

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 13, 2024

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 13, 2024, at 5:30 p.m. in the Anaheim Union High School District Board Room with a YouTube livestream broadcast.

Board President Evangelina Rosales called the meeting to order at 5:30 p.m. and asked Trustee Stephen T. Blount to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustee Chloe Serrano. Absent: Student Trustee Jesus Ramirez Jr.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Marlo Smith, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Virgil Adams, Paul de Dios, and Kathleen Reiland from Cypress College; Pepe Barton, Henry Hua, and José Ramón Nuñez from Fullerton College; Michelle Bringman and Elaine Loayza from North Orange Continuing Education; and Yasmine Andrawis, Trinda Best, Danielle Davy, Geoff Hurst, Julie Kossick, Flavio Medina-Martin, Tami Oh, Gabrielle Stanco, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Evans Arek, Gabby Diaz, William Diedrich, Maluisa Hernandez, Dash Johnson, Kristine Nacu, Sharon Ormond, Kyle Smith, and Lourdes Valiente. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.e, 3.f, 3.g, 3.h, 3.i, 3.j, 3.k
Instructional Resources: 4.a, 4.b, 4.c

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Chancellor Byron D. Clift Breland reported a busy start to the semester with legislative advocacy trips to Sacramento and Washington, D.C. and thanked **Board President Evangelina Rosales, Trustee Barbara Dunsheath, and Kai Stearns** for participating in meetings with legislators to discuss issues impacting the District and students. He expressed his appreciation to **Geoff Hurst** and the technology team for their assistance and responsiveness as Board meetings transition to a new space, and reported on his attendance at two cultural events: the Fullerton College Lunar New Year celebration and the Black History Month Open Mic event also at Fullerton College. He thanked the Cadena Center, the Umoja Program, and the Student Life team for hosting the events and all the attendees for helping to honor the diversity that enriches our campuses. The Chancellor reported on the final visit of the Partnership Resource Team (PRT), led by **Vice Chancellor Cherry Li-Bugg**, which served to provide guidance and support for various areas of improvement—including enrollment growth, course scheduling, and support for students—and to receive feedback and recommendations.

Chancellor Clift Breland thanked everyone for their patience and understanding during the severe rain we recently experienced, and outlined the decision-making process that was used to determine whether the campuses would remain open which was in alignment with local K-12 districts and community colleges in Orange County. He thanked **Vice Chancellor Fred Williams** and the Campus Safety teams for their work, apologized for the inconvenience that it caused those who were impacted during the rain, and stated that he looked forward to conversations with unions about times that remote work can be implemented during emergency situations.

MINUTES: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of January 23, 2024 with the noted correction to Trustee Barbara Dunsheath's comments on page 193. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0163376 – P0163908 through January 24, 2024, totaling \$1,681,672.17, and check numbers C0055298 – C0055396, totaling \$612,947.93; check numbers F0297251 – F0297466, totaling \$7,276,579.81; check numbers 88542908 – 88543745, totaling \$8,024,317.05; check numbers V0031992 – V0032017, totaling \$19,055.00; check numbers 70126969 – 70126985, totaling \$5,770.89; and disbursements E9142199 – E9143723, totaling \$664,051.12, through July 31, 2023.

Item 3.b: By block vote, authorization was granted to approve the 2023-2024 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,040,166 and adopt a resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

Item 3.c: The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended December 31, 2023, as required by Title 5 §58310.

Item 3.d: The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended December 31, 2023.

Trustee Jacqueline Rodarte noted that the Retirement Board would meet on February 15 and that she would provide a report at the next Board meeting and Trustee Barbara Dunsheath asked what percentage of the unfunded liability is covered by this fund, and Vice Chancellor Fred Williams noted that about 110% of it is funded.

Item 3.e: By block vote, authorization was granted to adopt a resolution establishing separate bank, saving, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by §84030 of the Education Code, and in accordance with Education Code §58311 of Title 5 of the California Code of Regulations, and that previous resolutions be rescinded and that any accounts not listed on this resolution and still open be closed immediately. In order to adequately safeguard and manage District assets, further authorization was granted to have two authorized signatures be required on each check on every account and that account signers, banks, and credit unions not be authorized to issue counter checks or cashier's checks on any of the accounts.

Item 3.f: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.g: By block vote, authorization was granted to renew the consultant agreement with Nossaman LLP in the amount of \$6,500 per month for a set fee monthly retainer, direct expenses not to exceed \$2,000, and quarterly Secretary of State filing fees up to \$1,500 per quarter beginning on February 1, 2024 through January 31, 2027, for a total amount not to exceed \$86,000 annually.

Authorization was further granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.h: By block vote, authorization was granted to file the Notice of Completion for the Building #4 (Theater Arts) & Building #13 (Tech-Ed III) Roofing Project at Cypress College with Chapman Coast Roof Co., Inc. and pay the final retention payment when due.

Item 3.i: By block vote, authorization was granted to adopt Resolution No. 23/24-16 to Implement a Uniform Rating System for Prequalifying and Rating Contractor Bidders for projects that require prequalification as determined by the District.

Item 3.j: By block vote, authorization was granted to enter into a one-year agreement with Ellucian CampusLogic Inc. for \$165,529 for the subscription services. This subscription includes the continued use of StudentForms and CampusCommunicator from April 1, 2024 through March 31, 2025.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement and any related documents on behalf of the District.

Item 3.k: By block vote, authorization was granted to approve the \$25,000 sponsorship of the A2MEND Summit conference as a Title Sponsor and to increase the hospitality budget by \$35,000.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted for the attached summary of curriculum changes for Cypress College, to be effective Spring 2024 and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted for the attached summary of curriculum changes for North Orange Continuing Education, to be effective Summer 2024 and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.c: By block vote, authorization was granted for Fullerton College to enter into an agreement with the Fullerton Joint Union High School District to accept the total of \$468,920 to be used by the 2026-27 fiscal year and to adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

TEMPORARY REASSIGNMENT

Abesamis, Naomi	FC	Director, Student Life and Leadership
	To:	FC Interim Dean, Student Support Services Range 32, Column A + Doctorate (100%) Management Salary Schedule Eff. 02/15/2024-6/30/2024

CHANGE IN SALARY CLASSIFICATION

Phelps, Celeste	CC	Dean, Student Support Services From: Range 32, Step D To: Range 32, Step E Eff. 02/01/2024
-----------------	----	---

Manije, Dini	NOCE	ESL, Noncredit Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 01/12/2024
Wu, Jaimie	NOCE	ESL, Noncredit Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 02/08/2024

ADDITIONAL DUTY DAYS @ PER DIEM

Aguirre, Crystal	FC	Head Coach, Softball	15 days
Baum, Chad	FC	Head Coach, Baseball	15 days
Bevec, Gina	FC	Head Coach, Women's Track & Field	15 days
Byrnes, Timothy	FC	Asst. Coach, Swim/Dive	8 days
Duron, Yolanda	FC	Head Coach, Tennis	13 days
Lewin, Pamela	FC	Head Coach, Lacrosse	13 days
Rapp, Eddie	FC	Head Coach, Men's Volleyball	13 days
Rosa, Melanie	FC	Director of Dance Productions	8 days
Sheil, Sean	FC	Head Coach, Men's Track & Field	15 days
Webster, Perry	FC	Asst. Coach, Baseball	11 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACT FALL 2023

Aguet, Jacqueline	CC	\$140.00
Garcia, Juan	CC	\$240.00
Maher, Anthony	CC	\$10.00
McMillan, Marcus	CC	\$30.00
Mosqueda-Ponce, Therese	CC	\$20.00

LEAVE OF ABSENCE

@00337533	CC	AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/25/2024-03/29/2024
Liu, Annie	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2024 Spring Semester
Sanchez, Adriana	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2024 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Berry, Sarah	FC	Column 1, Step 1
Buitron, Maria	NOCE	Column 1, Step 1
Chun, Sarah	CC	Column 1, Step 1

Carlopio, Heather	NOCE	Column 2, Step 1
Felton, Kelly	CC	Column 2, Step 2
Fitzpatrick, Tyler	FC	Column 1, Step 1
Franco, Arnold	CC	Column 2, Step 1
Garcia, Monique	FC	Column 1, Step 1
Gonzalez, Tricia	FC	Column 1, Step 1
Hutchison, Kelly	CC	Column 1, Step 1
Hurtado, Hailie	CC	Column 1, Step 1
Kherfan, Sadeddin	CC	Column 1, Step 1
Kigozi, Jean	CC	Column 3, Step 1
Little, Lisa	FC	Column 1, Step 2
Lustgarten, Rebecca	CC	Column 1, Step 1
Navarrete-Medina, Joey	CC	Column 1, Step 1
Olague, Anysia	CC	Column 1, Step 1
Ortiz, Margarita	CC	Column 1, Step 1
Orozco-Khilnani, Nisha	NOCE	Column 2, Step 1
Peikes, Erin	FC	Column 3, Step 1
Pung, Daniel	CC	Column 1, Step 1
Rezaee Baroon, Mo Ali	FC	Column 1, Step 1
Rueckert, Daniel	NOCE	Column 1, Step 1
Rogers, Jack	CC	Column 1, Step 1
Senteno, Hugo	CC	Column 1, Step 1
Schacht, Kaelin	CC	Column 1, Step 1
Velasco, Zoot	FC	Column 1, Step 1
Wilson, Jordon	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Niyondagara, Alice	NOCE	Column 3, Step 1
--------------------	------	------------------

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aguiar, Emmanuel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Atkinson, Anne	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Baltazar, Audrey	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Cappuccio, Katie	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Cherng, Daniel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024

Cosgrove, Marilee	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Diaz, Emma	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 12/01/2023-12/31/2023
Estrada, Steven	CC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024 – 02/29/2024
Fanning, Charles	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Farol, Ron	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Fiallo, Carolina	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Filimon, Ilinca	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Fraidany, Apollo	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
French, James	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Frias, Mayra	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Garcia, Monique	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Gee, Donna	CC	Supervising Dentist (Dental Assisting) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2024 Spring Semester
Glass, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00

		Eff. 01/24/2024
Gomez, Tanya	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Harter-Johnson, Danashanti	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Hartman, Deanna	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Hortua, Giovanni	CC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024 – 02/29/2024
Ingersoll, Brittany	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
James, Deborah	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Jimenez, Janette	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Johnson, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Juarez, Anita	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Kaeser, Amy	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Kirkwood, Kyra	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Leos, Nigel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024

Lind, Daniel	CC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024 – 02/29/2024
Ly, Jennifer	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Masl, Sonya	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Montero, Vanessa	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Moon, Hochin	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Moreno-Terrill, Steven	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Nguyen, Brian	CC	Supervising Dentist (Dental Assisting) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2024 Spring Semester
Obrite, Patricia	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Papoulias, Lambe	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Pennings, Megan	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Pham, Victor	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Raleigh, Sam	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Riley, Marc	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00

Eff. 01/24/2024

Rodriguez, Eric	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Roman Rodriguez, Dorcas	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Sabet, Sarah	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Samuel Philips, Cathrine	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Sanford, Juana	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Torres, Hilario	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Vicioso, Emily	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Vigil, Adriana	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Walton, Tyler	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Wang, Han Wen	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Wilkinson, David	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024
Yi, Stephanie	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/24/2024

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Majano, Mauricio	FC	Office Coordinator (50%) Catalog & Schedule Coordinator (50%) 12-month position Eff. 03/01/2024 PN FCC554 PN FCC552
------------------	----	--

NEW PERSONNEL

Dieterman, Joshua	FC	Health Services Specialist 9 – month position (50%) Range 49, Step C Classified Salary Schedule Eff. 02/15/2024 PN FCC882
Garcia, Epifanio	CC	Laboratory Technician/ Physical Science 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 02/15/2024 PN CCC854
Miu, Therese	CC	Special Projects Coordinator, AANHPI Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 02/15/2024 – 06/30/2024 PN CCT999
Perez, Christian	CC	Accounting Technician 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 02/15/2024 PN CCC956
Solis, Sergio	CC	Facilities Custodian II 12-month position (100%) Range 28, Step B + 10% Shift Classified Salary Schedule Eff. 02/15/2024 PN CCC788
Tucker, Bayli	NOCE	Special Projects Coordinator, Counseling and Student Services Temporary Management Position (100%)

Range 1, Special Project Admin Daily Rate Schedule
 Eff. 02/20/2024 – 06/30/2024
 PN SCT999

VOLUNTARY CHANGES IN ASSIGNMENT

Abutin, Roxanne	NOCE	Student Services Technician/SSSP (100%) Temporary Decrease in Percent Employed From: 100% To: 50% Eff. 02/16/2024 – 03/16/2024 PN SCC927
Dominguez, Ernesto	CC	Administrative Assistant II (100%) Return to Regular Assignment From: 12 months To: 11 months Eff. 01/01/2024
Flores, Hugo	FC	Admissions and Records Coordinator (100%) Extension of Temporary Change in Assignment To: NOCE Interim Manager, ESL & Citizenship 12-month position (100%) Range 14, Column A + PG&D Management Salary Schedule Eff. 02/01/2024 – 06/30/2024 PN SCM996-TR
Gadalla, Ayman	CC	Instructional Assistant/ Business Education Permanent Increase in Months Employed From: 11 months To: 12 months Eff. 01/01/2024 PN CCC955
Rohkea, Seija	FC	Laboratory Technician/ Art Gallery Permanent Increase in Months & Percentage Employed From: 10 months & 75% To: 12 months & 100% Eff. 02/05/2024 PN FCC822

Tracy, Theresa	CC	Instructional Assistant/ Business & CIS Permanent Increase in Months Employed From: 11 months To: 12 months Eff. 01/01/2024 PN CCC829
----------------	----	--

PROFESSIONAL GROWTH & DEVELOPMENT

Asavakulpanus, Nipa	AC	District Accounting Specialist (100%) 5 th Increment (\$400) Eff. 07/01/2024
---------------------	----	---

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Camarillo, Yanett	NOCE	Clerical Assistant I (100%) 6% Stipend Eff. 01/01/2024 – 03/31/2024
-------------------	------	---

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Tang, Kim	NOCE	Manager, NOCE CTE Extension of 10% Stipend Eff. 08/01/2023 – 10/31/2023
-----------	------	---

LEAVES OF ABSENCE

@00004846	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/29/2024 – 3/1/2024 (Consecutive Leave)
@01618468	NOCE	Family Medical Leave (FMLA/CFRA) Extension of Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/18/2024 – 2/22/2024 (Consecutive Leave)
@00139609	FC	Family Medical Leave (FMLA/CFRA) Extension of Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/6/2023 – 5/6/2024 (Consecutive Leave)
@01058089	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. February 12, 2024 through February 23, 2024 (Consecutive Leave) Eff. April 22, 2024 through May 3, 2024

(Consecutive Leave)
 Eff. June 24, 2024 through July 5, 2024
 (Consecutive Leave)
 Eff. September 9, 2024 through September 20, 2024
 (Consecutive Leave)
 Eff. October 23, 2024 through November 20, 2024
 (Consecutive Leave)

CORRECTION TO BOARD AGENDA OF DECEMBER 12, 2023 – VOLUNTARY CHANGES IN ASSIGNMENT

Salazar, Kellyann	FC	Health Education Coordinator (100%) Temporary Decrease in Months Employed From: 11-months, 100% To: 10-months, 100% Eff. 01/01/2024 – 06/30/2024 PN FCC611
-------------------	----	---

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1333 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1333 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1333 for a copy of volunteer personnel listing.)

Item 5.f: It was moved by Trustee Ed Lopez and seconded by Trustee Stephen T. Blount that the Board adopt the NOCCCD 2023-2026 Equal Employment Opportunity (EEO) Plan. The Draft District EEO Plan was previously submitted to the State Chancellor’s Office for review and in December 2023, the State provided minimal feedback which was incorporated in the final EEO Plan.

Flavio Medina-Martin, District Director of Diversity, Culture, & Inclusion, Yasmine Andrawis, District Director of EEO & Compliance, and Gabrielle Stanco, District Director, Research, Planning, & Data Management, provided a summary of revisions that were made to the draft plan and addressed questions from the Board.

Trustees praised the report, requested copies of climate surveys and exit surveys, and emphasized the importance of recruitment in order to increase the diversity of the applicant pool. They also inquired about ongoing activities and trainings; opportunities for collaboration across the District; the process for filling interim positions; and the percentage of applicants that don’t self-identify during the application process and efforts to encourage participation.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.**

GENERAL

Item 6.a: The Board received and reviewed the Board of Trustees Assessment Instrument in order to make recommendations for changes to the instrument for re-adoption at the February 27, 2024 Board meeting.

Proposed edits to the cover page were made this year to reflect the updated applicable ACCJC standard and to revise the process timeline in accordance with the revisions to Board Policy 2745, Board Evaluation.

Trustees made no additional changes, and the assessment will return to the February 27 Board meeting for re-adoption.

Item 6.b: Prior to consideration of this item, the Board received the following public comments:

Michelle Bringman, NOCE Manager, addressed the Board in support of an NOCE Student Trustee which would serve as a voice for NOCE at the District level and would establish a mechanism for consistent student feedback from a non-credit perspective.

Gabby Diaz, NOCE Student, noted that the student population that NOCE serves varies from that of its sister colleges and a student trustee seat would empower students and ensure their voice and representation.

Maluisa Hernandez, NOCE Student, urged support for the establishment of an NOCE Student Trustee in order to represent the needs of 20,000 students and expressed interest in the position.

Kristine Nacu, NOCE Student, shared her involvement on districtwide committees and conference attendance to develop her leadership skills and the experience she's gained from representing students, and encouraged the establishment of an NOCE Student Trustee to represent its students and their unique perspectives.

Lourdes Valiente, NOCE Student, addressed the Board to highlight her participation on committees which enlightened her on how NOCE and the District operate and provided her with the opportunity to be part of the bigger picture. She urged support for an NOCE Student Trustee position to allow representation and institutionalize consistent student feedback.

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent that the Board adopt the proposed, revised Board Policies in Chapter 2:

- BP 2015, Student Members
- BP 2740, Board Professional Development
- BP 2745, Board Self-Evaluation

Trustees noted that the establishment of an NOCE Student Trustee is something that the Board has wanted for a long time and is long overdue, and thanked the speakers for their impactful comments.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

Item 6.c: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ed Lopez that the Board adopt Resolution No. 23/24-17 designating February as Black History Month.

Board President Evangelina Rosales read the resolution into the record and Chancellor Byron D. Clift Breland introduced Virgil Adams, Co-President of the Black Faculty and Staff Association and Co-Advisor of the A2MEND Student Charter. Mr. Adams emphasized the need for the resolution that would bind the District as a whole to move forward and commit to specific actions and activities like the diaspora trip to Africa that's planned to emphasize that hate is not who the District is or what it stands for. He shared that he has seen progress in the District since 1998, but more needs to be done because being the first is fine, but when it's the only, it shows how much work we still need to do.

Trustee Barbara Dunsheath thanked Professor Adams for his comments, expressed support for the resolution and read from Dr. Martin Luther King Jr.'s *Letter from Birmingham Jail*, which State Chancellor Sonya Christian referenced when developing Vision 2030, "justice too long delayed is justice denied." She applauded the District's efforts, but noted that there is more to be done.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

Item 6.d: The Board discussed whether or not they were interested in establishing term limits.

It was moved by Trustee Ed Lopez and seconded by Trustee Ryan Bent that the Board adopt a proposal to limit board members to three terms, with a proviso that a member who serves a term of more than two years will be deemed to have served a full term.

Trustee Ed Lopez clarified that there would need to be additional steps to establish term limits including a Board approved resolution before being presented to the Orange County and Los Angeles Registrar of Voters.

Trustee Ryan Bent expressed support for the motion deeming it the right thing to do with more school districts setting term limits. He also noted that it would apply to current trustees only after it is approved so they would have an additional 12 years of service.

Trustee Jeffrey P. Brown pointed out that only one California community college has adopted term limits and it was a reaction to a particular situation happening in that area at that time, and that every other district has either not adopted terms limits or has specifically adopted policies to prohibit them. He provided an analysis of NOCCCD service of terms and election competitiveness noting that 88% of trustee elections have been contested and that the most common service term is 1-5 years with almost 60% having served less than 10 years. He stated that term limits have their place in certain situations where seniority is more important and hierarchy rules, but the District is not in a situation where that is important because all trustee seats are equal. He cautioned that a term limits ballot measure would cost half a

million dollars and would be an unconscionable use of public funds, and stated that he was unequivocally opposed to term limits for the District.

Trustee Stephen T. Blount called the ballot measure cost unconscionable and expressed opposition to term limits noting that recalls are how voters can remove trustees from office.

Trustee Barbara Dunsheath stated that she views her 19 years on the Board as a service to the District and community, and noted that a limit of 12 years on the Board is too little. She shared the following four points to illustrate her opposition to term limits: 1) the number one priority of the Board is to work for the success of students and term limits are not part of the District's strategic directions or Vision 2030; 2) they would severely curtail trustees from taking leadership roles on statewide and national boards which bring attention to the District and provide a wealth of information; 3) she would consider term limits if there was evidence that suggested they increase diversity, but she cited a Rutgers University study which found that term limits do not increase diversity; and 4) the high cost of a ballot measure which could be spent in numerous other ways and is in opposition to the Board's fiduciary duties to spend money wisely for their constituents.

Trustee Jacqueline Rodarte expressed support for the motion because term limits would limit trustee influence on the District, and stated that being on the Board is not the only way that trustees can serve the District and students. She shared her preference for having the measure go before voters now, instead of when there is a unique or contentious situation.

Board President Evangelina Rosales inquired about interest in increasing the limit to four terms, and Trustee Ed Lopez noted that he was open to a discussion, but would not accept it as a friendly amendment.

Trustee Ed Lopez stated that while term limits are a divisive issue, they do exist in California and would pass overwhelmingly, and it would benefit the Board to have new members and new ideas. He said that while the cost is expensive, so are bond measures, and they must be looked at differently because they are a one-time expense and worth the expense because it provides a better system of government for the Board and the District.

Trustee Barbara Dunsheath noted that while her colleagues have deemed term limits better, but have not provided data on how they're better, and while they're popular, popular isn't always better. She stated that the only community college with term limits had some trouble and was sanctioned by ACCJC so there was a reason for implementing them. She pointed out that there has been no request from the public for term limits and shared concern about the public perception it could create about District issues, the critical loss of institutional memory, and concern with campaign financing and constituent groups participating in elections.

Trustees asked legal counsel if the District is legally required to hold public hearings prior to passing a resolution (no, they are not) and whether approval requires a simple or super majority (simple).

When asked about support for three or four term limits, Board President Evangelina Rosales stated that she did not support three terms, and while she could see both sides of the argument, she stated that trustees need more time to gain experience and she was not comfortable with asking for term limits.

Board President Evangelina Rosales called for a roll call vote and the **motion failed with Trustees Bent, Lopez, and Rodarte voting yes, including Student Trustee Serrano's advisory vote, and Trustees Blount, Brown, Dunsheath, and Rosales voting no.**

Item 6.e: Board President Evangelina Rosales asked if there were any requests for potential future agenda items and there were none.

ADJOURN TO RECESS: At 7:23 p.m., Board President Evangelina Rosales adjourned the meeting for a brief recess.

RECONVENE MEETING: Board President Evangelina Rosales reconvened the meeting at 7:29 p.m.

STUDY SESSION

Item 7.a: The Board conducted a study session to discuss the negotiations process including the collective bargaining and interest-based bargaining presented by William Diedrich, a partner with Atkinson, Andelson, Loya, Ruud, and Romo.

The presentation outlined and compared traditional/positional bargaining with interest-based bargaining (IBB) and also provided a step-by-step guide to interest-based bargaining which included 1) standards, 2) telling the story, 3) identifying stakeholders and interests, 4) developing options, 5) evaluating options, 6) developing straw design, and 7) consensus and action plans. Mr. Diedrich stated the benefits of an interest-based approach (fosters more honest dialogue and the exploration of mutual interests; produces more creative solutions; promotes experimentation and continuous improvement; builds constructive relationships; promotes trust; creates a more collaborative culture; and focuses on partnership and a mutual commitment to excellence), and noted the following considerations: it's time consuming, requires transparency and communication, adversarial tendencies are hard to resist, not everything can be resolved collegially, and failure carries a greater risk.

During the presentation, trustees requested clarification on several aspects including the role of trustees in the process; what information can be shared outside of the negotiation room; the statutory guidelines and how IBB meshes with them; if the IBB approach can make it easier so each side gets what they need; the overall pros and cons; how communications with the Board would occur; who the facilitator would be; training constraints; scenarios where one union is interested in participating, but not other unions; evidence that speaks to IBB avoiding impasse; and whether an IBB hybrid approach is worth trying to address both the easier and more complicated items.

At the request of trustees, union representatives also inquired how open bargaining fits into the IBB model, whether open bargaining participation is allowable, possible use in upcoming successor agreement negotiations, and the ideal selection process for the facilitator.

Trustees also inquired whether there was any interest in this type of bargaining from the union representatives. Adjunct Faculty United expressed interest, CSEA noted that it is included in the contract, and United Faculty stating a preference for the current system which is working better than it ever has—after issues and with past experiences—thanks to the Chancellor.

(See Supplemental Minutes #1333 for a copy of the presentation.)

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell thanked faculty and staff for being on campus during the recent rainy days, noting that classes were full, campuses were full of activity, and students partook in food services. She expressed her heartfelt gratitude for the approval of an NOCE student trustee which represents a commitment to recognizing the unique needs and voices of NOCE students and is part of the legacy of former **Student Trustee Erin LaCorte** who inspired NOCE to begin the process. President Purtell praised **Chancellor Byron D. Clift Breland** for his unwavering support and making the opportunity a reality, and noted that she looked forward to what the new position will bring.

Cynthia Olivo thanked the Asian Pacific Islander Desi American (APIDA) group for coordinating an incredible Lunar New Year campus celebration, **Mashonda Salsberry** for coordinating the Black History Month celebrations, and everyone who attended the events. She thanked the campus community for their work during the recent rainstorm, reported on several Fullerton College events, and congratulated faculty member **Jeremy Siskind** on his recent Grammy and **Naomi Abesamis** who was named Interim Dean of Student Support Services.

Scott Thayer thanked **Regina Rhymes** and **Virgil Adams** for their coordination of the Black History Month programming and **Romeo Garcia** and **Jeanne Mitsch** for organizing the inaugural Lunar New Year celebration. He announced that **Bernice (Orwig) O'Connor** and **Dan Ripley** were inducted into the California Community College Athletic Association Hall of Fame and reported on his attendance at the Puente Program Spring Kick-off event to welcome back students and their families and a recent La Palma City Council meeting. He acknowledged the maintenance and operations staff for their work during the recent rainstorm and shared the high percentage of students who were on campus to utilize the library and meal services.

Fred Williams reported that the District received approval from the Department of Finance to award the contract for the Anaheim Campus project and construction is scheduled to start on February 26.

Irma Ramos reported that 16 District Leadership Academy participants attended the CCLC Legislative Conference and were recognized at the Capitol by **Assemblymember Sharon Quik Silva** and **Senator Josh Newman**, and that 17 administrators participated in the recent certified mediator training.

Cherry Li-Bugg reported on her attendance at the inaugural Lunar New Year celebration at Cypress College and provided an enrollment report which reflected that student enrollment is trending in a positive direction and is consistent with neighboring districts.

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens expressed support for the new NOCE Student Trustee position from the District Management Association.

Christie Diep wished all a Happy Lunar New Year and reported that the United Faculty contract with the District expires this year and noted that they have begun the process because faculty do not want to work under an expired contract again.

Pamela Spence reported that CSEA has a long and proud history of fighting unfairness and continues to advocate for the rights of its members. She reported that the next CSEA meeting is on February 21 via Zoom and that CSEA looks forward to contract negotiations for their contract that also expires this year.

Marlo Smith reported that Adjunct Faculty and the District secured a date to renegotiate the healthcare agreement, and negotiations for a new contract will begin during the Fall where the priority will be to secure fair pay and job security for members. She noted that adjunct faculty in the District are paid considerably less than other districts and expressed a desire to meet with the presidents, trustees, and student trustees to discuss how to continue to make NOCCCD the destination district for students.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano wished all a happy Black History Month and reported on several Fullerton College campus events including the Lunar New Year celebration and the upcoming men's basketball game.

Trustee Barbara Dunsheath shared handouts from the recent CCLC Conference in Sacramento regarding key fiscal questions for trustees and the welcome event for trustees hosted by the State Chancellor's Office. She noted that the Americana Awards event is on March 16 and shared how employees can give to the Cypress College Foundation.

Trustee Stephen T. Blount reported on his attendance at the Cypress College Opening Day event.

Board President Evangelina Rosales reported on her attendance at the recent CCLC Conference in Sacramento where she interacted with the District's Leadership Academy participants and on her Washington, D.C. trip to advocate on behalf of NOCE and student success needs. She thanked **Chancellor Byron D. Clift Breland** for always putting the District at the forefront on both state and national levels.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

John Evans Arek addressed the Board to state that District staff refuse to meet with him and urged the Board to direct staff to negotiate with him regarding his claim against the District.

CLOSED SESSION: At 9:05 p.m., Board President Evangelina Rosales adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 10:52 p.m., Board President Evangelina Rosales reconvened the meeting in open session.

ADJOURNMENT: At 10:52 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees