

APPROVED**MINUTES OF THE ORGANIZATIONAL AND REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

December 13, 2022

The Board of Trustees of the North Orange County Community College District met for its Organizational and Only Regular Meeting on Tuesday, December 13, 2022, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Jacqueline Rodarte called the meeting to order at 5:36 p.m. and led the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Paloma Foster and Kisha Mehta. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Monte Perez, Interim President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Raine Hambly, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Damon De La Cruz, representing the Cypress College Academic Senate; Christie Diep, representing United Faculty; Summer Marquardt, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Allison Coburn, Paul de Dios, Alejandra Ramirez, and Steven Schoonmaker from Cypress College; Rod Garcia, Gary Graves, Katie King, Naveen Kanal, and Jose Ramon Nuñez from Fullerton College; Lisa Johnson and Marlo Smith from North Orange Continuing Education; and Simone Brown Thunder, M. Leonor Cadena, Danielle Davy, Geoff Hurst, Julie Kossick, Tami Oh, Chelsea Salisbury, and Amita Suhrid from the District Office.

VISITORS: Blaze Bhence, Matthew Bohanan, Jim Finn, Tom Finn, Christy Finn, Dash Johnson, Rachel Skruglia, Terry Tao, Joeylynn Van Ginkel, Joslynn Van Ginkel, and Whitarick. Public participation was provided via YouTube livestream.

CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION: Chancellor Byron D. Clift Breland reported the receipt of a Certificate of Appointment in Lieu of Election from the Orange County Registrar of Voters for Stephen T. Blount for a term of office that ends December 2026.

CERTIFICATE OF ELECTION: Chancellor Byron D. Clift Breland also reported that Certificates of Election had been received which certified that Jeffrey P. Brown and Barbara Dunsheath were elected to the office of Governing Board Member for terms of office that also end December 2026.

OATH OF OFFICE: Trustees Stephen T. Blount, Jeffrey P. Brown, and Barbara Dunsheath were sworn into office by Board President Jacqueline Rodarte.

Board President Jacqueline Rodarte congratulated the newly sworn in trustees and invited them to share any remarks. Trustees Blount, Brown, and Dunsheath individually shared the rare privilege and honor it is to serve on the Board, and to also continue to be of service to the District and community.

RECOGNITION OF THE 2022 BOARD OFFICERS: Chancellor Byron D. Clift Breland thanked outgoing Board officers Jacqueline Rodarte, President; Ed Lopez, Vice President; and Evangelina Rosales, Secretary, for their service throughout the year.

ELECTION OF BOARD PRESIDENT: Board President Jacqueline Rodarte called for nominations for the office of President of the Board of Trustees for a one-year term.

Trustee Barbara Dunsheath moved and Trustee Evangelina Rosales seconded the nomination of Trustee Ed Lopez for President of the Board of Trustees for a one-year term. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

ELECTION OF BOARD VICE PRESIDENT: Trustee Ed Lopez assumed the Board Presidency, and thanked Trustee Jacqueline Rodarte for her leadership as Board President, and called for nominations for the office of Vice President of the Board of Trustees for a one-year term.

Trustee Ryan Bent moved and Trustee Jacqueline Rodarte seconded the nomination of Trustee Evangelina Rosales for the office of Vice President of the Board of Trustees for a one-year term. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

ELECTION OF BOARD SECRETARY: Board President Ed Lopez called for nominations for the office of Secretary of the Board of Trustees for a one-year term.

Trustee Stephen T. Blount moved and Trustee Jacqueline Rodarte seconded the nomination of Trustee Jeffrey P. Brown for the office of Secretary of the Board of Trustees for a one-year term. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE COUNTY COMMITTEE ON ELECTION OF MEMBERS OF THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION: Board President Ed Lopez appointed Evangelina Rosales as the Board's representative and Ryan Bent as the Alternate to the County Committee on School District Organization.

APPOINTMENT OF REPRESENTATIVE TO THE FULLERTON MUSEUM ASSOCIATION OF NORTH ORANGE COUNTY: Board President Ed Lopez appointed Trustee Evangelina Rosales as the Board's representative to the Fullerton Museum Association of North Orange County.

APPOINTMENT OF REPRESENTATIVE TO THE CYPRESS COLLEGE FOUNDATION: Board President Ed Lopez appointed Trustee Stephen T. Blount as the Board's representative to the Cypress College Foundation.

APPOINTMENT OF REPRESENTATIVE TO THE FRIENDS OF FULLERTON COLLEGE FOUNDATION: Board President Ed Lopez appointed Trustee Evangelina Rosales as the Board's representative to the Fullerton College Foundation with Trustee Jacqueline Rodarte serving as the Alternate.

APPOINTMENT OF REPRESENTATIVE TO THE COMMUNITY COLLEGE FOUNDATION OF NORTH ORANGE COUNTY: Board President Ed Lopez appointed himself as the Board's representative to the Community College Foundation of North Orange County.

APPOINTMENT OF TWO AD HOC REPRESENTATIVES TO THE COMMUNITY COLLEGE FOUNDATION OF NORTH ORANGE COUNTY: Board President Ed Lopez appointed Fred Williams and Kai Stearns as Ad Hoc Representatives to the Community College Foundation of North Orange County.

APPOINTMENT OF THREE REPRESENTATIVES TO THE DISTRICT INVESTMENT COMMITTEE: Board President Ed Lopez appointed Trustees Ryan Bent, Stephen T. Blount, and Jeffrey P. Brown as the Board's representatives to the District Investment Committee.

APPOINTMENT OF THREE REPRESENTATIVES TO THE DISTRICT AUDIT COMMITTEE: Board President Ed Lopez appointed himself and Trustees Barbara Dunsheath and Jacqueline Rodarte as the Board's representatives to the District Audit Committee.

APPOINTMENT OF REPRESENTATIVE TO THE ORANGE COUNTY COMMUNITY COLLEGES LEGISLATIVE TASK FORCE: Board President Ed Lopez appointed Trustee Evangelina Rosales as the Board's representative to the Orange County Community Colleges Legislative Task Force.

APPOINTMENT OF REPRESENTATIVE TO THE DISTRICT RETIREMENT BOARD: Board President Ed Lopez appointed Trustee Jacqueline Rodarte as the Board's representative to the District Retirement Board.

APPOINTMENT OF CHANCELLOR AS EXECUTIVE SECRETARY: Board President Ed Lopez appointed Chancellor Byron D. Clift Breland as the Executive Secretary to the Board.

APPOINTMENT OF ADMINISTRATIVE SUPPORT MANAGER, CHANCELLOR'S OFFICE, AS RECORDING SECRETARY: Board President Ed Lopez appointed Alba Recinos, Administrative Support Manager, Chancellor's Office, as Recording Secretary for the Board.

ADOPTION OF THE 2023 BOARD MEETING CALENDAR: JANUARY THROUGH DECEMBER: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following Board Meeting Calendar for January 2023 through December 2023 be adopted. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
2023 BOARD OF TRUSTEES MEETING CALENDAR**

Board Room at the Anaheim Campus
1830 W. Romneya Drive, Anaheim
at 5:30 p.m. unless otherwise noted

Only Regular Meeting in January	Fourth Tuesday, January 24, 2023
First Regular Meeting in February Second Regular Meeting in February	Second Tuesday, February 14, 2023 Fourth Tuesday, February 28, 2023
First Regular Meeting in March Second Regular Meeting in March	Second Tuesday, March 14, 2023 Fourth Tuesday, March 28, 2023
First Regular Meeting in April Second Regular Meeting in April	Second Tuesday, April 11, 2023 Fourth Tuesday, April 25, 2023
First Regular Meeting in May Second Regular Meeting in May	Second Tuesday, May 9, 2023 Fourth Tuesday, May 23, 2023
First Regular Meeting in June Second Regular Meeting in June	Second Tuesday, June 13, 2023 Fourth Tuesday, June 27, 2023
Only Regular Meeting in July	Fourth Tuesday, July 25, 2023
First Regular Meeting in August Second Regular Meeting in August	Second Tuesday, August 8, 2023* Fourth Tuesday, August 22, 2023 <i>*Tentative Meeting – Only if deemed necessary</i>
First Regular Meeting in September Second Regular Meeting in September	Second Tuesday, September 12, 2023 Fourth Tuesday, September 26, 2023
First Regular Meeting in October Second Regular Meeting in October	Second Tuesday, October 10, 2023 Fourth Tuesday, October 24, 2023
First Regular Meeting in November Second Regular Meeting in November	Second Tuesday, November 14, 2023 Fourth Tuesday, November 28, 2023
Only Regular Meeting in December	Second Tuesday, December 12, 2023

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.f, 3.h, 3.i
 Instructional Resources: 4.a, 4.b, 4.c, 4.d

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Evangelina Rosales and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Cypress College Affordable Student Housing Construction Grant: As part of the Chancellor's Report, **Matthew Bohanan**, District Consultant with Brailsford & Dunlavy, **Stephen Schoonmaker**, Cypress College Interim Vice President of Administrative Services, and **Allison Coburn**, Cypress College Capital Projects Manager, conducted a presentation on affordable student housing efforts at Cypress College.

Subsequent to the presentation, trustees inquired whether SB 361 funding provides additional funding outside of construction; if going forward the project will be self-sustaining based on the rentals; anticipated escalation; impact on parking; future project management; anticipated hiring of additional District employees; involvement with the City of Cypress; status of the recently released student survey data; additional opportunities to increase the criteria rubric score; what the subcontract of managing the project entails; whether staff had reviewed neighboring college districts' student housing policies; and clarification on the differences between the maximum density focused and blended occupancy focused programs.

The presentation concluded with trustees expressing their excitement, and **Chancellor Byron D. Clift Breland** thanking the presenters for the update and noting that progress is on the horizon.

(See Supplemental Minutes #1310 for a copy of the presentation.)

Chancellor Byron D. Clift Breland thanked those involved in the planning of the inaugural NOCCCD Latinx Summit including **M. Leonor Cadena**, the Los Amigos of Orange County, the District Latino Faculty and Staff Association, and the researchers across the District.

Dr. Clift Breland expressed his gratitude for the districtwide institutional effort that went into his investiture events and noted that the campus events were able to showcase the unique personalities of each institution, bring the community and campuses together, and highlight the District. He also thanked the Board for instilling their trust in him to be the Chancellor.

He congratulated **Trustees Stephen T. Blount, Jeffrey P. Brown, and Barbara Dunsheath** on their reelection to the Board and noted that that he looked forward to continuing to work together. Chancellor Clift Breland acknowledged the service of **Monte Perez** as Interim President of Fullerton College, commended him for always keeping students first, and noted that the District was fortunate to have had his services.

He concluded his report by wishing all a happy holiday season and to enjoy time with family.

MINUTES: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Regular Meeting of November 22, 2022. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0154243 - P0155263 through November 22, 2022, totaling \$3,991,319.49, and check numbers C0054227 – C054325, totaling \$47,354.87; check numbers F0289231 – F0289482, totaling \$538,597.99; check numbers Q0007479 – Q0007479, totaling \$3,696.00; check numbers 88528665 – 88529539, totaling \$6,815,191.84; check numbers V0031890 – V0031896, totaling \$33,529.08; check numbers 70123885 – 70124029, totaling \$32,626.46; and disbursements E9074047 – E9074996, totaling \$1,478,657.00, through November 30, 2022.

Item 3.b: By block vote, authorization was granted to make adjustments to the General Fund and Financial Aid Fund revenue and expenditure budgets and to adopt resolutions in accordance with the revised fiscal year 2022-2023 allocations pursuant to California Code of Regulations Title 5 §58308.

Item 3.c: By block vote, authorization was granted for the 2022-2023 General Fund transfers netting to the amount of \$1,351,973 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations Title 5 §58307.

Item 3.d: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.e: It was moved by Trustee Evangelina Rosales and seconded by Trustee Ryan Bent to exercise the 5-year extension with Sodexo America, LLC, for operating a Food Services Program at Fullerton College, under RFP #1718-15 beginning July 1, 2023, with the option of an additional five years upon Board approval. Commission as percentage of gross sales.

Student Trustee Paloma Foster noted that Sodexo is not always serving the needs of Fullerton College students due to service, staffing, and food availability issues. She urged the Board to hold Sodexo accountable so they provide the service that they state they are going to provide.

Rod Garcia, Fullerton College Vice President of Administrative Services, responded to trustee inquiries related to student surveys, the hiring of student workers, the need to investigate the issues further, and possible contract amendments.

Vice President Garcia clarified that the current labor shortage has impacted Sodexo's ability to hire staff, that an unintended consequence of the free meal program is that it creates a bottle neck of 2,000 students within an hour, and that the District can terminate the contract at any time but would be liable for the \$950,000 balance related to the Starbucks project. He praised the successful partnership with Sodexo and noted that for two years they provided services at cost to help the campus and students.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Mehta's advisory vote, and Student Trustee Foster's no advisory vote.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the contract on behalf of the District.

Item 3.f: By block vote, authorization was granted to amend the agreement with Dovetail Decision Consultants, Inc. and increase the contract amount by \$2,245 for a total amount not to exceed \$166,995.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.g: The Board received and reviewed the information related to the National Register of Historic Places – Fullerton College. Vice Chancellor Fred Williams reported that the Fullerton College application was submitted by Fullerton Heritage—not in consultation with the District—and recommended sending a clarifying letter to the California Department of Parks and Recreation Office of Historic Preservation. Mr. Williams noted that there are pros and cons to being on the registry, but stated that consideration for the specific buildings has already been factored and Fullerton College will retain jurisdiction to undertake the work necessary for the future of the campus.

During the discussion, Terry Tao and Rachel Skruglia, District consultants, addressed questions from the Board related to the CEQA process; probable cost increases for future construction projects due to the historical designation; existing efforts to maintain the historical significance; and how common it is to have historic buildings placed on the registry. Individual trustees also expressed support for the designation noting that it would be a great opportunity and something that the District should participate in and be proud of.

Item 3.h: By block vote, authorization was granted to renew the contract with California Open Air Markets for a five-year term beginning January 1, 2023, through December 31, 2027, with an option for an additional five-year term upon Board approval.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement and any related documents on behalf of the District.

Item 3.i: By block vote, authorization was granted for the NOCE Disability Support Services Program to accept donations in lieu of the See's Candy Fundraiser.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted for the attached summary of curriculum changes for Cypress College, to be effective Fall 2022, Fall 2023 and Spring 2023. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted for the attached summary of curriculum changes for Fullerton College, to be effective Fall 2022, Fall 2023, and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.c: By block vote, authorization was granted for the attached summary of curriculum changes for the North Orange Continuing Education, to be effective Spring 2023. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.d: By block vote, authorization was granted for NOCE to enter into an agreement with the California Department of Rehabilitation to accept the total of \$3,000,000 to be used within five years of receipt of the funds and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.e: The Board received highlights of the District-wide and District Services Professional Development Program for 2021-22.

During the discussion, Trustee Barbara Dunsheath inquired about the status of strategic conversations, whether professional development components are required, whether the offerings are associated with equity, how the offerings are evaluated, and a desire to have evaluation results included in future professional development highlights on agenda items.

Item 4.f: The Board received highlights relating to the Cypress College 2022-23 Professional Development Program.

Item 4.g: The Board received highlights relating to the Fullerton College 2022-23 Staff Development Program with expenditures estimated to include, but not limited to:

- \$8,000 for books (Faculty Inquiry and Book Study groups), memberships (4C/SD and Online Learning Consortium Conference Subscriptions)
- \$50,000 for Faculty Inquiry Groups
- \$25,000 for Adjunct Professional Learning Days and Adjunct Academy
- \$42,000 for speakers/presenters and academy coordination/expenses
- \$65,000 for conference attendance and trainings (which support workshop facilitation for flex day, professional learning days, OTC/TLC programs, and other initiatives)

Item 4.h: The Board received highlights relating to the NOCE 2022-23 Professional Development Program with a budget that will include:

- \$39,990 for conferences, workshops, and on-campus speakers and presentations
- \$20,000 for management professional development opportunities

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Herrera, Edgar A.	CC	Foreign Language Instructor Eff. 05/21/2023 PN CCF903
Navarro, Rocio	NOCE	Noncredit Counselor, DSPS Eff. 12/31/2022 PN SCF992

RESIGNATION

Verduzco, Gisela	CC	Director, Student Equity and Success Last working day: 01/06/2023 PN CCM957
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NEW PERSONNEL

Linsell, Grant	FC	Dean, Fine Arts 12-month Position (100%) Range 32, Column G + Doctorate Management Salary Schedule Eff. 01/17/2023 PN FCM996
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EXTENSION OF TEMPORARY REASSIGNMENT

Reiland, Kathleen	CC	Interim Vice President, Instruction Range 37, Column G + Doctorate (100%) Management Salary Schedule Eff. 01/01/2023-06/30/2023
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EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Fernandez, Margaret	CC	Interim Dean, Career Technical Education/Economic Development Range 32, Column E Management Salary Schedule Eff. 01/01/2023-06/30/2023
Vakil, David	CC	Interim Dean, Science, Engineering and Math Range 32, Column G + Doctorate (100%) Management Salary Schedule

Eff. 01/01/2023-03/31/2023

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Ayon, Carlos	FC	Dean, Business, CIS & Economic Workforce Development 10% Stipend Eff. 01/01/2023-06/30/2023
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CHANGE IN SALARY CLASSIFICATION

Lynch, Candace	NOCE	ESL Noncredit Instructor From: Class D To: Class E Eff. 08/11/2022
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LEAVE OF ABSENCE

@00149636	CC	SB 114 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 11/01/2022 (7 hours) Eff. 11/02/2022 (8 hours)
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@01611795	FC	SB 114 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 10/19/2022 (3.5 hours) Eff. 10/20/2022 (7 hours) Eff. 10/24/2022 (7 hours)
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Blanche, Giselle	FC	Sociology Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
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Cho, Leonard	FC	Mathematics Instructor Load Banking Leave With Pay (40.00%) Eff. 2023 Spring Semester
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Cobler, Timothy	FC	Mathematics Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester
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Combs, Jennifer	FC	Student Development Instructor Load Banking Leave With Pay (20.00%) Eff. 2023 Spring Semester
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DeDios, Angela	CC	Psychology Instructor Load Banking Leave With Pay (40.00%) Eff. 2023 Spring Semester
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Gonzalez, Amber	FC	Ethnic Studies Instructor Load Banking Leave With Pay (34.00%)
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Eff. 2023 Spring Semester

Grote, Silvie	CC	Physical Education Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester
Gutierrez, Ruth	CC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2023 Spring Semester
Kirby, Brendon	FC	Welding Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester
Loney, Laura	FC	Mathematics Instructor Load Banking Leave With Pay (42.50%) Eff. 2023 Spring Semester
Mande, Anupama	FC	History Instructor Load Banking Leave With Pay (20.00%) Eff. 2023 Spring Semester
Pacheco, Elizabeth	CC	Dental Assistant Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
Romero Hernandez, Abraham	FC	Mathematics Instructor Load Banking Leave With Pay (6.67%) Eff. 2023 Spring Semester
Shrout, Cynthia	CC	Mathematics Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
Simmons, Samantha	CC	ESL Instructor Load Banking Leave With Pay (13.33%) Eff. 2023 Spring Semester
Subramaniam, Brinda	CC	Physical Sciences Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
Wada, Kathryn	CC	ESL Instructor Load Banking Leave With Pay (26.67%) Eff. 2023 Spring Semester
Wilson, Marcus	FC	Business Instructor Load Banking Leave With Pay (10.00%) Eff. 2023 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 FALL SEMESTER

Nguyen, Brian CC Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Baba, Ramayana NOCE Column 2, Step 1
Lee, Craig CC Column 1, Step 1
Rajeckas, Algis CC Column 1, Step 1
Trent, Danielle NOCE Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Hegle, Sierra CC Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Brown, Stephan FC Chemistry Lab Safety Training
Stipend not to exceed \$75.00
Eff. 01/19/2023

Chung, Kevin FC Biology Lab Safety Training
Stipend not to exceed \$75.00
Eff. 01/19/2023

Cipriano, Joseph FC Chemistry Lab Safety Training
Stipend not to exceed \$75.00
Eff. 01/19/2023

Colby, Kathryn FC Chemistry: Course Materials to Pedagogy and
Beyond Training
Stipend not to exceed \$75.00
Eff. 01/09/2023

Chemistry Lab Safety Training
Stipend not to exceed \$75.00
Eff. 01/19/2023

Daoudi, Youssef FC Chemistry Lab Safety Training
Stipend not to exceed \$75.00
Eff. 01/19/2023

De Margalhaes, Nzola FC Chemistry: Course Materials to Pedagogy and
Beyond Training
Stipend not to exceed \$75.00
Eff. 01/09/2023

Chemistry Lab Safety Training
Stipend not to exceed \$75.00
Eff. 01/19/2023

Dejong, Michael FC Biology Lab Safety Training
Stipend not to exceed \$75.00

Eff. 01/19/2023

Gee, Donna	CC	Supervising Dentist (Dental Assisting Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2023 Spring Semester
Hasenbein, John	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Hong, Hea Jin	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Huang, Wayne	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Jeong, Myeong-Ho	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Ko, Hyun	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Laradji, Amine	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Lee, Chris	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
Lin, Susan	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Littlejohn, Stacey	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
Luo, Jin	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Mcmath-Akers, Lisa	FC	Biology Lab Safety Training Stipend not to exceed \$75.00

Eff. 01/19/2023

Nguyen, Brian	CC	Supervising Dentist (Dental Assisting Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2022 Fall and 2023 Spring Semesters
Nunez, Vincent	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 10/01/2022-10/31/2022
Pham, Victor	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Pratt, Cynthia	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023 Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Priest, Michelle	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Prutyanov, Victor	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Raihan, Shanjida	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
Renders, Peter	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Rival, Gira	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Saed, Natalie	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Samuel-Phillips, Cathrine	FC	Biology Lab Safety Training Stipend not to exceed \$75.00

Eff. 01/19/2023

Sharar, Erica	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Skinner, Michael	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
		Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Velasco, Kendra	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 05/23/2022-08/05/2022
Yano, James	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Zaitoun, Basel	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023

Item 5.b: By block vote, authorization was granted for the following classified personnel matters, which are within budget:

NEW PERSONNEL

Arriola-Nickell, Gail	AC	Special Projects Director, EST Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 01/17/2023 – 06/30/2023 Eff. 07/01/2023 – 06/30/2024 PN DET999
Stinson, Felicia	FC	Special Projects Manager, Career Development Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 12/15/2022 – 06/30/2023 PN FCT581

REHIRES

Gutierrez, Nicholas	CC	Special Projects Coordinator, Veterans Resource Center
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Temporary Management Position (100%)
 Range 1, Special Project Admin Daily Rate Schedule
 Eff. 01/01/2023 – 06/30/2023
 PN CCT710

Thrift-Johnson,
 Anastasia

CC

Special Projects Coordinator, CTE
 Temporary Management Position (100%)
 Range 1, Special Project Admin Daily Rate Schedule
 Eff. 01/01/2023 – 06/30/2023
 PN CCT709

PROMOTION

Brown, Alexander

FC

Student Services Coordinator, International Students
 Program
 12-month position (100%)
 PN FCC670

To: FC Manager, International Students Program
 12-month position (100%)
 Range 15, Column B
 Management Salary Schedule
 Eff. 01/01/2023
 PN FCM960

Ernandes, Monica

AC

Office Coordinator
 12-month position (100%)
 PN DEC928

To: FC Executive Assistant II
 Vice President, Student Services Office
 12-month position (100%)
 Range 44, Step E + 5% Longevity + PG&D
 Eff. 01/01/2023
 PN FCC662

Tran, Jeanne

AC

Human Resources Specialist
 12-month position (100%)
 PN DEN999

To: CC Executive Assistant II
 Vice President, Administrative Services Office
 12-month position (100%)
 Range 44, Step E + 5% Longevity + PG&D
 Eff. 01/01/2023
 PN CCC677

Treminio, Heather

FC

Administrative Assistant I
 12-month position (100%)
 PN FCC981

To: FC Curriculum Specialist
 Vice President, Instruction Office
 Administration
 12-month position (100%)
 Range 40, Step B
 Eff. 12/15/2022
 PN FCC577

VOLUNTARY CHANGES IN ASSIGNMENT

Domingo, Diana	CC	<p>Administrative Assistant II Health Science, Nursing and Mortuary Science 11-month position (100%) PN CCC951</p> <p>Permanent Lateral Transfer To: Administrative Assistant II Institutional Research and Planning, Title V 12-month position (100%) Eff. 12/15/2022 PN CCC684</p>
Evans, Malyna	NOCE	<p>Admissions and Records Technician (100%)</p> <p>Temporary Change in Assignment To: Student Services Coordinator, CTE 12-month position (100%) Range 43, Step A Classified Salary Schedule Eff. 12/15/2022 – 06/30/2023 07/01/2023 – 12/31/2023 PN SCC835</p>
Fayad, Sabrina	CC	<p>Receptionist (50%)</p> <p>Temporary Change in Assignment To: Administrative Assistant II, Campus Safety 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 11/16/2022 – 02/16/2023</p>
Gutierrez, Celina	AC	<p>Payroll Specialist (100%)</p> <p>Extension of Temporary Change in Assignment To: FC Business Office Specialist 12-month position (100%) Range 40, Step E Classified Salary Schedule Eff. 01/01/2023 – 06/30/2023</p>

Jara, Jacqueline	FC	Admissions and Records Technician (100%) Extension of Temporary Change in Assignment To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 01/01/2023 – 06/30/2023
Olmedo, Catalina	FC	Business Office Specialist (100%) Extension of Temporary Change in Assignment To: AC Administrative Assistant III 12-month position (100%) Range 41, Step E + 10% Longevity Classified Salary Schedule Eff. 01/01/2023 – 01/31/2023 PN DEC918
Solis Munoz, Samantha	FC	Admissions and Records Specialist (100%) Extension of Temporary Change in Assignment To: International Student Services Coordinator 12-month position (100%) Range 41, Step D Classified Salary Schedule Eff. 01/01/2023 – 06/30/2023

REVISION OF CONTRACT

Cho, Eric	FC	Special Project Coordinator/Covid Services Temporary Management Position (100%) From: 06/30/2023 To: 12/31/2022
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STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Arredondo, Amabel	NOCE	Administrative Assistant II 6% Stipend Eff. 07/01/2022 – 06/30/2023
Dobson, Blanca	FC	Office Coordinator 6% Stipend Eff. 10/05/2022 – 06/30/2023

STIPEND FOR ADMINISTRATIVE MANAGERIAL DUTIES

Esquivel, Roland	NOCE	Campus Safety Officer Coordinator 8% Stipend Eff. 01/01/2023 – 06/30/2023
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LEAVES OF ABSENCE

@00926477	AC	SB 114 (SPSL) Eff. 10/24/2022 – 10/28/2022 (44 hours)
@00804520	AC	SB 114 (SPSL) Eff. 10/06/2022 –10/07/2022 (16 hours); 10/10/2022 –10/14/2022 (40 hours)
@00005398	CC	SB 114 (SPSL) Eff. 06/01/2022 – 06/09/2022 (64 hours)
@01610020	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 11/07/2022 – 11/21/2022 (Consecutive Leave)
@01081092	AC	SB 114 (SPSL) Eff. 10/17/2022 – 10/20/2022 (36 hours)
@00003129	AC	SB 114 (SPSL) Eff. 09/12/2022 – 09/16/2022 (40 hours)
@01813270	CC	SB 114 (SPSL) Eff. 11/09/2022 –11/10/2022 (16 hours); 11/14/2022 (8 hours)
@01959633	FC	SB 114 (SPSL) Eff. 10/21/2022 (8 hours); 10/24/2022 – 10/25/2022 (16 hours); 10/27/2022 – 10/28/2022 (16 hours)
@01618468	NOCE	SB 114 (SPSL) Eff. 06/22/2022 – 06/24/2022 (30 hours); 06/28/2022 –06/29/2022 (20 hours)
@01162498	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 12/01/2022 – 01/02/2023 (Consecutive Leave)
@00006789	AC	SB 114 (SPSL) Eff. 11/09/2022 – 11/10/2022 (18 hours); 11/14/2022 –11/15/2022 (18 hours)
@01562547	AC	SB 114 (SPSL) Eff. 06/21/2022 – 06/23/2022 (30 hours)
@01410553	FC	SB 114 (SPSL) Eff. 10/04/2022 – 10/07/2022 (40 hours)

@01186721	FC	SB 114 (SPSL) Eff. 06/06/2022 – 06/09/2022 (40 hours)
@01502659	NOCE	SB 114 (SPSL) Eff. 10/14/2022 (8 hours)
@00638272	NOCE	SB 114 (SPSL) Eff. 08/07/2022 – 08/16/2022 (30 hours)

NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Director, Diversity, Culture, and Inclusion
Range 24
Management Salary Schedule

REVISED CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Director, EEO and Compliance
Range 26
Management Salary Schedule

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1310 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1310 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1310 for a copy of the volunteer listing.)

GENERAL

Item 6.a: It was moved by Board President Ed Lopez and seconded by Trustee Barbara Dunsheath to approve the proposed revisions to Board Policy 6320, Investments made by the ad hoc committee.

During the discussion, a friendly amendment was accepted to include the proposed language noted in section 6.4.8 to the tail end of the newly proposed section 6.4.7. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

Board President Ed Lopez expressed thanks to the ad hoc committee members for their work, to Vice Chancellor Fred Williams for his assistance to the committee, and to Trustee Jeffrey P. Brown for his amendment.

Item 6.b: The Board received as information the new Administrative Procedure 7120-13, Gender Identity, Gender Expression, and Chosen Name.

Chancellor Byron D. Cliff Breland reminded the Board that AP 7120-13 has gone through the participatory governance process and asked Simone Brown Thunder, District Manager of Human Resources, to provide the context and legal requirements that prompted the development of it.

Trustee Ryan Bent expressed concern over language in section 5.0 (“Failure to respect an individual’s stated identity should be reported to District Human Resources to determine appropriate course of action.”) and what the repercussions could be because an individual has the right to freedom of speech. Ms. Brown Thunder clarified the difference between accidental language versus intentional, repeated language; noted that compliance for employees is legally mandated and cited portions of the California Code of Regulations Section 11034 and Fair Employment and Housing Council Regulations; and that the District is developing a Q&A to accompany the new policy.

Board President Ed Lopez inquired about the need for an accompanying board policy since the similar administrative procedure for students has one.

The new Administrative Procedure is available on the District’s website, where it is readily accessible by students, employees, and the general public.

Item 6.c: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent to adopt Resolution No. 22/23-09, Trustee Absence verifying that Trustee Rosales was absent on November 22, 2022 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, and Trustee Rosales abstaining.**

A signed affidavit from Trustee Rosales verifying her absence due to hardship will be on file in the Chancellor’s Office.

Item 6.d: Board President Ed Lopez asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR’S STAFF COMMENTS

Valentina Purtell reported on the developing partnership with Project Kinship, a non-profit organization that offers re-entry services to the formerly incarcerated, to provide accessible education and student services. She thanked **Monte Perez** for support during his interim tenure with the District and also expressed her gratitude to all NOCE employees who generously donated to scholarships for Giving Tuesday. President Purtell announced a new federal \$3 million grant program in partnership with the Disability Support Services Program and the Department of Rehabilitation. She wished everyone a happy holiday season and invited all to attend the NOCE holiday gathering on December 15 at the Anaheim Campus.

Monte Perez thanked the Board and **Chancellor Breland** for providing him with the opportunity to serve Fullerton College and noted that he looked forward to working with **Cynthia Olivo** as she transitions into the presidency. He reported on the collaboration with Project Kinship and Fullerton College and concluded his remarks by stating that it was an honor and a privilege to serve Fullerton College as Interim President.

JoAnna Schilling congratulated **Trustees Stephen T. Blount, Jeffrey P. Brown,** and **Barbara Dunsheath** on their successful re-elections and the new Board officers. She expressed her gratitude to those who presented and have worked on the Cypress College affordable student housing project application and reported that Spring 2023 enrollment is up 11% with online classes filling faster than in-person classes. Dr. Schilling congratulated **Chancellor Clift Breland** on his successful series of investiture events, thanked **Monte Perez** for his service and leadership as Fullerton College Interim President, and wished all a happy holiday season.

Fred Williams reported that the District Audit Committee met earlier in the day and stated that the audit reports will be submitted by the December 31 due date and shared with the Board in January 2023.

RESOURCE TABLE PERSONNEL COMMENTS

Christie Diep reported that United Faculty submitted a time-sensitive distance education scheduling pilot program MOU to the District and expressed a desire to develop options for students and faculty.

Summer Marquardt reported on in-person training opportunities for classified staff including “Know Your Rights” training, announced the newly elected CSEA Executive Board, and requested managers support for classified serving on shared governance committees.

Seija Rohkea acknowledged the Adjunct Faculty United Organizational Committee which has increased membership, expressed appreciation for District efforts to respect members of the LGBTQA community, and support for the proposed MOU for emeritus program adjunct faculty to provide online instruction during facility closures. She noted that Adjunct Faculty United is waiting on a District information request regarding health care benefits for part-time faculty.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Paloma Foster congratulated **Trustees Stephen T. Blount, Jeffrey P. Brown,** and **Barbara Dunsheath** on their reelection and willingness to serve another term. She expressed her gratitude to faculty, adjunct faculty, and classified staff for their support during the semester. She congratulated **Chancellor Clift Breland** on his investiture, thanked **Monte Perez** for his service to Fullerton College, and thanked students for allowing her to serve as the Fullerton College Student Trustee.

Student Trustee Kisha Mehta also congratulated the reelected trustees, reported that Cypress College Associated Students held a successful canned food and coat drive, and wished everyone a happy holiday season.

Trustee Ryan Bent thanked **Monte Perez** for a great job serving as Interim President of Fullerton College and **Trustee Jacqueline Rodarte** for her outstanding job as Board President, and welcomed Trustee Ed Lopez as the new Board President. He reported on his attendance at all three of **Chancellor Clift Breland’s** investiture events and the Fullerton College football championship game.

Trustee Jeffrey P. Brown thanked **Monte Perez** for keeping Fullerton College healthy during his tenure and delivering it to the next president in good hands. He encouraged individuals to

make any end-of-the-year charitable donations to FirstBook (firstbook.org) whose goal is to provide new, age-appropriate books to children and ignite a love of reading and education.

Trustee Evangelina Rosales congratulated **Trustees Stephen T. Blount, Jeffrey P. Brown,** and **Barbara Dunsheath** on their reelection, thanked **Trustee Jacqueline Rodarte** for her service as Board President, and also thanked **Monte Perez** for his dedication as Fullerton College Interim President.

Trustee Stephen T. Blount reported on his attendance at investiture events and several districtwide events including the Cypress College holiday luncheon, a Friends of Fullerton College Foundation event, and the Citizens' Oversight Committee meeting.

Trustee Barbara Dunsheath echoed the congratulatory comments related to the investiture events and **Monte Perez**. She reported on her attendance at the Cypress College Mortuary Science memorial service event honoring those that have been lost and the memorial service for **Chancellor Emeritus Ned Doffoney**. She announced that the Cypress College Americana Awards will take place on March 11, 2023.

NON-AGENDA PUBLIC COMMENTS

Joslynne Van Ginkel, Fullerton College Student, addressed the Board to express her concerns about the format of Cosmetology program offerings and being forced to conduct practicals at home. She urged the Board to take action to resume in-person instruction for all ten Cosmetology course requirements.

Marlo Smith, NOCE ESL Adjunct Faculty and Adjunct Faculty United Vice President, addressed the Board to support the proposed MOU for emeritus program adjunct faculty that would allow off-site facilities to continue to provide online instruction during facility closures, and also pay instructors when classes are canceled. She expressed appreciation for the District's willingness to make this situation right and declared that 2023 would be the year when adjunct faculty will finally be given the equity they deserve.

Lisa Johnson, NOCE Emeritus Program Adjunct Faculty, expressed support for the proposed MOU in order to ensure that students at off-site locations continue to receive high quality instruction during facility closures. She noted that allowing emeritus program faculty to teach online and be paid when instruction is not possible would help retain quality instructors.

Dash Johnson, Adjunct Faculty United Executive Director, echoed support and appreciation for the proposed MOU between the District and Adjunct Faculty United to allow emeritus program instructors to teach online and compensation for class cancellations.

Gary Graves, Fullerton College Faculty, shared information on an international field trip fundraising campaign to reduce expenses for participating students.

CLOSED SESSION: At 8:25 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United

Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 10:15 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 10:15 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees