# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# MEASURE X GENERAL OBLIGATION BOND CONSTRUCTION FUND

# AUDIT REPORT

JUNE 30, 2014

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# MEASURE X GENERAL OBLIGATION BOND CONSTRUCTION FUND

FINANCIAL AUDIT

JUNE 30, 2014

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FINANCIAL SECTION



### INDEPENDENT AUDITOR'S REPORT

Governing Board and Citizens' Oversight Committee North Orange County Community College District General Obligation Bond Anaheim, California

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the North Orange County Community College District (the District), General Obligation Bond Construction Fund (Measure X), as of and for the year ended June 30, 2014, and the related notes to the financial statements, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the General Obligation Bond Construction Fund (Measure X) of the District at June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 1, the financial statements present only the General Obligation Bond Construction Fund specific to Measure X and are not intended to present fairly the financial position and changes in financial position of the District in accordance with accounting principles generally accepted in the United States of America.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 2, 2014, on our consideration of the District's General Obligation Bond Construction Fund (Measure X) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's General Obligation Bond Construction Fund (Measure X) internal control over financial reporting and compliances. Accordingly, this communication is not suitable for any other purpose.

#### **Other Information**

The unaudited supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion.

Vaunel, Tune, Day & Co., LLP

Rancho Cucamonga, California December 2, 2014

# BALANCE SHEET JUNE 30, 2014

ASSETS Investments Accounts receivable Total Assets	\$ 4,704,311 1,700 \$ 4,706,011
LIABILITIES AND FUND BALANCE	
LIABILITIES Accounts payable	\$ 25,183
FUND BALANCE Restricted Capital projects	4,680,828
Total Liabilities and Fund Balance	\$ 4,706,011

The accompanying notes are an integral part of these financial statements.

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2014

REVENUES	
Local revenues	\$ 16,404
EXPENDITURES	
Current Expenditures	
Supplies and materials	8,785
Services and other expenditures	147,250
Capital outlay	 296,530
Total Expenditures	 452,565
EXCESS OF REVENUES UNDER EXPENDITURES	(436,161)
FUND BALANCE, BEGINNING OF YEAR	 5,116,989
FUND BALANCE, END OF YEAR	\$ 4,680,828

The accompanying notes are an integral part of these financial statements.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Financial Reporting**

The audited financial statements include only the General Obligation Bond Construction Fund (Measure X) of North Orange County Community College District (the District). This Fund was established to account for the receipt of proceeds of general obligation bond issuances and the expenditures of the proceeds under the General Obligation Bond Election of March 2002. These financial statements are not intended to present fairly the financial position and the changes in financial position of the District in compliance with accounting principles generally accepted in the United States of America.

#### **Fund Accounting**

The operations of the General Obligation Bond Construction Fund (Measure X) are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to, and accounted for, in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

#### **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

Governmental funds are generally accounted for using the modified accrual basis of accounting. Their revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current fiscal period. Expenditures are recognized in the accounting period in which the liability is incurred (when goods are received or services rendered), except for unmatured interest on the general obligation bonds, which are recognized when due.

#### **Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenues and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

#### Encumbrances

The District utilizes an encumbrance accounting system under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances are liquidated at June 30 since they do not constitute expenditures or liabilities.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

#### **Fund Balance - Governmental Funds**

As of June 30, 2014, the fund balance of the General Obligation Bond Construction Fund (Measure X) was classified as follows:

**Restricted** - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation, or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

#### **Spending Order Policy**

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

#### NOTE 2 - INVESTMENTS

#### **Policies and Practices**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

**Investment in County Treasury -** The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accompanying financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which are recorded on the amortized cost basis.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

#### **General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

	Maximum	Maximum	Maximum
Authorized	Remaining	Percentage	Investment
Investment Type	Maturity	of Portfolio	in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

#### **Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the Orange County Investment Pool. The District maintains an investment of \$4,704,311 with the Orange County Investment Pool. The fair value of this investment is approximately \$4,706,230 with an average maturity of 519 days.

#### **Credit Risk**

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investment in the Orange County Investment Pool is rated Aaa by Moody's Investor Service.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

# NOTE 3 - ACCOUNTS RECEIVABLE Receivables at June 30, 2014, consist of the following: Interest income \$ 1,700 NOTE 4 - ACCOUNTS PAYABLE Accounts payable at June 30, 2014, consist of the following: Vendor payables \$ 25,183 NOTE 5 - FUND BALANCE Fund balance is composed of the following element: Restricted \$ 4,680,828

#### NOTE 6 - BONDED DEBT

#### **Description of Debt**

General obligation bonds were approved by a local election in March 2002. The total amount approved by the voters was \$239,000,000 to be used to finance the acquisition, construction, and modernization of certain property and District facilities. At June 30, 2014, \$224,889,953 was outstanding. Interest rates on the bonds range from .40 percent to 5.44 percent. The debt is being paid by the District's Bond Interest and Redemption Fund.

A schedule of changes in long-term obligations related to the general obligation bonds for the year ended June 30, 2014, is shown below:

	Balance Beginning of Year Additions				Deductions	Balance End of Year		
Bonds Payable								
2003B General obligation bonds	\$	62,841,346	\$	2,943,607	\$ 4,150,000	\$	61,634,953	
2005 General obligation refunding bonds		25,350,000		-	5,980,000		19,370,000	
2013 General obligation refunding bonds		145,910,000		-	2,025,000		143,885,000	
Total Bonds Payable	\$	234,101,346	\$	2,943,607	\$ 12,155,000	\$	224,889,953	

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

#### **General Obligation Bonds**

					Bonds			Accreted			Bonds
Issue 1	Maturity	Interest	Original	(	Outstanding			Interest		(	Outstanding
Date	Date	Rate	Issue		July 1, 2013	 Issued		Addition	 Redeemed	J	une 30, 2014
2003	2029	2.00%-5.44%	\$ 99,999,001	\$	62,841,346	\$	-	\$ 2,943,607	\$ 4,150,000	\$	61,634,953
2005	2016	3.00%-5.00%	164,935,000		25,350,000		-	-	5,980,000		19,370,000
2013	2024	.40%-2.652%	145,910,000		145,910,000		-	 -	 2,025,000		143,885,000
				\$	234,101,346	\$	-	\$ 2,943,607	\$ 12,155,000	\$	224,889,953

#### **Debt Service Requirements**

The 2003B General Obligation Bonds mature through 2029 as follows:

		Principal	Current				
	(Inclu	uding accreted	Accreted	Ir	nterest to		
Fiscal Year	inte	erest to date)	Interest*	N	Maturity		Total
2015	\$	4,545,000	\$ -	\$	90,900	\$	4,635,900
2016		-	-		-		-
2017		-	-		-		-
2018		-	-		-		-
2019		-	-		-		-
2020-2024		16,903,598	9,331,402		-		26,235,000
2025-2029		40,186,355	40,663,645		-		80,850,000
Total	\$	61,634,953	\$ 49,995,047	\$	90,900	\$ 2	111,720,900

\* Interest that is accrued at a discount from the face value of the bonds, and no interest payment is made until maturity.

The 2005 Refunding Bonds mature through 2016 as follows:

		Interest to					
Fiscal Year	Principal	Principal Maturity					
2015	\$ 6,780,000	\$ 785,594	\$ 7,565,594				
2016	12,590,000	311,875	12,901,875				
Total	\$ 19,370,000	\$ 1,097,469	\$ 20,467,469				

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

The 2013 Refunding Bonds mature through 2024 as follows:

	Interest to						
Fiscal Year	Principal	Maturity	Total				
2015	\$ 2,875,000	\$ 2,617,971	\$ 5,492,971				
2016	2,885,000	2,603,164	5,488,164				
2017	16,905,000	2,513,185	19,418,185				
2018	17,885,000	2,320,816	20,205,816				
2019	18,960,000	2,063,938	21,023,938				
2020-2024	84,375,000	4,647,177	89,022,177				
Total	\$ 143,885,000	\$ 16,766,251	\$ 160,651,251				

#### NOTE 7 - COMMITMENTS AND CONTINGENCIES

As of June 30, 2014, the General Obligation Bond Construction Fund had the following significant construction commitments as defined by the bond documents:

	Remaining	Expected
	Construction	Date of
	Commitment	Completion
District Education Center - General	\$ 159,903	June 2015
District Education Center - Anaheim Center Repair	42,124	On-going
Distant Education Center - First Floor Bathroom	10,000	July 2014
Fullerton College Scheduled Maintenance	149,668	July 2014
Cypress College Scheduled Maintenance	1,795,863	September 2014
Technology and Engineering Swing Space	76,327	On-going
Gigliotti Parking	67,300	December 2014
Technology and Engineering Complex Project	11,527	On-going
Maintenance and Operations Facility	99,857	June 2015
Cypress College Gym Floors	66,934	July 2014
Lighting Project	11,958	On-going
	\$ 2,491,461	

INDEPENDENT AUDITOR'S REPORT



#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Governing Board and Citizens' Oversight Committee North Orange County Community College District General Obligation Bond Anaheim, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the North Orange County Community College District (the District), General Obligation Bond Construction Fund (Measure X), as of and for the year ended June 30, 2014, and the related notes to the financial statements, and have issued our report thereon dated December 2, 2014.

As discussed in Note 1, the financial statements present only the General Obligation Bond Construction Fund (Measure X) and are not intended to present fairly the financial position and changes in financial position of the District in accordance with accounting principles generally accepted in the United States of America.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's General Obligation Bond Construction Fund (Measure X) internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's General Obligation Bond Construction Fund (Measure X) internal control. Accordingly, we do not express an opinion on the effectiveness of the District's General Obligation Bond Construction Fund (Measure X) internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's General Obligation Bond Construction Fund (Measure X) financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the General Obligation Bond Construction Fund (Measure X) of the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's General Obligation Bond Construction Fund (Measure X) internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's General Obligation Bond Construction Fund (Measure X) internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Varinel, Time, Day & Co., LLP

Rancho Cucamonga, California December 2, 2014

SUPPLEMENTARY INFORMATION

# SCHEDULE OF 2013-2014 ASSESSED VALUATION AND 2012-2013 SECURED TAX CHARGE AND DELINQUENCY - (UNAUDITED) FOR THE YEAR ENDED JUNE 30, 2014

Local Secured	ured Utility			Unsecured			Total Before edevelopment Increment
	Orange County Portion						
\$ 94,688,627,730	\$	5,528,313	\$4	,582,591,626		\$	99,276,747,669
Los Angeles County Portion							
\$ 2,351,048,753	\$	423,363	\$	12,511,206		\$	2,363,983,322
Total District							
\$ 97,039,676,483	\$	5,951,676	\$ 4	,595,102,832		\$ 10	01,640,730,991
Secured Tax Charge and Delinquency (Orange County Portion Only)							
	Secured Tax Charge (1)		mt. Del. une 30		% Del. June 30		
2011-2012 2012-2013 2013-2014	\$ 52,271,473 \$ 53,954,268 \$ 56,335,762	\$ \$ \$	763,976 613,265 566,577		1.46% 1.14% 0.00%		

2013-2014 Assessed Valuation

(1) 1% General Fund apportionment

Source: California Municipal Statistics, Inc.

# SCHEDULE OF TWENTY LARGEST 2013-2014 LOCAL SECURED TAXPAYERS - (UNAUDITED) FOR THE YEAR ENDED JUNE 30, 2014

1.	Property Owner Walt Disney World Co.	Land Use Theme Park	2013-2014 Assessed Valuation (2) \$ 4,408,491,246	% of 
2.	Linn Western Operating, Inc.	Oil and Gas Exploration	448,706,418	0.46%
2. 3.	Knotts Berry Farm	Theme Park	295,405,062	0.30%
4.	Anna Claire Mauerhan LLC	Commercial	254,437,327	0.26%
5.	RREEF America Reit II Corp.	Commercial	217,398,679	0.22%
6.	Warland Investment Co.	Industrial	217,382,809	0.22%
7.	Retail Property Trust	Commercial	215,980,218	0.22%
8.	HHC HA Investments II Inc.	Commercial	195,644,500	0.20%
9.	Realty Associates Funds	Commercial	183,684,594	0.19%
10.	Beckman Instruments Inc.	Industrial	165,902,571	0.17%
11.	Comref So Ca Industrial	Commercial	156,599,659	0.16%
12.	Irvine Company LLC	Apartments	155,707,303	0.16%
13.	New Albertsons Inc.	Industrial	146,799,659	0.15%
14.	Prologis California I LLC	Industrial	128,382,877	0.13%
15.	CPT Shops at Rossmoor LLC	Commercial	125,105,115	0.13%
16.	Alticor Inc.	Industrial	104,825,550	0.11%
17.	Acquiport Brea LP	Commercial	101,955,541	0.11%
18.	Olen Pointe Brea LLC	Commercial	101,127,576	0.10%
19.	FW CA-Brea Marketplace	Commercial	99,016,560	0.10%
20.	PPC Anaheim Apartments LLC	Apartments	94,341,079	0.10%
			\$ 7,816,894,343	8.03%

(1) 2013-2014 Local Secured Assessed Valuation: \$ 97,0

97,039,676,483

(2) Source: California Municipal Statistics, Inc.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# FINANCIAL STATEMENT FINDINGS JUNE 30, 2014

None reported.

# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS JUNE 30, 2014

There were no audit findings reported in the prior year's Financial Statement Findings.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# MEASURE X GENERAL OBLIGATION BOND CONSTRUCTION FUND

**PERFORMANCE AUDIT** 

JUNE 30, 2014

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### INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE

Governing Board and Citizens' Oversight Committee North Orange County Community College District General Obligation Bond Anaheim, California

We were engaged to conduct a performance audit of North Orange County Community College District (the District) Measure X General Obligation Bond funds for the year ended June 30, 2014.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Measure X General Obligation Bond funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution.

Vaunel, Time, Day & Co., LLP

Rancho Cucamonga, California December 2, 2014

## JUNE 30, 2014

#### AUTHORITY FOR ISSUANCE AND PURPOSE

The Measure X General Obligation Bonds (the Bonds) were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The District received authorization from an election held on March 5, 2002, to issue bonds of the District in an aggregate principal amount not to exceed \$239,000,000 to finance the acquisition, construction, reconstruction, and modernization of certain property and District facilities. The Measure required approval by at least 55 percent of the votes cast by eligible voters within the District.

In May 2002, the District issued Election of 2002 General Obligation Bonds, Series A in the amount of \$139,000,000. The Series A Bonds were authorized to be issued by a resolution adopted by the Board of Supervisors of the County on May 7, 2002, pursuant to a request of the District made by a resolution adopted by the Board of Trustees of the District on April 23, 2002. The Bonds represent the first series of bonds sold within the Authorization.

In December 2003, the District issued Election of 2002 General Obligation Bonds, Series 2003B in the amount of \$99,999,001.05. The Series 2003B Bonds were authorized to be issued by a resolution adopted by the Board of Supervisors of the County on December 9, 2003, pursuant to a request of the District made by a resolution adopted by the Board of Trustees of the District on November 25, 2003. The Bonds represent the second series of bonds sold under the Authorization.

In March 2005, the District issued 2005 General Obligation Refunding Bonds, in the amount of \$164,935,000. The Refunding Bonds were authorized to be issued by a resolution adopted by the Board of Trustees of the District on March 8, 2005. The Bonds were issued to advance refund and defease a portion of the Series A and Series 2003B Bonds.

In January 2013, the District issued 2013 General Obligation Refunding Bonds, in the amount of \$145,910,000. The Refunding Bonds were authorized to be issued by a resolution adopted by the Board of Trustees of the District on November 27, 2012. The Bonds were issued to advance refund and defease a portion of the 2005 Refunding Bonds.

#### **AUTHORITY FOR THE AUDIT**

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school district, community college districts, or county offices of education for the following: "construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reduction of the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in *Education Code* Sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIIIA, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other district operating expenses.

## JUNE 30, 2014

- 2. The district must list the specific facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety and information technology needs in developing the project list.
- 3. Requires the district to appoint a citizens' oversight committee.
- 4. Requires the district to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until after all of the proceeds have been expended.
- 5. Requires the district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

#### **OBJECTIVES OF THE AUDIT**

The objective of our audit is to meet the compliance requirement to perform a "performance audit" as referred to in Proposition 39 and outlined in Subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIIIA of the California Constitution. Our audit was conducted in accordance with generally accepted standards for performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to provide conclusions to our audit objectives.

#### SCOPE OF THE AUDIT

The scope of our performance audit covered the period of July 1, 2013 through June 30, 2014. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the Bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2014, were not reviewed or included within the scope of our audit or in this report.

#### **PROCEDURES PERFORMED**

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2014, for the Measure X General Obligation Bond Construction Funds. Within the period audited, we obtained the actual invoices and other supporting documentation for all expenditures to ensure compliance with the requirements of Article XIIIA, Section 1(b)(3)(C) of the California Constitution and Measure X as to the approved bond projects list. We performed the following procedures:

- Determined District procedures for disbursement of funds related to the voter approved Measure X General Obligation Bonds were applied in accordance with laws and regulations, as well as policies approved by the Board of Trustees. This was accomplished through the inspection of specified documents evidencing certain types of transactions and detailed attributes thereof; including, but not limited to, the specific documents related to bid procedures for contracts and services, invoices for services rendered, and other appropriate documents deemed necessary to provide a basis for the results of our objective.
- 2. Reviewed the detailed accounting of expenditures to determine if proceeds were being spent on administrative salaries or any other expense that would otherwise be the obligation of the General Fund.
- 3. From a sample of construction expenditures from the detailed accounting of expenditures, reviewed expenditures to determine if proceeds expended were for specific projects as listed in the voter approved bond language. Expenditures from all projects were included in the sample.

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#### CONCLUSION

#### **Procedure 1**

Determined District procedures for disbursement of funds related to the voter approved Measure X General Obligation Bonds were applied in accordance with laws and regulations, as well as policies approved by the Board of Trustees. This was accomplished through the inspection of specified documents evidencing certain types of transactions and detailed attributes thereof; including, but not limited to, the specific documents related to bid procedures for contracts and services, invoices for services rendered, and other appropriate documents deemed necessary to provide a basis for the results of our objective.

#### Results

We included 70 percent of all expenditures charged to the Measure X Bond funds for the 2013-2014 fiscal year in our audit. Based upon our audit of actual invoices and purchase orders, there were no exceptions noted in the District's procedures related to the disbursement of Measure X Bond funds. The District used formal bid procedures for those contracts over the construction bid level requirements and informal bid procedures for those contracts below the construction bid level to select contractors for the various projects in accordance with Education Code requirements and District policy. Budgets for specific projects were approved and monitored in accordance with Board requirements.

#### **Procedure 2**

Reviewed the detailed accounting of expenditures to determine if proceeds were being spent on administrative salaries or any other expense that would otherwise be the obligation of the General Fund.

#### Results

The results of our tests indicated that, in all respects, the District did not spend Measure X proceeds on administrative salaries or any other expense that would otherwise be the obligation of the General Fund.

#### **Procedure 3**

From a sample of construction expenditures from the detailed accounting of expenditures, reviewed expenditures to determine if proceeds expended were for specific projects as listed in the voter approved bond language. Expenditures from all projects were included in the sample.

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#### Results

The results of our tests indicated that, in all respects, the District has expended proceeds exclusively for specific projects as listed in the voter approved bond language. Our audit sample included 70 percent of expenditures for the 2013-2014 fiscal year.

	Expenditures		Exp	penditures	Percentage	
Category of Expense	<b>I</b> 1	Incurred		Tested	of Total	
Supplies and materials	\$	8,785	\$	-	0%	
Services and other expenses		147,250		58,864	40%	
Capital outlay		296,530		256,023	86%	
Total	\$	452,565	\$	314,887	70%	

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS JUNE 30, 2014

None reported.

# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS JUNE 30, 2014

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.