

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

November 14, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, November 14, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:30 p.m. and asked Trustee Evangelina Rosales to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Jesus Ramirez Jr. and Chloe Serrano. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Cliff Breland, Chancellor; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Treisa Cassens, representing the District Management Association; Kathryn McAlister, representing the Cypress College Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Pamela Spence, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Jill Bauer, Kathleen Reiland, Stephen Schoonmaker, and Bryan Ventura from Cypress College; Josh Ashenmiller, Daniel Berumen, M. Leonor Cadena, Gilbert Contreras, Danielle Fouquette, Bridget Kominek, and José Ramón Nuñez from Fullerton College; and Yasmine Andrawis, Danielle Davy, Geoff Hurst, Tami Oh, Amita Suhrid, Chelsea Van Doornum, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Dash Johnson and Scott Thayer. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.f, 3.g, 3.h, 3.i, 3.j, 3.k, 3.l, 3.m, 3.n, 3.o
Instructional Resources: 4.a, 4.b

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Evangelina Rosales that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Chancellor Byron D. Cliff Breland reported that Cypress College hosted the District's first Focus on the Future Summit, which was designed to provide district employees and other educators with a high-level view of the future of education. The event featured California Community Colleges **Chancellor Dr. Sonya Christian**, **Senator Josh Newman**, and NCII Founder **Rob Johnstone**. Dr. Christian and Senator Newman later participated in a brief tour highlighting the College's baccalaureate program in Funeral Services and a provisionally approved baccalaureate in Dental Hygiene. He thanked **Trustee Evangelina Rosales** for providing remarks on behalf of the Board, and **Trustees Stephen T. Blount** and **Barbara Dunsheath** for attending.

Dr. Cliff Breland shared that he recently held two successful Chancellor Connect events at Fullerton College and NOCE to connect with students, faculty, and staff and provide updates on the District's initiatives and answer questions. He also reported on his attendance at the Cypress College Golf Tournament to raise money for student scholarships and the COLEGAS Conference which is one of the premier conferences to address Latinx issues. Chancellor Cliff Breland shared that he would be attending the upcoming CCLC Annual Convention in Indian Wells where he looked forward to discussing the impact of the state budget, campus climate issues, and enrollment management strategies with colleagues. He concluded his report by wishing everyone a happy holiday season with their families.

MINUTES: It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of October 24, 2023 with the noted corrections to page 107 regarding the discussion of item 5.e. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes, and Trustee Rodarte abstaining.**

It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to approve the Minutes of the Special Session Meeting of October 26, 2023. **Motion carried with Trustees Blount, Brown, Dunsheath, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes, and Trustee Bent, Lopez, and Rodarte abstaining.**

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Special Closed Session Meeting of October 27, 2023. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0158974 - P0162357 through October 23, 2023, totaling \$4,620,972.62, and check numbers C0055091 – C0055161, totaling \$2,524,227.94; check numbers F0295619 – F0296514, totaling \$285,964.26; check numbers 88539754 – 88540954, totaling \$9,916,950.16; check numbers V0031966 – V0031978, totaling \$20,014.00; check numbers 70125959 – 70126859,

totaling \$233,913.22; and disbursements E9128232 – E9138213, totaling \$13,638,993.71, through October 31, 2013.

Item 3.b: By block vote, authorization was granted to make adjustments to the General Fund and Child Development Fund revenue and expenditure budgets in accordance with the revised fiscal year 2023-2024 allocations and adopt resolutions to adjust budgets and authorize expenditures within the General Fund and Child Development Fund pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the Executive Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.c: By block vote, authorization was granted to approve the 2023-2024 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,881,925 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

Item 3.d: The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended September 30, 2023, as required by Title 5 §58310.

During the discussion, trustees requested clarification regarding the difference between actual expenditures from the prior year and the current year projected figures, the year-to-date actual percentages, and the projected expenditures shortfall.

Item 3.e: The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended September 30, 2023.

During the discussion, trustees inquired about the flexibility of District investments.

Item 3.f: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.g: By block vote, authorization was granted to approve the Statement of Work from Experis for a cost of \$269,520.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement and/or related documents on behalf of the District.

Item 3.h: By block vote, authorization was granted to increase the agreement with HPI Architecture for the Hotel, Restaurant, and Culinary Arts Program Temporary Relocation Project at Cypress College by \$10,000 from \$337,480 to \$347,480, inclusive of the reimbursable expense allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.i: By block vote, authorization was granted to file the Notice of Completion for the Co-Gen Decommissioning Project at Cypress College with JRH Construction Company, Inc. and pay the final retention payment when due.

Item 3.j: By block vote, authorization was granted to adopt Resolution No. 23/24-09 to approve Change Order #1 for Bid 2223-19 Barrier Removal Parking Lot 1 Project at Cypress College with Asad Holdings dba OrangeBlue increasing the contract from \$258,000 to \$284,541.08 and extending the contract time from July 12, 2023 to November 15, 2023.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the change order on behalf of the District.

Item 3.k: By block vote, authorization was granted to file the Notice of Completion for Bid #2223-19, Barrier Removal Parking Lot 1 at Cypress College with Asad Holdings dba OrangeBlue and pay the final retention payment when due.

Item 3.l: By block vote, authorization was granted to allow the Fullerton College Physical Education Division to host the Hornet Holiday Hoopla on the College campus on Friday, December 8, 2023, and allow them to purchase and serve alcoholic beverages to attendees.

Item 3.m: By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2024 Study Abroad Program in Kyoto, Japan. The basic program fee of \$5,550, which is to be paid by each student, includes housing, orientation, support staff, travel excursions, and some meals.

Further authorization was granted for the Vice Chancellor, Facilities & Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Item 3.n: By block vote, authorization was granted to enter into a twenty-five-month lease agreement from December 1, 2023 through January 31, 2026, with Anaheim Place Partners, LP, at 505 N. Euclid Avenue, Suites 200, 280, Anaheim CA 92801, for a total of \$410,632 to house the California Adult Education Program personnel and the NOCE President's Office.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.o: By block vote, authorization was granted to approve a donation of \$800 in gift cards to the NOCE Basic Skills Department for 20 students to participate in the CASAS Reading Goals 2 field testing.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2024. The curricula have been signed by

the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.c: It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to approve the final draft of the Cypress College 2024 Institutional Self Evaluation Report for reaffirmation of accreditation for submittal to ACCJC.

Subsequent to trustees commending the College on the excellent report, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Item 4.d: The Board received as information highlights relating to the Cypress College 2023-24 Professional Development Program.

Item 4.e: The Board received as information highlights relating to the Fullerton College 2023-24 Staff Development Program with expenditures estimated to include, but are not limited to: General funds, Student Equity and Achievement funds, Perkins funds, and Enrollment & Reengagement funds (\$223,000):

- \$5,000 for Book Study groups, memberships (4C/SD and Online Learning Consortium Conference Subscriptions);
- \$50,000 for Faculty Inquiry Groups;
- \$25,000 for Adjunct Professional Learning Days and Adjunct Academy;
- \$42,000 for speakers/presenters and academy coordination/expenses;
- \$65,000 for conference attendance and trainings \$26,000 for workshop facilitation (including Flex Day, Classified Professional First Fridays, ally trainings, New Faculty Seminar, Data Trainings, Equity Trainings, etc.); and
- \$10,000 for general office needs.
- As well as a \$300,000 CoRE Grant to be used specifically on the program.

Item 4.f: The Board received as information highlights relating to the NOCE 2023-24 Professional Development Program with a budget that will include:

- \$49,634 (including annual allocation of \$20,000 plus carryover) for conferences, workshops, and on-campus speakers and presentations; and
- \$20,000 for management professional development opportunities.

During the discussion, Trustee Barbara Dunseath noted that it was positive to see so many activities available to such a wide range of people in all of the professional development programs and expressed appreciation for all of the thought that goes into building yearlong programming.

Item 4.g: The Board received as information highlights of the District Services 2022-23 Professional Development Program.

Item 4.h: Prior to consideration of this item, the Board received the following public comments:

Jeanette Rodriguez read a joint resolution from the Fullerton College Faculty Senate and Associated Students affirming their support for the Fullerton College mission statement and urged the Board to approve the proposed mission.

Bridget Kominek addressed the Board to share that the proposed Fullerton College mission statement aligns with the State Chancellor's Vision 2030 which references persistent system barriers and with the new accreditation standards which will go into effect in 2024, and is also essential to campus planning in order to prepare to serve students equitably.

Daniel Berumen presented additional context on the proposed Fullerton College mission statement that included the initial proposal timeline and the rationale that was used by the campus to develop the statement which centered on planning, alignment, and accreditation standards and also considered Board feedback.

It was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales that the Board formally accept and approve the revised Fullerton College Mission and Core Values previously approved by the College's Faculty Senate, Classified Senate, President's Advisory Council, and Associated Students in order to satisfy accreditation requirements.

During the discussion, trustees asked how the mission statement was different from what was originally presented to the Board in February 2023, expressed concern related to the ongoing inclusion of "dismantle oppressive institutional structures" language despite a Board request to frame it in a positive manner, noted that while the intent of the proposed language has the same intent as what is cited in ACCJC standards it is not the same, why the extended delay in sharing the mission with the Board, and why the proposed mission went through the shared governance process and still came back exactly the same which does not reflect good faith in consideration of the Board's comments. Board President Ed Lopez agreed with the comments made and reiterated the suggestion in February 2023 to delete the problematic language and add positive language.

It was then moved by Trustee Ed Lopez and seconded by Trustee Ryan Bent to amend the motion to delete "dismantle oppressive institutional structures" and replace it with "remove barriers to student success."

Trustee Barbara Dunsheath made the following statement for the record:

"It is in the best interest of Fullerton College for the Mission Statement to incorporate compromise language that both preserves the principles of the College (as advocated by the Accreditation Committee, Academic Senate and other shared governance groups) and the desire of the Board for more positive language.

As stated in the Board minutes of February 14, 2023 "Trustees expressed concern with the proposed Mission Statement revision which implies that there are several ongoing barriers which can be misconstrued as negative oppressive institutional structures. ...(Trustees) expressed a desire to see revisions in a timely fashion." Similar feedback was given to the College in June 2023 and again at the October 24, 2023 Board meeting when drafts of the institutional self-studies were shared with the Board. So, it is disappointing that the College is presenting the same mission statement that was unanimously rejected by the Board in February 2023.

The lack of a current Board-approved mission statement could place the College in jeopardy of receiving full compliance by the Accrediting Commission. The ACCJC standards state:

- A.1.4 The institution articulates its mission in a widely published statement approved by the governing board. The mission statement is periodically reviewed and updated as necessary. (ER 6)
- “ER6 stands for Eligibility Requirement. The Commission’s Eligibility Requirements represent the minimum qualifications for institutions seeking an accredited status with ACCJC.
 - ER6 states: “The institution's educational mission is clearly defined, adopted, and published by its governing board consistent with its legal authorization, and is appropriate to a degree granting institution of higher education and the constituency it seeks to serve. The mission statement defines institutional commitment to student learning and achievement. (Standard I.A.1 and I.A.4)”

It is in the best interest of the College to receive full accreditation by meeting all the standards. I have considerable knowledge regarding accreditation. I have served on five visiting teams, and I have served as a commissioner for ACCJC for the past six years. Over that tenure, I have reviewed over 130 institutional self-studies and peer review reports. Never has an institution presented their self-study without a Board approved updated mission statement. (As faculty at East Los Angeles College, the college had updated their mission statement but had overlooked presenting the mission statement to the Board. The consequence was a recommendation to meet the standard and the College had been placed on warning.) My understanding of accreditation leads me to believe that Fullerton College would receive a similar recommendation from ACCJC if the current status of an unapproved mission statement is not rectified.

I believe that the Board request to frame the mission statement positively is both fair, reasonable, and in the best interest of the College.

Additionally, it is within the Board’s purview to adopt the mission statement both as stated in ACCJC standards as well as Board Policy 2200, section 2.0. The Board “adopts policies that define the institutional mission and set prudent ethical and legal standards.”

I consulted with a colleague who specializes in non-profit institutions, specifically the creation of mission statements and strategic planning. Her feedback regarding Fullerton College’s proposed mission statement included: what is meant by “dismantle oppressive institutional structures” and is this something you want published on your website?

Please consider the purpose of the mission statement:

- A mission statement is a concise explanation of an organization’s reason for existence and describes its purpose, intention and overall objectives. The mission statement supports the vision and serves to communicate purpose and direction to employees, customers, vendors and other stakeholders.
- ACCJC standard A.1.1: The mission describes the institution’s broad educational purposes, its intended student population, the types of degrees and other credentials it offers, and its commitment to student learning and student achievement.

Once again I beseech Fullerton College to reconsider the Board’s request to be flexible in the wording of the mission statement.

I believe there is time to craft a mission statement that will both give credence to the ideals of the College with positive wording that the Board requests before it reaches the level of an ACCJC sanction. During Spring 2024, Fullerton College will undergo a summative review by ACCJC. At that point, a peer review team will analyze the self-study and accompanying evidence and craft areas of inquiry. In Fall 2024, there will be a follow-up visit by the peer review team to gain further understanding of areas of inquiry. ACCJC will accept updated information until the start of the Fall team visit – most likely in October, 11 months from today.

I recommend several acceptable paths forward, ideally prior to the Fall 2024 ACCJC site visit (If ACCJC does issue a recommendation, that recommendation will be to craft a Board-approved mission statement – so we can come to an understanding prior to the Fall 2024 visit without an accreditation requirement or after Fall 2024 under accreditation mandate.):

1. Craft a mission statement that rewrites the phrase “dismantle oppressive institutional structures.” Possible suggestions include: “removing barriers to success” (proposed in February 2023); “We create (or build) institutional structures to achieve educational justice”; remove the word “oppressive.”
2. Omit the last sentence entirely from the mission statement (essentially re-adopting the 2017 mission statement).
3. Create a committee composed of members of the Board and members of the campus community to find a solution to a mission statement that incorporates both concerns.

These are a handful of acceptable solutions. I am sure there are numerous other ways forward. We need to place the College, especially our students’ interest first. Students may only receive financial aid from fully accredited colleges. It is in the best interest of our students, our College, and our community for Fullerton College to receive full accreditation status. I am positive that if we are all flexible, we can work together for a positive outcome. There are numerous paths forward. I am happy to help make this happen.”

Trustee Barbara Dunsheath also cautioned that the Board should not wordsmith, and should instead send it back to the College for monthly updates, because it is not the role of the Board to dictate what the mission statement should say or get involved in operations. She suggested creating a committee with liaisons from the campus and the Board as a path forward.

Trustee Ryan Bent expressed appreciation for the amendment because he would accept the revised mission statement, noted that the first two sentences are outstanding and could stand alone, and expressed disappointment that the changes requested by the Board were ignored including seeing the product only at the very end of the process.

Trustee Jacqueline Rodarte reiterated that trustees previously shared that they wanted compromising language and expressed support for monthly status updates from the College.

Trustee Jeffrey P. Brown stated his preference for a compromise between the College and the Board and suggested approving the amendment, but not approving the mission statement and instead tabling it to a future meeting so that the campus has a tangible example.

Subsequent to the discussion, a vote on the amendment to the motion occurred and the **motion carried with Trustees Bent, Brown, Lopez, and Rosales voting yes, and Trustees Blount, Dunsheath, and Rodarte voting no including the Student Trustees Ramirez and Serrano’s advisory votes.**

After the vote on the amendment to the motion, it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent to table the amended motion to the first meeting in February 2024.

After Trustee Barbara Dunsheath noted that the main message from the Board is that they are open to comprised language, and Chancellor Byron D. Clift Breland expressing a desire to continue the conversation because it is in the best interest of everyone to resolve the matter prior to the accreditation visit in order to avoid being cited by ACCJC.

Subsequent to a friendly amendment to table the discussion to the second meeting in February where it will be presented as an action item, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Ramirez's advisory vote and Student Trustee Serrano's no advisory vote.**

(See Supplemental Minutes #1329 for a copy of the presentation.)

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

RESIGNATION

Duran, Sonia	CC	Director on Special Assignment, Student Services Last day worked: 10/20/2023 PN CCM691
Fernandez, Margaret	CC	Interim Dean, Career Technical Education/Economic Development Last day worked: 10/31/2023 PN CCM970

NEW PERSONNEL

Hodge, Rick	CC	Dean, Career Technical Education/Economic Development 12-month Position (100%) Range 32, Column G Management Salary Schedule Eff. 11/15/2023 PN CCM970
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TEMPORARY REASSIGNMENT

Fierro, Deniz	FC	Director, Educational Partnerships and Programs
	To:	Interim Director, EOPS/CARE/CalWORKs 12 Month position (100%) Range 24, Step F + Doctorate

Management Salary Schedule
Eff. 11/15/2023-06/30/2024

CHANGE IN SALARY CLASSIFICATION

Leyva Gutierrez, Francisco	CC	Chemistry Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
Li, John	CC	Physics/Astronomy Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
Mao, Yen-Ping	FC	Foreign Language, Chinese Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/21/2023
Papoulias, Lambe B	FC	Business Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
Sarkan, Kristianna	CC	Biological Sciences Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
Worthington, Gina	FC	Ethnic Studies Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/21/2023

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Avery, Cori	CC	Column 1, Step 2
Butler, Stephanie	NOCE	Column 2, Step 1
Chen, Erica	CC	Column 1, Step 1
Nakawatase, Daniel	CC	Column 2, Step 1
Pham, Thien	FC	Column 1, Step 4
Tagayun, Anissa	CC	Column 1, Step 1
Truman, Kaitlyn	CC	Column 1, Step 1
Wang, Alicia	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aarons, Rhiannon	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
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Adams, Kelly	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Aguilar, Hugo	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Barsha, Anthony	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Berry, Nera	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Carmona, Mirta	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Chang, Wayne	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Curtin, Brian	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Dahl, Yen	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Echolds, Nora	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Edwards, June	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Elgin, Rachael	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Famolaro, Felix	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Fike, Lawrence	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023

Hall, Angel	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Hill-West, Jami	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Huynh, Paul	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Kanel, Naveen	FC	Educational Facilities Master Plan Refresh Steering Committee Stipend not to exceed \$720.00 Eff. 09/08/2023-12/01/2023
Kanal, Naveen	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Katsui, Irene	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 10/01/2023-10/15/2023
Khong, San	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Khssassi, Zineb	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Kim, Wha	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Magginetti, Giovanni	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Metchikoff, Allison	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Patrick-Norng, Michelle	NOCE	Educational Facilities Master Plan Refresh Steering Committee Stipend not to exceed \$720.00 Eff. 09/08/2023-12/01/2023

Penn Mathis, Elline	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Ream, Timothy	FC	Got Data Professional Learning Day Stipend not to exceed \$120.00 Eff. 08/16/2023
Rios, Crystal	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Tseng, Anh	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Tuttle-Harry, Honour	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Uchlik, Aleksandra	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Ura, Masako	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Usary, Danny	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Wan, James	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Way, Chase	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Wilson, Kristine	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Zhao, Qingguo	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Peters, Lowell FC Facilities Assistant
 12-month position (100%)
 Eff. 12/31/2023
 PN FCC917

RESIGNATIONS

Martinez Beccera, Edgar FC Campus Safety Officer
 12-month position (100%)
 Eff. 10/24/2023
 PN FCC842

NEW PERSONNEL

Linden, Tanner CC Special Projects Coordinator, College Foundation
 Temporary Management Position (100%)
 Range 1, Special Project Admin Daily Rate Schedule
 Eff. 12/15/2023 – 06/30/2024
 PN CCT999

CHANGE IN SALARY STEP

Teh, Edwin FC Admissions and Records Specialist
 From: Range 36, Step E
 To: Range 36, Step C
 Eff. 10/16/2023

CHANGE IN END DATE

Barton, Pepe FC Temporary Interim Director, Campus Communications
 From: 05/31/2024
 To: 04/30/2024
 PN FCM988

VOLUNTARY CHANGES IN ASSIGNMENT

Zaragoza, Juliana CC Financial Aid Technician
 12-month position (100%)
 PN CCC771

Permanent Lateral Transfer
 To: Administrative Assistant II (NOCRC)
 12-month position (100%)
 Eff. 11/15/2023
 PN SCC871

DOCTORAL STIPEND

Ramirez, Daisy CC Research Analyst (100%)

Doctoral Stipend (\$3,500)
Eff. 07/01/2024

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Santillan, Carolina	FC	Administrative Assistant II 6% Stipend Eff. 09/01/2023 – 06/30/2024
Serrato, Melissa	FC	Communications Specialist 6% Stipend Eff. 09/01/2023 – 10/31/2023

LEAVES OF ABSENCE

@01782356	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/16/2023 – 1/12/2024 (Consecutive Leave)
@01492199	FC	Unpaid Personal Leave Eff. 11/27/2023 – 12/01/2023 Eff. 01/02/2024 – 01/05/2024 Eff. 02/15/2024 – 02/20/2024

NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

Assistant District Director, Purchasing
Range 17 (CL)
Management Salary Schedule

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1329 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1329 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1329 for a copy of the volunteer personnel listing.)

Item 5.f: It was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to approve the appointment of Dr. Scott Thayer to the position of Cypress College President, effective January 22, 2024. Dr. Thayer shall be placed on Step C of the Executive Officer Salary Schedule, wherein the yearly rate of compensation shall be TWO HUNDRED SEVENTY-SEVEN THOUSAND, FIFTY-TWO DOLLARS (\$277,052). The annual salary shall

be paid in twelve (12) equal monthly installments with proration for a period of less than a full year of service.

The yearly optional fringe benefit dollar allowance shall be the same as that which is provided for the District's twelve-month management employees. The above amount is in addition to the standard medical benefits available to District employees.

Dr. Thayer will receive, on a one-time basis, the sum of \$6,000, less applicable withholding as required by law, toward Dr. Thayer's costs and expenses for relocation to the area. These expenses must be repaid to the District if Dr. Thayer seeks to terminate his contract before completing 18 months of employment.

In addition, Dr. Thayer will receive a doctoral stipend of \$3,500 annually. The doctoral stipend will be prorated based on the number of remaining months in the fiscal year.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

(This action was orally reported by the Board President Ed Lopez per the Brown Act, at California Government Code Section 54953(c)(3), as amended.)

Subsequent to the vote, Chancellor Byron D. Clift Breland acknowledged Dr. Scott H. Thayer in the audience, highlighted his professional background, and expressed his gratitude to those who participated on the selection committee and those who provided feedback to the Board.

Dr. Scott H. Thayer then took a moment to thank the Chancellor, Board, constituent groups, and the community for the opportunity to lead Cypress College, and to build upon the work of Dr. JoAnna Schilling in support of student success.

GENERAL

Item 6.a: The Board directed that the agenda for November 28, 2023 include the establishment of December 12, 2023 as the date of its Organizational Meeting and received as information the tentative dates for Board meetings in 2024, along with the dates of national and state conferences and conventions.

In reviewing the Tentative Board Meeting Calendar for 2024, the Board requested that the first meeting in the months of January and July be cancelled, and that the first meeting in August be marked as tentative, with the meeting only taking place if deemed necessary. Trustees also inquired about the possibility of marking the second meeting in November as tentative due to the burden on staff because of the Thanksgiving holidays.

Item 6.b: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to adopt Resolution No. 23/24-08, Trustee Absence verifying that Trustee Jacqueline Rodarte was absent on October 24, 2023 due to illness and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, and Trustee Rodarte abstaining.**

A signed affidavit from Trustee Rodarte verifying her absence due to illness will be on file in the Chancellor's Office.

Item 6.c: It was moved by Trustee Evangelina Rosales and seconded by Trustee Barbara Dunsheath to adopt Resolution No. 23/24-10, Trustee Absence verifying that Trustee Ryan Bent was absent on October 26, 2023 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date for the open forum for the Cypress College President finalists. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, and Trustee Bent abstaining.**

It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent to adopt Resolution No. 23/24-11, Trustee Absence verifying that Trustee Ed Lopez was absent on October 26, 2023 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date for the open forum for the Cypress College President finalists. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Rodarte, and Rosales voting yes, and Trustee Lopez abstaining.**

It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent to adopt Resolution No. 23/24-12, Trustee Absence verifying that Trustee Jacqueline Rodarte was absent on October 26, 2023 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date for the open forum for the Cypress College President finalists. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, and Trustee Rodarte abstaining.**

Subsequent to the vote, it was clarified that the trustees that were absent for the Special Meeting on October 26 had the opportunity to view a recording of the forums online.

Signed affidavits from Trustees Bent, Lopez, and Rodarte verifying their absences due to hardship will be on file in the Chancellor's Office.

Item 6.d: Board President Ed Lopez asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR'S STAFF COMMENTS

Cherry Li-Bugg reported that the District 2023-24 academic calendar was negotiated and approved by the Board before the pilot winter intersession was implemented which is why it begins on December 18. She shared that the fill rate is currently at 65% and that open enrollment has not begun.

Valentina Purtell reported that **State Chancellor Dr. Sonya Christian** requested that NOCE and the CC TAP team work together to lead the development of the Vision 2030 action steps for adult education. A workgroup was recently convened to develop the charge and strategy and it will work on developing action steps on equitable baccalaureate attainment, equitable workforce development, and attaining a living wage. The next session is scheduled for December 13. She announced that NOCE received the Community Recognition Award at the CAPEd Convention for its work with the Orange County Local Partnership Agreement Steering Committee and the NOCE Campus Communications and WASC Teams accepted five awards from the National Council for Marketing and Public Relations (NCMPR). President Purtell provided copies of *answers*, a resource guide for seniors, that features a full spread on the NOCE Emeritus Program and wished everyone a Happy Thanksgiving.

JoAnna Schilling congratulated **Dr. Scott Thayer** on his appointment and noted that the campus will be in good hands. She reported that Cypress College enrollment for the Fall 2023

will end up 8% higher than the previous year with a 66% fill rate for the upcoming Winter Intersession which will provide an added enrollment boost. The annual Commit2Cypress outreach day welcomed over 1,200 high school seniors to the campus and acknowledged the Charger Experience Team for organizing the event. President Schilling reported on her attendance at the Orange County Teacher of the Year event—including *Trustees Bent and Rosales* and **Student Trustee Chloe Reyes**—honoring Cypress College Professor **Sarah DeMartino**, Fullerton College Professor **Rosie Kar**, and NOCE Professor **Souzan Sahakian**. She shared that she would be presenting on the College's new book program at the upcoming CCLC Annual Convention, and that the College hosted the official kick-off for the new Mazda Technician Program which will launch in the spring semester.

Cynthia Olivo reported that the Fullerton College Men's Soccer Team clinched the Orange Empire Conference Championship, the Football Team was named Southern California Champions after their recent victory, and the Debate Team beat the California State University, Fullerton team at their exhibition debate on nuclear weapons policy. She noted that the College's 97 Winter Intersession sections are filling at a fast rate and there are upcoming plans to advertise to local university students. President Olivo thanked everyone who supported the Fullerton College Veterans Golf Tournament which raised \$30,000. She reported on several campus activities including the Chapman Newell Building groundbreaking, the Foster Youth Thanksgiving event, and the Campus Holiday Party on December 6.

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens welcomed **Dr. Scott Thayer** and wished everyone a Happy Thanksgiving.

Kathleen McAlister welcomed **Dr. Scott Thayer** on behalf of the Cypress College Academic Senate and recognized **Bryan Ventura** and **Jill Bauer** for their work in getting the Cypress College Institutional Self Evaluation Report approved. She then read a Cypress College Academic Senate resolution urging the District and United Faculty to rely upon the collective bargaining agreement to facilitate faculty transfers and asked that it be included in the meeting minutes.

(See Supplemental Minutes #1329 for a copy of the resolution.)

Jeanette Rodriguez welcomed **Dr. Scott Thayer** on behalf of the Fullerton College Faculty Senate, thanked Trustee Ryan Bent for attending the debate event at the Nixon Library, and reported on the upcoming Plenary Session. She stated that the Fullerton College mission statement drives what the campus does and not approving it will deal a blow to the campus and the shared governance process and also noting that wordsmithing is unprecedented.

Pamela Spence reported on her attendance at the Focus on the Future Summit, shared that the next CSEA meeting will be on November 15, and that CSEA continues to negotiate the job families MOU with the District.

Seija Rohkea reported that Adjunct Faculty United looks forward to meeting with Human Resources regarding paid trainings and meetings, a coaching MOU, and continuing healthcare benefits. She also welcomed **Dr. Scott Thayer** and thanked **Dr. JoAnna Schilling** for her service to Cypress College.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano reported that Fullerton College Associated Students attended the California Community College Student Affairs Association (CCCSAA) Conference last month and have plans to hold their first team bonding activity at the UCI ropes course. She wished the Fullerton College Football Team luck in the regional finals, reported on the successful Asian Pacific Islander Desi American (APIDA) Forum held that same day, and congratulated **Dr. Scott Thayer** on his appointment as Cypress College President.

Student Trustee Jesus Ramirez Jr. reported that Cypress College Associated Students also attended the CCCSAA Conference, and that OC Action will send a student delegation to Sacramento to lobby for SB 299 to secure auto voter registration. He reported on campus activities including plans to host Winter Fest on November 30 and to start a jacket and blanket drive after the Thanksgiving food drive concludes.

Trustee Ryan Bent stated that everyone talks about shared governance and who it includes, but noted that it also includes trustees who represent large constituencies. He reported on his attendance at the Orange County Teacher of the Year Banquet, the student debate event at the Nixon Library, the Fullerton College football game that included a miracle comeback, and the Fullerton College Veterans Golf Tournament.

Trustee Jacqueline Rodarte reported on her attendance at a Fullerton Museum Center Association meeting and noted that the **Leo Fender Gallery** unveiling will take place on December 9. She shared that she participated in a tour of the City of Anaheim Ponderosa Community Center and commended NOCE for the work they do there to serve families.

Trustee Evangelina Rosales congratulated **Dr. Scott Thayer** on his appointment and stated that she looked forward to working with him and the great things he will do for the District and Cypress College. She reported on her attendance at the COLEGAS Conference, the Orange County Teacher of the Year Banquet, and the Focus on the Future Summit.

Trustee Barbara Dunsheath welcomed **Dr. Scott Thayer** to the District and reported on her attendance at the Focus on the Future Summit. She noted that the State Chancellor's Office Distance Education and Education Technology Advisory Committee recently acknowledged Cypress College and Fullerton College for being the 49th and 50th teaching colleges in the California Virtual Campus exchange, invited everyone to attend the Women's Caucus general meeting on November 17 at the CCLC Annual Convention, and to save the date for the Cypress College Americana Awards on March 16.

Trustee Stephen T. Blount shared that he planned to attend the Fullerton College debate at the Nixon Library, but had a scheduling conflict, reported on his attendance at the Focus on the Future Summit and the Fullerton College Golf Tournament, and looked forward to working with **Dr. Scott Thayer**.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Gilbert Contreras congratulated **Dr. Scott Thayer** on his selection as Cypress College President and acknowledged **Dr. JoAnna Schilling** for always championing Cypress College. He invited everyone to participate in fundraising efforts for the Fullerton College Foundation "Fight Cancer Scholarship" in support of students who are confronting cancer.

CLOSED SESSION: At 7:34 p.m., Board President Ed Lopez wished everyone a Happy Thanksgiving and adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 9:17 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 9:17 p.m., it was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees