

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 10, 2022

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 10, 2022, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Jacqueline Rodarte called the meeting to order at 5:33 p.m. and led the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Erin Lacorte and Meena Pandian. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Kai Stearns, District Director, Public & Governmental Affairs; Gil Contreras, Interim President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Raine Hambly, representing the District Management Association; Damon De La Cruz, representing the Cypress College Academic Senate; Jennifer Combs, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Dash Johnson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios, Lisa Gaetje, Alex Porter, Jacquelyn Rangel, Kathleen Reiland, and Gisela Verduzco from Cypress College; Josue Abarca, Rod Garcia, Elaine Lipiz Gonzalez, Jose Ramon Nuñez, and Dani Wilson from Fullerton College; Deb Perkins from North Orange Continuing Education; and Simone Brown Thunder, Danielle Davy, Geoff Hurst, Tami Oh, Amita Suhrid, and Rick Williams from the District Office.

VISITORS: Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.c, 3.d, 3.f, 3.g, 3.h, 3.i, 3.j
Instructional Resources: 4.a, 4.b, 4.c, 4.d, 4.e, 4.f

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.c, 5.d, 5.e, 5.f

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT: Chancellor **Byron D. Clift Breland** reported on his attendance at the CCLC Annual Trustees Conference, which he attended with all seven trustees, and included sessions on accreditation, fiscal management, the Brown Act, and advancements in diversity, equity, inclusion, and anti-racism (DEIA). Dr. Clift Breland shared that he recently participated in tours of Fullerton College and the NOCE Cypress and Wilshire Centers, and he expressed his gratitude to everyone involved in coordinating the Fullerton College tour and reception, and to **Valentina Purtell** and her staff for highlighting the best of NOCE.

Chancellor Byron D. Clift Breland also announced that **JoAnna Schilling** was recognized as the April Citizen of the Month by **Senator Josh Newman** of the 29th District. Senator Newman noted that, "As President of Cypress College, Dr. Schilling has firmly established herself as an exemplary administrator, educator, and role model through her ardent and effective commitment to strengthening and increasing the accessibility of California's community college education system."

As part of the Chancellor's Report, Dr. Clift Breland introduced the Program Finder, Program Mapper, and Starfish joint presentation led by **Kathleen Reiland**, Cypress College Interim Vice President of Instruction. Dr. Reiland provided an overview of Program Finder—a program designed to connect high school students with career education programs that also enables students to browse industry sectors and find programs that match their interests—including future plans to connect business partners and add non-credit programs.

The use of Program Mapper—a tool that creates interactive pathway-based visualizations for programs on campus—was presented by **Jacquelyn Rangel** for Cypress College and **Dani Wilson** for Fullerton College. Each detailed how the Program Mapper intersects with the guided pathways framework and connects students to program maps.

The implementation of Starfish—an integrated student management platform with early alert, scheduling, and case management tools—via a 2021-22 pilot at Fullerton College was provided by Dr. Wilson and included future plans to open it up to the entire student body and will include case management, scheduling, and attendance tracking. **Deb Perkins** shared plans for an NOCE Starfish pilot in Fall 2022. **Gisela Verduzco** and **Lisa Gaetje** reported on the Cypress College Starfish Spring 2022 pilot that was launched with instructional faculty and student services, and plans to launch a student pilot in Fall 2022 with a full implementation slated for 2023-24.

Trustees commended the campuses for their use of the three programs and inquired where Program Finder is located, how it can be accessed, and when other districts will begin using it; who will guide students to register for Starfish and whether it will be included in Program Learning Outcomes; and the number of students using Program Mapper at Cypress College, and whether it includes registration information, live assistance, and a financial aid interface.

Board President Jacqueline Rodarte thanked the presenters for the concise and informative presentation.

(See Supplemental Minutes #1297 for a copy of the presentation.)

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of April 26, 2022. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0150179 - P0150714 through April 18, 2022, totaling \$4,498,880.21, and check numbers C0053646 – C0053727, totaling \$2,803,529.10; check numbers F0284694 – F0284970, totaling \$3,473,953.91; check numbers Q0007475 – Q0007475, totaling \$85.00; check numbers 88521852 – 88522724, totaling \$7,981,135.73; check numbers V0000000 – V0000000, totaling \$0.00; check numbers 70121345 – 70121522, totaling \$37,547.50; and disbursements E9034123 – E9040556, totaling \$4,453,172.31, through April 30, 2022.

Item 3.b: The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended March 31, 2022, as required by Title 5 §58310.

Item 3.c: By the block vote, authorization was granted to accept new revenue, make adjustments to the General Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2021-22 allocations totaling \$1,039,672, and adopt resolutions to adjust budgets, to accept new revenue, and authorize expenditures within the General Fund pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.d: By block vote, authorization was granted to approve the 2021-2022 General Fund, General Obligation Bond Fund, and Capital Outlay Fund transfers netting to the amount of \$1,776,103 and to adopt the resolution showing the summary, pursuant to the California Code of Regulations Title 5 §58307.

Item 3.e: The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended March 31, 2022.

Item 3.f: By block vote, authorization was granted to dispose of Class 3 Disposable Records after July 1, 2022, from the District's Business Office, and the respective Bursar's Office of Cypress and Fullerton colleges and North Orange Continuing Education as listed on the attached inventory pursuant to Title 5 §59020 of the California Administrative Code.

Item 3.g: By block vote, authorization was granted to renew the DSA inspector pool for five years to provide DSA inspection services for Districtwide projects. The District reserves the right to add, delete, or otherwise modify the inspector pool through an RFQ process at its sole discretion.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.h: By block vote, authorization was granted to renew the pool of engineering firms for five years to provide general engineering services for Districtwide projects. The District reserves the right to add, delete, or otherwise modify the consultant pool through an RFQ process at its sole discretion.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.i: By block vote, authorization was granted amend the agreement with SVA Architects to provide architectural and engineering services for the Swing Space/Interim Housing Project to increase the contract amount by \$15,800 from \$109,000 to \$124,800 and extend the contract term from December 31, 2024, to the date of completion.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, and District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

Item 3.j: By block vote, authorization was granted to award Bid #2021-22, Cypress College Roof Replacement – LLRC Building #32 and Gym 1 Building #7 to Chapman Coast Roof Co., Inc. as the lowest overall responsive and responsible bidder in the amount of \$639,886 including \$50,000 Allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to ratify the amendment of the 2021-24 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.b: By block vote, authorization was granted to ratify the amendment of the 2021-24 NOCCCD and Brea Olinda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.c: By block vote, authorization was granted to ratify the amendment of the 2021-24 NOCCCD and Fullerton Joint Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.d: By block vote, authorization was granted to ratify the amendment of the 2021-24 NOCCCD and Placentia Yorba Linda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.e: By block vote, authorization was granted to approve the summary of curriculum changes for North Orange Continuing Education, to be effective Fall 2022. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President and have been approved by the District Curriculum Coordinating Committee.

Item 4.f: By block vote, authorization was granted for the District to enter into an agreement with the California Community College Chancellor's Office to accept the total LGBTQ+ funds in the amount of \$264,476 to be used by June 30, 2027, to support LBTQ+ students throughout the District.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

PROMOTION

Salzameda, Bridget	FC	Chemistry Instructor
	To:	FC Dean, Natural Science 12-month Position (100%) Range 32, Column B + Doctorate Management Salary Schedule Eff. 05/15/2022

PHASE-IN RETIREMENT

Allen, Maala	FC	Biological Sciences Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 83%/Spring Sem. 83% Eff. 08/18/2022 PN FCF998
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Lopez-Casillas, Guadalupe	FC	Counselor From: Fall Sem. 85%/Spring Sem. 85% To: Fall Sem. 70%/Spring Sem. 70% Eff. 07/01/2022 PN FCF958
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Plum, Alix	FC	Physical Education Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 70%/Spring Sem. 70% Eff. 08/18/2022 PN FCF776
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Woolridge, Nancy	FC	Computer Information System Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 100%/Spring Sem. 0% Eff. 08/18/2022 PN FCF695
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Wu, Jo Wen	FC	Biological Sciences Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 50%/Spring Sem. 50% Eff. 08/18/2022 PN FCF693
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Alanis, Frank	NOCE	Column 2, Step 1
Cruz, Cassandra	NOCE	Column 2, Step 1
Odom, Eboni	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aguet, Jacqueline	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Altebarmakian, Tamar	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Baloy, Czarina Al	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2022 Summer
Baur, Jill	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Brydges, Michael	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Chen, Esther	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2022 Summer

Cobb, Tonya	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Daugherty, Sarah	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
De La Cruz, Damon	CC	Director of Mortuary Science Class F, Step 11 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/23/2022-06/30/2022
Frianeza, Michael	CC	Director of Radiology Class F, Step 21 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/23/2022-06/30/2022
Grande, Jolena	CC	Director of Funeral Services Class E, Step 27 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/23/2022-08/12/2022
House, Joshua	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Huynhle, Marvin	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022

		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Jones, Jeannette	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Jones, Sarah	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Kazim, Amir	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2022 Summer
Labdeh, Layal	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Le Cornet, Karen	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Letcher, Annette	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022

		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
McNay, Sally	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Mitts, Teri Lynn	CC	Director of Sonography Class D, Step 36 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/23/2022-6/30/2022
Morrison, Anna	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Pham, Thu	CC	Director of Nursing Class F, Step 12 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 07/01/2022-08/12/2022
Qin, Zhen	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2022 Summer
Robertson, Alison	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/27/2022 and 05/31/2022
		Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Ramos, Jaime	CC	Director of Psychiatric Technology Class E, Step 22 Lecture Rate, Regular and Contract Faculty

Summer Intersession Teaching Schedule
Eff. 05/23/2022-06/30/2022

Silva, Joel	CC	Director of Dental Assisting Class E, Step 16 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/23/2022-06/30/2022
Simoese, Nora	CC	Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022
Spitler, Patricia	CC	Director of Health Information Technology Class B, Step 14 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/23/2022-06/30/2022
Velasco, Kendra	CC	Director of Dental Hygiene Class E, Step 18 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/23/2022-06/30/2022
Wada, Kathy	CC	Ascend/LEARN Showcase Stipend not to exceed \$50.00 Eff. 06/22/2022

Item 5.b: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Evangelina Rosales to authorize the classified personnel matters, which are within budget. Prior to the discussion, trustees received the following public comment:

Pamela Spence, CSEA President, addressed the Board to request five additional business days for CSEA to review the new job descriptions and their range placement noting that the original email notification from Human Resources was delivered to her junk folder.

During the discussion, Vice Chancellor Irma Ramos clarified that one of the new job descriptions was a management position and not under the purview of CSEA and that, per the contract, CSEA has 10 days to respond only regarding salary placement, not the actual job descriptions. In response to the whether approval of the new job descriptions was time-sensitive, the College Presidents had no objections to waiting, but the NOCE President noted that the Instructional Designer position was time-sensitive.

Chancellor Byron D. Cliff Breland expressed support for moving the positions forward in order to honor the process and continue the recruitment process but bringing them back if clarification is required.

Trustee Barbara Dunsheath requested the addition of the following to the Instructional Designer list of essential functions: include accreditation standards and federal

recommendations under #3 and include language in #6 to align with the Educational and Facilities Master Plan and diversity, equity, and inclusion goals.

Vice Chancellor Cherry Li-Bugg addressed inquiries regarding the Information Security Architect job description related to network security, changes in the current processes and procedures, whether security is decentralized, how the position would strengthen current weaknesses, and any overlapping roles and responsibilities with current job descriptions.

Trustee Ryan Bent noted that it would be a helpful exercise to compare the current districtwide IT structure with that of other districts and possibly uncover new best practices.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

NEW PERSONNEL

Camacho, Sara	FC	Administrative Assistant II 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 05/16/2022 PN FCC579
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Valencia, Carina	FC	Administrative Assistant II 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 05/16/2022 PN FCC757
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PROMOTION

Cotton, Antionese	FC	Administrative Assistant II 12-month position (100%) PN FCC743
		To: NOCE Student Services Coordinator 12-month position (100%) Range 43, Step C + 15% Longevity + PG&D Classified Salary Schedule Eff. 5/16/2022 PN SCC830

Ortega, Gloria	CC	Executive Assistant 12-month position (100%) PN CCC688
		To: Executive Assistant II 12-month position (100%) Range 44, Step E

Classified Salary Schedule
Eff. 05/15/2022
PN CCC676

VOLUNTARY CHANGES IN ASSIGNMENT

Brown, Alexander	FC	Student Services Coordinator, Intl. Stu. (100%) Temporary Change in Assignment To: FC Interim Mgr., International Students Center 12-month position (100%) Range 14, Column B Management Salary Schedule Eff. 07/01/2022 – 12/31/2022
Fayad, Sabrina	CC	Receptionist (50%) Temporary Change in Assignment To: FC Admissions and Records Technician 12-month position (100%) Range 33, Step B Classified Salary Schedule Eff. 05/16/2022 – 06/30/2022 Eff. 07/01/2022 – 10/15/2022
Garcia, Ana Rosa	FC	Clerical Assistant I (100%) Temporary Change in Assignment To: FC Admissions and Records Technician 12-month position (100%) Range 33, Step D +10% Longevity Classified Salary Schedule Eff. 05/16/2022 – 06/30/2022 Eff. 07/01/2022 – 10/15/2022
Solis Munoz, Samantha	FC	Admissions and Records Specialist (100%) Temporary Change in Assignment To: FC International Students Services Coord. 12-month position (100%) Range 41, Step D + 5% Longevity Classified Salary Schedule Eff. 07/01/2022 – 12/31/2022

STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Shadid, Quamrul	AC	IT Specialist, Network (100%) Extension of 6% Stipend Eff. 07/01/2022 – 06/30/2023
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LEAVES OF ABSENCE

@00007563	AC	IT Project Leader (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 05/26/2022 – 07/28/2022 (Consecutive Leave)
@00327278	NOCE	Student Services Technician, SSSP (100%) Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/26/2022 – 07/07/2022 (Consecutive Leave)
@01825656	CC	Campus Safety Officer (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/08/2022 – 03/18/2022 (80 hours)
@01750894	CC	Receptionist (50%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 01/13/2022 – 01/14/2022 (20 hours)
@01348813	CC	Interpreter Coordinator (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 01/18/2022 (10 hours)
@01153415	FC	Campus Safety Officer II (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/05/2022 – 04/06/2022 (16 hours); 04/08/2022 (8 hours); 04/11/2022 (8 hours)
@00353058	NOCE	Admissions and Records Technician (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 01/05/2022 – 01/07/2022 (23.5 hours); 02/14/2022 – 02/15/2022 (12 hours)
@01197743	AC	IT Project Leader (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/17/2022 – 03/23/2022 (40 hours)
@00007596	CC	Groundskeeper (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 01/04/2022 – 01/07/2022 (32 hours);

01/10/2022 – 01/13/2022 (32 hours)

@00350474 NOCE Admissions and Records Technician (100%)
SB 114 (SPSL)
Paid Leave Using Supplemental Paid Sick Leave
Eff. 01/04/2022 – 01/14/2022 (72 hours)

@01058089 NOCE Instructional Aide, High School Lab (100%)
SB 114 (SPSL)
Paid Leave Using Supplemental Paid Sick Leave
Eff. 03/10/2022 – 03/18/2022 (56 hours)

@01671108 CC Campus Safety Officer (100%)
SB 114 (SPSL)
Paid Leave Using Supplemental Paid Sick Leave
Eff. 03/09/2022 – 03/16/2022 (32 hours)

NEW CLASSIFIED JOB DESCRIPTION

Information Technology User Support Specialist
Range 44
Classified Salary Schedule

Instructional Designer
Range 54
Classified Salary Schedule

NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

Information Security Architect
Range 26
Management Salary Schedule

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1297 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1297 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1297 for a copy of the volunteer listing.)

Item 5.f: By block vote, authorization was granted to approve the Agreement for the 2022-23 and 2023-24 fiscal years, inclusive of all terms and conditions specified in the written Side Letter of Understanding between the District Management Association and the District as follows:

SALARY ADJUSTMENT FOR THE 2022-23 FISCAL YEAR

Two-thousand dollars (\$2,000.00) of the current fringe benefit allowance (\$4,646.10) will be moved to the Management Salary Schedule, effective July 1, 2022. The remaining balance of \$2,646.10 shall remain as fringe benefit allowance.

SALARY ADJUSTMENT FOR THE 2023-24 FISCAL YEAR

The Management Salary Schedule will be increased by funded COLA, across the schedule, effective July 1, 2023.

DISTRICT HEALTH AND WELFARE BENEFITS PLAN

Effective January 1, 2023, the District will contribute a maximum up to \$8,494.00 annually towards plus one dependent care medical premiums for full-time permanent employees. Effective January 1, 2023, the District will contribute a maximum up to \$13,590.00 annually towards family plan medical premiums for full-time permanent employees. The full-time permanent management employee will pay any additional premiums for dependent medical by automatic payroll deductions in accordance with established District payroll procedure. This contribution is separate and distinct from the fringe benefit allowance.

If the Kaiser Other Southern California rate increases in excess of \$8,494.00 or \$13,590.00 effective January 2023, the District will increase the District contribution for employee plus one dependent and family for the 2023 benefit year, not to exceed the 2022-2023 funded COLA percentage.

If the Kaiser Other Southern California rate increases in excess of the January 2024 District contribution amounts effective January 2024, the District will increase the District contribution for employee plus one and family for the 2024 benefit year, not to exceed the 2023-2024 funded COLA percentage.

Effective July 1, 2022, the fringe benefit allowance paid to permanent full time 12-month management employees will be in the amount of \$2,646.10 annually and will be paid on a monthly basis. Management employees working less than 100% will receive the allowance on a pro rata basis.

VACATION

Management Employees on a one-time basis may elect to request up to 96 hours of accrued vacation in 8-hour increments provided that they maintain a minimum of 10 days of accrued vacation. Management employees must request the payout by May 16, 2022, to be paid on June 30, 2022 for academic managers and July 10, 2022 for classified managers.

(See Supplemental Minutes #1297 for a copy of the agreement.)

GENERAL

Item 6.a: It was moved by Trustee Ryan Bent and seconded by Trustee Jeffrey P. Brown that the Board adopt Resolutions No. 21/22-25 and No. 21/22-26, Order of Biennial Trustee Election and Specifications of the Election Orders, and that the resolutions be submitted to the Orange County Superintendent of Schools and the Los Angeles Registrar/Recorder

County Clerk. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

Item 6.b: The Board received as information new Administrative Procedure 3721, District Password Procedure. AP 3721 was developed through the IT governance process and was designed to establish a standard for the creation of strong passwords, the on-going protection of those passwords, and to further detail the implementation of the password provisions in AP 3720, Computer and Electronic Communication Systems.

During the discussion, Trustee Jeffrey P. Brown inquired why the administrative procedure does not include requirements to periodically change passwords. Vice Chancellor Cherry Li-Bugg and District Director Geoff Hurst clarified that AP 3721 follows the National Institute of Standards and Technology (NIST) recommendations to have stronger, longer passwords with multi-factor authentication (MFA) instead of regularly changing passwords. They emphasized that while password changes are not mandated, they are recommended for end users and that system accounts do change passwords regularly.

The new Administrative Procedure is available on the District's website, where it is readily accessible by students, employees, and the general public.

Item 6.c: The Board discussed whether an increase to compensation for Board members was desirable at this time and it was moved by Trustee Ed Lopez and seconded by Student Trustee Meena Pandian to increase Board compensation by 5%.

During the discussion, both student trustees expressed support for a 5% increase noting that it would be meaningful to students especially in light of students losing out on scholarship opportunities and campus jobs because of their Board compensation.

Trustee Ed Lopez stated that the State legislature set Board compensation amounts long ago and trustees have a responsibility to keep the compensation up with inflation—not solely for themselves, but for future trustees as well—and they have failed to do so over the years. He said the salary is so minimal that the increase is not a political issue and the Board needs to get out of the habit of ignoring it.

Trustee Barbara Dunsheath clarified that employment of student trustees is allowable per BP 2015, Student Members. She also noted that compensation for District trustees is higher than the State average, that trustees in other states serve for free, and that she considers her role as a trustee a service to the community.

Subsequent to the discussion, the **motion carried with Trustees Blount, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Pandian's advisory vote, with Trustees Bent, Brown, and Dunsheath voting no, and Student Trustee Lacorte abstaining.**

Item 6.d: It was moved by Trustee Evangelina Rosales and seconded by Trustee Barbara Dunsheath that the Board re-adopt Board Policy 2015, Student Members.

During the discussion, it was moved by Student Trustee Meena Pandian and seconded by Student Trustee Erin Lacorte to amend the motion to revise the second sentence in Section 3.0 to read, "Student members may attend some closed session meetings. The privilege to

attend closed session meetings other than personnel and collective bargaining may be granted by the Board” in order to grant the Board the option to allow student trustees the right to attend closed session as noted in Education Code Section 72023.5.

Trustees expressed concern with including student trustees in the highly confidential discussions that occur in closed session which are limited to certain specific areas where a student perspective may not be necessary or appropriate.

Student Trustees Erin Lacorte and Meena Pandian noted that they are held to a higher standard than other students and stressed the importance of access and including the voice of students in closed session discussions that directly impact them.

The student trustees highlighted their desire to have been involved in the closed session discussions regarding the recent Chancellor search and hiring process. Trustees noted that students were involved in the Chancellor hiring committee and the open forums, so their voice was provided in different aspects which trustees did not participate in.

During the roll call vote on the secondary motion, the **motion failed with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting no, and Student Trustees Lacorte and Pandian’s yes advisory votes.**

Subsequently, trustees conducted a roll call vote on the original motion to readopt BP 2715 as presented and the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, and Student Trustees Lacorte and Pandian’s no advisory votes.**

Item 6.e: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent that the Board re-adopt Board Policy 6320, Investments.

During the discussion, Trustee Barbara Dunsheath recommended amending Section 2.4 to add sustainability as a fourth objective and to list criteria from AP 3580, Environmental Sustainability. Due to the substantial change, Board President Jacqueline Rodarte suggested creating an ad hoc committee to further review BP 6320. Trustee Ed Lopez requested that the ad hoc committee also discuss divestment from the fossil fuel industry.

Vice Chancellor Fred Williams provided clarification on the District’s investments which are exclusively in the Orange County Investment Pool (OCIP) whose investment policy mirrors the District’s objectives with regard to safety principles, liquidity, and yield. He stated that participation in the OCIP does not afford the District jurisdiction or direction on investments. He expressed concerns about adding investment restrictions, but noted that discussion on the matter has occurred at the County level. He advised that if the District moves toward a different investment strategy, an investment advisor would need to be hired to monitor the investments.

Board President Jacqueline Rodarte then convened a Board Ad Hoc Committee—comprised of Trustees Dunsheath, Lopez, and Rosales—to further discuss sustainability objectives and fossil fuel divestment.

Subsequently, the vote on the original **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian’s advisory votes.**

Item 6.f: Board President Jacqueline Rodarte asked if there were any requests for potential future Board agenda items. Trustee Barbara Dunsheath requested follow-up on the concerns raised by the Student Trustees regarding being excluded from scholarship and District job opportunities because of their Board compensation.

Student Trustee Erin Lacorte requested revisions to BP 2015 to include an NOCE student representative and the addition of language to Section 5.0 for increased conference opportunities.

Trustee Evangelina Rosales requested that the Board revisit the vaccine mandate discussion in order to allow for a weekly testing option in lieu of a booster.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell thanked **Chancellor Byron D. Clift Breland** for visiting the NOCE Wilshire and Cypress centers noting that staff enjoyed meeting him. She reported on upcoming NOCE events including the Classified Appreciation Luncheon on May 19, the "Coffee with the Chancellor" on May 25, and the drive-thru Commencement and Student Success events on May 27. President Purtell expressed her appreciation to the Board for approving the NOCE curriculum which she noted was a testament to the hard work of faculty in reimagining NOCE programs, and congratulated **President JoAnna Schilling** on her well-deserved award.

Gil Contreras echoed the congratulatory remarks for **Dr. JoAnna Schilling** and also thanked **Dr. Byron D. Clift Breland** for his tour of Fullerton College. Interim President Contreras announced a partnership with Disneyland which will allow their employees to take classes at Fullerton College and California State University, Fullerton and thanked **Ken Starkman**, **Lisa McPheron** and **Erika Adakai** for their involvement. He noted that the upcoming Presidents Advisory Council meeting would include a heavy agenda in order to bring plans to action and move the equity needle and stated he looked forward to Commencement on May 21 with over 800 students participating and all of the events leading up to it to celebrate students.

JoAnna Schilling expressed her gratitude to the presenters and acknowledged the work that they have done on Program Finder, Program Mapper, and Starfish. She highlighted the over 25 Cypress College end-of-the-year events concluding with Commencement on May 20 where over 1,700 degrees and over 1,400 certificates will be awarded. President Schilling reported on the 5th annual "Commit2Cypress" for incoming students and thanked **Paul de Dios**, **Gisela Verduzco**, and all who helped plan the event. She reported that 13 of 14 Cypress College athletic programs made the playoffs, Softball and Baseball made it to the next round of playoffs and reminded everyone of the Scholarship Awards Ceremony on May 13 and the "Coffee with the Chancellor" on May 12.

RESOURCE TABLE PERSONNEL COMMENTS

Damon De La Cruz congratulated **JoAnna Schilling** on her recognition and **Alex Porter** on his bittersweet departure from the Cypress College. He reported on the recent Cypress College Academic Senate meeting that included review of policies, the strategic plan, and bylaws. He also announced that the Senate awarded **Nicole Ledesma** with the Full-Time Faculty Award, **Francisco Perez** with the Part-Time Faculty Award, and **Sam Gould** with the Charger Award.

Jennifer Combs submitted her report for the record and reported on the Student Engagement and Empowerment Symposium on April 27 and provided updates from the Fullerton College Faculty Senate that included discussion of revisions to AP 7120-4, Management Hiring; endorsement of revisions AP 4020, Curriculum Development; recognition of **Kim Orlijan** the Past Faculty Senate President; appreciation for the Teacher Appreciation Week resolution from the Board; and the naming of Fullerton College Interim President **Gil Contreras** as Administrator of the Year Award.

(See Supplemental Minutes #1297 for a copy of the full statement.)

Pamela Spence expressed her appreciation for the Board's assistance with the classified positions on the agenda and congratulated faculty for Teacher Appreciation Week. She announced that the Classified Breakfast will take place on June 1 at the Buena Park Holiday Inn and that CSEA appointed members to its Negotiations Committee who will represent CSEA in future negotiations.

Dash Johnson stated that Adjunct Faculty United stands in full support of the Student Trustees and expressed hope that the Board would reconsider their position in the future. He reported on Sacramento lobbying efforts in support of AB 1752 and AB 1856 and announced that **Seija Rohkea** was elected AdFac President. He noted that President Rohkea is the lead plaintiff in the Long Beach City College case centered on wage theft and praised all those organizing and lobbying in order to make the District a more equitable place for adjuncts and for students to learn.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Erin Lacorte congratulated Gil Contreras and JoAnna Schilling on their respective recognitions, expressed gratitude for the tireless work of the Fullerton College Student Life and Leadership team, and reported on end of the year celebrations and upcoming events.

Student Trustee Meena Pandian congratulated **JoAnna Schilling** on her acknowledgement by **Senator Josh Newman** stating that no one was more deserving of the recognition.

Trustee Ryan Bent also congratulated **JoAnna Schilling** on her recognition and shared that at a recent high school event where 4.0 grade point average recipients were honored, some of those students announced their intention to attend Fullerton College. He also reported on his attendance at the CCLC Annual Trustees Conference noting that the majority of attendees were not wearing masks.

Trustee Jeffrey P. Brown congratulated **JoAnna Schilling** on her well-deserved award and reported on his attendance at the CCLC Annual Trustees Conference which included his participation on a session about increasing diversity in recruitment and hiring that shared some suggestions that the District has already incorporated in its practices.

Trustee Evangelina Rosales echoed the congratulatory remarks for **JoAnna Schilling** and **Gil Contreras** and lauded their dedication to their colleges, the District, and the community. She noted that Mother's Day is celebrated on May 10 in Latin America and wished those celebrating a "Feliz Dia de Las Madres." She also reported on her attendance at the CCLC Annual Trustees Conference and the Fullerton Mayor's Prayer Breakfast.

Trustee Stephen T. Blount reported on his attendance at the CCLC Annual Trustees Conference and the thought provoking topics that were addressed.

Trustee Barbara Dunsheath congratulated **Gil Contreras** and **JoAnna Schilling** on their recognitions and noted that it is an exciting time of the year.

Board President Jacqueline Rodarte also congratulated **Drs. Contreras** and **Schilling** and commended them for the amazing work they each do for their communities and thanked her Board colleagues for making the time to attend the CCLC Annual Trustees Conference. She extended the deadline to submit Board assessments and encouraged staff to complete them.

NON-AGENDA PUBLIC COMMENTS: There were no public comments.

CLOSED SESSION: At 8:08 p.m., Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a read out:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Fullerton College President.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

Per Section 54957(a): THREAT TO PUBLIC SERVICES OR FACILITIES: Consultation with Security Consultant.

RECONVENE MEETING: At 9:35 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

ADJOURNMENT: At 9:35 p.m., it was moved by Trustee Ed Lopez and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**