

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 13, 2020

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, October 13, 2020, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Ryan Bent called the meeting to order at 5:36 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustees Ester Plavdjian and Chloe Reyes. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Lisa McPheron, representing the District Management Association; Carlos Diaz, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Dawnmarie Neate, representing CSEA; Lauren Mata, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Lee Douglas from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, and Joe Ramirez from Fullerton College; Karen Bautista and Terry Cox from North Orange Continuing Education; and Danielle Davy from the District Office.

**VISITORS:** Public participation was provided via YouTube livestream.

**COMMENTS: MEMBERS OF THE AUDIENCE:** The following public comment was received via email and was read into the record by the Recording Secretary:

- A. **Liz Putman**, Cypress College Faculty, provided a statement to the Board stating that full-time faculty are working more than they ever have to help students transition into careers or transfer to a four-year college and the District needs to keep its highly qualified staff and replace them with the most talented staff as well. Teachers are what make a district successful and they need to be compensated. She encouraged **Chancellor Marshall** and the Board to do the right thing and make NOCCCD the first choice for students, faculty, and the community!

(See Supplemental Minutes #1262 for a copy of the statement.)

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.d, 3.e, 3.f, 3.g  
Instructional Resources: 4.a, 4.b

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

## COMMENTS

- A. **Fred Williams** reported that a public hearing and presentation on the District's proposed budget would take place at the next Board meeting.
- B. **Valentina Purtell** reported that the first of six planned food distribution events took place with events scheduled for two Fridays a month from October through December. She thanked Pathways of Hope for helping their coordination and food sourcing assistance. NOCE has set up a loan program distribution booth during the events and has distributed 661 laptops to students. Next, NOCE plans to make Wi-Fi accessible on the patio and is considering an inside study place with wrap around student services for the Spring term. October is National Disability Employment Awareness Month and President Purtell noted that NOCE celebrates it by promoting career readiness programs offered by Disability Support Services. She highlighted several programs and shared that the Workability and College2Career programs consistently rank at the top of their categories across the State, and in case of Workability, third in the nation.
- C. **JoAnna Schilling** reported that as of October 7, 7,008 students have been awarded emergency grants of at least \$500 from CARES Act funding and additional funds have been spent for the purchase of technology to support students, staff, and faculty including over 1,000 laptops and Wi-Fi hotspots. She stated she looked forward to Cypress College participating in Undocumented Student Action Week and noted that Cypress College was chosen as a pilot regional hub for undocumented students and their families in the community and they provide resources, support, and free legal services. The College sustainability committee will host a campus drive-in movie event on November 13 to premiere "The Story of Plastic" with a Q&A directly after. She concluded her report by welcome **Dr. Lee Douglas**, the new Cypress College Vice President of Instruction, who began on October 5.
- D. **Greg Schulz** reported that full-time and adjunct faculty members have continued to participate in professional learning opportunities related to distance education with 342 Fullerton College faculty members being online certified since last March and 389

faculty members having completed the Title 5 training modules since last June. He acknowledged faculty and staff who have worked hard to support faculty and students in an online environment, especially **Darnell Kemp**, Distance Education Director. He reported that Fullerton College will be featured on AirTalk with Larry Mantle on NPR-member station KPCC, on October 14 at 10:30 a.m. Discussion will include the impact of COVID-19 on lower income students and the decline in community college enrollment.

- E. **Lisa McPheron** reported that DMA is currently recruiting managers to serve on the management reclassification advisory committee who will research and analyze best practices as they relate to the manager reclassification process in order to provide recommendations to Chancellor's Staff during the spring semester.
- F. **Carlos Diaz** reported on NOCE's preparation for their WASC accreditation review and collaboration with Cypress College and Fullerton College for the upcoming Undocumented Student Action Week that will include presentations, trainings, and informational panels to help inform faculty, staff, students and management of opportunities available to undocumented students. He noted that faculty and staff continue working towards a safe return to work plan.
- G. **Craig Goralski** reported that at its recent meeting the Cypress College Academic Senate reviewed job duties for Credit for Prior Learning coordinator, heard from the research facilitator for chat (early intervention), received a report on the ad hoc committee on the Black Lives Matter Task Force recommendations, and welcomed **Dr. Lee Douglas**. The Senate had a first read of a resolution supporting Biology faculty efforts to end the practice of teaching multiple sections of lecture without pay. While a vote on the resolution has not occurred, the Senate opposes the practice and noted that curriculum is a 10+1 matter.

In response to **Dr. Goralski's** comments regarding the biology matter, **Vice Chancellor Irma Ramos** stated that the United Faculty filed a grievance on the matter which went to arbitration. The arbitration hearings have taken place with the briefs due by both parties by December 21, and a decision is anticipated in February 2021.

- H. **Kim Orlijan** reported that the first e-convening of the USC Race and Equity Center's California Community College Equity Leadership Alliance on fostering and sustaining inclusive classrooms for students of color. Five Fullerton College faculty attended the first session and will present a report to the Fullerton College Faculty Senate. A second team that included classified colleagues attended the second session on understanding and addressing implicit bias. The Faculty Senate is electing leaders to head four anti-racism task forces on curriculum, pedagogy, and grading policies; hiring, tenure, and retention; professional learning; and program review, budget processes, and integrated planning. The Senate also voted to endorse a draft of a college-wide anti-racism statement.
- I. **Christie Diep** reminded trustees of the three non-sunsetting MOUs that were previously authorized by the Board that include: 1) to assess and address the ranking of faculty compensation at the 75th percentile; 2) to establish mutually agreed upon criteria for lecture lab ratio; and 3) for the Irrevocable Trust that includes the calculated savings will be considered in the next negotiation cycle. It is the understanding of

United Faculty that the Chancellor supports the implementation of the agreements as they were agreed to in good faith.

- J. **Dawnmarie Neate** thanked **Trustee Jacqueline Rodarte** for reaching out to CSEA regarding the two new classified job descriptions and **Julie Kossick** for helping to facilitate electronic timesheets. CSEA received the District's negotiations proposal containing a 1% one-time off-schedule payment. A membership survey on the proposal revealed the overwhelming majority were angered and offended by the offer. NOCCCD now has the lowest paid classified staff for any surrounding community college district.
- K. **Lauren Mata** reported that Adjunct Faculty United celebrated Indigenous Peoples Day with a webinar by Ethnic Studies instructor **Jose Zamora** and that COVID-19 MOU negotiations with the District for the spring term have begun. AdFac members have been encouraged to vote and reminded that mail in ballots should be mailed by October 15 to ensure they are counted.
- L. **Student Trustee Chloe Reyes** reported that the Hornet Leadership Retreat took place and focused on the topic of Black Lives Matter and dismantling systemic racism and the Cadena Center hosted the Brave Space forum where students were able to anonymously share about their stresses during the pandemic, experiences with racism, and working online.

She read a statement for the Board written by the District's Asian Pacific Islander Faculty and Staff Association which noted their community's involvement in the fight for racial and social justice and expressed their commitment to anti-racist efforts to dismantle systemic racism. "We believe that Black Lives Matter. Asian-Americans and Pacific Islanders have been long committed to fighting for civil rights and have stood with other racial and ethnic groups in those struggles. We, the members of this association, proudly carry on that legacy and continue that fight."

- M. **Student Trustee Ester Plavdjian** reported that Cypress College Associated Students have planned a resource fair distribution drive-thru on October 29, a Trunk-or-Treat drive-thru, a drive-in movie, and a COVID relief pack distribution drive-thru. The Health Center is also hosting free drive-thru flu clinics and Wellness Wednesday events. She shared that the implementation date for the OCTA bus pass program will be Spring 2021.

On a personal note, **Ms. Plavdjian** shared information regarding the current territory conflict between Armenia and Azerbaijan that has resulted in civilian casualties with calls for a cease fire being ignored. She shared that her participation in efforts to raise awareness and pleas for accurate media coverage have been met with harassment. She expressed concern over a possible second genocide and massacre of Armenians and provided website links to learn more about what is happening.

- N. **Trustee Ed Lopez** thanked **Student Trustee Ester Plavdjian** for her heartfelt and informative words.
- O. **Trustee Barbara Dunsheath** thanked **Student Trustee Ester Plavdjian** for her strong words and calling attention to a foreign policy issue that is not getting enough attention. She shared data from a Los Angeles Community College District survey that sheds light on the struggles that students are facing: 19% of students experienced

extreme stress during COVID, 72% experienced anxiety, and 45% experienced joblessness, reduced housing, and other issues. She expressed pride in the variety of efforts for Undocumented Student Action Week and the ongoing efforts on many levels for diversity, equity, inclusion, and anti-racism. She referenced a recent issue of "Trustee Quarterly" that includes a diversity, equity, and inclusion checklist and implementation guide for community college boards.

- P. **Trustee Jacqueline Rodarte** reported that in light of the current struggles facing students, she plans to participate in the upcoming CCLC #RealCollegeCalifornia Basic Needs Summit.

**MINUTES:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of September 22, 2020. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

## **FINANCE & FACILITIES**

**Item 3.a:** By block vote, authorization was granted to ratify purchase order numbers P0139745 - P0141941 through September 14, 2020, totaling \$7,251,795.07, and check numbers C0052087 - C0052180, totaling \$2,335,058.72; check numbers F0263901 - F0265328, totaling \$1,994,156.19; check numbers Q0000000 - Q0000000, totaling \$0; check numbers 88506727 - 88507263, totaling \$11,286,415.05; check numbers V0031822 - V0031828, totaling \$10,378.00; check numbers 70110404 - 70111896, totaling \$290,842.82; and disbursements E8882681 - E8890004, totaling \$7,319,218.15, through September 30, 2020.

**Item 3.b:** By block vote, authorization was granted to adopt a resolution establishing separate bank, saving, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by §84030 of the Education Code, and in accordance with Education Code §58311 of Title 5 of the California Code of Regulations.

**Item 3.c:** The Board received and reviewed the Public Self-Insurer's Annual Report for fiscal year 2019-20 and acknowledged the estimated future liability of \$1,633,244 as reported to the State.

**Item 3.d:** By block vote, authorization was granted to enter into a consultant agreement with MAAS at an hourly rate of \$162 for architectural consulting services effective immediately through July 31, 2021 for an amount not to exceed \$185,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

**Item 3.e:** By block vote, authorization was granted to enter into an agreement with Civitas for the implementation, support, and maintenance of College Scheduler for a total cost of \$240,000 for five years from October 2020 through October 2025.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to issue a purchase order on behalf of the District.

**Item 3.f:** By block vote, authorization was granted to enter into an agreement with Launch Your Career to purchase a subscription in the amount of \$470,000 for a three-year subscription starting October 14, 2020, through October 13, 2023.

**Item 3.g:** By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and/or programs.

### **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2020, Fall 2021, and Spring 2021. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.b:** By block vote, authorization was granted to approve the summary of curriculum changes for the North Orange Continuing Education, to be effective Spring 2021. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President, and it has been approved by the District Curriculum Coordinating Committee.

### **HUMAN RESOURCES**

**Item 5.a:** By block vote, authorization was granted for the following academic personnel matters which are within budget:

#### LEAVE OF ABSENCE

@00006407	CC	Dental Hygiene Instructor Family Medical Leave (FMLA/FFCRA) (100%) Paid Leave Using FFCRA Until Exhausted; Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/31/2020-09/03/2020
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#### TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Trittin, James	CC	Column 2, Step 3
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#### TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Oo, Jennifer	NOCE	Online Teaching Certificate Training Stipend not to exceed \$500.00 Eff. 08/28/2020-09/19/2020
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Patrick-Norng	NOCE	Online Teaching Certificate Training Stipend not to exceed \$500.00 Eff. 08/28/2020-09/19/2020
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Ramos, Larry	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B
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Not to exceed 13 hours  
Eff. 06/02/2020 – 07/07/2020

**Item 5.b:** By block vote, authorization was granted for the following classified personnel matters which are within budget:

RETIREMENT

Tran, Kimberly	FC	Financial Aid Technician (100%) PN FCC675 Eff. 10/31/2020
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RESIGNATION

Pham, Thomas	AC	Buyer II 12-month position (100%) Eff. 10/22/2020 PN DEC966
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NEW PERSONNEL

Hurtado, Hailie	NOCE	Student Services Specialist 11-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 10/14/2020 PN SCC839
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Valdez, Kristel	CC	Executive Assistant III 12-month position (100%) Range 30C, Step G Confidential Salary Schedule Eff. 10/15/2020 PN CCN999
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PROMOTION

Domingo, Diana	CC	Administrative Assistant I 12-month position (100%) PN CCC842
		To: Administrative Assistant II 11-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 10/19/2020 PN CCC951

VOLUNTARY CHANGES IN ASSIGNMENT

Tucker, Rachael	FC	Clerical Assistant I (40%)  Extension of Temporary Increase in Percentage From: 40% To: 100% Eff. 01/01/2021 – 06/30/2021
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### STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Santillan, Carolina	FC	Administrative Assistant I (100%) 6% Stipend Eff. 10/01/2020 – 03/31/2021
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### NEW CLASSIFIED JOB DESCRIPTIONS

Dental Hygiene Clinical Technician  
Range 36  
Classified Salary Schedule

Dental Hygiene Services Assistant  
Range 36  
Classified Salary Schedule

**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1262 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the hourly listing.

(See Supplemental Minutes #1262 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1262 for a copy of the volunteer listing.)

### **GENERAL**

**Item 6.a:** The Board reviewed and discussed the report prepared by the Board ad hoc committee –comprised of Trustees Jeffrey P. Brown, Barbara Dunsheath, and Ed Lopez– to investigate allegations of trustee misconduct.

Trustee Barbara Dunsheath, as Board Vice President, chaired the ad hoc committee and highlighted key points of the report. She noted that the ad hoc committee spent a lot of time researching and looking at other cases regarding censure that typically involved one trustee against another with far more egregious actions. In the District's history, the only censure occurred in 1992 and involved a trustee threatening someone. The ad hoc committee looked at each and every charge presented and allowed Trustee Ryan Bent to respond.



The conclusions of the ad hoc committee were unanimous. They concluded that board policy does not specifically prohibit trustees from using a Board title on social media or the need to use a disclaimer or for a disclaimer to be prominently displayed. They concluded that Trustee Ryan Bent's comments during the Black Lives Matter discussion were expressions of his personal beliefs which are protected under free speech. Nothing in District policies, accreditation standards, or in the law limit a statement of free speech.

Dr. Dunsheath cited "The Ethical and Lawful Board of Trustees of California Community Colleges" guide which states that even though the law may allow something, it might not be prudent to do it. Trustees are encouraged to be respectful, civil, and courteous in their public and private interactions because it is important to set the tone for the District. She cautioned that even when trustees are not speaking for the Board, the reality is that the public can misconstrue their comments and trustees should use caution when speaking without limiting free speech.

Additional points of thought that were included in the ad hoc committee's report –but which Trustee Lopez abstained from – included the following:

- Clarification regarding what constitutes an actionable complaint against a trustee.
- Possible policy language to distinguish between individual and District points of view.
- Possible additional flexibility for the Board in how complaints are handled.
- Consider possible sanctions the Board could apply other than censuring such as removal from committees or ineligibility for Board offices.
- The Board should consider including ethics training as part of a study session.
- The Board should continue discussion regarding appropriate trustee roles during its upcoming retreat.

Trustee Jeffrey P. Brown praised Dr. Dunsheath's summary and highlighted the importance of the recommendations. He noted that the current format of BP 2715 provides no flexibility with regard to formal complaints and that it is important for the Board to consider what any proposed flexibility might be in order to avoid potential issues.

Trustee Ed Lopez shared that Trustee Ryan Bent's comments are protected by the First Amendment and therefore not in violation. He noted that the District should look into best practices regarding disclaimers since one does not exist for trustees or employees.

During the discussion, trustees inquired why Trustee Ed Lopez abstained from the recommendations and he shared that his abstention should not be misconstrued as objecting to them, but instead that he felt like they were outside of the task before the ad hoc committee. Trustee Stephen T. Blount felt the report was thorough and requested copies of the pamphlets referenced and receiving information of the second complaint the Board received. Trustee Ryan Bent voiced support for a revision to BP 2715 in order to make it stronger and clearer. Kim Orlijan expressed her appreciation for the work of the ad hoc committee, especially the recommendations regarding ethics training and appropriate roles.

Subsequent to trustees discussing whether or not the complaint was closed or further action was necessary, it was agreed that the report would return to the Board for a vote on the findings and conclusions.

**Item 6.b:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to adopt Resolution No. 20/21-04, In Support of California Proposition 15: Schools and Local Communities Funding Act.

During the discussion Trustee Barbara Dunsheath confirmed that Proposition 15 includes exemptions for farm properties and that the implementation process would begin in 2022 and would be phased in over three years. Trustee Ryan Bent noted that the City of Anaheim will not be supporting Proposition 15 and Student Trustee Chloe Reyes shared that the Fullerton College Associated Students voted to support Proposition 15.

**Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes including Student Trustees Reyes and Plavdjian’s advisory votes, and Trustee Bent voting no.**

**Item 6.c:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to adopt Resolution No. 20/21-05, In Support of California Proposition 16: Repeal Proposition 209, Affirmative Action Amendment.

During the discussion, Trustee Jeffrey P. Brown stated that he continued research on Proposition 16 and still gives weight to the UCLA study that indicated that Hispanic students seemed to have benefited from Proposition 209. Additionally he found no evidence that the District has been hindered in its hirings as a result of Proposition 209 and because of that, he cannot support the resolution. Trustee Ryan Bent indicated that he was also not in support of the resolution.

Subsequent to Trustee Ed Lopez providing a grammatical correction, the **motion carried with Trustees Blount, Dunsheath, Lopez, and Rodarte voting yes including Student Trustees Reyes and Plavdjian’s advisory votes, and Trustees Bent and Brown voting no.**

**Item 6.d:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to appoint Sueling Chen, Josee Minero, and Danielle Thomas to serve for a term of two years, and for a maximum of three consecutive terms, without compensation, on the Citizens’ Oversight Committee for the North Orange County Community College District bond projects.

During the discussion, Craig Goralski inquired if the District is under contract with any of the business organizations that the proposed members are affiliated with due to potential conflicts of interest, and Vice Chancellor Fred Williams stated that he was not familiar with two of the organizations, but that the District no longer contracted with St. Jude for worker’s compensation matters. It was also reiterated that the purpose of the Committee is not to control how money is spent, but to verify that it is being spent properly.

The Board discussed concerns regarding having three business organization members when compared with other groups on the Committee, the current committee composition, if members were required to file a Form 700, and anticipated vacancies.

Ultimately the Board agreed to appoint Josee Minero and Danielle Thomas as business organization members and Sueling Chen to the at-large member category. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes including Student Trustees Reyes and Plavdjian’s advisory votes.**

**Item 6.e:** The Board received the following revised Administrative Procedures as information:

- AP 2410, Board Policies & Administrative Procedures
- AP 2430, Delegation of Authority to Chancellor
- AP 2710, Conflict of Interest
- AP 3280, Grants
- AP 3515, Reporting of Crimes
- AP 3540, Sexual Assaults & Other Sexual Misconduct
- AP 3560, Alcoholic Beverages
- AP 3570, Smoking on Campus
- AP 3820, Gifts & Donations
- AP 4260, Prerequisites & Co-requisites
- AP 4400, Community Services Programs
- AP 5011, Admission & Concurrent Enrollment of High School & Other Young Students
- AP 5040, Student Records, Directory Information, & Privacy
- AP 5055, Enrollment Priorities

During the discussion, Trustee Barbara Dunsheath stated that the Association of Community College Trustees (ACCT) recommends that policies be as inclusive as possible and to regularly assess them for effectiveness in fulfilling the District's mission and promoting diversity, equity, inclusion, and anti-racist practices. She recommended that language noting that be added to BP 2410. She shared that she was surprised to learn that the law allows trustees to teach one class for the district they serve. She expressed concern regarding a definite conflict of interest and questioned whether language could be added to AP 2710 if it is against the law.

The revised Administrative Procedures are available on the District's website, where they are readily accessible by students, employees, and the general public.

**Item 6.f:** The Board receive the following proposed, revised Board Policies, and directed that they be placed on a future Board meeting agenda for action:

- BP 2355, Decorum
- BP 5010, Admissions & Concurrent Enrollment
- BP 5030, Fees

During the discussion, trustees noted that "or" needed to be added to Section 1.0 of BP 2355. It was also pointed out that Section 1.1 of BP 5010 was incorrect regarding the need to be over the age of 18 and possess a high school diploma or equivalent. Both board policies will be revised before returning for the Board's consideration.

**Item 6.g:** Board President Ryan Bent asked if there were any requests for potential future Board agenda items. Trustee Barbara Dunsheath requested that the BP 2410, Board Policies & Administrative Procedures return to the Board with the language additions she noted and that BP 2715, Conflict of Interest also return to address concerns regarding employment of trustees as part-time instructors. It was noted that the Board Policy Subcommittee is currently revising BP 2715 and would hopefully have a report to share before December.

**CLOSED SESSION:** At 7:21 p.m., Board President Ryan Bent adjourned the meeting to closed session per the following sections of the Government Code and stated that there would be no readout:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**

**RECONVENE MEETING:** At 8:35 p.m., Board President Ryan Bent reconvened the meeting in open session.

**ADJOURNMENT:** At 8:35 p.m., it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

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Prepared By Recording Secretary for  
Jacqueline Rodarte, Secretary, Board of Trustees