	Fall 2013	Expanded title
REC 104 C	Org Spring Sports Act-Rec	Organized Spring Sports Activity-Rec	Fall 2013	Expanded title
REC 106 C	Outdoor Rec/Camp Counseling	Outdoor Recreation/Camp Counseling	Fall 2013	Expanded title
SOSC 299 C	Social Science-Ind. Study	Social Science – Independent Study	Fall 2013	Expanded title
SOC 101HC	Honors Intro to Sociology	Honors Introduction to Sociology	Fall 2013	Expanded title
SOC 161 C	Probability & Stats-Social Sci	Probability and Statistics-Social Sciences	Fall 2013	Expanded title
SOC 161HC	Honors Prob & Stats-Soc Sci	Honors Probability and Statistics-Social Sciences	Fall 2013	Expanded title
SPAN 202 C	Spanish for Span Speakers II	Spanish for Spanish Speakers II	Fall 2013	Expanded title
THEA 107HC	Honors Diversity in Am Theater	Honors Diversity in American Theater	Fall 2013	Expanded title
THEA 135 C		Advisory: THEA 149 C, THEA 150 C THEA 151 C, THEA 152 C, DANC 203 C or one from THEA 140 C thru THEA 147 C.	Fall 2013 & 2014	Add Advisory (additional changes Fall 2015)
THEA 136 C		Advisory: THEA 149 C, THEA 150 C THEA 151 C, THEA 152 C, DANC 203 C or one from THEA 140 C thru THEA 147 C.	Fall 2013	Add Advisory (additional changes Fall 2015)
<b>Curriculum Cleanup</b>				
<b>REVISED COURSES</b>				
<b>COURSE</b>	<b>FROM</b>	<b>TO</b>	<b>EFF DATE</b>	<b>JUSTIFICATION</b>

THEA 150 C	StageCrew II-Production Prep.	Stage Crew II-Production Preparation	Fall 2013	Expanded title
THEA 152 C	StageCrew IV-House/Box Office	Stage Crew IV-House/Box Office	Fall 2013	Expanded title
THEA 230 C	Directing Actors for Film/TV	Directing Actors for Film and TV	Fall 2016	Expanded title

<b>Curriculum Cleanup PROGRAMS</b>				
<b>PROGRAM TITLE</b>	<b>FROM</b>	<b>TO</b>	<b>EFF DATE</b>	<b>JUSTIFICATION</b>
Associate in Arts Degree Business Administration	“Elective”	“Additional Recommended Course Work (not required)”	Fall 2013	Course listed as elective is not counted toward the degree units.
Associate in Arts in Anthropology for Transfer (AA-T)	List B – Select 3 units minimum... Total Units Required 19-20	List B – Select 3-4 units minimum... Total Units Required 19-21	Fall 2014	Update to match State approval.
Associate in Arts Degree in Art History for Transfer (AA-T)	Total Units Required 18	Total Units Required 18-20	Fall 2013	Update to match State approval.
Associate in Arts Degree in Studio Arts for Transfer (AA-T)	Total Units Required 25	Total Units Required 24-25	Fall 2013 <b>ONLY</b>	Update to match State approval. Additional changes have been approved for Fall 2014
Associate in Arts Degree Graphic Design	Required Courses: ART 110 C* ART 141 C ART 142 C	Required Courses: ART 110 C <b>or</b> ART 100 C MAD 144 C MAD 145 C  Electives: <del>ART 185 C</del>	Fall 2015	ART 100 C may be substituted for ART 110 C. ART 141 C was replaced with MAD 144 C, ART 142 C was replaced with MAD 145 C. ART 185 C is a required course and cannot be repeated.
<b>Curriculum Cleanup PROGRAMS</b>				
<b>COURSE</b>	<b>FROM</b>	<b>TO</b>	<b>EFF DATE</b>	<b>JUSTIFICATION</b>

Collision Repair I-Car Gold Certificate	ACR 030 3 units Total Units Required 22	ACR 030 4 units Total Units Required 23	Fall 2013	Correct course and total units
Collision Repair Mechanical Technician Certificate	ACR 030 3 units Total Units Required 19-20	ACR 030 4 units Total Units Required 20-21	Fall 2013	Correct course and total units
Automotive Technology Certificate	The student must take AT 160 Basic Electricity...  Electives – must take a minimum of 3 units  Total Units Required: 55	The student must take AT 105 C Automotive Electrical I...  Electives – must select a minimum of 3-4 units  Electives <del>AT 161 C, AT 162 C, AT 163 C, AT 164 C, AT 190 C, AT 191 C, AT 192 C, AT 201 C, AT 202 C, AT 203 C, AT 204 C, AT 205 C, AT 206 C, AT 207 C, AT 208 C, ENGL 095 C</del>  Total Units Required: 55-56	Fall 2013	Update requirement for required course and remove deleted courses. Update elective units and total units required.
Automotive Technology Certificate – Alignment Specialist II	New Degree/Certificate		Fall 2013	Retracted by Division
Automotive Technology Certificate – Body Electrical Specialist II	New Degree/Certificate		Fall 2013	Retracted by Division
Emission Control Specialist Certificate	AT 050 C Special Projects 0.5-3 units  AT 170 C Basic Area Clean Air Car 5 units  Total Units Required: 14.5 – 17	AT 050 C Auto Tech Special Projects 3 units  AT 170 C Clean Air Car Level I and 2 4 units  Total Units Required: 17	Fall 2013	Updated course titles, units and total units for certificate
<b>Curriculum Cleanup PROGRAMS</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION



Automotive Technology Maintenance Technician Certificate	AT 111 C 12 units Total Units Required: 44	AT 111 C 6 units Total Units Required: 38	Fall 2013	Correct units
Automotive Technology – Service Advisor Certificate	Total Units Required: 12-14	<del>AT 275 C</del> Total Units Required: 8-9	Fall 2013	AT 275 C was never State approved.  Deleting program since it is now below 12 units
Aviation Certificate I – Private Pilot		Aviation I – Private Pilot Certificate	Fall 2013	Update to match State approved title
Aviation Certificate II – Instrument Pilot		Aviation II – Instrument Pilot Certificate	Fall 2013	Update to match State approved title
Aviation Certificate III – Commercial Pilot		Aviation III – Commercial Pilot Certificate	Fall 2013	Update to match State approved title
Aviation Certificate IV – Advanced Pilot		Aviation IV – Advanced Pilot Certificate		Update to match State approved title
Associate in Science Degree in Law Office Administration	Effective Date: Fall 2013	Effective Date: Fall 2014	Fall 2014	State approved October 2014
Mobile Application Development Certificate	Effective Date: Fall 2014	Effective Date: Fall 2016	Fall 2016	Approved by the Consortium for Fall 2016
Web Page Design Certificate	Web Page Design Certificate	Web Development Certificate	Fall 2015	Title change
Advanced Web Page Design Certificate	Advanced Web Page Design	Web Programming	Fall 2015	Title change

**Curriculum Cleanup  
PROGRAMS**

COURSE	FROM	TO	EFF DATE	JUSTIFICATION
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Associate in Arts Degree in English for Transfer (AA-T)	List B Choose 2-3 courses from List A not taken above or the following:  Total Units 19-20	List B Choose <b>2</b> courses from List A not taken above or the following:  Total Units 18-21	Fall 2013 & 2014 <b>ONLY</b>	Update to match State approval. Additional changes have been approved for Fall 2015
Dance Teaching Certificate	DANC 109 C 1 unit  Total Units 12-13  “Electives”	DANC 109 C 2 units  Total Units 13  “Additional Recommended Course Work (not required)”	Fall 2013 & 2014 <b>ONLY</b>	Correct units. Courses listed as electives are not counted toward the degree units. Additional changes have been approved for Fall 2015
	And an additional 4-5 units from the following:  Total Units 17-18	Electives Select 5 units from the following:  Total Units 18	Fall 2015	Correct number of elective and total units.
Associate in Science Degree Dental Hygiene	“Electives”  Total Units 58 – 59.5	“Additional Recommended Course Work (not required)”  Total Units 58	Fall 2015 <b>ONLY</b>	Courses listed as electives are not counted toward the degree units. Correct total units. Additional changes have been approved for Fall 2016
DMS Diagnostic Medical Sonography		<del>DMS</del> Diagnostic Medical Sonography	Fall 2014	Update to match State approved title
Associate in Science Degree Pre-Engineering	MATH 250BC 4 units ENGR 110 C 2 units ENGR 210 C 4 units CSCI 185AC 0 units  Total Units 48	MATH 250BC 5 units ENGR 110 C 3 units ENGR 210 C 5 units <del>CSCI 185AC</del>  Total Units Required 51	Fall 2013	Update units for courses and total units for degree. Remove CSCI 185AC, deleted Fall 2004.
Associate in Science Degree Drafting Engineering Technology	Total Units 31	Total Units Required 29  <del>ENGT 205 C</del>	Fall 2013	ENGT 205 C deleted Fall 2013.
<b>Curriculum Cleanup PROGRAMS</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

Associate in Arts Degree in Geography for Transfer (AA-T)	List A (Select 7 units from the following):  Total Units 20	List A (Select 6-7 units from the following):  Total Units 19-20	Fall 2013	Update to match State approval.
Geographic Information Systems Certificate	Spatially Related Courses (3 units)  Total Units 25	Spatially Related Courses (3-5) Remove - <del>ANTH 203 C</del> <del>BIOL 127 C</del> <del>BIOL 120 C</del> <del>BIOL 176 C</del> <del>ENGT 101 C</del> <del>ENGT 104 C</del>  Total Units Required 25-27	Fall 2013	Correct units and remove deleted courses.
Associate in Science Degree Health Information Technology	Semester 1 ENGL 100 C 3 units  Total Units 60	Semester 1 ENGL 100 C 4 units  Total Units Required 61	Fall 2013	Correct units
Associate in Arts Degree Human Services	Electives PSY 237 C or SOC 237 C	Electives <del>PSY 237 C</del> PSY 131 C – Add or <del>SOC 237 C</del>	Fall 2014	PSY 237 C deleted and replaced with PSY 131 C SOC 237 C deleted course
Conflict Resolution Certificate	Electives PSY 237 C or SOC 237 C	Electives <del>PSY 237 C</del> PSY 131 C – Add or <del>SOC 237 C</del>	Fall 2014	PSY 237 C deleted and replaced with PSY 131 C SOC 237 C deleted course
Family Studies (Basic) Certificate		Rescind	Fall 2013	Certificate never submitted to the State.
Gerontology Certificate	Electives PSY 120 C or SOC 120 C	Electives PSY 120 C or <del>SOC 120 C</del>	Fall 2014	SOC 120 C deleted course
<b>Curriculum Cleanup PROGRAMS</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

Human Services Generalist Certificate	Electives PSY 120 C or SOC 120 C PSY 237 C or SOC 237 C	Electives PSY 120 C or <del>SOC 120 C</del> <del>PSY 237 C</del> PSY 131 C – Add or <del>SOC 237 C</del>	Fall 2014	SOC 120 C deleted course PSY 237 C deleted and replaced with PSY 131 C SOC 237 C deleted course
Associate in Science Degree Management	“Electives”  Total Units Required 47	Associate in Science Degree <b>Business</b> Management  Required – MGT 161 C – Add  “Additional Recommended Course Work (not required)”  Total Units Required 28	Fall 2013	Correct title to match State approved title. Courses listed as electives are not counted toward the degree units. Correct the total units in CNET.
Management Certificate		<b>Business</b> Management Certificate	Fall 2013	Correct title to match State approved title.
Animation 2D Computer Graphics Certificate	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
Animation 3D Computer Graphics Certificate	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
	Department: MM Art Computer Graphics	Department: Media Arts Design	Fall 2015	Move certificate from MMCG in Curricunet to MAD
Computer Graphics Certificate	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
Digital Cinema Arts & Industry Certificate	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
<b>Curriculum Cleanup PROGRAMS</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

Digital Cinema Arts & Industry Certificate	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
Digital Cinema Techniques & Technology	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
Post Production Basics for Cinema & Video	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
Electronic Publishing Design Certificate	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
	Department: MM Art Computer Graphics	Department: Media Arts Design	Fall 2015	Move certificate from MMCG in Curricunet to MAD
Vector Illustration Certificate	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
Multimedia Production Basics	ACG Art-Computer Graphics ACG (course prefix)	MAD Media Arts Design MAD (course prefix)	Fall 2012	Change ACG to MAD
Associate in Science Degree Merchandising	“Electives”	“Additional Recommended Course Work (not required)”	Fall 2013	Course listed as elective is not counted toward the degree units.
Associate in Arts in Music for Transfer Degree (AA-T)	Effective: Fall 2014	Effective: Fall 2013	Fall 2013	Correct the Board approved effective date
Associate in Arts Degree Music	Required – MUS 122 C 4 units MUS 135 C 2 units MUS 236 C 2 units  Electives – MUS 277 C 4 units  Total Units 33	Required – MUS 122 C 1 unit MUS 135 C 1 unit MUS 236 C 1 unit  Electives – <del>MUS 277 C</del>  Total Units 26	Fall 2013 <b>ONLY</b>	Effective Fall 2013 MUS 122 C, 135 C, 236 C are not repeatable. MUS 277 C deleted Fall 2008. Additional changes have been approved for Fall 2014
<b>Curriculum Cleanup PROGRAMS</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

Musical Theater Performance Certificate	Effective: Fall 2013	Effective: Fall 2016	Fall 2016	Versions Board approved 3/26/13 and 5/28/13 never State approved. Additional changes have been approved for Fall 2016.
Associate in Science Degree Program Registered Nursing	Semester IV – MATH 040 C 4 units Humanities (Category C2) 3 units  Total Units 74	Semester IV – MATH 040 C 4-6 units Humanities (Category C2) 3-5 units  Total Units 76-80	Fall 2013	Correct units
Associate in Arts Degree Photography	“Electives”	“Additional Recommended Course Work (not required)”	Fall 2013 & 2014 <b>ONLY</b>	Course listed as elective is not counted toward the degree units. These corrections are for 2013/14 & 2014/15 catalogs only. Additional changes have been approved for Fall 2015
Advertising and Illustrative Photography Certificate	Additional Required Classes	<del>Additional Required Classes</del>	Fall 2013	All courses listed are required.
Associate in Science Degree in Kinesiology for Transfer (AS-T)	Required Core Courses: 14 units  All PE courses listed under “Aquatics, Combatives, Team Sports, Individual Sports, Fitness, Dance” 0.5-1 to 3 units  List A: Select two courses (minimum 6 units) from the following: CHEM 101 C or CHEM 211AC or CHEM 111AC	Required Core Courses: 11-14 units  All PE courses listed under “Aquatics, Combatives, Team Sports, Individual Sports, Fitness, <del>Dance</del> ” 1 unit  List A: Select two courses (7-9 units) from the following: CHEM 101 C or <del>CHEM 211AC</del> or CHEM 111AC	Fall 2013	Update to match State approval.
<b>Curriculum Cleanup PROGRAMS</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION

Aerobic Instructor Certificate	Select a minimum of 5 units from the electives listed below:  Total Units Required 14	Select a 5-7 units from the electives listed below:  Total Units Required 14-16	Fall 2013	Correct units
Aquatics Specialist Certificate	Select a total of 3 units from the electives listed below:  Total Units Required 13	Select a 3-5 units from the electives listed below:  Total Units Required 13-15	Fall 2013	Correct units
Athletic Coach Certificate	A minimum of 3 units from the electives listed below  Total Units Required 15	Select a 5-7 units from the electives listed below:  Total Units Required 15-17	Fall 2013	Correct units
Associate in Arts in Political Science for Transfer Degree (AA-T)	Any one of the following: PSY 202 C MATH 120 C PSY 161 C or PSY 161HC POSC 215 C POSC 230 C	Any one of the following: <del>PSY 202 C</del> MATH 120 C PSY 161 C or PSY 161HC POSC 215 C POSC 230 C	Fall 2013	Update to match State approval.
Associate in Science Degree Psychiatric Technology	Fall 2014 Revision Board Approved 3/11/14  "Electives"	Retract Revision  "Additional Recommended Course Work (not required)"	Fall 2013 & 2014	Revision retracted by Division for Fall 2014  Courses listed as electives are not counted toward the degree units. These corrections are for 2013/14 & 2014/15 catalogs only. Additional changes have been approved for Fall 2015
	"Additional Recommended Course Work (not required)" COUN 140 C HS 080 C	<del>"Additional Recommended Course Work (not required)" COUN 140 C HS 080 C</del>	Fall 2015	Remove statement and courses.

**Curriculum Cleanup  
PROGRAMS**

COURSE	FROM	TO	EFF DATE	JUSTIFICATION
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Psychiatric Technician Certificate	Fall 2014 Revision Board Approved 3/11/14 “Electives”	Retract Revision “Additional Recommended Course Work (not required)”	Fall 2013 & 2014	Revision retracted by Division for Fall 2014  Courses listed as electives are not counted toward the degree units.
	“Additional Recommended Course Work (not required)” COUN 140 C HS 080 C	“Additional Recommended Course Work (not required)” <del>COUN 140 C</del> <del>HS 080 C</del>	Fall 2015	Remove statement and courses.
Associate in Science Degree Radiologic Technology Program	“Continuing Education Courses” RADT 264 C RADT 266 C RADT 262 C	Remove “Continuing Education Courses” <del>RADT 264 C</del> <del>RADT 266 C</del> <del>RADT 262 C</del>	Fall 2013	Remove statement and courses
Radiologic Technology Certificate	“Continuing Education Courses” RADT 264 C RADT 266 C RADT 262 C	Remove “Continuing Education Courses” <del>RADT 264 C</del> <del>RADT 266 C</del> <del>RADT 262 C</del>	Fall 2013	Remove statement and courses
Associate in Arts in Sociology for Transfer Degree (AA-T)	List C SOC 215 C or PSY 215 C	List C <del>SOC 215 C</del> —or— <del>PSY 215 C</del>	Fall 2013 <b>ONLY</b>	SOC 215 C & PSY 215 C deleted Fall 2013. These corrections are for the 2013/14 catalog only. Additional changes have been approved for Fall 2014
<b>Curriculum Cleanup PROGRAMS</b>				
COURSE	FROM	TO	EFF DATE	JUSTIFICATION



Associate in Arts in Theater Arts for Transfer (AA-T)	List A: THEA 132 C 3 units or THEA 133 C 3 units or THEA 149 C 1 unit or THEA 150 C 1 unit or THEA 151 C 1 unit or THEA 152 C 1 unit	List A: THEA 132 C 2-3 units or THEA 133 C 2-3 units or THEA 149 C 1-2 units or THEA 150 C 1-2 units or THEA 151 C 1-2 units or THEA 152 C 1-2 units	Fall 2013	Update to match State approval  Board Approval dated Oct. 28, 2014 should have stated the following "... the degree will stand as originally Board approved 12/11/12 <b>and include the additional changes Board approved Nov. 12, 2013.</b> "
Acting and Film/Video Production Certificate		Acting and Film Video Production Certificate	Fall 2016	Update title to match State approval
Associate in Arts in Theater Arts for Transfer Degree (AA-T)	THEA 140 C was already part of the degree		Fall 2016	Rescind the revision that was Board approved on 12/8/15
Associate in Science Degree in Psychiatric Technology	Degree was resubmitted Fall 2015		Fall 2014	Rescind the revision that was Board approved on 3-11-14
Psychiatric Technology Certificate	Certificate was resubmitted Fall 2015		Fall 2014	Rescind the revision that was Board approved on 3-11-14



**Curriculum Proposal Agenda**  
**Board of Trustees Meeting**  
**November 8, 2016**

*Approved by DCCC 10/14/2016*

**NEW COURSES**

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ACCT 210 F Advanced Accounting	Units: 3 Lecture: 3 Laboratory: 0 Prerequisite: ACCT 201AF GE: CSU Transfer Course	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	New Course recommended by advisory group and to extend the accounting programs.
ACCT 220 F Individual Income Tax	Units: 3 Lecture: 3 Laboratory: 0 Prerequisites: NONE GE: CSU Transfer Course	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	New Course recommended by Business Advisory Group and CSU.
ACCT 240 F Accounting Information Systems	Units: 3 Lecture: 3 Laboratory: 0 Prerequisite: ACCT 101AF GE: CSU Transfer Course	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	New Course recommended by Business Advisory Group and CSU.
ACCT 250 F Forensic Accounting	Units: 3 Lecture: 3 Laboratory: 0 Prerequisites: NONE GE: CSU Transfer Course	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	New Course recommended by Business Advisory Group and CSU.
ANTH 103HF Honors Introduction to Archaeology	Units: 3 Lecture: 3 Laboratory: 0 Prerequisites: NONE GE: AA GE Area D2: CSU GE Area D1 IGETC Area 4A	25	The Fullerton College Honors Advisory Board recommends a class size of 25, to encourage a seminar environment, in which there is extensive instructor-student interaction, as well as extensive interaction between students.	2017 Fall	New Honors Course to expand honors program; AA GE Area D2, CSU GE Area D1, IGETC Area 4A

## NEW COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 191 F Intermediate Landscape Painting	Units: 2 Lecture: 1 Laboratory: 3 Prerequisite: ART 190 F Advisory: ART 182 F and ART 188 F GE: CSU Transfer Course	25	Extensive individual instruction involving lecture, demonstration, student performance and faculty critiquing of student work. The instructor spends an extensive amount of time giving individualized instruction and feedback on attainment of skills. Students perform individually and must be assessed individually by the instructor. Students' progress and success is proportional to this individualized instruction.	2017 Fall	This new course will allow students to build skills to prepare for university level classes and or a successful career and job placement. The Fine Arts Division has decided that skill-building through completion of multiple levels of courses is essential for student success in this field.
ART 207 F Intermediate Mural and Faux Painting	Units: 3 Lecture: 2 Laboratory: 4 Prerequisite: ART 197 F GE: CSU Transfer Course	25	The majority of class time, the students are engaged in practicing skill(s). The instructor gives each student individual instruction as the class proceeds.	2017 Fall	This new course will allow students to build skills to prepare for university level classes and or a successful career and job placement. The Fine Arts Division has decided that skill-building through completion of multiple levels of courses is essential for student success in this field.
ART 218 F Visual Storytelling: Structure and Form	Units: 3 Lecture: 2 Laboratory: 4 Advisory: ART 182 F or: portfolio review by instructor. GE: CSU Transfer Course	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	This is a new course which will greatly benefit both the Illustration and the proposed Entertainment Arts Certificates. Also, there is a great amount of interest in the subject matter of this course.
ART 223 F Composition for Artists: Advanced Studies	Units: 3 Lecture: 3 Laboratory: 0 Advisory: ART 182 F and ART 222 F and DART 100 F GE: CSU Transfer Course	30	Although this course is recognized as a lecture course, there is also a great amount of time in which the Instructor supervises, observes, and assesses student presentations, and/or group learning. All projects need to be assessed by the Instructor on an individual basis, both verbally and in writing; assessments in this course are not through standardized tests or papers.	2017 Fall	This is a new course which will greatly benefit both the Illustration and the proposed Entertainment Arts Certificates, as well as becoming an important complement for all 2-dimensional art and design courses.
ART 260 F Tile III	Units: 3 Lecture: 2 Laboratory: 4 Prerequisite: ART 259 F GE: CSU Transfer Course	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	New course. The Fine Arts Division has decided that skill-building through advancement of certain courses is essential for student success. This course is one in the series of graduated level courses that further the skill development and portfolio development of Art Majors. This course builds on the content of the first and second tile courses and has students focus their skills into more substantial end projects that are ideal for portfolios. It can also provide a jumping off place for students who now want to investigate sculpture, painting or other ceramics courses because of the

					interrelated skill sets they share. This course can allow someone coming from painting and drawing to build an Added portfolio element or investigate ceramics from the starting point of surface decoration and two dimensional design where they have back ground and move into making three dimensional objects.
ART 297 F Independent Study: Ceramics	Units: 1-2 Lecture: 0 Laboratory: 3-6 Prerequisite: ART 254 F GE: CSU Transfer Course	25	Since this course involves extensive one-on-one instruction and evaluation of student work, the class size should reflect this, as the course should be recognized as a rigorous capstone project in the field of ceramics.	2017 Fall	The Fine Arts Division has decided that skill-building should be developed through multiple levels of intermediate and advanced courses.
BUS 226 F International Finance	Units: 3 Lecture: 3 Laboratory: 0 Prerequisites: NONE GE: CSU Transfer Course	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	New Course to enhance the international program recommended by department faculty.
BUS 268 F Human Resource Management	Units: 3 Lecture: 3 Laboratory: 0 Prerequisites: NONE GE: CSU Transfer Course	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	New Course. Human resource management is one area identified by our advisory group as missing content from our business program. Human resource management jobs are on the rise and this course will complement our management and supervisory courses, helping students to secure jobs in Human Resources Departments.
CIS 240 F Introduction to Mobile Apps	Units: 4 Lecture: 4 Laboratory: 0 Advisory: CIS 226 F GE: CSU Transfer Course	30	Class focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more programming assignments using advanced analytical and critical thinking skills.	2017 Fall	New course recommended by business advisory committee and requested by students.

## NEW COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
DART 123 F Introduction to 3D Texturing	Units: 3 Lecture: 2 Laboratory: 3 Prerequisite: DART 100 F and DART 104 F GE: CSU Transfer Course	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	New Course. This course will become one of the fundamentals and necessary requirements for a new 3D Texture Painting Certificate, which is being created in Digital Arts.
DART 124 F 3D Texturing for Organic Characters	Units: 3 Lecture: 2 Laboratory: 3 Prerequisite: DART 104 F GE: CSU Transfer Course	25	Extensive individual instruction involving lecture, demonstration, student performance and instructor critique of student's work. The instructor spends an extensive amount of time giving individualized instruction and feedback on attained skills. Students perform individually and must be assessed by the instructor. Student's progress and success is proportional to this individualized instruction.	2017 Fall	New Course. This course will become one of the fundamentals and necessary requirements for a new 3D Texture Painting Certificate, which is being created in Digital Arts.
DART 125 F 3D Texturing for Hard Surface Modeling	Units: 3 Lecture: 2 Laboratory: 3 Prerequisite: DART 104 F GE: CSU Transfer Course	25	Extensive individual instruction involving lecture, demonstration, student performance and instructor critique of student's work. The instructor spends an extensive amount of time giving individualized instruction and feedback on attained skills. Students perform individually and must be assessed by the instructor. Students' progress and success is proportional to this individualized instruction.	2017 Fall	New Course. This course will become one of the fundamentals and necessary requirements for a new 3D Texture Painting Certificate, which is being created in Digital Arts.
DART 151 F Introduction to Character Animation and Rigging with Maya	Units: 3 Lecture: 2 Laboratory: 3 Prerequisite: DART 104 F and DART 150 F GE: CSU Transfer Course	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	New Course. This course will become one of the fundamentals and necessary requirements for a new 3D Generalist Certificate with concentrate in Character Animation, which is being created in Digital Arts.
DART 154 F Organic Sculpting with ZBrush	Units: 3 Lecture: 2 Laboratory: 3 Prerequisite: DART 153 F Advisory: DART 100 F and DART 104 F GE: CSU Transfer Course	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	New Course. This course will become one of the fundamentals and necessary requirements for a new Digital Sculpting Certificate, which is being created in Digital Arts.

## NEW COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
DART 155 F Hard Surface Sculpting with ZBrush	Units: 3 Lecture: 2 Laboratory: 3 Prerequisite: DART 153 F GE: CSU Transfer Course	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	New Course. This course will become one of the fundamentals and necessary requirements for a new Digital Sculpting Certificate, which is being created in Digital Arts.
DART 156 F 3D Printing Techniques with ZBrush	Units: 3 Lecture: 2 Laboratory: 3 Prerequisite: DART 153 F Advisory: DART 100 F and DART 104 F GE: CSU Transfer Course	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	New Course. This course will become one of the fundamentals and necessary requirements for a new Consumer Product Certificate, which is being created in Digital Arts.
DART 161 F Body Dynamic for Character Animation with Maya	Units: 3 Lecture: 2 Laboratory: 3 Prerequisite: DART 150 F GE: CSU Transfer Course	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	New Course. This course will become one of the fundamentals and necessary requirements for a new 3D Generalist Certificate with concentrate in Character Animation, which is being created in Digital Arts.
DART 171 F Facial Acting for Character Animation with Maya	Units: 3 Lecture: 2 Laboratory: 3 Prerequisites: DART 151 F and DART 161 F GE: CSU Transfer Course	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	New Course. This course will become one of the fundamentals and necessary requirements for a new 3D Generalist Certificate with concentrate in Character Animation, which is being created in Digital Arts.
ESC 107 F Earth Science for Educators	Units: 4 Lecture: 3 Laboratory: 3 Prerequisites: NONE GE: AA GE Area B1 CSU GE Area B1/B3 IGETC Area 5A/5C	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	This course mirrors a similar course offered at Santa Ana College, and complements the addition of an Earth Science BA at CSUF. An earth science course aimed at educators permits a metacognitive focus on the pedagogy of teaching and communicating science while students are engaged in learning science. It also helps future teachers develop and practice science teaching skills through written and oral assignments and presentations. Proposed for UC transfer, AA GE Area B1 CSU GE Area B1 & B3, IGETC Area 5A & 5C

## NEW COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ESC 110 F Introduction to Climate Science	Units: 3 Lecture: 3 Laboratory: 0 Prerequisites: NONE GE: AA GE Area B1 CSU GE Area B1 IGETC Area 5A	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Climate change is perhaps the most important scientific topic of our times, and a topic of great interest to students. The American Meteorological Society has developed an introductory climate studies course and offered training to instructors. Because our ability to cover climate change topics is limited in other introductory earth science courses, we feel that this course is an important Addition to our department's course offerings. UC (pending 2017) AA GE Area B1, CSU GE Area B1 (pending 2017), IGETC Area 5A (pending 2018)
ESC 199 F Earth Science Independent Study	Units: 1-3 Lecture: 0 Laboratory: 3-9 Prerequisite: ESC 100 F or ESC 101 F or GE: CSU Transfer Course	25	Independent study courses are based on the premise of one-to-one instructor-student interaction and supervision, and include extensive individualized feedback on student work.	2017 Fall	Earth sciences faculty already mentor undergraduate research on a volunteer basis. Students want formal documentation of their research. This course offers an independent study course to earth science students, similar to that offered to biology students.
ESC 230 F Coastal Oceanography	Units: 3 Lecture: 2 Laboratory: 3 Prerequisites: NONE GE: UC/CSU Transfer Course	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	This course offering matches a similar offering at Orange Coast College, and fulfills a growing interest in marine science by our students. It provides a second-semester advanced oceanography course for science majors and future teachers interested in learning more about our local ocean environment.
FASH 082 F Beginning Designing and Sewing Leather	Units: 2 Lecture: 1 Laboratory: 3 Prerequisite: FASH 201 F	25	This course utilizes the Sewing Laboratory and requires garment(s) preparation and individual projects. Intensive individualized instruction and supervision of apparel preparation and sewing projects are required. This also includes close supervision to maintain student safety on machines related to the apparel industry. A larger class would not allow for the many presentations or adequate supervision.	2017 Fall	This course will be replacing shell course FASH 080AF. Update course content and assignments, textbook, SLO, course and catalog revisions



## NEW COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
FASH 205 F Tailoring	Units: 2 Lecture: 1 Laboratory: 3 Prerequisites: FASH 201 F GE: CSU Transfer Course	25	This course utilizes the Sewing Laboratory and requires garment(s) preparation and individual projects. Intensive individualized instruction and supervision of apparel preparation and sewing projects are required. This also includes close supervision to maintain student safety on machines related to the apparel industry. A larger class would not allow for the many presentations or adequate supervision.	2017 Fall	This course is a new course and it is replacing FASH 205AF. Class size revised from 21 to 25 to align with CSPRD.
FASH 255 F Advanced Clothing Construction: Industrial	Units: 2 Lecture: 1 Laboratory: 3 Prerequisite: FASH 101 F GE: CSU Transfer Course	25	This course utilizes the Sewing Laboratory and requires garment(s) preparation and individual projects. Intensive individualized instruction and supervision of apparel preparation and sewing projects are required. This also includes close supervision to maintain student safety on industrial high speed machines related to the apparel industry. A larger class would not allow for the many presentations or adequate supervision.	2017 Fall	The program has advanced industrial equipment. A class is needed to provide students with the skill of advanced construction techniques using a variety of industrial machines.
FASH 288 F Advanced CAD for Apparel- Fashion Illustration and Digital Flats	Units: 2 Lecture: 1 Laboratory: 3 Prerequisite: FASH 088 F GE: CSU Transfer Course	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	This new course is due to the fact that designers are required to know advanced illustration techniques and technical flats.
FOOD 110 F Food Safety and Sanitation	Units: 3 Lecture: 3 Laboratory: 0 Prerequisites: NONE GE: CSU Transfer Course	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	This course is transferrable to the CSUs. This type of course is offered by other community colleges as part of their nutrition and foods programs (e.g. Orange Coast College, Santa Ana College, Mt. San Antonio College, Saddleback College). The national food handlers certification can help student obtain employment in the fields of nutrition and foods.
PE 220 F Intercollegiat e Lacrosse - Women	Units: 3 Lecture: 0 Laboratory: 10 Prerequisites: NONE GE: CSU GE Area E	25	Most of the time the students are practicing the skills and tactics they are learning. The coach is giving individualized instructions and guidance to each student athlete as the class proceeds.	2017 Fall	Women's Lacrosse is a NCAA Intercollegiate Sport. Student interest. Girl's Lacrosse is a CIF Sport. Proposed for CSU GE Area E.

## NEW COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PRNT 145 F Variable Data Imaging	Units: 3 Lecture: 2 Laboratory: 4 Advisory: PRNT 075 F GE: CSU Transfer Course	20	Students operate printing equipment that can cause serious injury. The Printing Technology Advisory Board highly recommended that the printing classes that utilize printing equipment be limited to 20 students. This course will require the use of highly specialized equipment such as electric guillotine paper cutter, high speed paper drill, folding machine and stitcher that can cause serious and sometimes permanent injury to the student. Adequate guidance and instruction cannot be performed with more than 20 students. Students operating printing equipment require strict supervision and increasing class size would create an unsafe environment for students. See attached files for printing advisory notes.	2017 Fall	New course that provides students with knowledge and skills need to gain employment in the digital printing sector of the commercial printing industry.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ACCT 101BF Managerial Accounting Units: 5 Lecture: 5 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Prerequisite Revision: ACCT 100BF ACCT 101AF or ACCT 102HF or</li> <li>▪ Textbooks</li> <li>▪ Catalog Description Update</li> </ul>	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed for critical thinking, conceptual understanding, and structure.	2017 Fall	Revising course to add missing pre-requisite of ACCT 102HF Honors Financial Accounting.
ARCH 111 F Introduction to Architecture Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Textbooks</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Online courses provide the student with an alternative and more convenient way of learning. An online format of this course would provide broader participation in discussions, critical analysis, and self-paced learning and practice.
ARCH 114 F Architectural Materials and Methods Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ CIP Code Revision (40901)</li> <li>▪ Textbooks</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Online courses provide the student with an alternative and more convenient way of learning. An online format of this course would provide broader participation in discussions, critical analysis, and self-paced learning and practice.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 110 F Introduction to Art Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Method of Instruction</li> <li>▪ Class Size Revision (60 to 45)</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Class size reduced from 60 to 45 in agreement with the CSPRD.
ART 112 F Art History: Ancient to Medieval Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Method of Instruction</li> <li>▪ FSA Code Revision (remove A30, Add A20)</li> <li>▪ Class Size Revision (60 to 45)</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluations are primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Class size reduced from 60 to 45 in agreement with the CSPRD. FSA code correction from A30 Biology to A20 Art.
ART 113 F Art History: Renaissance to Modern Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Class Size Revision (60 to 45)</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning, Evaluations are primarily through objective examinations. Writing assignments are assessed mostly for concept and structure.	2017 Fall	Class size reduction from 60 to 45 in agreement with the CSPRD.
ART 116 F Art History: The Art of Mexico Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Class Size Revision (60 to 45)</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluations are primarily taught through objective exams. Writing assignments are assessed mostly for concept and structure.	2017 Fall	Class size reduced from 60 to 45 in agreement with the CSPRD. SLOs updated to current format.
ART 212 F Art History: The Art of Asia Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Student Learning Outcomes</li> <li>▪ Class Size Revision (60 to 45)</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluations are primarily through objective exams. Writing assignments are assessed mostly for concept and structure.	2017 Fall	Class size reduced from 60 to 45 in agreement with the CSPRD.
BIOL 170 F Organismal Biology Units: 5 Lecture: 4 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Prerequisite Validation</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific design and experimentation, use of specialized equipment, data analysis, lab reports)	2017 Fall	Six-Year Review. IGETC Area 5C and CSU GE Area B3 Added to reflect Catalog listed approvals.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BUS 112 F Public Speaking for Business Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Advisory Revision: ENGL 100 F or ENGL 100HF or BUS 111 F or recommended score on the English Placement test</li> <li>▪ CIP Code Revision (520201)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (0506.00)</li> <li>▪ CSU GE Area A1</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Updated Advisories, Catalog Description, Method of Evaluation, Method of Instruction, Student Learning Outcomes, TOP and COP code, and Textbooks. Change Advisory FROM Eligible for ENG 100 F TO ENGL 100 F or ENGL 100HF or BUS 111 F or recommended score on the English Placement test as per advice from matriculation officer. Propose for CSU Area A1.
BUS 180 F Small Business Management Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Classification Code Revision (A to I)</li> <li>▪ CIP Code Revision (520703)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (0506.40)</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review.
BUS 225 F International Management Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (521101)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (0508.00)</li> <li>▪ Class Size Revision (30 to 35)</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review. Updated class size from 30 to 35 to be consistent with other department courses and align with the CSPRD. Also updated Distance Ed Contact Types, Method of Evaluation, Method of Instruction, Student Learning Outcomes CIP Code, and Textbooks.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CDES 231 F Early Childhood Education Administration: Management Models and Personnel Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Prerequisite Revision: (CDES 115 F and CDES 120 F and CDES 122 F and CDES 201 F)</li> <li>▪ SAMS Code Revision (E to D)</li> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ CIP Code Revision (190708)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Title Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (1305.80)</li> <li>▪ Class Size Revision (20 to 30)</li> <li>▪ Objectives Revision</li> </ul>	30	Much of the class time focuses on discussion, group learning, individualized instruction and/or formal/informal student presentations. Evaluation is through a combination of written assignments and exams. Requires three or more writing assignments using advanced, analytical and critical thinking skills. All writing is assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Catalog des update; schedule des update; Student Learning Outcome revision; Objectives revision; Update course content (that do not change the overall scope of the course); update to textbooks; TOP & CIP code revision; Title Revision from Early Childhood Administration II to Early Childhood Administration: Management Models and Personnel; Prerequisite Revision from "Completion of the Associate Teacher Program certificate at Fullerton College or Completion of the CA Dept. of Social Services required core courses or equivalent as required by Title 22 Child Day Care General Licensing requirements" TO "CDES 115 F and CDES 120 F and CDES 122 F and CDES 201 F due to the deletion of the Associate Teacher Program certificate and the need to specify the exact classes needed to succeed in the class; Entry Skills Revision; Method of Instruction; Assignments Revision; Class Size Revision from 20 to 30 in order to accommodate more students and improve course completion rates, certificate completion and transfer numbers. Method of Evaluation; SAMS Code Revision. Added distance education: hybrid and online.
CIS 100 F Introduction to Personal Computers Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review.
CIS 102 F Introduction to Open Source Software Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review
CIS 103 F Computer Keyboarding Units: 2 Lecture: 2 Laboratory: 1	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2017 Fall	Six-Year Review.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 104 F Presentation Graphics Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Updated Textbooks, Catalog Description and Assignments.
CIS 106 F Beginning Spreadsheet (MS Excel) Units: 3 Lecture: 3 Laboratory: 2	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review.
CIS 107 F Introduction to Operating Systems Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Directed in-class computer presentations at individual student workstations. This will include individualized software demonstrations, directed project initiation, and demonstration of application debugging strategies.	2017 Fall	Six-Year Review.
CIS 111 F Introduction to Information Systems Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ FSA Code Revision (Del A40, Add A55, M55, Q90)</li> </ul>	35	While the instructor does lecture, much of the class time focuses on student participation using computers. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review.
CIS 111HF Honors Introduction to Information Systems Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (110103)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (0702)</li> <li>▪ AA GE Area A2</li> </ul>	25	Class size of 25 recommended by the Fullerton College Honors Committee.	2017 Fall	Six-Year Review. Proposed for AA GE Area A2 as CIS 111 F is already approved for this area. Updated for continued CID Approval.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 142 F Database I Units: 3 Lecture: 3 Laboratory: 1	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Hours (WSCH Lecture and/or Lab) (0 to 1)</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Directed in-class computer presentations at individual student workstations. This will include individualized software demonstrations, directed project initiation, and demonstration of application debugging strategies	2017 Fall	Six-Year Review. Lab hours changed from 0 to 1 in order to provide for hands-on individual instruction on concepts.
CIS 148 F Introduction to Personal Computer Communications Units: 2 Lecture: 1.5 Laboratory: 1.5	<ul style="list-style-type: none"> <li>▪ Advisory Revision: Familiarity with sending and receiving email.</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2017 Fall	Six-Year Review. Existing advisory was reworded for clarity.
CIS 150 F Introduction to the Internet Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Assignments Revision</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2017 Fall	Six-Year Review.
CIS 153 F Business Web Graphics Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Evaluation</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2017 Fall	Six-Year Review
CIS 154 F JavaScript Programming I Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 155 F Web Page Multimedia Design I Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review.
CIS 159 F Introduction to XML Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review
CIS 170 F Cisco Networking 1 Units: 3 Lecture: 2 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (110201)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. CIS networking classes are taught in a hands-on lab environment requiring the Instructor to grade each student individually. Typically, assignments are graded by the Instructor sitting in front of a configured computer system, looking at the various networking/server options set by the student, and evaluating how such options affect the system's interaction with the classroom network. Such one-on-one instruction and testing requires a smaller class size.	2017 Fall	Six-Year Review
CIS 172 F Cisco Networking 2 Units: 3 Lecture: 2 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Prerequisite Validation</li> <li>▪ Six-Year Review</li> <li>▪ Fee Deletion (3.00)</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. CIS networking classes are taught in a hands-on lab environment requiring the Instructor to grade each student individually. Typically, assignments are graded by the Instructor sitting in front of a configured computer system, looking at the various networking/server options set by the student, and evaluating how such options affect the system's interaction with the classroom network. Such one-on-one instruction and testing requires a smaller class size.	2017 Fall	Six-Year Review.



## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 173 F Cisco Networking 3 Units: 3 Lecture: 2 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Prerequisite Validation</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (0702)</li> <li>▪ FSA Code Revision (Add M55)</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. CIS networking classes are taught in a hands-on lab environment requiring the Instructor to grade each student individually. Typically, assignments are graded by the Instructor sitting in front of a configured computer system, looking at the various networking/server options set by the student, and evaluating how such options affect the system's interaction with the classroom network. Such one-on-one instruction and testing requires a smaller class size.	2017 Fall	Six-Year Review.
CIS 174 F Cisco Networking 4 Units: 3 Lecture: 2 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ FSA Revision (Add M55)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. CIS networking classes are taught in a hands-on lab environment requiring the Instructor to grade each student individually. Typically, assignments are graded by the Instructor sitting in front of a configured computer system, looking at the various networking/server options set by the student, and evaluating how such options affect the system's interaction with the classroom network. Such one-on-one instruction and testing requires a smaller class size.	2017 Fall	Six-Year Review.
CIS 200 F Fundamentals of Computer Programming Units: 1 Lecture: 1 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Advisory Revision: CIS 154 F or knowledge of elementary computer programming concepts</li> <li>▪ CIP Code Revision (110103)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Advisory revision FROM "Knowledge of elementary computer concepts" TO "CIS 154 F or knowledge of elementary computer programming concepts" to clarify level of knowledge students are advised to have.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 219 F Visual Basic Programming II Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Catalog Description Update</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review
CIS 220 F Web Server Programming Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Advisory Revision (CIS 152 F)</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Included course CIS 152 F in the advisory statement to be clearer to students of the specific class or skill set they should have coming into the class.
CIS 230 F PHP and MySQL Programming Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> <li>▪ Class Size Revision (25 to 30)</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Class size increased from 25 to 30 per pedagogy and CSPRD.
CIS 242 F Database II Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (110103)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Directed in-class computer presentations at individual student workstations. This will include individualized software demonstrations, directed project initiation, and demonstration of application debugging strategies.	2017 Fall	Six-Year Review.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 270 F SQL Server Administration Units: 3 Lecture: 3 Laboratory: 1	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (110103)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (0702)</li> <li>▪ Class Size Revision (25 to 30)</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Hours change from Lab 2 to Lab 1, and class size revision from 25 to 30, since the lecture and lab portions of the course are now combined and are no longer taught at two separate class meetings.
CIS 280 F Introduction to Oracle:SQL and PL/SQL Units: 3 Lecture: 3 Laboratory: 1	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (110103)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Hours (WSCH Lecture and/or Lab)</li> <li>▪ Catalog Description Update</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (0702)</li> <li>▪ Class Size Revision (25 to 30)</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Hours change from Lab 2 to Lab 1, and class size revision from 25 to 30, since the lecture and lab portions of the course are now combined and are no longer taught at two separate class meetings.
CIS 286 F Web Server Management Units: 3 Lecture: 3 Laboratory: 1	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (110103)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (0702)</li> <li>▪ Class Size Revision (25 to 30)</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Class size revision from 25 to 30 since the lecture and lab portions of the course are now combined and are no longer taught at two separate class meetings.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
COUN 072 F Learning Assessment Units: .5 Lecture: .5 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (320199)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Advisory Validation</li> <li>▪ Six-Year Review</li> <li>▪ FSA Code Revision (del A72, Add A61)</li> <li>▪ Objectives Revision</li> </ul>	25	Individualized instruction in which most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Six-Year Review, textbook updates
COUN 101 F The College Experience Units: 2 Lecture: 2 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (320105)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction including Student Education Program Plan (SEPP), student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Textbooks updated.
COUN 148 F Human Potential Units: 1 Lecture: 1 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Classification Code Revision (E to A)</li> <li>▪ SAMS Code Revision (A to E)</li> <li>▪ CIP Code Revision (350101)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> <li>▪</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review; updated course content, basic course information, added CSU transferability to update Cnet records.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
FASH 090 F Creative Serging: Overlock Machine Units: 2 Lecture: 1 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (190901)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Class Size Revision (20 to 25)</li> <li>▪ Objectives Revision</li> </ul>	25	Class Size This course utilizes the Sewing Laboratory and requires garment(s) preparation and individual projects. Intensive individualized instruction and supervision of apparel preparation and sewing projects are required. This also includes close supervision to maintain student safety on machines related to the apparel industry. A larger class would not allow for the many presentations or adequate supervision.	2017 Fall	Update the class course content, course and catalog revisions. Increased class size from 20 to 25 to align with CSPRD.
FASH 093 F Pattern Alteration and Fitting Units: 2 Lecture: 1 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Classification Code Revision (A to I)</li> <li>▪ Grading Options Revision (remove Pass/No Pass)</li> <li>▪ CIP Code Revision (190901)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Class Size Revision (18 to 25)</li> <li>▪ Objectives Revision</li> </ul>	25	This course utilizes the Sewing Laboratory and requires garment(s) preparation and individual projects. Intensive individualized instruction and supervision of apparel preparation and sewing projects are required. This also includes close supervision to maintain student safety on machines related to the apparel industry. A larger class would not allow for the many presentations or adequate supervision.	2017 Fall	Update propose start date, course content, textbook, course and catalog revisions are being updated. Class size increase from 18 to 25 to align with the CSPRD.
FASH 186 F Workroom Sketching Units: 2 Lecture: 1 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> </ul>	25	This course utilizes the Lecture Laboratory and requires garment(s) drawing and individual projects. A larger class would not allow for the many presentations. The instructor will give the students Individualized instruction and feedback during the course.	2017 Fall	Update proposed start date, course content, textbook, course and catalog revisions are being updated.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
FASH 975 F Patternmaking: Collections Units: 2 Lecture: 1 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Prerequisite Revision: FASH 108 F and FASH 109 F and FASH 209 F and FASH 284 F</li> <li>▪ CIP Code Revision (200306 to 190901)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Prerequisite Revision</li> <li>▪ Class Size Revision (20 to 25)</li> <li>▪ Objectives Revision</li> </ul>	25	This course utilizes the Sewing Laboratory and requires garment(s) preparation and individual projects. Intensive individualized instruction and supervision of apparel preparation and sewing projects are required. This also includes close supervision to maintain student safety on machines related to the apparel industry. A larger class would not allow for the many presentations or adequate supervision.	2017 Fall	Updating course content, objectives, schedule, SLO and textbook. Prerequisite changed from FASH 108AF to FASH 108 F and FASH 108 BF to FASH 109 F and FASH 209 F and FASH 284 F. Deleted course FASH 108AF was replaced by FASH 108 F and FASH 108 BF was replaced by FASH 109 F. The prerequisites were changed to enhance the skill level to create a successful collection. Increase class size from 20 to 25 to align with the CSPRD.
HIST 165 F Introduction to the Middle East Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Multicultural Requirement</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> <li>▪ AA GE Area D1</li> </ul>	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation is through objective exams and writing assignments such as essays and short research papers.	2017 Fall	Six-Year Review; Catalog Description Update; NOT a new proposal for Multicultural Requirement (already approved for MC, but MC must be checked in BCI for MC screen to show content); Student Learning Outcomes; Textbooks; Method of Instruction.
HIST 275 F History of California Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review: Catalog Description Update; Method of Evaluation; Method of Instruction; Student Learning Outcomes; Textbooks.
JOUR 219 F Photojournalism Units: 3 Lecture: 2 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Six-Year Review</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Six-Year Review. Slight change to method of instruction, evaluation, textbook update and course content and SLO changed per request from C-ID reviewers (C-ID approved)

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 040 F Intermediate Algebra Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Prerequisite Validation</li> </ul>	35	Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes three or more exams and multiple homework assignments requiring demonstration of problem solving ability.	2017 Fall	Specify credit limitation for MATH 040 F and MATH 041 F in catalog and schedule description. MATH 041 F is a combined course that includes all the content of MATH 040 F. Update SLOs to current format. Reorganize course content outline.
MATH 041 F Combined Elementary and Intermediate Algebra Units: 6 Lecture: 6 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Student Learning Outcomes</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Advisory Validation</li> </ul>	35	Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes three or more exams and multiple homework assignments requiring demonstration of problem solving ability.	2017 Fall	Specify credit limitation for MATH 040 F and MATH 041 F in catalog and schedule description. MATH 041 F is a combined course that includes all the content of MATH 040 F. Update SLOs to current format.
MUS 108 F Introduction to Music Technology Units: 2 Lecture: 2 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Method of Instruction</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> </ul>	25	Instruction involving lecture, demonstration, student performance and faculty critiquing of student work. The instructor spends a large amount of time giving individualized instruction and feedback on attainment of skills. Students need to individually experience the concepts of sound and the Physics of Sound through a personalized MAX app supplied by the current Textbook author. For an explanation of how the Music Department approaches class size, please see attachment entitled "Music Class Size."	2017 Fall	Most concepts introduced in MUS 108 F Intro to Music Technology can be taught effectively online and as a Hybrid class. Students are able to use Foundations of Music Technology Apps to experience major concepts from the comfort of their own PCs or Macs. Testing can be done in Blackboard and will guarantee that students are able to retain the knowledge gained in MUS 108 for taking the Intermediate and Advanced classes.
MUS 299 F Music Independent Study Units: 1 Lecture: 0 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Prerequisite Revision: High scholarship music major Project, portfolio, or audition showing advanced level of scholarship in specialized area</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Title Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ FSA Code Revision (del M45)</li> <li>▪ Class Size Revision (10 to 25)</li> <li>▪ Objectives Revision</li> </ul>	25	Highly individualized specialized training involving one on one conferences with the lead instructor. Learning contracts establish the guidelines and grading criteria for the customized study plan.	2017 Fall	Six-Year Review.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MUSA 121 F Intermediate Guitar Units: 1 Lecture: 1 Laboratory: 1	<ul style="list-style-type: none"> <li>▪ Advisory Addition: (MUSA 120 F)</li> <li>▪ CIP Code Revision (500901)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Catalog Description Update</li> <li>▪ Prerequisite Deletion (MUSA 120 F)</li> </ul>	15	Extensive individual instruction involving lecture, demonstration, student performance and faculty critiquing of student work. Students perform individually for 3-5 minutes per week, or 35-40 minutes per semester. Student's progress and success are proportional to individualized instruction. For an explanation of how the Music Department approaches class size, please see attachment entitled "Music Class Size."	2017 Fall	Change of Prerequisite to Advisory in recognition that students may have learned needed skills somewhere other than MUSA 120.
MUSA 220 F Classical Guitar: Renaissance to Baroque Units: 1 Lecture: 1 Laboratory: 1	<ul style="list-style-type: none"> <li>▪ Advisory Addition: (MUSA 121 F)</li> <li>▪ CIP Code Revision (500901)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Catalog Description Update</li> <li>▪ Prerequisite Deletion (MUSA 121 F)</li> </ul>	15	Extensive individual instruction involving lecture, demonstration, student performance and faculty critiquing of student work. Students perform individually for 3-5 minutes per week, or 48-90 minutes per term. Student's progress and success is proportional to individualized instruction. For a more detailed explanation of class size for advanced guitar classes, see justification document written by Professor Michael Scott, FC Guitar faculty.	2017 Fall	Change of Prerequisite to Advisory in recognition that students may have learned needed skills somewhere other than MUSA 121.
MUSA 221 F Classical Guitar: Classical to Contemporary Units: 1 Lecture: 1 Laboratory: 1	<ul style="list-style-type: none"> <li>▪ Advisory: (MUSA 121 F)</li> <li>▪ CIP Code Revision (500901)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Catalog Description Update</li> <li>▪ Prerequisite Deletion (MUSA 121 F)</li> </ul>	15	Extensive individual instruction involving lecture, demonstration, student performance and faculty critiquing of student work. Students perform individually for 3-5 minutes per week, or 35-40 minutes per semester. Student's progress and success is proportional to individualized instruction. For a more detailed explanation of class sizes, please see attachment entitled class size justification, written by Professor Michael Scott, FC Guitar Faculty.	2017 Fall	Change of Prerequisite to Advisory in recognition that students may have learned needed skills somewhere other than MUSA 121.
PE 105 F Badminton Units: 1 Lecture: 0 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ FSA Code Revision (del M35)</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds	2017 Fall	Six-Year Review



## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PE 175 F Volleyball - Club Units: 1 Lecture: 0 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Hours (WSCH Lecture and/or Lab) (lab 1.50-6 TO 3)</li> <li>▪ Title Revision</li> <li>▪ Units Revision (0.5-2 to 1)</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Prerequisite Deletion</li> <li>▪ FSA Code Revision (del M35)</li> </ul>	25	Majority of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2017 Fall	Six-Year Review. Title revision from Volleyball - Team Development to Volleyball - Club. Removal of tryout prerequisite because it is a PE activity course. Lab Hours FROM Min 1.5 Max 6 TO Min 3 Max 3 since this course will no longer be offered as variable unit. Resulting change in units FROM Min 0.5 Max 2 TO Min 1 Max 1.
PHIL 100 F Introduction to Philosophy Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	35	Lecture /Discussion/ Group Learning / Student Presentations/Individualized Instruction. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2017 Fall	Six-Year Review. Catalog Description Update. Include missing class size justification. Method of Instruction Add Distance Education(hybrid) Add Distance Education(online) Student Learning Outcomes; Objectives Revision; Method of Evaluation; Textbooks Assignments Revision
PHIL 100HF Honors Introduction to Philosophy Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	25	The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors course.	2017 Fall	Six-Year Review. Assignments Revision Method of Evaluation Method of Instruction Objectives Revision Student Learning Outcomes; Catalog Description Update Add Distance Education(hybrid) Schedule Description Update Textbooks

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHIL 135 F Social and Political Philosophy Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	35	Lecture /Discussion/ Group Learning / Student Presentations/Individualized Instruction. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Catalog Description Update Schedule Description Update; Student Learning Outcomes; Objectives Revision; Add Distance Education(hybrid) Add Distance Education(online) Method of Instruction Textbooks
PHIL 195 F Women's Issues in Philosophy Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (1509)</li> <li>▪ Objectives Revision</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, style and mechanics. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review Textbooks Catalog Description Update Schedule Description Update Student Learning Outcomes Objectives Revision Method of Instruction Method of Evaluation Assignments Revision
PHIL 200 F Introduction to Christianity Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ CIP Code Revision (380201)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (1510)</li> <li>▪ FSA Code Revision (Add C70)</li> <li>▪ Objectives Revision</li> </ul>	35	Lecture /Discussion/ Group Learning / Student Presentations/Individualized Instruction/Group Learning/ Student Presentations. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review: Catalog Description Update; Schedule Description Update; Student Learning Outcomes; Method of Instruction; Objectives Revision; Textbooks; FSA revision (Add Religious Studies; TOP/CIP code revision; Add Distance Education(hybrid); Add Distance Education(online); Assignments Revision; Hours (WSCH and/or Instructor) (to correct CurricUNET records).

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHIL 201 F History of Philosophy: Ancient and Medieval Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Six-Year Review</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Added missing class size justification. Add Distance Education(hybrid) Add Distance Education(online) Student Learning Outcomes Textbooks Method of Evaluation Method of Instruction
PHIL 202 F History of Philosophy: Modern and Contemporary Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (1509)</li> <li>▪ Objectives Revision</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review: Add class size justification to correct CurricUNET records; Catalog Description Update; Add Distance Education(hybrid); Add Distance Education(online); Student Learning Outcomes; Method of Evaluation; Objectives Revision; Textbooks; Assignments Revision; TOPS Code Revision.
PHIL 210 F Introduction to Judaism Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (1510)</li> <li>▪ Objectives Revision</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. There is an expectation of a minimum of 6000 words of writing. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review: Add Distance Education(hybrid); Add Distance Education(online); Schedule Description Update; Catalog Description Update; Student Learning Outcomes; Objectives Revision; TOPS Code Revision; Method of Evaluation; Method of Instruction; Textbooks; Assignments Revision.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHIL 220 F The Holocaust Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (1510)</li> <li>▪ FSA Code Revision (Add C70)</li> <li>▪ Objectives Revision</li> </ul>	35	Lecture /Discussion/ Group Learning / Student Presentations. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review: Catalog Description Update; Schedule Description Update; Student Learning Outcomes; Objectives Revision; Add Distance Education(hybrid); Add Distance Education(online); FSA revision (Add Religious Studies); TOPS Code Revision; Textbooks; Assignments Revision; Method of Evaluation; Method of Instruction.
PHIL 225 F The American Religious Experience Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Classification Code Revision (A to B)</li> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ CIP Code Revision (380201)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ FSA Code Revision (Add C70)</li> <li>▪ IGETC Addition Area 3B</li> <li>▪ CSU GE Addition Area C2</li> <li>▪ Objectives Revision</li> <li>▪ AA GE Addition Area C2</li> </ul>	35	Lecture /Discussion/ Group Learning / Student Presentations/Individualized Instruction. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction. Requires three or more writing assignments (a minimum of 6000 words) using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review. Add Distance Education (hybrid). Add Distance Education (online). Catalog Description Update. Schedule Description Update. Student Learning Outcomes. Objectives Revision. FSA revision (Add Religious Studies). Method of Evaluation. Method of Instruction. Textbooks. Assignments Revision. Hours (WSCH/Instructor) updated to correct CurricUNET records; Classification Code Revision; CIP Code Revision. Proposing for AA GE AREA 2; CSU GE AREA C2; IGETC AREA 3B.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHIL 250 F The Religion of Islam Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ CIP Code Revision (380201)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ TOPS Code Revision (1510)</li> <li>▪ FSA Code Revision (Add C70)</li> <li>▪ Objectives Revision</li> </ul>	35	Lecture /Discussion/ Group Learning / Student Presentations. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review: Catalog Description Update; Schedule Description Update; Student Learning Outcomes; Objectives Revision; Textbooks; Add Distance Education (online); Add Distance Education (hybrid); FSA revision (Add Religious Studies); TOPS Code Revision; CIP Code Revision.
PHIL 270 F Introduction to Asian Religions Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Multicultural Requirement</li> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> <li>▪ FSA Code Revision (Add C70)</li> <li>▪ Objectives Revision</li> </ul>	35	Lecture /Discussion/ Group Learning / Student Presentations/Individualized Instruction/Group Learning/ Student Presentations. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2017 Fall	Six-Year Review: Catalog Description Update; Add Distance Education(hybrid); Add Distance Education(online); Objectives Revision; Method of Instruction; Method of Evaluation; Textbooks; FSA Code Revision (Add REL STUDIES); Add Multicultural Requirement (to update C-Net records only: this course is already approved to satisfy the MC req). Student Learning Outcomes.
PHIL 299 F Philosophy Independent Study Units: 1 Lecture: 0 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Hours (WSCH Lecture and/or Lab) (Lab 0 TO 3, Lec 1 to 0)</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	25	This independent study is based on a one-to-one teacher student ratio.	2017 Fall	Six-Year Review: Hours (Lecture and/or Lab) Lecture, corrected from 1 to zero; Hours (WSCH and/or Instructor) Instructor, corrected from 1 to zero; WSCH LAB 0 to 3. Student Learning Outcomes; Textbooks; Objectives Revision.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHYS 205 F Physics for the Life Sciences I Units: 4 Lecture: 3 Laboratory: 3	<ul style="list-style-type: none"> <li>▪ Prerequisite Revision: MATH 141 F or MATH 141HF and MATH 142 F</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	25	This course includes a lab in which the instructor provides extensive individualized feedback and evaluation on a regular basis (problem sets, scientific experiments, lab reports).	2017 Fall	Six-Year Review. Allow MATH 141HF to satisfy the prerequisite.
PLEG 212 F Medical Records Review Units: 2 Lecture: 2 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (220302)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Evaluation</li> <li>▪ Hours (WSCH Lecture and/or Lab) (Lec 1.5 to 2)</li> <li>▪ Units Revision (1.5 to 2)</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Prerequisite Validation</li> <li>▪ Six-Year Review</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review. Updated catalog description, textbook and Schedule description. Updated hours from 1.5 to 2 to reflect industry needs and preparation.
PLEG 220 F Elder Law Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ CIP Code Revision (220302)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Evaluation</li> <li>▪ Hours (WSCH Lecture and/or Lab) (Lec 1.5 to 3)</li> <li>▪ Units Revision (1.5 to 3)</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Prerequisite Validation</li> <li>▪ Six-Year Review</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review. Updated catalog description, textbook, schedule description and matched missing objectives for prerequisite. Changed hours from 1.5 to 3.00 due to amount of content and the popularity of subject matter in the state of California; recommended by advisory group.

## REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
POSC 100 F American Government Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation is primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review: Student Learning Outcomes; Catalog Description Update; Schedule Description Update; Method of Evaluation; Method of Instruction; Textbooks; Assignments Revision.
POSC 100HF Honors American Government Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Evaluation</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	25	The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors course. This honors course will be taught as a seminar to allow for in-depth class discussion and student presentations.	2017 Fall	Six-Year Review. Schedule Description Update; Catalog Description Update; Student Learning Outcomes; Textbooks; Objectives Revision; Method of Evaluation; Assignments Revision.
POSC 120 F Introduction to Political Theory Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Catalog Description Update</li> <li>▪ Schedule Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review: Catalog Description Update; Student Learning Outcomes Update; Schedule Description Update; Method of Evaluation; Method of Instruction; Textbooks; Objectives Revision. Removed verbiage from Requisite screen, since there is no requisite for this course. Corrected GE records.
POSC 200 F Introduction to the Study of Politics Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Multicultural Requirement</li> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Student Learning Outcomes</li> <li>▪ Assignments Revision</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review: Catalog Description Update; Student Learning Outcomes; Textbooks; Assignments Revision; Multicultural Requirement (course already approved for MC, updating C-Net records); Add Distance Education(hybrid); Add Distance Education(online).
POSC 216 F Government and Politics of the Middle East Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Add Distance Education(online)</li> <li>▪ Add Distance Education(hybrid)</li> <li>▪ Textbooks</li> <li>▪ Course Content (that do not change the overall scope of the course)</li> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Catalog Description Update</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review: Add Distance Education(hybrid); Add Distance Education(online); Catalog Description Update; Student Learning Outcomes; Textbooks; Objectives Revision; Course Content (that do not change the overall scope of the course); Method of Instruction.

POSC 230 F Introduction to International Relations Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>▪ Student Learning Outcomes</li> <li>▪ Method of Instruction</li> <li>▪ Method of Evaluation</li> <li>▪ Six-Year Review</li> <li>▪ Objectives Revision</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Six-Year Review: Student Learning Outcomes; Removed verbiage from Requisite screen, since there is no requisite for this course; Method of Evaluation; Method of Instruction; Objectives Revision.
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**NEW PROGRAMS**

SUBJECT	PROGRAM DESCRIPTION	EFF DATE	JUSTIFICATION																																								
Social Sciences	<p><b>Research Fundamentals Skills Certificate</b></p> <p>This certificate emphasizes the skills needed to interpret research data and conduct basic research in accordance with the procedures and methods of social/behavioral science. The certificate is designed for students interested in learning research skills and for those who need assistance in improving these skills for academic and/or career advancement. This certificate includes a total of 12 units, five of which are in required courses, and seven units in restricted elective courses.</p> <p>Required Courses (select one 4-unit course and one 1-unit course for a total of 5 units):</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">PSY161 F Elementary Statistics for Behavioral Sciences</td> <td style="text-align: right; width: 20%;">4</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>PSY161HF Honors Elementary Statistics for Behavioral Science</td> <td style="text-align: right;">4</td> </tr> <tr> <td>SOSC120 F Introduction to Probability and Statistics</td> <td style="text-align: right;">4</td> </tr> <tr> <td>LIB100 F Introduction to Research</td> <td style="text-align: right;">1</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>LIB100HF Honors Introduction to Research</td> <td style="text-align: right;">1</td> </tr> <tr> <td>List A (select 3 units):</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PSY101 F General Psychology</td> <td style="text-align: right;">3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>PSY101HF Honors General Psychology</td> <td style="text-align: right;">3</td> </tr> <tr> <td>SOC101 F Introduction to Sociology</td> <td style="text-align: right;">3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>SOC101HF Honors Introduction to Sociology</td> <td style="text-align: right;">3</td> </tr> <tr> <td>List B (select 4 units):</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PSY202 F Research Methods in Psychology</td> <td style="text-align: right;">4</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>PSY202HF Honors Research Methods in Psychology</td> <td style="text-align: right;">4</td> </tr> <tr> <td>SOSC125 F Introduction to Research Methods</td> <td style="text-align: right;">4</td> </tr> <tr> <td><b>Total Units</b></td> <td style="text-align: right;"><b>12</b></td> </tr> </table>	PSY161 F Elementary Statistics for Behavioral Sciences	4	or		PSY161HF Honors Elementary Statistics for Behavioral Science	4	SOSC120 F Introduction to Probability and Statistics	4	LIB100 F Introduction to Research	1	or		LIB100HF Honors Introduction to Research	1	List A (select 3 units):	Units	PSY101 F General Psychology	3	or		PSY101HF Honors General Psychology	3	SOC101 F Introduction to Sociology	3	or		SOC101HF Honors Introduction to Sociology	3	List B (select 4 units):	Units	PSY202 F Research Methods in Psychology	4	or		PSY202HF Honors Research Methods in Psychology	4	SOSC125 F Introduction to Research Methods	4	<b>Total Units</b>	<b>12</b>	2017 Fall	This new skills certificate will encourage students to learn research skills, and/or improve their existing research skills.
PSY161 F Elementary Statistics for Behavioral Sciences	4																																										
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PSY202HF Honors Research Methods in Psychology	4																																										
SOSC125 F Introduction to Research Methods	4																																										
<b>Total Units</b>	<b>12</b>																																										
Social Sciences	<p><b>Volunteer Services Skills Certificate</b></p> <p>The Volunteer Services Certificate offers students core courses in behavioral science, combined with at least one behavioral science course that offers service learning. The academic courses provide a fundamental understanding of human behavior. A course that includes service learning requires volunteering in the community combined with written reflection on the volunteer experience. This certificate emphasizes working directly with people in need within the service-learning tradition, and it integrates academics with practice. This certificate can enrich the service of experienced volunteers, guide those interested in volunteering for the first time and transfer students interested in teaching and social service agency work, and provide early experience in public service. This certificate requires a total of 12 units chosen from the categories below as indicated.</p> <p>Required Course: List A (select one 3-unit course)      Units</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">PSY101 F General Psychology</td> <td style="text-align: right; width: 20%;">3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>PSY101HF Honors General Psychology</td> <td style="text-align: right;">3</td> </tr> <tr> <td>SOC101 F Introduction to Sociology</td> <td style="text-align: right;">3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>SOC101HF Honors Introduction to Sociology</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Required Course: List B (select one 3-unit course)      Units</td> <td></td> </tr> <tr> <td>PSY219 F The Human Services</td> <td style="text-align: right;">3</td> </tr> <tr> <td>SOC102 F Social Problems</td> <td style="text-align: right;">3</td> </tr> </table> <p>*Service-learning required in PSY 219 F and/or SOC 102 F.</p>	PSY101 F General Psychology	3	or		PSY101HF Honors General Psychology	3	SOC101 F Introduction to Sociology	3	or		SOC101HF Honors Introduction to Sociology	3	Required Course: List B (select one 3-unit course)      Units		PSY219 F The Human Services	3	SOC102 F Social Problems	3	2017 Fall	This skills certificate enables students to experience and understand the importance of volunteering in the community from a behavioral sciences perspective.																						
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SOC102 F Social Problems	3																																										



Restricted Electives (select 6 units)	Units
CDES201 F Child in the Home and Community	3
PSY131 F Cross Cultural Psychology	3
PSY233 F The Psychology of Adjustment	3
PSY251 F Social Psychology	3
or	
PSY251HF Honors Social Psychology	3
SOC250 F Sociology of Aging	3
SOC275 F Marriage and Family	3
or	
SOC275HF Honors Marriage and Family	3
SOC285 F Drugs and Society	3
SOC290 F Sociology of Race and Ethnicity	3
<b>Total Units</b>	<b>12</b>

### REVISED PROGRAMS

SUBJECT	PROGRAM DESCRIPTION	EFF DATE	JUSTIFICATION																																																												
Paralegal Studies	<p><b>Paralegal Studies Associate in Science Degree</b></p> <p>The Paralegal Studies Associate in Science Degree is designed to prepare students for employment in a paraprofessional capacity as an assistant to an attorney in private practice, in a governmental agency, or in private industry. Paralegals may perform many tasks under the supervision of a licensed attorney including preparation of forms and pleadings, interviewing of clients, researching and writing legal documents, managing a law office, and preparing word processing forms and documents. This program is not intended to prepare students for the practice of law. The Paralegal studies program is approved by the American Bar Association (ABA). This degree requires 27 units, of which 24 are in required courses; an additional 3 units must be chosen from the restrictive electives listed below. A minimum grade of C is required in each course taken.</p> <table border="0" style="width: 100%;"> <tr> <td>Required Courses: (24 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PLEG101 F Introduction to Paralegal Studies</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG104 F Introduction to Legal Research and Terminology</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG105 F Introduction to Legal Writing</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG116 F Computers in the Law Office</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG201 F Civil Litigation I</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG202 F Civil Litigation II</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG207 F Computer Assisted Legal Research</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Restricted Electives: (3 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PLEG090 F Contemporary Issues in the Law</td> <td style="text-align: right;">1 - 3</td> </tr> <tr> <td>PLEG203 F Personal Injury</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG204 F Family Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG205 F Probate, Wills and Trusts</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG206 F Bankruptcy Law and Procedure</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG208 F Workers' Compensation Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG209 F Criminal Law and Procedures</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG210 F Paralegal Internship</td> <td style="text-align: right;">1 - 4</td> </tr> <tr> <td>PLEG211 F Real Property Law and Procedures</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG212 F Medical Records Review</td> <td style="text-align: right;">2</td> </tr> <tr> <td>PLEG213 F Employment and Labor Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG214 F Contract Law and Procedure</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG215 F Discovery in Electronic Age</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG216 F Computers in the Law Office II</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG217 F Immigration Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG218 F Entertainment and Sports Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG219 F Intellectual Property</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG220 F Elder Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG221 F Ethics for Paralegals</td> <td style="text-align: right;">2</td> </tr> <tr> <td>PLEG225 F Law Office Management</td> <td style="text-align: right;">3</td> </tr> <tr> <td><b>Total Units</b></td> <td style="text-align: right;"><b>27</b></td> </tr> </table>	Required Courses: (24 units)	Units	PLEG101 F Introduction to Paralegal Studies	3	PLEG104 F Introduction to Legal Research and Terminology	3	PLEG105 F Introduction to Legal Writing	3	PLEG116 F Computers in the Law Office	3	PLEG201 F Civil Litigation I	3	PLEG202 F Civil Litigation II	3	PLEG207 F Computer Assisted Legal Research	3	Restricted Electives: (3 units)	Units	PLEG090 F Contemporary Issues in the Law	1 - 3	PLEG203 F Personal Injury	3	PLEG204 F Family Law	3	PLEG205 F Probate, Wills and Trusts	3	PLEG206 F Bankruptcy Law and Procedure	3	PLEG208 F Workers' Compensation Law	3	PLEG209 F Criminal Law and Procedures	3	PLEG210 F Paralegal Internship	1 - 4	PLEG211 F Real Property Law and Procedures	3	PLEG212 F Medical Records Review	2	PLEG213 F Employment and Labor Law	3	PLEG214 F Contract Law and Procedure	3	PLEG215 F Discovery in Electronic Age	3	PLEG216 F Computers in the Law Office II	3	PLEG217 F Immigration Law	3	PLEG218 F Entertainment and Sports Law	3	PLEG219 F Intellectual Property	3	PLEG220 F Elder Law	3	PLEG221 F Ethics for Paralegals	2	PLEG225 F Law Office Management	3	<b>Total Units</b>	<b>27</b>	2017 Fall	Six-Year Review. Updated PLEG 212 F Medical Records Review (from 1.5 to 2 units). Updated PLEG 220 F Elder Law (from 1.5 to 3 units). Added PLEG 221 F Ethics for Paralegals. Remove PLEG 216 from Required changing units from 24 to 21 to Restricted Electives changing units from 3 to 6.
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Paralegal Studies	<p><b>Paralegal Studies Certificate</b>                      The Paralegal Studies Certificate may be awarded to those students completing the required coursework, and that have an Associate in Science Degree, an Associate of Arts Degree, a Bachelors<sup>□</sup>™s or higher degree from a regionally accredited college or university. All students with an Associate degree must have their transcripts evaluated for General Education requirements as listed in the General Education requirements for the Associate in Science degree in Paralegal Studies. The Paralegal Studies Program is approved by the American Bar Association (ABA). This certificate requires the completion of 30 units of which 24 are in required courses. An additional 6 units must be chosen from the restricted electives listed below. A minimum grade of C is required in each course taken. At least one-half of the units toward the certificate must be completed at Fullerton College.</p> <table border="0" style="width: 100%;"> <tr> <td>Required Courses: (24 units)</td> <td align="right">Units</td> </tr> <tr> <td>PLEG101 F Introduction to Paralegal Studies</td> <td align="right">3</td> </tr> <tr> <td>PLEG104 F Introduction to Legal Research and Terminology</td> <td align="right">3</td> </tr> <tr> <td>PLEG105 F Introduction to Legal Writing</td> <td align="right">3</td> </tr> <tr> <td>PLEG116 F Computers in the Law Office</td> <td align="right">3</td> </tr> <tr> <td>PLEG201 F Civil Litigation I</td> <td align="right">3</td> </tr> <tr> <td>PLEG202 F Civil Litigation II</td> <td align="right">3</td> </tr> <tr> <td>PLEG207 F Computer Assisted Legal Research</td> <td align="right">3</td> </tr> <tr> <td>Restricted Electives: (6 units)</td> <td align="right">Units</td> </tr> <tr> <td>PLEG090 F Contemporary Issues in the Law</td> <td align="right">1 - 3</td> </tr> <tr> <td>PLEG203 F Personal Injury</td> <td align="right">3</td> </tr> <tr> <td>PLEG204 F Family Law</td> <td align="right">3</td> </tr> <tr> <td>PLEG205 F Probate, Wills and Trusts</td> <td align="right">3</td> </tr> <tr> <td>PLEG206 F Bankruptcy Law and Procedure</td> <td align="right">3</td> </tr> <tr> <td>PLEG208 F Workers' Compensation Law</td> <td align="right">3</td> </tr> <tr> <td>PLEG209 F Criminal Law and Procedures</td> <td align="right">3</td> </tr> <tr> <td>PLEG210 F Paralegal Internship</td> <td align="right">1 - 4</td> </tr> <tr> <td>PLEG211 F Real Property Law and Procedures</td> <td align="right">3</td> </tr> <tr> <td>PLEG212 F Medical Records Review</td> <td align="right">2</td> </tr> <tr> <td>PLEG213 F Employment and Labor Law</td> <td align="right">3</td> </tr> <tr> <td>PLEG214 F Contract Law and Procedure</td> <td align="right">3</td> </tr> <tr> <td>PLEG215 F Discovery in Electronic Age</td> <td align="right">3</td> </tr> <tr> <td>PLEG216 F Computers in the Law Office II</td> <td align="right">3</td> </tr> <tr> <td>PLEG217 F Immigration Law</td> <td align="right">3</td> </tr> <tr> <td>PLEG218 F Entertainment and Sports Law</td> <td align="right">3</td> </tr> <tr> <td>PLEG219 F Intellectual Property</td> <td align="right">3</td> </tr> <tr> <td>PLEG220 F Elder Law</td> <td align="right">3</td> </tr> <tr> <td>PLEG221 F Ethics for Paralegals</td> <td align="right">2</td> </tr> <tr> <td>PLEG225 F Law Office Management</td> <td align="right">3</td> </tr> <tr> <td><b>Total Units</b></td> <td align="right"><b>30</b></td> </tr> </table>	Required Courses: (24 units)	Units	PLEG101 F Introduction to Paralegal Studies	3	PLEG104 F Introduction to Legal Research and Terminology	3	PLEG105 F Introduction to Legal Writing	3	PLEG116 F Computers in the Law Office	3	PLEG201 F Civil Litigation I	3	PLEG202 F Civil Litigation II	3	PLEG207 F Computer Assisted Legal Research	3	Restricted Electives: (6 units)	Units	PLEG090 F Contemporary Issues in the Law	1 - 3	PLEG203 F Personal Injury	3	PLEG204 F Family Law	3	PLEG205 F Probate, Wills and Trusts	3	PLEG206 F Bankruptcy Law and Procedure	3	PLEG208 F Workers' Compensation Law	3	PLEG209 F Criminal Law and Procedures	3	PLEG210 F Paralegal Internship	1 - 4	PLEG211 F Real Property Law and Procedures	3	PLEG212 F Medical Records Review	2	PLEG213 F Employment and Labor Law	3	PLEG214 F Contract Law and Procedure	3	PLEG215 F Discovery in Electronic Age	3	PLEG216 F Computers in the Law Office II	3	PLEG217 F Immigration Law	3	PLEG218 F Entertainment and Sports Law	3	PLEG219 F Intellectual Property	3	PLEG220 F Elder Law	3	PLEG221 F Ethics for Paralegals	2	PLEG225 F Law Office Management	3	<b>Total Units</b>	<b>30</b>	2017 Fall	Six-Year Review. Updated PLEG 212 F Medical Records Review (from 1.5 to 2 units). Updated PLEG 220 F Elder Law (from 1.5 to 3 units). Added PLEG 221 F Ethics for Paralegals. Remove PLEG 216 from Required changing units from 24 to 21 to Restricted Electives changing units from 3 to 6.
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**REVISED PROGRAMS**

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Printing Technology	<p><b>Advanced Sheetfed Offset Presswork Certificate</b>                      The Advanced Sheetfed Offset Presswork Certificate Program provides students with the skills needed to operate large offset presses and enter the commercial printing industry. The Advanced Sheetfed Offset Presswork Certificate requires completion of 24-26 units of which 12 units are in required courses. An additional 12-14 units must be chosen from the restricted electives listed below. A minimum grade of C is required in each course.</p> <table border="0"> <tr> <td>Required Courses (12 units)</td> <td align="right">Units</td> </tr> <tr> <td>PRNT171 F Offset Presswork</td> <td align="right">6</td> </tr> <tr> <td>PRNT172 F Intermediate Offset Presswork</td> <td align="right">6</td> </tr> <tr> <td>Restricted Electives (12-14 units)</td> <td align="right">Units</td> </tr> <tr> <td>PRNT070 F Quick Print and In-Plant Graphics</td> <td align="right">2</td> </tr> <tr> <td>PRNT075 F Electronic Prepress I</td> <td align="right">6</td> </tr> <tr> <td>PRNT101 F Introduction to Printing</td> <td align="right">3</td> </tr> <tr> <td>PRNT140 F Color Management</td> <td align="right">3</td> </tr> <tr> <td>PRNT145 F Variable Data Imaging</td> <td align="right">3</td> </tr> <tr> <td>PRNT973 F Advanced Offset Presswork</td> <td align="right">6</td> </tr> <tr> <td><b>Total Units</b></td> <td align="right"><b>24 - 26</b></td> </tr> </table>	Required Courses (12 units)	Units	PRNT171 F Offset Presswork	6	PRNT172 F Intermediate Offset Presswork	6	Restricted Electives (12-14 units)	Units	PRNT070 F Quick Print and In-Plant Graphics	2	PRNT075 F Electronic Prepress I	6	PRNT101 F Introduction to Printing	3	PRNT140 F Color Management	3	PRNT145 F Variable Data Imaging	3	PRNT973 F Advanced Offset Presswork	6	<b>Total Units</b>	<b>24 - 26</b>	2017 Fall	Six-Year Review. This certificate focuses on the skills and knowledge necessary to provide students with job skills needed for operating large offset presses in the commercial printing field. This revision is necessary due to the deletion of PRNT161 F, PRNT 162 F and 963F in the required courses. This revision also includes the addition of PRNT 140 F, PRNT145 F in the restricted electives. This revision also includes the deletion of PRNT 90 from the restricted electives. Units revision from 22-24 to 24-26 to reflect range of restricted electives. CIP code revision.														
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PRNT973 F Advanced Offset Presswork	6																																						
<b>Total Units</b>	<b>24 - 26</b>																																						
Printing Technology	<p><b>Electronic Imaging Certificate</b>                      The Electronic Imaging Certificate Program provides students with practical knowledge of the electronic imaging section of the printing industry. The Electronic Imaging Certificate requires a total of 24 units of which 12 units are in required courses. An additional 12 units must be chosen from the restricted electives listed below. A minimum grade of C is required in each course.</p> <table border="0"> <tr> <td>Required Courses (12 units)</td> <td align="right">Units</td> </tr> <tr> <td>PRNT075 F Electronic Prepress I</td> <td align="right">6</td> </tr> <tr> <td>PRNT077 F Advanced Electronic Prepress</td> <td align="right">6</td> </tr> <tr> <td>Restricted Electives (12 units)</td> <td align="right">Units</td> </tr> <tr> <td>PRNT101 F Introduction to Printing</td> <td align="right">3</td> </tr> <tr> <td>PRNT171 F Offset Presswork</td> <td align="right">6</td> </tr> <tr> <td>PRNT140 F Color Management</td> <td align="right">3</td> </tr> <tr> <td>PRNT145 F Variable Data Imaging</td> <td align="right">3</td> </tr> <tr> <td>PRNT142 F Prepress for Print using Adobe Creative Suite</td> <td align="right">3</td> </tr> <tr> <td><b>Total Units</b></td> <td align="right"><b>24</b></td> </tr> </table>	Required Courses (12 units)	Units	PRNT075 F Electronic Prepress I	6	PRNT077 F Advanced Electronic Prepress	6	Restricted Electives (12 units)	Units	PRNT101 F Introduction to Printing	3	PRNT171 F Offset Presswork	6	PRNT140 F Color Management	3	PRNT145 F Variable Data Imaging	3	PRNT142 F Prepress for Print using Adobe Creative Suite	3	<b>Total Units</b>	<b>24</b>	2017 Fall	Six-Year Review. Revisions include PRNT 077 F and PRNT 101 F, PRNT 140 F, PRNT 142 F, PRNT 145 F. Deleting courses PRNT 085 F, PRNT 086 F, 090 F, PRNT 152 F, PRNT 161 F. This certificate focuses on the knowledge and practical skills used in the electronic prepress area of the printing industry. Obtaining the electronic imaging skills will enable the student to opportunity to gain employment in the printing trade.																
Required Courses (12 units)	Units																																						
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<b>Total Units</b>	<b>24</b>																																						
Printing Technology	<p><b>Printing Technology Associate in Science Degree</b>                      The Printing Technology Associate in Science Degree provides the skills needed to enter the printing industry at entry level and teaches skills in digital imaging systems, offset lithographic presswork, prepress for offset and flexography, screen printing, flexographic presswork and applications of graphic design. This degree requires a total of 24-29 units from the list of courses below.</p> <table border="0"> <tr> <td>Complete 24-29 units from the following list:</td> <td align="right">Units</td> </tr> <tr> <td>PRNT070 F Quick Print and In-Plant Graphics</td> <td align="right">2</td> </tr> <tr> <td>PRNT072AF Screen Printing I</td> <td align="right">2</td> </tr> <tr> <td>PRNT072BF Screen Printing II</td> <td align="right">2</td> </tr> <tr> <td>PRNT075 F Electronic Prepress I</td> <td align="right">6</td> </tr> <tr> <td>PRNT077 F Advanced Electronic Prepress</td> <td align="right">6</td> </tr> <tr> <td>PRNT085 F Introduction to Flexography</td> <td align="right">4</td> </tr> <tr> <td>PRNT086 F Advanced Flexography</td> <td align="right">4</td> </tr> <tr> <td>PRNT101 F Introduction to Printing</td> <td align="right">3</td> </tr> <tr> <td>PRNT140 F Color Management</td> <td align="right">3</td> </tr> <tr> <td>PRNT142 F Prepress for Print using Adobe Creative Suite</td> <td align="right">3</td> </tr> <tr> <td>PRNT145 F Variable Data Imaging</td> <td align="right">3</td> </tr> <tr> <td>PRNT161 F Sheetfed Offset Presswork</td> <td align="right">4</td> </tr> <tr> <td>PRNT162 F Intermediate Sheetfed Offset Presswork</td> <td align="right">4</td> </tr> <tr> <td>PRNT171 F Offset Presswork</td> <td align="right">6</td> </tr> <tr> <td>PRNT172 F Intermediate Offset Presswork</td> <td align="right">6</td> </tr> <tr> <td>PRNT973 F Advanced Offset Presswork</td> <td align="right">6</td> </tr> <tr> <td><b>Total Units</b></td> <td align="right"><b>24 – 29</b></td> </tr> </table>	Complete 24-29 units from the following list:	Units	PRNT070 F Quick Print and In-Plant Graphics	2	PRNT072AF Screen Printing I	2	PRNT072BF Screen Printing II	2	PRNT075 F Electronic Prepress I	6	PRNT077 F Advanced Electronic Prepress	6	PRNT085 F Introduction to Flexography	4	PRNT086 F Advanced Flexography	4	PRNT101 F Introduction to Printing	3	PRNT140 F Color Management	3	PRNT142 F Prepress for Print using Adobe Creative Suite	3	PRNT145 F Variable Data Imaging	3	PRNT161 F Sheetfed Offset Presswork	4	PRNT162 F Intermediate Sheetfed Offset Presswork	4	PRNT171 F Offset Presswork	6	PRNT172 F Intermediate Offset Presswork	6	PRNT973 F Advanced Offset Presswork	6	<b>Total Units</b>	<b>24 – 29</b>	2017 Fall	Six-Year Review. Updating course requirements to reflect course additions of PRNT 077F, PRNT 140F and PRNT 142 F, PRNT145 F to the restricted electives. Removal of courses PRNT 963 F and PRNT 072 CF. Updated CIP code. Units revision from 24 to 24-29 to reflect range of units.
Complete 24-29 units from the following list:	Units																																						
PRNT070 F Quick Print and In-Plant Graphics	2																																						
PRNT072AF Screen Printing I	2																																						
PRNT072BF Screen Printing II	2																																						
PRNT075 F Electronic Prepress I	6																																						
PRNT077 F Advanced Electronic Prepress	6																																						
PRNT085 F Introduction to Flexography	4																																						
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PRNT140 F Color Management	3																																						
PRNT142 F Prepress for Print using Adobe Creative Suite	3																																						
PRNT145 F Variable Data Imaging	3																																						
PRNT161 F Sheetfed Offset Presswork	4																																						
PRNT162 F Intermediate Sheetfed Offset Presswork	4																																						
PRNT171 F Offset Presswork	6																																						
PRNT172 F Intermediate Offset Presswork	6																																						
PRNT973 F Advanced Offset Presswork	6																																						
<b>Total Units</b>	<b>24 – 29</b>																																						

## REVISED PROGRAMS

SUBJECT	PROGRAM DESCRIPTION	EFF DATE	JUSTIFICATION																										
Printing Technology	<p><b>Quick Print/In-Plant Graphics Certificate</b>                      The Quick Print/In-Plant Graphics Certificate provides the skills needed to enter the small commercial printing industry. The Quick Print/In-Plant Graphics Certificate requires a total of 22-24 units of which 8 units are in required courses. An additional 14-16 units must be chosen from the restricted electives listed below. A minimum grade of C is required in each course.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Required Courses (8 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PRNT070 F Quick Print and In-Plant Graphics</td> <td style="text-align: right;">2</td> </tr> <tr> <td>PRNT101 F Introduction to Printing</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PRNT145 F Variable Data Imaging</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Restricted Electives (14-16 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PRNT075 F Electronic Prepress I</td> <td style="text-align: right;">6</td> </tr> <tr> <td>PRNT085 F Introduction to Flexography</td> <td style="text-align: right;">4</td> </tr> <tr> <td>PRNT090 F Printing Skills Lab</td> <td style="text-align: right;">2</td> </tr> <tr> <td>PRNT140 F Color Management</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PRNT171 F Offset Presswork</td> <td style="text-align: right;">6</td> </tr> <tr> <td><b>Total Units</b></td> <td style="text-align: right;"><b>22 - 24</b></td> </tr> </table>	Required Courses (8 units)	Units	PRNT070 F Quick Print and In-Plant Graphics	2	PRNT101 F Introduction to Printing	3	PRNT145 F Variable Data Imaging	3	Restricted Electives (14-16 units)	Units	PRNT075 F Electronic Prepress I	6	PRNT085 F Introduction to Flexography	4	PRNT090 F Printing Skills Lab	2	PRNT140 F Color Management	3	PRNT171 F Offset Presswork	6	<b>Total Units</b>	<b>22 - 24</b>	2017 Fall	Six-Year Review. Revisions include PRNT 145 F, and PRNT 101 F into the required courses and PRNT 140 F as a restricted elective. Deleted course is PRNT 161 F. This certificate focuses on the skills and knowledge necessary to operate an offset duplicator and provides students with the skills needed for employment in the commercial printing field. Updated CIP code. Units revision from 22 to 22-24 to reflect range of units in restricted electives.				
Required Courses (8 units)	Units																												
PRNT070 F Quick Print and In-Plant Graphics	2																												
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<b>Total Units</b>	<b>22 - 24</b>																												
Printing Technology	<p><b>Screen Printing Certificate</b>                      The Screen Printing Certificate is designed to provide students with the skills needed to enter the screen-printing industry. Students will learn how to screen print on various substrates, including textiles, paper and other specialty substrates. This certificate requires the completion of 24-26 units, of which 12 are in required courses. An additional 12-14 units must be chosen from the restricted electives listed below. A minimum grade of C is required in each course taken.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Required Courses (12) units</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PRNT072AF Screen Printing I</td> <td style="text-align: right;">2</td> </tr> <tr> <td>PRNT072BF Screen Printing II</td> <td style="text-align: right;">2</td> </tr> <tr> <td>PRNT072CF Screen Printing III</td> <td style="text-align: right;">2</td> </tr> <tr> <td>PRNT075 F Electronic Prepress I</td> <td style="text-align: right;">6</td> </tr> <tr> <td>Restricted Electives (12-14) units</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PRNT070 F Quick Print and In-Plant Graphics</td> <td style="text-align: right;">2</td> </tr> <tr> <td>PRNT077 F Advanced Electronic Prepress</td> <td style="text-align: right;">6</td> </tr> <tr> <td>PRNT101 F Introduction to Printing</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PRNT171 F Offset Presswork</td> <td style="text-align: right;">6</td> </tr> <tr> <td>PRNT140 F Color Management</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PRNT145 F Variable Data Imaging</td> <td style="text-align: right;">3</td> </tr> <tr> <td><b>Total Units</b></td> <td style="text-align: right;"><b>24 - 26</b></td> </tr> </table>	Required Courses (12) units	Units	PRNT072AF Screen Printing I	2	PRNT072BF Screen Printing II	2	PRNT072CF Screen Printing III	2	PRNT075 F Electronic Prepress I	6	Restricted Electives (12-14) units	Units	PRNT070 F Quick Print and In-Plant Graphics	2	PRNT077 F Advanced Electronic Prepress	6	PRNT101 F Introduction to Printing	3	PRNT171 F Offset Presswork	6	PRNT140 F Color Management	3	PRNT145 F Variable Data Imaging	3	<b>Total Units</b>	<b>24 - 26</b>	2017 Fall	Six-Year Review. Program description updated. Added PSLOs. Removed courses PRNT 152 F and PRNT 161 F. Added to Restricted Electives: PRNT 077 F, PRNT 140 F, PRNT 145 F.
Required Courses (12) units	Units																												
PRNT072AF Screen Printing I	2																												
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<b>Total Units</b>	<b>24 - 26</b>																												

## DELETED COURSES

COURSE ID	EFF DATE	JUSTIFICATION
CIS 048 F	2017 Fall	Shell course for deletion. New laws require new courses instead of shells.
CIS 070EF	2017 Fall	Shell course for deletion. New laws require new courses instead of shells.
CIS 070FF	2017 Fall	Shell course for deletion. New laws require new courses instead of shells.
CIS 120BF	2017 Fall	Course no longer offered. Course not in the NEW Web design certificate pending approval.
FASH 205AF	2017 Fall	Course is being remove because it is being replaced by FASH 205 F. In order to remove lettering on courses. Course is part of Fashion Design Certificate which was removed and approved from program for 2016.
PE 222 F	2017 Fall	No longer offering course due to non interest. Basic Course Info / Justification for Proposal... This course is a straight deletion. This course is not part of any programs as a required course or a restricted elective. This course is also not part of a prerequisite for any other course and it does not need to be replaced by another course.

**DELETED COURSES**

<b>COURSE ID</b>	<b>EFF DATE</b>	<b>JUSTIFICATION</b>
READ 133 F	2017 Fall	READ 133 F is being deleted from the catalog in order to provide clarification for students wishing to enroll in courses.
READ 165 F	2017 Fall	READ 165 F is being deleted from the catalog in order to provide clarification for students wishing to enroll in courses.
THEA 080 F	2017 Fall	THEA 080 F Preparation and Performance for Theatre Competition is being deleted as it is no longer part of the Theatre Arts curriculum. It was last offered in the spring of 2007. This course is a straight deletion and it is not replacing any course in the Theatre Arts Curriculum. This course is not part of any programs as a required course or a restricted elective. This course is also not part of a prerequisite for any other course and it does not need to be replaced by another course.

**DELETED PROGRAMS**

Industrial Technology Associate in Arts Degree	2017 Fall	The need for this degree neither exists in academia nor industry. The Department is currently proposing an AS and AST, which with the AA already offered by the Department should Address the needs of both academia and industry.
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 8, 2016 Resolution \_\_\_\_\_  
**SUBJECT:** Academic Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.a.1

\_\_\_\_\_  
Item No.

RETIREMENTS

Bennett, Erica	FC	Librarian Eff. 02/25/2017 PN FCF843
Johnson, Robert	CC	Photography Instructor Eff. 06/09/2017 PN CCF895

RECLASSIFICATION

Arriaza, Cecilia	FC	Director, Transfer Center 12-month position (100%) Range 12, Column E
	FC	Director, Transfer Center 12-month position (100%) Range 16, Column E Management Salary Schedule Eff. 08/01/2016 PN FCM969

CHANGE IN SALARY CLASSIFICATION

Tavasolian, Amber	FC	English Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/13/2016
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2016 FALL SEMESTER

Assef, Celia	FC	\$10.00
Bouza, Laura	FC	\$10.00
Cummings-Sumner, Vonn	FC	\$10.00
Davidson, Deborah	FC	\$20.00
Gonzalez, Amber	FC	\$10.00
Howey, Dennis	FC	\$10.00
Lundergan, Robert	FC	\$10.00
Markley, Karen	FC	\$10.00
Minton, Jeff	FC	\$10.00
Perez, Marie	FC	\$10.00
Shiroma, Ryan	FC	\$40.00
Wade, Marcu	FC	\$90.00

Academic Personnel  
November 8, 2016

Webster, Perry	FC	\$10.00
Young, Renee	FC	\$40.00

LEAVES OF ABSENCE

Nabahani, Melanie	CC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2016 Fall Semester
Talwar, Ambika	CC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2016 Fall Semester
Walker, Jane	CC	Nursing Instructor Personal Leave Without Pay (100%) Eff. 09/19/2016-10/04/2016

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 FALL SEMESTER,  
TRIMESTER

Garcia, Devon	CC	Column 1, Step 1
Glowalla, Geoffrey	CC	Column 2, Step 1
Peters, Ruth	FC	Column 2, Step 1
Sung, Chi Su	CC	Column 1, Step 1
Von Soosten, Craig	CC	Column 1, Step 1



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 8, 2016 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.b.1

\_\_\_\_\_  
Item No.

Classified Personnel  
November 8, 2016

RETIREMENTS

Brown, Peggy	AC	Payroll Specialist 12-month position (100%) Eff. 08/01/2017 PN DEC995
Ingles, Pamela	FC	Administrative Assistant III 12-month position (100%) Eff. 02/01/2017 PN FCC978
Smead, Gail	CC	Administrative Assistant II 12-month position (100%) Eff. 12/31/2016 PN CCC839

RESIGNATIONS

Martinez, Maria	AC	District Manager, Payroll 12-month position (100%) Eff. 12/03/2016 PN DEM992
Sandoval, Juan	AC	Facilities Security Officer 12-month position (100%) Eff. 11/15/2016 PN DEC959

NEW PERSONNEL

Each, Kathryn	FC	Administrative Assistant III/Business & CIS 12-month position (100%) Range 41, Step E Classified Salary Schedule Eff. 11/21/2016 PN FCC765
Jara, Jacqueline	FC	Admissions & Records Technician 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 11/21/2016 PN FCC968

Classified Personnel  
November 8, 2016

Uppal, Harpreet                    SCE    Special Project Manager/Student Equity  
Temporary Management Position (100%)  
Range 2, Special Project Admin Daily Rate Schedule  
Eff. 11/09/2016 – 06/30/2017  
PN SCT965

CHANGE IN SALARY STEP

Amaya, Victor                    FC    Theater Technician (100%)  
From: Range 41, Step A  
To:    Range 41, Step E

PROMOTION

Thomason, Michelle            FC    Administrative Assistant I  
10-month position (100%)  
PN FCC934  
  
To:    FC Administrative Assistant II  
12-month position (100%)  
Range 36, Step A  
Classified Salary Schedule  
Eff. 11/09/2016  
PN FCC846

VOLUNTARY CHANGES IN ASSIGNMENT

Brown, Nicholette              SCE    High School Records Technician (50%)  
  
Temporary Change in Assignment  
To:    SCE High School Records Technician  
12-month position (50%)  
Range 36, Step A  
Classified Salary Schedule  
SCE Admissions and Records Technician  
12-month position (50%)  
Range 33, Step B  
Classified Salary Schedule  
Eff. 11/01/2016 – 12/31/2016

Classified Personnel  
November 8, 2016

Cook, David	FC	Instructional Assistant 10-month position (100%) PN FCC831  Permanent Lateral Transfer To: FC Instructional Assistant 12-month position (100%) Eff. 11/09/2016 PN FCC971
Corona, Shontel	SCE	Admissions and Records Technician (100%)  Return to Regular Assignment Eff. 11/01/2016
Corona, Shontel	SCE	Admissions and Records Technician 12-month position (100%) PN SCC955  Temporary Change in Assignment To: SCE Records Coordinator 12-month position (100%) Eff. 11/01/2016 PN SCC952
Holmes, Roy	CC	Facilities Custodian II (100%)  Temporary Change in Assignment To: CC Facilities Custodian Coordinator II 12-month position (100%) Range 34, Step B + 10% Shift Classified Salary Schedule Eff. 10/01/2015 – 10/31/2015 Range 34, Step C + 10% Shift Eff. 11/01/2015 – 04/12/2016, 09/14/2016, 09/28/2016, 10/06/2016, 10/10/2016, and 10/19/2016

LEAVES OF ABSENCE

Boss, Brian	FC	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 10/31/2016 – 11/30/2016 (Consecutive Leave)
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Classified Personnel  
November 8, 2016

Cazales, Yadira	CC	Production Center Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/14/2016 – 11/29/2016 (Consecutive Leave)
Hightower, Janae	FC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/27/2016 – 12/01/2016 (Consecutive Leave)
Jackson-Reed, Leslie	SCE	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 11/08/2016 – 11/22/2016 (Consecutive Leave)
Johnson, Jessica	FC	Special Projects Coordinator (100%) Family Medical Leave (FMLA/PDL/CFRA) Paid Leave Using Sick Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 11/06/2016 – 01/02/2017 (Consecutive Leave)
Luminarias, Thaddeus	FC	Administrative Assistant II (100%) Unpaid Personal Leave Eff. 10/18/2016 – 11/02/2016
Sefried, Daniel	AC	Groundskeeper (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/31/2016 – 01/29/2016 (Consecutive Leave)
Uppal, Harpreet	SCE	Special Project Manager/Student Equity Unpaid Personal Leave Eff. 11/14/2016 – 11/23/2016 (Consecutive Leave)
Verjan, Maria	FC	Facilities Custodian II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/01/2016 – 10/28/2016 (Consecutive Leave)

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 8, 2016 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Professional Experts Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.c.1

\_\_\_\_\_  
Item No.

Professional Experts  
November 8, 2016

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Chadwick, Janice	CC	Project Manager	SLO Subpopulation Disaggregation	8	11/02/2016	12/09/2016
Coopman, Jennifer	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017
Garcia, Amy	FC	Project Coordinator	Habits of Mind/ FIG	10	10/27/2016	01/31/2017
Guthrie, Frank	FC	Technical Expert II	Curriculum Technical Development and Processing	10	08/31/2016	12/10/2016
Hathenbruck, Brian	CC	Technical Expert I	Perkins Hospitality	4	12/12/2016	01/27/2017
Hernandez, Isabella	SCE	Project Expert	DSN Outreach/Marketing Specialist	15	11/01/2016	12/16/2016
Jew, Kathryn	FC	Project Coordinator	TAP Program Coordinating and Implementation	22	01/23/2017	01/26/2017
Johnstone, Deborah	SCE	Project Coordinator	Coordinator/Assessment of JATC/CACT Reporting & Testing	26	11/02/2016	11/17/2016
La Montia, Melody	FC	Technical Expert II	Student Learning Outcome – Training and Coordination	20	09/30/2016	06/01/2017
Mota, Mireles	SCE	Project Coordinator	Job Development Employer-Student Network Coordinator	26	11/01/2016	06/30/2017
Richardson, Kristy	FC	Project Coordinator	Adjunct Academy Program Coordinator	15	11/10/2016	02/28/2017
Rofman, Lara	SCE	Project Coordinator	Job Development Employer-Student Network Coordinator	26	10/31/2016	01/06/2017
Rossi, Nicole	FC	Project Coordinator	Adjunct Academy Program Coordinator	15	11/10/2016	02/28/2017
Ryan, Sarah	SCE	Project Expert	Communications Department Equity-funded Projects	26	08/15/2016	12/02/2016
Seidel, Jay	FC	Technical Expert II	Curriculum Technical Development and Processing	10	08/31/2016	12/10/2016
Sheil, Sean	FC	Technical Expert II	Curriculum Technical Development and Processing	10	08/31/2016	12/10/2016
Tuttle, Valerie	FC	Project Coordinator	Habits of Mind/FIG	10	10/27/2016	01/31/2017
Uppal, Harpreet	SCE	Project Coordinator	Adult Education Block Grant (AEBG) Projects	26	10/31/2016	11/08/2016
Willis, Chad	FC	Technical Expert I	Sound Engineer for Combo Night and Guest Trumpet Performer	12.5	11/04/2016	11/10/2016

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
Resolution \_\_\_\_\_  
**DATE:** November 8, 2016 Information \_\_\_\_\_  
Enclosure(s) X  
**SUBJECT:** Hourly Personnel

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.



Hourly Personnel  
November 8, 2016

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aichler, Laurel	SCE	Direct Instr Support - Interpreter for hearing-impaired students	11/09/16	06/30/17	TE D 2
Avila, Xiomara	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Barrios, Juvenal	FC	Clerical/Secretarial - Assist in campus Bookstore	12/04/16	03/01/17	TE A 1
Battiest, Marcus	FC	Tech/Paraprof - Assist in ACT computer lab	02/27/17	05/27/17	TE B 2
Battiest, Marcus	FC	Direct Instr Support - Assist in ACT computer lab	02/27/17	05/27/17	TE A 1
Bhargava, RunJhun	FC	Clerical/Secretarial - Assist in Printing Department	11/09/16	02/08/17	TE A 1
Castillo, Eric	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
DeVilla, Laurice	FC	Clerical/Secretarial - Assist in campus Bookstore	01/18/17	04/14/17	TE A 1
Duong, Johnny	FC	Tech/Paraprof - Assist in ACT computer lab	01/30/17	05/27/17	TE B 3
Duong, Johnny	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Duong, Phuoc	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Gardner, Lauren	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	11/23/16	06/30/17	TE B 3
Guadarrama, Angelica	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Guzman, DeAnna	FC	Tech/Paraprof - Assist in ACT computer lab	01/30/17	04/29/17	TE B 3
Guzman, DeAnna	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	04/29/17	TE A 2
Guzman, Michelle	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	04/29/17	TE A 1
Hernandez, Edgar	FC	Clerical/Secretarial - Assist in campus Bookstore	12/05/16	02/24/17	TE A 1
Holguin, Krystal	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Hull, Sherri	FC	Tech/Paraprof - Assist with the Dance Program	11/09/16	02/15/17	TE A 1
Hull, Sherri	FC	Tech/Paraprof - Assist with the Dance Program	04/09/17	06/30/17	TE A 1
Kenny, Brandon	FC	Tech/Paraprof - Assist in ACT computer lab	04/03/17	06/30/17	TE B 2
Kenny, Brandon	FC	Direct Instr Support - Assist in ACT computer lab	04/03/17	06/30/17	TE A 2
Kwon, Jung	FC	Tech/Paraprof - Assist in ACT computer lab	03/01/17	06/30/17	TE B 2
Kwon, Jung	FC	Direct Instr Support - Assist in ACT computer lab	03/01/17	05/27/17	TE A 1
Lara, Catherine	CC	Clerical/Secretarial - Assist in the Social Sciences Division Office	02/13/17	05/12/17	TE B 4

Hourly Personnel  
November 8, 2016

Le, Thomas-James	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Martinez Blanco, D.	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Medina, Arlet-Christian	FC	Tech/Paraprof - Assist in ACT computer lab	01/30/17	05/27/17	TE B 1
Medina, Arlet-Christian	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Munoz, Daniel	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Munoz, Edith	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Murakami, Brittani	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Navarro, David	CC	Service/Maintenance - General assistance to campus Physical Plant	11/23/16	03/01/17	TE A 3
Nguyen, Kyle	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Quiroz-Vega, Cindy	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Racanelli, Angela	FC	Tech/Paraprof - Athletic Program Assistant for the Dance Squad	11/09/16	02/08/17	TE H 4
Ramirez, Angel	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Reyes, Elijah	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Rueda, Wilma	FC	Tech/Paraprof - Artist Model for Art Department classes	11/09/16	06/30/17	TE F 4
Sanghvi, Ameer	FC	Tech/Paraprof - Assist in ACT computer lab	02/27/17	05/27/17	TE B 3
Sanghvi, Ameer	FC	Direct Instr Support - Assist in ACT computer lab	02/27/17	05/27/17	TE A 2
Schultz, Andrew	FC	Tech/Paraprof - Assist in ACT computer lab	02/27/17	05/27/17	TE B 2
Schultz, Andrew	FC	Direct Instr Support - Assist in ACT computer lab	02/27/17	05/27/17	TE A 2
Sybiak, Gavin	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Torres, Gina	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Tran, Nathan	CC	Clerical/Secretarial - Assist in the Counseling Office	01/30/17	04/24/17	TE A 3
Tran, Nathan	CC	Clerical/Secretarial - Assist in the Counseling Office	06/21/16	06/30/17	TE A 3
Valencia, Berlin	CC	Clerical/Secretarial - Assist in the Financial Aid Office	11/09/16	12/22/16	TE A 1
Vargas, Margarita	FC	Service/Maintenance - General assistance to campus Custodial Department	10/24/16	01/23/17	TE B 2
Vasquez, Alicia	FC	Clerical/Secretarial - Assist in campus Bookstore	01/16/17	04/14/17	TE A 1
Vasquez, Michael	CC	Direct Instr Support - Athletic Program Assistant for Women's Basketball	11/09/16	05/26/17	TE A 1
Wang, Yufangjue	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	05/27/17	TE A 1
Wishart, Gregory	FC	Tech/Paraprof - Assist in ACT computer lab	01/30/17	04/29/17	TE B 2
Wishart, Gregory	FC	Direct Instr Support - Assist in ACT computer lab	01/30/17	04/29/17	TE A 1

Hourly Personnel  
November 8, 2016

Zahir, Fahim	FC	Direct Instr Support - Assist in ACT computer lab	11/09/16	01/04/17	TE A 1
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Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bravo, Stephanie	SCE	Direct Instr Support - Tutor students in the Cypress Learning Center	01/19/17	06/30/17	TE B 3
Coronel, Jason	SCE	Direct Instr Support - Tutor students with disabilities	11/09/16	06/30/17	TE A 1
Hunt, Torrance	FC	Direct Instr Support - Tutor for the Incite Program	11/09/16	06/30/17	TE A 4
Milledge, Cameron	SCE	Direct Instr Support - Tutor students with disabilities	11/09/16	06/30/17	TE A 1
Mitchell, Ashley	SCE	Direct Instr Support - Tutor students with disabilities	11/09/16	06/30/17	TE A 1
Moubayed, Celine	FC	Direct Instr Support - Tutor for the Incite Program	11/09/16	06/30/17	TE A 3
Mudd, Inna	SCE	Direct Instr Support - Tutor ESL students	11/09/16	06/30/17	TE A 4
Rivera, Elizabeth	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	11/09/16	06/30/17	TE A 2
Rojo, Maria	SCE	Direct Instr Support - Tutor students with disabilities	11/09/16	06/30/17	TE A 1
Sagehorn, Robert	FC	Direct Instr Support - Tutor for the Incite Program	11/09/16	06/30/17	TE A 3
Sunda, Zayd	SCE	Direct Instr Support - Tutor students with disabilities	11/09/16	06/30/17	TE A 1
Zwickl, Carly	SCE	Direct Instr Support - Tutor students with disabilities	11/09/16	06/30/17	TE B 4

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Barrios, Christina	CC	Clerical/Secretarial - Sub for vacant Student Services Tech CCC728	11/22/16	03/01/17	TE B 4
Gonzalez, Oscar	CC	Service/Maint - Substitute for vacant Facilities Custodian I PN CCC747	11/01/16	02/07/17	TE A 2
Gutierrez, Dorothy	FC	Clerical/Secretarial - Substitute for vacant Financial Aid Tech PN FCC818	11/01/16	02/06/17	TE B 4
Hagmaier, Maite	FC	Clerical/Secretarial - Substitute for vacant Clerical Assistant II PN FCC706	10/21/16	01/30/17	TE B 1
Mercado, Paul	FC	Service/Maintenance - Substitute for Classified employee on leave	10/21/16	01/20/17	TE B 4
Tanaka, Janice	FC	Clerical/Secretarial - Sub for vacant Administrative Assitant I PN FCC934	11/09/16	02/15/17	TE A 4
Vargas, Adrian	FC	Service/Maint - Substitute for vacant Facilities Custodian I PN FCC958	10/18/16	01/17/17	TE B 2
Whitaker, Briana	FC	Clerical/Secretarial - Sub for vacant Administrative Assitant I PN FCC934	11/09/16	02/15/17	TE A 4

Hourly Personnel  
November 8, 2016

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Almero, Mariane	FC	Full-time Student - Assist with the Dance Program	11/01/16	06/30/17	TE A 1
Baca, Maribel	FC	Full-time Student - Assist in the Admissions & Records Office	10/31/16	06/30/17	TE A 1
Binford, Sabrina	SCE	Full-time Student - Tutor student with disabilities	10/26/16	06/30/17	TE A 1
Burnell, Ashley	CC	Work Study Student - Assist in the Student Activities Center	10/24/16	06/30/17	TE A 1
Dang, Frank	CC	Work Study Student - Assist in the Public Safety Department	10/27/16	06/30/17	TE A 1
Gonzalez, Daisy	CC	Work Study Student - Assist in the Puente Program	11/02/16	06/30/17	TE A 1
Hunter, Lauren	FC	Work Study Student - Assist in campus Bookstore	09/16/16	06/30/17	TE A 1
Kim, Hye-Yeon	SCE	Full-time Student - Tutor student with disabilities	11/09/16	06/30/17	TE A 1
Meredith, Miranda	FC	Full-time Student - Assist in the Admissions & Records Office	10/24/16	06/30/17	TE A 1
Olivarria, Joshua	FC	Full-time Student - Assist in the Counseling Office	10/24/16	06/30/17	TE A 1
Park, Chan Young	FC	Work Study Student - Assist in the Writing Center	10/26/16	06/30/17	TE A 2
Romero, Lianna	FC	Full-time Student - Assist in the Counseling Office	10/24/16	06/30/17	TE A 1
Saige, Bartholomew	SCE	Full-time Student - Tutor student with disabilities	11/09/16	06/30/17	TE A 1
Salsberry, Nicole	FC	Work Study Student - Assist in Campus Communications Office	10/13/16	06/30/17	TE A 2
Soto, Esmeralda	CC	Work Study Student - Assist in the CalWORKS Office	10/17/16	06/30/17	TE A 1
Terry, Lynda D.	SCE	Full-time Student - Assist in the Campus DSS Office	11/09/16	06/30/17	TE A 1
Thomas, Taylor	SCE	Full-time Student - Assist in the Campus DSS Office	11/09/16	06/30/17	TE A 1
Vaughan, Shanae	CC	Work Study Student - Assist in the Student Activities Center	10/24/16	06/30/17	TE A 1
Vincent, Estee	FC	Work Study Student - Assist in the Physical Education Department	10/20/16	06/30/17	TE A 2
Wise, Nicole	CC	Work Study Student - Assist in the PE/Gym	10/27/16	06/30/17	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** November 8, 2016

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.e.1

\_\_\_\_\_  
Item No.

Volunteer Personnel  
November 08, 2016

VOLUNTEER PERSONNEL WITHOUT PAY

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Cline, Richard	FC	Humanities Div - Speech Department	10/13/2016	05/27/2017
Halcomb, John	FC	Humanities Div - Speech Department	10/13/2016	05/27/2017
Hooks, Brittany	FC	Internship - Physical Education	10/26/2016	12/09/2016
Leibig, Allison	SCE	DSS - Personal Care Attendant	10/19/2016	06/30/2017
Phillips, Joseph	FC	Humanities Div - Speech Department	10/13/2016	05/27/2017
Phumchun, Kitiny	FC	Humanities Div - Speech Department	10/13/2016	05/27/2017
Turner, Zach	FC	Humanities Div - Speech Department	10/13/2016	05/27/2017
Wu, Michael	FC	Humanities Div - Speech Department	10/13/2016	05/27/2017

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
Resolution \_\_\_\_\_  
**DATE:** November 8, 2016 Information \_\_\_\_\_  
Enclosure(s) X  
**SUBJECT:** Negotiated Agreement Between Adjunct  
Faculty United and the District

**BACKGROUND:** Adjunct Faculty United/AFT/AFL-CIO Local 6106 and the District have reached agreement with respect to salary for the 2016-2017 academic year. The Agreement provides for a one-time, off-schedule salary adjustment equal to five point six percent (5.6%) for adjunct credit and non-credit faculty who were assigned during the Fall 2016 semester or trimester. The 5.6% includes the 3.0 adjustment plus 2.6% in lieu of the employee life insurance and one-time fringe benefit allowance other employee groups received for 2016-2017.

In addition, a salary increase of three and one-quarter percent (3.25%) will be applied to the Adjunct Faculty Salary Schedule A and B, effective January 29, 2017 and Schedule C effective January 8, 2017.

This agreement concludes negotiations for the 2016-2017 academic year. There will be no other modifications with respect to salary and benefits.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Implementation of the salary adjustment is within budget.

**RECOMMENDATION:** It is recommended that the Tentative Agreement with respect to salary negotiations for the 2016/2017 academic year, inclusive of all terms and conditions specified in the written Agreement between Adjunct Faculty United and the District, be approved as follows:

## Off-Schedule Salary Adjustment for the Fall 2016 Semester/Trimester

Unit Members who taught credit classes or performed counseling or librarian services at the colleges during the Fall 2016 semester will be paid an off-schedule bonus equal to five point six percent (5.6%). This payment will be computed by calculating Fall 2016 semester service at five point six percent (5.6%) using the salary schedule rates in effect August 22, 2016.

Unit Members who taught non-credit classes or performed counseling services in the School of Continuing Education during the Fall 2016 noncredit trimester shall be paid an off-schedule bonus equal to five point six percent (5.6%). This payment will be computed by calculating Fall 2016 trimester service at five point six percent (5.6%) using the salary schedule rates in effect September 12, 2016.

All off-schedule salary adjustments will be subject to retirement based upon retirement member type (Classic/PEPRA).

**Spring 2017 Semester/Winter 2017 Trimester**

An across the board salary increase of three and one-quarter percent (3.25%) to be applied to Adjunct Faculty salary schedule A and B effective January 29, 2017 and schedule C effective January 8, 2017.

It is further recommended that the attached Adjunct Faculty Salary Schedule, effective for the 2016-2017 Winter Trimester/Spring Semester, be approved.

(See Supplemental Minutes #1178 for a copy of the Agreement and the salary schedule.)

Irma Ramos

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Recommended by

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Approved for Submittal

5.f.2

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Item No.



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ADJUNCT FACULTY SALARY SCHEDULE

SCHEDULE A - Effective January 29, 2017									
CREDIT INSTRUCTION ASSIGNMENTS									
	COLUMN I			COLUMN II			COLUMN III		
	Minimum Qualifications			Minimum Qualifications plus 36 Semester Units			Earned Doctorate		
		<u>Rate per Instructional Unit</u>	<u>Rate per Hour</u>		<u>Rate per Instructional Unit</u>	<u>Rate per Hour</u>		<u>Rate per Instructional Unit</u>	<u>Rate per Hour</u>
CREDIT LECTURE	STEP 0	0.00	0.000	STEP 0	0.00	0.000	STEP 0	0.00	0.000
	STEP 1	1,067.89	61.022	STEP 1	1,118.74	63.928	STEP 1	1,171.90	66.965
	STEP 2	1,110.62	63.464	STEP 2	1,163.52	66.486	STEP 2	1,218.77	69.644
	STEP 3	1,155.04	66.002	STEP 3	1,210.06	69.146	STEP 3	1,267.52	72.429
	STEP 4	1,201.23	68.641	STEP 4	1,258.45	71.911	STEP 4	1,318.21	75.326
	STEP 5	1,249.28	71.387	STEP 5	1,308.79	74.788	STEP 5	1,370.94	78.339
CREDIT LABORATORY	STEP 0	0.00	0.000	STEP 0	0.00	0.000	STEP 0	0.00	0.000
	STEP 1	854.33	48.818	STEP 1	895.00	51.142	STEP 1	937.48	53.570
	STEP 2	888.51	50.772	STEP 2	930.81	53.189	STEP 2	974.98	55.713
	STEP 3	924.05	52.802	STEP 3	968.04	55.316	STEP 3	1,013.98	57.941
	STEP 4	961.00	54.914	STEP 4	1,006.76	57.529	STEP 4	1,054.53	60.258
	STEP 5	999.44	57.110	STEP 5	1,047.03	59.830	STEP 5	1,096.70	62.668

SCHEDULE B - Effective January 29, 2017									
COUNSELING AND LIBRARIAN ASSIGNMENTS (Rate per Hour)									
	COLUMN I			COLUMN II			COLUMN III		
	Minimum Qualifications			Minimum Qualifications plus 36 Semester Units			Earned Doctorate		
COUNSELOR / LIBRARIAN	STEP 0	0.00		STEP 0	0.00		STEP 0	0.00	
	STEP 1	48.82		STEP 1	51.14		STEP 1	53.57	
	STEP 2	50.77		STEP 2	53.18		STEP 2	55.70	
	STEP 3	52.81		STEP 3	55.30		STEP 3	57.94	
	STEP 4	54.92		STEP 4	57.51		STEP 4	60.26	
	STEP 5	57.12		STEP 5	59.81		STEP 5	62.65	

SCHEDULE C - Effective January 8, 2017									
NONCREDIT INSTRUCTION (Rate per Hour)									
	COLUMN I			COLUMN II					
	Minimum Qualifications			Earned Master's Degree or Earned Doctorate					
	STEP 0	0.00		STEP 0	0.00				
	STEP 1	48.16		STEP 1	50.45				
	STEP 2	50.09		STEP 2	52.46				
	STEP 3	52.09		STEP 3	54.56				
	STEP 4	54.18		STEP 4	56.73				

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** November 8, 2016

**SUBJECT:** Organizational Meeting and  
2017 Board Calendar

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** The provisions of Education Code Section 35143 and 72000 require the governing board of each school district and community college district to hold an annual Organizational Meeting within a prescribed 15-day period. For 2016, this 15-day period is December 2 through December 16.

The law further requires that, unless otherwise provided by rule of the governing board, the day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. Therefore, at the Board meeting of November 22, 2016, the Board will be asked to establish Tuesday, December 13, 2016, as the date of its Organizational Meeting. The County Superintendent of Schools must be informed of the time and day selected no later than November 16, 2016.

At the Organizational Meeting, the Board must establish its meeting calendar for 2017. A probable calendar is presented now so that the Board may review all dates. Where known, the dates of national or state conventions or conferences have been listed so that the Board can determine possible scheduling conflicts.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2305, Annual Organizational Meeting.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board It is recommended that the Board schedule on the agenda for November 22, 2016, the establishment of December 13, 2016, as the date of its Organizational Meeting and receive as information the tentative dates for Board meetings in 2017, along with the dates of national and state conferences and conventions.

Cheryl Marshall  
Recommended by

Approved for Submittal

6.a.1  
Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
2017 BOARD MEETING CALENDAR**

**Board Room at the Anaheim Campus  
1830 W. Romney Drive, Anaheim, CA 92801**

First Regular Meeting in January  
Second Regular Meeting in January

January 10, 2017  
Fourth Tuesday, January 24, 2017

**CCLC Effective Trustee Workshop in  
Sacramento, January 27-29, 2017**

**CCLC Annual Legislative Conference  
in Sacramento, January 29-30, 2017**

First Regular Meeting in February

Second Tuesday, February 14, 2017

**ACCT National Legislative Summit in  
Washington, DC, February 13-16, 2017**

**ACCCA Annual Conference in  
Orange County, February 22-24, 2017**

Second Regular Meeting in February

Fourth Tuesday, February 28, 2017

First Regular Meeting in March  
Second Regular Meeting in March

Second Tuesday, March 14, 2017  
Fourth Tuesday, March 28, 2017

**Spring Recess, April 10-14, 2017**

First Regular Meeting in April  
Second Regular Meeting in April

Second Tuesday, April 11, 2017  
Fourth Tuesday, April 25, 2017

**CCCT Annual Trustees Conference in  
Lake Tahoe, May 4-7, 2017**

First Regular Meeting in May  
Second Regular Meeting in May

Second Tuesday, May 9, 2017  
Fourth Tuesday, May 23, 2017

First Regular Meeting in June  
Second Regular Meeting in June

Second Tuesday, June 13, 2017  
Fourth Tuesday, June 27, 2017

First Regular Meeting in July  
Second Regular Meeting in July

Second Tuesday, July 11, 2017  
Fourth Tuesday, July 25, 2017

First Regular Meeting in August  
Second Regular Meeting in August

Second Tuesday, August 8, 2017  
Fourth Tuesday, August 22, 2017

First Regular Meeting in September

Second Tuesday, September 12, 2017

**ACCT Leadership Congress in Las Vegas, September 25-28, 2017**

Second Regular Meeting in September

Fourth Tuesday, September 26, 2017

First Regular Meeting in October  
Second Regular Meeting in October

Second Tuesday, October 10, 2017  
Fourth Tuesday, October 24, 2017

First Regular Meeting in November

Second Tuesday, November 14, 2017

**CCLC Annual Convention in San Jose, November 16-18, 2017**

Second Regular Meeting in November

Fourth Tuesday, November 28, 2017

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** November 8, 2016 Resolution                       
**SUBJECT:** Board Protocol Subcommittee Results Information                       
Governing Board Protocols Enclosure(s)                     

**BACKGROUND:** At its meeting of April 26, 2016, the Board of Trustees agreed to establish a Board Protocol Subcommittee in order to:

- ensure that Board meetings are run effectively
- ensure that Board behavior remains collegial and committed to serving the community and the students whom they serve
- ensure the Board's compliance with accreditation standards and best practices for governing boards

The Subcommittee, composed of Trustees Barbara Dunsheath, Molly McClanahan, and Jacqueline Rodarte, reviewed several documents including the ACCJC Accreditation Standard section 4.C; a document entitled, "Governing Board Communication Protocols" from the Long Beach City College Trustee Ad Hoc Committee on Communication; and notes from the recent CCLC Board Chair Workshop.

The Subcommittee now presents its proposed *Governing Board Protocols* for consideration.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2220 Committees of the Board, and Board Policy 2715 Code of Ethics/Standards of Practice.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board receive the recommended *Governing Board Protocols* and consider the following Subcommittee recommendation:

## **Governing Board Protocols**

### **Preamble**

As a public institution, the North Orange County Community College District (NOCCCD) places the highest value on openness, transparency, and community trust. The Board of Trustees believes its primary purpose is to act as a policy setting entity that serves the community and our students. Trustees are encouraged to engage in respectful, collegial dialogue regarding issues, however, once a decision is made, the Board acts as one entity with one voice in support of the decision.

Board members are encouraged to be accessible to community members and internal constituent groups. Trustees should listen to concerns respectfully and empathetically ask questions for clarity, and remain impartial from any undue political pressure.

At all times the Board of Trustees is committed to follow Board Policy 2715, Code of Ethics/Standards of Practice. The Board of Trustees annually reaffirms its Code of Ethics at its Organizational Board meeting held in December.

### **Protocol for responding to needs or complaints expressed to an individual board member outside of a board meeting.**

- I. If the concern is urgent or could have policy implications:
  - a. Inform the Chancellor and receive clarification.
    - i. The Chancellor will alert the Board President.
    - ii. Board President with the Chancellor will decide how to handle the issue and share responses with the full board.
      1. May request a written report.
      2. May place on the Board agenda for further discussion.
  - b. Do not make any promises to an individual or group.
  - c. Do not attempt to solve the problem individually.
- II. If the concern is not urgent or does not have policy implications:
  - a. Refer the individual or group to the appropriate college process/person and inform the Chancellor.

### **Protocol for responding to needs or complaints expressed in board meetings.**

- I. Speakers during public comment are welcome. Each individual should be listened to respectfully, thanked, acknowledged that their comments have been heard and reminded that generally the board refrains from discussion or action if the item is not already on the agenda.<sup>1</sup>
- II. If appropriate,
  - a. The Board President or another trustee may make a brief comments or ask a follow-up question to speakers.
  - b. The Board President may request follow-up information from the Chancellor or a member of the resource table.
  - c. If it is the consensus of the Board of Trustees, the item may be placed on a future board agenda and/or a request made for additional information.

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<sup>1</sup> The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

- III. BP2355 Decorum outlines procedures for Board meetings for attendees and establishment of orderly conduct.

**Protocol for responding to concerns expressed during a crisis\***

- I. Inform the Chancellor and receive clarification.
  - a. The Chancellor should alert the Board President and together will decide how to handle the issue.
- II. Any written communication with an individual, group of individuals, and the media should be coordinated with the Chancellor, the District Director of Public and Governmental Affairs, and the Board President.
- III. Individual Board members should not make any promises or statements to the individual, group, or media, nor should they attempt to solve the problem.
- IV. If appropriate, a more formal investigation of the issue should occur whereby the entire Board would be notified and involved in any policy actions.

**Protocol for the confidentiality of closed sessions.**

- I. The confidentiality of closed session creates a safe space for the candid discussion of appropriate topics as defined in the Brown Act. It is the duty of all members present to insure Brown Act compliance. <sup>2</sup>
- II. All participants in closed session are required to maintain the absolute confidentiality of closed session discussions.
- III. Any suspected breach of closed session confidentiality should be referred to the Board President, and if warranted, referred to an ad hoc committee. <sup>3</sup>

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<sup>2</sup> California Code 45950-54963 Public Meeting Law.

<sup>3</sup> Board Policy 2715, Code of Ethics/Standards of Practice, Section 3.0